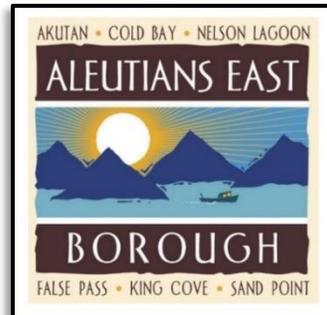
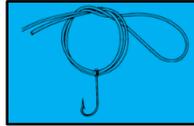


In the Loop



POSITION AVAILABLE

April 10, 2022

POSITION TITLE: Cold Bay Terminal Manager

CLASSIFICATION: Contract Employee. This position is located in the Cold Bay Terminal Building (Facility).

DUTIES AND RESPONSIBILITIES: Act as a liaison between tenants, facility users, and the Aleutians East Borough's (Borough) for the Terminal Facility and providing maintenance and general support within the Borough outlined in the job description.

DESIRED QUALITIES INCLUDE BUT ARE NOT LIMITED TO: KNOWLEDGE OF activities necessary to provide safe, efficient, and cost-effective operation of the Facility. KNOWLEDGE

OF HVAC system, lighting system, alarm system, plumbing, and emergency management system. CONSTRUCTION FOREMAN ABILITY: Can install and maintain hardware and operate office machines. ORGANIZED IN PURCHASE AND MANAGEMENT of building materials and maintenance supplies. ABILITY to work independently with a minimum amount of direction.

APPLICATIONS: The job description and application are available on the Aleutians East Borough's website at <https://www.aleutianseast.org/aleutians-east-borough-seeking-a-cold-bay-terminal-manager/> Interested candidates should complete an Aleutians East Borough Application for Employment and submit a cover letter and resume to:

Borough Cold Bay Terminal Manager Search

Aleutians East Borough

3380 C Street, Suite 205

Anchorage, AK 99503

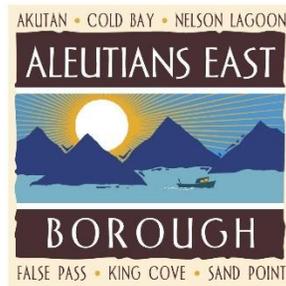
Application packets may be hand-carried or mailed to above address, faxed to (907) 276-7569, or emailed to abailey@aeboro.org.

For questions, call (907) 274-7555.

CLOSING DATE: Monday, April 24, 2022, or until the position is filled.

Note: Incomplete application packets will be summarily rejected.

The Aleutians East Borough is an equal opportunity employer. All application materials submitted will become public information. In order to complete the application process, applicants will be required to provide written authorization (including identifying information such as social security number and date of birth) to enable the Borough to do a full background check, including but not limited to criminal history and credit history.



POSITION AVAILABLE

April 10, 2023

POSITION TITLE: Cold Bay Terminal Janitor

CLASSIFICATION: Contract Employee. This position is located in the Cold Bay Terminal Building (Facility).

DUTIES AND RESPONSIBILITIES: Act as the Aleutians East Borough's Terminal Janitor providing janitorial support on behalf of the Borough and is required to perform all the major duties outlined in the job description.

DESIRED QUALITIES INCLUDE BUT ARE NOT LIMITED TO: KNOWLEDGE OF activities necessary to provide for a clean, sanitary, and safe operation of the facility. KNOWLEDGE OF upkeep for the public use areas and selected joint use space on the first floor, and the leased space on the second floor of the Cold Bay Terminal by following a daily, weekly, monthly, and annual cleaning schedule. ABILITY to work independently with a minimum amount of direction.

APPLICATIONS: The job description and application are available on the Aleutians East Borough's website at <https://www.aleutianseast.org/aleutians-east-borough-seeking-a-cold-bay->

[terminal-janitor/](#) Interested candidates should complete an Aleutians East Borough Application for Employment and submit a cover letter and resume to:

Cold Bay Terminal Janitor Search

Aleutians East Borough

3380 C Street, Suite 205

Anchorage, AK 99503

Application packets may be hand-carried or mailed to above address, faxed to (907) 276-7569, or emailed to abailey@aeboro.org.

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For the latest news, check our Facebook page:

<https://www.facebook.com/AleutiansEastBoroughAlaska>





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[Link to Cold Bay's Facebook page](#)

[Link to Sand Point's Facebook page](#)

[Link to Akutan's Facebook page](#)