



RESOLUTION 23-54

A RESOLUTION AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH MCCi IN AN AMOUNT NOT TO EXCEED \$25,000

WHEREAS, the Retention Schedule is an item on the Strategic Plan; and

WHEREAS, recently, it has been identified that our current Laserfiche Software is outdated and needs to be upgraded; and

WHEREAS, this will allow the Borough to be more efficient regarding retention; and

WHEREAS, the Borough's current Laserfiche provider is MCCi; and

WHEREAS, on March 1, 2023, the Borough Clerk and Deputy Clerk met with MCCi for a demonstration; and

WHEREAS, during the meeting, MCCi explained how the upgraded Laserfiche software can make internal policies and procedures more efficient along with records retention; and

WHEREAS, MCCi submitted a quote for upgrading our software totaling \$23,185; and

WHEREAS, this includes a one-time cost of \$15,200 consisting of; licensing platform and version upgrade; installation and configuration; web products installation and configuration; basic remote administrator training; implementation management; and an annual fee of \$7,985 for the subscription and software support; and

WHEREAS, the Clerk's Department is requesting the Assembly to authorize a payment in an amount not to exceed \$25,000 for the total software; licensing; training; setup; conversion and some of the annual subscription and support costs; and

WHEREAS, funds from the Permanent Fund Contingency Line-Item E 20-220-601-888 would be used to pay for this.

NOW THEREFORE, BE IT RESOLVED, the Aleutians East Borough Assembly authorizes the Borough Mayor to negotiate and execute an agreement with MCCi in an amount not to exceed \$25,000.

PASSED AND APPROVED by the Assembly of the Aleutians East Borough on this 3rd day of May 2023.



Alvin D. Osterback, Mayor

ATTEST: 

Beverly Rosete, Borough Clerk