

CALL TO ORDER

Mayor Alvin D. Osterback called the Assembly meeting to order by teleconference in each community on September 12, 2019 at 3:00 p.m.

ROLL CALL

Mayor Alvin D. Osterback	Present
Chris Babcock	Present
Carol Foster	Present
Warren Wilson	Present
Josephine Shangin	Absent-Excused
Paul Gronholdt	Present
Brenda Wilson	Present
E. Ingrid Cumberlidge	Present
Advisory Members:	
Dailey Schaack, Cold Bay	Present
Samantha McNeley, Nelson Lagoon	Present
Tom Hoblet, False Pass	Absent

A quorum was present.

Staff Present:

- Roxann Newman, Finance Director
- Tina Anderson, Clerk
- Anne Bailey, Administrator
- Mary Tesche, Assistant Administrator
- Charlotte Levy, Assistant Resource Director
- Ernie Weiss, Resource Director
- Glennora Dushkin, Administrative Assistant
- Laura Tanis, Communications Director
- Emil Mobeck, Maintenance Director

Adoption of the Agenda:

PAUL moved to approve the agenda with the amendment. No objections, agenda stands as corrected.

Re-number Resolution 20-14, to Resolution 20-22.
Amend Agenda Resolution 20-16, to 2019, not 2018.

Hearing no objections, the agenda is approved as amended.

Conflict of Interests:

Mayor Osterback asked for any potential **Conflict of Interests** to discuss. BRENDA noted that she is an employee with EAT. Mayor Osterback said it is not a conflict.

Community Roll Call and Public Comments on Agenda Items:

The communities of King Cove, Sand Point, Cold Bay, Nelson Lagoon, and the Anchorage office were participating by teleconference. Also broadcast on KSDP radio.

Public Comments: None

Minutes, August 8, 2019, Assembly Meeting Minutes:
Assembly Minutes:

MOTION

CHRIS moved to amend the August 8, 2019 Assembly Meeting Minutes and second by PAUL.

AMENDMENT:

Under Administrator's Report, page 6, CHRIS made a comment regarding material not cleaned up in King Cove – hovercraft site. Minutes say, hovercraft site in *Cold Bay*. **Change to** hovercraft site in *King Cove*.

Hearing no objections, **MOTION CARRIED.**

July, August Financial Report:

MOTION

CAROL moved to approve the July and August Financial Report and second by INGRID.

DISCUSSION

Administrator said July financials reflect the FY20 budget. The budget is tracking along as it should be. August financials shows raw fish tax revenue for July salmon season.

ROLL CALL

YEAS: Warren, Ingrid. Paul, Brenda, Carol, Chris. Advisory: Samantha.

NAY: None

MOTION CARRIED

July Investment Report: In packet.

CONSENT AGENDA

- Resolution 20-15 authorizing the Mayor or designee to negotiate and execute an agreement for managed Information Technology services with ICE Services, Inc. for an amount not to exceed \$30,000.
- Resolution 20-16 authorizing the Mayor to negotiate and execute a services agreement with BDO USA LLP to provide professional auditing services to the Aleutians East Borough for Fiscal Year 2019, in an amount not to exceed \$68,250.
- Resolution 20-19, authorizing the Mayor to negotiate and execute an easement with the City of Akutan for a portion of Lot 1A, Akutan Subdivision, at less than fair market value, for access trail to tsunami shelter.
- Resolution 20-20, appointing election judges for the October 1, 2019 Regular Election.
- Resolution 20-21, appointing a canvass committee for the October 1, 2019 Regular Election.

MOTION

INGRID moved to approve the Consent Agenda and second by CHRIS.

The Administrator reviewed the resolutions on the Consent Agenda, recommending approval.

ROLL CALL

YEAS: Ingrid, Brenda, Paul, Warren, Chris, Carol. Advisory: Samantha, Dailey.
NAY: None

MOTION CARRIED

PUBLIC HEARINGS

Public Hearing Ordinance 20-01, authorizing the assignment of certain real property leased by the AEB – Lease ADA-07842:

MOTION

INGRID moved to approve Ordinance 20-01 and second by CAROL.

DISCUSSION

PAUL asked if we received any written public comments. The Administrator answered, no.

The Administrator said Ordinance 20-01 authorizes the assignment of AEB leased property and Ordinance 20-02 authorizes the sale of AEB owned, Cold Bay School building. The property is part of airport lands that AEB leases from the State of Alaska/DOTPF. AEB issued a Request for Interest/Proposals (RFIP) in 2016 to government and tribal entities and the City of Cold Bay expressed interest, but withdrew their interest. After receiving no further interest from government or tribal entities, AEB published a RFIP to private and public entities, February 2019, and received one response from Aleutian Services, Inc. They're plan is to maintain as a community building for public use, classroom space, airlines passenger usage during emergency landings, community activities, office space, and will utilize waste heat from G & K, Inc. An Assignment of Lease needs to occur, outlined in Ordinance 20-01. AEB also needs to sell the building to Aleutian Services, outlined in Ordinance 20-02. AEB is proposing to sell for less than fair market value. If approved, the documents will be submitted to the State of Alaska, Aviation Leasing Dept., for approval and transfer. Recommend approval.

Mayor Osterback opened for Public Hearing on Ordinance 20-01. Hearing none, Public Hearing closed.

ROLL CALL

YEAS: Chris, Brenda, Ingrid, Paul, Carol, Warren. Advisory: Samantha, Dailey.
NAY: None

MOTION CARRIED

Public Hearing Ordinance 20-02, authorizing the sale of certain real property owned by AEB – Cold Bay School building and appurtenances, Lot 1A, Block 10, Cold Bay, AK:

MOTION

CAROL moved to approve Ordinance 20-02 and second by CHRIS.

DISCUSSION

Mayor Osterback opened Ordinance 20-02 for Public Hearing. Hearing none, Public Hearing closed.

ROLL CALL

YEAS: Carol, Ingrid, Brenda, Warren, Paul, Chris. Advisory: Dailey, Samantha.
NAY: None

MOTION CARRIED

ORDINANCES None

RESOLUTIONS

Resolution 20-22, authorizing the Mayor to negotiate and execute a MOU between AEB, city of Cold Bay, and Eastern Aleutian Tribes for the Cold Bay Clinic Construction Project:

MOTION

PAUL moved to approve Resolution 20-22 and second by CHRIS.

DISCUSSION

The Assistant Administrator said the AEB, City of Cold Bay and Eastern Aleutian Tribes, Inc. (EAT) has participated in the planning of a new clinic since 2012. Construction to begin in 2020. Roles and responsibilities are defined in MOU. General points of interest, AEB shall oversee construction, fees, contracts; EAT shall operate the facility as a primary health care clinic; and City of Cold Bay shall accept full ownership of the facility, upon completion. Additional information is in the MOU, in packet.

ROLL CALL

YEAS: Brenda, Paul, Warren, Chris, Carol, Ingrid. Advisory: Samantha, Dailey.
NAY: None

MOTION CARRIED

Resolution 20-17, authorizing the Mayor to negotiate and execute an Agreement with Robertson Monagle and Eastaugh (RME) to provide Legal Services to participate in the litigation filed on August 7, 2019 by the Trustees for Alaska against the Department of Interior in an amount not to exceed \$92,750.

MOTION

CAROL moved to approve Resolution 20-17 and second by INGRID.

DISCUSSION

The Administrator reviewed saying, Resolution 20-17 authorizes the Mayor to negotiate and execute an Agreement with RME to provide legal services. RME is requesting authority and funding to respond to the current Complaint and litigation documents filed by the Trustees for Alaska on the Agreement for the Exchange of Lands between Dept. of Interior and King Cove Corp., in an amount not to exceed \$92,750. The contract and funding for work will be between AEB and RME. All other tasks will be with the King Cove/Cold Bay Group, which consists of AEB, City of King Cove, City of Cold Bay, King Cove Corporation, Agdaagux Tribe, and Belkofski Tribe. Timeline of case is unpredictable. She reviewed the anticipated next steps, which are in the packet.

CHRIS said, at workshop, having an executive session was discussed. He supports moving forward now. PAUL explained we were discussing an executive session, when we are all in Anchorage.

ROLL CALL

YEAS: Warren, Carol, Brenda, Ingrid, Paul, Chris. Advisory: Dailey, Samantha.
NAY: None

MOTION CARRIED

Resolution 20-18, Authorizing the mayor to negotiate and execute a contract with Paug-Vik Development Corp. for the Cold Bay Bracing Project at Cold Bay Terminal, not to exceed \$200,000 and authorizing appropriation of \$200,000 from AMLIP account for project.

MOTION

INGRID moved to approve Resolution 20-18 and second by CAROL.

DISCUSSION

The Administrator reviewed Resolution 20-18 saying AEB owns Cold Bay terminal and Federal Aviation Administration did a facility condition assessment and there is a concern with the observation pop outs not being braced properly. AEB did a consult and analyze, last year. Then, issued a Request for Quotes and received two bids, amounts \$188,210 and \$190,848. We are revisiting and based on their bids from last year, recommend Paug-Vik Development quote of \$188,210 and to allow a contingency. There is approximately \$500,000 in the AMLIP of unrestricted funds. Recommend approval and to use AMLIP funds.

PAUL asked how many pop out areas. Mayor Osterback answered two.

Mayor Osterback felt bids were high, but did not receive any lower bids. He supports getting the work done before airlines move into terminal.

ROLL CALL

YEAS: Paul, Ingrid, Chris, Carol, Brenda, Warren. Advisory: Samantha, Dailey.
NAY: None

MOTION CARRIED

NEW BUSINESS

Quarter Two, Aleutians East Borough Strategic Plan Update:
The Administrator said the Strategic Plan update is in packet along with the updated Vision Navigation Chart, showing work accomplished. Some items are completed and some moved forward.

Paul asked if the King Cove Road Project and Akun Breakwater Project, are still the priorities. Administrator said yes, still main priorities.

Mayor Osterback added that the Assembly always voices their opinion regarding unfinished projects. One is Sand Point harbor float system and the other, Akutan harbor float system. Both harbor designs are completed, and shovel ready.

Administrator's Report in packet. Highlights below:

School Projects: Sand Point School painting project started in August, by Kuchar Construction. They will be 50-75% completed this season, and will return in the spring to finish. Waiting for replacement windows to arrive, and if weather cooperates, will install. Quality of work, very high.

Bering industrial, are scheduled to arrive in Akutan today, with subcontractors, for Akutan School projects.

Sand Point School pool mechanical issue, to be repaired in the next week or two. Also working on replacing 13 doors.

Cold Bay terminal: Met with Ravn on September 4, and close to having a signed contract with them. Started the terminal improvements. Ordered conveyor belt, seating, and ticket counter. The Maintenance Director is working on a schedule for installation of all.

State of Alaska budget update of funds: Governor's budget changes include cuts to school debt reimbursement by 50%, which amounts to \$328,000 of funds taken from AEB operating budget. Also removes harbor bond debt reimbursement, losing around \$200-300,000 for False Pass and Akutan harbor projects.

AML: November 18-21. Highly recommend the NEO for everyone to attend.

Administrator Assistant Report in packet. Highlights below:

Cold Bay Clinic Project: Will finalize the MOU and complete RFQ for project management services. Memo outlining design updates, in packet.

Sand Point School Grant Project: Have engaged with DOWL for their grant application services. Held project meeting to determine what documents are necessary for grant.

False Pass Harbor House Design: Meeting with City of False Pass tomorrow, on design.

APIA Opioid Task Force Conference: Postponed until January.

Communications Director Report in packet. Highlights below:

AEB annual report: The annual report has been mailed out to residents in AEB communities.

In the Loop: Monthly report will go out tomorrow. Review of articles in the packet report.

Alaska Harbor Master's Conference, Sept. 30-Oct.4: Building a Power Point presentation on harbor projects, for Mayor Osterback to present at conference.

False Pass Airport: Gathering information to write a "white paper" on the airport.

Natural Resources Director Report in packet. Highlights below:

Alaska Young Fishermen's Summit: To be held in Juneau, in January. There will be a fund raiser, raffling cases of seafood to assist with costs in sending two young people. Raffle drawing in December.

Disaster Pink Funds: Applications have been mailed out to limited entry permit holders. Permit holders required to list crew members on application, so crew members can also apply. Crew deadline, January 31.

Groundfish: Pollock C Season closed on Sunday, September 8; D Season opens October 1. Next year the seasons will be combined into two Pollock seasons, instead of the four. Federal P-cod, opened September 1. P-cod jig season is still open, 95% caught. Also, trawl opportunity for Arrowtooth flounder.

North Pacific Management Council: Next meeting is September 30-October 9, in Homer, AK. Both Resource Dept. staff members will be attending. Agenda on website, <https://www.npfmc.org/>.

Board of Fisheries: Proposal book for 2019/2020 available online. This year's cycle is for Kodiak, Upper and Lower Cook Inlet, and Statewide King and Tanner crab.

Agenda Change Requests (ACR) are posted and will be considered at Board works session October 23-24. An ACR has been submitted to further curtail fishing in the Dolgoi Island area. Mayor Osterback will submit written comments from AEB, opposing the request.

Natural Resource Assistant Director Report in packet. Highlights below:

Mariculture Project: Received one comment from ADF&G during permit review process. Should also receive Corps of Engineer authorization this week.

Submitted a budget amendment for NFWF grant, which has been approved.

Met with the Alaska Sea Grant agent, regarding grant for Phase 2 of project, unofficially funded.

Working on a research permit application with ADF&G to collect fertile kelp blades, for viability testing.

UAA, Alaska Cooperative Development Center is developing a financial model for kelp mariculture, using some of their grant funds. Will be a useful tool for stakeholders, available for Assembly to review soon.

Attended the State of Alaska, Mariculture Task Force quarterly meeting to provide updates on AEB project. Link to the Task Force, overview of opportunities and anticipated value, is in packet report.

Trawl Electronic Monitoring (EM): Attended EM Committee Meeting. Discussion on how the project can move forward, nationally. Website link of agenda and full report in packet report.

Exempted Fishing Permit (EFP) has been submitted for NMFS and Science Center comments. The EFP draft for AEB project, will be presented to NPFMC in December. Will work closely with Peninsula Fishermen's Coalition (PFC) on performance standard requirements. Have been working closely with Salt Water and PFC, on the project.

EM Grant Project: Working to get Sand Point and King Cove vessels EM equipment updated -- 70% updated. Silver Bay Seafoods agreed to pay up front for tenders. Difficult determining what tenders they will be using so, working with Salt Water on EM equipment that can be moved quickly between tenders. Progress Report in packet.

NFWF grant proposal: In November, we will hear whether we receive the new grant funding for the EM project. Grant project will also look at an automation capability, in the processor facility, for salmon identification.

Federal Groundfish: In process of developing a WGOA Trawl survey.

Jellyfish White Paper: Preparing a white paper on status of jellyfish in Alaska.

Maintenance Director Report in packet. Highlights below:

Sand Point School: Paint project started, repairing exterior rot before painting. Primer on lower areas of building, and other areas 100%. Kuchar Construction is doing a good job and are very thorough.

Pool ventilation and fans issue is being resolved by Long Engineers. The drain pan is rusted out, which is causing water to not drain out properly. Moisture issue will be resolved, after repairs.

Cold Bay Terminal: Materials being ordered for renovation. Will travel to Cold Bay for his part in the renovations.

King Cove internet: Gathering installation material for a satellite dish, to set up new internet, at King Cove office. Sand Pt. internet system is working well.

Fire and Sprinkler Systems Inspections: C&R Enterprises scheduled to do the annual fire inspection at False Pass School and King Cove in October. State Fire Marshals were out there, and the only thing necessary to address is the annual inspections. Chinook will inspect the sprinkler systems in Sand Point, on Monday.

Akutan School Project: Mechanical, controls and electrical contract work will begin today, and completed by end of October.

ASSEMBLY COMMENTS

INGRID reiterated what the Maintenance Director said, that the paint contractor, Kuchar Construction has been doing a great job and has not been disruptive to classes.

CHRIS asked for status update on generators in King Cove. Mayor Osterback said Mary Tesche is waiting for AVTEC to get back to her. Tesche said they are interested, but there are shipping logistic issues, getting them to Seward.

PUBLIC COMMENTS

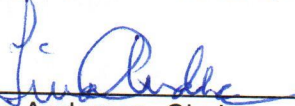
NEXT MEETING DATE
October 10, 2019.

ADJOURNMENT

CAROL moved to adjourn. Hearing no more the meeting adjourned at 4:24 p.m.



Mayor Alvin D. Osterback



Tina Anderson, Clerk

Date: 10/10/19