

CALL TO ORDER

Mayor Alvin D. Osterback called the Aleutians East Borough Assembly meeting to order by teleconference in each community on March 9, 2023 at 3:00 PM

ROLL CALL

Mayor Alvin D. Osterback	Present
Chris Babcock	Present
Dailey Schaack	Present
Warren Wilson	Present
Josephine Shangin	Present
Paul Gronholdt	Absent - Excused
Brenda Wilson	Present
Jim Smith	Present

Advisory Members:

Samantha McNeley, Nelson Lagoon	Present
Tom Hoblet, False Pass	Absent - Excused

A quorum was present.

Staff Present:

Jacki Brandell, Finance Director
Anne Bailey, Administrator
Talia Jean-Louis, Assistant Administrator
Ernie Weiss, Natural Resources Director
Glennora Dushkin, Administrative Clerk
Laura Tanis, Communications Director
Seward Brandell, Finance Clerk
Charlotte Levy, Assistant Resources Director

ADOPTION OF THE AGENDA

BRENDA makes a motion to approve the agenda second by JOSY

JIM move to amend the Agenda by removing Resolution 23-45, second by CHRIS

ROLL CALL *on motion to amend the agenda*

Yeas: Chris, Dailey, Warren, Josephine, Brenda, Jim. Advisory: Sam

Nays: None.

ROLL CALL *on main motion as amended*

Yeas: Chris, Dailey, Warren, Josephine, Brenda, Jim. Advisory: Sam

Nays: None.

MOTION CARRIED

COMMUNITY ROLL CALL AND PUBLIC COMMENTS ON AGENDA ITEMS

The communities of King Cove, Sand Point, Akutan, Cold Bay, False Pass, Nelson Lagoon and the Anchorage office were participating by teleconference. Also broadcast on KSDP radio.

There were no public comments.

CONFLICT OF INTEREST

Mayor Osterback asked for any potential **Conflict of Interests** to discuss. There were no conflicts on agenda items.

PRESENTATIONS

- City of Cold Bay – PFAS Water Update by Lorie Pierce with the City of Cold Bay:

PFAS retested November 15th and received the results in January. The results did not go as we wanted but did as we expected. Both wells are at above the 70 parts per trillion. Which is over what is safe by the State of Alaska. We have found now that when you use a well with PFAS the higher the number is going to be. At this time, the City is in a holding pattern waiting for a solution which is a filtration system.

CHRIS asked what the limit is for PFAS. Lorie said the Alaska Limit is 70 parts per trillion in order to be safe for drinking it has to be less than that. Both wells are over.

CHRIS asked if that is well #3 and #2 and Lorie said yes and that they are being provided drinking water by DOT until the problem is resolved.

CHRIS asked if this is still ok to do laundry, shower and whatnot. Lorie said it is still not safe if boiled. Should not be ingested but is ok for anything else.

CHRIS asked what PFAS was again as a reminder. Lorie said it comes from the firefighting foam.

CHRIS asked if probably came from WWII. Lorie said yes, along with from DOT. DOT is responsible for this and there is a grant out there from the State that is to help take care of this situation. The City is working with a private engineer to get a plan for our water plant for design and hoping to take it to the State to receive grant money.

CHRIS asked if it is possible to drill for new wells. Lorie said it is not feasible because there is more than just PFAS in Cold Bay.

DAILEY said people living in Cold Bay shouldn't ingest any more of the water, but people just traveling through it wouldn't bother them much. Lorie said it is recommended not to drink the water.

CHRIS asked what the long-term affect is on people. Lorie said they have not been able to link anything to PFAS as this time.

MINUTES

February 9, 2023 Regular Assembly Meeting Minutes

MOTION

CHRIS moved to approve the February 9, 2023 Assembly Meeting Minutes and second by BRENDA

Hearing no more **MOTION CARRIED.**

FINANCIAL REPORT

January 2023 Financial Report

MOTION

JOSY moved to approve the Financial Report second by DAILEY

Administrator Bailey raw fish tax, \$304,000 in January is 112% over the 5-year average, \$3.149M YTD revenue. There were two questions posed at the workshop, the first was to Fund 20 for the NFWF EM Grant, the numbers are correct, they were just put in the wrong line-items. The other one was for the Cold Bay Terminal and something just got coded wrong and was meant for the Helicopter.

ROLL CALL

Yeas: Warren, Jim, Dailey, Chris, Brenda, Josy. Advisory: Sam
Nay: None.

MOTION CARRIED

INVESTMENT REPORT

APCM January 2023 Investment Report

Administrator Bailey said the balance is now at \$44M, it did decrease since January, but that is to be expected due to the market.

CONSENT AGENDA

Resolution 23-41, a Resolution of the Aleutians East Borough Approving a Plat of U.S. Survey No. 6429 Creating Lots 1A & 1B

Resources Director Weiss said this came in front of the Borough in February, this creates Lot 1B for the new powerplant. Lot 1 is owned by APICDA and they are donating a section of the lot for electrical project.

Resolution 23-43, approving the projects and initiatives identified on the Borough Strategic Planning

Administrator Bailey said we held our Annual Strategic Plan in February reviewing the projects initiatives with the Assembly. In the packet is the Vision Navigation Chart showing the Strategic Plan for this next year.

Resolution 23-44, a resolution of the Aleutians East Borough Assembly Approving Certain Unincorporated communities and Their Respective Native Village Council and/or Incorporated Nonprofit Entity for Participation in the FY24 Community Assistance Program

Administrator Bailey said we are required to adopted a resolution identifying the unincorporated communities located within the Borough boundaries. Once this is approved we will submitting the application on behalf of the Village of Nelson Lagoon and then community assistance will be routed to the Borough for them.

MOTION

BRENDA moved to approve the Consent Agenda, second by JIM

ROLL CALL *for all consent agenda resolutions*

Yeas: Brenda, Chris, Warren, Dailey, Jim, Josy Advisory: Sam

Nays: None.

MOTION CARRIED

PUBLIC HEARING

Ordinance 23-02, delegating to the Aleutians East Borough School Board the responsibility of a centralized treasury

MOTION

JOSY approve Ordinance 23-02 second for Public Hearing by DAILEY

Administrator Bailey said per AS Title 14, there is a relationship defined between the School District and the Borough in regards to finances and buildings. The subsection states the Borough Assembly may by ordinance require that all school money be centralized treasury with all other Borough money.

ROLL CALL

Yeas: Dailey, Brenda, Jim, Josy, Chris, Warren Advisory: Sam

Nays: None

MOTION CARRIED

Ordinance 23-03, amending Title 6, Chapter 6.04, Section 6.04.060 of the Aleutians East Borough Code of Ordinances

MOTION

WARREN to approve Ordinance 23-03 for Public Hearing second by CHRIS

ROLL CALL

Yeas: Josy, Chris, Jim, Dailey, Warren, Brenda Advisory: Sam

Nays: None

MOTION CARRIED

ORDINANCES

None.

RESOLUTIONS

Resolution 23-42, Amending the Aleutians East Borough Employee Handbook

MOTION

JOSY moved to approve Resolution 23-42, second by CHRIS

Administrator Bailey said this is something Administration look at annually to make sure we are in compliance with all the new codes and updates and anything else that is occurring.

JOSY asked with the employees leave if it is use it or lose it. Anne said it is not. JOSY asked if it rolls over from year to year. Anne said yes.

ROLL CALL

Yeas: Jim, Chris, Dailey, Josy, Brenda, Warren Advisory: Sam
Nay: None.

MOTION CARRIED

Resolution 23-46, authorizing the Mayor to negotiate and execute a services agreement with BDO to provide professional auditing services to the Aleutians East Borough for Fiscal Year 2023, in an amount not to exceed \$95,000

MOTION

BRENDA moved to approve Resolution 23-46, second by CHRIS

Administrator Bailey said on January 16, 2023, the Borough issued an RFP from qualified audit firms to audit the Boroughs financial statements for FY23 and 24 with the option to continue for the next three subsequent fiscal years. We received two proposals by the February 16th deadline. Proposals were given scores out of 100 points based on the scoring guidelines on the RFP. BDO was offered the contract on February 23. Their base bid was \$80,000, excluding travel expenses, out of pocket costs and unexpected work that may be needed, an additional \$15,000 was added to the base bid to allow for those costs. BDO anticipates the 2023 audit work will begin in April.

JOSY asked for a refresher on who did the previous audit for AEB. Anne said BDO did FY18-22.

JOSY asked the cost for the previous year and Anne said it was about the same price as this contract.

JOSY asked if separating the funds between the School District and the Borough if it would bring the cost down any. Anne said no, that would not impact us at all.

ROLL CALL

Yeas: Chris, Dailey, Josy, Brenda, Warren, Jim Advisory: Sam
Nays: None.

MOTION CARRIED

Resolution 23-47, Authorizing the Mayor to negotiate and execute a helicopter services agreement with Maritime Helicopters, Inc. to provide helicopter services between the Akutan Airport on Akun Island and the Community of Akutan

MOTION

BRENDA moved to approve Resolution 23-47 second by JOSY

Administrator Bailey said in January 2010, the Borough agreed to provide reasonable public access between Akutan and Akun.

JOSY asked if these agreements are annually or every two-years. Anne said the last few have been two years, but not sure what this one will be.

ROLL CALL

Yeas: Warren, Jim, Josy, Dailey, Brenda, Chris
Nays: None. Advisory: Sam

MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

Quarter 4 Strategic Plan Update

Administrator Bailey said this is the end of this year's plan and wants to say thank you to all the staff.

REPORTS AND UPDATES

Administrator's Report in packet. Highlights below:

- SDP Harbor Float Project: On Feb 24, the State of Alaska DEC issued a letter of approval to construct for the proposed drinking water improvements for the Sand Point Harbor. Great news, it is one of the permitting requirements that we had to meet. We are still continuing to work with MARAD on the NEPA requirements and still moving forward on that.
- KVC Road Update: Still waiting for a decision from the 11-member en banc panel.
- School Updates:
 - Boiler Inspection – Completed in Akutan, False Pass and Sand Point. The False Pass boilers are being replaced in Spring/Summer. The Techs have made 3 attempts to King Cove, but due to weather/soft runway they were unable to, still going to try.
 - SDP DEED Grant – Signed on Feb 21, project can officially start. This will include HVAC, security intercom systems and pool work.
 - SDP Pool – experiencing unexpected and unfavorable delays but making forward progress.
- SDP Police Department Grant: in FY21 The Borough did approve a community budget grant to the City of Sand Point for this ANC Airport Team to fund one-calendar year of salary. We did provide \$93,000 for this position and still haven't received the requests for a portion of this.
- Other Items:
 - Auditing Services
 - CDB Clinic – DOWL did a site visit and are in the process of completing the 35% design. HRSA did confirm we have the money available and we can start spending. Hoping to have construction start in September with completion in May 2024.
 - Juneau Trip – Great trip, will be following up with Mark Hickey.
 - Strategic Planning
 - BoF Meetings – wants to thank the staff, particularly Charlotte and Ernie for all their hard work. As well as the Mayor and others. It was great to see everyone come together for these meetings.

- SWAMC
- Projected AEB Meetings – April 13 and Wednesday May 3 followed by the second May meeting May 18. No meeting in June and pick up again in July

CHRIS asked if we could look into Teams Meetings just so there are more face-to-face meetings. Anne said we can look into it and see what our code said and that Beverly and Glennora will look into it.

Assistant Administrator Report in packet. Highlights below:

- ICE Services – on Feb 15, Administration met with ICE for the first quarter meeting. It was recommended to replace the server for AEB in Anchorage, Sand Point and King Cove.
- SDP Deed – Feb 21, Administration did fully execute the grant. Project is funded at \$2.9M.
- School Boilers
 - AKU – Feb 8 LONG made it out to make repairs.
 - FLP – scheduled to replace the boilers this spring/summer
 - KVC – still haven't made it out.
- Maintenance Connection

Communications Director Report in packet. Highlights below:

- Board of Fish – was able to set up interviews with KTUU.
- Fish News – Ernie Weiss provided content on what happened at BOF for a Fish News.
- Facebook – working on uploading images from Kerry Tasker and collecting photo releases from people in the region.

Natural Resources Director Report in packet. Highlights below:

- Board of Fish – Wants to thank everyone who helped at the meeting and before the meetings, all of the organizations, individuals, the fishermen and the Area M Seiners. We had 3 full days of public testimony go and listen to Regan Hoblet's essay on A Day in the Life of a Fishermen.
- North Pacific Fishery Management Council – my seat is up, come and vote.

CHRIS said thank you for all you did with the BOF. AMHS is taking reservations now for the ferry to our area. Total of 6 runs to the region.

Assistant Natural Resources Director Report in packet. Highlights below:

- Electronic Monitoring – the council did decide to roll the troll EM Committee into the Fisheries Monitoring Committee. I plan on submitting my name.
- Fixed-Gear EM Project – getting ready
- Mariculture – no updates at this time
- Board of Fish – now that BOF is done, a lot of the real work will begin following through with our promises
- AFSC Cod Tagging Project

Finance Director Report in packet. Highlights below:

- Audit – completed the GASB87 requirements. Sent the draft financials to the auditors. Should be issuing their audits soon. Once everything is checked, we can start sending stuff to Caselle.
- Quarterly
 - Payroll
 - Grants
- GASB 87 – the standard changed the way the lease payments and revenues are accounted for.

- Financial Policies and Procedures – reorganized everything to the new needs identified as the Finance Director. Three main focuses include Wire Transfers and Investment Account Reconciliations.
- Strategic Planning – Very informative and do appreciate these meetings.
- Routine Tasks

ASSEMBLY COMMENTS

JOSY said the strategic plan looks awesome and she is sad she was unable to attend that along with SWAMC. Hoping for the King Cove Trip she can attend.

DAILEY said the strategic planning meeting was very good and she enjoyed it along with getting together face-to-face.

WARREN thanked everyone for the fish board process and all the people that came out to support in their testimonies.

JIM thanked all the staff for the help at BOF

BRENDA said the strategic planning session was extremely awesome to not only hear what the staff does on a monthly basis, but a daily basis too. Thank you to everyone for being there.

CHRIS wanted to say thank you to everyone who was at the BOF and sorry he couldn't make it out for the strategic planning or SWAMC

MAYOR COMMENTS

Mayor Osterback said fisheries are important to AEB along with the Education so we will always support the fisheries and that provides us with our income to be able to operate.


PUBLIC COMMENTS

NEXT MEETING DATE

Regular Assembly Meeting April 13, 2023, at designated locations.

ADJOURNMENT

JOSY moved to adjourn and second by WARREN. Hearing no more, the meeting adjourned at 4:25.



Mayor Alvin D. Osterback



Glenhara Dushkin, Deputy Clerk

Date: 4/14/2023