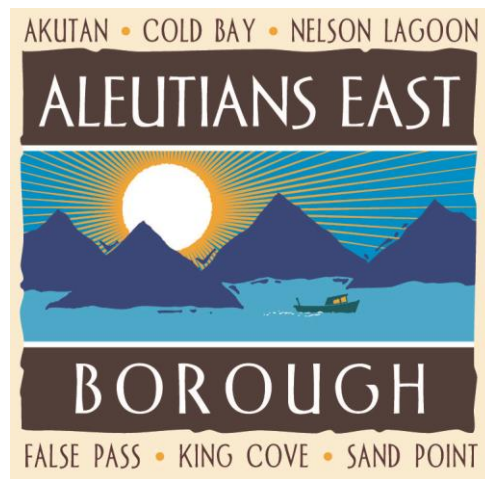


Aleutians East Borough Assembly Meeting

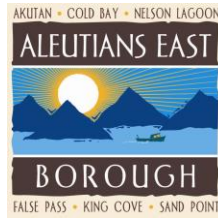


Workshop: Thursday, October 11, 2018 – 1:00 p.m.

Meeting: Thursday, October 11, 2018 – 3:00 p.m.

Roll Call & Establishment of a Quorum

Adoption of Agenda



Agenda
Assembly Meeting
(packet available on website www.aleutianseast.org)

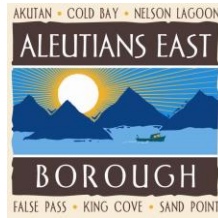
Date: Thursday, October 11, 2018
Time: Workshop: 1:00 p.m. Meeting: 3:00 p.m.

Location: By teleconference in each designated community location below:
King Cove AEB office Akutan -city office
Nelson Lagoon Corp. Cold Bay City Office/ Community Center
False Pass-city office Anchorage office – 3380 C St
Sand Point AEB office

All communities will be provided with conference calling information for the designated location in your community. Public comments on agenda items will take place immediately after the adoption of the agenda. The meeting will also be broadcast on KSDP Public Radio. Additional public comments can be made at the end of the meeting.

ASSEMBLY MEETING AGENDA

1. Roll Call & Establishment of Quorum.
2. Adoption of the Agenda.
3. Community Roll Call and Public Comment on Agenda Items.
4. Minutes.
 - September 13, 2018 Assembly Meeting Minutes.
7. Financial Reports.
 - September Financial Reports.
 - August, Investment Report.
8. Consent Agenda.
9. Public Hearing Ordinances.
 - Public Hearing Ordinance 19-03, amending the operating and capital budget for the Aleutians East Borough Fiscal year 2019.
 - Public Hearing Ordinance 19-04, amending the operating and capital budget for the Aleutians East Borough Fiscal Year 2018 (FINAL).
10. Ordinances.



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Assembly Meeting
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 - Public Hearing Ordinance 19-04, amending the operating and capital budget for the Aleutians East Borough Fiscal Year 2018 (FINAL).
10. Ordinances.

11. Resolutions.
 - Resolution 19-16, Authorizing the Mayor to Negotiate and Execute a Contract with Bering Industrial Contractors Inc. for the Deferred Maintenance Mechanical and Testing and Balancing Work at the Sand Point School in an Amount Not to Exceed \$139,063.
 - Resolution 19-17, Authorizing the Mayor to Negotiate and Execute a Contract with LONG for the Deferred Maintenance Control Work at the Sand Point School in an Amount Not to Exceed \$56,387.
 - Resolution 19-18 relating to disposal of surplus, obsolete, or unneeded supplies.
 - Resolution 19-19 Supporting the City of Akutan's Request to include the Akutan Harbor Road Project in the State of Alaska's Statewide Transportation Improvement Program.
 - Resolution 19-20, authorizing the Mayor or designee to negotiate and execute a Dock Management Agreement with the Nelson Lagoon Village Council.
 - Resolution 19-21, Authorizing the Mayor to Negotiate and Execute a Contract with Wired AK LLC for the Deferred Maintenance Electrical Work at the Sand Point School in an Amount Not to Exceed \$47,605.00.
12. Old Business.
13. New Business.
14. Reports and Updates.
15. Assembly Comments.
16. Public Comments.
17. Next Meeting Date.
18. Adjournment.

11. Resolutions.
 - Resolution 19-14, authorizing the Mayor or designee to negotiate and execute a Dock Management Agreement with the Nelson Lagoon Village Council.
 - Resolution 19-15, Authorizing the Mayor to Negotiate and Execute a Contract with Wired AK LLC for the Deferred Maintenance Electrical Work at the Sand Point School in an Amount Not to Exceed \$47,605.00.
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12. Old Business.
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14. Reports and Updates.
15. Assembly Comments.
16. Public Comments.
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Community Roll Call & Public Comment on Agenda Items

Minutes

CALL TO ORDER

Mayor Alvin D. Osterback called the Assembly meeting to order by teleconference in each community on September 13, 2018 at 3:00 p.m.

ROLL CALL

Mayor Alvin D. Osterback	Present
Chris Babcock	Present
Carol Foster	Absent
Warren Wilson	Present
Josephine Shangin	Present
Paul Gronholdt	Present
Brenda Wilson	Present
Stephen Kennedy	Present

Advisory Members:

Angela Simpson, Cold Bay	Present
Justine Gundersen, Nelson Lagoon	Present

A quorum was present.

Staff Present:

Roxann Newman, Finance Director
Tina Anderson, Clerk
Anne Bailey, Administrator
Laura Tanis, Communications Director
Mary Tesche, Assistant Administrator
Charlotte Levy, Administrative Assistant
Emil Mobeck, Maintenance Director
Ernie Weiss, Resource Director

Swearing in Newly Appointed, Stephen Kennedy to the Assembly:
Stephen Kennedy read Oath of Office for the Public.

Adoption of the Agenda:

MOTION

Chris moved to approve the agenda with the addition and changes below and second by Paul.

New Business: Discussion only - Sportfish related tax discussion.
Remove Introduction Ordinances 19-03 and 19-04 from Consent Agenda, to Ordinances.
Remove Resolution 19-13 from agenda.

Hearing no objections **MOTION CARRIED.**

Conflict of Interests:

Mayor Osterback asked if there are any potential **Conflict of Interests** to discuss. There were none.

Community Roll Call and Public Comments on Agenda Items:

The communities of King Cove, Akutan, Cold Bay, Sand Point, False Pass, Nelson Lagoon, and the Anchorage office were participating by teleconference. Also broadcast over KSDP radio.

City of King Cove Mayor, Henry Mack, said in regards to Ordinance 19-03, amending the operating budget, on the fishery analyst consultant contract. He sees comments that the consultant is very busy and has a larger work load, but has not heard what he is doing. Mayor Osterback said if Mayor Mack is going to stay around, he suggested reviewing during Ordinance discussion.

City of Akutan Mayor, Joe Bereskin, said while in Washington D.C., during his visit to U.S. Dept of Transportation (DOT), regarding Essential Air Service (EAS), the Deputy Assistant Secretary, Joel Szabat, said he hopes to make a trip to Akutan to see what EAS pays for. Might be worthwhile to have a discussion and see if AEB wants to get involved.

Bereskin also visited the Corps of Engineers. They said the Akun breakwater is their #1 priority for Alaska.

Bereskin said, in regards to the road project to the harbor, any support Akutan gets is appreciated. He appreciates the AEB getting involved. Akutan Tribe got the permitting for the project completed. He also visited Dept. of Defense (DOD), to discuss a military program that builds infrastructure. Akutan is submitting an application, due end of month and hopes to get the project chosen.

Mayor Osterback suggested setting up a teleconference to discuss further. The Administrator will follow up with Akutan Administrator, Tuna Scanlan and Lobbyist Brad Gilman on AEB participating with visit by Deputy Assistant Secretary of DOT. Bailey will also suggested a letter of support from AEB on trail project.

MOTION TO CONVENE

BRENDA moved to convene and go into the Platting Board meeting and second by WARREN.

PLATTING BOARD AGENDA

Resolution 19-01, Approval of Alaska State Land Survey (ASLS) 2016-49, the AEB Municipal Entitlement lands in Port Moller:

MOTION

BRENDA moved to approve Resolution 19-01 and second by CHRIS.

DISCUSSION

Ernie Weiss, said each community should have received the 10 sheet Plat, ASLS 2016-49. This survey is all entitlement lands in Port Moller. Surveyor was required to go back out and place two additional monuments. This includes the previous ASLS 2006-66 which includes runway and two pieces near White Alice site. The top right corner on plat shows four small tracts, divided by water or stream. Once approved by the Platting Board, will come back to the Assembly for approval, and then recorded at Dept. of National Resources Recording Office.

Paul said it looks fine to him.

ROLL CALL

YEAS: Chris, Paul, Brenda, Warren, Josephine, Stephen. Advisory: Justine, Angela.
NAY: None

Adjourn as Platting Board and reconvene as Assembly:
Hearing no more, the meeting adjourned and reconvened as Assembly.

Minutes, August 9, 2018 Assembly Minutes:

MOTION

CHRIS moved to approve the August 9, 2018 Minutes and second by BRENDA.

Hearing no objections, **MOTION CARRIED.**

Financial Report, July, August:

DISCUSSION

Administrator said July and August reflects the first two months of the new fiscal year.
Nothing out of the ordinary, all on track.

MOTION

JOSEPHINE moved to approve the July and August Financial Reports and second by BRENDA.

DISCUSSION

Paul commented the importance of keeping an eye on our budget at all times.

ROLL CALL

YEAS: Warren, Chris, Brenda, Stephen, Josephine, Paul. Advisory: Angela, Justine.
NAY: None

MOTION CARRIED

July Investment Report:
In packet.

CONSENT AGENDA

- Resolution 19-14, appointing election judges for the October 2, 2018 Regular Election.
- Resolution 19-15, appointing a canvass committee for the October 2, 2018 Regular Election.

MOTION

WARREN moved to approve the Consent Agenda and second by CHRIS.

DISCUSSION None

ROLL CALL

YEAS: Josephine, Warren, Brenda, Chris, Paul, Stephen. Advisory: Justine, Angela.
NAY: None

ORDINANCES

Introduction Ordinance 19-03, amending the operating and capital budget for the Aleutians East Borough Fiscal year 2019:

MOTION

BRENDA moved to accept and set for Public Hearing second by Josephine.

DISCUSSION

Ernie Weiss, said the consultant, Eric Volk was contracted as a part-time consultant for support efforts on the Board of Fisheries meeting in February. Weiss communicates with him weekly. Volk worked also during the Special Board of Fisheries meeting recently. Volk is a retired ADF&G person, one of the lead authors of WASSIP, and chair of the advisory committee and everybody supported contracting with him. He is traveling to Kodiak to meet with the Dept. of Fish & Game. He has been busy, attending all our teleconferences. We contracted Volk as a part-time position, but have been using him more so he advocated the increase in the contract amount. His contract expires after February Board of Fisheries meeting.

Mayor Osterback said one of the biggest road blocks at the last Board of Fisheries meeting was not understanding the WASSIP study. The WASSIP study is the latest study and this time we have the author who understands the study. At first he was going to be involved in other things, but they are all tied together. He was instrumental at the Special Board of Fish meeting. The recommended increase is money spent well to help us get through the February meeting. This is going to be a tough Board of Fisheries meeting and there is no one better to explain the WASSIP study.

Chris reiterated his understanding that this is a \$2,000 increase per month, increasing monthly amount to \$6,500. Chris asked if he works for anyone one else. Weiss answered no. Chris suggested a report once in a while to see exactly what he is doing. Weiss said accountability is a good thing and Volk can do that.

Paul commented that Eric Volk is worth his weight in gold and his participation through all the Board of Fisheries has been good.

Mayor Osterback said he believes Charlotte is going to do a good job as the Natural Resources Assistant Director, our whole staff is going to do a good job. He reminded fishermen not to get lax at this time, a lot of local expertise is going to be necessary. AEB will have the technical people, which includes Eric Volk, but is still need to rely on fishermen. Fishermen need to attend the meeting.

Warren wants to make sure we have all the legal aspects covered as well, not just WASSIP.

Mayor Osterback said when the Chignik escapement issue happened in June, the only association in our area is Area M Seiners Association. They hired Mark Slonim, who is a good fisheries litigation attorney. Instead of spending money on another attorney, we put into the fund to help pay for Mark Slonim, representing everyone. We are trying to cover all bases because we know how important this is. Warren agrees and hopes a lot fishermen attend.

ROLL CALL

YEAS: Paul, Stephen, Chris, Brenda, Josephine, Warren. Advisory: Justine, Angela.

NAY: None

Introduction Ordinance 19-04, amending the operating and capital budget for the Aleutians East Borough Fiscal Year 2018 (FINAL):

The Administrator reviewed saying the spreadsheet shows FY18, mid-year and the final. Fish tax revenue \$1.1M higher than anticipated. After the Finance Director, Roxann Newman, reconciled everything, Ordinance 19-04 budget amendment is what Fiscal Year 2018 ended with.

MOTION

WARREN moved to accept and set for Public Hearing and second by BRENDA.

DISCUSSION No further discussion.

ROLL CALL

YEAS: Paul, Brenda, Josephine, Warren, Stephen, Chris. Advisory: Angela, Justine.

NAY: None

RESOLUTIONS

Resolution 19-09, authorizing the Mayor or designee to negotiate and execute an agreement for managed Information Technology services with ICE Services, Inc. for an amount not to exceed \$41,180:

MOTION

BRENDA moved to approve Resolution 19-09 and second by CHRIS.

DISCUSSION

The Administrator said Request for Proposal was issued July 2, 2018 for qualified Information Technology services, and two proposals were received. After reviewing, decided to hire ICE services. Notice of Intent to award sent out August 9. Also includes transmission cost and site visits to Sand Point and King Cove. We do share the cost with the City of King Cove so cost to AEB is \$37,000.

ROLL CALL

YEAS: Chris, Brenda, Stephen, Josephine, Paul, Warren. Advisory: Angela, Justine.

NAY: None

Resolution 19-10, approving salary increase for the Borough Maintenance Director:

MOTION

CHRIS moved to accept Resolution 19-10 and second by BRENDA.

DISCUSSION

Mayor Osterback said he did a six month review of the Maintenance Director, Emil Mobeck, which came out well and he is satisfied with his work performance. The Mayor has no authority to increase salary except for Cost of Living, so Resolution 19-10 is requesting a salary increase for the Maintenance Director. Recommends approval.

ROLL CALL

YEAS: Warren, Josephine, Brenda, Chris, Stephen, Paul. Advisory: Justine, Angela.

NAY: None

Resolution 19-11, authorizing the Mayor or designee to negotiate and execute a Notice to Proceed to DOWL to conduct an assessment of the Nelson Lagoon School facility for an amount not to exceed \$38,706:

MOTION

JOSEPHINE moved to approve Resolution 19-11 and second by BRENDA.

DISCUSSION

The Administrator reviewed saying, Nelson Lagoon School closed in 2013. The state conveyed property to Nelson Lagoon Tribal Council June 2018 and AEB committed to assess property. DOWL is already contracted to do work, and funding in the budget.

ROLL CALL

YEAS: Stephen, Brenda, Chris, Warren, Paul, Josephine. Advisory: Justine, Angela.

NAY: None

Resolution 19-12, supporting a proposal to the 2018 NOAA Marine Debris Removal Federal Funding Opportunity for a community-based derelict gear buyback program.

MOTION

BRENDA moved to accept Resolution 19-12 and second by CHRIS.

DISCUSSION

Charlotte Levy said Resolution 19-12 is requesting support to apply for a grant to provide a community-based derelict gear buyback program. This would be a 2-year proposal, first year mapping and assessing; second year, retrieval.

ROLL CALL

YEAS: Paul, Stephen, Chris, Josephine, Warren, Brenda. Advisory: Angela, Justine.

NAY: None

REMOVED Resolution 19-13, Authorizing the Mayor to Negotiate and Execute a Contract with Wired AK LLC for the Deferred Maintenance Electrical Work at the Sand Point and Akutan Schools in an Amount Not to Exceed \$81,590. **REMOVED FROM AGENDA PER ADMINISTRATOR REQUEST.**

OLD BUSINESS None

NEW BUSINESS

Quarter Two, Aleutians East Borough Strategic Plan Update:

The Administrator said representatives from all the communities participated in the December, 2017 planning work session where the strategic initiatives were defined. In the packet, is the updated quarter two, Strategic Plan, Vision Navigation Chart. The chart shows what strategic initiatives have been accomplished, some moved over to next quarter. Mayor Osterback noted that the navigation chart keeps us on track and a useful tool.

Discussion only - Akun/Akutan Transportation Link White Paper:

Mayor Osterback said he requested Laura Tanis to do a white paper on the Akun/Akutan Transportation Link. The Administrator said in the packet is the outline of the project history, January 2010 to present. This is a very useful, living document that will keep changing as we move forward. Laura Tanis did a great job researching all the information.

Comment period extension for the Draft 2016 Pink Salmon Disaster Funds Distribution Plan:

Resource Director, Ernie Weiss, said the comment period has been extended to September 18. Anyone can go online and make comments. He drafted some language after talking with Assembly Member, Gronholdt. In regards to Assembly Member Carol Foster's comments,

we would like to see as much as possible to go to the fishermen. Draft State plan in the packet. There are four components – research, fishermen, municipalities, and processors.

Mayor Osterback suggested fishermen go online and comment on the distribution. He added that he didn't see anything in there covering set netters and set netters should be included, because they lost out on fishing time due to the season closing. He agrees the fishermen need to capture as much as they can.

Paul said the current state plan has \$2.4M divided to municipalities, which does not include AEB. Weiss drafted comments requesting AEB be considered in municipalities. Right now AEB will receive zero as a municipality. He stressed the importance of all gear groups and individuals to make comments. Mayor Osterback agrees, AEB should also be included in that and it wouldn't affect the fishermen percentage.

Sport Guide Tax:

Mayor Osterback said we will request a copy of Lake & Peninsula Borough ordinance on their sport guide tax to see how they tax sport fishing operations. The Administrator said we will review that ordinance and review AEB resource permit program and bring back to the Assembly.

REPORTS AND UPDATES

Administrator Report in packet. Highlights below:

- King Cove Cold Bay Road Litigation Update: Our Brief has been filed in opposition to the environmental groups Motion to Vacate the Agreement. Attorneys worked closely with the Dept of Justice, Dept. of Interior and State of Alaska to coordinate a defense of the Agreement. Plaintiffs filed their Reply Brief. Next step oral argument if court schedules.
- Akutan Trail: Design and permitting completed. Funds are now needed to complete the project. Looking for funding opportunities.
- Cold Bay terminal: Annual elevator inspection completed, tests were both passed; working with FAA on the maintenance requirement work for the HVAC system; and contracting a consultant To establish a lease rate system.
- Strategic Initiatives: hosting a planning work session in December, to outline our strategic initiatives for March 2019-February 2020.
- Alaska Municipal League Conference is November 12-16, 2018.

Assistant Administrator Report in packet. Highlights below:

- Strategic Plan Update: Government and Policy Advocacy: determined current Essential Air Service and mail contracts of AEB.
- Nelson Lagoon School Renovations: Once DOWL assessment is completed, AEB involvement will be done.
- Cold Bay Clinic: Need to find \$2M. Looking at grant opportunities and other sources.
- IT Service: ICE Services will be providing IT services soon and reviewing our security.
- Helicopter: Transported 141 passengers, and 14,000 lbs. of freight. Making progress in getting back what is owed from passengers.

Natural Resource Director Report in packet. Highlights below:

- AEB Fishermen Meeting: Teleconference tomorrow, September 14.

- Board of Fisheries: All need to be involved, as we get closer to February Board of Fisheries meeting. Working with fishery management at Aleut Corporation, APIA and tribes. Board of Fish will be in work session next month.
- Board of Fish meets October 18-19 to consider Pacific cod proposals.
- NPFMC Electronic Monitoring: Reported to committee on grant proposal with Peninsula Fishermen's Coalition for funding from the Electronic Monitoring & Reporting fund NFWF to develop a monitoring and management plan.

Communications Director Report in packet. Highlights below:

- Akun/Akutan Marine Transportation Link: Completed white paper that includes history back to airport and hovercraft link transition to the present, helicopter link. Includes information on breakwater discussions on Akun with USDOT. This will be a working document.
- Harbor Masters Conference: Power Point presentation updated for conference.
- AEB handout: Developing handout to be used for visits to Juneau and Washington D.C. as well as other events.
- In the Loop: Two e-newsletters went out this period.

Maintenance Director:

- Working with engineers and getting numbers down for Sand Point and King Cove schools to get them back up and in order with the amount of funding available.
- Worked with the School District last month, to complete paperwork to get submitted to state for reimbursement program.
- Part-time in False Pass, that will do all the maintenance orders required by State Preventive Maintenance & Facility Management Program. Same in King Cove, maintenance orders being completed, as required by program.

ASSEMBLY COMMENTS

Stephen thanked The Maintenance Director, Emil Mobeck, for work done in False Pass. He knows the person hired to assist with maintenance, who is a recent graduate. Training him, makes him a bigger asset. School looks excellent.

Chris said Emil Mobeck came over to King Cove and appreciates the work done on the AEB office building also.

Paul suggested inviting representatives from the three processors to the December Assembly meeting to hear first-hand as to what their plans are.

Chris congratulated Charlotte Levy on her new position as Resource Director Assistant.

PUBLIC COMMENTS

City of King Cove Mayor, Henry Mack said, hopes to get future airline service out to region to discuss our travel concerns. Will have five processors in the area this summer. Concerned in King Cove and feels services need to change for the better. Hope the AEB and cities can get together and meet with the new airline service to voice our concerns. He added the hydro project dedication is scheduled and thanked AEB for their contribution.

Mayor Osterback agrees to voice our concerns by meeting with the air carrier as soon as everyone is in place.

Mayor Osterback welcomed Charlotte Levy in new position. She knows the number one issue is the February Board of Fish meeting, and will get up to speed. He suggested people from the region stop in, provide input and get to know her. Charlotte brings to the mix, thinking outside the box with projects, like kelp mariculture. There are things developing in the rest of the State that we need to take a hard look at and begin developing in our region. Opportunities that allow people to stay here and make income. Smaller fishery opportunities do provide income to families, like cod jig and pot fishing. As we progress down the road, need to expand what we have for income opportunities. We will work on getting her in the region to visit communities.

NEXT MEETING DATE

October 11, 2018 by teleconference.

ADJOURNMENT

MOTION

Paul moved to adjourn. Hearing no more the meeting adjourned at 4:45 p.m.

Mayor Alvin D. Osterback

Tina Anderson, Clerk

Financial Report

ALEUTIANS EAST BOROUGH
***Revenue Guideline©**

10/03/18 3:21 PM

Page 1

Current Period: SEPTEMBER 18-19

		18-19 YTD Budget	18-19 YTD Amt	SEPTEMBER MTD Amt	18-19 YTD Balance	% of YTD Budget
Fund 01 GENERAL FUND						
Active	R 01-201 INTEREST REVENUE	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	R 01-203 OTHER REVENUE	\$50,000.00	\$47,196.88	\$0.00	\$2,803.12	94.39%
Active	R 01-206 AEBSD Fund Balance Refun	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-218 AEB RAW FISH TAX	\$3,560,381.00	\$980,345.46	\$394,670.02	\$2,580,035.54	27.53%
Active	R 01-229 Southwest Cities LLC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-233 STATE PERS ON-BEHALF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-265 STATE RAW FISH TAX	\$2,093,686.72	\$0.00	\$0.00	\$2,093,686.72	0.00%
Active	R 01-266 STATE EXTRATERRITORIA	\$101,299.00	\$0.00	\$0.00	\$101,299.00	0.00%
Active	R 01-267 STATE FISH LANDING TAX	\$35,222.00	\$0.00	\$0.00	\$35,222.00	0.00%
Active	R 01-268 State"Loss" Of Raw Fish Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-270 STATE REVENUE OTHER	\$300,418.00	\$0.00	\$0.00	\$300,418.00	0.00%
Active	R 01-276 AEB SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-277 STATE BOND REBATE	\$1,000,882.00	\$513,721.00	\$513,721.00	\$487,161.00	51.33%
Active	R 01-291 PLO-95 PAYMNT IN LIEU O	\$559,000.00	\$0.00	\$0.00	\$559,000.00	0.00%
Active	R 01-292 USFWS LANDS	\$36,256.00	\$0.00	\$0.00	\$36,256.00	0.00%
	Total Fund 01 GENERAL FUND	\$7,772,144.72	\$1,541,263.34	\$908,391.02	\$6,230,881.38	19.83%

ALEUTIANS EAST BOROUGH
***Expenditure Guideline©**

10/03/18 3:20 PM

Page 1

Current Period: SEPTEMBER 18-19

		18-19	18-19	SEPTEMBER	18-19	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 01 GENERAL FUND						
DEPT 100 MAYORS OFFICE						
Active	E 01-100-000-300 SALARIES	\$80,766.00	\$20,191.44	\$6,730.48	\$60,574.56	25.00%
Active	E 01-100-000-350 FRINGE BENEFITS	\$29,232.00	\$9,487.50	\$3,162.50	\$19,744.50	32.46%
Active	E 01-100-000-400 TRAVEL AND PER	\$36,000.00	\$8,149.68	\$4,296.22	\$27,850.32	22.64%
Active	E 01-100-000-425 TELEPHONE	\$1,500.00	\$39.40	\$27.15	\$1,460.60	2.63%
Active	E 01-100-000-475 SUPPLIES	\$1,000.00	\$753.73	\$78.73	\$246.27	75.37%
Active	E 01-100-000-554 AK LOBBIST	\$45,000.00	\$10,500.00	\$3,500.00	\$34,500.00	23.33%
Active	E 01-100-000-555 FEDERAL LOBBIS	\$75,600.00	\$12,600.00	\$6,300.00	\$63,000.00	16.67%
SUBDEPT 000		<u>\$269,098.00</u>	<u>\$61,721.75</u>	<u>\$24,095.08</u>	<u>\$196,357.98</u>	<u>22.94%</u>
Total DEPT 100 MAYORS OFFICE		\$269,098.00	\$61,721.75	\$24,095.08	\$196,357.98	22.94%
DEPT 105 ASSEMBLY						
Active	E 01-105-000-300 SALARIES	\$25,000.00	\$6,900.00	\$2,700.00	\$18,100.00	27.60%
Active	E 01-105-000-350 FRINGE BENEFITS	\$90,000.00	\$32,904.90	\$10,998.90	\$57,095.10	36.56%
Active	E 01-105-000-400 TRAVEL AND PER	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
Active	E 01-105-000-475 SUPPLIES	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
SUBDEPT 000		<u>\$158,000.00</u>	<u>\$39,804.90</u>	<u>\$13,698.90</u>	<u>\$118,195.10</u>	<u>25.19%</u>
Total DEPT 105 ASSEMBLY		\$158,000.00	\$39,804.90	\$13,698.90	\$118,195.10	25.19%
DEPT 150 PLANNING/CLERKS DEPARMENT						
Active	E 01-150-000-300 SALARIES	\$104,494.00	\$25,096.30	\$8,273.00	\$79,397.70	24.02%
Active	E 01-150-000-350 FRINGE BENEFITS	\$34,946.00	\$10,583.60	\$3,519.87	\$24,362.40	30.29%
Active	E 01-150-000-400 TRAVEL AND PER	\$12,500.00	\$0.00	\$0.00	\$12,500.00	0.00%
Active	E 01-150-000-425 TELEPHONE	\$7,500.00	\$1,714.05	\$703.26	\$5,785.95	22.85%
Active	E 01-150-000-450 POSTAGE/SPEED	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 01-150-000-475 SUPPLIES	\$5,000.00	\$1,376.69	\$366.55	\$3,623.31	27.53%
Active	E 01-150-000-526 UTILITIES	\$20,000.00	\$2,782.76	\$992.07	\$17,217.24	13.91%
Active	E 01-150-000-530 DUES AND FEES	\$5,000.00	\$2,868.65	\$0.00	\$2,131.35	57.37%
Active	E 01-150-000-650 ELECTION	\$10,000.00	\$1,200.00	\$0.00	\$8,800.00	12.00%
SUBDEPT 000		<u>\$200,440.00</u>	<u>\$45,622.05</u>	<u>\$13,854.75</u>	<u>\$151,207.95</u>	<u>22.76%</u>
Total DEPT 150 PLANNING/CLERKS DEPARMENT		\$200,440.00	\$45,622.05	\$13,854.75	\$151,207.95	22.76%
DEPT 151 Planning Commission						
Active	E 01-151-000-300 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-151-000-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-151-000-380 CONTRACT LABO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-151-000-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Total DEPT 151 Planning Commission		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 200 ADMINISTRATION						
Active	E 01-200-000-300 SALARIES	\$177,893.00	\$45,013.18	\$14,774.58	\$132,879.82	25.30%
Active	E 01-200-000-350 FRINGE BENEFITS	\$66,438.00	\$18,662.33	\$6,200.92	\$47,775.67	28.09%
Active	E 01-200-000-380 CONTRACT LABO	\$110,000.00	\$967.80	\$0.00	\$109,032.20	0.88%
Active	E 01-200-000-381 ENGINEERING	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	E 01-200-000-382 ANCHORAGE OFFI	\$0.00	\$12,825.00	\$167.12	-\$12,825.00	0.00%
Active	E 01-200-000-400 TRAVEL AND PER	\$20,000.00	\$670.70	\$767.19	\$19,329.30	3.35%
Active	E 01-200-000-425 TELEPHONE	\$7,100.00	\$877.39	\$435.33	\$6,222.61	12.36%
Active	E 01-200-000-450 POSTAGE/SPEED	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 01-200-000-475 SUPPLIES	\$15,000.00	\$1,243.58	\$351.65	\$13,756.42	8.29%
Active	E 01-200-000-525 RENTAL/LEASE	\$23,404.00	\$4,214.42	\$2,107.21	\$19,189.58	18.01%
Active	E 01-200-000-530 DUES AND FEES	\$2,000.00	\$150.00	\$0.00	\$1,850.00	7.50%
SUBDEPT 000		<u>\$449,335.00</u>	<u>\$84,624.40</u>	<u>\$24,804.00</u>	<u>\$354,098.56</u>	<u>18.83%</u>

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		18-19 YTD Budget	18-19 YTD Amt	SEPTEMBER MTD Amt	18-19 YTD Balance	% of YTD Budget
Total DEPT 200 ADMINISTRATION		\$449,335.00	\$84,624.40	\$24,804.00	\$354,098.56	18.83%
DEPT 201 Assistant Administrator						
Active	E 01-201-000-300 SALARIES	\$90,450.00	\$22,612.50	\$7,537.50	\$67,837.50	25.00%
Active	E 01-201-000-350 FRINGE BENEFITS	\$31,422.00	\$7,033.14	\$2,344.38	\$24,388.86	22.38%
Active	E 01-201-000-400 TRAVEL AND PER	\$10,000.00	\$1,222.70	\$767.19	\$8,777.30	12.23%
Active	E 01-201-000-425 TELEPHONE	\$2,000.00	\$204.02	\$102.77	\$1,795.98	10.20%
Active	E 01-201-000-475 SUPPLIES	\$2,500.00	\$154.12	\$4.12	\$2,345.88	6.16%
Active	E 01-201-000-525 RENTAL/LEASE	\$8,903.00	\$1,635.50	\$817.75	\$7,267.50	18.37%
SUBDEPT 000		\$145,275.00	\$32,861.98	\$11,573.71	\$112,413.02	22.62%
Total DEPT 201 Assistant Administrator		\$145,275.00	\$32,861.98	\$11,573.71	\$112,413.02	22.62%
DEPT 250 FINANCE DEPARTMENT						
Active	E 01-250-000-300 SALARIES	\$142,324.00	\$38,600.83	\$12,630.78	\$103,723.17	27.12%
Active	E 01-250-000-350 FRINGE BENEFITS	\$53,365.00	\$16,708.25	\$5,549.00	\$36,656.75	31.31%
Active	E 01-250-000-400 TRAVEL AND PER	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 01-250-000-425 TELEPHONE	\$8,000.00	\$2,671.53	\$1,002.47	\$5,328.47	33.39%
Active	E 01-250-000-450 POSTAGE/SPEED	\$1,000.00	\$500.00	\$0.00	\$500.00	50.00%
Active	E 01-250-000-475 SUPPLIES	\$7,500.00	\$2,297.68	\$675.51	\$5,202.32	30.64%
Active	E 01-250-000-526 UTILITIES	\$5,000.00	\$593.99	\$444.85	\$4,406.01	11.88%
Active	E 01-250-000-550 AUDIT	\$65,500.00	\$11,125.99	\$11,125.99	\$54,374.01	16.99%
SUBDEPT 000		\$292,689.00	\$72,498.27	\$31,428.60	\$220,145.19	24.77%
Total DEPT 250 FINANCE DEPARTMENT		\$292,689.00	\$72,498.27	\$31,428.60	\$220,145.19	24.77%
DEPT 650 RESOURCE DEPARTMENT						
Active	E 01-650-000-300 SALARIES	\$93,034.00	\$23,258.46	\$7,752.82	\$69,775.54	25.00%
Active	E 01-650-000-350 FRINGE BENEFITS	\$31,462.00	\$10,235.34	\$3,411.78	\$21,226.66	32.53%
Active	E 01-650-000-380 CONTRACT LABO	\$65,000.00	\$9,000.00	\$0.00	\$56,000.00	13.85%
Active	E 01-650-000-400 TRAVEL AND PER	\$20,000.00	\$3,962.27	\$1,437.78	\$16,037.73	19.81%
Active	E 01-650-000-402 NPFMC Meetings	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
Active	E 01-650-000-403 BOF Meetings	\$30,000.00	\$900.00	\$900.00	\$29,100.00	3.00%
Active	E 01-650-000-425 TELEPHONE	\$1,500.00	\$249.44	\$103.42	\$1,250.56	16.63%
Active	E 01-650-000-475 SUPPLIES	\$2,500.00	\$292.99	\$217.10	\$2,207.01	11.72%
Active	E 01-650-000-525 RENTAL/LEASE	\$8,903.00	\$1,657.44	\$828.72	\$7,245.56	18.62%
SUBDEPT 000		\$267,399.00	\$49,555.94	\$14,651.62	\$215,500.42	18.53%
Total DEPT 650 RESOURCE DEPARTMENT		\$267,399.00	\$49,555.94	\$14,651.62	\$215,500.42	18.53%
DEPT 651 COMMUNICATION DIRECTOR						
Active	E 01-651-011-300 SALARIES	\$101,954.00	\$25,489.38	\$8,496.46	\$76,464.62	25.00%
Active	E 01-651-011-350 FRINGE BENEFITS	\$34,158.00	\$7,282.86	\$2,427.62	\$26,875.14	21.32%
Active	E 01-651-011-400 TRAVEL AND PER	\$12,000.00	\$1,765.19	\$1,697.99	\$10,234.81	14.71%
Active	E 01-651-011-425 TELEPHONE	\$2,400.00	\$659.97	\$254.75	\$1,740.03	27.50%
Active	E 01-651-011-475 SUPPLIES	\$2,500.00	\$390.98	\$218.66	\$2,109.02	15.64%
Active	E 01-651-011-525 RENTAL/LEASE	\$10,016.00	\$1,699.34	\$849.67	\$8,316.66	16.97%
Active	E 01-651-011-532 ADVERTISING	\$18,000.00	\$3,141.03	\$41.03	\$14,858.97	17.45%
SUBDEPT 011 PUBLIC INFORMATION		\$181,028.00	\$40,428.75	\$13,986.18	\$138,710.31	22.33%
Total DEPT 651 COMMUNICATION DIRECTOR		\$181,028.00	\$40,428.75	\$13,986.18	\$138,710.31	22.33%
DEPT 700 PUBLIC WORKS DEPARTMENT						
Active	E 01-700-000-300 SALARIES	\$64,956.00	\$17,372.93	\$6,485.41	\$47,583.07	26.75%
Active	E 01-700-000-350 FRINGE BENEFITS	\$31,024.00	\$6,673.22	\$2,342.30	\$24,350.78	21.51%
Active	E 01-700-000-400 TRAVEL AND PER	\$15,000.00	\$8,170.90	\$2,494.00	\$6,829.10	54.47%
Active	E 01-700-000-425 TELEPHONE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 01-700-000-475 SUPPLIES	\$5,000.00	\$100.00	\$0.00	\$4,900.00	2.00%
Active	E 01-700-000-526 UTILITIES	\$2,000.00	\$996.42	\$12.74	\$1,003.58	49.82%
SUBDEPT 000		\$118,980.00	\$33,313.47	\$11,334.45	\$85,259.22	28.00%

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		18-19	18-19	SEPTEMBER	18-19	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Total DEPT 700 PUBLIC WORKS DEPARTMENT		\$118,980.00	\$33,313.47	\$11,334.45	\$85,259.22	28.00%
DEPT 844 KCAP						
Active	E 01-844-000-300 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-844-000-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-844-000-380 CONTRACT LABO	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	E 01-844-000-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-844-000-475 SUPPLIES	\$2,000.00	\$188.02	\$0.00	\$1,811.98	9.40%
Active	E 01-844-000-603 MAINTENANCE	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
SUBDEPT 000		\$122,000.00	\$188.02	\$0.00	\$121,811.98	0.15%
Total DEPT 844 KCAP		\$122,000.00	\$188.02	\$0.00	\$121,811.98	0.15%
DEPT 850 EDUCATION						
Active	E 01-850-000-700 LOCAL SCHOOL C	\$900,000.00	\$0.00	\$0.00	\$900,000.00	0.00%
Active	E 01-850-000-701 SCHOOL SCHOLA	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	E 01-850-000-756 STUDENT TRAVEL	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
SUBDEPT 000		\$955,000.00	\$0.00	\$0.00	\$730,000.00	0.00%
Total DEPT 850 EDUCATION		\$955,000.00	\$0.00	\$0.00	\$730,000.00	0.00%
DEPT 900 OTHER						
Active	E 01-900-000-500 EQUIPMENT	\$50,000.00	\$2,438.01	\$2,438.01	\$47,561.99	4.88%
Active	E 01-900-000-515 AEB VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-900-000-526 UTILITIES	\$25,000.00	\$4,124.20	\$460.68	\$20,875.80	16.50%
Active	E 01-900-000-527 Aleutia Crab	\$58,522.00	\$0.00	\$0.00	\$58,522.00	0.00%
Active	E 01-900-000-551 LEGAL	\$100,000.00	\$35,596.10	\$7,049.30	\$64,403.90	35.60%
Active	E 01-900-000-552 INSURANCE	\$160,000.00	\$162,856.00	\$0.00	-\$2,856.00	101.79%
Active	E 01-900-000-600 REPAIRS	\$5,000.00	\$1,676.15	\$299.17	\$3,323.85	33.52%
Active	E 01-900-000-727 BANK FEES	\$15,000.00	\$6,751.78	\$411.55	\$8,248.22	45.01%
Active	E 01-900-000-751 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-900-000-752 CONTRIBUTION T	\$150,000.00	\$0.00	\$0.00	\$150,000.00	0.00%
Active	E 01-900-000-753 MISC EXPENSE	\$96,000.00	\$4,040.88	\$3,976.88	\$91,959.12	4.21%
Active	E 01-900-000-757 DONATIONS	\$23,500.00	\$9,800.00	\$0.00	\$13,700.00	41.70%
Active	E 01-900-000-759 KSDP-Contribution	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%
Active	E 01-900-000-760 REVENUE SHARIN	\$12,900.00	\$15,789.00	\$0.00	-\$2,889.00	122.40%
Active	E 01-900-000-770 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-900-000-798 PERS Prior Period	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-900-000-943 WEB SERVICE	\$30,000.00	\$3,918.00	\$1,959.00	\$26,082.00	13.06%
SUBDEPT 000		\$735,922.00	\$256,990.12	\$16,594.59	\$437,770.93	34.92%
Total DEPT 900 OTHER		\$735,922.00	\$256,990.12	\$16,594.59	\$437,770.93	34.92%
Total Fund 01 GENERAL FUND		\$3,895,166.00	\$717,609.65	\$176,021.88	\$2,881,470.66	18.42%

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		18-19 YTD Budget	18-19 YTD Amt	SEPTEMBER MTD Amt	18-19 YTD Balance	% of YTD Budget
Fund 20 GRANT PROGRAMS						
Active	R 20-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-207 AEB Grant Revenue	\$84,124.93	\$0.00	\$0.00	\$84,124.93	0.00%
Active	R 20-209 AEB Grants	\$1,137,000.00	\$0.00	\$0.00	\$1,137,000.00	0.00%
Active	R 20-211 AEB Grant FY18	\$2,733,581.45	\$0.00	\$0.00	\$2,733,581.45	0.00%
Active	R 20-212 AEB Grants FY19	\$1,548,573.00	\$0.00	\$0.00	\$1,548,573.00	0.00%
Active	R 20-287 KCAP/09-DC-359	\$1,468,547.34	\$0.00	\$0.00	\$1,468,547.34	0.00%
Active	R 20-426 DCCED/Akutan Harbor Float	\$150,602.91	\$0.00	\$0.00	\$150,602.91	0.00%
Active	R 20-499 Cold Bay Airport-Apron&Taxi	\$130,517.11	\$0.00	\$0.00	\$130,517.11	0.00%
Active	R 20-813 Akutan Airport/CIP Trident	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%
Active	R 20-972 TRANSPORTATION PROJE	\$3,105,382.09	\$0.00	\$0.00	\$3,105,382.09	0.00%
	Total Fund 20 GRANT PROGRAMS	\$11,015,718.83	\$0.00	\$0.00	\$11,015,718.83	0.00%

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	18-19 YTD Budget	18-19 YTD Amt	SEPTEMBER MTD Amt	18-19 YTD Balance	% of YTD Budget
Fund 20 GRANT PROGRAMS					
DEPT 426 DCCED/Akutan Harbor Floats					
Active E 20-426-000-850 CAPITAL CONSTR	\$150,602.91	\$0.00	\$0.00	\$150,602.91	0.00%
SUBDEPT 000	\$150,602.91	\$0.00	\$0.00	\$150,602.91	0.00%
Total DEPT 426 DCCED/Akutan Harbor Floats	\$150,602.91	\$0.00	\$0.00	\$150,602.91	0.00%
DEPT 427 Akutan Harbor Contribution					
Active E 20-427-000-850 CAPITAL CONSTR	\$259,743.66	\$0.00	\$0.00	\$259,743.66	0.00%
SUBDEPT 000	\$259,743.66	\$0.00	\$0.00	\$259,743.66	0.00%
Active E 20-427-209-850 CAPITAL CONSTR	\$46,998.99	\$0.00	\$0.00	\$46,998.99	0.00%
SUBDEPT 209 AEB Grant	\$46,998.99	\$0.00	\$0.00	\$46,998.99	0.00%
Total DEPT 427 Akutan Harbor Contribution	\$306,742.65	\$0.00	\$0.00	\$306,742.65	0.00%
DEPT 499 Cold Bay Airport-Apron&Taxiway					
Active E 20-499-049-850 CAPITAL CONSTR	\$130,517.11	\$130,517.11	\$130,517.11	\$0.00	100.00%
SUBDEPT 049 DCCED-13-DC-501	\$130,517.11	\$130,517.11	\$130,517.11	\$0.00	100.00%
Total DEPT 499 Cold Bay Airport-Apron&Taxiway	\$130,517.11	\$130,517.11	\$130,517.11	\$0.00	100.00%
DEPT 504 Nelson Lagoon Erosion					
Active E 20-504-208-300 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-504-208-380 CONTRACT LABO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 208 CDBG /Nelson Lagoon Erosion	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-504-209-850 CAPITAL CONSTR	\$35,076.58	\$0.00	\$0.00	\$35,076.58	0.00%
SUBDEPT 209 AEB Grant	\$35,076.58	\$0.00	\$0.00	\$35,076.58	0.00%
Total DEPT 504 Nelson Lagoon Erosion	\$35,076.58	\$0.00	\$0.00	\$35,076.58	0.00%
DEPT 516 Cold Bay Preschool					
Active E 20-516-209-475 SUPPLIES	\$28,019.00	\$0.00	\$0.00	\$28,019.00	0.00%
SUBDEPT 209 AEB Grant	\$28,019.00	\$0.00	\$0.00	\$28,019.00	0.00%
Total DEPT 516 Cold Bay Preschool	\$28,019.00	\$0.00	\$0.00	\$28,019.00	0.00%
DEPT 520 Cold Bay Clinic					
Active E 20-520-000-850 CAPITAL CONSTR	\$481,139.00	\$0.00	\$0.00	\$481,139.00	0.00%
SUBDEPT 000	\$481,139.00	\$0.00	\$0.00	\$481,139.00	0.00%
Active E 20-520-209-850 CAPITAL CONSTR	\$3,037,000.00	\$0.00	\$0.00	\$3,037,000.00	0.00%
SUBDEPT 209 AEB Grant	\$3,037,000.00	\$0.00	\$0.00	\$3,037,000.00	0.00%
Total DEPT 520 Cold Bay Clinic	\$3,518,139.00	\$0.00	\$0.00	\$3,518,139.00	0.00%
DEPT 802 CAPITAL - COLD BAY					
Active E 20-802-000-850 CAPITAL CONSTR	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
SUBDEPT 000	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Total DEPT 802 CAPITAL - COLD BAY	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
DEPT 813 Akutan Airport/CIP Trident					
Active E 20-813-000-850 CAPITAL CONSTR	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%
SUBDEPT 000	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%
Total DEPT 813 Akutan Airport/CIP Trident	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%
DEPT 814 False Pass Harbor House					
Active E 20-814-209-850 CAPITAL CONSTR	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
SUBDEPT 209 AEB Grant	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Total DEPT 814 False Pass Harbor House	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
DEPT 815 Akutan Airport					
Active E 20-815-210-972 TRANSPORTATIO	\$2,500,000.00	\$0.00	\$0.00	\$2,500,000.00	0.00%
SUBDEPT 210 AEB Hovercraft Proceeds	\$2,500,000.00	\$0.00	\$0.00	\$2,500,000.00	0.00%
Total DEPT 815 Akutan Airport	\$2,500,000.00	\$0.00	\$0.00	\$2,500,000.00	0.00%
DEPT 816 False Pass Harbor					

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	18-19 YTD Budget	18-19 YTD Amt	SEPTEMBER MTD Amt	18-19 YTD Balance	% of YTD Budget
Active E 20-816-209-850 CAPITAL CONSTR	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
SUBDEPT 209 AEB Grant	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Total DEPT 816 False Pass Harbor	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
DEPT 862 NELSON LAGOON DOCK					
Active E 20-862-209-600 REPAIRS	\$915,246.00	\$0.00	\$0.00	\$915,246.00	0.00%
SUBDEPT 209 AEB Grant	\$915,246.00	\$0.00	\$0.00	\$915,246.00	0.00%
Total DEPT 862 NELSON LAGOON DOCK	\$915,246.00	\$0.00	\$0.00	\$915,246.00	0.00%
DEPT 864 SAND POINT AIRPORT BUILDING					
Active E 20-864-209-600 REPAIRS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 209 AEB Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total DEPT 864 SAND POINT AIRPORT BUILDING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 866 AEB PROJECTS					
Active E 20-866-209-506 SURVEYING	\$191,879.94	\$91,924.85	\$0.00	\$99,955.09	47.91%
Active E 20-866-209-888 PROJECT CONTIN	\$385,135.45	\$797.35	\$797.35	\$384,338.10	0.21%
SUBDEPT 209 AEB Grant	\$577,015.39	\$92,722.20	\$797.35	\$484,293.19	16.07%
Total DEPT 866 AEB PROJECTS	\$577,015.39	\$92,722.20	\$797.35	\$484,293.19	16.07%
DEPT 867 KCC Alternative Road					
Active E 20-867-000-300 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-380 CONTRACT LABO	\$147,017.23	\$0.00	\$0.00	\$147,017.23	0.00%
Active E 20-867-000-381 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-475 SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	\$147,017.23	\$0.00	\$0.00	\$147,017.23	0.00%
Active E 20-867-168-300 SALARIES	\$5,650.00	\$0.00	\$0.00	\$5,650.00	0.00%
Active E 20-867-168-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-168-381 ENGINEERING	\$857,950.00	\$0.00	\$0.00	\$857,950.00	0.00%
Active E 20-867-168-400 TRAVEL AND PER	\$5,926.49	\$0.00	\$0.00	\$5,926.49	0.00%
Active E 20-867-168-850 CAPITAL CONSTR	\$599,118.17	\$46,557.68	\$46,557.68	\$552,560.49	7.77%
SUBDEPT 168 KCAP/09-DC-359	\$1,468,644.66	\$46,557.68	\$46,557.68	\$1,422,086.98	3.17%
Active E 20-867-210-972 TRANSPORTATIO	\$605,382.09	\$0.00	\$0.00	\$605,382.09	0.00%
SUBDEPT 210 AEB Hovercraft Proceeds	\$605,382.09	\$0.00	\$0.00	\$605,382.09	0.00%
Total DEPT 867 KCC Alternative Road	\$2,221,043.98	\$46,557.68	\$46,557.68	\$2,174,486.30	2.10%
DEPT 900 OTHER					
Active E 20-900-000-753 MISC EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-900-000-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total DEPT 900 OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fund 20 GRANT PROGRAMS	\$11,339,792.62	\$269,796.99	\$177,872.14	\$11,069,995.63	2.38%

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Current Period: SEPTEMBER 18-19

		18-19 YTD Budget	18-19 YTD Amt	SEPTEMBER MTD Amt	18-19 YTD Balance	% of YTD Budget
Fund 22 OPERATIONS						
Active	R 22-203 OTHER REVENUE	\$0.00	\$187,500.00	\$187,500.00	-\$187,500.00	0.00%
Active	R 22-221 COLD BAY TERMINAL LEA	\$139,620.00	\$35,376.66	\$11,792.22	\$104,243.34	25.34%
Active	R 22-222 COLD BAY TERMINAL OTH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 22-301 HELICOPTER/TICKETS	\$300,000.00	\$179,526.15	\$169,398.09	\$120,473.85	59.84%
Active	R 22-302 HELICOPTER/FREIGHT	\$95,000.00	\$4,939.28	\$0.00	\$90,060.72	5.20%
	Total Fund 22 OPERATIONS	\$534,620.00	\$407,342.09	\$368,690.31	\$127,277.91	76.19%

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Current Period: SEPTEMBER 18-19

		18-19	18-19	SEPTEMBER	18-19	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 22 OPERATIONS						
DEPT 802 CAPITAL - COLD BAY						
Active	E 22-802-200-300 SALARIES	\$28,098.00	\$7,026.44	\$2,341.48	\$21,071.56	25.01%
Active	E 22-802-200-350 FRINGE BENEFITS	\$3,617.00	\$607.84	\$202.56	\$3,009.16	16.81%
Active	E 22-802-200-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-802-200-425 TELEPHONE	\$4,500.00	\$1,065.78	\$355.22	\$3,434.22	23.68%
Active	E 22-802-200-475 SUPPLIES	\$7,500.00	\$568.19	\$532.00	\$6,931.81	7.58%
Active	E 22-802-200-526 UTILITIES	\$24,000.00	-\$3,507.91	(\$3,713.19)	\$27,507.91	-14.62%
Active	E 22-802-200-576 GAS	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 22-802-200-577 FUEL	\$15,000.00	\$1,959.12	\$0.00	\$13,040.88	13.06%
Active	E 22-802-200-603 MAINTENANCE	\$100,000.00	\$4,500.00	\$0.00	\$95,500.00	4.50%
Active	E 22-802-200-770 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 200 COLD BAY TERMINAL		\$184,215.00	\$12,219.46	-\$281.93	\$168,503.54	6.63%
Total DEPT 802 CAPITAL - COLD BAY		\$184,215.00	\$12,219.46	-\$281.93	\$168,503.54	6.63%
DEPT 845 HELICOPTER OPERATIONS						
Active	E 22-845-300-300 SALARIES	\$131,173.00	\$20,160.18	\$5,981.11	\$111,012.82	15.37%
Active	E 22-845-300-350 FRINGE BENEFITS	\$32,140.00	\$6,688.17	\$2,072.14	\$25,451.83	20.81%
Active	E 22-845-300-380 CONTRACT LABO	\$1,453,000.00	\$207,753.20	\$102,933.03	\$1,245,241.80	14.30%
Active	E 22-845-300-400 TRAVEL AND PER	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 22-845-300-425 TELEPHONE	\$3,500.00	\$1,261.83	\$201.22	\$2,238.17	36.05%
Active	E 22-845-300-475 SUPPLIES	\$60,000.00	\$27,099.15	\$2,374.62	\$32,900.85	45.17%
Active	E 22-845-300-525 RENTAL/LEASE	\$24,000.00	\$4,500.00	\$1,500.00	\$19,500.00	18.75%
Active	E 22-845-300-526 UTILITIES	\$8,000.00	\$300.00	\$4,259.69	\$7,700.00	3.75%
Active	E 22-845-300-552 INSURANCE	\$18,200.00	\$0.00	\$0.00	\$18,200.00	0.00%
Active	E 22-845-300-576 GAS	\$12,000.00	\$2,697.52	\$760.72	\$9,302.48	22.48%
Active	E 22-845-300-577 FUEL	\$150,000.00	\$13,643.00	\$3,265.00	\$136,357.00	9.10%
Active	E 22-845-300-770 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 300 HELICOPTER OPERATIONS		\$1,897,013.00	\$284,108.05	\$123,347.53	\$1,610,632.28	14.98%
Total DEPT 845 HELICOPTER OPERATIONS		\$1,897,013.00	\$284,108.05	\$123,347.53	\$1,610,632.28	14.98%
DEPT 900 OTHER						
Active	E 22-900-000-660 Loss On Impairmen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total DEPT 900 OTHER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fund 22 OPERATIONS		\$2,081,228.00	\$296,327.51	\$123,065.60	\$1,779,135.82	14.24%

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Current Period: SEPTEMBER 18-19

		18-19	18-19	SEPTEMBER	18-19	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 24 BOND CONSTRUCTION						
Active	R 24-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-203 OTHER REVENUE	\$0.00	\$33,383.00	\$33,383.00	-\$33,383.00	0.00%
Active	R 24-227 COE-HARBOR PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-259 BOND PROCEEDS	\$1,006,940.00	\$0.00	\$0.00	\$1,006,940.00	0.00%
Active	R 24-270 STATE REVENUE OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-277 STATE BOND REBATE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-817 Akutan Airport/FY09 AEB M	\$903,000.00	\$0.00	\$0.00	\$903,000.00	0.00%
	Total Fund 24 BOND CONSTRUCTION	\$1,909,940.00	\$33,383.00	\$33,383.00	\$1,876,557.00	1.75%

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Current Period: SEPTEMBER 18-19

	18-19 YTD Budget	18-19 YTD Amt	SEPTEMBER MTD Amt	18-19 YTD Balance	% of YTD Budget
Fund 24 BOND CONSTRUCTION					
DEPT 809 Akutan Airport/Grant					
Active E 24-809-000-850 CAPITAL CONSTR	\$1,006,940.00	\$0.00	\$0.00	\$1,006,940.00	0.00%
SUBDEPT 000	\$1,006,940.00	\$0.00	\$0.00	\$1,006,940.00	0.00%
Total DEPT 809 Akutan Airport/Grant	\$1,006,940.00	\$0.00	\$0.00	\$1,006,940.00	0.00%
DEPT 817 Akutan Airport/FY 09 AEB Match					
Active E 24-817-000-850 CAPITAL CONSTR	\$903,000.00	\$0.00	\$0.00	\$903,000.00	0.00%
SUBDEPT 000	\$903,000.00	\$0.00	\$0.00	\$903,000.00	0.00%
Total DEPT 817 Akutan Airport/FY 09 AEB Match	\$903,000.00	\$0.00	\$0.00	\$903,000.00	0.00%
DEPT 833 FALSE PASS HARBOR					
Active E 24-833-000-850 CAPITAL CONSTR	\$339,073.39	\$0.00	\$0.00	\$339,073.39	0.00%
SUBDEPT 000	\$339,073.39	\$0.00	\$0.00	\$339,073.39	0.00%
Total DEPT 833 FALSE PASS HARBOR	\$339,073.39	\$0.00	\$0.00	\$339,073.39	0.00%
DEPT 839 AKUTAN HARBOR					
Active E 24-839-000-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total DEPT 839 AKUTAN HARBOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 900 OTHER					
Active E 24-900-000-380 CONTRACT LABO	\$0.00	\$3,965.75	\$3,731.53	-\$3,965.75	0.00%
Active E 24-900-000-725 BOND INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 24-900-000-745 Bond Sale Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 24-900-000-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	\$0.00	\$3,965.75	\$3,731.53	-\$3,965.75	0.00%
Total DEPT 900 OTHER	\$0.00	\$3,965.75	\$3,731.53	-\$3,965.75	0.00%
Total Fund 24 BOND CONSTRUCTION	\$2,249,013.39	\$3,965.75	\$3,731.53	\$2,245,047.64	0.18%

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Current Period: SEPTEMBER 18-19

		18-19	18-19	SEPTEMBER	18-19	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 30 BOND FUND						
Active	R 30-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 30-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 30-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 30-259 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fund 30 BOND FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Current Period: SEPTEMBER 18-19

		18-19	18-19	SEPTEMBER	18-19	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 30 BOND FUND						
DEPT 900 OTHER						
Active	E 30-900-000-725 BOND INTEREST	\$0.00	\$141,364.10	\$121,489.10	-\$141,364.10	0.00%
Active	E 30-900-000-726 BOND PRINCIPAL	\$0.00	\$610,000.00	\$415,000.00	-\$610,000.00	0.00%
SUBDEPT 000		\$0.00	\$751,364.10	\$536,489.10	-\$751,364.10	0.00%
	Total DEPT 900 OTHER	\$0.00	\$751,364.10	\$536,489.10	-\$751,364.10	0.00%
	Total Fund 30 BOND FUND	\$0.00	\$751,364.10	\$536,489.10	-\$751,364.10	0.00%

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Current Period: SEPTEMBER 18-19

		18-19	18-19	SEPTEMBER	18-19	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 40 PERMANENT FUND						
Active	R 40-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 40-203 OTHER REVENUE	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	R 40-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 40-230 LAND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fund 40 PERMANENT FUND		\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%

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Current Period: SEPTEMBER 18-19

	18-19 YTD Budget	18-19 YTD Amt	SEPTEMBER MTD Amt	18-19 YTD Balance	% of YTD Budget
Fund 40 PERMANENT FUND					
DEPT 900 OTHER					
Active E 40-900-000-380 CONTRACT LABO	\$35,000.00	\$3,965.74	\$3,731.53	\$31,034.26	11.33%
Active E 40-900-000-751 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000					
Total DEPT 900 OTHER	\$35,000.00	\$3,965.74	\$3,731.53	\$31,034.26	11.33%
Total Fund 40 PERMANENT FUND	\$35,000.00	\$3,965.74	\$3,731.53	\$31,034.26	11.33%

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Current Period: SEPTEMBER 18-19

		18-19 YTD Budget	18-19 YTD Amt	SEPTEMBER MTD Amt	18-19 YTD Balance	% of YTD Budget
Fund 41 MAINTENANCE RESERVE FUND						
Active	R 41-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-203 OTHER REVENUE	\$300,000.00	\$0.00	\$0.00	\$300,000.00	0.00%
Active	R 41-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-207 AEB Grant Revenue	\$109,280.46	\$0.00	\$0.00	\$109,280.46	0.00%
Active	R 41-230 LAND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-276 AEB SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Fund 41 MAINTENANCE RESERVE FUND	\$409,280.46	\$0.00	\$0.00	\$409,280.46	0.00%

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Current Period: SEPTEMBER 18-19

		18-19	18-19	SEPTEMBER	18-19	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 41 MAINTENANCE RESERVE FUND						
DEPT 800 CAPITAL - SCHOOL						
Active	E 41-800-857-300 SALARIES	\$0.00	\$4,250.00	\$0.00	-\$4,250.00	0.00%
Active	E 41-800-857-350 FRINGE BENEFITS	\$0.00	\$367.63	\$0.00	-\$367.63	0.00%
Active	E 41-800-857-850 CAPITAL CONSTR	\$0.00	\$2,120.95	\$0.00	-\$2,120.95	0.00%
Active	E 41-800-857-888 PROJECT CONTIN	\$45,707.69	\$34,728.69	\$0.00	\$10,979.00	75.98%
	SUBDEPT 857 FALSE PASS SCHOOL	\$45,707.69	\$41,467.27	\$0.00	\$3,286.18	90.72%
Active	E 41-800-865-888 PROJECT CONTIN	\$9,280.46	\$9,280.46	\$0.00	\$0.00	100.00%
	SUBDEPT 865 Akutan School	\$9,280.46	\$9,280.46	\$0.00	\$0.00	100.00%
Active	E 41-800-866-888 PROJECT CONTIN	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
	SUBDEPT 866 NELSON LAGOON SCHOOL	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
Active	E 41-800-867-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-867-888 PROJECT CONTIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 867 Sand Point School	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-868-888 PROJECT CONTIN	\$46,308.88	\$42,447.88	\$0.00	\$3,861.00	91.66%
	SUBDEPT 868 King Cove School	\$46,308.88	\$42,447.88	\$0.00	\$3,861.00	91.66%
Active	E 41-800-869-888 PROJECT CONTIN	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
	SUBDEPT 869 COLD BAY SCHOOL	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
	Total DEPT 800 CAPITAL - SCHOOL	\$201,297.03	\$93,195.61	\$0.00	\$107,147.18	46.30%
DEPT 900 OTHER						
Active	E 41-900-000-603 MAINTENANCE	\$300,000.00	\$46,664.67	\$146.27	\$253,335.33	15.55%
Active	E 41-900-000-753 MISC EXPENSE	\$0.00	\$1,678.01	\$788.05	-\$1,678.01	0.00%
Active	E 41-900-000-880 LAND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 000	\$300,000.00	\$48,342.68	\$934.32	\$241,374.02	16.11%
	Total DEPT 900 OTHER	\$300,000.00	\$48,342.68	\$934.32	\$241,374.02	16.11%
	Total Fund 41 MAINTENANCE RESERVE FUND	\$501,297.03	\$141,538.29	\$934.32	\$348,521.20	28.23%

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Current Period: SEPTEMBER 18-19

	18-19 YTD Budget	18-19 YTD Amt	SEPTEMBER MTD Amt	18-19 YTD Balance	% of YTD Budget
Report Total	\$20,101,497.04	\$2,184,568.03	\$1,021,846.10	\$17,603,841.11	10.87%

INVESTMENT REPORT

ALEUTIANS EAST BOROUGH

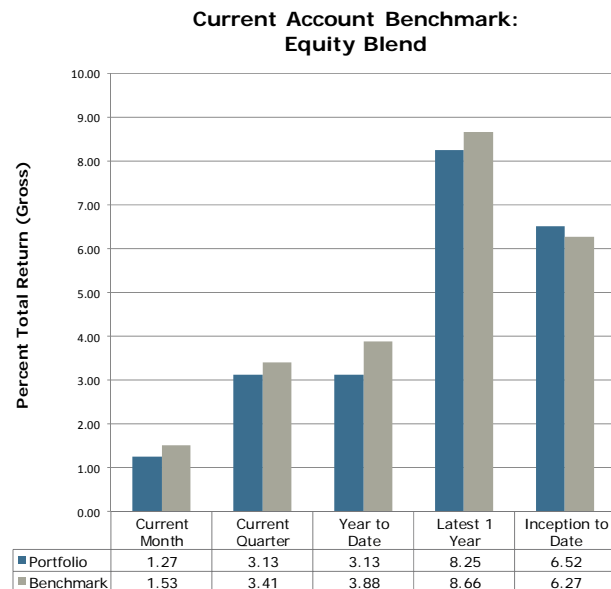
Account Statement - Period Ending August 31, 2018



ACCOUNT ACTIVITY

Portfolio Value on 07-31-18	47,213,217
Contributions	0
Withdrawals	-3,438,854
Change in Market Value	542,590
Interest	32,322
Dividends	0
Portfolio Value on 08-31-18	44,349,275

INVESTMENT PERFORMANCE

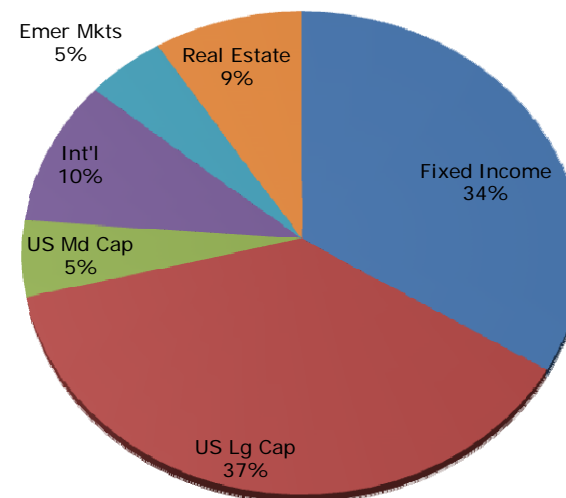


Performance is Annualized for Periods Greater than One Year

MANAGEMENT TEAM

Client Relationship Manager:	Amber Frizzell, AIF® Amber@apcm.net
Your Portfolio Manager:	Jason Roth
Contact Phone Number:	907/272 -7575

PORTFOLIO COMPOSITION



Clients are encouraged to compare this report with the official statement from their custodian.

Alaska Permanent Capital Management Co.
PORTFOLIO SUMMARY AND TARGET
ALEUTIANS EAST BOROUGH
August 31, 2018

Asset Class & Target	Market Value	% Assets	Range
FIXED INCOME (34%)			
US Fixed Income (34.0%)	14,957,450	33.7	25% to 60%
Cash (0.0%)	67,340	0.2	na
Subtotal:	15,024,790	33.9	
EQUITY (56%)			
US Large Cap (36.0%)	16,538,398	37.3	30% to 50%
US Mid Cap (5.0%)	2,242,741	5.1	0% to 10%
Developed International Equity (10.0%)	4,351,393	9.8	5% to 15%
Emerging Markets (5.0%)	2,151,249	4.9	0% to 10%
Subtotal:	25,283,781	57.0	
ALTERNATIVE INVESTMENTS (10%)			
Real Estate (10.0%)	4,040,704	9.1	5% to 15%
Subtotal:	4,040,704	9.1	
TOTAL PORTFOLIO	44,349,275	100	

AEB/AKUTAN HARBOR - 2006 A

Account Statement - Period Ending August 31, 2018



ACCOUNT ACTIVITY

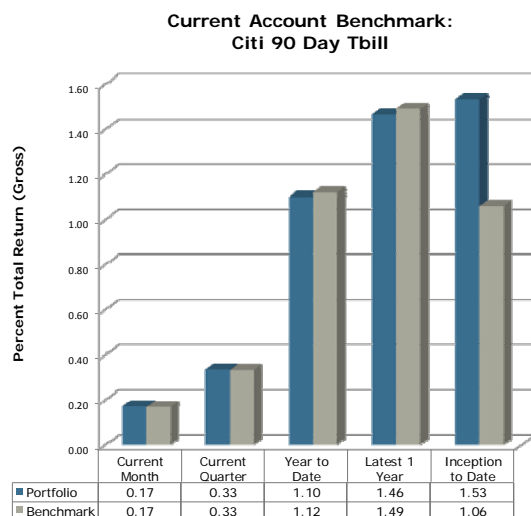
Portfolio Value on 07-31-18	1,539,214
Contributions	0
Withdrawals	-94
Change in Market Value	1,546
Interest	1,090
Dividends	0

Portfolio Value on 08-31-18 1,541,757

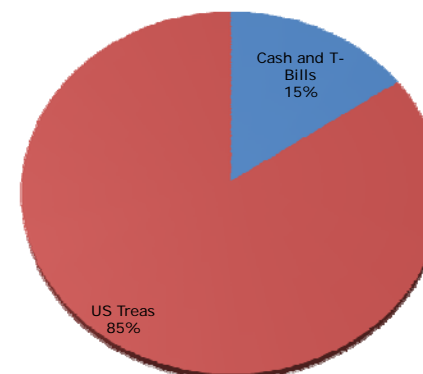
MANAGEMENT TEAM

Client Relationship Manager:	Amber Frizzell, AIF® Amber@apcm.net
Your Portfolio Manager:	Jason Roth
Contact Phone Number:	907/272 -7575

PORTFOLIO COMPOSITION



Performance is Annualized for Periods Greater than One Year



Fixed Income Portfolio Statistics

Average Quality: AAA Yield to Maturity: 1.90% Average Maturity: 0.08 Yrs

Clients are encouraged to compare this report with the official statement from their custodian.

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
AEB/AKUTAN HARBOR - 2006 A
August 31, 2018

<u>Quantity</u>	<u>Security</u>	<u>Average Cost</u>	<u>Total Average Cost</u>	<u>Price</u>	<u>Market Value</u>	<u>Pct. Assets</u>	<u>Annual Income</u>	<u>Accrued Interest</u>	<u>Yield to Maturity</u>
CASH AND EQUIVALENTS									
	FEDERATED GOVERNMENT OBLIGATIONS INSTITUTI		27,900		27,900	1.81			
U.S. TREASURY									
900,000	US TREASURY NOTES 1.000% Due 09-15-18	99.82	898,383	99.97	899,739	58.36	9,000	4,158	1.70
400,000	US TREASURY NOTES 0.875% Due 10-15-18	99.55	398,195	99.87	399,488	25.91	3,500	1,329	1.91
	Accrued Interest				5,487	0.36			
			1,296,578		1,304,714	84.63		5,487	
TREASURY BILLS									
210,000	US TREASURY BILLS 0.000% Due 11-15-18	99.36	208,662	99.59	209,143	13.57	NA	0	1.98
TOTAL PORTFOLIO			1,533,140		1,541,757	100	12,500	5,487	

AEB OPERATING FUND

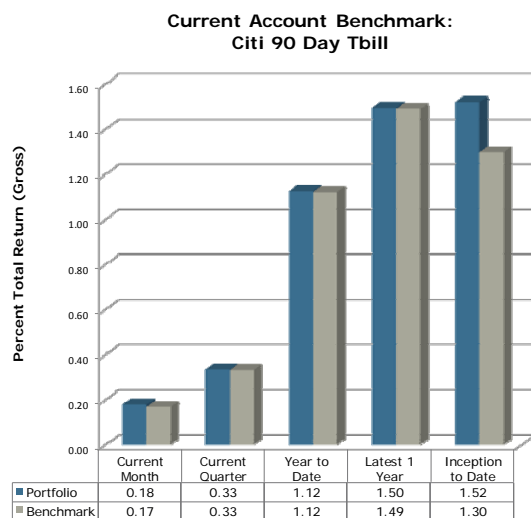
Account Statement - Period Ending August 31, 2018



ACCOUNT ACTIVITY

Portfolio Value on 07-31-18	2,573,396
Contributions	0
Withdrawals	-137
Change in Market Value	2,163
Interest	2,456
Dividends	0
Portfolio Value on 08-31-18	2,577,879

INVESTMENT PERFORMANCE

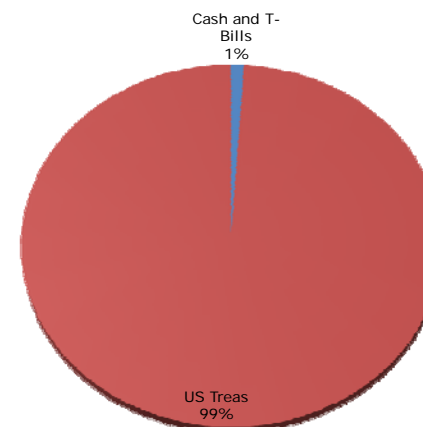


Performance is Annualized for Periods Greater than One Year

MANAGEMENT TEAM

Client Relationship Manager:	Amber Frizzell, AIF® Amber@apcm.net
Your Portfolio Manager:	Jason Roth
Contact Phone Number:	907/272 -7575

PORTFOLIO COMPOSITION



Fixed Income Portfolio Statistics

Average Quality: AAA Yield to Maturity: 1.97% Average Maturity: 0.14 Yrs

Clients are encouraged to compare this report with the official statement from their custodian.

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
AEB OPERATING FUND
August 31, 2018

<u>Quantity</u>	<u>Security</u>	<u>Average Cost</u>	<u>Total Average Cost</u>	<u>Price</u>	<u>Market Value</u>	<u>Pct. Assets</u>	<u>Annual Income</u>	<u>Accrued Interest</u>	<u>Yield to Maturity</u>
CASH AND EQUIVALENTS									
	FEDERATED GOVERNMENT OBLIGATIONS INSTITUTI		26,377		26,377	1.02			
U.S. TREASURY									
1,040,000	US TREASURY NOTES 1.000% Due 09-15-18	99.76	1,037,546	99.97	1,039,698	40.33	10,400	4,804	1.70
525,000	US TREASURY NOTES 0.875% Due 10-15-18	99.46	522,149	99.87	524,328	20.34	4,594	1,745	1.91
400,000	US TREASURY NOTES 1.250% Due 11-15-18	99.68	398,703	99.84	399,356	15.49	5,000	1,481	2.03
580,000	US TREASURY NOTES 1.250% Due 12-15-18	99.67	578,074	99.75	578,544	22.44	7,250	1,545	2.12
	Accrued Interest				9,575	0.37			
			2,536,473		2,551,502	98.98		9,575	
TOTAL PORTFOLIO			2,562,850		2,577,879	100	27,244	9,575	

ALEUTIANS EAST BOROUGH SERIES E BOND

Account Statement - Period Ending August 31, 2018



ACCOUNT ACTIVITY

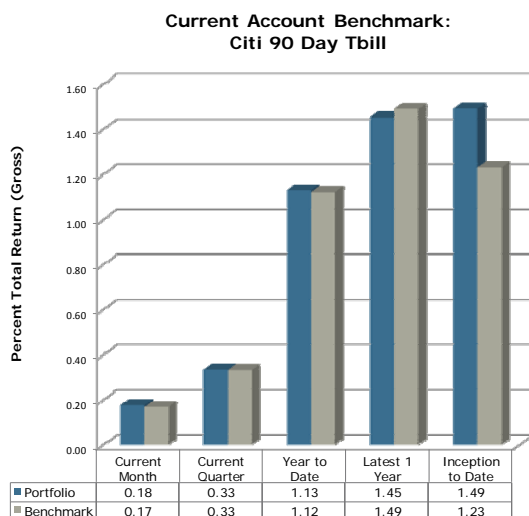
Portfolio Value on 07-31-18	2,511,274
Contributions	0
Withdrawals	0
Change in Market Value	2,544
Interest	1,898
Dividends	0

Portfolio Value on 08-31-18 2,515,715

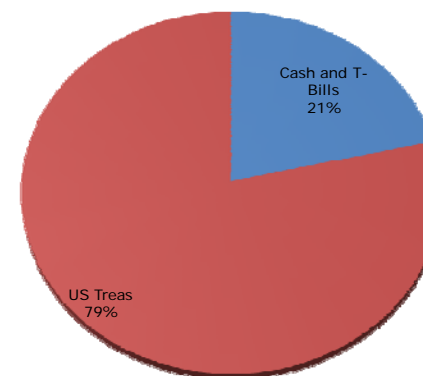
MANAGEMENT TEAM

Client Relationship Manager:	Amber Frizzell, AIF® Amber@apcm.net
Your Portfolio Manager:	Jason Roth
Contact Phone Number:	907/272 -7575

PORTFOLIO COMPOSITION



Performance is Annualized for Periods Greater than One Year



Fixed Income Portfolio Statistics

Average Quality: AAA Yield to Maturity: 1.92% Average Maturity: 0.11 Yrs

Clients are encouraged to compare this report with the official statement from their custodian.

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
ALEUTIANS EAST BOROUGH SERIES E BOND
August 31, 2018

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
CASH AND EQUIVALENTS									
	FEDERATED GOVERNMENT OBLIGATIONS INSTITUTI		30,394		30,394	1.21			
U.S. TREASURY									
1,220,000	US TREASURY NOTES 1.000% Due 09-15-18	99.86	1,218,282	99.97	1,219,646	48.48	12,200	5,636	1.70
100,000	US TREASURY NOTES 0.875% Due 10-15-18	100.05	100,047	99.87	99,872	3.97	875	332	1.91
500,000	US TREASURY NOTES 1.250% Due 11-15-18	99.89	499,473	99.84	499,195	19.84	6,250	1,851	2.03
150,000	US TREASURY NOTES 1.250% Due 12-15-18	99.44	149,156	99.75	149,623	5.95	1,875	400	2.12
	Accrued Interest				8,219	0.33			
			1,966,958		1,976,556	78.57		8,219	
TREASURY BILLS									
510,000	US TREASURY BILLS 0.000% Due 10-18-18	99.53	507,608	99.76	508,766	20.22	NA	0	1.85
TOTAL PORTFOLIO			2,504,960		2,515,715	100	21,200	8,219	

* Callable security

AEB 2010 SERIES A GO BOND/KCAP

Account Statement - Period Ending August 31, 2018



ACCOUNT ACTIVITY

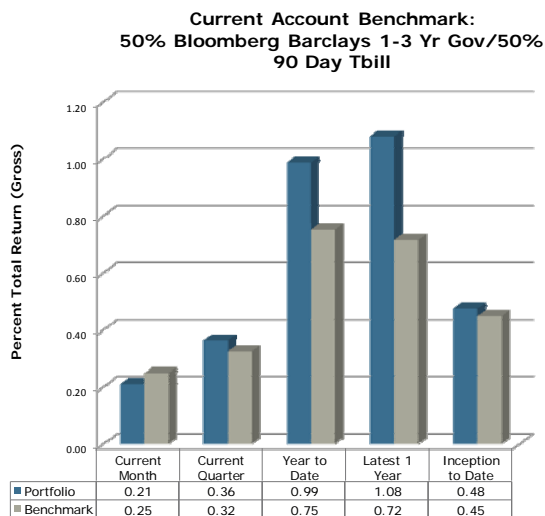
Portfolio Value on 07-31-18	1,033,655
Contributions	0
Withdrawals	-43
Change in Market Value	1,202
Interest	971
Dividends	0

Portfolio Value on 08-31-18 1,035,785

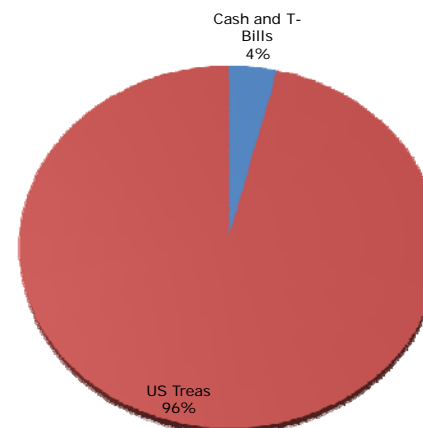
MANAGEMENT TEAM

Client Relationship Manager:	Amber Frizzell, AIF® Amber@apcm.net
Your Portfolio Manager:	Jason Roth
Contact Phone Number:	907/272-7575

PORTFOLIO COMPOSITION



Performance is Annualized for Periods Greater than One Year



Fixed Income Portfolio Statistics

Average Quality: AAA Yield to Maturity: 2.17% Average Maturity: 0.57 Yrs

Clients are encouraged to compare this report with the official statement from their custodian.

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
AEB 2010 SERIES A GO BOND/KCAP
August 31, 2018

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
CASH AND EQUIVALENTS									
	FEDERATED GOVERNMENT OBLIGATIONS INSTITUTI		40,398		40,398	3.90			
U.S. TREASURY									
150,000	US TREASURY NOTES 1.250% Due 10-31-18	99.61	149,420	99.88	149,815	14.46	1,875	632	1.99
75,000	US TREASURY NOTES 1.250% Due 12-15-18	99.95	74,962	99.75	74,812	7.22	937	200	2.12
100,000	US TREASURY NOTES 1.125% Due 01-15-19	99.19	99,187	99.61	99,613	9.62	1,125	147	2.17
200,000	US TREASURY NOTES 0.750% Due 02-15-19	99.05	198,102	99.34	198,672	19.18	1,500	69	2.22
175,000	US TREASURY NOTES 1.000% Due 03-15-19	98.92	173,113	99.34	173,845	16.78	1,750	808	2.23
200,000	US TREASURY NOTES 1.250% Due 06-30-19	99.68	199,367	99.06	198,118	19.13	2,500	428	2.40
100,000	US TREASURY NOTES 1.125% Due 03-31-20	98.77	98,770	97.75	97,754	9.44	1,125	474	2.58
	Accrued Interest				2,758	0.27			
			992,921		995,387	96.10		2,758	
TOTAL PORTFOLIO			1,033,319		1,035,785	100	10,812	2,758	

AEB 2010 SERIES B BOND/AKUTAN AIR

Account Statement - Period Ending August 31, 2018



ACCOUNT ACTIVITY

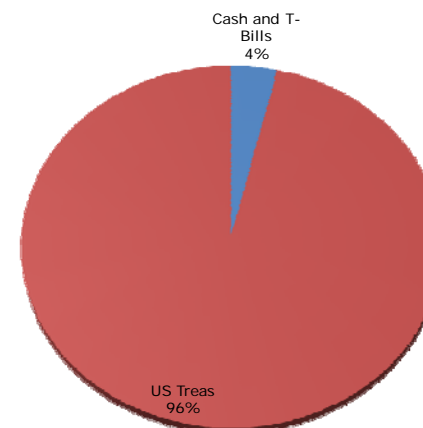
Portfolio Value on 07-31-18	2,060,400
Contributions	0
Withdrawals	-1,045,620
Change in Market Value	1,527
Interest	1,133
Dividends	0

Portfolio Value on 08-31-18 1,017,439

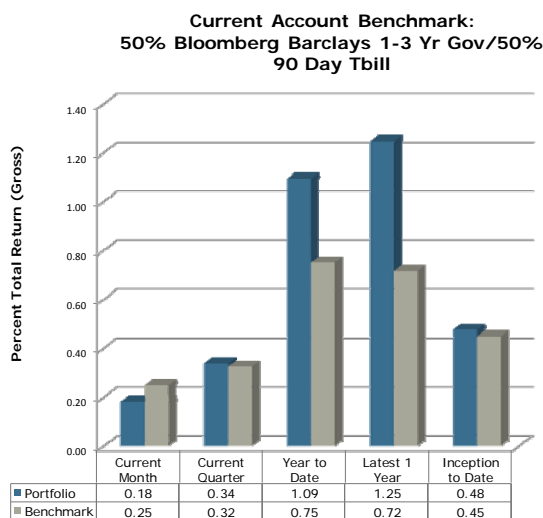
MANAGEMENT TEAM

Client Relationship Manager:	Amber Frizzell, AIF® Amber@apcm.net
Your Portfolio Manager:	Jason Roth
Contact Phone Number:	907/272-7575

PORTFOLIO COMPOSITION



INVESTMENT PERFORMANCE



Performance is Annualized for Periods Greater than One Year

Fixed Income Portfolio Statistics

Average Quality: AAA Yield to Maturity: 2.18% Average Maturity: 0.63 Yrs

Clients are encouraged to compare this report with the official statement from their custodian.

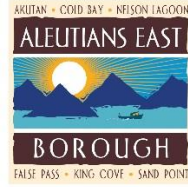
Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
AEB 2010 SERIES B BOND/AKUTAN AIR
August 31, 2018

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
CASH AND EQUIVALENTS									
	FEDERATED GOVERNMENT OBLIGATIONS INSTITUTI		38,073		38,073	3.74			
U.S. TREASURY									
100,000	US TREASURY NOTES 0.875% Due 10-15-18	100.05	100,047	99.87	99,872	9.82	875	332	1.91
100,000	US TREASURY NOTES 1.250% Due 11-15-18	100.77	100,770	99.84	99,839	9.81	1,250	370	2.03
100,000	US TREASURY NOTES 1.250% Due 12-15-18	100.25	100,250	99.75	99,749	9.80	1,250	266	2.12
100,000	US TREASURY NOTES 1.125% Due 01-15-19	99.95	99,953	99.61	99,613	9.79	1,125	147	2.17
125,000	US TREASURY NOTES 0.750% Due 02-15-19	99.05	123,809	99.34	124,170	12.20	937	43	2.22
100,000	US TREASURY NOTES 0.875% Due 05-15-19	98.58	98,578	98.97	98,973	9.73	875	259	2.35
150,000	US TREASURY NOTES 0.875% Due 06-15-19	98.56	147,838	98.82	148,230	14.57	1,312	280	2.39
100,000	US TREASURY NOTES 1.000% Due 11-15-19	97.86	97,859	98.20	98,203	9.65	1,000	296	2.52
110,000	US TREASURY NOTES 1.500% Due 04-15-20	98.10	107,912	98.27	108,097	10.62	1,650	627	2.59
	Accrued Interest				2,621	0.26			
			977,015		979,367	96.26		2,621	
TOTAL PORTFOLIO			1,015,088		1,017,439	100	10,275	2,621	

Consent Agenda

None

Public Hearings



MEMORANDUM

To: Alvin D. Osterback, Mayor

From: Anne Bailey, Borough Administrator

Date: September 5, 2018

Re: Ordinance 19-03, Amending the Operating and Capital Budget for FY19

FY 19 Budget Amendment Recommendations

Fund 01 General Fund Budget Adjustment Recommendations

Resources Department: \$153,034 Salaries Line Item

Increase the existing Salaries Line Item (E 01-650-000-300 SALARIES) from \$93,034.00 to \$153,034.00. This increase would cover the \$60,000 starting salary for the Natural Resources Assistant Director position.

\$61,462 Fringe Benefits Line Item

Increase the existing Fringe Benefits Line Item (E 01-650-000-350) from \$31,462.00 to \$61,462.00. This increase would cover the fringe benefits for the Natural Resources Assistant Director position.

\$80,000 Contract Line Item

Increase the existing Contract Line Item (E 01-650-000-380 CONTRACT LABOR) from \$65,000.00 to \$80,000.00. Currently Eric Volk is contracted for \$4,500 a month. This increase would allow the Borough to amend the contract with Mr. Volk to \$6,500 a month. Mr. Volk's work load has exceeded what was expected and the Borough anticipates his work load increasing more as the February Board of Fish meeting approaches.

\$25,000 Travel and Per Diem Line Item

Increase the existing Travel and Per Diem Line Item (E 01-650-000-400 TRAVEL AND PER DIEM) from \$20,000 to \$25,000 to accommodate increased travel costs by staff & contract personnel this year.

\$50,000 BOF Meetings Line Item

Increase the existing BOF Meetings Line Item (E 01-650-000-403 BOF Meetings) from \$30,000 to \$50,000. This increase for Board of Fisheries meetings is temporary – intended for one year only. The majority of this fund is for fishermen travel & per diem to the February meeting. This fund also covers expenses for an AEB fishermen's meeting room near the Board of Fish meeting at the Sheraton.

\$3,000 Phone Line Item

Increase the existing Phone Line Item (E 01-650-000-425 TELEPHONE) from \$1,500 to \$3,000. This will include the phone charges for the Natural Resources Assistant Director Position and cover the anticipated increase in teleconferences this year.

\$3,500 Supplies Line Item

Increase the existing Supplies Line Item (E 01-650-000-475 SUPPLIES) from \$2,500 to \$3,500. Anticipate the need to rent a copier and purchase additional supplies for the February Board of Fish meeting and will cover supply charges for the Natural Resources Assistant Director position.

Public Works Department: \$5,369 Salaries Increase

Increase the existing Salaries Line Item (E 01-700-000-350 SALARIES) from \$64,956.00 to \$70,325.00. This increases the budget by \$5,369. \$369 of that adjusts the salary to what the maintenance director is currently making and the \$5,000 is a proposed raise outlined in Resolution 19-10, which is before the Assembly for consideration and approval at the September 13, 2018 Assembly Meeting.

ORDINANCE 19-03

AN ORDINANCE AMENDING THE OPERATING AND CAPITAL BUDGET FOR THE ALEUTIANS EAST BOROUGH FISCAL YEAR 2019.

Section 1. Classification	This is a non-code ordinance
Section 2. Effective Date	This ordinance becomes effective upon Adoption.
Section 3. Severability	The terms, provisions, and sections of this Ordinance are severable.
Section 4. Content	The operating and capital budget for the Aleutians East Borough and the Aleutians East Borough School District for Fiscal Year 2019 is adopted as follows:

REVENUES		FY19 BUDGET
Local		
	Interest Income	\$35,000.00
	AEB Fish Tax	\$3,560,381
	AEBSD Refund	
	Other Revenue	\$50,000.00
State		
		\$2,093,686.72
	Shared Fishery Tax	
	Extraterritorial Fish Tax	\$101,299
	Landing Tax	\$35,222
	Debt Reimbursement	\$1,000,882
	State Aid to Local Government	\$300,418
Federal		
	Payment in Lieu of Taxes	\$559,000
	USF&WS Lands	\$36,256
Total FY19 Revenues		\$7,772,144.72
	AEBSD Revenue	\$8,179,533

OPERATING FUND EXPENDITURES

Mayor	\$269,098
Assembly	\$158,000
Administration	\$449,335
Assistant Administrator	\$145,275
Clerk/Planning	\$200,440
Planning Commission	\$0
Finance	\$292,689
Natural Resources	\$399,899
Communications Manager	\$181,028
Maintenance Director	\$124,349
Educational Support	\$955,000
KCAP	\$122,000
Other	
Gen.Fund	
Equipment	\$50,000
KSDP	\$10,000
AEB Vehicles	\$0
Repairs	\$5,000
Utilities	\$25,000
Aleutia Crab	\$58,522
Legal	\$100,000
Insurance	\$160,000
Bank Fees	\$15,000
EATS	\$150,000
Misc.	\$96,000
Donations	\$23,500
NLG Rev. Sharing	12,900
Web Service/Tech	\$30,000
Total Other	\$735,922
Total General Fund	\$4,033,035
Capital Projects	\$0
Bond Projects	\$0
Debt Services	\$1,547,150
Maintenance Reserve	\$300,000
Total Expenditure	\$5,880,185

Transfer to Helicopter Operation	\$1,502,013.00
Transfer to Terminal Operator	\$44,595.00
AEB Surplus	\$345,351.72
 AEBSD Expenses	 \$8,179,533
 Fund 20, AEB Community Grant, Revenues	 \$1,548,573
Fund 20, AEB Community Grant, Exp.	\$1,548,573
 Fund 22, Helicopter, Revenues	 \$395,000
Fund 22, Helicopter, Expenditures	\$1,897,013
 Fund 22, Terminal Operations, Revenues	 \$139,620
Fund 22, Terminal Operations, Expenditures	\$184,215
 Fund 24, Bond Project, Revenues	 0
Fund 24, Bond Project, Expenditures	0
 Fund 30, Bond Payments, Revenues	 0
Fund 30, Bond Payments, Expenditures	0
 Fund 40, Permanent Fund, Revenues	 \$35,000
Fund 40, Permanent Fund, Expenditures	\$35,000
 Fund 41, Maintenance Reserve, Revenues	 \$300,000
Fund 41, Maintenance Reserve, Expenditures	\$300,000

Passed and adopted by the Aleutians East Borough Assembly this _____ day of
October, 2018.

Date Introduced: 09/13/2018

Date Adopted: _____

Mayor

ATTEST:

Clerk

REVENUES		FY19	Proposed Change FY18 Amounts/Estimate
	AEBSD Revenues	\$ 8,179,533.00	Medical PERS ESC Medicare
Local	Interest Income	\$ 35,000.00	PERS/DC
	AEB Fish Tax	\$ 3,560,381.00	
	AEBSD Refund		
	Other Revenue	\$ 50,000.00	
State	Shared Fishery Tax	\$ 2,093,686.72	
	Extraterritorial Fish Tax	\$ 101,299.00	
	Landing Tax	\$ 35,222.00	
	Debt Reimbursement	\$ 1,000,882.00	
	State Aid to Local Governments	\$ 300,418.00	
Federal	Payment in Lieu of Taxes	\$ 559,000.00	
	USF&WS Lands	\$ 36,256.00	
Total FY Revenues		\$ 7,772,144.72	

Operating Fund Expenditures

Mayor	\$ 269,098.00	
Assembly	\$ 158,000.00	
Administration	\$ 449,335.00	
Assistant Administrator	\$ 145,275.00	
Clerk/Planning	\$ 200,440.00	
Planning Commission	\$ -	
Finance	\$ 292,689.00	
Natural Resources	\$ 267,399.00	\$132,500
Communication Manager	\$ 181,028.00	
Maintenance Director	\$ 118,980.00	\$5,369
Educational Support	\$ 955,000.00	
KCAP	\$ 122,000.00	
Other GF		
Equipment	\$ 50,000.00	
AEB Vehicles	\$ -	
Repairs	\$ 5,000.00	
Utilities	\$ 25,000.00	
Aleutia Crab	\$ 58,522.00	
Legal	\$ 100,000.00	
Insurance	\$ 160,000.00	
Bank Fees	\$ 15,000.00	
EATS	\$ 150,000.00	
Misc.	\$ 96,000.00	

Donations	\$	23,500.00	
KSDP	\$	10,000.00	
NLG Rev. Sharing	\$	12,900.00	
Web Service/Tech Support	\$	30,000.00	
	\$	735,922.00	
Total General Fund	\$	3,895,166.00	\$ 4,033,035.00
Capital Projects			
Bond Projects			
Debt Services	\$	1,547,150.00	
Maintenance Reserve	\$	300,000.00	
Total Expenditure	\$	5,742,316.00	\$ 5,880,185.00
Transfer to Helicopter Operation	\$	1,502,013.00	
Transfer to Terminal Operation	\$	44,595.00	
AEB Surplus	\$	483,220.72	\$ 345,351.72

AEBSD Expenditures

Fund 20 Community Grants AEB, Revenues	\$	1,548,573.00
Community Grants AEB, Expenditures	\$	1,548,573.00
Fund 22, Helicopter, Revenues	\$	395,000.00
Fund 22, Helicopter, Expenditures	\$	1,897,013.00
Fund 22, Terminal Operations, Revenues	\$	139,620.00
Fund 22, Terminal Operations, Expenditures	\$	184,215.00
Fund 24, Bond Project, Revenues	\$	-
Fund 24, Bond Project, Expenditures	\$	-
Fund 30, Bond Payments, Revenues	\$	-
Fund 30, Bond Payments, Expenditures	\$	-
Fund 40, Permanent Fund, Revenues	\$	35,000.00
Fund 40, Permanent Fund, Expenditures	\$	35,000.00
Fund 41 Maintenance Reserve, Revenues	\$	300,000.00
Fund 41 Maintenance Reserve, Expenditures	\$	300,000.00

	FY19	Proposed Changes	Proposed Budget Revision
Mayor's Office			
Salary	\$ 80,766.00		
Fringe	\$ 29,232.00		
Travel	\$ 36,000.00		
Phone	\$ 1,500.00		
Supplies	\$ 1,000.00		
Lobbying, federal	\$ 75,600.00		
Lobbying, state	\$ 45,000.00		
Total Mayor's Office	\$ 269,098.00		
Assembly			
Meeting Fee	\$ 25,000.00		
Fringe	\$ 90,000.00		
Travel	\$ 40,000.00		
Supplies	\$ 3,000.00		
Total Assembly	\$ 158,000.00		
Administration			
Salary	\$ 177,893.00		
Fringe	\$ 66,438.00		
Engineering	\$ 25,000.00		
Contract	\$ 110,000.00		
Travel & per diem	\$ 20,000.00		
Phone	\$ 7,100.00		
Postage	\$ 2,500.00		
Supplies	\$ 15,000.00		
Rent	\$ 23,404.00		
Dues & fees	\$ 2,000.00		
Total Administration	\$ 449,335.00		
Assistant Administrator			
Salary	\$ 90,450.00		
Fringe	\$ 31,422.00		
Travel	\$ 10,000.00		
Phone	\$ 2,000.00		
Supplies	\$ 2,500.00		
Rent	\$ 8,903.00		
Total Assistant Administrator	\$ 145,275.00		
Clerk/Planning			
Salary	\$ 104,494.00		
Fringe	\$ 34,946.00		
Travel & per diem	\$ 12,500.00		
Phone	\$ 7,500.00		
Postage	\$ 1,000.00		

Supplies	\$ 5,000.00
Utilities	\$ 20,000.00
Dues & fees	\$ 5,000.00
Elections	\$ 10,000.00

Total Clerk/Planning \$ 200,440.00

Planning Commission

Salary	\$ -
Fringe	\$ -
Contract	\$ -
Travel/Per diem	\$ -
Permitting	\$ -
Total Planning Commission	\$ -

Finance

Salary	\$ 142,324.00
Fringe	\$ 53,365.00
Travel & per diem	\$ 10,000.00
Phone	\$ 8,000.00
Postage	\$ 1,000.00
Supplies	\$ 7,500.00
Utilities	\$ 5,000.00
Audit	\$ 65,500.00
Total Finance	\$ 292,689.00

Natural Resources

Salary	\$ 93,034.00	\$60,000	\$ 153,034.00
Fringe	\$ 31,462.00	\$30,000	\$ 61,462.00
Contract	\$ 65,000.00	\$15,000	\$ 80,000.00
Travel & per diem	\$ 20,000.00	\$5,000	\$ 25,000.00
Phone	\$ 1,500.00	\$1,500	\$ 3,000.00
Supplies	\$ 2,500.00	\$1,000	\$ 3,500.00
NPFMC	\$ 15,000.00		\$15,000
BOF Meeting	\$ 30,000.00	\$20,000	\$ 50,000.00
Rent	\$ 8,903.00		\$ 8,903.00
Total	\$ 267,399.00	\$132,500	\$ 399,899.00

Communic

Salary	\$ 101,954.00
Fringe	\$ 34,158.00
Travel & per diem	\$ 12,000.00
Phone	\$ 2,400.00
Supplies	\$ 2,500.00
Rent	\$ 10,016.00
Advertising/promotions	\$ 18,000.00
Total	\$ 181,028.00

Other	Equipment	\$	50,000.00
	AEB Vehicles	\$	-
	Repairs	\$	5,000.00
	Utilities	\$	25,000.00
	Aleutia Crab	\$	58,522.00
	Legal	\$	100,000.00
	Insurance	\$	160,000.00
	Bank Fees	\$	15,000.00
	EATS	\$	150,000.00
	Misc.	\$	96,000.00
	Donations	\$	33,500.00
	NLG Rev. Sharing	\$	12,900.00
	Web Service/Tech Support	\$	30,000.00
	Total Other	\$	735,922.00

Maintenance Director

Salary	\$	64,956.00	\$5,369.00	\$	70,325.00
Fringe	\$	31,024.00			
Travel & per diem	\$	15,000.00			
Phone	\$	1,000.00			
Supplies	\$	5,000.00			
Utilities	\$	2,000.00			
Total Public Works	\$	118,980.00	\$5,369.00	\$	124,349.00

Education

Local Contribution	\$	900,000.00
Scholarships	\$	35,000.00
Student travel	\$	20,000.00

Total Educational Support **\$ 955,000.00**

KCAP

Salary	\$	-
Fringe	\$	-
Travel & per diem	\$	-
Supplies	\$	2,000.00
Maintenance	\$	100,000.00
Contract	\$	20,000.00
	\$	122,000.00

TOTAL OPERATING BUDGT **\$ 3,895,166.00** **\$137,869.00** **\$ 4,033,035.00**

S

rate

\$ 1,490.00 month
22%
1.50%
1.45%
6.90%
\$ 83.52

\$ 399,899.00

\$ 124,349.00

FY19**Fund 22 Terminal Operations**

Revenues

Remaining construction Loan/ Remaining FAA reimbursement		
Other Income		
Leases	\$	139,620.00
	\$	139,620.00

Expenses

Salary	\$	28,098.00
Fringe	\$	3,617.00
Maintenance	\$	100,000.00
Travel & Perdiem		
Phone, Internet	\$	4,500.00
Supplies	\$	7,500.00
Rental/Lease		
Utilities	\$	24,000.00
Fuel/Gas	\$	1,500.00
Fuel/diesel	\$	15,000.00
	\$	184,215.00

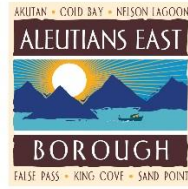
Fund 22 Helicopter Operations

Revenues

Medivacs	\$	5,000.00
Freight	\$	90,000.00
Other Income		
Tickets, fees, etc.	\$	300,000.00
	\$	395,000.00

Expenses

Salary	\$	131,173.00
Fringe	\$	32,140.00
Travel	\$	5,000.00
Phone/Internet	\$	3,500.00
Supplies	\$	60,000.00
Contract	\$	1,453,000.00
Fuel/gas	\$	12,000.00
Fuel/diesel	\$	150,000.00
Insurance	\$	18,200.00
Utilities	\$	8,000.00
Rent/Lease	\$	24,000.00
	\$	1,897,013.00



MEMORANDUM

To: Alvin D. Osterback, Mayor and Assembly

From: Anne Bailey, Borough Administrator

Date: October 4, 2018

Re: Ordinance 19-04, Amending the Operating and Capital Budget for the Aleutians East Borough Fiscal Year 2018 (FINAL)

Ordinance 19-04 amends the Borough's operating and capital budget to reflect the actual revenues and expenditures for fiscal year 2018. The spreadsheet has three columns. The first column reflects what we anticipated our FY18 budget to look like on July 1, 2017; the second column reflects the FY18 mid-year budget adjustments and the third column reflects the actual revenues and expenditures for FY18. A few areas to highlight are outlined below:

Revenues

- AEB Fish Tax Revenue was \$1,750,286.62 more than anticipated, due to the great fishing season.
- AEBSA Refund for FY18 was \$319,370.86.
- Other Revenue, which includes funds for the hovercraft sales was \$971,163.01 more than anticipated.
- Extraterritorial Fish Tax, which comes from the State was \$79,520.59 more than anticipated.
- Landing Tax, which comes from the State, was \$30,204.56 less than expected.
- Debt Reimbursement, which is a Bond Reimbursement through the State, was \$639,711 less than anticipated.
- State Local Aid, which is the Borough's Community Revenue Sharing, was \$56,910 more than anticipated totaling \$315,831.00 for FY18.
- USF&WS Land was \$19,869 less than expected.
- The Total FY Revenue was \$2,527,327.86 more than anticipated.

Operating Fund Expenditures

- The majority of the employee budgets remained close to what was anticipated.
 - The Assembly budget increased \$50,347.24 largely due to an increase in fringe benefit costs.

- The Planning Commission line item totals zero. We had budgeted \$55,500 for this but did not expend any funds.
- The Finance Department budget increased by \$34,595.73 mainly due to the audit.
- Other General Fund Expenditures
 - The legal line item increased \$144,268.06 due to legal expenses associated with the hovercraft sale. These costs were recouped through the sale of the hovercraft.
 - Banking fees increased by \$21,221.79. These costs are associated with banking activities. We are working with KeyBank on ways to reduce these fees.
 - Misc increased by \$52,060.76. Professional Growth System expenses for the Planning Session were included here.

Fund 22 Helicopter, Revenues and Expenditures

- The medevac, freight, and ticket sale revenues were \$37,063.90 less than anticipated and the expenditures were \$179,249.50 less than expected.
- Other Income totaled \$562,500.00 which was the funds contributed by the City of Akutan's FY2006 general fund grant, per CSA Amendment No. 2. This was added since the introduction of the ordinance on September 13, 2018.
- The total Helicopter Expenditures was \$1,715,750.50.
- The total Helicopter Revenue was \$920,439.10.
- The net cost for the helicopter is \$795,311.40.

Overview

Total Revenues =	\$10,209,141.58
Total Expenditures =	\$6,301,380.52
Transfer to Helicopter =	\$795,311.40
Total Surplus =	<u>\$3,112,449.66</u>

ORDINANCE 19-04

AN ORDINANCE AMENDING THE OPERATING AND CAPITAL BUDGET FOR THE ALEUTIANS EAST BOROUGH FISCAL YEAR 2018 (FINAL).

Section 1. Classification	This is a non-code ordinance
Section 2. Effective Date	This ordinance becomes effective upon Adoption.
Section 3. Severability	The terms, provisions, and sections of this Ordinance are severable.
Section 4. Content	The operating and capital budget for the Aleutians East Borough and the Aleutians East Borough School District for Fiscal Year 2018 is amended as follows:

REVENUES		FY18 BUDGET
Local		
	Interest Income	\$32,983.34.00
	AEB Fish Tax	\$4,951,065.62
	AEBSD Refund	\$319,370.86
	Other Revenue	\$1,021,163.01
State		
	Shared Fishery Tax	\$2,093,686.72
	Extraterritorial Fish Tax	\$180,819.59
	Landing Tax	\$5,017.44
	Debt Reimbursement	\$671,939.00
	State Aid to Local Government	\$315,831.00
Federal		
	Payment in Lieu of Taxes	\$600,878.00
	USF&WS Lands	\$16,387.00
Total FY18 Revenues		\$10,209,141.58
	AEBSD Revenue	\$8,128,388.00

OPERATING FUND EXPENDITURES

Mayor	\$281,547.77
Assembly	\$208,347.24
Administration	\$320,987.82
Assistant Administrator	\$124,272.86
Clerk/Planning	\$188,231.60
Planning Commission	
Finance	\$311,509.73
Natural Resources	\$190,539.89
Communications Manager	\$167,886.04
Maintenance Director	\$104,273.16
Educational Support	\$845,011.00
KCAP	\$126,317.61
Other	
Gen.Fund	
Equipment	\$29,973.21
AEB Vehicles	\$42,280.19
Repairs	\$8,252.95
Utilities	\$29,075.24
Aleutia Crab	\$49,949.20
Legal	\$244,268.06
Insurance	\$155,330.61
Bank Fees	\$33,221.79
EATS	\$150,000
Misc.	\$148,060.76
Donations	\$23,500
NLG Rev. Sharing	\$15,789.00
Web Service/Tech	\$24,953.28
Total Other	\$954,654.29
Total General Fund	\$3,823,579.01
Capital Projects	\$0
Bond Projects	\$0
Debt Services	\$2,447,903.20
Maintenance Reserve	\$29,898.31
Total Expenditure	\$6,301,380.52
Transfer to Helicopter Operation	\$795,311.40

AEB Surplus	\$3,112,449.66
AEBSD Expenses	\$8,128,388.00
Fund 20, AEB Community Grant, Revenues	\$2,954,000
Fund 20, AEB Community Grant, Exp.	\$2,954,000
Fund 22, Helicopter, Revenues	\$920,439.10
Fund 22, Helicopter, Expenditures	\$1,715,750.50
Fund 22, Terminal Operations, Revenues	\$136,506.64
Fund 22, Terminal Operations, Expenditures	\$81,324.67
Fund 24, Bond Project, Revenues	0
Fund 24, Bond Project, Expenditures	0
Fund 30, Bond Payments, Revenues	0
Fund 30, Bond Payments, Expenditures	0
Fund 40, Permanent Fund, Revenues	\$53,938.92
Fund 40, Permanent Fund, Expenditures	\$53,938.92
Fund 41, Maintenance Reserve, Revenues	\$
Fund 41, Maintenance Reserve, Expenditures	\$

Passed and adopted by the Aleutians East Borough Assembly this _____ day of October, 2018.

Date Introduced: 09/13/2018

Date Adopted: _____

Mayor

ATTEST:

Clerk

REVENUES		FY18 Budget	FY18 Mid-Year	FY18 Final Budget
	AEBSD Revenues	\$ 8,128,388.00	\$ 8,128,388.00	\$ 8,128,388.00
Local	Interest Income	\$ 35,000.00	\$ 35,000.00	\$ 32,983.34
	AEB Fish Tax	\$ 3,200,779.00	\$ 3,200,779.00	\$ 4,951,065.62
	AEBSD Refund			\$ 319,370.86
	Other Revenue	\$ 50,000.00	\$ 50,000.00	\$ 1,021,163.01
State	Shared Fishery Tax	\$ 2,067,181.00	\$ 2,093,686.72	\$ 2,093,686.72
	Extraterritorial Fish Tax	\$ 101,299.00	\$ 101,299.00	\$ 180,819.59
	Landing Tax	\$ 35,222.00	\$ 35,222.00	\$ 5,017.44
	Debt Reimbursement	\$ 1,311,650.00	\$ 1,311,650.00	\$ 671,939.00
	State Aid to Local Governments	\$ 258,921.00	\$ 258,921.00	\$ 315,831.00
Federal	Payment in Lieu of Taxes	\$ 559,000.00	\$ 559,000.00	\$ 600,878.00
	USF&WS Lands	\$ 36,256.00	\$ 36,256.00	\$ 16,387.00
Total FY Revenues		\$ 7,655,308.00	\$ 7,681,813.72	\$ 10,209,141.58
Operating Fund Expenditures				
	Mayor	\$ 268,696.00	\$ 268,696.00	\$ 281,547.77
	Assembly	\$ 158,000.00	\$ 158,000.00	\$ 208,347.24
	Administration	\$ 344,450.00	\$ 344,450.00	\$ 320,987.82
	Assistant Administrator	\$ 150,688.00	\$ 144,825.00	\$ 124,272.86
	Clerk/Planning	\$ 189,920.00	\$ 189,920.00	\$ 188,231.60
	Planning Commission	\$ 55,500.00	\$ 55,500.00	\$ -
	Finance	\$ 266,914.00	\$ 276,914.00	\$ 311,509.73
	Natural Resources	\$ 201,936.00	\$ 201,936.00	\$ 190,539.89
	Communication Manager	\$ 178,047.00	\$ 178,047.00	\$ 167,886.04
	Maintenance Director	\$ 118,657.00	\$ 118,657.00	\$ 104,273.16
	Educational Support	\$ 845,000.00	\$ 845,000.00	\$ 845,011.00
	KCAP	\$ 127,500.00	\$ 127,500.00	\$ 126,317.61
	Other GF			
	Equipment	\$ 35,000.00	\$ 35,000.00	\$ 29,973.21
	AEB Vehicles	\$ -	\$ 40,000.00	\$ 42,280.19
	Repairs	\$ 5,000.00	\$ 5,000.00	\$ 8,252.95
	Utilities	\$ 25,000.00	\$ 25,000.00	\$ 29,075.24
	Aleutia Crab	\$ 58,522.00	\$ 58,522.00	\$ 49,949.20
	Legal	\$ 100,000.00	\$ 100,000.00	\$ 244,268.06
	Insurance	\$ 160,000.00	\$ 160,000.00	\$ 155,330.61
	Bank Fees	\$ 12,000.00	\$ 12,000.00	\$ 33,221.79
	EATS	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
	Misc.	\$ 96,000.00	\$ 96,000.00	\$ 148,060.76
	Donations	\$ 23,500.00	\$ 23,500.00	\$ 23,500.00

NLG Rev. Sharing	\$ 12,900.00	\$ 12,900.00	\$ 15,789.00
Web Service/Tech Support	\$ 30,000.00	\$ 30,000.00	\$ 24,953.28
	\$ 707,922.00	\$ 747,922.00	\$ 954,654.29
Total General Fund	\$ 3,613,230.00	\$ 3,657,367.00	\$ 3,823,579.01
Capital Projects			
Bond Projects			
Debt Services	\$ 2,170,000.00	\$ 2,170,000.00	\$ 2,447,903.20
Maintenance Reserve	\$ 100,000.00	\$ 100,000.00	\$ 29,898.31
Total Expenditure	\$ 5,883,230.00	\$ 5,927,367.00	\$ 6,301,380.52
Transfer to Helicopter Operation	\$ 1,500,000.00	\$ 1,500,000.00	\$ 795,311.40
AEB Surplus	\$ 227,941.00	\$ 254,446.72	\$ 3,112,449.66
AEBSD Expenditures	\$ 8,128,388.00		

Fund 20 Community Grants AEB, Revenues	\$ 2,954,000.00	\$ 2,954,000.00	\$ 2,954,000.00
Community Grants AEB, Expenditures	\$ 2,954,000.00	\$ 2,954,000.00	\$ 2,954,000.00
Fund 22, Helicopter, Revenues	\$ 395,000.00	\$ 395,000.00	\$ 920,439.10
Fund 22, Helicopter, Expenditures	\$ 1,895,000.00	\$ 1,895,000.00	\$ 1,715,750.50
Fund 22, Terminal Operations, Revenues	\$ 139,620.00	\$ 139,620.00	\$ 136,506.64
Fund 22, Terminal Operations, Expenditures	\$ 84,075.00	\$ 84,075.00	\$ 81,324.67
Fund 24, Bond Project, Revenues	\$ -	\$ -	
Fund 24, Bond Project, Expenditures	\$ -	\$ -	
Fund 30, Bond Payments, Revenues	\$ -	\$ -	
Fund 30, Bond Payments, Expenditures	\$ -	\$ -	
Fund 40, Permanent Fund, Revenues	\$ 35,000.00	\$ 35,000.00	\$ 53,938.92
Fund 40, Permanent Fund, Expenditures	\$ 35,000.00	\$ 35,000.00	\$ 53,938.92
Fund 41 Maintenance Reserve, Revenues	\$ -	\$ -	
Fund 41 Maintenance Reserve, Expenditures	\$ -	\$ -	

FY18 Amounts/Estimate

Medical \$ 1,490.00 month

PERS 22%

ESC 1.50%

Medicare 1.45%

PERS/DC 6.90%

 \$ 83.52

	FY18 Budget	FY18 Mid-Year	FY18 Final Budget
Mayor's Office	.4% COLA		
Salary	\$ 80,364.00	\$ 80,364.00	\$ 93,757.01
Fringe	\$ 29,232.00	\$ 29,232.00	\$ 38,309.72
Travel	\$ 36,000.00	\$ 36,000.00	\$ 29,883.36
Phone	\$ 1,500.00	\$ 1,500.00	\$ 735.57
Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,262.11
Lobbying, federal	\$ 75,600.00	\$ 75,600.00	\$ 75,600.00
Lobbying, state	\$ 45,000.00	\$ 45,000.00	\$ 42,000.00
Total Mayor's Office	\$ 268,696.00	\$ 268,696.00	\$ 281,547.77
Assembly			
Meeting Fee	\$ 25,000.00	\$ 25,000.00	\$ 31,500.00
Fringe	\$ 90,000.00	\$ 90,000.00	\$ 131,117.89
Travel	\$ 40,000.00	\$ 40,000.00	\$ 41,309.35
Supplies	\$ 3,000.00	\$ 3,000.00	\$ 4,420.00
Total Assembly	\$ 158,000.00	\$ 158,000.00	\$ 208,347.24
Administration			
Salary	\$ 177,008.00	\$ 177,008.00	\$ 177,862.78
Fringe	\$ 66,438.00	\$ 66,438.00	\$ 73,497.80
Engineering	\$ 25,000.00	\$ 25,000.00	\$ 1,237.50
Travel & per diem	\$ 25,500.00	\$ 25,500.00	\$ 15,908.14
Phone	\$ 7,100.00	\$ 7,100.00	\$ 6,903.96
Postage	\$ 2,500.00	\$ 2,500.00	\$ 396.42
Supplies	\$ 15,000.00	\$ 15,000.00	\$ 18,026.95
Rent	\$ 23,404.00	\$ 23,404.00	\$ 26,104.27
Dues & fees	\$ 2,500.00	\$ 2,500.00	\$ 1,050.00
Total Administration	\$ 344,450.00	\$ 344,450.00	\$ 320,987.82
Assistant Administrator			
Salary	\$ 95,863.00	\$ 90,000.00	### \$ 75,000.00
Fringe	\$ 31,422.00	\$ 31,422.00	\$ 23,548.10
Travel	\$ 10,000.00	\$ 10,000.00	\$ 14,317.50
Phone	\$ 2,000.00	\$ 2,000.00	\$ 1,203.62
Supplies	\$ 2,500.00	\$ 2,500.00	\$ 1,208.39
Rent	\$ 8,903.00	\$ 8,903.00	\$ 8,995.25
Total Assistant Administrator	\$ 150,688.00	\$ 144,825.00	\$ 124,272.86
Clerk/Planning			
Salary	\$ 93,974.00	\$ 93,974.00	\$ 100,450.37
Fringe	\$ 34,946.00	\$ 34,946.00	\$ 40,503.89
Travel & per diem	\$ 12,500.00	\$ 12,500.00	\$ 9,755.86
Phone	\$ 7,500.00	\$ 7,500.00	\$ 5,840.43
Postage	\$ 1,000.00	\$ 1,000.00	\$ 474.11
Supplies	\$ 5,000.00	\$ 5,000.00	\$ 3,263.00
Utilities	\$ 20,000.00	\$ 20,000.00	\$ 18,084.29

	Dues & fees	\$ 5,000.00	\$ 5,000.00	\$ 5,159.65
	Elections	\$ 10,000.00	\$ 10,000.00	\$ 4,700.00
	Total Clerk/Planning	\$ 189,920.00	\$ 189,920.00	\$ 188,231.60
Planning Commission				
	Salary	\$ 10,000.00	\$ 10,000.00	0
	Fringe	\$ 500.00	\$ 500.00	0
	Contract	\$ 25,000.00	\$ 25,000.00	0
	Travel/Per diem	\$ 20,000.00	\$ 20,000.00	0
	Permitting	\$ -	\$ -	
	Total Planning Commission	\$ 55,500.00	\$ 55,500.00	0
Finance				
	Salary	\$ 135,049.00	\$ 135,049.00	\$ 138,063.26
	Fringe	\$ 53,365.00	\$ 53,365.00	\$ 64,101.60
	Travel & per diem	\$ 7,000.00	\$ 7,000.00	\$ 9,845.96
	Phone	\$ 8,000.00	\$ 8,000.00	\$ 9,826.43
	Postage	\$ 1,000.00	\$ 1,000.00	\$ 506.70
	Supplies	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
	Utilities	\$ 5,000.00	\$ 5,000.00	\$ 4,361.51
	Audit	\$ 50,000.00	\$ 60,000.00	\$ 77,304.27
	Total Finance	\$ 266,914.00	\$ 276,914.00	\$ 311,509.73
Natural Resources				
	Salary	\$ 92,571.00	\$ 92,571.00	\$ 92,571.12
	Fringe	\$ 31,462.00	\$ 31,462.00	\$ 40,353.20
	Travel & per diem	\$ 20,000.00	\$ 20,000.00	\$ 12,674.38
	Phone	\$ 1,500.00	\$ 1,500.00	\$ 1,404.45
	Supplies	\$ 2,500.00	\$ 2,500.00	\$ 2,330.93
	NPFMC	\$ 15,000.00	\$ 15,000.00	\$ 9,042.88
	BOF Meeting	\$ 30,000.00	\$ 30,000.00	\$ 2,000.00
	Rent	\$ 8,903.00	\$ 8,903.00	\$ 9,944.64
	Contract Labor			\$ 20,218.29
	Total	\$ 201,936.00	\$ 201,936.00	\$ 190,539.89
Communic				
	Salary	\$ 98,973.00	\$ 98,973.00	\$ 101,447.28
	Fringe	\$ 34,158.00	\$ 34,158.00	\$ 28,652.48
	Travel & per diem	\$ 15,000.00	\$ 15,000.00	\$ 8,866.68
	Phone	\$ 2,400.00	\$ 2,400.00	\$ 3,107.61
	Supplies	\$ 2,500.00	\$ 2,500.00	\$ 1,281.80
	Rent	\$ 10,016.00	\$ 10,016.00	\$ 10,196.04
	Advertising/promotions	\$ 15,000.00	\$ 15,000.00	\$ 14,334.15
	Total	\$ 178,047.00	\$ 178,047.00	\$ 167,886.04
Other				
	Equipment	\$ 35,000.00	\$ 35,000.00	\$ 29,973.21

AEB Vehicles	\$ -	\$ 40,000.00	*Incre: \$ 42,280.19
Repairs	\$ 5,000.00	\$ 5,000.00	\$ 8,252.95
Utilities	\$ 25,000.00	\$ 25,000.00	\$ 29,075.24
Aleutia Crab	\$ 58,522.00	\$ 58,522.00	\$ 49,949.20
Legal	\$ 100,000.00	\$ 100,000.00	\$ 244,268.06
Insurance	\$ 160,000.00	\$ 160,000.00	\$ 155,330.61
Bank Fees	\$ 12,000.00	\$ 12,000.00	\$ 33,221.79
EATS	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
Misc.	\$ 96,000.00	\$ 96,000.00	\$ 148,060.76
Donations	\$ 23,500.00	\$ 23,500.00	\$ 23,500.00
NLG Rev. Sharing	\$ 12,900.00	\$ 12,900.00	\$ 15,789.00
Web Service/Tech Support	\$ 30,000.00	\$ 30,000.00	\$ 24,953.28
Total Other	\$ 707,922.00	\$ 747,922.00	\$ 954,654.29

Maintenance Director

Salary	\$ 64,633.00	\$ 64,633.00	\$ 56,506.86
Fringe	\$ 31,024.00	\$ 31,024.00	\$ 20,611.61
Travel & per diem	\$ 15,000.00	\$ 15,000.00	\$ 18,718.00
Phone	\$ 1,000.00	\$ 1,000.00	\$ 1,275.40
Supplies	\$ 5,000.00	\$ 5,000.00	\$ 6,216.17
Utilities	\$ 2,000.00	\$ 2,000.00	\$ 945.12
Total Public Works	\$ 118,657.00	\$ 118,657.00	\$ 104,273.16

Education

Local Contribution	\$ 800,000.00	\$ 800,000.00	\$ 800,000.00
Scholarships	\$ 25,000.00	\$ 25,000.00	\$ 25,011.00
Student travel	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00

Total Educational Support	\$ 845,000.00	\$ 845,000.00	\$ 845,011.00
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KCAP

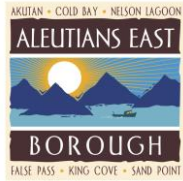
Salary	\$ 2,500.00	\$ 2,500.00	\$ -
Fringe	\$ 20,000.00	\$ 20,000.00	\$ 18,061.78
Travel & per diem	\$ 4,000.00	\$ 4,000.00	\$ -
Supplies	\$ 1,000.00	\$ 1,000.00	\$ 3,763.97
Maintenance	\$ 100,000.00	\$ 100,000.00	\$ 104,491.86
	\$ 127,500.00	\$ 127,500.00	\$ 126,317.61

TOTAL OPERATING BUDGT	\$ 3,613,230.00	\$ 3,663,230.00	\$ 3,823,579.01
------------------------------	------------------------	------------------------	------------------------

	FY18	FY18 Mid-Year	FY18 Final Budget	
Fund 22 Terminal Operations				
Revenues				
Remaining construction Loan/ Remaining FAA reimbursement				
Other Income				
Leases	\$ 139,620.00	\$ 139,620.00	\$ 136,506.64	
	\$ 139,620.00	\$ 139,620.00	\$ 136,506.64	
Expenses				
Salary	\$ 27,958.00	\$ 27,958.00	\$ 27,985.08	
Fringe	\$ 3,617.00	\$ 3,617.00	\$ 2,418.24	
Contract			\$ -	
Travel & Perdiem			\$ 1,145.99	
Phone, Internet	\$ 4,500.00	\$ 4,500.00	\$ 4,187.09	
Supplies	\$ 7,500.00	\$ 7,500.00	\$ 18,395.09	
Rental/Lease				
Utilities	\$ 24,000.00	\$ 24,000.00	\$ 11,248.62	
Fuel/Gas	\$ 1,500.00	\$ 1,500.00	\$ 735.71	
Fuel/diesel	\$ 15,000.00	\$ 15,000.00	\$ 15,208.85	
	\$ 84,075.00	\$ 84,075.00	\$ 81,324.67	
Fund 22 Helicopter Operations				
Revenues				
Medivacs	\$ 5,000.00	\$ 5,000.00		
Freight	\$ 90,000.00	\$ 90,000.00	\$ 68,132.02	
Other Income			\$ 562,500.00	City of Akutan
Tickets, fees, etc.	\$ 300,000.00	\$ 300,000.00	\$ 289,807.08	
	\$ 395,000.00	\$ 395,000.00	\$ 920,439.10	
Expenses				
Salary	\$ 130,520.00	\$ 130,520.00	\$ 110,426.43	
Fringe	\$ 32,140.00	\$ 32,140.00	\$ 27,916.73	
Travel	\$ 5,000.00	\$ 5,000.00	\$ 4,581.72	
Phone/Internet	\$ 2,140.00	\$ 2,140.00	\$ 5,111.75	
Supplies	\$ 60,000.00	\$ 60,000.00	\$ 83,661.14	
Contract	\$ 1,453,000.00	\$ 1,453,000.00	\$ 1,276,395.59	
Fuel/gas	\$ 12,000.00	\$ 12,000.00	\$ 12,740.20	
Fuel/diesel	\$ 150,000.00	\$ 150,000.00	\$ 133,104.06	
Insurance	\$ 18,200.00	\$ 18,200.00	\$ 36,478.08	
Utilities	\$ 8,000.00	\$ 8,000.00	\$ 1,300.00	
Rent/Lease	\$ 24,000.00	\$ 24,000.00	\$ 24,034.80	
	\$ 1,895,000.00	\$ 1,895,000.00	\$ 1,715,750.50	

Ordinances

Resolutions



Agenda Statement

Date: October 1, 2018

To: Mayor Osterback and Assembly

From: Anne Bailey, Borough Administrator

Re: Resolution 19-16 Authorizing the Mayor to Negotiate and Execute a Contract with Bering Industrial Contractors Inc. for the Deferred Maintenance Mechanical and Testing and Balancing Work at the Sand Point School in an Amount Not to Exceed \$139,063

The Sand Point and Akutan Schools are owned and maintained by the Aleutians East Borough (Borough). School functions are administered by the Aleutians East Borough School District and currently support Pre-Kindergarten through Grade 12.

In 2017, the Borough enlisted DOWL and their subconsultants to assist in conducting on-site condition assessments of the Sand Point and Akutan Schools. It was determined that both schools have, generally, been well-maintained; however, DOWL and their team identified code violations and other critical items that need immediate correction.

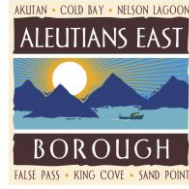
In 2018, DOWL drafted a 2018 Work Plan for Sand Point and Akutan, which included architectural, electrical, mechanical and control work. In July 2018, DOWL issued a request for qualifications for the mechanical deferred maintenance to select contractors with the hope of conducting work for both schools in FY19. The Borough received a proposal from Bering Industrial Contractors Inc. (Bering).

A selection committee met and chose Bering to conduct the mechanical and testing/balancing work. However, after receiving the quotes for all facets of the work needed in Sand Point and Akutan the combined costs became prohibitive. Numerous meetings were held with the Borough, DOWL and the contractors to fine tune the scope of work and it was determined that the Borough would only be able to conduct the electrical, mechanical and control work at the Sand Point School this year. It is suggested that the work for the Akutan School be deferred to FY20 and monies be appropriated by the Assembly for this work in the FY20 budget. Therefore, administration recommends issuing a contract to Bering in an amount not to exceed \$139,063.00 to perform mechanical and testing/balancing work at the Sand Point School.

Funds for this deferred maintenance electrical work are available in Dept 900 OTHER account number E 41-900-000-603 Maintenance and Dept 866 AEB PROJECTS account number E 20-866-209-888 Project Contingency. Administration recommends approval of Resolution 19-16 due to the nature of the work needing to be completed.

RECOMMENDATION

Administration recommends approval of Resolution 19-16 authorizing the Mayor to Negotiate and Execute a Contract with Bering Industrial Contractors Inc. for the Deferred Maintenance Mechanical and Testing and Balancing Work at the Sand Point School in an Amount Not to Exceed \$139,063



RESOLUTION 19-16

A RESOLUTION OF THE ALEUTIANS EAST BOROUGH ASSEMBLY AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH BERING INDUSTRIAL CONTRACTORS INC. FOR THE DEFERRED MAINTENANCE MECHANICAL AND TESTING AND BALANCING WORK AT THE SAND POINT SCHOOL IN AN AMOUNT NOT TO EXCEED \$139,063

WHEREAS, the Sand Point is owned and maintained by the Aleutians East Borough (Borough); and

WHEREAS, on-site condition assessments were completed in 2017 for the Sand Point School; and

WHEREAS, in general, the school has been well-maintained; however, there are code violations and other critical items that need immediate correction; and

WHEREAS, it was determined that the mechanical and testing/balancing items required attention; and

WHEREAS, in 2018 DOWL drafted a 2018 Work Plan for the Sand Point School, which included architectural, electrical, mechanical and control work; and

WHEREAS, the Borough, with the assistance of DOWL, issued a Request for Qualifications (RFQ) for the deferred maintenance mechanical work; and

WHEREAS, the Borough received a proposal from Bering Industrial Contractors Inc. (Bering); and

WHEREAS, after receiving quotes for the electrical, mechanical and control work for the Sand Point and Akutan schools it was determined that the Borough would only conduct electrical, mechanical and control work at the Sand Point School this year; and

WHEREAS, it is suggested that the Akutan school work be deferred to FY20 and monies be appropriated by the Assembly for the Akutan School in the FY20 budget; and

WHEREAS, the selection committee recommends the Borough issue a contract to Bering Industrial Contractors to perform mechanical and testing and balancing work at the Sand Point School in an amount not to exceed \$139,063; and

WHEREAS, funds for the deferred maintenance mechanical work are available in Dept 900 OTHER account number E 41-900-000-603 and Dept 866 AEB PROJECTS account number E 20-866-209-888 Project Contingency.

NOW THEREFORE, BE IT RESOLVED, the Aleutians East Borough Assembly authorizes the Mayor to negotiate and execute a contract with Bering Industrial Contractors for the deferred maintenance control work at the Sand Point and Akutan Schools in an amount not to exceed \$139,063.

PASSED AND ADOPTED by the Aleutians East Borough on this 11th day of October, 2018.

Alvin D. Osterback, Mayor

ATTEST:

Tina Anderson, Clerk

**Aleutians East Borough
Akutan, Cold Bay, False Pass, King Cove, Nelson Lagoon, Sand Point**

Short Form Contract for Supplies or Services

This contract, entered into by the Aleutians East Borough and the Contractor name below, documents the entire understanding of the parties regarding the services to be provided. This agreement becomes effective only when signed by the contractor, and an Aleutians East Borough official.

Project Manager: Anne Bailey	
Email: abailey@aeboro.org	Phone Number: (907) 274-7580

Description of Services: Deferred Maintenance Mechanical and Testing/Balancing Work at the Sand Point School in Sand Point, Alaska.
--

- 1. Parties.** The parties to this agreement are the Aleutians East Borough (“Borough”) and the following named Contractor:

Contractor: Bering Industrial Contractor’s Inc.
Street Address: 9515 232nd Street SW, Edmonds, Washington 98020
Contact Person: John Marker
Email: johnm@beringinc.com
Telephone/Fax: (425) 774-1000

Business License No. (if applicable):

- 2. General Conditions.** This Contract is subject to the General Conditions and Special Conditions (if applicable), which are attached hereto and are incorporated herein by this reference.
- 3. Scope of Services:** Contractor/Supplier (“Contractor”) shall perform all services outlined in Attachment A. Scope of Services for the compensation indicated in Section 3 (Complete all that apply):

Name of Project: Deferred Maintenance Mechanical Work at the Sand Point School
Location: Sand Point, AK
Date(s)/Time(s):

Contractor agrees to provide the following equipment/items for this agreement (if any):

Borough agrees to provide the following equipment/items for this agreement (if any):
Not applicable.

- 4. Bonds, Certifications & Other Requirements.** This project requires a performance bond and a payment bond as described in Attachment B Request for Qualifications.

- 5. Billings and Evidence of Work Completion Requirements.** Contractor to be completely transparent in its billing for the work. All billings will be delivered with time cards, certified payrolls, material receipts, daily reports and other documentation necessary to validate cost of the work.
- 6. Payment.** Borough's total payment to Contractor under this Agreement shall not exceed \$139,063.00 for total payment for all services rendered.

THIS AGREEMENT TAKES EFFECT THE LAST DATE SHOWN BELOW

Aleutians East Borough

Contractor

Signature of Certifying Officer

Signature of Contractor

Anne Bailey, Borough Administrator
Printed Name and Title

John Marker, President
Printed Name and Title

Date: _____

Date: _____

GENERAL CONDITIONS

1. **Independent Contractor.** The Contractor shall provide services as an independent contractor to the Borough. Except as this contract provides, otherwise, the Borough shall not supervise or direct the Contractor. The Borough may administer this contract and monitor the Contractor's performance.
2. **Compliance with Laws.** The Contractor shall comply with all statutes, ordinances, and regulations governing its performance, post all required notices, and obtain all permits, licenses, and other entitlements necessary to its performance. The Contractor shall pay all taxes related to its performance and shall be current on all borough taxes at the time of entering this contract.
3. **Insurance.** During the term of this contract, the Contractor shall maintain a policy of workers' compensation and employers' liability insurance as required by law. Contractor shall also be required to carry additional insurance if so indicated on this form. Any such insurance shall be primary and exclusive of Borough insurance. If liability insurance is required, the Borough and school district, as applicable, shall be named as an additional insured on such policy with respect to the performance or failure to perform under this contract.
4. **Indemnification.** The consultant shall indemnify, defend, and hold harmless the contracting agency from and against any claim of, or liability for, negligent acts, errors, and omissions of the consultant under this agreement. The consultant is not required to indemnify, defend or hold harmless the contracting agency for a claim of, or liability for, the independent negligent acts, errors, and omissions of the contracting agency. If there is a claim of, or liability for, a joint negligent act, error, or mission of the consultant and the contracting agency, the indemnification, defense, and hold harmless obligation of this provision shall be apportioned on a comparative fault basis. In this provision, "consultant" and "contracting agency" include the employees, agents, and contractors who are directly responsible, respectively, to each. In this provision, "independent negligent acts, errors, and omissions" means negligence other than in the contracting agency's selection, administration, monitoring, or controlling of the consultant, or in approving or accepting the consultant's work.
5. **Termination.** This contract may be terminated (A) for cause immediately; (B) By the Borough for its convenience upon fifteen (15) days written notice to the Contractor. Upon termination and the Contractor's furnishing to the Borough all finished and unfinished data, documents or other materials prepared under the contract, the Borough shall pay the Contractor for all satisfactory work performed before termination.
6. **Nonwaiver.** Either party failing to enforce a provision of this contract does not waive the provision or affect the validity of the contract or a party's right to enforce any provisions of the contract.
7. **Jurisdiction and choice of law.** Any civil action arising from this contract shall be brought in the trial courts for the Third Judicial District of the State of Alaska at Anchorage, Alaska. The laws of the state of Alaska govern this contract.
8. **Integration.** This document and all documents incorporated in it by reference are the entire agreement of the parties and supersede all previous communications, representations or agreements regarding this subject, whether oral or written, between the parties.

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS: that

(Name of Company)

(Name of Corporation)

a _____, hereinafter called Principal and

(Name of Surety)

Hereinafter called Surety, are held and firmly bound unto

(Name of Grantor)

(Address of Grantor)

Hereinafter called Owner, in the penal sum of
_____ Dollars,

\$(_____) in lawful money of the Unites States, for the payment of which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain contract with the OWNER, dated the _____ day of _____, 2018, a copy of which is hereto attached and made a part hereof for the procurement of:

NOW, THEREFORE, if the Principal shall well, truly, and faithfully perform its duties, all the undertakings, covenants, terms, conditions, and agreements of said contract during the original term there of, and any extensions thereof which may be granted by the Owner, with or without notice to the Surety, and if he shall satisfy all claims and demands incurred under such contract, and shall fully indemnify and save harmless the Owner from all costs and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the Owner all outlay and expense which the Owner may incur in making good and default, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said surety, for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to WORK to be performed thereunder or the SPECIFICATIONS accompanying the same shall in any way affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the WORK or to the SPECIFICATIONS.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument is executed in _____ counterparts, each one of which shall be deemed an original, this the _____ day of _____, 2018.

Principal

ATTEST:

(Principal's Secretary)

By _____

(Witness as to Surety)

(Address)

(Address)

NOTE: Date of BOND must not be prior to date of Contract. If CONTRACTOR is Partnership, all partners should execute the BOND.

IMPORTANT: Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570, as amended) and be authorized to transact business in the state where the PROJECT is located.

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS: that

(Name of Company)

(Name of Corporation)

a _____, hereinafter called Principal and

(Name of Surety)

hereinafter called Surety, are held and firmly bound unto

(Name of Grantor)

(Address of Grantor)

hereinafter called Owner, in the penal sum of _____ Dollars, % (_____) in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain contract with the OWNER, dated the _____ day of _____, 2018, a copy of which is hereto attached and made a part hereof for the procurement of:

NOW, THEREFORE, if the Principal shall well, truly, and faithfully perform its duties, all the undertakings, covenants, terms, conditions, and agreements of said contract during the original term thereof, and any extensions thereof which may be granted by the Owner, with or without notice to the Surety, and if he shall satisfy all claims and demands incurred under such contract, and shall fully indemnify and save harmless the Owner from all costs and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the Owner all outlay and expense which the Owner may incur in making good and default, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said surety, for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to WORK to be performed thereunder or the SPECIFICATIONS accompanying the same shall in any way affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the WORK or to the SPECIFICATIONS.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument is executed in _____ counterparts, each
(Numbers)

On of which shall be deemed an original, this the _____ day of _____, 2018.

Principal

ATTEST:

(Principal's Secretary)
(SEAL)

By _____

(Witness as to Surety)

By _____
Attorney in Fact

(Address)

(Address)

NOTE: Date of BOND must not be prior to date of Contract. If CONTRACTOR is Partnership, all partners should execute the BOND.

IMPORTANT: Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570, as amended) and be authorized to transact business in the state where the PROJECT is located.

Bering Industrial Contractors Sand Point School Scope of Work

Sand Point School

- Job Mobilization – Project Management/Tools/Travel/Freight
- Task #1 – Replace central domestic hot water tempering valve in boiler room. Set outlet to no more than 120 degrees F.
- Task#2 – Remove toilet exhaust fan EF-4 (staff toilet) duct from the toilet exhaust fan EF-3 (Nurse toilet) system, and provide new ductwork routed to exterior wall immediately adjacent to the toilet room. Provide E/A wall cap.
- Task #3 – 140 degrees F hot water is needed for the kitchen dishwasher. Provide a separate HW / HWC system from the boiler room to the kitchen, with piping routed in the building crawl space. Grundfos HWC pump, copper piping, pipe insulation. Pipe this system to avoid the central domestic hot water tempering valve and take HW directly from the water heaters.
- Task #4 – Replace heating pump at fan F-3 heating coil with similar pump.
- Task #5 - Pool Mechanical Room: Replace copper piping & fittings within the room. Insulate pipes & seal insulation vapor tight. Seal all pipe penetrations into the room vapor tight. Replace corroded Unistrut with fiberglass Unistrut. Repair/replace leaking flange joint on pool PVC pipe. Hook up and verify proper operation of the chlorine flow meter.
- Task # 6 - Install a ventilation system for the Pool Mechanical Room. Provide 500 CFM Small Cabinet Fan (SCF) with mixing box and control dampers, MERV-8 filters, heating coil. Locate SCF within this room, with O/A duct routed to exterior wall, with louver & plenum. Insulate O/A plenum and ductwork with 2” insulation and canvas jacketing, sealed vapor tight. Route rectangular S/A ductwork from unit and discharge using a duct mounted diffuser. Provide S/A diffuser and balance damper. Provide 4 wall mounted thermostat to cycle dampers and heating coil. SCF to operate continuously. Provide wall penetration with 2 grilles to relief air out of room and into natatorium.
- Task #7 - Add ductwork to the boiler room combustion air duct to form a “cold trap”, with the opening approximately 12 inches from the ceiling of the room.
- Task #8 - Install range hood over the Teachers’ Lounge cook stove, route duct to outdoors with E/A wall cap and verify proper operation.
- Task #9 - Replace birdscreen on Family Consumer Science classroom range hood outlet.
- Task #10 - Replace 2 malfunctioning HWR thermometers in the boiler room.

- Task #11 - Repair / replace bubbler in 4th grade classroom.
- Task #12 - Repair / replace bubbler in 1st grade classroom.
- Task #13 - Repair / replace drinking fountain in boy's pool locker room.
- Task #14 - Testing and Balancing Work – Alaska Air Balancing will be a subcontractor under Bering Industrial Contractors to conduct the work.



**BERING INDUSTRIAL
CONTRACTORS INC.**

P.O. BOX 628 EDMONDS, WA 98020
PHONE: (425) 774-1000 • FAX: (425) 774-1100

Aleutians East Borough
C/O Erick Voorhees
DOWL, 4041 B St.
Anchorage, AK 99503

RE: Aleutians East Borough – Sand Point and Akutan School: Deferred Maintenance
Mechanical Work Proposal

Bering Industrial Contractors is a small business formed in 2000 to focus on niche mechanical piping projects in Washington, Alaska, and Hawaii. Since that time, our firm has completed hundreds of unique and challenging projects. Many projects were similar in scope and logistics to this project. We are currently up to date on all pertinent licenses, have the bonding capacity, insurance coverage, supply chain and Alaska based manpower and subcontractors to complete this project. We currently have employed 8 Journeyman Plumbers with State of Alaska Fitness Cards. Our team has thoroughly reviewed the bid and contract documents, and is offering a responsible, responsive proposal.

Sincerely,

John Marker
President
Contact No. 425-774-1000



**BERING INDUSTRIAL
CONTRACTORS INC.**

P.O. BOX 628 EDMONDS, WA 98020

PHONE: (425) 774-1000 • FAX: (425) 774-1100

Qualifications Narrative

Bering Industrial Contractors was founded in 2000 to focus on niche mechanical projects. Since 2000, our firm has completed challenging remote projects in Hawaii, Washington and Alaska. Our Seattle office handles Project Administration and logistics. Our Kodiak office handles manpower and with Alaska logistics.

Rural Alaska projects include the upgrade of the water system Adak, boiler repairs and heating system upgrades for National Parks in Kotzebue. Installation of new backflow prevention assemblies and potable water upgrades at all City of Unalaska Buildings, heating system repairs for Department of Public Safety, City of Unalaska, and numerous design/build projects for the Coast Guard, Kodiak.

These entire projects required extensive logistical planning to be successful. As a majority of our work is remote, we are uniquely qualified. We have relationships with all Alaskan freight companies and airlines. For this project our presence in Dutch Harbor will be helpful as we have housing, tools and material that could be utilized at Akutan and Sandpoint. Our craftsmen are accustomed to traveling and adapt to new locations and housing situations. These craftsmen are skilled at problem solving and communication. We will work closely with the site representatives and engineers for the most cost effective and efficient solutions.

**RELEVANT PROJECT EXPERIENCE FOR: BERING INDUSTRIAL CONTRACTORS
STATE OF ALASKA**

Contract Amount	Project Name & Type	Date Completed	Contact Information for Owner or Prime Contractor
\$167,995.00	AKDOT – South Channel Bridge #1386, Dutch Harbor, AK	Oct - 2007	Pacific Pile & Marine, LLC Attn: Brian Gabelein 620 B East Whitney Rd. Anchorage, AK 99501 (206) 763-1230
\$467,897.02	Aleutians East Borough City of False Pass – False Pass Harbor Utility Ext.	Aug - 2012	Puffin Electric Attn: Bruce Hess PO Box 1724 Homer, AK 99603 (907) 235-8160
\$444,187.88	City of Adak, Village Safe Water – Water System Improvements	Aug - 2016	Brechan Construction LLC. Attn: Louis Rocheleau 2705 Mill Bay Road Kodiak, AK 99615 (907) 486-3215
\$727,968.49	City of Unalaska – Backflow Prevention Project	June - 2016	City of Unalaska Attn: Robert Lund PO Box 610 Unalaska, AK 99685 (907) 581-12360
\$844,542.00	USCG – Repair Aging Utility piping Hill Housing Area Base, Kodiak, AK	Dec – 2017	CCI Alliance of Companies Attn: Jeff Fryberger PO Box 35028 Wainwright, AK 99703 (907) 388-6144
\$33,605.00	City of Unalaska – Modify existing water service for installation of 2" water meter and 2" backflow preventer, piping for 3 wash-downs	Dec - 2017	City of Unalaska Attn: Robert Lund PO Box 610 Unalaska, AK 99685 (907) 581-12360
\$68,585.00	City of Unalaska – DPS Heating System Upgrades	Nov - 2017	City of Unalaska Attn: Robert Lund PO Box 610 Unalaska, AK 99685 (907) 581-12360
\$2,653,986.42	USCG – Design/Buildg – Air Station Reconfiguration of Spaces – USCG Kodiak	June – 2017	Jay-Brant General Contractors, LLC – Attn: Shelby Sims 460 Grubstake Avenue Homer, AK 99603 (907) 235-8400 X 153
\$843,510.00	UMC Dock Position III & IV Replacement, Unalaska, AK – Removal and installation of water system, Fuel Piping and Components	Jan - 2018	Turnagain Marine Construction Attn: Jason Davis 8241 Dimond Hook Drive, Unit A Anchorage, AK 99507 (907) 261-8967
\$55,804.86	NPS-ARO Alaska Regional Office Boiler and Heating System Insp. & Maintenance Kotzebue, AK	May - 2018	NPS, ARO– Alaska Regional Office Attn: Amanda Jordan 240 W. 5 th Ave, Room 114, Anchorage, AK 99501-2327 (907) 644-3311



**BERING INDUSTRIAL
CONTRACTORS INC.**
P.O. BOX 628 EDMONDS, WA 98020
PHONE: (425) 774-1000 • FAX: (425) 774-1100

Qualifications Key Personnel

John Marker

PROJECT SPONSOR: John Marker, Founder and President will act as Project Sponsor for this job. John has been in the mechanical piping industry for over 30 years, 15 years as President of Bering Industrial. Over that period John and Bering Industrial completed numerous challenging piping projects ranging from \$100,000.00 to over \$3,000,000.00. John has estimated and managed a majority of these projects. Similar projects include Adak, Dutch Harbor, False Pass, Kotzebue, Kodiak as well as numerous locations in Southern Alaska.

Maurice (Bob) Johnson

PROJECT MANAGER/MECHANICAL ADMINISTRATOR, ALASKA: Bob Johnson has lived in Alaska since 1974. He has been a licensed plumber in Alaska since 1976. Bob was the owner of Tundra Plumbing since 1983 and retired from ownership in 2010. He also holds a Mechanical Administrator State of Alaska License #586. During his ownership of Tundra, his firm completed hundreds of projects in the Kodiak area as well as Sand Point Harbor domestic water and fire line to new dock \$250,000.00, King Cove Harbor, new water and fire lines \$175,000.00 and other remote areas. Bob joined Bering Industrial Contractor's, Inc. in 2015 as an Estimator/Project Manager and supervises Kodiak operations.

Dustin Krug

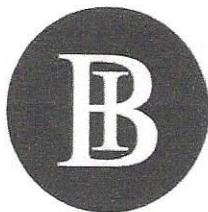
SUPERINTENDENT, ALASKA: Dustin has been a Journeyman Plumber over 15 years, 5 of those years were on remote areas of Alaska. Some of the villages are as follows: Kobuk – 5 residential houses, Shugnak – 4 residential houses, Hooper Bay – 19 unit town home complex, Emmonak – AC store remodel, Mountain Village – 8 unit teach housing, Quinhagak – New Post Office, Nunapitchuk – New Airport Maintenance Facility, Kwigillingok – New Post Office. He currently manages all craftsmen and work performed.

Lead Plumber

LEAD PLUMBER: Bering Industrial has over 12 full time qualified plumbers based in Kodiak, Alaska. These craftsmen have relevant experience from 5 to 30 years in Alaska plumbing projects.

Sheet Metal Worker

Sheet Metal Worker will be determined as needed. We have relationships with all major sheet metal firms in Alaska to acquire craftsmen.



BERING INDUSTRIAL
CONTRACTORS INC.
P.O. BOX 628 EDMONDS, WA 98020
PHONE: (425) 774-1000 • FAX: (425) 774-1100

PRICE INFORMATION

1) Hourly Labor Rate for :	Project Manager (office)	\$125.00
	Project Engineer (office)	\$100.00
	Field Staff (on-site)	\$200.00

2) Sheetrock Repair \$500.00 Per Sq. Ft. Note: 10 sqft. Would be the same as 1 sqft.

3) Bonding Rates: 1.5% of Total Project

4) Insurance Rates: 2.5% of Total Project

General Contractor's Fee:

Sand Point School

Profit: 15%

General Office Overhead: 10%

Akutan School

Profit: 15%

General Office Overhead: 10%



**BERING INDUSTRIAL
CONTRACTORS INC.**

P.O. BOX 628 EDMONDS, WA 98020

PHONE: (425) 774-1000 • FAX: (425) 774-1100

Schedule Summary

We acknowledge the aggressive schedule. We have plumbers prepared to start this project immediately. We plan on a site visit to both schools upon award for a detailed material and tool list. This project would be expedited from Seattle, Kodiak and Dutch Harbor to best meet the schedule. We plan to work both schools concurrently, seven days a week. Our goal is to complete the majority of work with minimal impact to the schools.

Bob Johnson in Kodiak would manage the daily work, order and track material.

Construction Schedule																																		
PROJECT: - Sand Point & Akutan Schools Schedule																																		
DESCRIPTION	July					Aug.																												
	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
Notice to Proceed																																		
Fly to Sand Point & Akutan to look over jobs and come up with material list.																																		
Procure majority of materials and ship to jobsite																																		
Start Construction both schools																																		
Balance of long lead items to jobsite																																		
Complete both schools																																		
Final inspections and demob																																		

We plan to have 2 - man crews at each school starting same time. 1 Journeyman and 1 Apprentice. Bob Johnson will be in Kodiak keeping materials moving to job sites. If schedule starts to slip we have 3 people in Dutch Harbor to draw from if needed.

BERING INDUSTRIAL CONTRACTORS

PO BOX 628 • Edmonds, WA • 98020 • 425-774-1000 • 425-774-1100
• Alaska Business License #90650 • Alaska Contractors License #33259

SCOPE LETTER/*QUOTE*

To: Aleutians East Borough

Project: Sandpoint School

Bid Date: 9/20/18

Bering Industrial Contractors is pleased to quote the following project.
We recognize 0 addenda

SCOPE: Bering will support, provide room and board for Alaska Air Balancing and provide access to area's needing balancing, ladders, remove replace ceiling tiles. Remove; replace baseboard covers necessary to balance each system complete.

TOTAL \$20,130.00

Bob Johnson
Project Manager
907-486-8300



3060 Lazy Eight Court #2, PMB 110 - Wasilla, Alaska 99654
Phone: (907) 746-1090 Fax: (907) 746-1155
September 18, 2018

Subject: **Sand Point School - Aleutians East School District**
Sand Point, Alaska

This is our quotation for the testing, adjusting & balancing on the air & hydronic systems of subject job. **Balancing will be performed per NEBB standards.**

Excluded from quote is any cost associated with having support from the controls contractor. Also excluded is any cost or coordination for ladders or lifts.

Quote is assuming all scheduled work will be ready when technicians arrive on jobsite.

Installation of additional balancing devices (if needed), repairing non-functioning equipment, removing baseboard covers, repairs from leaky balancing valves, lubricating or aligning equipment or changing of filters or bearings is the responsibility of others.

For any projects requiring pre-demolition readings, progress site visits or additional balancing after TAB is completed; it is the responsibility of the contractor to contact us for scheduling those activities in a timely manner.

Repairing, patching or replacing of ductwork, insulation, piping or vapor barrier and testing for leaks is excluded and the responsibility of others.

Quote is assuming balancing will be scheduled and can be completed before owner occupies project space. Balancing after occupation may incur additional costs.

In the amount of...\$27,000.00 (Twenty Seven Thousand Dollars)

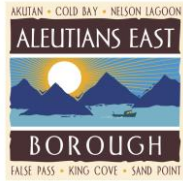
*****Quote is based on an assortment as-built drawings.**

*****Not included in quote is approximately 15 camp days**

*****Quote is assuming all work can be completed in one trip.**

If we can be of assistance in answering any questions or giving further information, please feel free to contact our estimator, Todd Stafford at 907-746-1090 or email at AKAir_Todd@MTAonline.net.

Sincerely,
Ronald D. Neffendorf, President



Agenda Statement

Date: October 1, 2018

To: Mayor Osterback and Assembly

From: Anne Bailey, Borough Administrator

Re: Resolution 19-17 Authorizing the Mayor to Negotiate and Execute a Contract with LONG for the Deferred Maintenance Control Work at the Sand Point School in an Amount Not to Exceed \$56,387.

The Sand Point and Akutan Schools are owned and maintained by the Aleutians East Borough (Borough). School functions are administered by the Aleutians East Borough School District and currently support Pre-Kindergarten through Grade 12.

In 2017, the Borough enlisted DOWL and their subconsultants to assist in conducting on-site condition assessments of the Sand Point and Akutan Schools. It was determined that both schools have, generally, been well-maintained; however, DOWL and their team identified code violations and other critical items that need immediate correction.

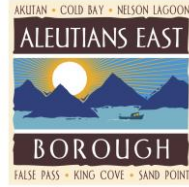
In 2018, DOWL drafted a 2018 Work Plan for Sand Point and Akutan, which included architectural, electrical, mechanical and control work. In July 2018, DOWL issued a request for qualifications for the control deferred maintenance to select contractors. The Borough received a proposal from LONG

A selection committee met and chose LONG to conduct the control work. However, after receiving the quotes for all facets of the work needed in Sand Point and Akutan the combined costs became prohibitive. Numerous meetings were held with the Borough, DOWL and the contractors to fine tune the scope of work and it was determined that the Borough would only be able to conduct the electrical, mechanical and control work at the Sand Point School this year. It is suggested that the work for the Akutan School be deferred to FY20 and monies be appropriated by the Assembly for this work in the FY20 budget. Therefore, administration recommends issuing a contract to LONG in an amount not to exceed \$56,387 to perform control work at the Sand Point School.

Funds for this deferred maintenance electrical work are available in Dept 900 OTHER account number E 41-900-000-603 Maintenance and Dept 866 AEB PROJECTS account number E 20-866-209-888 Project Contingency. Administration recommends approval of Resolution 19-17 due to the nature of the work needing to be completed.

RECOMMENDATION

Administration recommends approval of Resolution 19-17 authorizing the Mayor to Negotiate and Execute a Contract with LONG for the Deferred Maintenance Control Work at the Sand Point School in an Amount Not to Exceed \$56,387.00.



RESOLUTION 19-17

A RESOLUTION OF THE ALEUTIANS EAST BOROUGH ASSEMBLY AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH LONG FOR THE DEFERRED MAINTENANCE CONTROL WORK AT THE SAND POINT SCHOOL IN AN AMOUNT NOT TO EXCEED \$56,387.

WHEREAS, the Sand Point is owned and maintained by the Aleutians East Borough (Borough); and

WHEREAS, on-site condition assessment was completed in 2017 for the Sand Point School; and

WHEREAS, in general, the school has been well-maintained; however, there are code violations and other critical items that need immediate correction; and

WHEREAS, it was determined that control items required attention; and

WHEREAS, in 2018 DOWL drafted a 2018 Work Plan for the Sand Point School, which included architectural, electrical, mechanical and control work; and

WHEREAS, the Borough, with the assistance of DOWL, issued a Request for Qualifications (RFQ) for the deferred maintenance control work; and

WHEREAS, the Borough received a proposal from LONG; and

WHEREAS, a selection committee met and determined LONG was qualified to conduct the work; and

WHEREAS, after receiving quotes for the electrical, mechanical and control work for the Sand Point and Akutan schools it was determined that the Borough would only conduct electrical, mechanical and control work at the Sand Point School this year; and

WHEREAS, it is suggested that the Akutan school work be deferred to FY20 and monies be appropriated by the Assembly for the Akutan School in the FY20 budget; and

WHEREAS, the selection committee recommends the Borough issue a contract to LONG to perform control work at the Sand Point School in an amount not to exceed \$56,387; and

WHEREAS, funds for the deferred maintenance control work are available in Dept 900 OTHER account number E 41-900-000-603 and Dept 866 AEB PROJECTS account number E 20-866-209-888 Project Contingency.

NOW THEREFORE, BE IT RESOLVED, the Aleutians East Borough Assembly authorizes the Mayor to negotiate and execute a contract with LONG for the deferred maintenance control work at the Sand Point School in an amount not to exceed \$56,387.00.

PASSED AND ADOPTED by the Aleutians East Borough on this 11th day of October, 2018.

Alvin D. Osterback, Mayor

ATTEST:

Tina Anderson, Clerk

**Aleutians East Borough
Akutan, Cold Bay, False Pass, King Cove, Nelson Lagoon, Sand Point**

Short Form Contract for Supplies or Services

This contract, entered into by the Aleutians East Borough and the Contractor name below, documents the entire understanding of the parties regarding the services to be provided. This agreement becomes effective only when signed by the contractor, and an Aleutians East Borough official.

Project Manager: Anne Bailey	
Email: abailey@aeboro.org	Phone Number: (907) 274-7580

Description of Services: Deferred Maintenance Control Work at the Sand Point School in Sand Point, Alaska.

- 1. Parties.** The parties to this agreement are the Aleutians East Borough (“Borough”) and the following named Contractor:

Contractor: LONG
Street Address: 600 W. 58th Ave, Unit G, Anchorage, AK 99518
Contact Person: Curtis Holeman
Email: Choleman@LONG.com
Telephone/Fax: (907) 550-2144

Business License No. (if applicable):

- 2. General Conditions.** This Contract is subject to the General Conditions and Special Conditions (if applicable), which are attached hereto and are incorporated herein by this reference.
- 3. Scope of Services:** Contractor/Supplier (“Contractor”) shall perform all services outlined in Attachment A. Scope of Services for the compensation indicated in Section 3 (Complete all that apply):

Name of Project: Deferred Maintenance Control Work at the Sand Point School
Location: Sand Point, AK
Date(s)/Time(s):

Contractor agrees to provide the following equipment/items for this agreement (if any):

Borough agrees to provide the following equipment/items for this agreement (if any):
Not applicable.

- 4. Bonds, Certifications & Other Requirements.** This project requires a performance bond and a payment bond as described in Attachment B Request for Qualifications.

- 5. Billings and Evidence of Work Completion Requirements.** Contractor to be completely transparent in its billing for the work. All billings will be delivered with time cards, certified payrolls, material receipts, daily reports and other documentation necessary to validate cost of the work.
- 6. Payment.** Borough's total payment to Contractor under this Agreement shall not exceed \$56,387.00 for total payment for all services rendered.

THIS AGREEMENT TAKES EFFECT THE LAST DATE SHOWN BELOW

Aleutians East Borough

Contractor

Signature of Certifying Officer

Signature of Contractor

Anne Bailey, Borough Administrator
Printed Name and Title

Curtis Holeman, Sr. Sales Engineer
Printed Name and Title

Date: _____

Date: _____

GENERAL CONDITIONS

1. **Independent Contractor.** The Contractor shall provide services as an independent contractor to the Borough. Except as this contract provides, otherwise, the Borough shall not supervise or direct the Contractor. The Borough may administer this contract and monitor the Contractor's performance.
2. **Compliance with Laws.** The Contractor shall comply with all statutes, ordinances, and regulations governing its performance, post all required notices, and obtain all permits, licenses, and other entitlements necessary to its performance. The Contractor shall pay all taxes related to its performance and shall be current on all borough taxes at the time of entering this contract.
3. **Insurance.** During the term of this contract, the Contractor shall maintain a policy of workers' compensation and employers' liability insurance as required by law. Contractor shall also be required to carry additional insurance if so indicated on this form. Any such insurance shall be primary and exclusive of Borough insurance. If liability insurance is required, the Borough and school district, as applicable, shall be named as an additional insured on such policy with respect to the performance or failure to perform under this contract.
4. **Indemnification.** The consultant shall indemnify, defend, and hold harmless the contracting agency from and against any claim of, or liability for, negligent acts, errors, and omissions of the consultant under this agreement. The consultant is not required to indemnify, defend or hold harmless the contracting agency for a claim of, or liability for, the independent negligent acts, errors, and omissions of the contracting agency. If there is a claim of, or liability for, a joint negligent act, error, or mission of the consultant and the contracting agency, the indemnification, defense, and hold harmless obligation of this provision shall be apportioned on a comparative fault basis. In this provision, "consultant" and "contracting agency" include the employees, agents, and contractors who are directly responsible, respectively, to each. In this provision, "independent negligent acts, errors, and omissions" means negligence other than in the contracting agency's selection, administration, monitoring, or controlling of the consultant, or in approving or accepting the consultant's work.
5. **Termination.** This contract may be terminated (A) for cause immediately; (B) By the Borough for its convenience upon fifteen (15) days written notice to the Contractor. Upon termination and the Contractor's furnishing to the Borough all finished and unfinished data, documents or other materials prepared under the contract, the Borough shall pay the Contractor for all satisfactory work performed before termination.
6. **Nonwaiver.** Either party failing to enforce a provision of this contract does not waive the provision or affect the validity of the contract or a party's right to enforce any provisions of the contract.
7. **Jurisdiction and choice of law.** Any civil action arising from this contract shall be brought in the trial courts for the Third Judicial District of the State of Alaska at Anchorage, Alaska. The laws of the state of Alaska govern this contract.
8. **Integration.** This document and all documents incorporated in it by reference are the entire agreement of the parties and supersede all previous communications, representations or agreements regarding this subject, whether oral or written, between the parties.

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS: that

(Name of Company)

(Name of Corporation)

a _____, hereinafter called Principal and

(Name of Surety)

Hereinafter called Surety, are held and firmly bound unto

(Name of Grantor)

(Address of Grantor)

Hereinafter called Owner, in the penal sum of
_____ Dollars,

\$(_____) in lawful money of the Unites States, for the payment of which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain contract with the OWNER, dated the _____ day of _____, 2018, a copy of which is hereto attached and made a part hereof for the procurement of:

NOW, THEREFORE, if the Principal shall well, truly, and faithfully perform its duties, all the undertakings, covenants, terms, conditions, and agreements of said contract during the original term there of, and any extensions thereof which may be granted by the Owner, with or without notice to the Surety, and if he shall satisfy all claims and demands incurred under such contract, and shall fully indemnify and save harmless the Owner from all costs and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the Owner all outlay and expense which the Owner may incur in making good and default, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said surety, for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to WORK to be performed thereunder or the SPECIFICATIONS accompanying the same shall in any way affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the WORK or to the SPECIFICATIONS.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument is executed in _____ counterparts, each one of which shall be deemed an original, this the _____ day of _____, 2018.

Principal

ATTEST:

(Principal's Secretary)

By _____

(Witness as to Surety)

(Address)

(Address)

NOTE: Date of BOND must not be prior to date of Contract. If CONTRACTOR is Partnership, all partners should execute the BOND.

IMPORTANT: Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570, as amended) and be authorized to transact business in the state where the PROJECT is located.

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS: that

(Name of Company)

(Name of Corporation)

a _____, hereinafter called Principal and

(Name of Surety)

hereinafter called Surety, are held and firmly bound unto

(Name of Grantor)

(Address of Grantor)

hereinafter called Owner, in the penal sum of _____ Dollars, % (_____) in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain contract with the OWNER, dated the _____ day of _____, 2018, a copy of which is hereto attached and made a part hereof for the procurement of:

NOW, THEREFORE, if the Principal shall well, truly, and faithfully perform its duties, all the undertakings, covenants, terms, conditions, and agreements of said contract during the original term thereof, and any extensions thereof which may be granted by the Owner, with or without notice to the Surety, and if he shall satisfy all claims and demands incurred under such contract, and shall fully indemnify and save harmless the Owner from all costs and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the Owner all outlay and expense which the Owner may incur in making good and default, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said surety, for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to WORK to be performed thereunder or the SPECIFICATIONS accompanying the same shall in any way affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the WORK or to the SPECIFICATIONS.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument is executed in _____ counterparts, each
(Numbers)
On of which shall be deemed an original, this the _____ day of _____, 2018.

Principal

ATTEST:

(Principal's Secretary)
(SEAL)

By _____

(Witness as to Surety)

By _____
Attorney in Fact

(Address)

(Address)

NOTE: Date of BOND must not be prior to date of Contract. If CONTRACTOR is Partnership, all partners should execute the BOND.

IMPORTANT: Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570, as amended) and be authorized to transact business in the state where the PROJECT is located.

LONG

Sand Point School Scope of Work

Sand Point School

- Job Mobilization – Project Management/Tools/Travel/Freight
- Task #1 – Retro-commission and balance (TAB) the mechanical controls and HVAC systems. Work includes the central control system; air handling units F-1, F-2, F-2A (V-1), F-3, F-4, F-5, F-6 and F-8, along with their associated ductwork and diffusers; exhaust fans EF-1 through EF-21, along with their associated ductwork and grilles; and the central heating plant and terminal devices.
- Task#2 – Troubleshoot and repair/replace control system components for proper function and confirm proper operation of all motorized control valves.

July 18,2018

AEB
Attn: Eric Voorhees
Dowl, 4041 B Street
Anchorage, Alaska
99503

Dear Eric:

Please see attached response to your AEB Sand Point and Akutan Schools Deffered Maintenance and Controls Work RFG dated July 13, 2018.

As you may know our company has worked with AEB providing, installing and servicing their HVAC and control systems in King Cove, Akutan, Sand Point and False Pass for well over 3 decades. Recently we were in King Cove School and Sand Point School performing system surveys, repairs and control system modifications. We work very closely with Emil Mobeck and the AEB staff and feel that we are by far the most qualified firm to perform the work outlined in this RFQ.

Please see attached company information, resumes and pricing information as requested and contact me directly if you need additional information.

Sincerely,

Curtis Holeman
Sr. Sales Engineer


Phone: (907) 550-2144
Mobile: (907) 242-6571
Fax: (907) 561-4225
Email: Choleman@LONG.com
www.LONG.com

Qualifications Narrative

COMPANY OVERVIEW

LONG Building Technologies, Inc. was established in 1965 as a manufacturer representative of HVAC equipment and has evolved throughout the years – adding offerings and expertise that keep pace with changing technology and instill confidence in the marketplace.

This year, LONG is celebrating its 53rd Anniversary, alongside tremendous growth that establishes the company as one of the largest independent building integration service providers in the Western United States. LONG office locations can be found serving communities throughout Alaska, Colorado, Nevada, Oregon, Utah, Washington and Wyoming.

As a customer-centric company, LONG prides itself on providing a level of service that goes beyond a basic level of customer satisfaction. To assert that the next fifty years are even more successful than the last, LONG has instituted The LONG Three C's – **C**ustomer, **C**o-worker and **C**ompany – promoting a positive, professional experience from the inside out. The synergy created by this holistic business approach is what drives LONG's positive company culture and ongoing success.

CORE SERVICES

BUILDING AUTOMATION & SYSTEM INTEGRATION —LONG's Building Automation Group is comprised of experts in creating intuitive buildings, run by state of the art technology, backed by highly knowledgeable, industry professionals.

LONG's detailed, consultative approach to the discovery process ensures a solution that is quick to implement, efficient to run and specific to customers' needs. Creating optimal work environments with a high level of functionality is an expectation the LONG Building Automation Group delivers on consistently - providing projects that are done correctly and on-time, the first time. Of particular importance is LONG's commitment to providing OPEN interoperable solutions for Building Automation Systems. This means that the Owner is free to choose products and service providers based on performance and not be locked into any particular vendor or manufacturer.

EQUIPMENT SALES — LONG's Equipment Sales Group knows that a building is only as good as the equipment that goes into it. Their primary focus is to help customers choose the essential HVAC, hydronics and plumbing equipment that gives their buildings the fundamental support they need to operate at peak performance. Staffed by professional engineers, the Equipment Sales Group is fully equipped to deliver custom solutions for every customer, building and business.

MECHANICAL SOLUTIONS — LONG's Mechanical Solutions Group is dedicated to the health, efficiency and modernization of customers' buildings. The Mechanical Solutions Group takes a three-pronged approach to service, including scheduled maintenance, repairs and retrofits of all HVAC equipment and control systems - covering an extensive range of building needs. They ensure a healthy, efficient environment, while delivering exceptional, ongoing customer service.

SECURITY SOLUTIONS – LONG's Security Solutions Group understands that above all, the safety and security of a customer's buildings, occupants and assets is of the utmost importance. In addition to providing protection from primary causes of loss, such as theft, vandalism and personal harm, the Security Solutions Group takes customers' protection a step further, offering other valuable solutions, including inventory and equipment control, mass notification systems and improved efficiency of staffed security personnel through ongoing training and technical support.

PARTS – LONG's Parts Department is backed by the power of the **LONG PartsPros**. This fully trained, highly knowledgeable staff of parts professionals are always eager to assist LONG customers – ensuring they purchase not just the right part, but the best part for their specific need.

RECENT PROJECTS WITH REFERENCES

1) Anchorage FAA ARTCC Renovation

- a. Subcontract to Schneider Electrical for electrical systems installation
- b. Date completed: 2018
- c. LONG Subcontract amount – Approx. \$200,000
- d. Reference Contact: Pete Raab 410-254-3955 pete@decainc.com

2) Alaska Aerospace PSCA Rebuild

- a. Subcontract to Bering Industrial to provide and install BAS systems for all buildings at the Kodiak Rocket Launch Complex.
- b. Date completed: 2017
- c. LONG Subcontract amount – Approx. \$413,000.00
- d. Reference Contact: Bob Johnson 907-539-1954 bobj@beringinc@gmail.com

3) Kodiak KFRC Fisheries Laboratory DDC Upgrade

- a. Subcontract to Kodiak Island Borough to install and provide a complete BAS system upgrade in a **working laboratory**
- b. Date completed: 2018
- c. LONG Subcontract amount – Approx. \$329,000.00
- d. Reference Contact: Dave Conrad 907-654-2782 dconrad@kodiakak.us

4) Anaktuvuk Pass Power Plant Repairs and Upgrades

- a. Subcontract to AMERESCO and install provide repairs and upgrades to existing PLC and DDC control systems.
- b. Date completed: 2018
- c. LONG Subcontract amount – Approx. \$39,000.00
- d. Reference Contact: Dan Smith 907-278-1882 dsmith@ameresco.com

5) Kodiak Middle School DDC Upgrades

- a. Subcontract to Wolverine Supply and install complete BAS system upgrade at the Kodiak Middle School.
- b. Date completed: 2018
- c. LONG Subcontract amount – Approx. \$420,000.00
- d. Reference Contact: Bruce Van Buskirk 907-373-6572 brucevb@wsiak.com

6) Fairbanks FAA AFSS DDC System Upgrades

- a. Subcontract to FAA and install complete BAS system upgrade at the Fairbanks AFSS Bldg.
- b. Date completed: 2017
- c. LONG Subcontract amount – Approx. \$150,000.00
- d. Reference Contact: Jay Van Alstine 907-271-5329 jay.van-alstine@faa.com

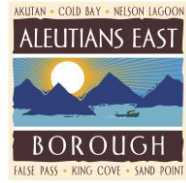
7) Juneau Mendenhall School DDC Upgrades

- a. General Contractor to install BAS system at Juneau Mendenhall School
- b. Date Completed: Still Under Construction
- c. LONG Subcontract amount – Approx. \$170,000.00

Capacity and Schedule

LONG Building Technologies has 2 offices in Alaska and we have fully staffed Engineering, Electrical and Mechanical divisions. We are a licensed General Contractor and are signatory to the Local 1547 IBEW Electrical Union, Local 367 Mechanical Union and Local 23 Sheetmetal Union and can provide turn key mechanical projects.

For this project we can begin engineering and procurement the same week we receive a notice to proceed. We are used to working in occupied buildings and at nights to facilitate the owner and minimize disruption to school during the day if required. A portion of the work will be done in the mechanical rooms so we should not be interrupting normal operations. If necessary we will provide additional resources and manpower to meet the owners desired schedule.



Agenda Statement

Date: October 4th, 2018
To: Mayor Osterback and Assembly
From: Mary Tesche, Assistant Administrator

Re: Resolution 19-18 relating to disposal of surplus, obsolete, or unneeded supplies

The Aleutians East Borough has acquired certain personal property for the purpose of carrying out services in the public interest. Some of these items have become worn out, obsolete, or are no longer needed by the Borough. The Borough has deemed it unnecessary to maintain ownership of surplus personal property of the Borough.

Section 3.02.031(b) of the Borough code reads, “Supplies which are deemed by the Purchasing Officer to be sold as surplus, obsolete, or unneeded, may be sold or otherwise disposed of by the Purchasing Officer upon approval by the Assembly by resolution.”

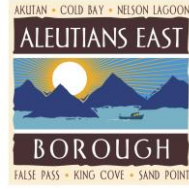
The Borough desires to dispose of the following items:

- a) One (1) cream colored leather office chair, located in the AEB Anchorage office
Estimated value: \$30
- b) Two (2) iPhone 5c, no SIM card, located in the AEB Anchorage office
Estimated value: \$50 each
- c) One (1) iPhone 6s, no SIM card, located in the AEB Anchorage office
Estimated value: \$50
- d) One (1) metal 4-drawer filing cabinet, located in the AEB Anchorage office
Estimated value: \$20

Resolution 19-18 authorizes the Borough to advertise these surplus supplies and accept sealed bids from the public for the purchase of each item.

RECOMMENDATION

Administration recommends approval of Resolution 19-08 relating to the disposal of surplus, obsolete, or unneeded supplies.



RESOLUTION 19-18

A RESOLUTION OF THE ALEUTIANS EAST BOROUGH ASSEMBLY RELATING TO DISPOSAL OF SURPLUS, OBSOLETE, OR UNNEEDED SUPPLIES

WHEREAS, the Aleutians East Borough (“Borough”) has acquired certain personal property for the purpose of carrying out services in the public interest; and

WHEREAS, certain items of personal property of the Borough have become worn out, obsolete, or are no longer needed by the Borough; and

WHEREAS, the Borough has deemed it unnecessary to maintain ownership of the surplus personal property of the Borough; and

WHEREAS, the Borough desires to dispose of the following surplus property:

One (1) cream colored leather office chair, located in the AEB Anchorage office
Approximate value: \$30

Two (2) iPhone 5c, no SIM card, located in the AEB Anchorage office
Approximate value: \$50 each

One (1) iPhone 6s, no SIM card, located in the AEB Anchorage office
Approximate value: \$50

One (1) metal 4-drawer filing cabinet, located in the AEB Anchorage office
Approximate value: \$20

NOW THEREFORE, BE IT RESOLVED, by the Aleutians East Borough Assembly as follows:

Section 1. The Borough Assembly finds and declares that the Borough no longer has use for the surplus property listed above

Section 2. The Purchasing Officer is authorized and directed to conduct a surplus auction by sealed bid for the purpose of selling the surplus property to the highest bidder for cash after public notice.

Section 3. In case of a tie, the successful bidder shall be determined by publicly drawing lots at a time and place specified by the Purchasing Officer, always selling to the highest responsible bidder or bidders for cash.

Section 4. The Purchasing Officer is authorized to repeatedly reject all bids and advertise and give notice again.

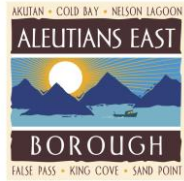
Section 5. If there are no bidders, the Purchasing Officer is authorized to sell such supplies, materials, equipment, or other personal property for the minimum value established prior to sealed bidding.

PASSED AND ADOPTED by the Aleutians East Borough on this ____ day of _____, 2018.

Alvin D. Osterback, Mayor

ATTEST:

Tina Anderson, Clerk



Agenda Statement

Date: October 4, 2018

To: Mayor Osterback and Assembly

From: Anne Bailey, Borough Administrator

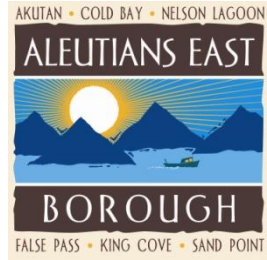
Re: Resolution 19-19 Supporting the City of Akutan's Request to include the Akutan Harbor Road Project in the State of Alaska's Statewide Transportation Improvement Program

The City of Akutan is interested in building a single-lane/four-wheeler trail between the community of Akutan and the harbor located at the head of the bay. The project went from a \$20 million road to a \$7 million single-lane road/four-wheeler trail. The design and permitting for the project has been completed. The funds to complete the project are now needed. One option is to get this project on the State's Statewide Transportation Improvement Program (STIP), which covers system improvements using partial or full federal funding through the federal-aid highway program. The City of Akutan has been lobbying for this but it has been challenging - the state is not accepting new project starts for community roads at this time. Once the project is on the STIP and we receive confirmation of funding from the State, then a match will be required for construction to occur. The City of Akutan is also exploring use of the Innovative Readiness Training (ITR) program operated by the U.S. Department of Defense and submitted the project to President Trump's administration as a Shovel Ready Project through Governor Walkers office in early 2017.

Per this resolution, the Borough supports the City of Akutan's request to include the Akutan Trail Project in the State of Alaska's STIP.

RECOMMENDATION

Administration recommends approval of Resolution 19-9 Supporting the City of Akutan's Request in include the Akutan Harbor Road Project in the State of Alaska's Statewide Transportation Improvement Program.



RESOLUTION 19-19

A RESOLUTION OF THE ALEUTIANS EAST BOROUGH ASSEMBLY SUPPORTING THE CITY OF AKUTAN'S REQUEST TO INCLUDE THE AKUTAN HARBOR ROAD PROJECT IN THE STATE OF ALASKA'S STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the City of Akutan is interested in building a single-lane/four-wheeler trail between the community of Akutan and the harbor located at the head of the bay; and

WHEREAS, the trail will provide for safe and reliable access between the community and the harbor and increase economic growth for the community; and

WHEREAS, the design and permitting for the Akutan trail have been completed; and

WHEREAS, funds to complete the project are now needed; and

WHEREAS, the City of Akutan has requested to include the project in the State of Alaska's Statewide Transportation Improvement Program (STIP), which covers system improvements using partial or full federal funding through the federal highway program; and

WHEREAS, the City of Akutan is also exploring other funding options including but not limited to the Innovative Readiness Training program operated by the U.S. Department of Defense.

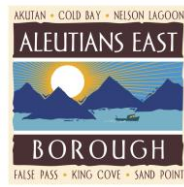
NOW THEREFORE BE IT RESOLVED by the Aleutians East Borough Assembly that the Aleutians East Borough strongly supports the City of Akutan's request to add the Akutan Harbor Road Project to the State of Alaska's STIP.

PASSED AND APPROVED by the Aleutians East Borough on this day 11th day of October 2018.

Alvin D. Osterback, Mayor

ATTEST:

Tina Anderson, Clerk



Agenda Statement

Date: October 9, 2018

To: Mayor Osterback and Assembly

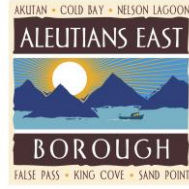
From: Anne Bailey, Administrator

Re: Resolution 19-20 authorizing the Mayor or designee to negotiate and execute a Dock Management Agreement with the Nelson Lagoon Village Council

The Aleutians East Borough (Borough) owns the dock facility in Nelson Lagoon. On May 1, 1994, the Borough and Nelson Lagoon Village Council (Council) had entered into a Dock Management Agreement for the facility stating that the Borough would own and the Council would manage and operate the facility. This agreement expired on April 30, 2004. The Borough and Council need to enter into a new Dock Management Agreement for the facility. Per the agreement, the Borough will continue to own and the Council will manage and operate the facility. The draft agreement is attached for your reference.

RECOMMENDATION

Administration recommends approval of Resolution 19-20 authorizing the Mayor or designee to negotiate and execute a Dock Management Agreement with the Nelson Lagoon Village Council.



RESOLUTION 19-20

A RESOLUTION OF THE ALEUTIANS EAST BOROUGH ASSEMBLY AUTHORIZING THE MAYOR OR DESIGNEE TO NEGOTIATE AND EXECUTE A DOCK MANAGEMENT AGREEMENT WITH THE NELSON LAGOON VILLAGE COUNCIL

WHEREAS, the Aleutians East Borough (Borough) owns the dock facility located in Nelson Lagoon; and

WHEREAS, the Borough and the Nelson Lagoon Village Council (Council) entered into a Dock Management Agreement on May 1, 1994 that expired on April 30, 2004; and

WHEREAS, the Borough and Council need to enter into a new Dock Management Agreement for the dock facility; and

WHEREAS, per the agreement the Borough will own the facility and the Council will manage and operate it.

NOW THEREFORE, BE IT RESOLVED, the Aleutians East Borough Assembly authorizes the Mayor or designee to negotiate and execute a Dock Management Agreement with the Nelson Lagoon Village Council.

PASSED AND ADOPTED by the Aleutians East Borough on this 11th day of October, 2018.

Alvin D. Osterback, Mayor

ATTEST:

Tina Anderson, Clerk

ALEUTIANS EAST BOROUGH, ALASKA

DOCK MANAGEMENT AGREEMENT

This 11th day of October, 2018, the ALEUTIANS EAST BOROUGH, hereinafter called the “Borough,” whose address is P.O. Box 349, Sand Point, Alaska 99661, and the NELSON LAGOON VILLAGE COUNCIL OF NELSON LAGOON, ALASKA, hereinafter called the “Council,” whose address is P.O. Box 13, Nelson Lagoon, Alaska 99571 do enter this Dock Management Agreement, hereinafter called “Agreement,” on 15 pages, including signature pages, and agree as follows:

A. **BASIC PROVISIONS**

PREMISES

1. The Council hereby agrees to manage and operate the following described marine facilities owned by the Borough and hereinafter referred to as the “Dock” located at Nelson Lagoon, Alaska, in the Aleutian Islands Recording District, Third Judicial District, Alaska:

All that property consisting of certain docks, approaches, boat ramps, and appurtenant marine facilities located in Alaska Tidelands Survey No. 1487. Containing 4.13 acres, more or less, according to the survey plat recorded in the Aleutian Islands Recording District on December 2, 1994, as Plat 94-47.

TERM

2. The term of this Agreement is ten (10) years from the 1st day of November 2018 through the 1st day of November, 2028.

B. **GENERAL COVENANTS**

OPERATION AS PUBLIC FACILITIES

1. The Council hereby agrees to manage and operate the Dock for the use and benefit of the public; to make available all Dock facilities and services to all members of the public on the same basis and on fair and reasonable terms and without discrimination. Unless otherwise directed by the Borough or required by state or federal law, all state, federal or other publically owned or operated vessels shall use the Dock under the same conditions and at the same rates as those specified for the general public. Berthing and other space shall be made available for transient use only unless written approval is granted by the Borough.

MAINTENANCE AND REPAIR

2. The Council hereby agrees to continuously maintain the Dock in a good state of repair, at no cost to the Borough. Provided, however, that all necessary “major repairs” not caused by any action, neglect or negligence of the Council shall be undertaken and completed by the Borough subject to Borough Assembly approval and appropriation, at Borough expense or with funds from the account established pursuant to paragraph 7(d) of this Agreement, subject to the appropriation of sufficient funds for that purpose. The Council shall be responsible for all minor repairs and routine preventative maintenance.
 - a) The term “major repair” as used herein is defined as any maintenance or repair having a cost for a single maintenance or repair operation which exceeds fifty thousand dollars (\$50,000) for a non-insured event and one hundred thousand dollars (\$100,000) for an event covered by the Council’s insurance.
 - b) The terms “minor repair and routine preventative maintenance” as used herein is defined as routine maintenance and repair having a cost for a single maintenance or repair operation of fifty thousand (\$50,000) or less for a non-insured event and one hundred thousand (\$100,000) or less for an event covered by the Council’s insurance, and generally includes the following:
 - (1) Replacement of damaged floatation material.
 - (2) Replacement of damaged decking of other structural members.
 - (3) Repair of electrical utilities and water and fuel systems.
 - (4) Replacement of broken or damaged piling and fenders.
 - (5) Repair of all structural and non-structural damage caused through impact or collision by vessels using the facilities.
 - c) The Council shall immediately notify the Borough and Insurance Company when pilings and fenders are broken or damaged and when structural or non-structural damage is caused through the impact or collision by vessels using the facilities.
 - d) The Council shall inspect the Dock on an annual basis and report the findings to the Borough. The Borough shall retain the independent right to inspect the Dock when it deems it necessary. The Borough shall have the right to require the Council to perform maintenance and repair in the event any inspection of the Dock by the Council or the Borough reveals a failure by the Council to adequately maintain Dock facilities. Such corrective maintenance or repair

work shall be accomplished by the Council within a reasonable period of time as determined by the Borough. The Council shall perform, at its own expense, all major repair or rehabilitation upon Borough inspection that could have been avoided but for the Council deferring minor repairs or routine maintenance.

- e) Notwithstanding the other provisions of this paragraph B2, the Council shall not be required to spend more than fifty thousand (\$50,000) in any one Council fiscal year for all minor repairs and routine preventative maintenance not covered by the Council's insurance and one hundred thousand dollars (\$100,000) in any one Council fiscal year for all minor repairs and routine preventative maintenance covered by the Council's insurance. Routine preventative maintenance includes only those activities that are for the purpose of preserving or restoring the condition of the Dock. The Council shall notify the Borough in a timely manner if the Council anticipates that minor repair and routine preventative maintenance expenditures will exceed fifty thousand dollars (\$50,000) for non-insured events or one hundred thousand dollars (\$100,000) for events covered by the Council's insurance during the remainder of any Council fiscal year.

DOCK UPKEEP

- 3. The Council hereby agrees to maintain the Dock in a clean and orderly condition at all times. Oil drums, nets, fishing gear, skiffs, garbage cans or unsightly debris may not be stored on the Dock. The Council is required to comply with all Department of Environmental Conservation requirements.

LIABILITY

- 4. The Council shall indemnify, defend, and hold the Borough, it's officers, employees and agents harmless from any liability, action, claim, suit, loss, property damage, or personal injury of whatever kind resulting from or arising out of any act of commission or omission by the Council, it's agents, employees, or officers arising from the Council's management, operation, maintenance or other activity with respect to the Dock.

DOCK ORDINANCES, HARBORMASTER

- 5. The Council shall employ appropriate personnel and promulgate such ordinances, resolutions or regulations as may be necessary to provide safe, orderly operation and management of the Dock. Ordinances, resolutions and regulations shall be in conformance with all of the terms and conditions contained herein, and shall be consistent with applicable ordinances and resolutions of the Borough. The applicable provisions of a Borough ordinance, resolution, tariff or regulation of the Council that is inconsistent therewith, notwithstanding the date the Borough ordinance, resolution, tariff or regulation is adopted.

DOCK USE AGREEMENTS

6. The Council may enter into such agreements for the berthing, use and management of the Dock as are necessary and appropriate;
 - a. Provided, no agreement of any nature with respect to the Dock is valid or binding upon the Council or the Borough to the extent such agreement is contrary to this Agreement or to any ordinance or resolution of the Council or the Borough adopted prior to the effective date of such agreement between the Council and a third party. The authority of the Council to enter into agreements with third parties with respect to the use of the Dock is derived solely from this Agreement and any agreement of any nature between the Council and a third party is subject to the terms, conditions and limitations of this Agreement; further, any agreement or the provisions thereof that are inconsistent or in conflict with or are prohibited under this Agreement are voidable in the sole discretion of the Borough. The Council shall indemnify, defend and hold the Borough harmless from any liability, action, claim, suit, loss, property damage, or personal injury of whatever kind resulting from or arising out of any agreements or provisions thereof between the Council and a third party that are inconsistent, in conflict with, or prohibited by this Agreement.
 - b. Berthing and all other uses of the Dock not approved by the Borough shall be for a short term transient use and on a first come, first served basis; provided, transient berthing or other transient space may be reserved commencing at a time certain not more than thirty (30) days in advance of the date the reservation is made.
 - c. The Council agrees to honor and discharge all duties and obligations of the Borough under the Tidelands Lease. A breach of any term or condition of the Tidelands Lease caused by an act or omission of the Council, including a failure of the Council to perform a duty or obligation of the Borough assumed under this section is a breach of this Agreement.
 - d. The dock will be maintained as a public facility.

REVENUES, EXPENSES, FUNDS AND ACCOUNTS

7. The Council shall establish a tariff, and shall collect a fee or charge, for all uses of the Dock.
 - a. The Council shall include, but not be limited to fees for moorage, demurrage, wharfage, and services to a vessel. The tariff and all changes thereto shall be billed by the Council if filing is required by state and federal law.

- b. The fees charged by the Council shall be established at a level sufficient to:
 - (1) Meet the expenses of adequate management and administration of the Dock.
 - (2) Satisfy all minor repair and routine maintenance requirements, present and future, as defined in paragraph 2(b).
 - (3) Provide for contingencies and emergencies.
 - (4) Provide the funds required for the major rehabilitation and repair account.
 - (5) Provide and maintain a harbormaster office, parking area improvements, and sanitary facilities unless any of the foregoing are waived by the Borough, and facilities or services as may be required by state or federal agencies such as oily waste disposal tanks, connection to vessel pumpout stations for sewage disposal and other waste disposal facilities or services and safety equipment.
- c. All fees, charges, rates, reimbursements or other amounts received by the Council in connection with the Dock shall be deposited in a special fund known as the Dock Fund established by the Council. Said fund shall be separate and distinct from other funds of the Council (including those established for the operation of other Council docks, harbors or other marine facilities) and shall be used exclusively for the administration, maintenance, repair, rehabilitation, improvement and operation of the Dock by the Council. The Council shall annually appropriate to such fund all anticipated and actual Dock receipts and prior year Dock Fund balances.
- d. The Council shall establish a major repair and rehabilitation account with the Dock Fund established under Paragraph 7(c).
 - (1) For the purpose of this subparagraph 7(d), “year-end Dock Fund balance” is the unreserved year-end balance of the Dock Fund not appropriated for reasonable Dock operating costs, including Borough debt service, if any, reserved and a reasonable contingency amount. The year-end Dock Fund balance shall lapse to and be deposited in the major repair and rehabilitation account. It is the purpose of this subparagraph 7(d)(1) to ensure that all Dock revenues that are not reasonably required for the operation, maintenance and minor repair of the Dock be accumulated in the major repair and replacement account for use, as may be designated by the Borough, for major repairs or rehabilitation of the Dock and the construction of additions or improvements to the Dock. Provided, the Borough may release funds from this account to the Council for Dock operating expenses if the Assembly determines that such a release is

necessary in order to meet unusual and unanticipated Dock operating expenses incurred or to be incurred by the Council.

- (2) The Council shall hold monies in the account, in trust for the Borough provided, in order to ensure that such monies are immediately available for emergency or other needs, the Council shall annually appropriate the anticipated maximum balance of the account (including the anticipated deposit of the year end Dock Fund balance) as part of its annual budget appropriation. The Council shall make major repairs or improvements to the Dock from the funds in the major repair and rehabilitation account only when specifically directed by the Borough or shall pay over to the Borough from said account so much as the Borough determines is required to perform major repairs, rehabilitation or improvements on the Dock. Upon authorization by the Borough, the Council may accomplish, by contract or with its own forces, such major repair, rehabilitation or improvements as are required and may withdraw from said account amounts up to a maximum specifically authorized by the Borough for such work. Upon termination of this agreement, the Council shall promptly pay over to the Borough all funds held in trust in a separate side account for the Borough.
- e. The Council shall keep complete financial records in accordance with generally accepted accounting practices, reflecting all revenue derived by the Council from the Dock as well as all funds expended by the Council for the maintenance and operation of the Dock. The right is hereby reserved to the Borough to examine said financial records at any time during normal business hours. In addition, the right is hereby reserved to the Borough to require the Council to submit an annual audit or summary of Dock Fund incomes and expenses (including reserves).

PROHIBITED MOORAGE

8. The Council shall not permit and shall indemnify, defend, and hold the Borough harmless from any liability, action, claim, suit, loss, property damage or personal injury of whatever kind resulting from or arising out of moorage of vessels which might overstress or otherwise damage the Dock facilities.

IMPROVEMENTS

9. Any permanent improvement, development or structure proposed by the Council or a third party to be constructed or placed upon the Dock, including existing fuel or other lines or facilities owned or controlled by a third party, must be approved in writing by the Borough prior to construction or placement.

OWNERSHIP OF IMPROVEMENTS

10. All improvements made on or to the Dock and all fixtures added to and incorporated into the use of the Dock shall become the property of the Borough upon their construction, addition to or incorporation into the Dock unless the Council and the Borough agree otherwise in writing.

OPERATOR PROVIDED UTILITIES AND WATER SYSTEM

11. Where electrical facilities or electrical, fuel and water distribution systems are not provided by the Borough, the Council may install with its own personnel with prior approval by the Borough, or have installed by a competent contractor, adequate lighting and power, fuel and water distribution systems. Under no circumstances may the Council alter or modify existing Dock facilities for the purpose of installing electrical utilities, fuel or water systems without first obtaining specific written approval granted by the Borough. The Borough will either furnish or approve minimum design standards to accomplish work. Prior to the installation of any power in or to the Dock, whether to power permanent fixtures or equipment or for distribution to vessels, the Council shall provide for the design of the system by an engineer with recognized experience in the design of electrical systems for marinas and docks that may be affected by electrolysis. The Borough may require a review of the design by a second engineer or a consultant before approving the project.

FUEL AND HAZARDOUS MATERIAL HANDLING

12. If fuel or any other hazardous materials are handled on the Dock, the Council shall ensure that only properly trained personnel handle such fuel or materials and that adequate procedures are followed for safely storing, dispensing, and otherwise handling fuel or hazardous materials in accordance with the most current edition of the National Fire Protection Code and all applicable federal, state, and local laws and regulations, in particular, applicable United States Coast Guard regulations. The Council shall ensure that all necessary permits, operations manuals, and other authorizations are issued or are in place before permitting the handling of fuel or hazardous materials and may require the shipper or handler to obtain such permits and authorizations and to bear all or any part of the expense of obtaining such permits or authorizations and any additions or changes to the Dock facilities that are needed to comply. Such additions or changes to the Dock facilities must be approved by the Council and the Borough.

ENVIRONMENTAL POLLUTION

13. In the event of a spill or the discharge of a petroleum product or hazardous material at the Dock, the Council shall immediately report the spill or discharge to the appropriate authorities and to the Borough, act promptly to contain the spill or discharge, repair any damages, remove the petroleum product or hazardous material and clean up the affected area, restore the Dock and affected waters to a

safe condition and otherwise comply with the applicable provisions of state and federal law.

The Council shall indemnify, defend, and hold harmless the Borough, its officers, employees and agents from any liability, action, claim, suit, loss, property damage, or personal injury of whatever kind resulting from or arising out of an oil spill.

TERMINATION OF AGREEMENT

14. The Borough may cancel this Agreement by giving the Council ninety (90) days advance written notice upon the failure of the Council to perform, keep and observe any of the terms, covenants, and conditions contained in this Agreement, provided;
 - a. The deficiency is not cured by the Council within said ninety (90) day period.
 - b. The Council may terminate this Agreement at any time by notifying the Borough in writing at least twelve (12) months prior to the effective date of such termination.
 - c. The Borough may terminate this Agreement at any time by notifying the Council in writing at least twelve (12) months prior to the effective date of such termination.
 - d. Upon termination or cancellation of this Agreement for any reason, the Council shall, on the effective date of such termination or cancellation, transmit all amounts received that would have been required by paragraph 7c. of this Agreement to be deposited in the Dock Fund; provided, if, for the fiscal year in which the termination or cancellation occurs, the Council has contributed to the Dock Fund from unrestricted other local revenues, the Council may retain a portion of such other revenues prorated for time from the beginning of the year. The cancellation or termination of this Agreement for any reason shall constitute and shall have the effect of an assignment to the Borough of all accounts receivable and causes of action of the Council with respect to the Dock and its operation effective on the effective date of the termination or cancellation. All reasonable obligations of the Council incurred with respect to the Dock and its operation prior to the effective date of the termination or cancellation shall be reimbursed by the Borough upon demand and proof of payment by the Council; provided, the Borough may assume direct liability for Council obligations specifically identified in writing by the Borough for such treatment.
 - e. Upon termination or cancellation of this Agreement, the Council shall immediately turn over to the Borough all plans, records, agreements, and other documents relating to the Dock and its operation under this Agreement and

shall make available to the Borough and its agents all records of the Council that may directly or indirectly affect or reveal the financing of the Dock operation by the Council.

- f. Termination or cancelation of this Agreement does not affect the undischarged obligation of one party to this Agreement to the other.

RENEWAL

15. The Council may renew this Agreement by filing a written renewal application with the Borough at least six (6) months before the expiration of this Agreement. The filing of an application that fully conforms to the requirements stated herein will operate to extend the term of this Agreement on a month to month basis until the earlier of the date:

- a. A new agreement is executed by both parties, or
- b. The application is rejected by the Borough in writing, stating the reasons for the rejection.

DISCRIMINATION

16. The Council covenants and agrees that discrimination on the basis of race, color, religion, national origin, ancestry, age, or sex will not be permitted against any patron, employee, applicant for employment, or other person or group of persons in any manner prohibited by federal or state law. The Council recognizes the right of the Borough to take any action necessary to enforce this covenant, including actions required pursuant to any federal or state law.

EXISTING CONDITIONS

17. The Council has examined the Dock and knows and accepts the conditions and state of repair of the Dock and acknowledges that the Borough has made no representation concerning such condition and state of repair, nor any agreement or promise to alter, improve, adapt, repair or keep in repair the same, or any item thereof, which has not been fully set forth in this agreement.

SUBJECT TO LAWS

- 18.
 - a. This Agreement is issued subject to all the provisions and requirements of the Agreement and the ordinances, resolutions and regulations of the Borough relating to the use and management of the Borough-owned marine facilities.

- b. The Council shall conduct all operations of the Dock in compliance with all federal, state, local and grant laws, ordinances, rules and regulations now or hereafter in force, which may be applicable to such operations.

INSURANCE

19.

- a. The Council shall maintain marina's liability insurance in an amount not less than \$5,000,000 per occurrence and shall name the Borough as an additional insured. The policy shall provide a breach of warranty provision in favor of the Borough its employees, agents and officers.
- b. Unless a lesser coverage is authorized by the Borough, the Council shall maintain property damage insurance on the Dock in an amount of \$100,000 with a deductible of not more than \$5,000. The policy shall name the Borough as owner of the Dock and shall be for the benefit of the Borough.
- c. The Council shall provide the Borough with a copy of each policy or a certificate of insurance satisfactory to the Borough showing the amounts and type of insurance provided. The certificate shall state coverage provided to the Borough and shall provide that no policy may be terminated, cancelled, or permitted to expire with respect to coverage provided to the Borough except upon at least thirty (30) days' written notice actually delivered or mailed to the Borough.
- d. The Council shall provide and maintain, for all employees and contractors of the Council engaged in work on or with respect to the Dock, Workers' Compensation Insurance as required by AS 23.30, shall promptly make all employer contributions required under AS 23.20, and shall provide insurance coverage for employees covered by the U.S. Longshore and Harbor Workers' Compensation Act (33 U.S.C. 901 et. Seq.). The Council shall indemnify the Borough for all costs, expenses, and liability of the Borough arising in any manner from the failure of the Council to provide the insurance or make the contributions identified in the preceding sentence.
- e. Regarding the Council's General Liability and Workers Compensation/Employers Liability (including insurance coverage for employees covered by the U.S. Longshore and Harbor Workers Compensation Act (33 U.S.C 901 et. Seq.)), the Council agrees to waive all rights of subrogation against the Borough including its Administrator, officers, officials, employees and volunteers.
- f. The Council shall immediately notify the Borough and Insurance Company when pilings and fenders are broken or damaged and when structural or non-structural damage is caused through the impact or collision by vessels using the facilities.

LIENS

20. The Council shall keep the Dock free of all liens, pay all costs for labor and materials arising out of any construction, improvements or repairs by the Council or a third party on the Dock, and shall indemnify, defend, and hold the Borough harmless from liability, action, claim, suit, loss, property damage or personal injury of whatever kind resulting from or arising out of any such liens, including costs and attorney fees.

NO WAIVER

21. The failure of the Borough to insist in any one or more instances upon the strict performance by the Council of any provision or covenant in this agreement may not be considered a waiver or relinquishment for the future, but the provision or covenant will continue in full force. The waiver by the Borough of any provision or covenant in this agreement cannot be enforced or relied upon unless the waiver is in writing signed on behalf of the Borough.

MODIFICATION

22. The Borough may modify this agreement to meet the revised requirements of federal or state grants or to conform to the requirements of any bond covenant to which the Borough is a party.

VALIDITY OF PARTS

23. If any provision or covenant of this agreement is declared to be invalid by a court of competent jurisdiction, the remaining covenants and provisions will continue in full force.

INTERRELATIONSHIP OF PROVISIONS

24. The basic provisions, general covenants, special covenants, supplements, addenda, and drawings attached as exhibits are essential parts of this Agreement and are intended to be cooperative and to describe the respective rights and obligations of the parties to this Agreement. In case of a discrepancy, figured dimensions govern over scaled dimensions unless obviously incorrect. Special covenants govern over basic provisions, both of which govern over general covenants.

NATURAL DISASTERS

25. In the event any cause which is not due to the fault or negligence of either the Council or the Borough renders the Dock unusable and makes the performance of this Agreement impossible, this Agreement may not be terminated by either party

upon written notice to the other party. Causes include, but are not limited to, acts of God or the public enemy, acts of the United States or the State of Alaska, fires, floods, or strikes.

NOTICES

26. Any notice required by this Agreement must be hand delivered, faxed or sent by registered or certified mail to the appropriate parties. Contact information is as follows:

Aleutians East Borough
Attn: Administrator
3380 C Street, Suite 205
Anchorage, AK 99503
(907) 274-7555 (phone)
(907) 276-7569 (fax)

Nelson Lagoon Village Council
Attn: Administrator
P.O. Box 13 Nelson Lagoon, AK 99571 (mailing address)
101 S. Main Street, Nelson Lagoon, AK 99571 (physical address)
(907) 989-2204 (phone)
(907) 989-2233 (fax)

INTEGRATION, MERGER AND AMENDMENT

27. This Agreement sets forth all the terms, condition, and agreements of the parties and supersedes any previous understandings or agreements regarding the Dock whether oral or written. Except as otherwise specifically provided in this Agreement no modification or amendment of this Agreement is effective unless in writing and signed by both the parties.

NATIONAL OR STATE EMERGENCY

28. In case of any national emergency declared by the federal government, or any state emergency declared by the State of Alaska, the Council may not hold the Borough liable for any inability to perform any part of this Agreement as a result of the national or state emergency.

APPROVAL BY THE BOROUGH

29. Any approvals required of the Borough by this Agreement will not be unreasonably withheld.

INGRESS, EGRESS, INSPECTION

30. The Borough reserves the right of ingress to and egress from the Dock and the right to enter any part of the Dock, including all improvements thereon, for the purpose of inspection at any reasonable time. Except in the case of an emergency, all inspections will be coordinated with the Council.

WAIVER OF IMMUNITY

31. Notwithstanding any other provision of this lease, federal, or state laws or regulations, lessee hereby agrees to be bound by all of the terms and condition of this lease and irrevocably waives it right to assert the defense of sovereign immunity or other immunity from suit with respect to the enforcement of this lease in accordance with its terms, and consents to suit against itself or its officials in the courts of the State of Alaska as to all causes of action arising out of or in connection with this lease. Notwithstanding the above-mentioned waiver of immunity, nothing herein shall be deemed to be an admission on the part of lessor that lessee possesses or may exercise any sovereign immunity or other form of immunity.

C. SPECIAL COVENANTS

1. SUBJECT TO TIDELANDS LEASE

All or part of the Dock occupies tidelands conveyed by the State to the Borough, under Tideland Patent No. 386. The Council, in its operation of the Dock, is bound by all the provisions of said patent.

2. EXISTING FUEL LINES

- a. A fuel line manifold exists on the Nelson Lagoon Dock. The Council owns and contracts with Nelson Lagoon Enterprises, Inc. (a subsidiary of the Nelson Lagoon Corporation) to manage and operate the bulk fuel farm.
- b. The Council and Borough are required to be indemnified by Nelson Lagoon Enterprises, Inc. and added as an additional insured to Nelson Lagoon Enterprises, Inc.'s insurance policies.

3. EXISTING POWER

- a. A power supply unit and lighting poles exist on the Nelson Lagoon Dock. The Council owns and contracts with Nelson Lagoon Electric Cooperative (a subsidiary of the Nelson Lagoon Corporation) to manage the electric facility.

- b. The Council and Borough are required to be indemnified by Nelson Lagoon Electric Cooperative and added as an additional insured to Nelson Lagoon Electric Cooperative's insurance policies.

4. **OWNERSHIP OF IMPROVEMENTS**

According to Section B Paragraph 10 of this Agreement, "All improvements made on or to the Dock and all fixtures added to and incorporated into the use of the Dock shall become property of the Borough upon their construction, addition to or incorporation into the Dock unless the Council and the Borough agree otherwise in writing."

- a. Section C4, acknowledges that the Council owns the power supply and lighting and the fuel lines and the Aleutian Pribilof Island Community Development Association owns the 2-ton crane located on the Nelson Lagoon Dock. Any further construction and additions to these facilities shall belong to the Council.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year stated in the acknowledgements below.

NELSON LAGOON VILLAGE COUNCIL

By: _____

Title: _____

State of Alaska

Third Judicial District

Subscribed and sworn to before me on this _____ day of _____ in the year _____.

Notary Public Signature

(Notary's Printed Name)

My commission expires_____

ALEUTIANS EASTBOROUGH

By: _____

Title: _____

State of Alaska

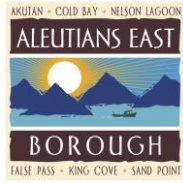
Third Judicial District

Subscribed and sworn to before me on this _____ day of _____ in the
year _____.

Notary Public Signature

(Notary's Printed Name)

My commission expires_____



Agenda Statement

Date: October 9, 2018

To: Mayor Osterback and Assembly

From: Anne Bailey, Borough Administrator

Re: Resolution 19-21 Authorizing the Mayor to Negotiate and Execute a Contract with Wired AK LLC for the Deferred Maintenance Electrical Work at the Sand Point School in an Amount Not to Exceed \$47,605.00

The Sand Point and Akutan Schools are owned and maintained by the Aleutians East Borough (Borough). School functions are administered by the Aleutians East Borough School District and currently support Pre-Kindergarten through Grade 12.

In 2017, the Borough enlisted DOWL and their subconsultants to assist in conducting on-site condition assessments of the Sand Point and Akutan Schools. It was determined that both schools have, generally, been well-maintained; however, DOWL and their team identified code violations and other critical items that need immediate correction. In 2017, it was determined that the critical electrical items needed to be addressed in Sand Point immediately, and the Borough contracted Wired AK, LLC in an amount not to exceed \$110,000 for the work.

In 2018, DOWL drafted a 2018 Work Plan for Sand Point and Akutan, which included architectural, electrical, mechanical and control work. In July 2018, DOWL issued a request for qualifications for the electrical deferred maintenance to select contractors with the hope of conducting work for both schools in FY19. The Borough received a proposal from Wired AK LLC and the rough order of magnitude for the electrical deferred maintenance was \$47,605.00 for Sand Point and \$33,985.00 for Akutan totaling \$81,590.00. Separate request for qualifications were issued for the mechanical and control work and will be addressed in a separate agenda statement.

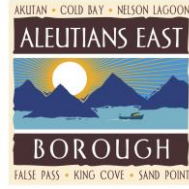
A selection committee met and chose Wired AK LLC to conduct the electrical work. However, after receiving the quotes for all facets of the work needed in Sand Point and Akutan, the combined costs became prohibitive. Numerous meetings were held with the Borough, DOWL and the contractors to fine tune the scope of work and it was determined that the Borough would only be able to conduct the electrical, mechanical and control work at the Sand Point School this

year. It is suggested that the work for Akutan School be deferred to FY20 and monies be appropriated by the Assembly for this work in the FY20 budget. Therefore, administration recommends issuing a contract to Wired AK LLC in an amount not to exceed \$47,605 to perform maintenance electrical work at the Sand Point School.

Funds for this deferred maintenance electrical work are available in Dept 900 OTHER account number E 41-900-000-603 Maintenance and Dept 866 AEB PROJECTS account number E 20-866-209-888 Project Contingency. Administration recommends approval of Resolution 19-15 due to the nature of the work needing to be completed.

RECOMMENDATION

Administration recommends approval of Resolution 19-21 authorizing the Mayor to Negotiate and Execute a Contract with Wired AK LLC for the Deferred Maintenance Electrical Work at the Sand Point School in an Amount Not to Exceed \$47,605.00.



RESOLUTION 19-21

A RESOLUTION OF THE ALEUTIANS EAST BOROUGH ASSEMBLY AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH WIRED AK LLC FOR THE DEFERRED MAINTENANCE ELECTRICAL WORK AT THE SAND POINT SCHOOL IN AN AMOUNT NOT TO EXCEED \$47,605.00

WHEREAS, the Sand Point School is owned and maintained by the Aleutians East Borough (Borough); and

WHEREAS, an on-site condition assessment was completed in 2017 for the Sand Point School; and

WHEREAS, in general, the school has been well-maintained; however, there are code violations and other critical items that need immediate correction; and

WHEREAS, it was determined many electrical items in the Sand Point School required immediate attention; and

WHEREAS, in 2017, the Borough contracted Wired AK LLC to complete critical electrical items that required immediate attention; and

WHEREAS, in 2018 DOWL and their subconsultants drafted a 2018 Work Plan for the Sand Point School, which included architectural, electrical, mechanical and control work; and

WHEREAS, the Borough, with the assistance of DOWL, issued a Request for Qualifications (RFQ) for the deferred maintenance electrical work; and

WHEREAS, the Borough received a proposal from Wired AK LLC which originally included work for the Sand Point and Akutan School and the rough order of magnitude for the project was \$47,605.00 for Sand Point and \$33,985.00 for Akutan totaling \$81,590.00; and

WHEREAS, after receiving quotes for the electrical, mechanical and control work for the Sand Point and Akutan Schools it was determined that the Borough would only conduct electrical, mechanical and control work at the Sand Point School this year; and

WHEREAS, it is suggested that the Akutan School work be deferred to FY20 and monies be appropriated by the Assembly for the Akutan School in the FY20 budget; and

WHEREAS, the selection committee recommends the Borough issue a contract to Wired AK LLC to perform maintenance electrical work at the Sand Point School in an amount not to exceed \$47,605; and

WHEREAS, funds for the deferred maintenance electrical work are available in Dept 900 OTHER account number E 41-900-000-603 and Dept 866 AEB PROJECTS account number E 20-866-209-888 Project Contingency.

NOW THEREFORE, BE IT RESOLVED, the Aleutians East Borough Assembly authorizes the Mayor to negotiate and execute a contract with Wired AK LLC for the deferred maintenance electrical work at the Sand Point School in an amount not to exceed \$47,605.00.

PASSED AND ADOPTED by the Aleutians East Borough on this 11th day of October, 2018.

Alvin D. Osterback, Mayor

ATTEST:

Tina Anderson, Clerk

**Aleutians East Borough
Akutan, Cold Bay, False Pass, King Cove, Nelson Lagoon, Sand Point**

Short Form Contract for Supplies or Services

This contract, entered into by the Aleutians East Borough and the Contractor name below, documents the entire understanding of the parties regarding the services to be provided. This agreement becomes effective only when signed by the contractor, and an Aleutians East Borough official.

Project Manager: Anne Bailey	
Email: abailey@aeboro.org	Phone Number: (907) 274-7580

Description of Services: Deferred Maintenance Electrical Work at the Sand Point School in Sand Point, Alaska.

- 1. Parties.** The parties to this agreement are the Aleutians East Borough (“Borough”) and the following named Contractor:

Contractor: Wired AK, LLC
Street Address: 600 W. 58th Ave, Unit G, Anchorage, AK 99518
Contact Person: John Lasseter
Email: jlasseter@wiredak.com
Telephone/Fax: (907) 562-2444

Business License No. (if applicable):

- 2. General Conditions.** This Contract is subject to the General Conditions and Special Conditions (if applicable), which are attached hereto and are incorporated herein by this reference.
- 3. Scope of Services:** Contractor/Supplier (“Contractor”) shall perform all services outlined in Attachment A. Scope of Services for the compensation indicated in Section 3 (Complete all that apply):

Name of Project: Deferred Maintenance Electrical Work at the Sand Point School
Location: Sand Point, AK
Date(s)/Time(s):

Contractor agrees to provide the following equipment/items for this agreement (if any):

Borough agrees to provide the following equipment/items for this agreement (if any):
Not applicable.

- 4. Bonds, Certifications & Other Requirements.** This project requires a performance bond and a payment bond as described in Attachment B Request for Qualifications.

- 5. Billings and Evidence of Work Completion Requirements.** Contractor to be completely transparent in its billing for the work. All billings will be delivered with time cards, certified payrolls, material receipts, daily reports and other documentation necessary to validate cost of the work.
- 6. Payment.** Borough's total payment to Contractor under this Agreement shall not exceed \$ 47,605.00 for total payment for all services rendered.

THIS AGREEMENT TAKES EFFECT THE LAST DATE SHOWN BELOW

Aleutians East Borough

Contractor

Signature of Certifying Officer

Signature of Contractor

Anne Bailey, Borough Administrator
Printed Name and Title

John Lasseter, CC
Printed Name and Title

Date: _____

Date: _____

GENERAL CONDITIONS

1. **Independent Contractor.** The Contractor shall provide services as an independent contractor to the Borough. Except as this contract provides, otherwise, the Borough shall not supervise or direct the Contractor. The Borough may administer this contract and monitor the Contractor's performance.
2. **Compliance with Laws.** The Contractor shall comply with all statutes, ordinances, and regulations governing its performance, post all required notices, and obtain all permits, licenses, and other entitlements necessary to its performance. The Contractor shall pay all taxes related to its performance and shall be current on all borough taxes at the time of entering this contract.
3. **Insurance.** During the term of this contract, the Contractor shall maintain a policy of workers' compensation and employers' liability insurance as required by law. Contractor shall also be required to carry additional insurance if so indicated on this form. Any such insurance shall be primary and exclusive of Borough insurance. If liability insurance is required, the Borough and school district, as applicable, shall be named as an additional insured on such policy with respect to the performance or failure to perform under this contract.
4. **Indemnification.** The consultant shall indemnify, defend, and hold harmless the contracting agency from and against any claim of, or liability for, negligent acts, errors, and omissions of the consultant under this agreement. The consultant is not required to indemnify, defend or hold harmless the contracting agency for a claim of, or liability for, the independent negligent acts, errors, and omissions of the contracting agency. If there is a claim of, or liability for, a joint negligent act, error, or mission of the consultant and the contracting agency, the indemnification, defense, and hold harmless obligation of this provision shall be apportioned on a comparative fault basis. In this provision, "consultant" and "contracting agency" include the employees, agents, and contractors who are directly responsible, respectively, to each. In this provision, "independent negligent acts, errors, and omissions" means negligence other than in the contracting agency's selection, administration, monitoring, or controlling of the consultant, or in approving or accepting the consultant's work.
5. **Termination.** This contract may be terminated (A) for cause immediately; (B) By the Borough for its convenience upon fifteen (15) days written notice to the Contractor. Upon termination and the Contractor's furnishing to the Borough all finished and unfinished data, documents or other materials prepared under the contract, the Borough shall pay the Contractor for all satisfactory work performed before termination.
6. **Nonwaiver.** Either party failing to enforce a provision of this contract does not waive the provision or affect the validity of the contract or a party's right to enforce any provisions of the contract.
7. **Jurisdiction and choice of law.** Any civil action arising from this contract shall be brought in the trial courts for the Third Judicial District of the State of Alaska at Anchorage, Alaska. The laws of the state of Alaska govern this contract.
8. **Integration.** This document and all documents incorporated in it by reference are the entire agreement of the parties and supersede all previous communications, representations or agreements regarding this subject, whether oral or written, between the parties.

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS: that

(Name of Company)

(Name of Corporation)

a _____, hereinafter called Principal and

(Name of Surety)

Hereinafter called Surety, are held and firmly bound unto

(Name of Grantor)

(Address of Grantor)

Hereinafter called Owner, in the penal sum of
_____ Dollars,

\$(_____) in lawful money of the Unites States, for the payment of which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain contract with the OWNER, dated the _____ day of _____, 2018, a copy of which is hereto attached and made a part hereof for the procurement of:

NOW, THEREFORE, if the Principal shall well, truly, and faithfully perform its duties, all the undertakings, covenants, terms, conditions, and agreements of said contract during the original term there of, and any extensions thereof which may be granted by the Owner, with or without notice to the Surety, and if he shall satisfy all claims and demands incurred under such contract, and shall fully indemnify and save harmless the Owner from all costs and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the Owner all outlay and expense which the Owner may incur in making good and default, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said surety, for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to WORK to be performed thereunder or the SPECIFICATIONS accompanying the same shall in any way affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the WORK or to the SPECIFICATIONS.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument is executed in _____ counterparts, each one of which shall be deemed an original, this the _____ day of _____, 2018.

Principal

ATTEST:

(Principal's Secretary)

By _____

(Witness as to Surety)

(Address)

(Address)

NOTE: Date of BOND must not be prior to date of Contract. If CONTRACTOR is Partnership, all partners should execute the BOND.

IMPORTANT: Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570, as amended) and be authorized to transact business in the state where the PROJECT is located.

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS: that

(Name of Company)

(Name of Corporation)

a _____, hereinafter called Principal and

(Name of Surety)

hereinafter called Surety, are held and firmly bound unto

(Name of Grantor)

(Address of Grantor)

hereinafter called Owner, in the penal sum of _____ Dollars, %(_____) in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain contract with the OWNER, dated the _____ day of _____, 2018, a copy of which is hereto attached and made a part hereof for the procurement of:

NOW, THEREFORE, if the Principal shall well, truly, and faithfully perform its duties, all the undertakings, covenants, terms, conditions, and agreements of said contract during the original term thereof, and any extensions thereof which may be granted by the Owner, with or without notice to the Surety, and if he shall satisfy all claims and demands incurred under such contract, and shall fully indemnify and save harmless the Owner from all costs and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the Owner all outlay and expense which the Owner may incur in making good and default, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said surety, for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to WORK to be performed thereunder or the SPECIFICATIONS accompanying the same shall in any way affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the WORK or to the SPECIFICATIONS.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument is executed in _____ counterparts, each
(Numbers)
On of which shall be deemed an original, this the _____ day of _____, 2018.

Principal

ATTEST:

(Principal's Secretary)
(SEAL)

By _____

(Witness as to Surety)

By _____
Attorney in Fact

(Address)

(Address)

NOTE: Date of BOND must not be prior to date of Contract. If CONTRACTOR is Partnership, all partners should execute the BOND.

IMPORTANT: Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570, as amended) and be authorized to transact business in the state where the PROJECT is located.

Wired AK LLC

Sand Point School Scope of Work

Sand Point School

- Job Mobilization – Project Management/Tools/Travel/Freight
- Task #1 – Troubleshoot Gym Lights
- Task#2 – Provide and Install Cord Reels
- Task #3 – Separate Shop Outlets Circuits
- Task #4 – HVAC Work



July 20, 2018

Eric M. Voorhees, P.E.
Civil and Construction Engineer
Dowl Engineering
4041 B Street
Anchorage, AK 99503

RE: Sand Point and Akutan School – Deferred Maintenance Electrical Work RFQ

On behalf of **Wired AK LLC**, I would like to thank you for the opportunity to present you with a proposal for the following project: *Deferred Maintenance Electrical Work* at the Sand Point and Akutan School. We bring groundbreaking technology and innovation to our work to deliver a quality product with a competitive price tag. Our innovation, design, value-added engineering, bidding, pricing, and technical services are unmatched by any other electrical or telecommunications contractor in Alaska. Our extensive experience allows us to perform a full range of both electrical and a telecommunication contracting service, a feature that sets us apart from single service firms and brings added strength and efficiency to our projects. Wired AK has established a reputation of completing projects on time, on budget and safely.

This project is complicated and time sensitive therefore Wired AK has put together a team of experienced professionals to ensure that this project is completed on time, on budget and safely.

Wired AK has selected Steve Wisdorf as the Project Manager and Brian Humphry as the Superintendent. Wire AK will use its own resources to fill the other major positions. Also, Wired AK being a union company can draw on a vast supply of available/qualified electricians through the local IBEW if needed.

We have assimilated the information you have asked for and we have included additional information that we feel will be helpful in making the selection of an electrical contractor for this project.

Very truly,

 Digitally signed by Jon Lasseter
DN: cn=Jon Lasseter, o=Wired AK
LLC, ou,
email=j.lasseter@WiredAK.com,
c=US
Date: 2018.07.20 10:35:05 -08'00'

Jon Lasseter
Wired AK LLC



Electrical Contractor

Wired AK LLC was formed October 1, 2015. Although it may be a new company, the managers and field personnel are not new to the Alaska's electrical contracting industry. Lead by Steve Wisdorf, who managed Electric Inc. (also known as Electric International and Redi Electric) for over seventeen years, has taken the helm to steer Wired AK into the future. Steve has built a core group of the electrical industry's best and most respected individuals to manage projects and draws from the union's (IBEW Local 1547) workforce on an as-needed basis. This core group of employees have managed hundreds of millions of dollars in projects throughout Alaska and around the world. The clients of Wired AK can feel confident that the performance of their project will be executed in a professional manner, exercising a partnering working relationship and completed to thorough client satisfaction.

Design-Build, Design-Assist Build, Bid-Build

Wired AK has extensive experience with performing all types building delivery methods of construction. Wired AK approaches each project the same way; explore the most efficient and effective design specific to meet the needs of the owner through proven constructability methods. Wired AK uses this as a standard method for controlling cost-efficiency and provides the highest quality of work that far surpasses other delivery methods and creates a true 'partnering relationship'. Ultimately, this approach provides for substantive client monetary savings, minimal scope changes, and a significant potential for early completion.

Management & Field Supervision Team

Steve Wisdorf, Principle, Sr. Project Manager
Aric Bartlett, Sr. Estimator and Project Manager
Brian Humphry, Service Manager
Jon Lasseter, Business Development
Finance / Contract Control / Compliance
Dave Elmore, Superintendent
Chris Murray, Foreman
Josh Huntley, Foreman

Work Performed Annual Basis

Wired's current workload backlog is 4.2 million dollars. Wired has the current capacity to complete 6-8 million dollars of work annually without adding additional office staff.

Financial Capacity

Wired has the capability to finance the work as needed for the execution of all contracts and the ability to bond all contracts bid.

Wired AK financial and bonding resources and capabilities are exceptional. Wired maintains an excellent working relationship with both our bonding company (Amtrust Surety) and our financial institution (FNBA).

Guy P. Armfield, (425) 709-3684
Parker, Smith, and Feek, Inc.
2233 112th Avenue NE
Bellevue, WA 98004

Ken Hanley, (907) 777-3930
First National Bank Alaska
8725 Old Seward Hwy.
Anchorage, AK 99515

Wired has never failed to complete a contract due to insufficient resources and has never been terminated for default.

Safety Overview

Wired AK is committed to providing an assertive safety program whereby all employees will be provided with a safe working environment. Wired's safety goal is zero recordable incidents. Safety is an integral part of our everyday operation starting with tool box meetings in the mornings and ending with tailgate meetings in the evenings. We are proud to say during the first six months of operations Wired has met its goal of 0 recordable incidents and Wired will strive to continue this process.



Quality Control and Quality Assurance

Wired AK's Quality Control and Quality Assurance (QA/QC) is a systematic application of inspection and testing methods designed to assure that all materials, equipment, and workmanship conform to contractual requirements thereby maximizing construction efficiency. Wired is committed to insure that construction is performed according to plans and specifications, on schedule, within budget, and safely. These standards improve organization, inspections, and reporting. For construction projects, quality begins with requirements carefully developed, reviewed for adherence, and ultimately reflected in the final outcome of the project. The designer establishes quality standards, and contractor in building to the quality standards set in the plans and specifications, controls the quality of work.

Drug Testing Policies

Wired AK is a member of the Alaska Construction Industry Substance Abuse Program (AK Clean Card) Wired AK adheres to pre-hire and random drug testing through this program. Also, Wired AK has instituted a background check on certain projects.

Distinct & Substantive Qualifications

- *Mobilization:*
 - Wired AK's Team have performed work from the North slope of Alaska to Um Qasr, Iraq
- *Established Working Relationships:*
 - Wired AK's Team has a proven working relationship with all trades in the construction field
 - Vendors – Wired AK has extensive credit lines with all electrical vendors in Alaska and Washington
- *Over 100 years combined Construction Experience*
- *Technical Resources:*
 - Wired has two full time Alaska Electrical Administrators on staff
 - Wired's Experienced and Project Managers

- Wired's In-House Project Scheduling and Cost Estimating
- *Specialized Equipment and Tools*
 - Wired owns all it equipment and tools, benders, threaders, test equipment, trucks, vans, etc.

Past Project Experience

Wired AK's Team have been responsible for the management and completion of the electrical sections of the following projects:

- **Project: *Sand Point School – Deferred Mtc***
 - **Owner:** Aleutians East Borough
 - **Overview:** The scope of work is to perform maintenance work on electrical items that were identified by the owner and a self-performed site inspection. Worked closely with the Electrical Engineer to complete the work using drawings, sketches, and narratives provided by the Engineer.
 - **Value:** \$132,000.00
- **Project: *Pork and Pickle – Anchorage Airport***
 - **Owner:** HMS Host
 - **Overview:** Project consisted of a conversion of the old Chili's restaurant to new Pork & Pickle at the Ted Stevens International Airport. Work included was new lighting, added kitchen equipment, communication/data revisions and fire alarm revisions. Project also; include coordination with airport personnel and TSA due to area being on the secure side of TSA screening.
 - **Value:** \$165,000.00
- **Project: *Sleeping Lady – Anchorage Airport***
 - **Owner:** HMS Host
 - **Overview:** Project consisted of a new lounge and bar area at the Ted Stevens International Airport. Work included was LED TV cabling/pathways, power revisions,



- communication/data revisions and sun shade controls. Project also include coordination with airport personnel and TSA due to area being on the secure side of TSA screening.
 - **Value:** \$100,000.00
 - **Project: Dena'ina House**
 - **Owner:** Cook Inlet Tribal Council
 - **Overview:** Tenant improvement of 14,410 SF for a residential group-home facility. Project includes new light fixtures, light controls, general use outlets, mechanical power connections, new telecommunications outlets/cabling, and fire alarm upgrades.
 - **Value:** \$357,000.00
 - **Project: Perryville Rural Power System Upgrade (RPSU)**
 - **Owner:** City of Perryville
 - **Overview:** The insulation of power plant module per the requirements of the engineer.
 - **Value:** \$40,000.00
 - **Project: ANMC CCU Addition and Renovation**
 - **Owner:**
 - **Overview:** Addition of additional beds and support space over the existing first floor and addition over the second floor for mechanical equipment. Project includes new light fixtures, light controls, general use outlets, emergency outlets, mechanical power connections, new electrical distribution panels, new telecommunications cable tray/outlets/cabling, and fire alarm upgrades.
 - **Value:** Current Project
 - **Project: ANMC ATS Replacement**
 - **Owner:** Alaska Native Medical Clinic
 - **Overview:** Replacement of 7ea Automatic-Transfer-Switches (ATS)
- ranging from 250amps to 1,200amps. Project is a six-phased project that includes assisting in design of the ATS's, coordination with hospital facilities and coordination with hospital personnel.
 - **Value:** Current Project
- **Project: JBER Hanger 18 Fire Suppression System Upgrade**
 - **Owner:** Alaska Air National Guard
 - **Overview:** Project is to repair the fire suppression for Hanger 18. A new 2,500amp 480Volt service fed from a new 500KVA 12.47KV pad mount transformer which will feed 2ea new fire pumps, construction of two new equipment rooms that will be used for fire suppression piping and fire alarm panels, and new flame detection in hanger bays.
 - **Value:** Current Project
- **Project: King Salmon Airport Sand Storage Building**
 - **Owner:** State of Alaska
 - **Overview:** 3,350 square foot expansion of existing Airport Maintenance building, 1,980 square feet of the expansion will be for sand storage and the other 1,370 will be for general storage. Electrical scope of work includes new LED interior and exterior light fixtures, lighting controls, general use outlets, power for new mechanical equipment and a new 600amp 240/120volt single phase service upgrade for the Maintenance Building.
 - **Value:** Current Project
 -
- **Project: Ft Yukon Power System Upgrade**
 - **Owner:** Ft. Yukon
 - **Overview:** The insulation of power plant module per the requirements of the engineer.
 - **Value:** \$90,000.00



March 2018

Steve Wisdorf, Project Manager / Electrical Administrator

QUALIFICATIONS:

Steve Wisdorf draws on his more than 34 years of experience in the electrical construction industry to provide the highest quality electrical services in Alaska while ensuring that every project is completed on time, on budget, and safely. Since beginning his career in 1982, Steve has overseen numerous multi-million-dollar Design Build projects throughout the state of Alaska. Steve holds a current State of Alaska Electrical Administrators License, Alaska Department of Labor Journeyman Wireman Certificate of Fitness, State of Alaska Class 1B Special Fire Alarm Installation Permit.

Steve will be responsible for overall corporate administration and management duties related to the project throughout its entire lifecycle. As Wired AK's President, Steve will be providing input and direction for determining value added engineering services, primary project budgeting and preliminary construction scheduling and coordination plans. Steve will have primary authority over construction services and execution, and will provide supervision and expert guidance throughout all phases of the project.

WORK HISTORY:

October 2015 to Present: President of Wired AK LLC

Responsible for all company operations, including overseeing estimators, field project management operations, purchasing, materials, accounting, and office staff.

June 1991 to August 2015: Foreman ~ President of Electric, Inc.

Responsible for all company operations, including overseeing estimators, field project management operations, purchasing, materials, accounting, and office staff.



Brian Humphrey

Project Manager/Estimator

Wired AK, LLC

General Experience and Day-to-Day Activities

Brian Humphrey has worked in the Alaskan electrical industry since October of 2000. In the 18 years of trade experience he has gained a wealth of knowledge in many areas. With 8 years as a project foreman and 5 years as a project manager, he has successfully completed projects in many areas of Alaska varying from bush projects, southeast Alaska, Kodiak Island, Valdez, and JBER, in addition to vast experience within Anchorage. Brian's experience ranges from fire alarm, DDC and low volt systems to electrical service work and all scales of commercial and heavy industrial electrical construction.

As a project manager and estimator, Brian specializes in small to midsize Commercial and Industrial projects. He takes a team building approach with all contractors, sub-contractors, and clients to meet everyone's goals. His experience in all aspects of the industry helps him lead a team of skilled foreman to success on a day to day basis, taking multiple projects from start to finish efficiently and safely.

Recent Work History:

September 2017 to Present: Service Manager/Project Manager/Estimator, Wired AK LLC

Responsible for estimating small scale construction and service projects, project setup, sourcing materials, directing and supporting service technicians and field foreman, and direct communication with clients.

August 2014 to September 2017: Senior Project Manager, Hotwire, LLC

Responsible for estimating and managing numerous electrical projects concurrently. Projects scales ranged from \$10k to \$3 million. Managed manpower needs for the rest of the building division project management team. Specialized in the completion and closeout of distressed projects.

January 2013 to August 2014: Service Electrician/Project Foreman, Redi Electric

Responsibilities included general service technician work and project foreman duties. Usually directing work for multiple projects at a time. Worked with management for manpower, scheduling and resource management. Worked directly with general contractors and clients to meet project/client needs.

Education, License, Certificate, Memberships, and Achievements

- High School Diploma, A.J. Dimond High School
- Alaska Electrical Apprenticeship School
- State of Alaska Certificate of Fitness Electrical Journeyman – License #20001179
- NECA Foreman Level 1 training
- State of Alaska Fire Alarm 1B
- First Aid and CPR certified



- Confined Space Entry Trained
- Trenching/Excavation Competent Person Certified
- OSHA 10
- State of Alaska Commercial Driver's License
- Significant Business Administration studies at University of Alaska Anchorage



July 20, 2018

Narrative – Wired AK’s anticipation of the work can be broken down into 5 phases for this project, which are listed below. Each phase of work is a critical step to complete to make this a successful project for everyone.

- 1) Pre-Project Work Plan – Steve Wisdorf (Project Manager/Electrical Administrator) and Brian Humphrey (Field Superintendent Electrical Administrator) will coordinate with the owner’s project manager and electrical engineer to formulate a complete work plan that be more detailed than the information provided in Exhibit A. At this stage we will also provide cut sheet for the light fixtures, cord reels and any other major materials been provided under this project. If any of the major materials that have long lead/production times, we will work with the project manager and electrical engineer to find alternates that meet the schedule requirements.
- 2) Materials and Tools –Brian will order and ship the required materials and tools to each school.
- 3) Pre-Field Work – After all the materials have shipped to Sand Point, Brian will meet with Field Electrician (Electrician) to review the finalized work plan. During this time, Electrician will familiarize himself with the scope of work.
- 4) On-Site Work – Once onsite, Electrician will meet with operations/maintenance personnel to confirm the scope of work and discuss any items they may have concerns with on scope work. Electrician will also track and keep notes of all work being performed and note any changes or additional code violations that may have previous been missed. During this phase of work, Electrician will have regular discussions with Steve and Brian about the work schedule, which will forward to the Owner’s Project Manager. We will also order and ship any additional materials to each school so we can complete each school with one trip to each. The most disruptive activities to school normal activities will be accomplished first. If the work cannot be completed before school starts, we would work with the owner and the onsite staff on a work schedule that will accommodate everyone involved and minimize disruptions to normal daily operations, this may require us to work off hours, such as starting our work day around 5pm and work until 3am. Due to the tight timeline and location of each school, we may elect to send one electrician to each school.
- 5) Post Site Work – Once all onsite work is completed, Electrician will finalize his red-line-drawings to turn over to the engineer and owner. These red-line-drawings will detail all the changes that where completed and show details on locations, size and notes for work completed.

Cost Proposal

Hourly Labor Rates

WIRED AK LLC - Rates For Scheduled/Non-Emergency

Normal Work Week: Monday through Friday 7:00 AM to 3:30 PM

****Rates are Fully Burden Without Workers Comp**

	ST	OT	DT	SS ST	SS OT	SS DT	GS ST	GS OT	GS DT
PM	\$ 79.04	\$ 104.99	\$ 130.95	\$ 79.04	\$ 104.99	\$ 130.95	\$ 79.04	\$ 104.99	\$ 130.95
FM	\$ 77.56	\$ 102.78	\$ 128.00	\$ 89.78	\$ 117.21	\$ 144.65	\$ 92.36	\$ 121.04	\$ 149.72
JW	\$ 73.73	\$ 97.03	\$ 120.33	\$ 85.47	\$ 110.82	\$ 136.17	\$ 87.85	\$ 114.35	\$ 140.85
App	\$ 59.86	\$ 78.50	\$ 97.14	\$ 63.47	\$ 83.50	\$ 103.53	\$ 65.36	\$ 86.31	\$ 96.56

How Overtime Rates are Defined:

In General, the ninth and tenth hour worked , Monday through Saturday, will be paid at time and one-half (1 1/2) of the regular hourly rate. The first eight hours, Saturday, will be worked at time and one half (1 1/2). All other overtime and hours worked on Sunday will be paid at two (2) time the regular hourly rate.

*There are exceptions to the above rule such as a four-ten work week where all hours are paid at regular rate. All exceptions are defined in the IBEW 1547 Inside Construction Agreement.

ST	Straight Time
OT	Over Time
DT	Double Time
SS	Swing Shift
GS	Graveyard Shift

WIRED AK LLC - Rates For Emergency Call-Out*

	ST	OT	DT
FM	\$ 77.56	\$ 102.78	\$ 128.00
JW	\$ 73.73	\$ 97.03	\$ 120.33
App	\$ 59.86	\$ 78.50	\$ 97.14

*** Two (2) Hour Minimum Call-Out and per the terms of the IBEW 1547 Inside Construction Agreement**

WIRED AK LLC - Holidays

New Year's Day	Labor Day
Presidents' Day	Veterans' Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day

Rates are subject to IBEW agreement changes

Wired AK LLC
600 West 58th Avenue
Unit J
Anchorage, AK 99518

Confidential

Rate Sheet

Cost Proposal

Insurance and Bonding Rates

WIRED AK LLC - Rates Insurance and Bonding

Worker Comp:	\$ 4.98	Per \$100.00 of Payroll
General Liability Insurance:	1.30%	Total Contract Value
Builders Risk:		
Payment and Performance Bond:	1.75%	Total Contract Value

Cost Proposal

General Contractor's Fee

WIRED AK LLC - Fee Rates

Wired AK's Fee Rate: **14.80%**

This Rate Includes:

Home Office:
Home Office Supervision:
Profit:

Wired AK's Fee Rate: **12.5%**

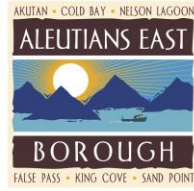
This Rate is for :

Travel:
Per Diem:
Lodging:
Equipment/Vehicle Rental:
Materials:

OLD BUSINESS

New Business

REPORTS AND UPDATES



To: Honorable Mayor Osterback and AEB Assembly
From: Anne Bailey, Borough Administrator
Subject: Assembly Report
Date: October 5, 2018

King Cove/Cold Bay Road Litigation Update

Below is an update on the current status of the litigation:

The King Cove Land Exchange Agreement was signed on January 22, 2018. On January 30, 2018, nine environmental groups (Plaintiffs) filed litigation to invalidate the Agreement. Per the authorization of the Borough, our attorneys for the King Cove-Cold Bay Group (Aleutians East Borough, King Cove Corporation, Agdaagux Tribe, Native Village of Belkofski, City of King Cove and City of Cold Bay), have filed our Brief in Opposition to the environmental groups Motion to Vacate the Agreement. Our attorneys have worked closely with the Department of Justice (DOJ) representing Secretary of Interior Ryan Zinke, the Department of Interior and the State of Alaska to coordinate a defense of the Agreement. The case is before Chief Judge Timothy Burgess in Alaska Federal District Court - Anchorage.

The case has been proceeding. Briefing in the case is now completed.

On September 20, 2018, the Defendant/DOJ filed a Brief in Opposition to Plaintiffs' Motion to Strike. The Plaintiffs moved to strike the following from the record:

Furthermore, the Department explained its rationale to the public at the time the Agreement was announced. The Secretary stated: 'Above all, the federal government's job is to keep our people safe and respect our treaty commitments with Native Americans and Alaska Natives. . . . Previous administrations prioritized birds over human lives, and that's just wrong. The people of King Cove have been stewarding the land and wildlife for thousands of years and I am confident that working together we will be able to continue responsible stewardship while also saving precious lives.' January 22, 2018 Department of the Interior Press Release, available at <https://www.doi.gov/pressreleases/secretary-zinke-approves-initial-plan-build-life-savingroad-alaska-native-village>. The U.S. Coast Guard also expressed the view that a road would 'significantly reduce the risk . . . U.S. Coast Guard aircrews are exposed to while operating in one of the U.S. Coast Guard's most unforgiving environments - Alaska.' Id. Fed. Defs.' Br. in Opp. to Pls.' Mot. for Summ. J. 17. "

The Plaintiffs claim that this paragraph was improperly included in the Administrative Record.

However, on October 4, Judge Burgess recused himself from the case because his wife is a senior, supervisory attorney in the Alaska Department of Law and the State of Alaska recently filed an amicus brief in support of the King Cove Land Exchange Agreement.

This recusal means a new Judge from the Alaska District will be appointed to replace Judge Burgess. We have no time frame for when this will happen, and this will likely cause some as now uncertain delay in the consideration of the case. More information on this change in the Judge for our case will be provided as soon this information is available.

The next step once a new Judge is assigned the case may include possible oral argument if the Court decides to schedule it. Otherwise, the case is ready for the Court to make a decision, but no timeframe for a decision can be predicted.

Cold Bay Terminal

- **Maintenance Work:** The Borough is still working with FAA to address the HVAC systems and the pop outs located in the FAA leased space. The Borough issued a Request for Quotes to three contractors for the bracing work and expect responses by October 12, 2018.
- **Lease:** The Borough is working with the airport management consultant to complete the rate schedule and the lease. I anticipate negotiations to occur during the week of October 15th.

Akutan Essential Air Service

USDOT has verbally stated that they will cover 100% of the fixed wing portion between Dutch and Akun and pay 50% of the helicopter portion between Akun and Akutan for the Essential Air Service Route. Therefore, the Borough would be responsible for 50% of the helicopter cost. This is great news; however, before committing to the agreement the Borough and Maritime are in the process of relooking at the cost proposal and determining the logistics of this transition. I will provide additional information when I am able.

Strategic Initiatives

The dates have changed for the Planning Work Session. This will now be held on December 11th and 12th in Anchorage. We are currently working on the logistics of the work session, but we will make those available as soon as possible for everyone's planning purposes. This work will help us outline our strategic initiatives for March 2019 – February 2020.

Staff will begin meeting with PGS during the week of October 15th to begin prepping for the meeting.

Other Items

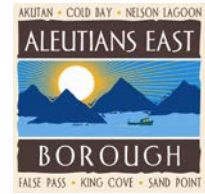
- I have also been working on numerous items for the school repairs, working on items for the Cold Bay Clinic and many other items.
- Just a reminder that the Alaska Municipal League Annual Conference will be held at the Hotel Captain Cook in Anchorage November 12-16, 2018. The Newly Elected Officials

Training will be on November 12th and 13th and the Annual Local Conference will be held on November 14-16, 2018. For more information you can go to www.akml.org.

- Mayor Osterback and I will be traveling to D.C. the week of October 22nd for meetings. Mayor Osterback will be attending a White House Conference with Alaska Local Leaders and will also be attending meetings with the Alaska Delegation staff and others. The meeting schedule is still being finalized.
- I am also continuously conducting other day to day operations.

If you have any questions, comments or concerns please contact me at (907) 274-7580 or abailey@aeboro.org.

To: The Honorable Mayor Osterback, AEB Assembly
From: Mary Tesche, Assistant Administrator
Subject: Assembly Report
Date: October 5th, 2018



Strategic Plan Update

- Nelson Lagoon Dock Repair – Resolution 19-14 introduced at this meeting authorizes the negotiation and execution of the Nelson Lagoon Dock Management Agreement. Q3 work for this initiative includes hiring an engineer/project manager to oversee the repair work planned for the dock. This quarter I will begin the hiring process. After an engineer/project manager is hired we will start working on bid documents for the project.
- Akutan Harbor – This quarter I'm focusing on tasks for the Akutan Harbor. I have begun updating the Borough's Marine Facilities Management Handbook. I have also enlisted the help of the City of Akutan to complete the City's Harbor Local Area Plan and Harbor Development and Operations Plan. These are all Q3 tasks and USACE harbor mitigation measures that are in progress.

In addition to the strategic plan tasks, I am also working on Borough documents for the City's electrical utility project at the harbor, as well as assisting the City in researching harbor construction components the City needs to continue the utility project work. This is an ongoing effort.

- Cold Bay Clinic – This quarter I'm also focusing on the Clinic project. I was informed last week that the Rasmuson Foundation is not interested in funding the clinic construction; however they may be interested in funding a component of the project such as furnishings, fixtures, or medical supplies. We are continuing to look at ways to fund the project, particularly if the Borough has the means to self-fund through loans or other sources.

At the end of August the project partners met to discuss several concerns with the site selection. I spent some time this last month researching the history of this project to better address these concerns. We will meet as a group again in early November to discuss what we've learned for funding options, site selection, and the site-specific design.

- Nelson Lagoon School Renovations – The Assembly approved Resolution 19-11 at the last meeting which authorized the Mayor or designee to execute a notice to proceed with DOWL to complete an assessment of the school facility in Nelson Lagoon. This has been completed. DOWL expects its subcontractor to conduct a site visit in Nelson Lagoon this month. We are on schedule to complete the assessment by the end of Q3.
- Office Technology & Connectivity – The Assembly approved Resolution 19-09 at the last meeting which authorized the Mayor or designee to execute an agreement with ICE Services to provide IT services to the Borough. This agreement has been signed, which completes Q2 on the strategic plan. ICE has started collecting information from LMJ to complete the transition and will be scheduling trips to the Borough offices in Sand Point

and King Cove later this month. Moving forward we will be designing a technology improvement plan that will help the Borough conduct its business more efficiently. ICE will be helping us design and implement the improvement plan. This work is planned to take place in Q3.

- Staff is meeting with Professional Growth Systems the week of October 15th to discuss the upcoming strategic plan year.

Helicopter Operations

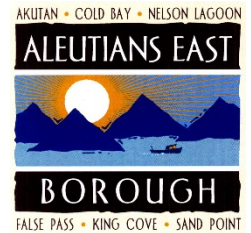
- During the month of September, the helicopter transported 176 passengers and 14,156 pounds of mail and freight.
- I have been working with Anne on the Akutan Helicopter EAS logistics. We have had several meetings internally, as well as with DOT and Maritime to revise our operations numbers for the proposal.
- I continue to work with our Akutan personnel for daily helicopter operations.

Other Items

- I am participating in planning and logistics for the school deferred maintenance work.
- I am assisting with the Cold Bay terminal work, including the bracing project, the HVAC project, and the airline lease draft.
- The advertisement for the trailer in King Cove has been posted. So far we have received no bids.
- I am working with Alaska Executive Search to recruit a new Administrative Assistant for the Anchorage office. This job announcement has been posted on AES' webpage, as well as the Borough Facebook page and website. I have also sent the job posting to City Clerks in the Borough.
- I have attended A-Team meetings on behalf of the Borough with regards to SWAMC's broadband initiative.
- I will be attending EAT and APIA's Opioid and Substance Misuse Task Force Planning Meeting on October 16th.

Please contact me at (907) 274-7559 or mtesche@aeboro.org with any questions or comments.

To: The Honorable Mayor Osterback, Aleutians East Borough Assembly
From: Ernie Weiss, Natural Resources Director
Subj: Report to the Assembly
Date: October 5, 2018



Trips Report

Last week I went to King Cove to attend the local Fish & Game Advisory Committee (AC) meeting in the Harbor House. My planned 3-day trip to King Cove was extended 3 days due to a storm and still no road to Cold Bay. Flight availability kept me one more day in Cold Bay and a day late for the NPFMC AP meeting that I chair. Back in April the KC AC had submitted Proposal 10 to extend the fishing area for the Dutch Harbor Subdistrict Pacific cod fishery northwest up the beach to Moffit point on the North Peninsula. At their meeting last week they also voted to support Proposal 14 to increase the state waters GHJ for that fishery from 6.4 % of the Bering Sea TAC to 8 %. Those KC AC members present also signed a letter of support for a local derelict gear program that Charlotte Levy is developing.

I traveled to King Salmon for the day on September 24th for the initial in-person meeting of the reestablished Bristol Bay Advisory Group. At the meeting DNR Commissioner Andy Mack took steps to formally reopen discussions on the Bristol Bay Area Plan. ADFG Commissioner Sam Cotten also attended the meeting. Since one of the AEB priorities for this process is developing sustainable energy, DNR staff brought to my attention an opportunity until November 8th to nominate state lands for geo-thermal projects in our region. More info at this [Press release](#):

North Pacific Fishery Management Council

The NPFMC meeting is ongoing at the Anchorage Hilton and as of this writing the Advisory Panel is in our final day. The AP requested the Council look for cost savings and additional funding for the fishery monitoring program including observers, recommended final Council action that will allow for retention of BSAI halibut and sablefish in pot gear, and to move final action in December for the AI communities Pacific cod set-aside. The AP also supported a final version of the Bering Sea Fishery Ecosystem Plan for December. The slow moving action related to halibut PSC abundance-based management divided the AP and brought split votes on AP motions.

Board of Fisheries

The AEB is working to bring representatives of our local ACs to Anchorage during the Board of Fisheries meetings October 15th – 19th to meet with Executive Director Glenn Haight for effective AC training on 10/17/18. The Board will have the Work Session on the 15th & 16th, Joint meeting with the NPFMC on the 17th, and the Pacific Cod meeting the 18th & 19th. All cod and other proposals for this cycle can be found [here](#). The Board 2018/2019 meeting schedule can be found [here](#).

AEB Natural Resources Department

The Department is really advancing with the addition of Charlotte Levy as Assistant Director. Charlotte has been instrumental in recent AEB NRD grant submissions and development, and will continue to fully participate and help lead meetings moving forward. Charlotte, Eric Volk and I will host the AEB Fishermen's meeting during the Pacific Marine Expo in Seattle November 19th 10AM at the Silver Cloud Hotel, 1st Ave S.

Eric Volk has been busy researching issues and preparing documents. Eric and I will attend the Board of Fish Work Session and participate in other meetings next week in Anchorage.

Charlotte and I attended UFA Board meetings last week with Mayor Osterback and Laura Tanis. The Mayor presented the white paper on his idea for allowing a second name be added to a salmon limited entry permit. We also heard Senator Sullivan's presentation to the group, discussing updates, getting salmon added to the tariff exceptions, the Save Our Seas act he supports, and his soon to be released draft

MSA legislation. The Board received a presentation on mariculture in Alaska, including kelp, then unanimously passed a resolution in support of the Alaska Mariculture Development Plan and Task Force.

Fall/Winter Fisheries

The WGOA pot cod season opened September 1st. The inseason catch report updates for GOA cod can be found [here](#). The pollock D season opened October 1st and the updated inseason catch report for GOA pollock can be found [here](#). BSAI crab fisheries open October 15th. Recent crab quotas in lbs:

Crab Season	BB R King Carb	Snow (Opilio)	EB Bairdi (Tanner)	WB Bairdi (Tanner)
2012/2013	7,853,000	66,350,000	-	-
2013/2014	8,600,000	53,983,000	1,463,000	1,645,000
2014/2015	9,986,000	67,950,000	8,480,000	6,625,000
2015/2016	9,974,000	40,611,000	11,272,000	8,396,000
2016/2017	8,469,000	21,570,000	-	-
2017/2018	6,601,000	18,961,000	-	2,500,200
2018/2019	4,308,000	27,581,000	closed	2,439,000



In coming days ADFG staff will be discussing the potential for a South Peninsula Tanner crab season, which has remained closed since 2014. Reading between the lines of this recent [interview](#) with ADFG manager Nat Nichols, the Tanner season may remain closed for the South Peninsula again in 2019.

A massive rain storm unleashed havoc in the region last week. Pictured here: flooding and landslide over Harry Gould Rd in King Cove, September 30th.

Recent meetings attended

North Pacific Research Board Advisory Panel (member)
AEB fishermen's meeting
Bristol Bay Advisory Group (member)
United Fishermen of Alaska (UFA) Board meeting
North Pacific Fishery Management Council (AP Chair)

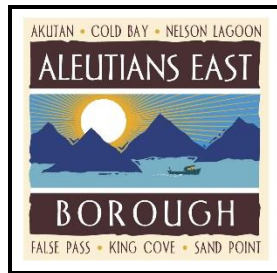
Anchorage 9/11-9/12/18
Teleconference 9/13/18
King Salmon 9/24/18
Anchorage Marriot 9/25/18
Anchorage Hilton 10/1-10/9/18

Upcoming meetings/planning to attend

Alaska Board of Fisheries Work Session
NPFMC/BOF Joint Protocol meeting
Alaska Board of Fisheries Pacific Cod meeting
Aleutian Islands Waterways Safety Committee
AEB Fishermen's meeting 10AM Silver Cloud 1st Ave

Egan Center 10/15-10/16/18
Egan Center 10/17/18
Egan Center 10/18-10/19/18
Anchorage 11/8/18
Seattle 11/19/18

Please call if you have any questions or concerns.



To: Honorable Mayor Alvin Osterback and Aleutians East Borough Assembly

From: Laura Tanis, AEB Communications Director

Through: Anne Bailey, AEB Administrator

Subject: Communications Director's Report to the Assembly

Date: Oct. 5, 2018

Pacific Marine Expo:

Flyers: I've been working on making updates/changes to three of our community flyers for the November Pacific Marine Expo in Seattle. Slight changes were made to Sand Point, such as the date for construction of the dual-face dock (summer of 2019). Per Jordan Keeler's suggestion, I also added "freight" to the section about daily flights. Also "year-found barge service" and "seasonal state ferry service" was also added. Several changes were made to the Akutan flyer, such as the dimensions for particular sizes of boats that can be accommodated in Float A. Changes made to the False Pass flyer include changing the name of BPS to False Pass Seafoods. The name of the False Pass Fuel Company has also been changed to the False Pass Fuel Services. Those changes were also made to a map on the back.

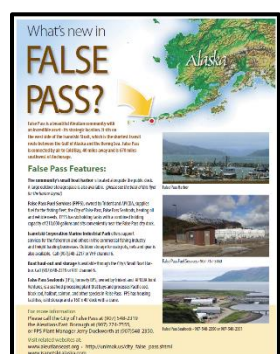
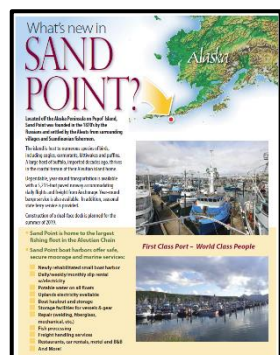
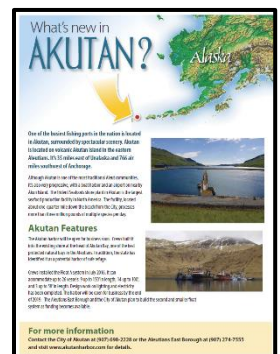
Cell phone cleaning sticker: I've been working with our contracted graphic artist and Serigraphics, a company in Anchorage, to produce a cell phone cleaning sticker with our Borough logo on it. That should be completed next week.

Photo enlargements: I also enlarged two photos for display on the booth wall. One is of King Cove's Babe Newman Harbor. The other is of Akutan's harbor with boats in it.

Ordering booth furnishings, packing promo items and shipping is next on the list.

Press Release:

- State, Local Officials Celebrate Success of Waterfall Creek, King Cove's Second Hydroelectric Facility, during Dedication Ceremony



Link: <https://bit.ly/2zlQJeH>

Media Coverage of Hydro Dedication Ceremony:

All three Alaska televisions, KTUU, KTVA and KUYR ran stories on the hydro dedication ceremony. The story also appeared in an Associated Press story, which ran in the Miami Herald and the Seattle Times. In addition, the story was also covered by E&E News, Western Planner and the Cordova Times.

In the Loop: - (2 issues – Oct. 3 & Oct. 10th) – headlines include:

- AEB Regular Election Preliminary Results
- Arctic Ambitions: Opportunities in the Arctic
- King Cove Celebrates Success of Waterfall Creek at Dedication Ceremony
- Keja Whiteman Joins Eastern Aleutian Tribes as CEO
- King Cove Student Athletes Compete at State Cross Country Running Championships



Fish News (Sept. 13th)

- AEB Fishermen's Meeting

Meetings/Trips:

- Sept. 11 – 12, 2018: Arctic Ambitions Conference – World Trade Center – Anchorage
- Sept. 14 – AEB Fishermen's Meeting – Anchorage & via teleconference in Borough
- Sept. 19th: King Cove Hydro Dedication Ceremony
- Oct. 10th: Staff Meeting

Upcoming Projects:

- Working on next edition of In the Loop.
- Plan to work on annual report for the Borough
- Put together slide show of community, showing harbors, various community shots for Expo.
- Order furnishings for Expo (table, chairs, etc.)
- Pack up promotional items to send to warehouse for Pacific Marine Expo

As always, I'm happy to help get the word out about an event or issue in your community. Please call or email me any time with information. ltanis@aeboro.org.

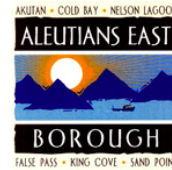


Maintenance Director

Mr. Mayor, and Assembly Members. Here is my September report,

- Went to King Cove and painted the office, and some minor repairs with Donnie over at the school.
- Put heater in connex van, and drained the water that was in there
- Added up beams at the old hover craft landing in King Cove.
- Organizing contractors for the Sand Point School projects
- Working on trainings for me and school maintenance

To: The Honorable Mayor Osterback, Aleutians East Borough Assembly
From: Charlotte Levy, Natural Resources Assistant Director
Re: Report to the Assembly
Date: October 5th, 2018



Board of Fish

- Over the past month I have been conducting an intensive literature review concerning several scientific topics relating to the upcoming BoF cycle, which I am now compiling into a white paper. These topics are considered supplementary (as in they do not directly address proposals) but will be important in defending Area M. Specific topics include: (1) the history and status of the Black and Chignik Lake system; (2) relevant climate anomalies; (3) current scientific response to differences in GOA vs. BB returns in 2018.
- I am working with Kay Larson-Blair the Fisheries Manager from the Aleut Corporation to look at the strengths, uncertainties and assumptions of models used to determine escapement goals. Additionally, we are investigating a simple run reconstruction model to forecast run and escapement under alternative harvest scenarios, and assess resulting impacts on both Area M and Chignik. We expect results will show that reducing Area M harvest will have negligible impact on overall conservation, but a significant negative impact on Area M fishermen.

Projects

- **Kelp Mariculture:** In anticipation of an award from NFWF, I am preparing for the 2019 permitting cycle with ADFG and DNR which opens January 1st and closes April 30th. I am aiming to have applications ready when the period opens, since application processing is very slow and on a first-come first-serve basis. Once initial documentation is complete, I will begin preliminary siting in each community.
- **Marine Debris:** I had a meeting with the NOAA Marine Debris Coordinator and Restoration Center staff on 9/20 to discuss the project. They are encouraged about the design and believe a successful first pilot project will draw more attention and funding to our region. Upon recommendation from NOAA, we have partnered with Natural Resource Consultants, Inc. in Seattle who have extensive experience with successful assessment and retrieval projects along the West Coast and Alaska. Due to time constrictions and lack of data in our region, we are bypassing the upcoming FFO and will instead apply for the NFWF Fishing For Energy and NOAA Marine Debris Research grants. Harbormaster Charles Mack provided me with excellent information, and has spurred the decision to forego shallow water efforts and to focus solely on deep water pots.

Meetings

- On 9/13 and 9/14 I attended a NOAA/Sea Grant workshop on Green Infrastructure. Due to the unique challenges in our region, very little is known about the efficacy of Green Infrastructure practices. However, I will be following this field as it develops and will look for future opportunities for AEB.
- I will attending the following upcoming meetings: ADFG/DNR Pre Application Meeting (Nov TBD); AEB Fishermens Meeting/Fish Expo (Nov); Alaska Marine Science Symposium (Jan 28-31); NOAA Marine Debris Workshop (Feb 11-15, TBD); BoF (Feb 21-27).

Other

- **Geothermal:** I did some preliminary research regarding the state-owned lands nomination for geothermal exploration. Our region exhibits high geothermal potential, however there are no published sites eligible for nomination that are close enough to infrasture to be a strong candidate besides Port Moller.

Assembly Comments

Public Comments

Date & Location of Next Meeting

Adjournment