

Aleutians East Borough Assembly Meeting

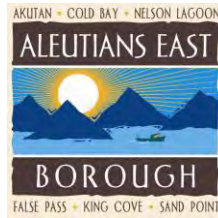


Workshop: Thursday, May 10, 2018 – 1:00 p.m.

Meeting: Thursday, May 10, 2018 – 3:00 p.m.

Roll Call & Establishment of a Quorum

Adoption of Agenda



Agenda
Assembly Meeting
(packet available on website www.aleutianseast.org)

Date: Thursday, May 10, 2018
Time: Workshop: 1:00 p.m. Meeting: 3:00 p.m.

Location: By teleconference in each designated community location below:
King Cove AEB office Akutan -city office
Nelson Lagoon Corp. Cold Bay Library
False Pass-city office Anchorage office – 3380 C St
Sand Point AEB office

All communities will be provided with conference calling information for the designated location in your community. Public comments on agenda items will take place immediately after the adoption of the agenda. The meeting will also be broadcast on KSDP Public Radio. Additional public comments can be made at the end of the meeting.

ASSEMBLY MEETING AGENDA

1. Roll Call & Establishment of Quorum.
2. Adoption of the Agenda.
3. Community Roll Call and Public Comment on Agenda Items.
4. Minutes.
 - April 12, 2018 Assembly Meeting Minutes.
5. Financial Reports.
 - April Financial Report.
 - March, Investment Report.
6. Consent Agenda.
 - Resolution 18-35, allowing the mayor to negotiate and execute a helicopter services amendment with Maritime Helicopters, Inc.
 - Resolution 18-36, Assembly approval of Retention Schedule.
 - Resolution 18-37, Approving the plat of the Port Moller Cannery Subdivision creating Lots 1, 2, 3, and 4.
 - Resolution 18-38, AMLJIA Assembly electing to participate in the AMLJIA FY2019 Loss Control Incentive Program.
7. Public Hearings.

- Public Hearing Ordinance 18-09, amending Title 2, Section 2.04.060, Advisory Members, of the Aleutians East Borough Code to amend Section 2.04.060(E) and provide a new Section 2.04.060(K), Student Representative.
- Public Hearing Ordinance 18-10, appropriating \$4,440,000 from the Aleutians East Borough General Fund into specific federally supported projects and reimbursing the Borough for costs of sale, and previously funded King Cove Access Project costs.

8. Ordinances

- Introduction Ordinance 18-11, An Ordinance Amending Title 6, Chapter 6.04, Section 6.04.041 of the Aleutians East Borough Code of Ordinances.
- Introduction Ordinance 18-12, adopting the operating and capital budget for FY19.

9. Resolutions.

10. Old Business.

11. New Business.

- Donation Requests.
- Discussion: National Fish and Wildlife Foundation Fisheries Innovation grant opportunity.

12. Reports and Updates.

13. Assembly Comments.

14. Public Comments.

15. Next Meeting Date.

16. Adjournment.

Community Roll Call & Public Comment on Agenda Items

Minutes

CALL TO ORDER

Mayor Alvin D. Osterback called the Assembly meeting to order by teleconference in each community on April 12, 2018 at 3:00 p.m.

ROLL CALL

Mayor Alvin D. Osterback	Present
Chris Babcock	Present
Carol Foster	Present
Warren Wilson	Present
Josephine Shangin	Present
Paul Gronholdt	Present
Brenda Wilson	Present
Chris Emrich	Present

Advisory Members:

Angela Simpson, Cold Bay	Present
Justine Gundersen, Nelson Lagoon	Present

A quorum was present.

Staff Present:

Roxann Newman, Finance Director
Tina Anderson, Clerk
Anne Bailey, Administrator
Laura Tanis, Communications Director
Mary Tesche, Administrator Assistant
Ernie Weiss, Resource Director
Emil Mobeck, Maintenance Director

Adoption of the Agenda:

Additions:

- 3a. Speaker, Honorable U.S. Senator Dan Sullivan.
- New Business, letter from Mayor to Governor Walker about the Fisheries Management Plan exemption for Cook Inlet, under Magnuson Stevens Act.
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MOTION

Paul moved to adopt and second by Brenda. Hearing no objections MOTION CARRIED.

Community Roll Call and Public Comments on Agenda Items:

The communities of King Cove, False Pass, Cold Bay, Nelson Lagoon, Akutan, Sand Point and the Anchorage office were participating by teleconference. Also broadcast over KSDP radio. There were no public comments.

SPEAKER: HONORABLE U.S. SENATOR DAN SULLIVAN:

U.S. Senator Dan Sullivan and staff members attended by teleconference. Senator Sullivan thanked Mayor Osterback and Assembly for the opportunity to participate.

Below are Senator Sullivan's highlighted issues of interest to the region that he is working on:

King Cove Road:

Senator Sullivan visited King Cove and Cold Bay last summer with U.S. Coast Guard. He noted all the U. S. Coast Guard rescues and threat to life. He commented on the great job the previous mayor, Stanley Mack, has done and how no one has given up the fight for a road. In his discussion on the road with President Trump during his briefing on Alaska issues, the President told Secretary of Interior, Zinke to get the land exchange done. He has discussed the anticipated lawsuit with with Governor Walker and the Attorney General who are focused on the state intervening on the lawsuit. He will continue to encourage the Governor to intervene on that.

Oceans, Atmosphere, Fisheries, and Coast Guard Subcommittee:

Senator Dan Sullivan chairs the subcommittee. He is particularly monitoring the reauthorization of the Magnuson Stevens Act. They have had several hearings and testimonies on the wide range of issues with the reauthorization. He noted that Alaska catches 60% of all commercial and recreational fish in the country. There is also a Save Our Seas bill, to clean up the ocean debris, which passed the Senate. He has met with House Speaker Paul Ryan to help him move the bill forward there. Hopeful the ocean debris cleanup will pass the House and get signed by the President.

Vessel Incidental Discharge Act:

Working to move the U.S. Coast Guard Bill with the Small Vessel General Permit for Discharges, which is high priority for our fishing fleet. There have been temporary extensions on the moratorium on the EPA discharge permits. He is hoping for a permanent exemption for vessels.

National Oceanic and Atmospheric Administration (NOAA):

NOAA's primary missions are focused on Alaska – oceans, seafood, fisheries, weather, ocean debris. He received a commitment from NOAA to do a full review, to determine where office staff are located that are working on Alaska issues. He hopes to move those staff and research facilities focused on our state and fisheries back to Alaska.

National Weather Service in Alaska:

The Alaska delegation signed a letter supporting weather service in rural Alaska. He will continue to work to actively fill the weather office positions.

FAA Reauthorization Bill, Essential Air Service:

The Trump Administration initially wanted to cut Essential air Service. We fought back and looking strong on Essential Air Service now.

Akutan Airport link:

Senator Sullivan voiced his understanding on how vital the Akutan Airport link is. He has requested the Corps of Engineer to work on this critical breakwater/dock project and he will continue to press them.

Senator Sullivan discussed the importance of Alaskans being appointed to federal positions. He reviewed some federal government positions filled by Alaskans:

- Chris Oliver – appointed as assistant administrator for NOAA Fisheries. First Time an Alaskan held that position who knows our fisheries.
- Joe Balash - Dept. of the Interior's Assistant Secretary for Land and Minerals Management. Offshore oil & gas.

- Tara Sweeney - Assistant Secretary for Indian Affairs. First Alaska Native to serve as leader of Bureau of Indian Affairs.
- Chris Hladick – Head of EPA Region 10 office in Seattle.
- Drew Pearce – Top official at U.S. Dept of Transportation.

Opioid Crisis: Received additional federal funding for the opioid crisis. He is concerned how the crisis is impacting our young people in Alaska and all of America.

Senator Sullivan said his office staff is available to assist with any federal agency issues.

MAYOR OSTERBACK COMMENTS

Mayor Osterback said other regions are requesting extension of the 3 mile state waters limit be moved out to 12 miles, and asked whether the delegation felt it is appropriate for Alaska. Senator Sullivan said Gulf of Mexico are looking into that, which is partly driven by a red snapper battle. He has not heard of Alaskan stakeholders wanting to extend that out and there is nothing on the reauthorization of Magnuson Stevens Act.

Mayor Osterback said this year we had a fisheries disaster for cod fish in the Gulf of Alaska. The Total Allowable Catch was lowered by 80%. Western Gulf fishermen reported good fishing this year. Trawl surveys are done every other year, so no trawl survey this year. He asked if anything can be done to get a survey this year. Senator Sullivan he will reach out to Chris Oliver and follow up on more details from Mayor Osterback.

Mayor Osterback said we are all on the same page on the issues covered. He said AEB can provide resolutions of support on some of the issues. Mayor Osterback stressed the importance of AEB continuing on the road project and expressed gratitude for the support we have on the King Cove/Cold Bay Road Project from the Alaska Delegation. We will keep moving forward and hopefully will have a road in 3-4 years. Senator Sullivan asked if the State Attorney General intervened on the lawsuit. The Mayor said the State's plan is to sign on, but does not know their timeframe at this time. Sullivan will talk to the Governor on behalf of AEB. The Senator thanked everyone again for the opportunity.

PUBLIC COMMENTS

Justine said Nelson Lagoon no longer qualifies for Essential Air Service (EAS) and would like to find out how Nelson Lagoon can get EAS back. Mayor Osterback said a few communities don't qualify. He doesn't have an answer but can look into when and why it happened. Justine would appreciate AEB researching the issue.

PRESENTATION HONORING PREVIOUS MAYOR STANLEY MACK

Mayor Osterback said this is a presentation honoring previous AEB Mayor, Stanley Mack on his efforts to construct the King Cove Access Road Project by presenting him with the pen U.S. Secretary Of The Interior, Ryan Zinke used to sign the Land Exchange Agreement.

Mayor Osterback also recognized past mayor, Dick Jacobsen, all Assembly Members and staff for their commitment in this project throughout the years, which has been in progress since the beginning of Aleutians East Borough and well before that, on the part of the City of King Cove. The land exchange is a historical landmark, to get to this point of signing the agreement for the land exchange. The selection of the land to exchange for the road corridor still has to be done. The lawsuit has happened and we signed

on as joiners into the lawsuit. This presentation is honoring the previous mayor, Stanley Mack for reaching this landmark.

Stanley Mack noted his appreciation and said it was a team effort, which took the support of the staff and Assembly to get this far. He is honored and appreciative for the recognition. He thanked Mayor Osterback for the work he is doing, and is available if he can do anything to help.

MOTION

Chris B. moved to recess the Assembly Meeting to move into the Platting Board meeting. Second by Brenda. Hearing no objection, the Assembly meeting recessed at 3:51 p.m.

PLATTING BOARD AGENDA

ROLL CALL ON PLATTING BOARD QUORUM

Assembly Present: Carol, Chris B. Chris E., Paul, Warren, Josephine, Brenda.

Advisory Present: Angela, Justine.

Absent: None

A quorum was present.

Public Hearing, Resolution 18-01, approving the preliminary plat for Port Moller Cannery Subdivision, creating Lots 1, 2, 3, and 4.

MOTION

Brenda moved to approve Platting Board Resolution 18-01 and second by Chris B.

DISCUSSION

Resource Director, Ernie Weiss, said the Assembly initiated a project to survey the unconveyed municipal entitlement lands in FY2017. The first lands surveyed were 1300 acres in Port Moller. Peter Pan has been interested in a piece of land adjacent to their land since 2015. The preliminary Plat, Port Moller Cannery Subdivision, Creating Lots 1, 2, 3 and 4. Is before the Platting Board. Weiss noted that Title 40 amendment allows the Assembly to act as Platting Board, when a Planning Commission is inactive.

Weiss reviewed the preliminary plat with the proposed lots:

Lot 1: 3.8 acres. Adjacent to Peter Pan Seafoods.

Lot 2: 1 acre. JW Smith has building on the lot.

Lot 3: 4 acres. Buildings are on lot, owner of buildings currently is Scott Cole.

Lot 4: approximately 4 acres. Landfill location.

Issue before the Platting Board is to review the plat and recommend any changes, perhaps names of roads and approve the Resolution 18-01.

Justine is unsure of building owners on Lot 3, at this time. Weiss said the land is the Borough's, buildings are not. Justine will get more information to Weiss on the buildings ownership.

Paul supports the approval of Resolution 18-01.

AEB Attorney Joe Levesque, said this is a Public Hearing. He added that this is the time to make recommended changes, like roads, easements sizes, road names, etc... Once the Board adopts the preliminary plat then the final plat will come before the Assembly.

ASSEMBLY COMMENTS

Justine feels it should not go forward until the building owners are determined.

Attorney Levesque explained that the plat has nothing to do with the buildings on the property. Discussions on buildings will follow later after approval of the plat. Justine thanked him for better understanding.

PUBLIC COMMENTS

Mayor Osterback opened for Public Hearing.

Sand Point resident, Bob Barnett, asked how the lot lines were determined. Weiss said lot locations were determined by buildings on them and the areas Peter Pan has interest in.

Attorney Levesque added that until the land is platted, the lands cannot be sold.

Paul asked about assessing a property value if plat is approved. Levesque said since the AEB doesn't have property tax, we will have to determine some kind of an evaluation of that property. At some point, the Mayor and Assembly has to make a determination that the value attached to the property is a fair market value.

Hearing no more Public Hearing closed.

ROLL CALL

Carol-yes, Warren-yes, Paul-yes, Chris B.-yes, Josephine-yes, Chris E.-yes, Brenda-yes. Advisory: Angela-yes, Justine-disconnected. MOTION CARRIED.

HEARING NO MORE, THE MEETING ADJOURNED AT 4:12 P.M.

THE ASSEMBLY MEETING RECONVENED AT 4:20 P.M.

A ROLL CALL WAS TAKEN TO DETERMINE A QUORUM

Assembly Present: Paul, Warren, Chris B., Carol, Josephine, Brenda, Chris E.

Advisory Present: Angela, Justine.

Absent: None

A QUORUM WAS PRESENT.

ASSEMBLY MEETING AGENDA

Minutes, March 8, 2018 Assembly Meeting Minutes:

MOTION

Brenda moved to approve the March 8, 2018 Assembly Meeting Minutes and second by Josephine. Hearing no objections, MOTION CARRIED.

March, Financial Report:

MOTION

Brenda moved to approve the March Financial Report and second by Josephine.

The Administrator reviewed saying Dept. 900, bank fees, was high due to wire transfers and other bank activities occurring. Helicopter Operations, Fund 22, Revenue is from tickets/freight. Other Revenue is the City of Akutan grant to help pay for the helicopter operation. All else tracking on schedule.

DISCUSSION

Paul suggested calling the \$375,000 grant under Fund 22, Other Revenue something besides "Other". The Administrator said it was a new item that came to us recently this year. The Finance Director said she will add a separate line for the grant.

ROLL CALL

Chris E.-yes, Josephine-yes, Warren-yes, Paul-yes, Chris B.-yes, Carol-yes, Brenda-yes. Advisory: Justine-yes, Angela-yes. MOTION CARRIED.

February, Investment Report:

The Administrator said the value decreased \$1.6M, due to market volatility. The report is in the packet.

CONSENT AGENDA

- Resolution 18-30, authorizing the mayor to negotiate and execute a contract extension with DOWL to provide professional engineering, project management and construction management services for the Aleutians East Borough.
- Resolution 18-31, expressing concern over reductions to National Weather Service (NWS) jobs and public services in Alaska and recommending that the NWS preserve and expand services in Cold Bay, Alaska and other rural communities.
- Resolution 18-32, approving the participation in the FY19 Community Assistance Program.
- Resolution 18-33, relating to disposal of surplus, obsolete, or unneeded supplies.
- Introduction Ordinance 18-09, amending Title 2, Section 2.04.060, Advisory Members, of the Aleutians East Borough Code to amend Section 2.04.060(E) and provide a new Section 2.04.060(K), Student Representative.

MOTION

Paul moved to approve the Consent Agenda and second by Carol.

The Administrator reviewed the Consent Agenda items for the public.

ROLL CALL

Brenda-yes, Chris E.-yes, Josephine-yes, carol-yes, Chris B.-yes, Warren-yes, Paul-yes. Advisory: Angela-yes, Justine-yes. MOTION CARRIED.

ORDINANCES

Introduction Ordinance 18-10, appropriating \$4,440,000 from the Aleutians East Borough General Fund into specific federally supported projects and reimbursing the Borough for costs of sale, and previously funded King Cove Access Project costs.

MOTION

Brenda moved to advance Ordinance 18-10 to Public Hearing at the next regular meeting. Second by Carol.

The Administrator said Ordinance 18-10 is appropriating \$4.44M from the hovercraft sale that occurred February 28, 2018, currently located in the General Fund. AEB needs to determine how to appropriate the funds. AEB lobbyists and AEB Attorney all concur that proceeds should be used on transportation projects that have received federal funding. The two projects that meet the criteria are King Cove Road Project and Akutan Airport/transportation link.

Appropriation recommendation is below:

Recommend deducting the costs associated with sale:

5% broker fee	\$212,000
Hoverlink buyback responsibility	\$200,000
Attorney fees	\$127,173.70
Other misc. costs w/ sale	<u>\$4,249.32</u>
TOTAL COSTS:	\$543,423.02

TOTAL REMAINING: \$3,896,576.98 for two proposed projects.

Akutan Airport Transportation Link	\$2,500,000 (vessel feasibility study, Akun dock and breakwater feasibility study, construction)
King Cove Access Transportation Link	\$1,396,576.98 (road construction, engineering, litigation, AEB reimbursements)

DISCUSSION

Paul supports the appropriation recommendation.

ROLL CALL

Warren-yes, Chris B.-yes, Josephine-yes, Paul-yes, Carol-yes, Brenda-yes, Chris E.-yes. Advisory: Angela-yes, Justine-yes. MOTION CARRIED.

RESOLUTIONS

OLD BUSINESS

NEW BUSINESS

Letter to the Governor on Cook Inlet (Assembly Member Paul Gronholdt):

Paul said at recent NPFMC meeting a lot of discussion about Federal Fishery Management Plan (FMP) in Cook Inlet traditional net fishing areas. Unimak Bight is one of the three traditional net

fishing areas in the State that is part of the discussion. The letter requests the Governor to work with the Alaska Delegation to look for an exemption for Alaska salmon fisheries from the FMPs. The lawsuit won the 9th Circuit. If this moves forward, it could become a federally managed fishery. A letter will show the State we do not support federal management of salmon fisheries.

MOTION

Paul moved to approve the letter to the Governor and second by Warren. Hearing no opposition, MOTION CARRIED.

REPORTS AND UPDATES (All reports are in the packet)

Administrator Report:

King Cove Road: Dept. of Justice filed its answer on the lawsuit. Dept of Justice and Dept. of Interior feel the case should be dismissed. AEB/ King Cove/Cold Bay/Belkofski submitted a Motion to Intervene. Attorney does not anticipate a decision until December, 2018.

Pink Salmon Fishery Disaster: \$20M to be added to the disaster assistance funding earlier. Once they make allocation then up to Governor Walker to develop a methodology on how to distribute. There will be payments to fishermen for their losses. He feels AEB should reach out and communities be added to the stakeholders.

Paul added amount allocated to Alaska, could be as much as \$50M. NOAA is putting together a line of action, but it will take a while. More information should be available in September.

Strategic Plan Update: Nelson Lagoon School transfer from AEB to State of Alaska will occur soon. State posted public notice, then will terminate lease agreement and then Nelson Lagoon Tribal Council will get the building.

Schools Assessments: King Cove School and False Pass School are scheduled to be assessed April 24-25. The assessments will help Maintenance Dept. to prioritize projects.

Chris B. asked if Sand Point School replacement has been looked into. The Administrator said right now dealing with the critical issues. We will review the next steps for Sand Point School. Building a new school is a big process and is very expensive. Chris added that the continued repairs will cost more even though new school would be expensive.

Communications Director:

- Working on the salmon limited entry permit changes to add an additional operator.
- Working on white paper on King Cove/Cold Bay road, history and funding going on over the years
- Working on white paper on Akun/Akutan transportation link.
- Submitting comments on misconceptions and providing correct information on King Cove Road to environmental groups.
- Gathering information on immature fish test fishery in our area, causing closures in July fishery.

Assistant Administrator:

- Cold Bay Clinic - Met with Eastern Aleutian Tribes (EAT) medical director to identify needs EAT will want us to provide.

- A-team Opioid Task Force Work Session - tentative schedule in October. Once date is set, will pass information on.
- Helicopter operation - 177 passengers, 12,727 lbs. mail/freight, 5 charters, and 2 medivacs.

Resource Director:

- Worked with ADF&G Advisory groups on Board of Fisheries proposals.
- Chinook salmon bycatch limit was postponed indefinitely at NPFMC.
- Eric Volt met with fishermen at NPFMC and is also interested in the immature salmon issue.

Chris Babcock asked about NPFMC appointments. Weiss said the Board of Fisheries chairman is going to be on the NPFMC. There are no recreational fisheries appointments on the Board of Fisheries. Duncan Fields stepped down, Allan appointed. Weiss added that the Board of Fisheries appointments are important for the February, 2019 meeting schedule.

Maintenance Director:

Report is in packet, highlighted some projects below:

- Traveled to communities to go through schools.
- Took care of maintenance issues on boiler.
- King Cove School - looked at roof repairs, which is in good shape now.
- Long Technologies fixed some issues on monitor controls in Sand Point and King Cove schools. Report will follow from Long Technologies.
- King Cove excess energy is working at the school again.
- Repaired ridge cap on Akutan School roof.
- Took measurements of hangar in Akutan.
- Will rebuild loading dock at the Sand Point School and address some of the roof leaks.

ASSEMBLY COMMENTS

Chris Emrich said Silver Bay Seafoods wants to get on the next agenda to get moving as fast as they can. The Administrator will contact them to move things as fast as possible.

PUBLIC COMMENTS None

NEXT MEETING DATE

May 10, 2018

ADJOURNMENT

Paul moved to adjourn. Hearing no more, the meeting adjourned at 5:10 p.m.

Mayor Alvin D. Osterback

Tina Anderson, Clerk

Date: _____

Financial Report

ALEUTIANS EAST BOROUGH

*Revenue Guideline©

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Current Period: APRIL 17-18

		17-18 YTD Budget	17-18 YTD Amt	APRIL MTD Amt	17-18 YTD Balance	% of YTD Budget
Fund 01 GENERAL FUND						
Active	R 01-201 INTEREST REVENUE	\$35,000.00	\$17,960.29	\$6,648.27	\$17,039.71	51.32%
Active	R 01-203 OTHER REVENUE	\$50,000.00	\$4,088,336.18	\$2,451.21	-\$4,038,336.18	8176.67%
Active	R 01-206 AEBSD Fund Balance Refun	\$0.00	\$319,370.86	\$0.00	-\$319,370.86	0.00%
Active	R 01-218 AEB RAW FISH TAX	\$3,200,779.00	\$3,998,234.05	\$390,251.39	-\$797,455.05	124.91%
Active	R 01-229 Southwest Cities LLC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-233 STATE PERS ON-BEHALF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-265 STATE RAW FISH TAX	\$2,093,686.72	\$2,093,686.72	\$0.00	\$0.00	100.00%
Active	R 01-266 STATE EXTRATERRITORIA	\$101,299.00	\$180,819.59	\$0.00	-\$79,520.59	178.50%
Active	R 01-267 STATE FISH LANDING TAX	\$35,222.00	\$5,017.44	\$0.00	\$30,204.56	14.25%
Active	R 01-268 State"Loss" Of Raw Fish Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-270 STATE REVENUE OTHER	\$258,921.00	\$315,831.00	\$0.00	-\$56,910.00	121.98%
Active	R 01-276 AEB SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-277 STATE BOND REBATE	\$1,311,650.00	\$545,640.00	\$0.00	\$766,010.00	41.60%
Active	R 01-291 PLO-95 PAYMNT IN LIEU O	\$559,000.00	\$0.00	\$0.00	\$559,000.00	0.00%
Active	R 01-292 USFWS LANDS	\$36,256.00	\$0.00	\$0.00	\$36,256.00	0.00%
	Total Fund 01 GENERAL FUND	\$7,681,813.72	\$11,564,896.13	\$399,350.87	-\$3,883,082.41	150.55%

ALEUTIANS EAST BOROUGH

*Expenditure Guideline©

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Current Period: APRIL 17-18

		17-18 YTD Budget	17-18 YTD Amt	APRIL MTD Amt	17-18 YTD Balance	% of YTD Budget
Fund 01 GENERAL FUND						
DEPT 100 MAYORS OFFICE						
Active	E 01-100-000-300 SALARIES	\$80,364.00	\$80,363.01	\$6,697.00	\$0.99	100.00%
Active	E 01-100-000-350 FRINGE BENEFITS	\$29,232.00	\$31,998.57	\$3,116.64	-\$2,766.57	109.46%
Active	E 01-100-000-400 TRAVEL AND PER	\$36,000.00	\$28,406.36	\$2,200.00	\$7,593.64	78.91%
Active	E 01-100-000-425 TELEPHONE	\$1,500.00	\$685.87	\$33.14	\$814.13	45.72%
Active	E 01-100-000-475 SUPPLIES	\$1,000.00	\$1,038.16	\$20.00	-\$38.16	103.82%
Active	E 01-100-000-554 AK LOBBIST	\$45,000.00	\$35,000.00	\$3,500.00	\$10,000.00	77.78%
Active	E 01-100-000-555 FEDERAL LOBBIS	\$75,600.00	\$56,700.00	\$6,300.00	\$18,900.00	75.00%
	SUBDEPT 000	\$268,696.00	\$234,191.97	\$21,866.78	\$28,204.03	87.16%
	Total DEPT 100 MAYORS OFFICE	\$268,696.00	\$234,191.97	\$21,866.78	\$28,204.03	87.16%
DEPT 105 ASSEMBLY						
Active	E 01-105-000-300 SALARIES	\$25,000.00	\$26,700.00	\$2,700.00	-\$1,700.00	106.80%
Active	E 01-105-000-350 FRINGE BENEFITS	\$90,000.00	\$109,693.51	\$10,735.14	-\$19,693.51	121.88%
Active	E 01-105-000-400 TRAVEL AND PER	\$40,000.00	\$40,804.35	\$1,104.00	-\$804.35	102.01%
Active	E 01-105-000-475 SUPPLIES	\$3,000.00	\$4,420.00	\$0.00	-\$1,420.00	147.33%
	SUBDEPT 000	\$158,000.00	\$181,617.86	\$14,539.14	-\$34,004.25	114.95%
	Total DEPT 105 ASSEMBLY	\$158,000.00	\$181,617.86	\$14,539.14	-\$34,004.25	114.95%
DEPT 150 PLANNING/CLERKS DEPARMENT						
Active	E 01-150-000-300 SALARIES	\$93,974.00	\$83,726.26	\$8,316.49	\$10,247.74	89.10%
Active	E 01-150-000-350 FRINGE BENEFITS	\$34,946.00	\$33,537.68	\$3,479.17	\$1,408.32	95.97%
Active	E 01-150-000-400 TRAVEL AND PER	\$12,500.00	\$9,755.86	\$0.00	\$2,744.14	78.05%
Active	E 01-150-000-425 TELEPHONE	\$7,500.00	\$4,528.01	\$413.38	\$2,971.99	60.37%
Active	E 01-150-000-450 POSTAGE/SPEED	\$1,000.00	\$474.11	\$0.00	\$525.89	47.41%
Active	E 01-150-000-475 SUPPLIES	\$5,000.00	\$3,136.07	\$33.88	\$1,863.93	62.72%
Active	E 01-150-000-526 UTILITIES	\$20,000.00	\$14,117.88	\$2,892.98	\$5,882.12	70.59%
Active	E 01-150-000-530 DUES AND FEES	\$5,000.00	\$5,089.65	\$185.00	-\$89.65	101.79%
Active	E 01-150-000-650 ELECTION	\$10,000.00	\$4,700.00	\$0.00	\$5,300.00	47.00%
	SUBDEPT 000	\$189,920.00	\$159,065.52	\$15,320.90	\$29,801.72	83.75%
	Total DEPT 150 PLANNING/CLERKS DEPARMENT	\$189,920.00	\$159,065.52	\$15,320.90	\$29,801.72	83.75%
DEPT 151 Planning Commission						
Active	E 01-151-000-300 SALARIES	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 01-151-000-350 FRINGE BENEFITS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 01-151-000-380 CONTRACT LABO	\$25,000.00	\$475.48	\$0.00	\$24,524.52	1.90%
Active	E 01-151-000-400 TRAVEL AND PER	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
	SUBDEPT 000	\$55,500.00	\$475.48	\$0.00	\$55,024.52	0.86%
	Total DEPT 151 Planning Commission	\$55,500.00	\$475.48	\$0.00	\$55,024.52	0.86%
DEPT 200 ADMINISTRATION						
Active	E 01-200-000-300 SALARIES	\$177,008.00	\$147,876.18	\$14,806.18	\$29,131.82	83.54%
Active	E 01-200-000-350 FRINGE BENEFITS	\$66,438.00	\$61,223.43	\$6,120.71	\$5,214.57	92.15%
Active	E 01-200-000-381 ENGINEERING	\$25,000.00	\$1,237.50	\$1,237.50	\$23,762.50	4.95%
Active	E 01-200-000-382 ANCHORAGE OFFI	\$0.00	\$15,093.20	\$241.66	-\$15,093.20	0.00%
Active	E 01-200-000-400 TRAVEL AND PER	\$25,500.00	\$15,418.54	\$2,952.00	\$10,081.46	60.46%
Active	E 01-200-000-425 TELEPHONE	\$7,100.00	\$5,261.69	\$532.51	\$1,838.31	74.11%
Active	E 01-200-000-450 POSTAGE/SPEED	\$2,500.00	\$191.90	\$44.23	\$2,308.10	7.68%
Active	E 01-200-000-475 SUPPLIES	\$15,000.00	\$14,526.14	\$1,374.58	\$473.86	96.84%
Active	E 01-200-000-525 RENTAL/LEASE	\$23,404.00	\$19,782.64	\$2,107.21	\$3,621.36	84.53%
Active	E 01-200-000-530 DUES AND FEES	\$2,500.00	\$1,050.00	\$0.00	\$1,450.00	42.00%
	SUBDEPT 000	\$344,450.00	\$281,661.22	\$29,416.58	\$51,855.31	81.77%
	Total DEPT 200 ADMINISTRATION	\$344,450.00	\$281,661.22	\$29,416.58	\$51,855.31	81.77%

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		17-18 YTD Budget	17-18 YTD Amt	APRIL MTD Amt	17-18 YTD Balance	% of YTD Budget
DEPT 201 Assistant Administrator						
Active	E 01-201-000-300 SALARIES	\$90,000.00	\$60,000.00	\$7,500.00	\$30,000.00	66.67%
Active	E 01-201-000-350 FRINGE BENEFITS	\$31,422.00	\$18,941.18	\$2,303.46	\$12,480.82	60.28%
Active	E 01-201-000-400 TRAVEL AND PER	\$10,000.00	\$12,545.53	\$3,021.97	-\$2,545.53	125.46%
Active	E 01-201-000-425 TELEPHONE	\$2,000.00	\$899.31	\$103.31	\$1,100.69	44.97%
Active	E 01-201-000-475 SUPPLIES	\$2,500.00	\$1,106.62	\$3.35	\$1,393.38	44.26%
Active	E 01-201-000-525 RENTAL/LEASE	\$8,903.00	\$6,542.00	\$817.75	\$2,361.00	73.48%
SUBDEPT 000		\$144,825.00	\$100,034.64	\$13,749.84	\$44,790.36	69.07%
Total DEPT 201 Assistant Administrator		\$144,825.00	\$100,034.64	\$13,749.84	\$44,790.36	69.07%
DEPT 250 FINANCE DEPARTMENT						
Active	E 01-250-000-300 SALARIES	\$135,049.00	\$110,482.39	\$10,617.29	\$24,566.61	81.81%
Active	E 01-250-000-350 FRINGE BENEFITS	\$53,365.00	\$53,087.56	\$5,293.34	\$277.44	99.48%
Active	E 01-250-000-400 TRAVEL AND PER	\$7,000.00	\$9,845.96	\$0.00	-\$2,845.96	140.66%
Active	E 01-250-000-425 TELEPHONE	\$8,000.00	\$8,219.03	\$767.84	-\$219.03	102.74%
Active	E 01-250-000-450 POSTAGE/SPEED	\$1,000.00	\$506.70	\$6.70	\$493.30	50.67%
Active	E 01-250-000-475 SUPPLIES	\$7,500.00	\$8,849.49	\$792.24	-\$1,349.49	117.99%
Active	E 01-250-000-526 UTILITIES	\$5,000.00	\$2,578.50	\$161.14	\$2,421.50	51.57%
Active	E 01-250-000-550 AUDIT	\$60,000.00	\$67,304.27	\$0.00	-\$7,304.27	112.17%
SUBDEPT 000		\$276,914.00	\$260,873.90	\$17,638.55	\$4,856.44	94.21%
Total DEPT 250 FINANCE DEPARTMENT		\$276,914.00	\$260,873.90	\$17,638.55	\$4,856.44	94.21%
DEPT 650 RESOURCE DEPARTMENT						
Active	E 01-650-000-300 SALARIES	\$92,571.00	\$77,142.60	\$7,714.26	\$15,428.40	83.33%
Active	E 01-650-000-350 FRINGE BENEFITS	\$31,462.00	\$33,623.80	\$3,364.70	-\$2,161.80	106.87%
Active	E 01-650-000-400 TRAVEL AND PER	\$20,000.00	\$6,502.75	\$0.00	\$13,497.25	32.51%
Active	E 01-650-000-402 NPFMC Meetings	\$15,000.00	\$5,244.88	\$0.00	\$9,755.12	34.97%
Active	E 01-650-000-403 BOF Meetings	\$30,000.00	\$2,000.00	\$0.00	\$28,000.00	6.67%
Active	E 01-650-000-425 TELEPHONE	\$1,500.00	\$1,043.16	\$103.32	\$456.84	69.54%
Active	E 01-650-000-475 SUPPLIES	\$2,500.00	\$2,036.13	\$227.36	\$463.87	81.45%
Active	E 01-650-000-525 RENTAL/LEASE	\$8,903.00	\$7,458.48	\$828.72	\$1,444.52	83.77%
SUBDEPT 000		\$201,936.00	\$135,051.80	\$12,238.36	\$66,884.20	66.88%
Total DEPT 650 RESOURCE DEPARTMENT		\$201,936.00	\$135,051.80	\$12,238.36	\$66,884.20	66.88%
DEPT 651 COMMUNICATION DIRECTOR						
Active	E 01-651-011-300 SALARIES	\$98,973.00	\$84,539.40	\$8,453.94	\$14,433.60	85.42%
Active	E 01-651-011-350 FRINGE BENEFITS	\$34,158.00	\$23,879.96	\$2,386.26	\$10,278.04	69.91%
Active	E 01-651-011-400 TRAVEL AND PER	\$15,000.00	\$7,297.68	\$0.00	\$7,702.32	48.65%
Active	E 01-651-011-425 TELEPHONE	\$2,400.00	\$2,347.33	\$103.32	\$52.67	97.81%
Active	E 01-651-011-475 SUPPLIES	\$2,500.00	\$1,170.00	\$99.10	\$1,330.00	46.80%
Active	E 01-651-011-525 RENTAL/LEASE	\$10,016.00	\$7,647.03	\$849.67	\$2,368.97	76.35%
Active	E 01-651-011-532 ADVERTISING	\$15,000.00	\$12,549.02	\$0.00	\$2,450.98	83.66%
SUBDEPT 011 PUBLIC INFORMATION		\$178,047.00	\$139,430.42	\$11,892.29	\$38,464.60	78.31%
Total DEPT 651 COMMUNICATION DIRECTOR		\$178,047.00	\$139,430.42	\$11,892.29	\$38,464.60	78.31%
DEPT 700 PUBLIC WORKS DEPARTMENT						
Active	E 01-700-000-300 SALARIES	\$64,633.00	\$45,673.54	\$5,416.66	\$18,959.46	70.67%
Active	E 01-700-000-350 FRINGE BENEFITS	\$31,024.00	\$16,360.73	\$2,125.44	\$14,663.27	52.74%
Active	E 01-700-000-400 TRAVEL AND PER	\$15,000.00	\$13,583.00	\$3,680.00	\$1,417.00	90.55%
Active	E 01-700-000-425 TELEPHONE	\$1,000.00	\$888.37	\$68.07	\$111.63	88.84%
Active	E 01-700-000-475 SUPPLIES	\$5,000.00	\$3,852.17	\$57.40	\$1,147.83	77.04%
Active	E 01-700-000-526 UTILITIES	\$2,000.00	\$243.89	\$36.13	\$1,756.11	12.19%
SUBDEPT 000		\$118,657.00	\$80,601.70	\$11,383.70	\$37,241.42	67.93%
Total DEPT 700 PUBLIC WORKS DEPARTMENT		\$118,657.00	\$80,601.70	\$11,383.70	\$37,241.42	67.93%

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		17-18 YTD Budget	17-18 YTD Amt	APRIL MTD Amt	17-18 YTD Balance	% of YTD Budget
DEPT 844 KCAP						
Active	E 01-844-000-300 SALARIES	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 01-844-000-350 FRINGE BENEFITS	\$20,000.00	\$18,061.78	\$0.00	\$1,938.22	90.31%
Active	E 01-844-000-400 TRAVEL AND PER	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active	E 01-844-000-475 SUPPLIES	\$1,000.00	\$3,263.61	\$187.87	-\$2,263.61	326.36%
Active	E 01-844-000-603 MAINTENANCE	\$100,000.00	\$79,741.86	\$0.00	\$20,258.14	79.74%
	SUBDEPT 000	\$127,500.00	\$101,067.25	\$187.87	\$26,432.75	79.27%
	Total DEPT 844 KCAP	\$127,500.00	\$101,067.25	\$187.87	\$26,432.75	79.27%
DEPT 850 EDUCATION						
Active	E 01-850-000-700 LOCAL SCHOOL C	\$800,000.00	\$600,000.00	\$200,000.00	\$200,000.00	75.00%
Active	E 01-850-000-701 SCHOOL SCHOLA	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	E 01-850-000-756 STUDENT TRAVEL	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
	SUBDEPT 000	\$845,000.00	\$600,000.00	\$200,000.00	\$245,000.00	71.01%
	Total DEPT 850 EDUCATION	\$845,000.00	\$600,000.00	\$200,000.00	\$245,000.00	71.01%
DEPT 900 OTHER						
Active	E 01-900-000-500 EQUIPMENT	\$35,000.00	\$21,663.36	\$2,241.94	\$13,336.64	61.90%
Active	E 01-900-000-515 AEB VEHICLES	\$40,000.00	\$39,990.00	\$38,035.00	\$10.00	99.98%
Active	E 01-900-000-526 UTILITIES	\$25,000.00	\$23,233.92	\$7,966.03	\$1,766.08	92.94%
Active	E 01-900-000-527 Aleutia Crab	\$58,522.00	\$49,949.20	\$0.00	\$8,572.80	85.35%
Active	E 01-900-000-551 LEGAL	\$100,000.00	\$213,203.45	\$76,982.10	-\$113,203.45	213.20%
Active	E 01-900-000-552 INSURANCE	\$160,000.00	\$155,148.61	\$0.00	\$4,851.39	96.97%
Active	E 01-900-000-600 REPAIRS	\$5,000.00	\$4,947.55	\$0.00	\$52.45	98.95%
Active	E 01-900-000-727 BANK FEES	\$12,000.00	\$24,936.05	\$4,280.78	-\$12,936.05	207.80%
Active	E 01-900-000-752 CONTRIBUTION T	\$150,000.00	\$112,500.00	\$37,500.00	\$37,500.00	75.00%
Active	E 01-900-000-753 MISC EXPENSE	\$96,000.00	\$147,585.28	\$12,941.00	-\$51,585.28	153.73%
Active	E 01-900-000-757 DONATIONS	\$23,500.00	\$20,300.00	\$0.00	\$3,200.00	86.38%
Active	E 01-900-000-760 REVENUE SHARIN	\$12,900.00	\$15,789.00	\$0.00	-\$2,889.00	122.40%
Active	E 01-900-000-943 WEB SERVICE	\$30,000.00	\$19,046.29	\$2,048.97	\$10,953.71	63.49%
	SUBDEPT 000	\$747,922.00	\$848,292.71	\$181,995.82	-\$103,973.81	113.42%
	Total DEPT 900 OTHER	\$747,922.00	\$848,292.71	\$181,995.82	-\$103,973.81	113.42%
	Total Fund 01 GENERAL FUND	\$3,657,367.00	\$3,122,364.47	\$530,229.83	\$490,577.29	85.37%

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		17-18 YTD Budget	17-18 YTD Amt	APRIL MTD Amt	17-18 YTD Balance	% of YTD Budget
Fund 20 GRANT PROGRAMS						
Active	R 20-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-207 AEB Grant Revenue	\$1,168,000.00	\$0.00	\$0.00	\$1,168,000.00	0.00%
Active	R 20-209 AEB Grants	\$1,207,000.00	\$0.00	\$0.00	\$1,207,000.00	0.00%
Active	R 20-211 AEB Grant FY18	\$2,954,000.00	\$0.00	\$0.00	\$2,954,000.00	0.00%
Active	R 20-287 KCAP/09-DC-359	\$1,587,088.50	\$21,392.13	\$0.00	\$1,565,696.37	1.35%
Active	R 20-426 DCCED/Akutan Harbor Float	\$150,602.91	\$0.00	\$0.00	\$150,602.91	0.00%
Active	R 20-499 Cold Bay Airport-Apron&Taxi	\$249,449.26	\$118,932.15	\$18,914.89	\$130,517.11	47.68%
Active	R 20-503 CDBG-Nelson Lagoon Erosi	\$592,832.88	\$100,636.04	\$0.00	\$492,196.84	16.98%
Total Fund 20 GRANT PROGRAMS		\$7,908,973.55	\$240,960.32	\$18,914.89	\$7,668,013.23	3.05%

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	17-18 YTD Budget	17-18 YTD Amt	APRIL MTD Amt	17-18 YTD Balance	% of YTD Budget
Fund 20 GRANT PROGRAMS					
DEPT 426 DCCED/Akutan Harbor Floats					
Active E 20-426-000-850 CAPITAL CONSTR	\$150,602.91	\$0.00	\$0.00	\$150,602.91	0.00%
SUBDEPT 000	\$150,602.91	\$0.00	\$0.00	\$150,602.91	0.00%
Total DEPT 426 DCCED/Akutan Harbor Floats	\$150,602.91	\$0.00	\$0.00	\$150,602.91	0.00%
DEPT 427 Akutan Harbor Contribution					
Active E 20-427-000-850 CAPITAL CONSTR	\$259,743.66	\$0.00	\$0.00	\$259,743.66	0.00%
SUBDEPT 000	\$259,743.66	\$0.00	\$0.00	\$259,743.66	0.00%
Active E 20-427-209-850 CAPITAL CONSTR	\$53,088.00	\$6,089.01	\$0.00	\$46,998.99	11.47%
SUBDEPT 209 AEB Grant	\$53,088.00	\$6,089.01	\$0.00	\$46,998.99	11.47%
Total DEPT 427 Akutan Harbor Contribution	\$312,831.66	\$6,089.01	\$0.00	\$306,742.65	1.95%
DEPT 499 Cold Bay Airport-Apron&Taxiway					
Active E 20-499-049-850 CAPITAL CONSTR	\$149,432.00	\$18,914.89	\$0.00	\$130,517.11	12.66%
SUBDEPT 049 DCCED-13-DC-501	\$149,432.00	\$18,914.89	\$0.00	\$130,517.11	12.66%
Total DEPT 499 Cold Bay Airport-Apron&Taxiway	\$149,432.00	\$18,914.89	\$0.00	\$130,517.11	12.66%
DEPT 504 Nelson Lagoon Erosion					
Active E 20-504-208-300 SALARIES	\$376,389.99	\$28,728.86	\$0.00	\$347,661.13	7.63%
Active E 20-504-208-350 FRINGE BENEFITS	\$0.00	\$1,516.66	\$0.00	-\$1,516.66	0.00%
Active E 20-504-208-380 CONTRACT LABO	\$24,232.98	\$13,412.78	\$0.00	\$10,820.20	55.35%
Active E 20-504-208-400 TRAVEL AND PER	\$20,920.00	\$10,020.00	\$0.00	\$10,900.00	47.90%
Active E 20-504-208-475 SUPPLIES	\$7,754.49	\$340.13	\$0.00	\$7,414.36	4.39%
Active E 20-504-208-500 EQUIPMENT	\$165,535.63	\$46,497.61	\$0.00	\$119,038.02	28.09%
SUBDEPT 208 CDBG /Nelson Lagoon Erosion	\$594,833.09	\$100,516.04	\$0.00	\$494,317.05	16.90%
Active E 20-504-209-850 CAPITAL CONSTR	\$35,196.58	\$120.00	\$0.00	\$35,076.58	0.34%
SUBDEPT 209 AEB Grant	\$35,196.58	\$120.00	\$0.00	\$35,076.58	0.34%
Total DEPT 504 Nelson Lagoon Erosion	\$630,029.67	\$100,636.04	\$0.00	\$529,393.63	15.97%
DEPT 513 COLD BAY APRON PROJECT					
Active E 20-513-000-850 CAPITAL CONSTR	\$225,000.00	\$225,000.00	\$0.00	\$0.00	100.00%
SUBDEPT 000	\$225,000.00	\$225,000.00	\$0.00	\$0.00	100.00%
Total DEPT 513 COLD BAY APRON PROJECT	\$225,000.00	\$225,000.00	\$0.00	\$0.00	100.00%
DEPT 516 Cold Bay Preschool					
Active E 20-516-209-475 SUPPLIES	\$13,500.00	\$0.00	\$0.00	\$13,500.00	0.00%
SUBDEPT 209 AEB Grant	\$13,500.00	\$0.00	\$0.00	\$13,500.00	0.00%
Total DEPT 516 Cold Bay Preschool	\$13,500.00	\$0.00	\$0.00	\$13,500.00	0.00%
DEPT 520 Cold Bay Clinic					
Active E 20-520-000-850 CAPITAL CONSTR	\$481,139.00	\$0.00	\$0.00	\$481,139.00	0.00%
SUBDEPT 000	\$481,139.00	\$0.00	\$0.00	\$481,139.00	0.00%
Active E 20-520-209-850 CAPITAL CONSTR	\$2,137,000.00	\$0.00	\$0.00	\$2,137,000.00	0.00%
SUBDEPT 209 AEB Grant	\$2,137,000.00	\$0.00	\$0.00	\$2,137,000.00	0.00%
Total DEPT 520 Cold Bay Clinic	\$2,618,139.00	\$0.00	\$0.00	\$2,618,139.00	0.00%
DEPT 802 CAPITAL - COLD BAY					
Active E 20-802-000-850 CAPITAL CONSTR	\$60,000.00	\$0.00	\$0.00	\$60,000.00	0.00%
SUBDEPT 000	\$60,000.00	\$0.00	\$0.00	\$60,000.00	0.00%
Total DEPT 802 CAPITAL - COLD BAY	\$60,000.00	\$0.00	\$0.00	\$60,000.00	0.00%
DEPT 813 Akutan Airport/CIP Trident					
Active E 20-813-000-850 CAPITAL CONSTR	\$313,738.96	\$0.00	\$0.00	\$313,738.96	0.00%
SUBDEPT 000	\$313,738.96	\$0.00	\$0.00	\$313,738.96	0.00%
Total DEPT 813 Akutan Airport/CIP Trident	\$313,738.96	\$0.00	\$0.00	\$313,738.96	0.00%
DEPT 814 False Pass Harbor House					

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	17-18 YTD Budget	17-18 YTD Amt	APRIL MTD Amt	17-18 YTD Balance	% of YTD Budget
Active E 20-814-209-850 CAPITAL CONSTR	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
SUBDEPT 209 AEB Grant	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Total DEPT 814 False Pass Harbor House	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
DEPT 831 SAND POINT HARBOR					
Active E 20-831-209-850 CAPITAL CONSTR	\$205,226.00	\$205,226.00	\$0.00	\$0.00	100.00%
SUBDEPT 209 AEB Grant	\$205,226.00	\$205,226.00	\$0.00	\$0.00	100.00%
Total DEPT 831 SAND POINT HARBOR	\$205,226.00	\$205,226.00	\$0.00	\$0.00	100.00%
DEPT 862 NELSON LAGOON DOCK					
Active E 20-862-209-600 REPAIRS	\$915,246.00	\$0.00	\$0.00	\$915,246.00	0.00%
SUBDEPT 209 AEB Grant	\$915,246.00	\$0.00	\$0.00	\$915,246.00	0.00%
Total DEPT 862 NELSON LAGOON DOCK	\$915,246.00	\$0.00	\$0.00	\$915,246.00	0.00%
DEPT 864 SAND POINT AIRPORT BUILDING					
Active E 20-864-209-600 REPAIRS	\$100,000.00	\$100,000.00	\$0.00	\$0.00	100.00%
SUBDEPT 209 AEB Grant	\$100,000.00	\$100,000.00	\$0.00	\$0.00	100.00%
Total DEPT 864 SAND POINT AIRPORT BUILDING	\$100,000.00	\$100,000.00	\$0.00	\$0.00	100.00%
DEPT 866 AEB PROJECTS					
Active E 20-866-209-506 SURVEYING	\$117,161.48	\$525.00	\$0.00	\$116,636.48	0.45%
Active E 20-866-209-888 PROJECT CONTIN	\$169,474.00	\$32,610.32	\$31,900.81	\$136,863.68	19.24%
SUBDEPT 209 AEB Grant	\$286,635.48	\$33,135.32	\$31,900.81	\$253,500.16	11.56%
Total DEPT 866 AEB PROJECTS	\$286,635.48	\$33,135.32	\$31,900.81	\$253,500.16	11.56%
DEPT 867 KCC Alternative Road					
Active E 20-867-000-300 SALARIES	\$0.00	\$2,175.00	\$0.00	-\$2,175.00	0.00%
Active E 20-867-000-350 FRINGE BENEFITS	\$0.00	\$736.01	\$0.00	-\$736.01	0.00%
Active E 20-867-000-380 CONTRACT LABO	\$535,463.88	\$388,446.63	\$0.00	\$147,017.25	72.54%
Active E 20-867-000-381 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-475 SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	\$535,463.88	\$391,357.64	\$0.00	\$144,106.24	73.09%
Active E 20-867-168-300 SALARIES	\$6,775.00	\$1,125.00	\$0.00	\$5,650.00	16.61%
Active E 20-867-168-350 FRINGE BENEFITS	\$0.00	\$97.32	\$0.00	-\$97.32	0.00%
Active E 20-867-168-381 ENGINEERING	\$857,950.00	\$0.00	\$0.00	\$857,950.00	0.00%
Active E 20-867-168-400 TRAVEL AND PER	\$5,926.49	\$0.00	\$0.00	\$5,926.49	0.00%
Active E 20-867-168-850 CAPITAL CONSTR	\$719,657.42	\$59,501.75	\$38,843.00	\$660,155.67	8.27%
SUBDEPT 168 KCAP/09-DC-359	\$1,590,308.91	\$60,724.07	\$38,843.00	\$1,529,584.84	3.82%
Active E 20-867-209-850 CAPITAL CONSTR	\$8,867.78	\$0.00	\$0.00	\$8,867.78	0.00%
SUBDEPT 209 AEB Grant	\$8,867.78	\$0.00	\$0.00	\$8,867.78	0.00%
Total DEPT 867 KCC Alternative Road	\$2,134,640.57	\$452,081.71	\$38,843.00	\$1,682,558.86	21.18%
DEPT 900 OTHER					
Active E 20-900-000-753 MISC EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-900-000-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total DEPT 900 OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fund 20 GRANT PROGRAMS	\$8,215,022.25	\$1,141,082.97	\$70,743.81	\$7,073,939.28	13.89%

ALEUTIANS EAST BOROUGH
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Current Period: APRIL 17-18

		17-18 YTD Budget	17-18 YTD Amt	APRIL MTD Amt	17-18 YTD Balance	% of YTD Budget
Fund 22 OPERATIONS						
Active	R 22-203 OTHER REVENUE	\$0.00	\$375,000.00	\$0.00	-\$375,000.00	0.00%
Active	R 22-221 COLD BAY TERMINAL LEA	\$139,620.00	\$107,922.20	\$6,792.22	\$31,697.80	77.30%
Active	R 22-222 COLD BAY TERMINAL OTH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 22-301 HELICOPTER/TICKETS	\$300,000.00	\$251,532.39	\$4,300.58	\$48,467.61	83.84%
Active	R 22-302 HELICOPTER/FREIGHT	\$95,000.00	\$56,435.16	\$6,257.04	\$38,564.84	59.41%
	Total Fund 22 OPERATIONS	\$534,620.00	\$790,889.75	\$17,349.84	-\$256,269.75	147.93%

ALEUTIANS EAST BOROUGH
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Current Period: APRIL 17-18

		17-18 YTD Budget	17-18 YTD Amt	APRIL MTD Amt	17-18 YTD Balance	% of YTD Budget
Fund 22 OPERATIONS						
DEPT 802 CAPITAL - COLD BAY						
Active	E 22-802-200-300 SALARIES	\$27,958.00	\$23,298.40	\$2,329.84	\$4,659.60	83.33%
Active	E 22-802-200-350 FRINGE BENEFITS	\$3,617.00	\$2,015.20	\$201.52	\$1,601.80	55.71%
Active	E 22-802-200-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-802-200-425 TELEPHONE	\$4,500.00	\$3,477.19	\$354.95	\$1,022.81	77.27%
Active	E 22-802-200-475 SUPPLIES	\$7,500.00	\$8,892.27	\$4,800.00	-\$1,392.27	118.56%
Active	E 22-802-200-526 UTILITIES	\$24,000.00	\$4,763.68	(\$97.45)	\$19,236.32	19.85%
Active	E 22-802-200-576 GAS	\$1,500.00	\$735.71	\$621.47	\$764.29	49.05%
Active	E 22-802-200-577 FUEL	\$15,000.00	\$11,757.32	\$0.00	\$3,242.68	78.38%
	SUBDEPT 200 COLD BAY TERMINAL	\$84,075.00	\$54,939.77	\$8,210.33	\$28,780.28	65.35%
	Total DEPT 802 CAPITAL - COLD BAY	\$84,075.00	\$54,939.77	\$8,210.33	\$28,780.28	65.35%
DEPT 845 HELICOPTER OPERATIONS						
Active	E 22-845-300-300 SALARIES	\$130,520.00	\$95,302.56	\$8,585.29	\$35,217.44	73.02%
Active	E 22-845-300-350 FRINGE BENEFITS	\$32,140.00	\$24,270.99	\$1,481.49	\$7,869.01	75.52%
Active	E 22-845-300-380 CONTRACT LABO	\$1,453,000.00	\$962,946.16	\$104,600.11	\$490,053.84	66.27%
Active	E 22-845-300-400 TRAVEL AND PER	\$5,000.00	\$4,581.72	\$0.00	\$418.28	91.63%
Active	E 22-845-300-425 TELEPHONE	\$2,140.00	\$2,569.46	\$138.79	-\$429.46	120.07%
Active	E 22-845-300-475 SUPPLIES	\$60,000.00	\$72,781.98	\$3,655.27	-\$12,781.98	121.30%
Active	E 22-845-300-525 RENTAL/LEASE	\$24,000.00	\$20,581.20	\$2,043.00	\$3,418.80	85.76%
Active	E 22-845-300-526 UTILITIES	\$8,000.00	\$1,050.00	\$300.00	\$6,950.00	13.13%
Active	E 22-845-300-552 INSURANCE	\$18,200.00	\$14,246.00	\$0.00	\$3,954.00	78.27%
Active	E 22-845-300-576 GAS	\$12,000.00	\$8,473.69	\$1,246.08	\$3,526.31	70.61%
Active	E 22-845-300-577 FUEL	\$150,000.00	\$91,410.11	\$12,515.55	\$58,589.89	60.94%
	SUBDEPT 300 HELICOPTER OPERATIONS	\$1,895,000.00	\$1,298,213.87	\$134,565.58	\$488,767.61	68.51%
	Total DEPT 845 HELICOPTER OPERATIONS	\$1,895,000.00	\$1,298,213.87	\$134,565.58	\$488,767.61	68.51%
DEPT 900 OTHER						
Active	E 22-900-000-660 Loss On Impairmen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 000 NO DESCR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total DEPT 900 OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Fund 22 OPERATIONS	\$1,979,075.00	\$1,353,153.64	\$142,775.91	\$517,547.89	68.37%

ALEUTIANS EAST BOROUGH

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Current Period: APRIL 17-18

		17-18 YTD Budget	17-18 YTD Amt	APRIL MTD Amt	17-18 YTD Balance	% of YTD Budget
Fund 24 BOND CONSTRUCTION						
Active	R 24-201 INTEREST REVENUE	\$0.00	\$46,896.34	\$24,675.38	-\$46,896.34	0.00%
Active	R 24-203 OTHER REVENUE	\$0.00	\$66,658.77	\$0.00	-\$66,658.77	0.00%
Active	R 24-227 COE-HARBOR PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-259 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-270 STATE REVENUE OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-277 STATE BOND REBATE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Fund 24 BOND CONSTRUCTION	\$0.00	\$113,555.11	\$24,675.38	-\$113,555.11	0.00%

ALEUTIANS EAST BOROUGH

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Current Period: APRIL 17-18

	17-18 YTD Budget	17-18 YTD Amt	APRIL MTD Amt	17-18 YTD Balance	% of YTD Budget
Fund 24 BOND CONSTRUCTION					
DEPT 809 Akutan Airport/Grant					
Active E 24-809-000-850 CAPITAL CONSTR	\$525,177.42	\$0.00	\$0.00	\$525,177.42	0.00%
SUBDEPT 000	\$525,177.42	\$0.00	\$0.00	\$525,177.42	0.00%
Total DEPT 809 Akutan Airport/Grant	\$525,177.42	\$0.00	\$0.00	\$525,177.42	0.00%
DEPT 833 FALSE PASS HARBOR					
Active E 24-833-000-850 CAPITAL CONSTR	\$339,073.39	\$2,397.50	\$0.00	\$336,675.89	0.71%
SUBDEPT 000	\$339,073.39	\$2,397.50	\$0.00	\$336,675.89	0.71%
Total DEPT 833 FALSE PASS HARBOR	\$339,073.39	\$2,397.50	\$0.00	\$336,675.89	0.71%
DEPT 839 AKUTAN HARBOR					
Active E 24-839-000-850 CAPITAL CONSTR	\$2,658.99	\$2,658.99	\$0.00	\$0.00	100.00%
SUBDEPT 000	\$2,658.99	\$2,658.99	\$0.00	\$0.00	100.00%
Total DEPT 839 AKUTAN HARBOR	\$2,658.99	\$2,658.99	\$0.00	\$0.00	100.00%
DEPT 900 OTHER					
Active E 24-900-000-380 CONTRACT LABO	\$0.00	\$38,480.37	\$3,878.29	-\$38,480.37	0.00%
Active E 24-900-000-725 BOND INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 24-900-000-745 Bond Sale Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 24-900-000-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	\$0.00	\$38,480.37	\$3,878.29	-\$38,480.37	0.00%
Total DEPT 900 OTHER	\$0.00	\$38,480.37	\$3,878.29	-\$38,480.37	0.00%
Total Fund 24 BOND CONSTRUCTION	\$866,909.80	\$43,536.86	\$3,878.29	\$823,372.94	5.02%

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Current Period: APRIL 17-18

		17-18	17-18	APRIL	17-18	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 30 BOND FUND						
Active	R 30-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 30-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 30-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 30-259 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fund 30 BOND FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Current Period: APRIL 17-18

		17-18	17-18	APRIL	17-18	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 30 BOND FUND						
DEPT 900 OTHER						
Active	E 30-900-000-725 BOND INTEREST	\$0.00	\$688,178.20	\$0.00	-\$688,178.20	0.00%
Active	E 30-900-000-726 BOND PRINCIPAL	\$0.00	\$1,375,000.00	\$0.00	-\$1,375,000.00	0.00%
Active	E 30-900-000-745 Bond Sale Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 30-900-000-790 Payment to Escrow	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000		\$0.00	\$2,063,178.20	\$0.00	-\$2,063,178.20	0.00%
	Total DEPT 900 OTHER	\$0.00	\$2,063,178.20	\$0.00	-\$2,063,178.20	0.00%
	Total Fund 30 BOND FUND	\$0.00	\$2,063,178.20	\$0.00	-\$2,063,178.20	0.00%

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Current Period: APRIL 17-18

		17-18 YTD Budget	17-18 YTD Amt	APRIL MTD Amt	17-18 YTD Balance	% of YTD Budget
Fund 40 PERMANENT FUND						
Active	R 40-201 INTEREST REVENUE	\$0.00	\$2,340,334.69	(\$718,957.67)	-\$2,340,334.69	0.00%
Active	R 40-203 OTHER REVENUE	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	R 40-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 40-230 LAND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Fund 40 PERMANENT FUND	\$35,000.00	\$2,340,334.69	-\$718,957.67	-\$2,305,334.69	6686.67%

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Current Period: APRIL 17-18

	17-18 YTD Budget	17-18 YTD Amt	APRIL MTD Amt	17-18 YTD Balance	% of YTD Budget
Fund 40 PERMANENT FUND					
DEPT 900 OTHER					
Active E 40-900-000-380 CONTRACT LABO	\$0.00	\$38,480.40	\$3,878.30	-\$38,480.40	0.00%
Active E 40-900-000-751 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	\$0.00	\$38,480.40	\$3,878.30	-\$38,480.40	0.00%
Total DEPT 900 OTHER	\$0.00	\$38,480.40	\$3,878.30	-\$38,480.40	0.00%
Total Fund 40 PERMANENT FUND	\$0.00	\$38,480.40	\$3,878.30	-\$38,480.40	0.00%

ALEUTIANS EAST BOROUGH

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Current Period: APRIL 17-18

		17-18 YTD Budget	17-18 YTD Amt	APRIL MTD Amt	17-18 YTD Balance	% of YTD Budget
Fund 41 MAINTENANCE RESERVE FUND						
Active	R 41-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-207 AEB Grant Revenue	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
Active	R 41-230 LAND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-276 AEB SCHOOL	\$1,457,388.89	\$0.00	\$0.00	\$1,457,388.89	0.00%
Total Fund 41 MAINTENANCE RESERVE FUND		\$1,657,388.89	\$0.00	\$0.00	\$1,657,388.89	0.00%

ALEUTIANS EAST BOROUGH
***Expenditure Guideline©**

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Current Period: APRIL 17-18

	17-18 YTD Budget	17-18 YTD Amt	APRIL MTD Amt	17-18 YTD Balance	% of YTD Budget
Fund 41 MAINTENANCE RESERVE FUND					
DEPT 800 CAPITAL - SCHOOL					
Active E 41-800-857-888 PROJECT CONTIN	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
SUBDEPT 857 FALSE PASS SCHOOL	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
Active E 41-800-865-888 PROJECT CONTIN	\$48,680.00	\$37,576.00	\$0.00	\$11,104.00	77.19%
SUBDEPT 865 Akutan School	\$48,680.00	\$37,576.00	\$0.00	\$11,104.00	77.19%
Active E 41-800-866-888 PROJECT CONTIN	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
SUBDEPT 866 NELSON LAGOON SCHOOL	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
Active E 41-800-867-888 PROJECT CONTIN	\$122,285.00	\$125,071.68	\$0.00	-\$2,786.68	102.28%
SUBDEPT 867 Sand Point School	\$122,285.00	\$125,071.68	\$0.00	-\$2,786.68	102.28%
Active E 41-800-868-888 PROJECT CONTIN	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
SUBDEPT 868 King Cove School	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
Active E 41-800-869-888 PROJECT CONTIN	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
SUBDEPT 869 COLD BAY SCHOOL	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
Total DEPT 800 CAPITAL - SCHOOL	\$370,965.00	\$162,647.68	\$0.00	\$208,317.32	43.84%
DEPT 900 OTHER					
Active E 41-900-000-603 MAINTENANCE	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Active E 41-900-000-753 MISC EXPENSE	\$0.00	\$16,071.97	\$1,267.36	-\$16,071.97	0.00%
Active E 41-900-000-880 LAND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000 NO DESCR	\$100,000.00	\$16,071.97	\$1,267.36	\$83,928.03	16.07%
Total DEPT 900 OTHER	\$100,000.00	\$16,071.97	\$1,267.36	\$83,928.03	16.07%
Total Fund 41 MAINTENANCE RESERVE FUND	\$470,965.00	\$178,719.65	\$1,267.36	\$292,245.35	37.95%

INVESTMENT REPORT

ALEUTIANS EAST BOROUGH

Account Statement - Period Ending March 31, 2018

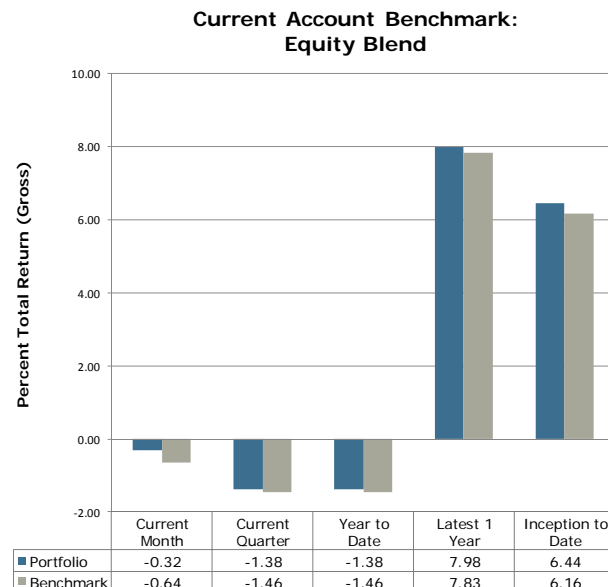


ACCOUNT ACTIVITY

Portfolio Value on 02-28-18	45,872,277
Contributions	0
Withdrawals	-1,058
Change in Market Value	-288,318
Interest	31,209
Dividends	110,144

Portfolio Value on 03-31-18 45,724,254

INVESTMENT PERFORMANCE

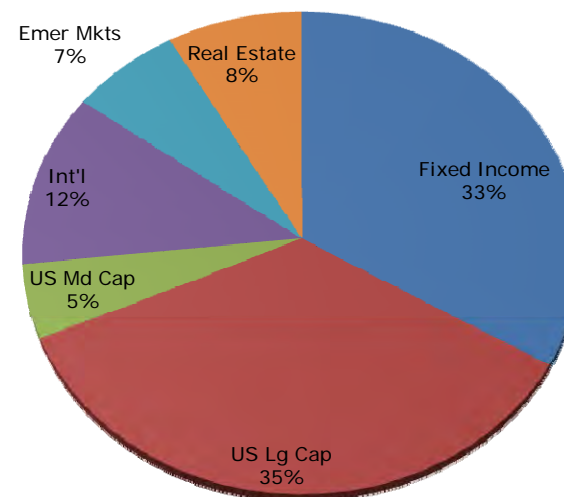


Performance is Annualized for Periods Greater than One Year

MANAGEMENT TEAM

Client Relationship Manager:	Amber Frizzell, AIF® Amber@apcm.net
Your Portfolio Manager:	Jason Roth
Contact Phone Number:	907/272 -7575

PORTFOLIO COMPOSITION



Clients are encouraged to compare this report with the official statement from their custodian.

Alaska Permanent Capital Management Co.
PORTFOLIO SUMMARY AND TARGET
ALEUTIANS EAST BOROUGH
March 31, 2018

Asset Class & Target	Market Value	% Assets	Range
FIXED INCOME (34%)			
US Fixed Income (34.0%)	15,193,378	33.2	25% to 60%
Cash (0.0%)	141,183	0.3	na
Subtotal:	15,334,561	33.5	
EQUITY (66%)			
US Large Cap (36.0%)	15,910,111	34.8	30% to 50%
US Mid Cap (5.0%)	2,288,354	5.0	0% to 10%
Developed International Equity (10.0%)	5,309,928	11.6	5% to 15%
Emerging Markets (5.0%)	3,090,820	6.8	0% to 10%
Real Estate (10.0%)	3,790,481	8.3	5% to 15%
Subtotal:	30,389,694	66.5	
TOTAL PORTFOLIO	45,724,254	100	

AEB/AKUTAN HARBOR - 2006 A

Account Statement - Period Ending March 31, 2018



ACCOUNT ACTIVITY

Portfolio Value on 02-28-18 1,528,352

Contributions	0
Withdrawals	-94
Change in Market Value	836
Interest	1,272
Dividends	0

Portfolio Value on 03-31-18 1,530,366

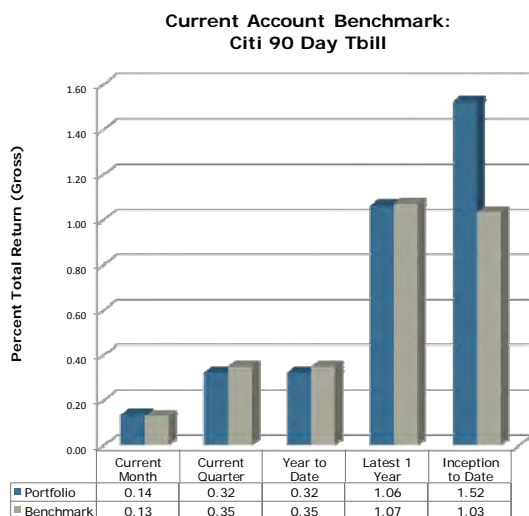
MANAGEMENT TEAM

Client Relationship Manager: Amber Frizzell, AIF®
Amber@apcm.net

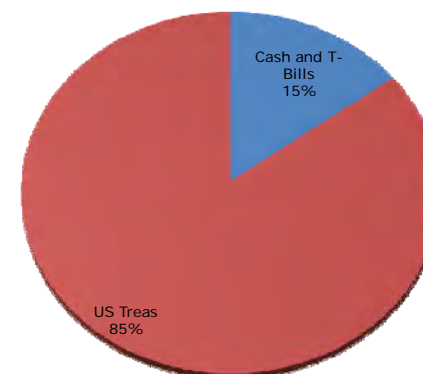
Your Portfolio Manager: Jason Roth

Contact Phone Number: 907/272 -7575

PORTFOLIO COMPOSITION



Performance is Annualized for Periods Greater than One Year



Fixed Income Portfolio Statistics

Average Quality: AAA Yield to Maturity: 1.47% Average Maturity: 0.13 Yrs

Clients are encouraged to compare this report with the official statement from their custodian.

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
AEB/AKUTAN HARBOR - 2006 A
March 31, 2018

<u>Quantity</u>	<u>Security</u>	<u>Average Cost</u>	<u>Total Average Cost</u>	<u>Price</u>	<u>Market Value</u>	<u>Pct. Assets</u>	<u>Annual Income</u>	<u>Accrued Interest</u>	<u>Yield to Maturity</u>
CASH AND EQUIVALENTS									
	CASH RECEIVABLE		200,875		200,875	13.13			
	FEDERATED GOVERNMENT OBLIGATIONS INSTITUTI		26,952		26,952	1.76			
			<u>227,827</u>		<u>227,827</u>	<u>14.89</u>			
U.S. TREASURY									
450,000	US TREASURY NOTES 0.750% Due 04-15-18	99.77	448,984	99.97	449,865	29.40	3,375	1,558	1.47
650,000	US TREASURY NOTES 1.125% Due 06-15-18	99.84	648,984	99.87	649,142	42.42	7,312	2,150	1.75
200,000	US TREASURY NOTES 0.875% Due 07-15-18	99.65	199,297	99.73	199,458	13.03	1,750	367	1.80
	Accrued Interest				4,075	0.27			
			<u>1,297,266</u>		<u>1,302,540</u>	<u>85.11</u>		<u>4,075</u>	
TOTAL PORTFOLIO			1,525,092		1,530,366	100	12,437	4,075	

AEB OPERATING FUND

Account Statement - Period Ending March 31, 2018



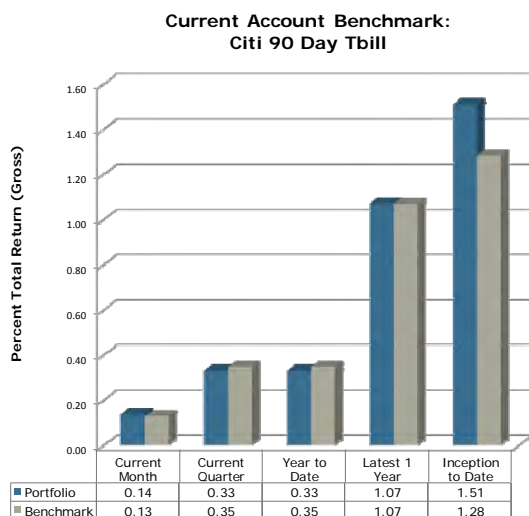
ACCOUNT ACTIVITY

Portfolio Value on 02-28-18	2,554,996
Contributions	533,489
Withdrawals	-533,635
Change in Market Value	1,456
Interest	2,123
Dividends	0
Portfolio Value on 03-31-18	2,558,429

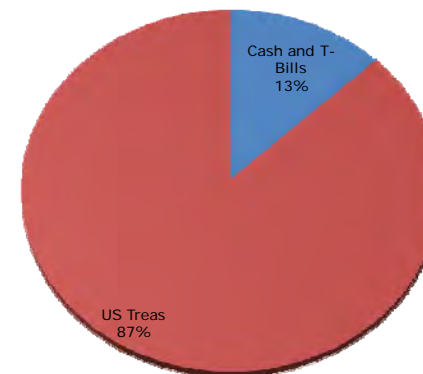
MANAGEMENT TEAM

Client Relationship Manager:	Amber Frizzell, AIF® Amber@apcm.net
Your Portfolio Manager:	Jason Roth
Contact Phone Number:	907/272 -7575

PORTFOLIO COMPOSITION



Performance is Annualized for Periods Greater than One Year



Fixed Income Portfolio Statistics

Average Quality: AAA Yield to Maturity: 1.50% Average Maturity: 0.16 Yrs

Clients are encouraged to compare this report with the official statement from their custodian.

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
AEB OPERATING FUND
March 31, 2018

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
CASH AND EQUIVALENTS									
	CASH RECEIVABLE		301,312		301,312	11.78			
	FEDERATED GOVERNMENT OBLIGATIONS INSTITUTI		29,204		29,204	1.14			
			<u>330,517</u>		<u>330,517</u>	<u>12.92</u>			
U.S. TREASURY									
525,000	US TREASURY NOTES 0.750% Due 04-15-18	99.78	523,870	99.97	524,842	20.51	3,937	1,817	1.47
300,000	US TREASURY NOTES 1.000% Due 05-15-18	99.83	299,484	99.92	299,760	11.72	3,000	1,135	1.64
625,000	US TREASURY NOTES 1.125% Due 06-15-18	99.84	624,023	99.87	624,175	24.40	7,031	2,067	1.75
575,000	US TREASURY NOTES 0.875% Due 07-15-18	99.65	572,979	99.73	573,442	22.41	5,031	1,056	1.80
200,000	US TREASURY NOTES 1.000% Due 08-15-18	99.64	199,289	99.68	199,368	7.79	2,000	249	1.84
	Accrued Interest				<u>6,324</u>	<u>0.25</u>			
			<u>2,219,646</u>		<u>2,227,912</u>	<u>87.08</u>		<u>6,324</u>	
TOTAL PORTFOLIO			2,550,162		2,558,429	100	21,000	6,324	

ALEUTIANS EAST BOROUGH SERIES E BOND

Account Statement - Period Ending March 31, 2018



ACCOUNT ACTIVITY

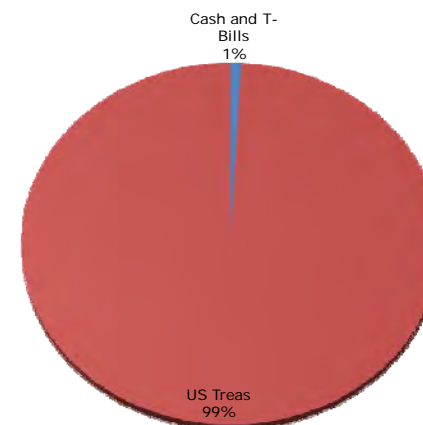
Portfolio Value on 02-28-18	2,493,013
Contributions	0
Withdrawals	0
Change in Market Value	1,480
Interest	2,121
Dividends	0

Portfolio Value on 03-31-18 2,496,613

MANAGEMENT TEAM

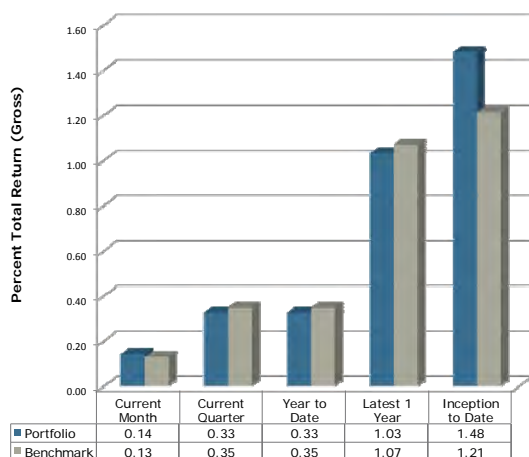
Client Relationship Manager:	Amber Frizzell, AIF® Amber@apcm.net
Your Portfolio Manager:	Jason Roth
Contact Phone Number:	907/272 -7575

PORTFOLIO COMPOSITION



INVESTMENT PERFORMANCE

Current Account Benchmark:
Citi 90 Day Tbill



Performance is Annualized for Periods Greater than One Year

Fixed Income Portfolio Statistics

Average Quality: AAA Yield to Maturity: 1.73% Average Maturity: 0.26 Yrs

Clients are encouraged to compare this report with the official statement from their custodian.

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
ALEUTIANS EAST BOROUGH SERIES E BOND
March 31, 2018

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
CASH AND EQUIVALENTS									
	FEDERATED GOVERNMENT OBLIGATIONS INSTITUTI		20,898		20,898	0.84			
U.S. TREASURY									
150,000	US TREASURY NOTES 0.750% Due 04-15-18	99.53	149,297	99.97	149,955	6.01	1,125	519	1.47
525,000	US TREASURY NOTES 1.000% Due 05-15-18	99.87	524,303	99.92	524,580	21.01	5,250	1,987	1.64
400,000	US TREASURY NOTES 1.125% Due 06-15-18	99.84	399,375	99.87	399,472	16.00	4,500	1,323	1.75
500,000	US TREASURY NOTES 0.875% Due 07-15-18	99.64	498,203	99.73	498,645	19.97	4,375	919	1.80
600,000	US TREASURY NOTES 1.000% Due 08-15-18	99.78	598,680	99.68	598,104	23.96	6,000	746	1.84
100,000	US TREASURY NOTES 1.000% Due 09-15-18	100.43	100,434	99.61	99,606	3.99	1,000	46	1.87
100,000	US TREASURY NOTES 0.875% Due 10-15-18	100.05	100,047	99.41	99,410	3.98	875	404	1.98
100,000	US TREASURY NOTES 1.250% Due 11-15-18	100.77	100,770	99.53	99,527	3.99	1,250	473	2.02
	Accrued Interest				6,416	0.26			
			2,471,107		2,475,715	99.16		6,416	
TOTAL PORTFOLIO			2,492,005		2,496,613	100	24,375	6,416	

* Callable security

AEB 2010 SERIES A GO BOND/KCAP

Account Statement - Period Ending March 31, 2018



ACCOUNT ACTIVITY

Portfolio Value on 02-28-18 1,026,671

Contributions	0
Withdrawals	-73
Change in Market Value	536
Interest	920
Dividends	0

Portfolio Value on 03-31-18 1,028,054

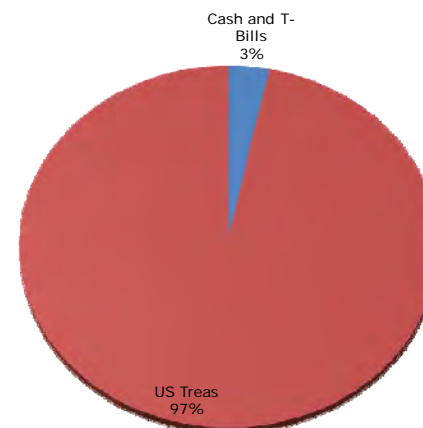
MANAGEMENT TEAM

Client Relationship Manager: Amber Frizzell, AIF®
Amber@apcm.net

Your Portfolio Manager: Jason Roth

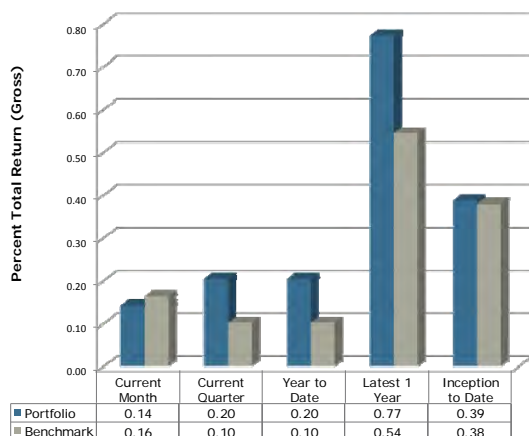
Contact Phone Number: 907/272-7575

PORTFOLIO COMPOSITION



INVESTMENT PERFORMANCE

Current Account Benchmark:
50% Bloomberg Barclays 1-3 Yr Gov/50%
90 Day Tbill



Performance is Annualized for Periods Greater than One Year

Fixed Income Portfolio Statistics

Average Quality: AAA Yield to Maturity: 1.93% Average Maturity: 0.76 Yrs

Clients are encouraged to compare this report with the official statement from their custodian.

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
AEB 2010 SERIES A GO BOND/KCAP
March 31, 2018

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
CASH AND EQUIVALENTS									
	CASH RECEIVABLE		562		562	0.05			
	FEDERATED GOVERNMENT OBLIGATIONS		33,209		33,209	3.23			
	INSTITUTI								
			<u>33,771</u>		<u>33,771</u>	<u>3.28</u>			
U.S. TREASURY									
150,000	US TREASURY NOTES 0.625% Due 04-30-18	99.57	149,361	99.92	149,887	14.58	937	394	1.53
200,000	US TREASURY NOTES 1.125% Due 06-15-18	99.84	199,687	99.87	199,736	19.43	2,250	661	1.75
75,000	US TREASURY NOTES 1.250% Due 12-15-18	99.95	74,962	99.45	74,587	7.26	937	276	2.04
100,000	US TREASURY NOTES 1.125% Due 01-15-19	99.19	99,187	99.24	99,242	9.65	1,125	236	2.09
175,000	US TREASURY NOTES 1.000% Due 03-15-19	98.92	173,113	98.94	173,141	16.84	1,750	81	2.13
200,000	US TREASURY NOTES 1.250% Due 06-30-19	99.68	199,367	98.84	197,688	19.23	2,500	628	2.19
100,000	US TREASURY NOTES 1.125% Due 03-31-20	98.77	98,770	97.72	97,719	9.51	1,125	6	2.30
	Accrued Interest				<u>2,282</u>	<u>0.22</u>			
			<u>994,448</u>		<u>994,283</u>	<u>96.72</u>		<u>2,282</u>	
TOTAL PORTFOLIO			1,028,219		1,028,054	100	10,625	2,282	

AEB 2010 SERIES B BOND/AKUTAN AIR

Account Statement - Period Ending March 31, 2018



ACCOUNT ACTIVITY

Portfolio Value on 02-28-18 2,045,247

Contributions	0
Withdrawals	-85
Change in Market Value	1,511
Interest	1,661
Dividends	0

Portfolio Value on 03-31-18 2,048,335

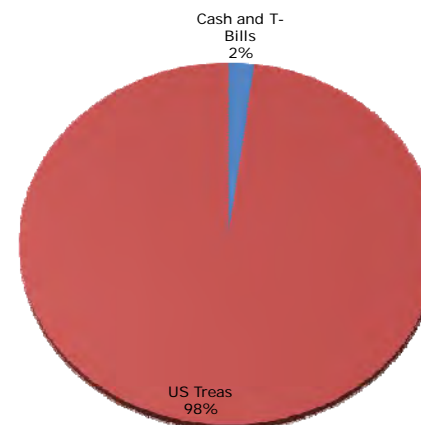
MANAGEMENT TEAM

Client Relationship Manager: Amber Frizzell, AIF®
Amber@apcm.net

Your Portfolio Manager: Jason Roth

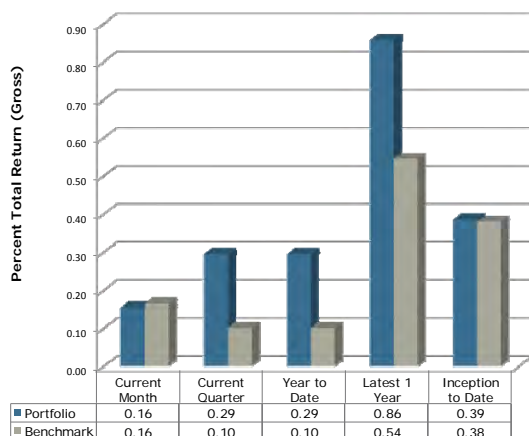
Contact Phone Number: 907/272-7575

PORTFOLIO COMPOSITION



INVESTMENT PERFORMANCE

Current Account Benchmark:
50% Bloomberg Barclays 1-3 Yr Gov/50%
90 Day Tbill



Performance is Annualized for Periods Greater than One Year

Fixed Income Portfolio Statistics

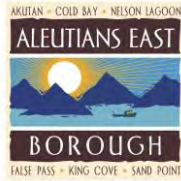
Average Quality: AAA Yield to Maturity: 1.83% Average Maturity: 0.43 Yrs

Clients are encouraged to compare this report with the official statement from their custodian.

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
AEB 2010 SERIES B BOND/AKUTAN AIR
March 31, 2018

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
CASH AND EQUIVALENTS									
	FEDERATED GOVERNMENT OBLIGATIONS INSTITUTI		42,843		42,843	2.09			
U.S. TREASURY									
300,000	US TREASURY NOTES 0.625% Due 04-30-18	99.48	298,441	99.92	299,775	14.64	1,875	787	1.53
100,000	US TREASURY NOTES 0.875% Due 05-31-18	99.84	99,836	99.86	99,864	4.88	875	295	1.68
325,000	US TREASURY NOTES 1.125% Due 06-15-18	100.03	325,109	99.87	324,571	15.85	3,656	1,075	1.75
160,000	US TREASURY NOTES 0.750% Due 07-31-18	99.47	159,150	99.64	159,432	7.78	1,200	199	1.81
100,000	US TREASURY NOTES 1.000% Due 08-15-18	100.46	100,457	99.68	99,684	4.87	1,000	124	1.84
300,000	US TREASURY NOTES 1.000% Due 09-15-18	99.83	299,480	99.61	298,818	14.59	3,000	139	1.87
100,000	US TREASURY NOTES 0.875% Due 10-15-18	100.05	100,047	99.41	99,410	4.85	875	404	1.98
100,000	US TREASURY NOTES 1.250% Due 11-15-18	100.77	100,770	99.53	99,527	4.86	1,250	473	2.02
100,000	US TREASURY NOTES 1.250% Due 12-15-18	100.25	100,250	99.45	99,449	4.86	1,250	367	2.04
100,000	US TREASURY NOTES 1.125% Due 01-15-19	99.95	99,953	99.24	99,242	4.85	1,125	236	2.09
125,000	US TREASURY NOTES 0.750% Due 02-15-19	99.05	123,809	98.83	123,535	6.03	937	117	2.10
200,000	US TREASURY NOTES 1.000% Due 03-15-19	99.46	198,922	98.94	197,876	9.66	2,000	92	2.13
	Accrued Interest				4,308	0.21			
			2,006,224		2,005,491	97.91		4,308	
TOTAL PORTFOLIO			2,049,068		2,048,335	100	19,044	4,308	

Consent Agenda



Agenda Statement

Date: April 24, 2018

To: Mayor Osterback and Assembly

From: Anne Bailey, Borough Administrator

Re: Resolution 18-35 Authorizing the Mayor to negotiate and execute a helicopter services amendment with Maritime Helicopters, Inc. to provide helicopter services between the Akutan Airport on Akun Island and the Community of Akutan

The Aleutians East Borough entered into a Co-Sponsorship Agreement between the City of Akutan, the Borough and the State of Alaska Department of Transportation and Public Facilities (ADOT&PF) for the Akutan Airport in January 2010 providing assurances to the FAA for federal construction funds and agreeing to operate the airport for at least 20 years. The Borough agreed to provide reasonable public access between the community of Akutan and the airport. The Borough tried to operate a hovercraft, which proved to be expensive and unsustainable and was replaced by a helicopter.

The Borough and Maritime Helicopters, Inc. ("Maritime") entered into a Helicopter Services Agreement dated November 22, 2013 to provide transportation between the village of Akutan on Akutan Island and the Akutan Airport located on Akun Island. The Agreement was for a one-year term with options to renew for two additional one-year terms. The Borough has exercised the two additional one-year term renewal options and extended the agreement an additional six (6) months per Amendment #3, effective February 1, 2017, ending July 31, 2017 and an additional six (6) months per Amendment #4, effective August 1, 2017, ending January 31, 2018. Another extension was done extending the agreement for an additional four (4) months, effective February 1, 2018 ending May 31, 2018, per Amendment #6. Since the current agreement is about to expire, an extension to continue helicopter operations needs to occur.

The Borough is continuing to work with USDOT to find another solution through the Air Transportation to Noneligible Places program. This program would effectively cover 50% of the helicopter operation costs. Brad Gilman, our Borough D.C. Lobbyist, is following up on the status on a regular basis. The Borough is also researching the marine connection.

Borough Administration recommends the continuation of providing subsidized helicopter services between the airport and community for an additional eight (8) months, which would extend the helicopter agreement to January 31, 2019.

RECOMMENDATION

Administration recommends approval of Resolution 18-35 authorizing the Mayor to negotiate and execute a helicopter services amendment with Maritime to provide helicopter services between the Akutan Airport on Akun Island and the community of Akutan.

HELICOPTER SERVICES AGREEMENT

Amendment #7

The Aleutians East Borough (“AEB”) and Maritime Helicopters, Inc. (“Maritime”) entered into a Helicopter Services Agreement (“Agreement”) dated November 22, 2013.

The AEB and Maritime Helicopters agreed to Amendment #1, which became effective on November 4, 2014. Amendment #1 extended the initial term from November 22, 2013 to January 31, 2015; exercised the first one-year renewal option, effective February 1, 2015 ending January 31, 2016 and changed the 1 Year Hourly Rate (in excess of 365 hrs/year) to 1 Year Hourly Rate (in excess of 415 hrs/year).

The AEB and Maritime agreed to Amendment #2, which became effective February 1, 2016. Amendment #2 exercised the second one-year renewal option, effective February 1, 2016 ending January 31, 2017.

The AEB and Maritime agreed to Amendment #3, which became effective February 1, 2017. Amendment #3 extended the term of the contract an additional 6 months, effective February 1, 2017 ending July 31, 2017 and changed the Termination of Convenience to from ninety (90) days to thirty (30) days.

The AEB and Maritime agreed to Amendment #4, which became effective on August 1, 2017. Amendment #4 extended the term of the contract an additional 6 months, effective August 1, 2017 ending January 31, 2018. The AEB and Maritime also acknowledged that the 1 Year Hourly Rate (in excess of 415 hour/year), outlined in Section 8b. in Amendment #1, was for the annual period of February 1, 2017 through January 31, 2018.

The AEB and Maritime agreed to Amendment #5, which added an Akutan Airport Operations Support Services Assistant (Ticket Agent) position to the operation.

The AEB and Maritime agreed to Amendment #6, which became effective February 1, 2018. Amendment #6 extended the term of the contract an additional 4 months, effective February 1, 2018 ending May 31, 2018.

The AEB and Maritime hereby agree to this Amendment #7 for the purpose of extending the Contract Terms, as described in Section 1. The effective date of this amendment is June 1, 2018.

The Agreement is amended as follows:

1. Section 1a. Term and Renewal. The term of this Agreement has been extended an additional eight (8) months, effective June 1, 2018 ending February 1, 2018.

All other terms and conditions of the grant agreement remain in full force and effect.

MARITIME HELICOPTERS, INC.

By: _____
(Signature)

Name: Robert Fell
(Printed)

Title: Director of Operations

Date Signed: _____

ALEUTIANS EAST BOROUGH

By: _____
(Signature)

Name: Anne Bailey
(Printed)

Title: Borough Administrator

Date Signed: _____



RESOLUTION 18-35

A RESOLUTION OF THE ALEUTIANS EAST BOROUGH ASSEMBLY AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE A HELICOPTER SERVICES AMENDMENT WITH MARITIME HELICOPTERS, INC. TO PROVIDE HELICOPTER SERVICES BETWEEN THE AKUTAN AIRPORT ON AKUN ISLAND AND THE COMMUNITY OF AKUTAN

WHEREAS, the Borough and Maritime Helicopters, Inc. (“Maritime”) entered into a Helicopter Services Agreement dated November 22, 2013 to provide transportation between the village of Akutan on Akutan Island and the Akutan Airport located on Akun Island; and

WHEREAS, the Helicopter Services Agreement was for a one-year term with options to renew for two additional one-year terms; and

WHEREAS, the Borough has exercised the two additional one-year renewal options; has extended the agreement an additional six (6) months, effective February 1, 2017 ending July 31, 2017 per Amendment #3 and another six (6) months, effective August 1, 2017 ending January 31, 2018 per Amendment 34; and

WHEREAS, the Borough exercised an additional amendment extending the agreement an additional four (4) months, effective February 1, 2018 ending May 31, 2018;

WHEREAS, since the current agreement is about to expire an extension to continue helicopter operations needs to occur; and

WHEREAS, the Borough would like to extend the contract an additional eight (8) months extending the helicopter agreement to January 31, 2019.

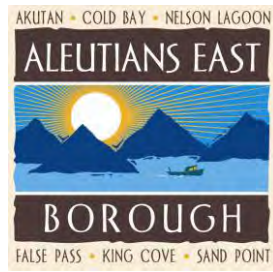
NOW THEREFORE, BE IT RESOLVED, the Aleutians East Borough Assembly authorizes the Mayor to negotiate and execute a helicopter services amendment with Maritime to provide helicopter services between the Akutan Airport on Akun Island and the community of Akutan.

PASSED AND ADOPTED by the Aleutians East Borough on this 10th day of May, 2018.

Alvin D. Osterback, Mayor

ATTEST:

Tina Anderson, Clerk



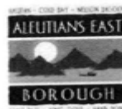
MEMO

To: Mayor Osterback and Assembly
From: Tina Anderson, Clerk
Date: May 10, 2018
Re: Resolution 18-36, Assembly Approval of Retention Schedule

The Assembly adopted AEB Code Chapter 2.21, Records Management, at the March 8, 2018 Assembly Meeting. AEB Code Section 2.21.030(E) says the Assembly will, by resolution, adopt a records retention schedule. The schedule sets forth time schedules for retention of particular series of records.

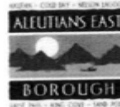
The retention schedule will be reviewed regularly and any necessary updates done biannually, by resolution before the Assembly.

The clerk will report to the Assembly annually a description of the obsolete records destroyed.

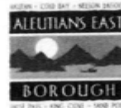


1. GENERAL ADMINISTRATIVE
Description of Schedule:

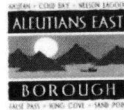
Item No.	Records Series and Description	Retention & Disposition	Remarks
1.1	Strategic Plan and Comprehensive Plan	Indefinite	
1.2	Subject Files (Functional): Correspondence, reports, and information related to the functional departments of the municipality and which document events, projects, activities and issues.	Retain 7 years	* Review for administrative or archival value.
1.3	Reading Files: Copies of outgoing letters and memoranda arranged by date.	Retain 7 years	
1.4	POLICIES AND PROCEDURES Policies & Procedures (including rules and regulations) consist of the Official Record Copy formalized by any Department.		C = Until superseded/obsolete.
1.4.1	Major Substantive and binding agency issued policies, procedures, directives, decisions, orders, rules, guidance, agreements, understandings, and manuals that address mission essential functions for which the agency is statutorily responsible. These records document agency functions and have archival research value.	Retain Permanently	
1.4.2	Routine Routine agency issued policies, procedures, directives, decisions, rules, organizational charts, and manuals that address internal functions and operating procedures. Major & Routine Policies & Procedures (including rules and regulations) consist of the Official Record Copy formalized by any Department.	C+3 years then destroy	
1.5	REPORTS		
1.5.1	Annual, Audit, Management & Operation	Retain Permanently	
1.5.2	All Others "All Others" includes Monthly, Statistical, Performance, Damage & Vandalism, Safety, Monitoring etc.	3 years then destroy	



1.6	ADMINISTRATIVE STUDIES/SPECIAL PROJECTS Includes final reports and backup data regarding major administrative studies and special management projects.	Retain Permanently	Review backup data for archival value.
1.7	DEPARTMENT HISTORY FILES This series documents the functions and activities of the Department. Consists of promotional media including press releases, news clippings, photographs (prints & negatives), videos, audios, cd's, dvd's and other electronic, magnetic or micromedia. Also includes information officer project materials, Department head speeches, written histories, monographs, brochures, pamphlets, etc.	Retain Permanently	
1.8	EQUIPMENT RECORDS Delivery Order, Correspondence, Usage Reports, General Maintenance & Inventories Warranty Information, Instruction/Operating Manuals, Repair/Maintenance History, etc.	L+4 years then destroy	L = Life of equipment
1.9	PROPERTY CONTROL FILES Agency copies of controlled property management reports, property tag register, excess property reports, property transfer documents, and related correspondence.	5 years then destroy	
1.10	AUTOMOTIVE MANAGEMENT		L = Until vehicle is disposed.
1.10.1	Vehicle Records This series documents each vehicle owned and serviced by the local governing body. May include title; registration; work orders; correspondence; damage/accident reports; checklists; photographs; and, inspection, service, maintenance and repair documents.	L+2 years then destroy*	* = If vehicle is involved in fatal accident or litigation, keep file 25 years or until legal counsel recommends disposition.
1.10.2	Claim Files Includes copies of the following: Motor Vehicle Accident Reports, Certification of Insurance, Lost Stolen-Damaged Property Reviews, inspection reports, maintenance records (parts, service, repair estimates, work orders) Liability Accident Notices, registrations, and titles.	L+3 years then destroy	
1.11	INJURY AND ACCIDENT RECORDS Includes incident/accident reports, medical evaluations, public safety officer reports, time loss documentation and other data relating to on the job injuries and accidents.	C+6 years then destroy	C = Resolution of accident.

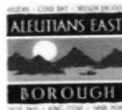


1.12	TRANSITORY CORRESPONDENCE & MISCELLANEOUS ADMINISTRATIVE INFORMATION Files pertaining to informal communication of information such as interoffice memos. Transitory messages do not set policy, establish guidelines or procedures, certify a transaction, or become a receipt. Include telephone logs, appointment books/calendars.	C then destroy	C = Until administrative need is met.
1.13	DRAFTS & WORKING PAPERS This series contains documents, correspondence, reports, memoranda, and other materials in preliminary or developmental form before their iteration as a final product. Drafts may include copies of materials circulated for review for grammar, spelling and content. Working papers may include notes and miscellaneous documents used in compiling and assembling the final product.	C then destroy	C = Until administrative need is met.
1.14	TECHNICAL REFERENCE FILES Technical studies, newsletters and publications used in the administration of agency business.	C then destroy	C = Until administrative need is met.
1.15	PUBLIC RECORDS LOG & REQUESTS FOR PUBLIC INFORMATION Includes written request for public records received. Log includes date of request, name of requester and other related information. Technical studies and publications used in the administration of agency business.	1 year then destroy	
1.16	WEBSITE CONTENT, MANAGEMENT & OPERATION RECORDS Most local government use web-based technologies to assist in fulfilling their statutory mission. Web site-related records include 1) web content records, which represent information presented on a web site, and 2) web site administrative records, which provide evidence of the management and operations of the website. Records may include: web master policies; procedures; notes; content pages, inclusive of the HTML markup; records generated when a user interacts with a site; lists of URL's referenced in the site's hyperlinks; web site design records; records addressing usage of copyrighted material; software applications used to operate the site; web snapshots; site maps depicting directory structure/hierarchy; server environment configuration specifications; web page metrics/statistics; and, other development materials utilized in the creation and maintenance of department sites.	3 years then destroy*	* = Review for permanent retention. Backup tapes are stored offsite for security. Tapes are rotated according to departmental backup procedures.
1.17	RECORDS AND INFORMATION MANAGEMENT File Plans and Records Retention Schedules, Retention Revision Requests, Certificate of Records Destruction, Records Transfer Lists (RTL)	Retain Permanently	

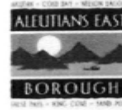


1.18	AUTOMATIC DATA PROCESSING & ELECTRONIC DATA PROCESSING Office copies of magnetic cards/tapes/diskettes and other media used for communicating with data processing equipment or as preliminary input, temporary storage, output control which serves as an intermediate means for the production of printouts, Computer-Output Microfiche (COM) or online data.	C then destroy	C = Retain until superseded/obsolete or administrative need is met.
1.19	OFFICIALS' BONDS	C+6 years then destroy	C = Expiration of bond provided an audit has been conducted.

2. CLERK AND GOVERNING BODY			
Description of Schedule:			
Item No.	Records Series and Description		Remarks
2.1	MEETING FILES		
2.1.1	Official Minutes of governing body, boards, commissions, committees and special work groups.	Permanent	Review every 30 years.
	Agendas	Permanent	
2.1.2	Electronic Assembly Packets (Laserfiche)	Indefinite	
2.1.3	Backup material Backup may include, roll call, transcripts, and recordings.	C then destroy	C = Until minutes have been approved.
	Certificate of Posting Certifying meeting notice has been posted in community locations.	C then destroy	C = Until minutes have been approved unless needed longer.
2.2	PUBLIC HEARING FILES Includes the following documentation related to public hearings: notices of meeting, affidavit of publication, certificate of postings, work papers, speaker signup sheets, written testimony, exhibits and audio/visual materials.	10 years then destroy	



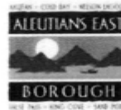
2.3	PETITIONS For initiatives, referenda and recall filed by private citizens or groups requesting governing body action.	6 years then destroy	AS 29.26
2.4	PROCLAMATIONS Issued/prepared by mayor or local governing body.	Retain Permanently	
2.5	CODES, ORDINANCES AND RESOLUTIONS		Maintain certified copy of all official ordinances in a separate ordinance file.
2.5.1	Adopted May include charter, amendments, code supplements, lists of all ordinances/resolutions, ordinance/resolution number and ultimate decision.	Retain Permanently	AS 29.20.380
2.5.2	Not Adopted May include lists of all proposed ordinances/resolutions, the proposer, ordinance number and ultimate decision (e.g. changed, withdrawn, in committee indefinitely).	10 years then destroy*	* = Files with historical value should be retained permanently.
2.6	OATHS OF OFFICE AND APPOINTMENTS This series may consist of oaths for boards, commissions, committees, councils and elected officials; and, affirmations, acknowledgements, notices of appointments/resignations, lists of members with terms and dates of appointment, and the code or executive order establishing the local government entity.	Retain Permanently	AS 29.20.600
2.7	FINANCIAL DISCLOSURE STATEMENTS Statements for elected/appointed municipal officers and employees.	6 years then destroy	AS 29.20.010
2.8	INCORPORATION FILES Documents incorporation records series not found elsewhere on this schedule (petitions, public hearings, etc). May include information related to investigations, decisions, municipal logo and official municipal seal.	Retain Permanently	AS 29.05
2.9	ANNEXATION FILES		
2.9.1	Passed	Retain Permanently	
2.9.2	Failed Includes petitions, correspondence, affidavits of publication, copy of ordinance and related public hearing backup records.	5 years then destroy	



2.10	REAPPORTIONMENT AND REDISTRICTING RECORDS May include municipal and school district reapportionment records; precinct boundaries; and, district, municipal and state boundary reapportionment documentation.	C then destroy	C = Until superseded.
2.11	CENSUS RECORDS This series documents population estimates including resident data (e.g. name, age, gender, marital status, residence address, number of children, annual income, occupation, etc.)	C then destroy	C = Until superseded.
2.13	ASSET INVENTORIES	L then destroy	L = Life of asset, or until State authorizes disposal of grant funded assets.
2.13.1	Fixed	3 years then destroy	Backup records dealing with an asset may be disposed per policy according to type (purchase order, grant, correspondence, etc.)
2.13.2	Non-Fixed Inventories of owned assets indicating value, location, purchasing information, etc. The Government Accounting Standards Board (GASB) requires municipalities to record infrastructure as part of their fixed assets.		

3. ELECTIONS
Description of Schedule:

Item No.	Records Series and Description	Hard Copy	Remarks
3.1	VOTING BALLOTS AND AFFIDAVIT ENVELOPES (Completed, Challenged, Rejected, Absentee & Special Needs) May include applications.	C+ 90 days then destroy	C = Until election is certified. If election is contested, retain longer per AS 15.15.470.
3.2	CERTIFICATES OF ELECTION RETURNS (REGULAR & SPECIAL) Certificates of Election Returns, Assembly Certificate of Election, sample ballots and Dept. of Justice Preclearance Records - History of preclearance records relating to request and pre-clearance for election. Copy of DOJ letter to be copied on acid free paper and attached to ordinance if an ordinance was required.	Retain Permanently	

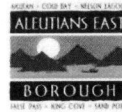


3.3	ELECTIONS-GENERAL. Candidates Lists - Records relating to list of candidates. Includes: name and address of candidate, declaration of candidacy, office sought and term of office. Election Officials' Records - Records relating to recruitment materials, interest letters, training notes, acceptance forms, oaths and absentee voting officials' documentation. Election Registers & Tally Books - Records relating to the following registers: precinct, final voting, questioned voter, special needs voting and absentee and early voting. Also includes special needs voting applications. Other Election Material - Election results for poll and other manners of voting, certificate and affidavits of posting, Unsuccessful Candidates, Public Official Financial Disclosure Statements, and any other materials related to the election. Also includes records relating to initiatives, referendum, and recall filed by private citizens or groups requesting governing body action.	Active + 6 years	
3.4	RECOUNT PETITIONS Candidate requests for recount of individual machine or paper ballot tallies. Includes candidates' reason for request.	Active + 6 years	

4. FINANCE AND AUDIT

Description of Schedule:

Item No.	Records Series and Description	Hard Copy	Remarks
4.1	GENERAL ACCOUNTING RECORDS May include work papers, spreadsheets, summaries, receipts and other data documenting Department accounting practices. Includes financial data regarding accounts payable/receivable, grant/contract administration, assessment of fines, payment of license fees, etc.	3 years then destroy*	* = Provided an audit or other annual financial statement has been certified.
4.2	TRAVEL ACCOUNTING This series documents travel advances, per diem and transportation fees for employees on official Department business.	3 years then destroy	



4.3	DEPARTMENT BUDGET FILES		
4.3.1	Work papers This series documents development of Department operating and capital budgets prior to presentation to local governing body. Includes budget instructions, submissions, backup documentation, cost allocations, annual estimates of revenue and amendments.	3 years then destroy	
	Final Approved Budget	Retain Permanently	
4.3.2			
4.4	FINANCIAL AND ACCOUNTING REPORTS		
4.4.1	Annual	Retain Permanently	
4.4.2	Other Includes Annual Report prepared by the Chief Financial Officer summarizing financial condition, activity and balances; and, routine balancing/status reports output on a regular or ad hoc basis documenting agency expenditures and financial activity.	CFY+3 years then destroy	CFY = Current Fiscal Year. See item #1.4.1 for Audit Reports.
4.5	LEDGERS AND JOURNALS		
4.5.1	General, Revenue & Expenditure Includes books of original entry.	Retain Permanently	
4.5.2	Subsidiary	CFY+3 years then destroy	CFY = Current Fiscal Year.
4.6	VENDOR FILES		
	Documentation relating to payment for commodities or services, fines, fees and permits. Consists of financial transaction registers, vouchers, delivery orders, purchase orders, logs, supply requisitions, advertising orders, invoices, postage meter receipts, etc.	CFY+7 years then destroy	CFY = Current Fiscal Year.
4.7	BANKING RECORDS		CFY = Current Fiscal Year.
4.7.1	This series consists of records of bank transactions for revenue and payments including: deposit slips, wire transfers, agent fees, transmittal of receipts, savings account data, debt service payments and collected monies of a Department.	CFY+3 years then destroy*	* = Provided an audit or other annual financial statement has been certified.
4.7.2	Original Bank Statements	CFY+7 years then destroy	



4.8	CANCELLED CHECKS AND CHECK REGISTERS	CFY+3 years then destroy*	CFY = Current Fiscal Year. * = Provided an audit or other annual financial statement has been certified. Recommend that cancelled checks be retained with grant files.
4.9	CASH BOOKS AND CASH JOURNALS Ledger showing details of daily receipts and expenditures, including running balances for each fund.	CFY+3 years then destroy*	CFY = Current Fiscal Year. * = Provided an audit or other annual financial statement has been certified.
4.10	REVENUE SHARING/SAFE COMMUNITIES FILES Municipalities are allocated money on a formula basis for public/ice roads, hospitals, health clinics, fire departments, etc. May consist of applications, correspondence, year-end audits/budgets.	3 years then destroy	
4.11	BOND RECORDS Includes cancelled/redeemed bonds/coupons documenting proof of issuance and payments to individual bondholders.	3 years then destroy*	* = Provided an audit or other annual financial statement has been certified.
4.12	BOND REGISTERS Includes bond/coupon register (numeric listing of bonds/coupons).	C+20 years then destroy	C = Until issue called.
4.13	SALE OF BOROUGH PROPERTY Official documentation relating to the sale of Borough property, other than real property, including the bill of sale, ordinances and resolutions required and related to the sale, purchase and sale agreements, financing documentation, and other records related to the sale.	7 years then destroy	See for Land Classification Files and Land Management Files

5. PAYROLL			
Description of Schedule:			
Item No.	Records Series and Description	Hard Copy	Remarks

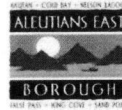


5.1	PAYROLL WARRANT REGISTER Lists check number, employee name, net amount and financial coding.	T+10 years then destroy	T = Termination of Employee.
5.2	PAYROLL JOURNAL	3 years then destroy*	* = Provided an audit or other annual financial statement has been certified.
5.3	PAYROLL CASE FILES These case files document employee salary and may include: payroll action forms, PERS/TRS enrollment/change forms and IRS data.	T+10 years then destroy	T = Termination of Employee.
5.4	PAYROLL Records related to the payment of salaries and wages, including deductions for benefits, taxes, etc. Includes salary, taxes, adjustments, benefits, contributions and other adjustments to payroll checks; W-2, W-4 and 1099 forms.	6 years then destroy	
5.5	LEAVE ACCOUNTING Timesheets—daily, weekly or monthly record of hours worked—and documentation for accrued/used leave.	3 years or 50 years then destroy*	* = Only destroy these after 3 years if you retain the associated data or leave accounting record elsewhere. If you have questions, contact the State of Alaska, Division of Retirement & Benefits for clarification.
5.6	EMPLOYEE PAY RECORD CARDS Documents gross earnings, deductions and net pay for each employee.	50 years then destroy	
5.7	GARNISHMENT AND PAYROLL DEDUCTION COURT ORDERS	50 years then destroy	
5.8	NOTIFICATION OF PAY STEP INCREASES	50 years then destroy	
5.9	SAVINGS BOND & 401K ACCOUNTING RECORDS	50 years then destroy	

6. PROCUREMENT, CONTRACTS AND GRANTS

Description of Schedule:

Item No.	Records Series and Description	Hard Copy	Remarks
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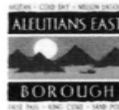
6.1	PROCUREMENT RECORDS This series includes documents related to purchases of goods and services and may include: bid specifications, requests for proposal, vendor solicitations, price quotations, bid abstracts, purchase orders/requisitions, contracts/leases, delivery orders, correspondence and tracking logs.	CFY+3 years then destroy.	CFY = Current Fiscal Year. Refer to item #6.2 (Contract Administration Files) if a formal contract is required. Refer also to item #4.6 (Vendor Files).
6.2	CONTRACT ADMINISTRATION FILES Consists of notification of award, original contract, and amendments or renewals, special conditions, fiscal reports, payment logs, progress reports and correspondence. Includes contracts for leased space, contract insurance and bonds.		L = Life of Contract.
6.2.1	Administrative Contracts Contracts which are ongoing and/or renewable pertaining to the administration of the City. Includes lease agreements, maintenance contracts, contracts for services etc.	L+6 years then destroy	
6.2.2	Construction Contracts Contracts pertaining to construction projects. Contracts pertaining to construction projects will be maintained with the project file.	L+10 years then destroy	Review for archival value. Contracts to design or construct a public facility should be retained for the life of facility.
6.2.3	REJECTED BIDS/RFP's	3 years	
6.2.4	CONTRACT NOT AWARDED	5 years	



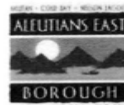
6.3	GRANT ADMINISTRATION FILES		Per AS 09.10.053, statute of limitation is 3 years.
6.3.1	State	6 years then destroy	C = Until federal audit is completed or 3 years after grant closeout, whichever is later.
6.3.2	Federal This series documents receipt of State or federal monies and consists of applications, copy of notification of grant award, agreement, special conditions, fiscal reports, closeout documents, reports (audit, status, progress & compliance) and correspondence.	C then destroy	Refer to item #4.1 (General Accounting Records) for financial documents relating to grants.
6.4	GRANT APPLICATIONS (Not Awarded) Applications that were not approved or funded.	1 year then destroy	

7. HUMAN RESOURCES ADMINISTRATION
Description of Schedule:

Item No.	Records Series and Description	Hard Copy	Remarks
7.1	INDIVIDUAL PERSONNEL FILES Official employment history including applications; resume; personnel actions regarding hire, termination, and promotion; performance appraisals; results from employment tests; insurance and benefits backup; family and medical leave act documentation; letters of commendation/reprimand; training certificates/history; driving records; drug/alcohol tests.	T+50 years then destroy	T = Termination of employment. Certain information is confidential.
7.2	SERVICE RECORD CARD/EMPLOYMENT HISTORY Work history synopsis including dates of hire/release, positions held, salary and performance data.	50 years then destroy	
7.3	RECRUITMENT, SELECTION AND APPOINTMENT RECORDS Consists of job applications, transcripts, recruitment notices, examinations, test answer sheets, score sheets, results, affidavits of publication and correspondence.	C+2 years then destroy	C = Date of Hire. Certain information is confidential.
7.4	JOB APPLICATIONS (UNSOLICITED)	1 year then destroy	Certain information is confidential.
7.5	MASTER EXAMINATION FILES	C then destroy	C = Until superseded/obsolete or administrative need is met.
7.6	ORGANIZATION CHARTS	C then destroy	C = Until superseded/obsolete or administrative need is met.



7.7	EMPLOYEE HANDBOOK	Permanent	
7.8	SALARY SCHEDULES	C then destroy	C = Until superseded/obsolete or administrative need is met.
7.9	JOB DESCRIPTIONS Description of specific duties for each position.	C then destroy	C = Until superseded/obsolete or administrative need is met.
7.10	JOB CLASS SPECIFICATIONS Minimum qualifications (knowledge, skills and abilities) required for each job classification or position. May list necessary education/certifications, examples of duties, salary, category of position and distinguishing characteristics.	C then destroy	C = Until superseded/obsolete or administrative need is met.
7.11	CLASSIFICATION/RECLASSIFICATION ACTION CASE FILES Department action regarding specific positions/classifications.	C then destroy	C = Until superseded/obsolete or administrative need is met.
7.12	GRIEVANCE CASE FILES Documents grievances filed by employees against Departments. Consists of grievance forms, investigative notes, reports, correspondence and related backup.	C+5 years then destroy	C = Resolution and execution of any stipulations. Relates to "For Cause" employees rather than "At Will" employees. Certain information is confidential.
7.13	CONTRACT INTERPRETATION AND ARBITRATION DECISIONS Includes exhibits, briefs and arbitrations relating to contract interpretation.	Retain Permanently	Relates to "For Cause" employees rather than "At Will" employees.
7.14	UNFAIR LABOR PRACTICES CASE FILES Consists of the complaint, correspondence, notice of hearing, hearing transcripts and exhibits, witness lists, audio and/or video tapes, and a copy of the final decision and order. Also includes cases dismissed, withdrawn or settled.	L then destroy	L = For the life of the bargaining unit contract. Review prior to destruction for cases that may have historical significance.



7.15	EQUAL EMPLOYMENT OPPORTUNITY (EEO) ADMINISTRATION FILES		
7.15.1	EEO Administration Records Includes quarterly utilization, compliance and annual reports; affirmative action plans; complaint case files; Departmental actions, and employment statistics.	10 years then destroy	Certain information is confidential per AS 18.80.115. C = Until complaint is resolved. Retention complies with Title VII of the Civil Rights Act of 1964.
7.17.2	EEO Complaint Case Files Consists of records regarding discrimination charges, including documentation of the party making the charge and other employees/applicants in the same or similar positions; and, Departmental actions. Discrimination charges may be on the basis of race, color, religion, national origin, gender, etc.	C+7 years then destroy	Certain information is confidential per AS 18.80.115.
7.16	Employee Medical Records Consists of on-the-job accident or illness/medical reports, lost time documentation, records used to monitor exposure, correspondence, etc. Includes employees exposed to blood-borne pathogens, formaldehyde, asbestos, mercury, or other hazardous substances.	Official Record Copy: T+30 years then destroy Duplicates: T+1 year then destroy	T = Termination of employment. Confidential per AS 40.25.120. 29 CFR 1910.1001
7.17	HAZARD COMMUNICATION AND MATERIAL SAFETY DATA SHEETS	30 years then destroy	Official Record Copy retained by receiving Department. 20 CFR 1910.1200; 1410.450
7.18	IMMIGRATION REFORM AND CONTROL ACT (1986) I-9 FORMS Employment Eligibility Verification forms retained by the Employer. All employees, citizens and noncitizens hired after November 6, 1986 complete Section 1; Employers complete Section 2.	C+3 or T+1 then destroy*	C = Date of hire. T = Termination of employment. * = Retain records for the longer period.
7.19	ALASKA HUMAN RIGHTS ACT RECORDS Records of the age, race, and sex of all applicants for employment and all employees.	2 years then destroy	AS 18.80

8. RISK MANAGEMENT
Description of Schedule:

Item No.	Records Series and Description		Remarks
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8.1	INSURANCE POLICY AND ENDORSEMENTS This series includes insurance proposals, policies and endorsements, bonds, riders, correspondence, financial coding vouchers and billing information.	C+50 years then destroy	C = Until policy expires. The Legal Department will review all expired policies prior to destruction to determine if additional retention is required due to pending claims or litigation.
8.2	RISK MANAGEMENT CLAIM FILES May include correspondence to/from claims adjusters, private attorneys, accident reports (property damage and personal injury) summary reports, payment orders/verification, pleadings/depositions and individual claim records.	C+7 years then destroy	C = Until claim is settled and all legal aspects are resolved.
8.3	WORKERS COMPENSATION CLAIMS May include death, permanent total disability, time loss and no time loss cases. Documents include reports of injury/illness, medical reports, correspondence, legal filings, copies of Board decisions/order, compromise and release agreement, vocational rehabilitation reports/decisions, and Second Injury Fund reimbursements.	C+40 years then destroy	C = Until case is inactive.
8.4	DISASTERS (NATURAL AND MAJOR) Documentation and history of disasters in the borough such as earthquake, tsunami, fire, flood, etc.	Review for archival value	

9. INFORMATION TECHNOLOGY AND ELECTRONIC RECORDS

Description of Schedule:

Item No.	Records Series and Description		Remarks
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9.1	COMPUTER SYSTEM FILES	C then destroy*	ESSENTIAL
9.1.1	Backup Tapes	C/Office	* = Tapes are rotated according to established IT procedures and are stored offsite for security.
9.1.2	Documentation File Documentation file may include: program/system documentation, wiring records (specifications/drawings of building, cables or computer hardware connections) application software licenses/agreements, data systems and file specifications, security information (access requests/authorizations/logs, passwords), disaster recovery procedures, user guides, usage/inventory reports, backup procedures.		C = Until superseded/obsolete or administrative need is met. System related data should be retained until the system is superseded/obsolete.
9.2	IT SERVICE REQUESTS (includes Help Desk) Requests for service from departments. Documents requestor, type of service requested and IT action.	3 years then destroy 3 years/Office	
9.3	ELECTRONIC RECORDS As defined above, anything recorded in machine readable form. Any document stored on a computer, disk, drive, etc.	Retain in accordance with retention schedule	
9.4	LASERFICHE (Clerk and Finance Office)	Retain same as corresponding item on retention schedule.	
9.5	E-MAIL (DEPARTMENTS)	Retain non-record e-mail for 1 year Official Records retain in accordance with retention schedule (for specific type of record)	It is up to the departments to decide the difference between official records and non-records and to retain and dispose of them according to the retention schedule. This may require printing a hard copy to properly manage the record.

9.6	WEBSITE CONTENT, MANAGEMENT & OPERATION RECORDS Most local government use web-based technologies to assist in fulfilling their statutory mission. Web site-related records include 1) web content records, which represent information presented on a web site, and 2) web site administrative records, which provide evidence of the management and operations of the website. Records may include: web master policies; procedures; notes; content pages, inclusive of the HTML markup; records generated when a user interacts with a site; lists of URL's referenced in the site's hyperlinks; web site design records; records addressing usage of copyrighted material; software applications used to operate the site; web snapshots; site maps depicting directory structure/hierarchy; server environment configuration specifications; web page metrics/statistics; and, other development materials utilized in the creation and maintenance of department sites.	3 years then destroy* 3 years/Office	* = Review for permanent retention. Backup tapes are stored offsite for security. Tapes are rotated according to departmental backup procedures.
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10. LEGAL Description of Schedule:			
Item No.	Records Series and Description		Remarks
10.1	MUNICIPAL ATTORNEY OPINIONS Consists of official and informal positions regarding legal issues affecting Departments or the local governing body. May include information/action memoranda regarding ordinances, resolutions and vetoes.	Retain Permanently	
10.2	REGULATION FILES Includes matters relating to local legislation in which the municipality or governing body has an interest or has been involved.	10 years then destroy*	* = Review for archival value.
10.3	LITIGATION CASE FILES This series documents local government action in civil and criminal cases. Includes briefs, pleadings, investigative materials, court proceedings, transcripts, correspondence, exhibits, photographs and other media.	C+6 years then destroy. (Destruction must be approved by Attorney)	C = Until case is closed.

10.4	INVESTIGATION AND MATTERS FILES This series documents investigations that are not prosecuted. Includes work papers, analyses, evidence, final reports, requests for legal opinions, research notes, correspondence, photographs and other media.	C+6 years then destroy	C = Until investigation concludes.
10.5	FRANCHISES Official authorization granted to a private entity to provide public utilities or services within the jurisdiction of the local government.	T+6 years then destroy	T = Until franchise is terminated.
10.6	RIGHT OF WAY AND EASEMENT FILES Grant of easement records for legal permission to conduct work on private property, including, but not limited to, laying, constructing, maintaining, operating, repairing and servicing water and sewerage pipes, mains, drains, signs and utilities. Also vacations, descriptions of easement areas, diagrams, plans, agreement, memoranda, correspondence and property disposition.	Retain Permanently	Engineering Department or Planning, Zoning and Community Development may also administer the Official Record Copy.
10.7	NOTICE TO COMPLY and/or VIOLATION REPORTS	3 years then destroy	

11. PUBLIC SAFETY
Description of Schedule:

Item No.	Records Series and Description	Hard Copy	Remarks
11.1	ACCREDITATION FILES Standards, goals and objectives, status and progress reports, and other documentation relating to accreditation and review for maintaining accreditation.	C then destroy	C = Until superseded/obsolete or administrative need is met.
11.2	FIRE INSPECTION/COMPLIANCE FILES This series documents fire safety inspection before and after building construction is completed. May include building plans used in inspection/approval process detailing fire detection specifications or other Fire Safety Code compliance requirements, certificates of inspection, violation appeals, Department response, surveys and applications for variances.	C then destroy	C = Until building is no longer in use. Retain building plans until Certificate of Occupancy is issued and plans are of no further administrative value.

11.3	HAZARDOUS MATERIALS/HAZARDOUS SUBSTANCES RIGHT TO KNOW FILES		C = As long as the employer does business in the municipality.
11.3.1	Annual Updates	3 years then destroy	USDOL = United States Department of Labor.
11.3.2	All other records Consists of detailed product/chemical identification listings supplied annually by individual employers that hold, use, or sell products considered hazardous by the USDOL, DOSH. This series may include USDOL forms or material safety data sheets, emergency and hazardous chemical inventory forms, company emergency plans, inspection reports, or other mandated documentation relating to hazardous substances.	C+7 years then destroy	DOSH = Department of Occupational Safety & Health.
11.4	HAZARDOUS MATERIALS INCIDENT FILES Records of hazardous material incidents. May include hazardous incident reports, copies of fire/rescue reports, narratives, and memoranda.	Retain Permanently	
11.5	CONTINGENCY & EMERGENCY SERVICES PLANS	Retain Permanently	

12. ENGINEERING, BUILDING AND PUBLIC WORKS			
Description of Schedule:			
Item No.	Records Series and Description	Hard Copy	Remarks
12.1	PLANS, MAPS AND DRAWINGS Plans, drawings, maps and as-builts including, but not limited to, municipal buildings, streets, road warranties, survey/plat, lot plans, layout/grade, sanitary sewers, zoning, easements, subdivisions, water and fire lanes.	Retain Permanently	Logs or registers of plans, maps and drawings should also be retained permanently. Reference copies may be disposed after all administrative need is met.

12.2	<p>CONSTRUCTIONS PROJECT FILES</p> <p>Consists of specifications, contracts, plans, bids, evaluations, performance bonds and correspondence documenting solicitation, selection, award/administration of contracts and professional service agreements. May include field reports, job accounting information, contract modifications, data relative to utilities and project close-out information.</p>	C+ 6 years then destroy	<p>C = Until project is completed.</p> <p>Refer also to item #6.1 (Procurement Records) & item #4.1 (General Accounting Records).</p>
12.3	<p>ENGINEERING FIELD AND BENCH MARK BOOKS</p> <p>Engineering field measurements, sketches, and diagrams including, but not limited to, elevations, distance, bench marks, ridges, easements, drainage, ponding, and core test holes.</p>	Retain Permanently	Reference copies may be disposed after all administrative need is met.
12.4	<p>PERMIT APPLICATION FILES</p> <p>Permits include: Construction, Building, Utility, Drinking Water (facilities), Railroad, Waste Water Disposal. May consist of applications, copy of permit, maps, site plans/plats, specifications, drawings, engineer/architect's certification, as-builts, inspection reports, accounting data, etc.</p>	C+6 years then destroy	C = Until permit expires.
12.5	<p>INSPECTION FILES (Miscellaneous)</p> <p>Inspection reports including foundation, framing, electrical, plumbing and fire safety.</p>	6 years then destroy	
12.6	<p>PERMITS REGISTER</p> <p>List of all permits issued by Engineering, Buildings & Public Works.</p>	Retain Permanently	Refer to item #14.3 for non-construction permits.
12.7	<p>RIGHT OF WAY AND EASEMENT FILES (Originals)</p> <p>Grant of easement records for legal permission to conduct work on private property, including, but not limited to, laying, constructing, maintaining, operating, repairing and servicing water and sewerage pipes, mains, drains, signs and utilities. Also vacations (including section line and deeds of vacation), descriptions of easement areas, diagrams, plans, agreements, memoranda, correspondence and property disposition.</p>	Retain Permanently	

12.8	SUBDIVISION AND LAND DEVELOPMENT FILES		C = Until administrative need is met.
12.8.1	Approved	Retain Permanently	
12.8.2	Denied Applications Records documenting property subdivisions. May include applications, site plan review, check lists, inspections, diagrams, plans, plats, drawings, specifications, covenants, subsurface soils investigations, boundary surveys, memoranda and other analyses.	C then destroy	
12.9	REGULATORY COMPLIANCE FILES Records documenting compliance with state/federal requirements such as coastal resources management and freshwater wetlands. May include copies of applications for authorization to perform work, requests for preliminary determinations, wetlands determinations, complaints, notices of violations, plans/maps, notices of public hearings, correspondence and memoranda.	C+3 years then destroy	
12.10	BRIDGE FILES Cumulative history file for bridges. May include memoranda, correspondence, reports, plans/specifications, materials lists, excavation permits, bridge deficiency /inspection reports and work orders.	C then destroy	C = Until superseded/obsolete or administrative need is met.
12.11	WORK/REPAIR REQUESTS AND COMPLAINTS Requests for work or repairs initiated by citizen complaint or internally. Data may include name and number of complainant or requestor, location and type of work to be performed, dates and times of receipt/response.	3 years then destroy	
12.12	MAINTENANCE WORK ORDERS AND LOGS Record of work performed and completed related to electrical, sewer, road or water systems. Data may include date, time, order number, location, description of work, authorization, names of staff performing work, itemized labor, equipment and material information.	3 years then destroy	
12.13	FACILITY MAINTENANCE FILES Records relating to maintenance, compliance and monitoring of municipal facilities including community recreation buildings, pools, arenas and athletic fields. This series may consist of inspection certifications, use permits, facility applications and licenses.	L then destroy L/Office	L = Life of facility.

12.14	FUEL SUMMARIES AND RECEIPTS	A+1 year then destroy	A = Until audit is completed.
12.14.1	Fuel summaries record daily, weekly or monthly fuel dispensed. May include grade of fuel, pump locations, meter/stick readings, gallons delivered and total gallons consumed or oil/antifreeze disbursed.		
12.14.2	Fuel receipts (slips) record individual fuel intake. Data may include vehicle number/type; driver; meter readings; and, gallons of fuel, oil, or antifreeze received.		
12.15	GEOLOGICAL DATA Documents relating to slides, avalanches, borings/drainage, and other subsurface conditions including piling records.	Retain Permanently	
12.16	MAINTENANCE AND WORK ORDER LOGS Record of work performed and completed. Data may include date, time, order number, location, description of work, authorization, names of staff performing work, itemized labor, equipment and material information.	3 years then destroy	

13. LAND MANAGEMENT			
Description of Schedule:			
Item No.	Records Series and Description	Hard Copy	Remarks
13.1	LAND TOWNSHIP/SECTION/RANGE FILES Includes deeds, easements, cadastral surveys, entitlement documents, assembly actions and other legal documents.	Retain Permanently	
13.2	MUNICIPAL ENTITLEMENT RECORDS History of land acquired from the State (selection, patent).	Retain Permanently	

14. PLANNING, ZONING AND COMMUNITY DEVELOPMENT			
Description of Schedule:			
Item No.	Records Series and Description	Hard Copy	Remarks

14.1	PLANNING COMMISSION FILES This series documents official actions of the Planning Commission. May include correspondence, master, preliminary, and final plans, amendments, written comments from federal, state, or other municipal agencies, permits and agreements with state and federal reviewing agencies, approved master and preliminary plans, site and impact analyses.	Retain Permanently	Also may include records of public hearings, final approval drawings, photographs, variances, test results, reports, affidavits and legal opinions, tax certificates, bonds, questionnaires, project descriptions, subcontractor lists, cost estimates and vote totals, legal agreements, pleadings, agendas, minutes and final order.
14.1.1	Approved & Waivered Proposals	3 years then destroy	
13.1.2	Denied & Withdrawn Proposals		
14.2	PLANNING & ZONING ENFORCEMENT CASE FILES Documents complaints and action taken regarding the enforcement of planning and zoning regulations.	C+6 years then destroy	C = Until resolution of the case.
14.3	LAND CLASSIFICATION CASE FILES Documents actions to classify lands within the jurisdiction of the local government. May relate to acquisitions, sales, leases, management agreements, letters of entry, timber sales, resource sales, etc.	C+10 years then destroy	C = Until resolution of the case. If case files subject to potential litigation, retain until file no longer has legal value. Some files may have permanent archival value.
14.4	LAND MANAGEMENT CASE FILES Documents management of lands. Files may relate to acquisitions, sales, leases, management agreements, letters of entry, timber/resource sales, etc.	C+10 years then destroy	C = Until case is closed. If case files subject to potential litigation, retain until file no longer has legal value. Some files may have permanent archival value.
14.5	LAND USE PERMITS Conditional & Temporary Use Permits	L then destroy	L = Life of permit. Then scan and keep Laserfiche copy indefinitely. Destroy hard copy. Review in 10 years.
14.6	SITE SELECTION FILES Documents site selection for proposed facilities including fire service, libraries, parks, police, schools, utilities, water and sewer.	Retain Permanently	

14.7	FLOOD CONTROL PROGRAM FILES Includes erosion control studies, flood plain data, correspondence, maps and drawings documenting flood/erosion areas and specific problem parcels.	C then destroy	C = Until superseded/obsolete or administrative need is met.
14.8	CAPITAL IMPROVEMENT REQUEST FILES This series documents capital improvements to public facilities, transportation systems and school districts. A list of projects are nominated and prioritized for funding (i.e., wish list), subject to governing body budget approval.	C+6 years then destroy	C = Until project is completed. AS 29.35.100 Refer also to item #6.1 (Procurement Records) & item #4.1 (General Accounting Records).

RESOLUTION 18-36

A RESOLUTION OF THE ALEUTIANS EAST BOROUGH ASSEMBLY ADOPTING A RECORDS RETENTION SCHEDULE.

WHEREAS, a record retention schedule establishes minimum retention periods for the various types of Aleutians East Borough records; and,

WHEREAS, Aleutians East Borough Code Section 2.21.030(E) requires the Assembly to adopt by resolution a records retention schedule setting forth time schedules for retention of particular series of records.

NOW THEREFORE, BE IT RESOLVED by the Aleutians East Borough Assembly that the Borough hereby adopts the records retention schedule attached as Exhibit "A".

Records identified as permanent shall not be destroyed, but shall be retained by the Borough for permanent retention.

Records that are not considered permanent shall be disposed of in accordance with the approved general retention schedule. Records of a confidential nature shall be disposed of by shredding or burning. All other records shall be disposed of in an appropriate manner.

The records manager shall maintain a permanent log of all destroyed records. The Borough Clerk shall report a detailed description of the records destroyed to the Assembly annually.

The Administrative staff of Aleutians East Borough is authorized to take all necessary steps to carry out the authorization provided by this Resolution.

PASSED AND APPROVED this _____ day of May, 2018.

Mayor Alvin D. Osterback

ATTEST:

Tina Anderson, Clerk

Memo to: Mayor Osterback, Aleutians East Borough Assembly
From: Ernie Weiss, Natural Resources Director
Mary Teche, Assistant Administrator

Re: A Resolution of the Aleutians East Borough Assembly Approving the Plat of the Port Moller Cannery Subdivision Creating Lots 1, 2, 3 and 4.

May 4, 2018

Ordinance 18-04 introduced in January and approved at your February meeting, allows the Assembly to serve as the Platting Board when the Planning Commission is inactive, as is currently the case. At the April meeting of the Platting Board, the Board approved the Preliminary Plat Port Moller Cannery Subdivision Creating Lots 1, 2, 3 and 4.

Following this memo is a Resolution of the Assembly to accept the Platting Board recommendation and approve the Port Moller plat.

Background:

In 2016 the Assembly began a process to survey the AEB entitlement lands that have yet to be conveyed. The first survey under this project is for the AEB selections in Port Moller, about 1300 acres. McClintock Land Associates spent 10 days in early June 2017 doing fieldwork and then drafted Alaska State Land Survey (ASLS) 2016-49, which has been sent to DNR for review. According to the State, final approval of ASLS 2016-49 will be contingent on additional travel to Port Moller to install 2 additional monuments near Love Creek.

Peter Pan Seafoods has been interested in obtaining a strip of land adjacent to their property in Port Moller from the Borough since at least 2015, through either a land swap or purchase. The strip of land contains existing older structures in connection to the cannery operations. Since the AEB was surveying our lands in Port Moller, it seemed prudent to allow a plat to be prepared that would section off the proposed strip and other parcels where structures currently exist, including the PPSF landfill. The proposed plat was submitted by McClintock in early August.

Approval of this Port Moller plat, creating 4 new lots, **WILL NOT** indicate any approval of a potential land disposal, swap or land sale with PPSF or other parties. Any disposal of AEB real property must be authorized by future resolution or ordinance of the Assembly, in accordance to Borough Code 50.10.

The following documents are attached to this memo:

- Resolution of the Aleutians East Borough Assembly Approving the Plat of the Port Moller Cannery Subdivision Creating Lots 1, 2, 3 and 4.
- Preliminary Plat Port Moller Cannery Subdivision Creating Lots 1, 2, 3 and 4

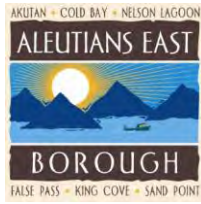
A full size 24" x 36" copy of the Port Moller plat has also been mailed to each AEB community.

Recommendation:

We recommend the Assembly adopt the resolution to approve the Port Moller plat.



LINE TABLE		
Line No.	Rating	Distance
1	25/24/30/27	148.27
2	34/24/27/27	113.01
3	32/24/30/28	97.81
4	37/24/30/28	94.61
5	34/25/30/28	77.85
6	31/25/30/28	50.71
7	89/37/40/47	31.27
8	89/37/40/47	31.27
9	16/40/41/44	50.32
10	4/50/38/38	103.63
11	34/40/27/27	123.67
12	32/39/30/27	82.27
13	25/39/30/27	77.46
14	24/39/30/27	74.65
15	34/40/27/27	68.83
16	34/40/27/27	64.56
17	77/38/41/47	85.87
18	32/38/30/27	120.07
19	17/40/37/40	51.54
20	34/39/30/27	153.07
21	29/39/30/27	135.15
22	38/39/37/47	184.78



RESOLUTION 18-37

A RESOLUTION OF THE ALEUTIANS EAST BOROUGH ASSEMBLY APPROVING THE PLAT OF THE PORT MOLLER CANNERY SUBDIVISION CREATING LOTS 1, 2, 3 AND 4.

WHEREAS, all plats of the Aleutians East Borough require Assembly Approval (Borough Code of Ordinances 40.01.030); and,

WHEREAS, the Aleutians East Borough Planning Commission acts as the Platting Board to make recommendations to the Assembly (Borough Code of Ordinances 40.05.100); and

WHEREAS, in the event the Planning Commission is unable to meet, the Assembly shall act as the Aleutians East Borough Platting Board (Borough Code of Ordinances 40.05.105); and

WHEREAS, Preliminary Plat of the Port Moller Cannery Subdivision Creating Lots 1, 2, 3 and 4, dated August 8th, 2017 was prepared by McClintock Land Associates of Eagle River, Alaska with the consent and cooperation of the Aleutians East Borough and Peter Pan Seafoods, Inc. staff in Port Moller; and

WHEREAS, the Assembly acting as the Platting Board at the April 12th, 2018 meeting, approved the Preliminary Plat of the Port Moller Cannery Subdivision Creating Lots 1, 2, 3 and 4, by the adoption of Aleutians East Borough Platting Board Resolution 18-01.

NOW THEREFORE BE IT RESOLVED, the Aleutians East Borough Assembly hereby approves the plat known as Port Moller Cannery Subdivision Creating Lots 1, 2, 3 and 4, within the preliminary submittal Alaska State Land Survey 2016-49, a subdivision of Tract A, Township 48 South, Range 72 West, Seward Meridian, Alaska.

PASSED AND APPROVED by the Aleutians East Borough on this 10th day of May, 2018.

Alvin D. Osterback, Mayor

ATTEST: _____
Tina Anderson, Clerk



Agenda Statement

Date: May 10th, 2018

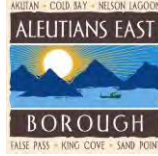
To: The Honorable Mayor Osterback and Assembly Members

From: Charlotte Levy

Re: Resolution 18-38 Electing to Participate in the AMLJIA FY2018 and FY2019 Loss Control Incentive Program

The Aleutians East Borough is a member of the Alaska Municipal League Joint Insurance Association (AMLJIA). AMLJIA has developed the Loss Control Incentive Program to help reduce member losses individually and pool-wide. Participation in the program earns rewards in the form of a discount on the next fiscal year's contribution. The amount the Borough can earn is based on its level of participation in the program, and we can earn up to five percent of our current year contribution for Worker's Compensation, General Liability, Property and Police Liability.

AMLJIA cannot reward the Borough's participation in this program if the Assembly has not adopted a resolution to participate in the program. This is a requirement that must be met each fiscal year. This resolution allows the Borough to receive its award for the FY2018 Loss Control Incentive Program, and participate in the FY2019 Loss Control Incentive Program.



Resolution 18-38

A RESOLUTION OF THE ALEUTIANS EAST BOROUGH ASSEMBLY ELECTING TO PARTICIPATE IN THE AMLJIA FY2018 AND FY2019 LOSS CONTROL INCENTIVE PROGRAM

WHEREAS, the Aleutians East Borough is a member of the Alaska Municipal League Joint Insurance Association (“AMLJIA”); and

WHEREAS, the AMLJIA provides comprehensive risk management assistance and provides workers’ compensation, liability and property coverage for the Aleutians East Borough; and

WHEREAS, the AMLJIA developed the Loss Control Incentive Program to help reduce member losses individually and pool wide; and

WHEREAS, the AMLJIA will provide all written program materials necessary, and offer assistance to participants; and

WHEREAS, pool members that participate in the Loss Control Incentive Program and complete the required activities, will have the opportunity to earn a discount on their contribution; and

WHEREAS, it is the Aleutians East Borough’s policy to provide a safe environment for its employees, citizen, and the visiting public; and

WHEREAS, the Loss Control Incentive Program will enhance such an environment.

NOW THEREFORE BE IT RESOLVED by the Aleutians East Borough Assembly that the Borough will participate in the AMLJIA Loss Control Incentive Program for the 2017-2018 and the upcoming 2018-2019 policy years.

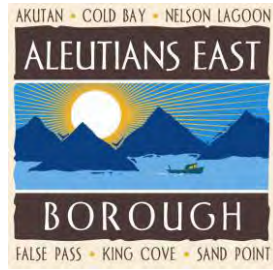
PASSED AND APPROVED by the Aleutians East Borough on this 10th day of May, 2018.

Alvin D. Osterback, Mayor

ATTEST:

Tina Anderson, Clerk

Public Hearings



AGENDA STATEMENT

To: Mayor Osterback and Assembly
From: Tina Anderson, Clerk
Date: April 12, 2018
Re: Introduction Ordinance 18-09, amending Title 2, Section 2.04.060-Advisory Members.

The Assembly decided it would be beneficial to have a youth representative as an Advisory. Ordinance 18-09 adds a new section 2.04.060(K) to the Aleutians East Borough Code of Ordinances, to include a student representative.

Also, Section 2.04.060(E) does not specifically allow advisory members to cast advisory votes. However, the Borough has historically always allowed Advisory Members to cast advisory votes. Included on Ordinance 18-09 is an amendment to clarify that better.

Following are the Student Representative policy, procedures and application documents to be considered.

ORDINANCE 18-09

AN ORDINANCE AMENDING TITLE 2, SECTION 2.04.060, ADVISORY MEMBERS, OF THE ALEUTIANS EAST BOROUGH CODE TO AMEND SECTION 2.04.060(E) AND PROVIDE A NEW SECTION 2.04.060(K), STUDENT REPRESENTATIVE.

WHEREAS, the Borough Code, Title 2, establishes advisory members in each community that does not have a voting seat; and

WHEREAS, advisory members may participate in discussions of any matter before the Assembly.

WHEREAS, Title 2, Section 2.04.060(E) does not specifically allow advisory members to cast advisory votes; and

WHEREAS, in order to clarify, it is necessary to amend the Borough's Code of Ordinances, Title 2, Section 2.04.060(E).

WHEREAS, the Assembly requested there be a student representative on the advisory; and

WHEREAS, Title 2 of the Borough's Code of Ordinances does not presently provide a student representative on the advisory; and

WHEREAS, the Assembly believes such revision be beneficial to the Aleutians East Borough.

NOW THEREFORE, LET IT BE ORDAINED BY THE ASSEMBLY OF THE ALEUTIANS EAST BOROUGH AS FOLLOWS:

Section 1. Amendment of Borough Code. Amendment of the Aleutians East Borough Code of Ordinances, Title 2, Section 2.04.060(E), and adding Section 2.04.060(K) is hereby enacted as follows:

Section 2.04.060 Advisory Members.

E. Advisory members may participate in the discussion of any matter that comes before the Assembly or committee, but may not move or second items during an Assembly meeting. Advisory Members may cast advisory votes on all matters except those subject to executive session discussions. Advisory votes shall not affect the outcome of a vote, but shall be recorded in the minutes.

K. The Assembly may appoint a student representative on the assembly as an advisory member. The mayor shall nominate one or more students for the assembly to consider for the appointment on a school calendar basis, with a term of one year beginning September 1. No student representative may serve more than a single one-year term; and no student will be compensated with meeting fees.

The position shall be open to all Aleutians East Borough School District high school students, grades 9 through 12. Nominations shall be made by submission of letters of interest to their high school student council and principal. The student council shall nominate a student to be submitted to the mayor, with approval from their high school principal.

The student representative may not move or second items during an Assembly Meeting. The student may cast advisory votes on all matters except those subject to executive session discussions. The Advisory votes shall not affect the outcome of a vote. Advisory votes shall be recorded in the minutes.

Section 2. Classification. This Ordinance shall be of a permanent nature and shall become a part of the Aleutians East Borough Code of Ordinances.

Section 3. Severability. If any provision of this Ordinance, or any application thereof to any person or circumstance is held invalid, the remainder of this Ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 4. Effective Date. This Ordinance shall become effective upon adoption.

Passed and adopted by the Aleutians East Borough Assembly this _____ day of May, 2018.

Alvin D. Osterback, Mayor

ATTEST:

Tina Anderson, Borough Clerk

(SEAL)

2.04.060 **Advisory Members.**

- A. There shall be advisory members appointed on the Assembly with the rights and responsibilities a set out in this section.
- B. There shall be one for each of the communities in the Borough, which are without an Assembly member residing in its respective community.
- C. The term of an advisory member is one year and begins on January 1st of each year. A person appointed holds office until a successor has been appointed and seated.
- D. Advisory members may attend all Assembly meetings, work sessions, committee of the whole meeting and subcommittee meetings; except, an advisory member may not attend executive sessions except upon adoption by the Assembly or committee of the motion to permit the advisory members to attend the executive session.
- E. Advisory members may participate in the discussion of any matter that comes before the Assembly or committee, but may not ~~make motions, vote or otherwise participate except to discuss matters before the body. move or second items during an Assembly meeting.~~ Advisory Members may cast advisory votes on all matters except those subject to executive session discussions. Advisory votes shall not affect the outcome of a vote, but shall be recorded in the minutes.
- F. Only a person appointed under this section may participate in Assembly meetings as an advisory member. An advisory member may not serve as a proxy or substitute for a regular member of the Assembly unless appointed or elected to fill an Assembly vacancy. Upon such election or appointment to a vacancy, the advisory seat held by that person becomes vacant.
- G. If an advisory member clearly expresses a position for or against a proposition, the minutes of the meeting shall reflect the position expressed.
- H. Advisory members will receive per diem, reimbursement and payments in lieu as may be provided for Assembly members.
- I. The presence or absence of an advisory member at an Assembly meeting, the existence of a vacancy in an advisory member seat, and an act or admission of an advisory member shall have no effect on any action of the Borough. An advisory member has no authority to act on behalf of the Borough and the meeting of advisory members does not constitute a meeting of the Assembly or any other body of the Borough for any purpose.

J. Advisory members shall be governed by the same rules as elected members concerning meeting attendance as provided for in Chapter 2.20 and other applicable ordinances.

K. The Assembly may appoint a student representative on the assembly as an advisory member. The mayor shall nominate one or more students for the assembly to consider for the appointment on a school calendar basis, with a term of one year beginning September 1. No student representative may serve more than a single one-year term; and no student will be compensated with meeting fees.

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The position shall be open to all Aleutians East Borough School District high school students, grades 9 through 12. Nominations shall be made by submission of letters of interest to their high school student council and principal. The student council shall nominate a student to be submitted to the mayor, with approval from their high school principal.

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The student representative may not move or second items during an Assembly Meeting. The student may cast advisory votes on all matters except those subject to executive session discussions. The Advisory votes shall not affect the outcome of a vote. Advisory votes shall be recorded in the minutes.

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(Ord. 14-04 (Amended Ord. 08-04), Sec. 2.04.060, part, 1987)

ALEUTIANS EAST BOROUGH ASSEMBLY

Student Representative Policy

Effective Date:

Approved by:

Assembly

Aleutians East Borough Assembly Student Representative Policy

It is important to seek out and consider student ideas, viewpoints and reactions to Borough decisions and policies affecting students. In order to provide student involvement, the Aleutians East Borough Assembly may appoint a Student Representative.

Student Meets All Qualifications

1. The student(s) shall be residents of the Aleutians East Borough.
2. The student(s) shall be in good standing at their high school.
3. The student(s) shall be recommended by the Student Council of their high school.
4. The student(s) shall obtain the approval of the High School Administration.

Student Requirements

1. The student(s) shall attend all Assembly Meetings and Work Sessions held while school is in session, unless excused by the Mayor.
2. The student(s) should give feedback to Assembly members about policies impacting young people.
3. The student(s) shall conduct themselves in proper business etiquette when acting as the Assembly Student Representative.

Student Limitations

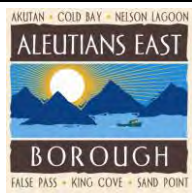
1. The student(s) representatives may not move or second items during an Assembly Meeting.
2. The student(s) may cast advisory votes on all matters except those subject to executive session discussions. Advisory votes shall not affect the outcome of a vote. Advisory votes shall be recorded in the minutes.

Assembly Action

1. Student Representatives shall be confirmed by a majority vote of the Assembly.

Term of Office

1. Each term for the Student Representative shall be a 1-year term, beginning September 1.



ALEUTIANS EAST BOROUGH ASSEMBLY PROCEDURE

Assembly Student Representative Procedure

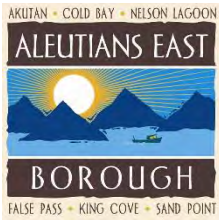
Effective Date:

Approved by:

Assembly

PROCEDURE – Aleutians East Borough Student Representative Procedure

Student	<ol style="list-style-type: none">1. Complete application for appointment as Aleutians East Borough Advisory Student Representative and submit to the Student Council Adult Administrator.2. Receive approval from High School Principal.3. Submit application to the High School Student Council.
Student Council	<ol style="list-style-type: none">1. If more than one application, conduct an election selecting a Student Representative to be considered for appointment as Advisory to the Assembly.
Student Council Adult Administrator	<ol style="list-style-type: none">1. Provide students completed and finalized application with a letter certifying the Student Council Election Results or recommendation to the Borough Clerk.
Borough Clerk	<ol style="list-style-type: none">1. Includes application and Student Council election results or recommendation in the next packet.2. Send elected student representatives welcome/invitation letter.3. Performs Oath of Office if appointment is confirmed by Assembly.
Assembly	<ol style="list-style-type: none">1. If more than one high school submits a student representative application, the Assembly will draw the representative by lot.2. Confirm appointment



ALEUTIANS EAST BOROUGH

STUDENT REPRESENTATIVE APPLICATION

Borough Clerk
PO Box 349
Sand Point, AK 99661

Phone: (907) 383-2699
Fax: 1-888-737-3524
tanderson@aeboro.org

APPLICATION FOR APPOINTMENT TO AEB ASSEMBLY – STUDENT ADVISORY REPRESENTATIVE

Name: _____

Home Phone: _____

Mailing Address: _____

Cell Phone: _____

Residence Address: _____

E-Mail Address: _____

Grade Level: _____

- Do you reside within Aleutians East Borough? ☐ Yes ☐ No
- Are you a Student in good standing at an AEBSD High School? ☐ Yes ☐ No
- Does your schedule permit you to attend required meetings? ☐ Yes ☐ No

Please provide a brief statement describing your interest in Borough Government.

I understand that this is a voluntary, appointed position to be confirmed by the Aleutians East Borough Assembly, and requires regular attendance at official meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public meeting. In addition, my name may be published in a newsletter or other media outlet.

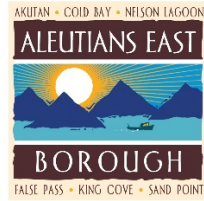
I have provided a letter from the Student Council Adult Administrator confirming the Student Council election results or recommendation by the _____ High School Student Council.

I certify that the information in this application is true and accurate.

Signature of Applicant: _____ **Date:** _____

I confirm that the applicant is a student in good standing at _____ High School, was recommended by the High School Student Council for appointment to the Assembly as a Student Representative and that the High School Administration fully supports this recommendation.

Signature of Principal: _____ **Date:** _____



MEMORANDUM

To: Alvin D. Osterback, Mayor

From: Anne Bailey, Borough Administrator

Date: April 6, 2018

Re: Ordinance 18-10 Appropriating \$4,440,000 from the Aleutians East Borough General Fund into Specific Federally Supported Projects and Reimbursing the Borough for Costs of Sale, and Previously Funded King Cove Access Project Costs

The hovercraft sale proceeds in the amount of \$4,440,000 were received by the Aleutians East Borough (Borough) on February 28, 2018 and are currently located in the General Fund. The Borough now needs to determine how to appropriate the funds.

I have been in contact with Brad Gilman, Borough Federal Lobbyist; Mark Hickey, Borough State Lobbyist and Joe Levesque, Borough Attorney and they have all concurred that the safe course of action is to use the proceeds only for transportation projects which are currently receiving federal financial support or which have received federal support in the past for prior phases of the project or projects. The two projects that meet this criterion and have had a vested interest in the hovercraft are the King Cove Road project and the Akutan Airport, which includes the Akutan Airport Transportation Link.

Attached for your reference are the following documents:

- January 18, 2018 Memorandum of Opinion from Levesque Law Group, LLC
- February 13, 2012 Letter of Opinion from Brad Gilman, addressing the question in context of the proposed move of the hovercraft from King Cove to Akutan.
- February 18, 2015 Letter of Opinion from Brad Gilman, addressing the question of whether there are any limits on the use of proceeds of a hovercraft sale imposed by federal regulations.
- November 18, 2017 Email from Mark Hickey, addressing Hovercraft Disposition Questions

Appropriation Recommendation

The sale proceeds for the hovercraft was in the amount of \$4,440,000. I recommend deducting \$543,423.02, which includes the \$212,000 Broker fee; the \$200,000 Hover Link fee for assuming the buyback responsibility; \$127,173.70 in attorney fees and \$4,249.32 in other fees associated with the sale. Based off the costs above the remaining balance will be approximately \$3,896,531.98.

\$4,440,000	Hovercraft Sales Price
(\$212,000)	5% Broker Fee
(\$200,000)	Hover Link Buy Back Cost
(\$127,173.70)	Attorney Fees
<u>(\$4,249.32)</u>	<u>Other Fees Associated with the Sale</u>

\$3,896,576.98 **Remaining**

With the remaining \$3,896,576.98 I propose appropriating the funds to the Akutan Airport (i.e. Akutan Airport Transportation Link) and the King Cove Access Project (KCAP).

Akutan Airport: **\$2,500,000** for the Akutan Airport Transportation Link

These funds could be used for but not limited to a traditional vessel feasibility study; Akun Dock and Breakwater Feasibility Study and construction.

KCAP: **\$1,396,576.98** for the KCAP Transportation Link

\$605,382.09 would be included under Department 867 KCC Alternative Road under its own Sub department. These funds could be used for but not limited to construction, engineering fees and litigation for the KCAP.

*\$791,194.89 of these funds would be paid back to the Borough for prior KCAP Reimbursements

*On February 27, 2017, the Borough and the City of King Cove entered into a Memorandum of Agreement for the KCAP. Section 4.0 outlines the cost reimbursement. Section 4.3 – Cost Provision #3 states that “A second payment for reimbursement of KCAP project costs of up to \$412,500 for substantiated FY07 and FY15 will also be paid after the FY17 mid-year budget amendment has been approved by the Borough Assembly.” It continues that “AEB shall make a third and final cost reimbursement payment to the City of up to \$412,500 of substantiated FY07 through FY15 costs when AEB has completed its sale of the hovercraft SUNA-X, or adopted its FY18 budget, whichever comes first.”

The Borough Assembly appropriated the first \$412,500 from the permanent fund earnings at the February 9, 2017 Assembly Meeting during the FY17 mid-year budget cycle. The second \$412,500 was appropriated by the Assembly from the permanent fund earnings and approved at the May 11, 2017 Assembly Meeting during the FY18 budget cycle since the hovercraft had not been sold at the time.

The City of King Cove has submitted invoices for items outlined above. In July 2017, the Borough paid to the City the amount of \$402,748.26 and in March 2018 the Borough paid the City \$388,446.63. The Borough has paid a total of \$791,194.89 and in doing so, the Borough has met the obligations outlined in the MOA.

I am unable to find anything in writing but it is my understanding that the Borough would pay these funds to the City of King Cove out of the Borough General Fund and that once the hovercraft was sold the Borough would reimburse themselves for the costs incurred. Therefore, I recommend that the Borough reimburse itself by using the Borough's set-off provisions to reimburse itself the \$791,194.89.

The proposed allocation is outlined below:

\$3,896,576.98	Remaining funds from the Hovercraft Sale
(\$2,500,000.00)	Akutan Airport Appropriation
<u>(\$1,396,576.98)</u>	<u>KCAP Appropriation</u>

\$0 Balance

**CONFIDENTIAL
ATTORNEY-CLIENT PRIVILEGE**

LEVESQUE LAW GROUP, LLC

Joseph N. Levesque
Shane E. Levesque, Of Counsel

3380 C Street, Suite 202
Anchorage, Alaska 99503

Phone: (907) 261-8935
Fax: (206) 309-0667
Website: levesquelawgroup.com

MEMORANDUM OPINION

TO: Annie Bailey

FROM: Joseph N. Levesque, Borough Attorney *JNL*

DATE: January 18, 2018

RE: Sale of the Hovercraft
Our File No. 200-1507.3

This memorandum responds to your request that we provide a legal opinion on how the Hovercraft sale proceeds need to be handled. We have read and reviewed two (2) opinion letters issued by Attorney Brad Gilman and generally concur with the advice offered by Attorney Gilman.¹

Accordingly, we agree that it does not appear that the full disposition of the Hovercraft would necessarily trigger a repayment to the Federal Government. However, that does not mean that there are no limits on the use of the proceeds from the sale of the Hovercraft.

To date, we know that the Aleutians East Borough (AEB) has, in the past, sold a spare engine that accompanied the Hovercraft when initially purchased and that the Federal Government offered no objection.

Moreover, prior to relocating the Hovercraft from its original site at King Cove to Akutan, Alaska, the U.S. Fish & Wildlife Service provided an opinion essentially stating that there would be no problem shifting the Hovercraft from one federally – supported transportation project to another.

Therefore, it appears that shifting the Hovercraft from one location to another for use was authorized so long as it went from one federally – supported transportation

¹ Letters from Attorney Brad Gilman dated February 13, 2012, and February 18, 2015 attached hereto.

**CONFIDENTIAL
ATTORNEY-CLIENT PRIVILEGE**

LEVESQUE LAW GROUP, LLC

Anne Bailey
January 18, 2018
Page | 2

project to another. Furthermore, we assume that the monies received from the sale of the extra Hovercraft engine was also used on one of the Borough's federally – supported transportation projects.

Assuming that our conclusion is correct, the Borough should only use the proceeds from the sale of the Hovercraft on one of the Borough's federally – supported transportation projects.

The prudent course for the Borough to pursue is to keep the monies derived from the sale of the Hovercraft separate from its other monies, so as not to commingle the funds. In doing so, the Borough will easily be able to track the monies and where the money will be spent.

Following this recommendation will assist the Borough easily in proving where the proceeds from the sale of the Hovercraft were spent. In the event that the U.S. Fish & Wildlife Services demands an audit or questions whether the proceeds were used on another federally – supported transportation project.

I hope this memorandum has adequately addressed your concerns. I remain available to discuss should additional questions or concerns arise.

ROBERTSON, MONAGLE & EASTAUGH P.C.

ATTORNEYS AT LAW
2300 CLARENDON BLVD., SUITE 1010
ARLINGTON, VA 22201
PHONE: 703 527-4414
FAX: 703 527-0421

February 13, 2012

Sharon Boyette, Administrator
Aleutians East Borough
3380 C Street, Suite 205
Anchorage, AK 99503

Dear Sharon:

Per our discussion, the following is a brief legal analysis regarding the potential shift of the hovercraft from King Cove to Akutan. Specifically, you have asked me to review Title 43 of the Code of Federal Regulations, the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, to determine whether the Borough may transfer the asset to Akutan. For the reasons discussed below, I have concluded the Borough is within its legal rights to shift the hovercraft to Akutan.

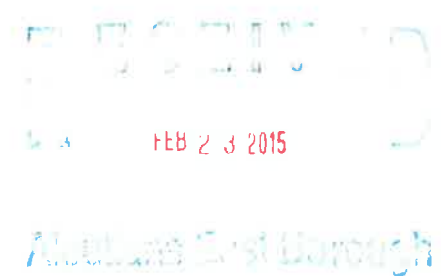
Background

The King Cove Health and Safety Act was enacted by Congress as part of the FY 1999 Omnibus and Emergency Supplemental Appropriation Act, Section 353, Public Law 105-277. Section 353(a) provided a direct appropriation of \$20 million to the Aleutians East Borough for the construction of a marine/road link between the cities of King Cove and Cold Bay, Alaska. Section 353(b) provided an additional direct appropriation of \$15 million for improvements to the King Cove airstrip. Section 115 of the FY 2005 Omnibus Appropriations Act provided that, "Any unobligated amount appropriated pursuant to Section 353(b)...of the Appropriations Act of 1999...shall be made available to complete the project described in Section 353(a) of that Act." This \$15 million direct appropriation was not utilized for the King Cove Airstrip and was subsequently transferred to the Borough for use in completing the marine/road link and acquiring the hovercraft.

The Borough has decided to discontinue the operation of the hovercraft between King Cove and Cold Bay. The Borough is considering the transfer of the hovercraft to Akutan to be used in the federally-funded Akutan airport project, which also requires a marine link between the airstrip on Akun Island and the City of Akutan on Akutan Island.

Legal Question

Do the regulations governing Subpart C of Title 43, the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Government, permit the Aleutians East Borough to transfer the hovercraft from the King Cove road project to the Akutan Airport Project?



ROBERTSON MONAGLE & EASTAUGH

**ATTORNEYS AT LAW
1810 Samuel Morse Dr., Suite 202
RESTON, VA 20190
PHONE: 571 313 1792
FAX: 571 313 1973**

February 18, 2015

Rick Gifford, Administrator
Aleutians East Borough
3380 C Street, Suite 205
Anchorage, AK 99503

Dear Rick:

This is in response to your request that I review the sale of the BHT-130 Hovercraft to Cruz Marine LLC. Specifically, the question is whether there are any limits on the use of the proceeds of the hovercraft sale imposed by Federal regulations.

When discussions of the divestiture of the hovercraft first came to the attention of the U.S. Fish and Wildlife Service in 2007, the FWS asserted that it had a right to a share of any hovercraft proceeds pursuant to Title 43, Section 12.72(e) of the Code of Federal Regulations. We contested this assertion informally but the issue was never officially resolved with the FWS.

The FWS did, however, agree with the Aleutians East Borough that the hovercraft could be shifted to other federally-supported transportation activities. 43 CFR 12.73(c)(1) allows for equipment to be "...used in other activities currently or previously supported by a Federal agency" if the original project is no longer ongoing. We received this opinion in writing from FWS in response to a challenge from the Natural Resources Defense Council that the hovercraft could not be shifted from the King Cove-Cold Bay route to the Akun-Akutan route.

Following the same logic, the proceeds of a hovercraft sale that are invested in equipment or transportation that is currently or previously supported by a Federal agency should be sufficient to avoid a future claim from the FWS for a share of the hovercraft disposition

proceeds. I am therefore recommending that the Borough segregate these funds and apply them to future transportation projects which are currently receiving federal financial support or which have received federal support in the past for prior phases of the project or projects.

Please let me know if you have any questions or comments on this opinion.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brad", with a stylized flourish extending from the end.

Brad Gilman

Anne Bailey

From: Mark Hickey <mshickey@gci.net>
Sent: Saturday, November 18, 2017 11:58 AM
To: Anne Bailey
Subject: Hovercraft Disposition Questions
Attachments: hovercraft disposition (Feb. 2012)[1].pdf; Brad Gilman Letter (2-18-15)[1].pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Anne,

Based on our discussion, I found the attached letter opinions from Brad Gilman.

1. The first one was issued in February 13, 2012. It addresses the question in the context of the proposed move of the hovercraft from King Cove to Akutan. His answer was it's okay. His reasoning also suggests that a full disposition of the hovercraft would not trigger a repayment requirement, but that wasn't the main thrust of the question he was asked to address.
2. The second letter was issued on February 18, 2015. It addresses the question of whether there are any limits on the use of proceeds of a hovercraft sale imposed by federal regulations. It addresses an opinion provided at that time by the US FWS that said it was okay to shift the hovercraft to another federally-supported transportation activity. Brad concluded that we were okay with any use of proceeds for another federal transportation project given the reasoning by US FWS, and proposed a course of action to that effect.

Brad was not asked the specific question of whether the borough **must** use any proceeds for another federal transportation project. As a non-attorney, my guess is he's thinks it would be okay (based on his 2012 letter). There is some risk that US FWS in the future might assert a claim against the borough if these proceeds are spent for any purpose versus another federal transportation project. The safe course of action is to use these proceeds only for a federal transportation project. You may want to have Joe Levesque review this question.

I think use of any proceeds for the final Akutan airport access alternative or to support completion of the King Cove Access Project (KCAP) should be fine using the more conservative advice to use these funds for another federally approved transportation project. Akutan Airport is clearly a federally approved transportation project, and completion of KCAP likely fits since it has considerable federal funding in the first two phases and is the project for which the original funding was intended. **I think you're on solid ground taking this position both from a policy perspective (these are the two projects that invested in the hovercraft) and to avoid legal exposure for the borough by broadening the use of these proceeds.**

How to determine an appropriate split of any proceeds between the two projects is open to some difference of opinion. More funds were spent in the initial construction (\$9 million) versus the rehabilitation/repairs needed to make the vessel operational for the Akutan Airport project (\$5 million or so if I remember correctly). On the other hand, I suspect Keith Whitmore would tell you that at least 50% of the current market price (or more) is attributable to the infusion of spending needed to make the hovercraft operational for Akutan.

Let me know if you have questions. I'm happy to offer further analysis on how to look at splitting the proceeds between the two projects.

Mark Hickey
Hickey & Associates
(907) 723-8574

Memorandum of Agreement
between
Aleutians East Borough and City of King Cove
for the
King Cove Access Project

1.0 Purpose – This Memorandum of Agreement ("MOA") documents the mutual understanding between the Aleutians East Borough ("AEB") and the City of King Cove ("City"), collectively referred to as the "Parties", with respect to the King Cove Access Project ("KCAP"), which has since 2006 also been commonly referred to as the Izembek Land Exchange and Road Project. Both project titles represent the same project objective, which is the creation of a road to connect the City of King Cove to the Cold Bay Airport.

This MOA sets out the Parties' understanding regarding program oversight, management responsibilities, and terms of partial reimbursement for KCAP, and includes two major sections:

- A. Project oversight and management responsibilities and authorities for FY17 (July 1, 2016 through June 30, 2017); and,
- B. Cost reimbursement provisions, which are allocated into two funding categories/sources, and which address the periods between: 1) FY07 through FY15, which is specifically defined from January 1, 2007 through June 30, 2015; and, 2) FY17, which is specifically defined as July 1, 2016 through June 30, 2017.

2.0 Background Information – Four documents serve as the primary sources of the Parties' assumptions and expectations for this MOA. These documents include:

- City Resolution 16-06, dated October 21, 2015;
- Letter to the AEB Assembly from Mayor Henry Mack, dated August 17, 2015;
- Letter to the AEB Assembly from Mayor Stanley Mack, dated June 9, 2015; and,
- City Resolution 15-14, dated February 20, 2015.

The Parties acknowledge that various statements and expectations set forth in the two City resolutions have not been officially endorsed by AEB in writing. However, there have been numerous verbal discussions between AEB and City regarding these statements and expectations and there are no known significant conflicting opinions.

Both Parties acknowledge that the City has continued to responsibly and timely function as the lead local government organization managing and directing the KCAP.

3.0 Project Oversight and Management Responsibilities and Authorities

The Parties' respective oversight and management responsibilities and authority pursuant to this MOA shall be as follows:

- A. The City, represented by Gary Hennigh (Administrator), through Mayor Henry Mack, will continue be the lead, local government organization responsible for managing and coordinating the KCAP through June 30, 2017. This includes all major KCAP actions and responses to ongoing or new federal and state government legislative requests, procedures, cost decisions, and miscellaneous technical issues, including external communications and media activities
- B. The City shall provide AEB, represented by Rick Gifford (Administrator), through Mayor Stanley Mack, with timely information about any prospective actions regarding the KCAP, so that it may discuss, review, submit comments, and make recommendations with respect to such actions before they are taken by the City in fulfilling the responsibilities set forth in paragraph A.
- C. In the unlikely event of any significant unresolved legislative, political, procedural, or otherwise technical disagreements between the City and AEB regarding project oversight and management activities in furtherance of the KCAP, both Parties agree that the City has authority to make final decisions regarding the actions taken in furtherance of the project. However, the Parties agree and acknowledge that, where AEB has advised the City of its disagreement with any proposed project oversight and management activity, AEB may refuse to reimburse the City for the costs related to such activity, pursuant to sections 4.2 and 4.4 of this MOA.

4.0 Cost Reimbursement

The Parties acknowledge that the City has expended substantial funds in pursuit of the KCAP. The Parties intend for this MOA to confirm their mutual understandings regarding AEB's reimbursement of a portion of the expenses incurred by the City in advancing the KCAP, up to the limits and according to the terms set out below.

Accordingly, this MOA has four Cost Provisions, which include:

4.1 - Cost Provision #1 –AEB has already reimbursed the City \$625,000 for documented KCAP project costs incurred by the City between FY07 and FY15 (included in the FY16 budget). Additional payments (cost reimbursements) of KCAP project costs of up to \$825,000 for FY07 and FY15 will also be paid at a later time as documented in following Section 4.3.

4.2 - Cost Provision #2 - AEB's approved FY16 budget allocated \$100,000 for "ongoing expenditures for FY16 that would be incurred by the Borough and/or the City of King Cove" (see above Section 2.0 – Letter to the AEB Assembly from Mayor Stanley Mack, dated June 9, 2015).

AEB and City acknowledge that all or most KCAP expenditures incurred in FY16 in fulfilling the project oversight and management responsibilities defined in above section 3.0 of this Agreement have been paid and/or reimbursed with this funding, including the continuing: federal lobbyist and legal representation; technical consulting; media and communication costs; and selected travel costs. To the extent the City incurred KCAP costs in excess of \$100,000 for FY16 KCAP activities, including any deduction for FY16 KCAP directly paid by AEB costs and concurred with by the City, the City acknowledges and agrees that AEB is not responsible for reimbursing such costs.

The Parties also acknowledge and agree that no FY16 personnel or travel costs for any AEB or City elected officials or employees are eligible for reimbursement.

4.3 - Cost Provision #3 – The Parties acknowledge that the reimbursements made to the City for KCAP costs under Section 4.1 will not fully reimburse the City for all of its FY07 through FY15 KCAP costs. A second payment for reimbursement of KCAP project costs of up to \$412,500 for substantiated FY07 and FY15 will also be paid after the FY17 mid-year budget amendment has been approved by the Borough Assembly. AEB shall make a third and final cost reimbursement payment to the City of up to \$412,500 of substantiated FY07 through FY15 costs when AEB has completed its sale of the hovercraft SUNA-X, or adopted its FY18 budget, whichever occurs first.

The parties understand that these cost reimbursements will fully or partially cover costs previously paid by the City to federal lobbyists for project advocacy, KCAP legal advice in developing legislative and political strategies, technical & scientific consultants, State of Alaska costs, media consultants & communications, and selected travel costs, including field trips to Washington, DC and National Congress of American Indian meetings for non-City employees.

No City personnel or travel costs shall be included in any reimbursement pursuant to this section.

4.4 - Cost Provision #4 - AEB's approved FY17 operating budget has allocated \$100,000 for ongoing expenditures for FY17 to continue KCAP. FY17 costs eligible for reimbursements shall be limited in scope to those items listed in Section 4.2, including the continuing federal lobbyist & legal representation, technical consultants, media & communication costs, and selected travel costs.

The Parties agree that the City must discuss all KCAP costs totaling or expected to total more than \$5,000 for which reimbursement is or may be sought under this Cost Provision #4 with AEB, and the Parties must deem such costs mutually agreeable, in order to be eligible for reimbursement.

It is also acknowledged and agreed to by both Parties that no FY17 personnel or travel costs for any AEB or City elected officials or employees are eligible cost reimbursements under Cost Provision #4.

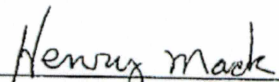
5.0 Dispute Resolution - In the event of any disputes per this MOA, both parties agree to a reasonable dispute resolution process to be determined and agreed upon in consultation with either, or both, legal counsel representing AEB and City. Each party will be responsible for their own dispute resolution costs.

6.0 Entire Agreement - This MOA represents the entire agreement of the Parties with respect to its subject matter. Amendments to this MOA shall be agreed upon by the Parties in writing.

7.0 Time Period - The effective date of this MOA will commence upon final execution of this Agreement, and shall end on June 30, 2017. Any extension of the terms of this MOA beyond June 30, 2017 shall be agreed upon by the Parties in writing.

Signed by:

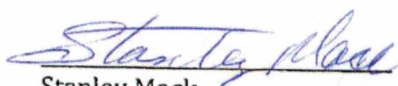
City of King Cove


Henry Mack

Mayor _____
Title

2-27-2017
Date

Aleutians East Borough


Stanley Mack

Mayor _____
Title

2-27-2017
Date

Aleutians East Borough--Capital Project List

Approved FY17 Capital Project Funding-PFE Allocation

Project	Possible Funding Source(s)	Current Funding	Approved FY17 PFE Allocation	Mid-Year FY17 Budget Amendment
False Pass Harbor	Bonds/Leg	\$ 339,265		
Akutan Harbor	Bonds/Leg	\$ -	\$ 100,000	
Akutan Harbor Floats	Various	\$ 3,400,000		
King Cove Access Road	Leg	*	\$ 100,000	\$ 412,500
King Cove School Repairs		\$ 2,785,000		
Nelson Lagoon Erosion	Leg/PFE	\$ 903,000		
Cold Bay Clinic	Leg/Bonds/PFE	\$ 1,637,000		
Akutan Airport Transportation Link	CSA/Leg/Bonds	**		
King Cove Harbor-Stub Breakwater	Leg/Bonds	\$ -		
Sand Point Harbor Floats				
-Design/Eng/Mgmt.	PFE	\$ -	\$ 100,000	
-Construction	Leg/Bonds	\$ -		
Cold Bay Dock/Harbor	Leg/Bonds	\$ -		
Nelson Lagoon Dock Repairs				
-Design/Eng	PFE	\$ -	\$ 25,000	\$ 100,000
False Pass Harbor House				
-Design/Eng	Other	\$ -		
Borough Property Surveys		\$ -	\$ 85,000	
AEB Capital Project Contingency Fund			\$ 958,000	(512,500)
Total			\$ 1,368,000	\$ -

*This project has funding from the following sources: \$2 million State grant; FY16-\$100,000; \$2 million ADOT for construction

**This project includes approx. \$6 million in funding from Borough bonds, State funds and a State grant to the City of Akutan

Aleutians East Borough--Capital Project List

Proposed FY18 Capital Project Funding-PFE Allocation

Project	Possible Funding Source(s)	Current Funding	FY17 Budget as Amended	Proposed FY18 Budget
False Pass Harbor	Bonds/Leg	\$ 339,265		
Akutan Harbor	Bonds/Leg	\$ -	\$ 100,000	\$ -
Akutan Harbor Floats - B Float	Various	\$ 427,540	\$ -	\$ -
King Cove Access Road	Leg	*	\$ 512,500	\$ * 512,500
Sand Point School Repairs		\$ -	\$ 50,000	\$ -
Nelson Lagoon Erosion	Leg/PFE	\$ 903,000	\$ -	
Cold Bay Clinic	Leg/Bonds/PFE	\$ 1,618,139	\$ -	\$ 1,000,000
Akutan Airport Transportation Link	CSA/Leg/Bonds	**	\$ -	\$ -
King Cove Harbor-Stub Breakwater	Leg/Bonds	\$ -	\$ -	\$ -
Sand Point Harbor Floats			\$ -	\$ -
-Design/Eng/Mgmt.	PFE	\$ -	\$ 100,000	\$ -
-Construction	Leg/Bonds	\$ -	\$ -	\$ -
Cold Bay Dock/Harbor	Leg/Bonds	\$ -	\$ -	\$ -
Nelson Lagoon Dock Repairs	PFE/Leg/Bonds	\$ -	\$ 125,000	\$ 900,000
Nelson Lagoon School-Renovations			\$ 50,000	
Cold Bay School			\$ 50,000	
False Pass Harbor House			\$ -	\$ -
-Design/Eng	Other	\$ -	\$ -	\$ 100,000
Borough Property Surveys		\$ -	\$ 85,000	\$ 85,000
Total Project Funding			\$ 1,072,500	\$ 2,597,500
AEB Capital Project Contingency Fund			\$ 295,500	\$ 356,500
			\$ -	\$ -
Total PFE & Contingency Fund			\$ 1,368,000	\$ 2,954,000

*This project has funding from the following sources: \$2 million State grant; FY17-\$100,000; \$2 million ADOT for construction

**This project includes approx. \$5.5 million in funding from Borough bonds, State funds and a State grant to the City of Akutan

* The \$512,500 includes the second \$412,500 commitment + \$100,000 for KCAP expenses incurred by the City of King Cove during Fiscal Year 2018.

The Borough Assembly appropriated the first \$412,500 from the permanent fund earnings at the February 9, 2017 Assembly Meeting during the FY17 mid-year budget cycle. The second \$412,500 was appropriated by the Assembly from the permanent fund earnings and approved at the May 11, 2017 Assembly Meeting during the FY18 budget cycle since the hovercraft had not been sold at the time.

The City of King Cove has submitted invoices for items outlined above. In July 2017, the Borough paid to the City the amount of \$402,748.26 and in March 2018 the Borough paid the City \$388,446.63. The Borough has paid a total of \$791,194.89 and in doing so, the Borough has met the obligations outlined in the MOA.

I am unable to find anything in writing but it is my understanding that the Borough would pay these funds to the City of King Cove out of the Borough General Fund and that once the hovercraft was sold the Borough would reimburse themselves for the costs incurred. Therefore, I recommend that the Borough reimburse itself by using the Borough's set-off provisions to reimburse itself the \$791,194.89.

The proposed allocation is outlined below:

\$3,896,576.98	Remaining funds from the Hovercraft Sale
(\$2,500,000.00)	Akutan Airport Appropriation
<u>(\$1,396,576.98)</u>	<u>KCAP Appropriation</u>

\$0 Balance

**CONFIDENTIAL
ATTORNEY-CLIENT PRIVILEGE**

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Joseph N. Levesque
Shane E. Levesque, Of Counsel

3380 C Street, Suite 202
Anchorage, Alaska 99503

Phone: (907) 261-8935
Fax: (206) 309-0667
Website: levesquelawgroup.com

MEMORANDUM OPINION

TO: Annie Bailey

FROM: Joseph N. Levesque, Borough Attorney *JNL*

DATE: January 18, 2018

RE: Sale of the Hovercraft
Our File No. 200-1507.3

This memorandum responds to your request that we provide a legal opinion on how the Hovercraft sale proceeds need to be handled. We have read and reviewed two (2) opinion letters issued by Attorney Brad Gilman and generally concur with the advice offered by Attorney Gilman.¹

Accordingly, we agree that it does not appear that the full disposition of the Hovercraft would necessarily trigger a repayment to the Federal Government. However, that does not mean that there are no limits on the use of the proceeds from the sale of the Hovercraft.

To date, we know that the Aleutians East Borough (AEB) has, in the past, sold a spare engine that accompanied the Hovercraft when initially purchased and that the Federal Government offered no objection.

Moreover, prior to relocating the Hovercraft from its original site at King Cove to Akutan, Alaska, the U.S. Fish & Wildlife Service provided an opinion essentially stating that there would be no problem shifting the Hovercraft from one federally – supported transportation project to another.

Therefore, it appears that shifting the Hovercraft from one location to another for use was authorized so long as it went from one federally – supported transportation

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**CONFIDENTIAL
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LEVESQUE LAW GROUP, LLC

Anne Bailey
January 18, 2018
Page | 2

project to another. Furthermore, we assume that the monies received from the sale of the extra Hovercraft engine was also used on one of the Borough's federally – supported transportation projects.

Assuming that our conclusion is correct, the Borough should only use the proceeds from the sale of the Hovercraft on one of the Borough's federally – supported transportation projects.

The prudent course for the Borough to pursue is to keep the monies derived from the sale of the Hovercraft separate from its other monies, so as not to commingle the funds. In doing so, the Borough will easily be able to track the monies and where the money will be spent.

Following this recommendation will assist the Borough easily in proving where the proceeds from the sale of the Hovercraft were spent. In the event that the U.S. Fish & Wildlife Services demands an audit or questions whether the proceeds were used on another federally – supported transportation project.

I hope this memorandum has adequately addressed your concerns. I remain available to discuss should additional questions or concerns arise.

ROBERTSON, MONAGLE & EASTAUGH P.C.

ATTORNEYS AT LAW
2300 CLARENDON BLVD., SUITE 1010
ARLINGTON, VA 22201
PHONE: 703 527-4414
FAX: 703 527-0421

February 13, 2012

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3380 C Street, Suite 205
Anchorage, AK 99503

Dear Sharon:

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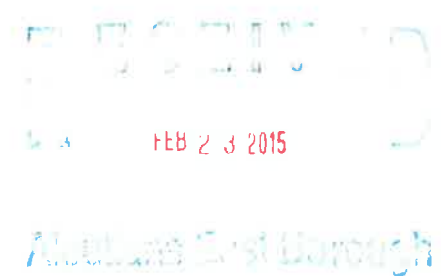
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The Borough has decided to discontinue the operation of the hovercraft between King Cove and Cold Bay. The Borough is considering the transfer of the hovercraft to Akutan to be used in the federally-funded Akutan airport project, which also requires a marine link between the airstrip on Akun Island and the City of Akutan on Akutan Island.

Legal Question

Do the regulations governing Subpart C of Title 43, the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Government, permit the Aleutians East Borough to transfer the hovercraft from the King Cove road project to the Akutan Airport Project?



ROBERTSON MONAGLE & EASTAUGH

**ATTORNEYS AT LAW
1810 Samuel Morse Dr., Suite 202
RESTON, VA 20190
PHONE: 571 313 1792
FAX: 571 313 1973**

February 18, 2015

Rick Gifford, Administrator
Aleutians East Borough
3380 C Street, Suite 205
Anchorage, AK 99503

Dear Rick:

This is in response to your request that I review the sale of the BHT-130 Hovercraft to Cruz Marine LLC. Specifically, the question is whether there are any limits on the use of the proceeds of the hovercraft sale imposed by Federal regulations.

When discussions of the divestiture of the hovercraft first came to the attention of the U.S. Fish and Wildlife Service in 2007, the FWS asserted that it had a right to a share of any hovercraft proceeds pursuant to Title 43, Section 12.72(e) of the Code of Federal Regulations. We contested this assertion informally but the issue was never officially resolved with the FWS.

The FWS did, however, agree with the Aleutians East Borough that the hovercraft could be shifted to other federally-supported transportation activities. 43 CFR 12.73(c)(1) allows for equipment to be "...used in other activities currently or previously supported by a Federal agency" if the original project is no longer ongoing. We received this opinion in writing from FWS in response to a challenge from the Natural Resources Defense Council that the hovercraft could not be shifted from the King Cove-Cold Bay route to the Akun-Akutan route.

Following the same logic, the proceeds of a hovercraft sale that are invested in equipment or transportation that is currently or previously supported by a Federal agency should be sufficient to avoid a future claim from the FWS for a share of the hovercraft disposition

proceeds. I am therefore recommending that the Borough segregate these funds and apply them to future transportation projects which are currently receiving federal financial support or which have received federal support in the past for prior phases of the project or projects.

Please let me know if you have any questions or comments on this opinion.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brad", with a stylized flourish extending from the end.

Brad Gilman

Anne Bailey

From: Mark Hickey <mshickey@gci.net>
Sent: Saturday, November 18, 2017 11:58 AM
To: Anne Bailey
Subject: Hovercraft Disposition Questions
Attachments: hovercraft disposition (Feb. 2012)[1].pdf; Brad Gilman Letter (2-18-15)[1].pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Anne,

Based on our discussion, I found the attached letter opinions from Brad Gilman.

1. The first one was issued in February 13, 2012. It addresses the question in the context of the proposed move of the hovercraft from King Cove to Akutan. His answer was it's okay. His reasoning also suggests that a full disposition of the hovercraft would not trigger a repayment requirement, but that wasn't the main thrust of the question he was asked to address.
2. The second letter was issued on February 18, 2015. It addresses the question of whether there are any limits on the use of proceeds of a hovercraft sale imposed by federal regulations. It addresses an opinion provided at that time by the US FWS that said it was okay to shift the hovercraft to another federally-supported transportation activity. Brad concluded that we were okay with any use of proceeds for another federal transportation project given the reasoning by US FWS, and proposed a course of action to that effect.

Brad was not asked the specific question of whether the borough **must** use any proceeds for another federal transportation project. As a non-attorney, my guess is he's thinks it would be okay (based on his 2012 letter). There is some risk that US FWS in the future might assert a claim against the borough if these proceeds are spent for any purpose versus another federal transportation project. The safe course of action is to use these proceeds only for a federal transportation project. You may want to have Joe Levesque review this question.

I think use of any proceeds for the final Akutan airport access alternative or to support completion of the King Cove Access Project (KCAP) should be fine using the more conservative advice to use these funds for another federally approved transportation project. Akutan Airport is clearly a federally approved transportation project, and completion of KCAP likely fits since it has considerable federal funding in the first two phases and is the project for which the original funding was intended. **I think you're on solid ground taking this position both from a policy perspective (these are the two projects that invested in the hovercraft) and to avoid legal exposure for the borough by broadening the use of these proceeds.**

How to determine an appropriate split of any proceeds between the two projects is open to some difference of opinion. More funds were spent in the initial construction (\$9 million) versus the rehabilitation/repairs needed to make the vessel operational for the Akutan Airport project (\$5 million or so if I remember correctly). On the other hand, I suspect Keith Whitmore would tell you that at least 50% of the current market price (or more) is attributable to the infusion of spending needed to make the hovercraft operational for Akutan.

Let me know if you have questions. I'm happy to offer further analysis on how to look at splitting the proceeds between the two projects.

Mark Hickey
Hickey & Associates
(907) 723-8574

Memorandum of Agreement
between
Aleutians East Borough and City of King Cove
for the
King Cove Access Project

1.0 Purpose – This Memorandum of Agreement ("MOA") documents the mutual understanding between the Aleutians East Borough ("AEB") and the City of King Cove ("City"), collectively referred to as the "Parties", with respect to the King Cove Access Project ("KCAP"), which has since 2006 also been commonly referred to as the Izembek Land Exchange and Road Project. Both project titles represent the same project objective, which is the creation of a road to connect the City of King Cove to the Cold Bay Airport.

This MOA sets out the Parties' understanding regarding program oversight, management responsibilities, and terms of partial reimbursement for KCAP, and includes two major sections:

- A. Project oversight and management responsibilities and authorities for FY17 (July 1, 2016 through June 30, 2017); and,
- B. Cost reimbursement provisions, which are allocated into two funding categories/sources, and which address the periods between: 1) FY07 through FY15, which is specifically defined from January 1, 2007 through June 30, 2015; and, 2) FY17, which is specifically defined as July 1, 2016 through June 30, 2017.

2.0 Background Information – Four documents serve as the primary sources of the Parties' assumptions and expectations for this MOA. These documents include:

- City Resolution 16-06, dated October 21, 2015;
- Letter to the AEB Assembly from Mayor Henry Mack, dated August 17, 2015;
- Letter to the AEB Assembly from Mayor Stanley Mack, dated June 9, 2015; and,
- City Resolution 15-14, dated February 20, 2015.

The Parties acknowledge that various statements and expectations set forth in the two City resolutions have not been officially endorsed by AEB in writing. However, there have been numerous verbal discussions between AEB and City regarding these statements and expectations and there are no known significant conflicting opinions.

Both Parties acknowledge that the City has continued to responsibly and timely function as the lead local government organization managing and directing the KCAP.

3.0 Project Oversight and Management Responsibilities and Authorities

The Parties' respective oversight and management responsibilities and authority pursuant to this MOA shall be as follows:

- A. The City, represented by Gary Hennigh (Administrator), through Mayor Henry Mack, will continue be the lead, local government organization responsible for managing and coordinating the KCAP through June 30, 2017. This includes all major KCAP actions and responses to ongoing or new federal and state government legislative requests, procedures, cost decisions, and miscellaneous technical issues, including external communications and media activities
- B. The City shall provide AEB, represented by Rick Gifford (Administrator), through Mayor Stanley Mack, with timely information about any prospective actions regarding the KCAP, so that it may discuss, review, submit comments, and make recommendations with respect to such actions before they are taken by the City in fulfilling the responsibilities set forth in paragraph A.
- C. In the unlikely event of any significant unresolved legislative, political, procedural, or otherwise technical disagreements between the City and AEB regarding project oversight and management activities in furtherance of the KCAP, both Parties agree that the City has authority to make final decisions regarding the actions taken in furtherance of the project. However, the Parties agree and acknowledge that, where AEB has advised the City of its disagreement with any proposed project oversight and management activity, AEB may refuse to reimburse the City for the costs related to such activity, pursuant to sections 4.2 and 4.4 of this MOA.

4.0 Cost Reimbursement

The Parties acknowledge that the City has expended substantial funds in pursuit of the KCAP. The Parties intend for this MOA to confirm their mutual understandings regarding AEB's reimbursement of a portion of the expenses incurred by the City in advancing the KCAP, up to the limits and according to the terms set out below.

Accordingly, this MOA has four Cost Provisions, which include:

4.1 - Cost Provision #1 –AEB has already reimbursed the City \$625,000 for documented KCAP project costs incurred by the City between FY07 and FY15 (included in the FY16 budget). Additional payments (cost reimbursements) of KCAP project costs of up to \$825,000 for FY07 and FY15 will also be paid at a later time as documented in following Section 4.3.

4.2 - Cost Provision #2 - AEB's approved FY16 budget allocated \$100,000 for "ongoing expenditures for FY16 that would be incurred by the Borough and/or the City of King Cove" (see above Section 2.0 – Letter to the AEB Assembly from Mayor Stanley Mack, dated June 9, 2015).

AEB and City acknowledge that all or most KCAP expenditures incurred in FY16 in fulfilling the project oversight and management responsibilities defined in above section 3.0 of this Agreement have been paid and/or reimbursed with this funding, including the continuing: federal lobbyist and legal representation; technical consulting; media and communication costs; and selected travel costs. To the extent the City incurred KCAP costs in excess of \$100,000 for FY16 KCAP activities, including any deduction for FY16 KCAP directly paid by AEB costs and concurred with by the City, the City acknowledges and agrees that AEB is not responsible for reimbursing such costs.

The Parties also acknowledge and agree that no FY16 personnel or travel costs for any AEB or City elected officials or employees are eligible for reimbursement.

4.3 - Cost Provision #3 – The Parties acknowledge that the reimbursements made to the City for KCAP costs under Section 4.1 will not fully reimburse the City for all of its FY07 through FY15 KCAP costs. A second payment for reimbursement of KCAP project costs of up to \$412,500 for substantiated FY07 and FY15 will also be paid after the FY17 mid-year budget amendment has been approved by the Borough Assembly. AEB shall make a third and final cost reimbursement payment to the City of up to \$412,500 of substantiated FY07 through FY15 costs when AEB has completed its sale of the hovercraft SUNA-X, or adopted its FY18 budget, whichever occurs first.

The parties understand that these cost reimbursements will fully or partially cover costs previously paid by the City to federal lobbyists for project advocacy, KCAP legal advice in developing legislative and political strategies, technical & scientific consultants, State of Alaska costs, media consultants & communications, and selected travel costs, including field trips to Washington, DC and National Congress of American Indian meetings for non-City employees.

No City personnel or travel costs shall be included in any reimbursement pursuant to this section.

4.4 - Cost Provision #4 - AEB's approved FY17 operating budget has allocated \$100,000 for ongoing expenditures for FY17 to continue KCAP. FY17 costs eligible for reimbursements shall be limited in scope to those items listed in Section 4.2, including the continuing federal lobbyist & legal representation, technical consultants, media & communication costs, and selected travel costs.

The Parties agree that the City must discuss all KCAP costs totaling or expected to total more than \$5,000 for which reimbursement is or may be sought under this Cost Provision #4 with AEB, and the Parties must deem such costs mutually agreeable, in order to be eligible for reimbursement.

It is also acknowledged and agreed to by both Parties that no FY17 personnel or travel costs for any AEB or City elected officials or employees are eligible cost reimbursements under Cost Provision #4.

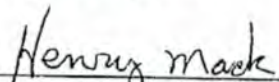
5.0 Dispute Resolution - In the event of any disputes per this MOA, both parties agree to a reasonable dispute resolution process to be determined and agreed upon in consultation with either, or both, legal counsel representing AEB and City. Each party will be responsible for their own dispute resolution costs.

6.0 Entire Agreement - This MOA represents the entire agreement of the Parties with respect to its subject matter. Amendments to this MOA shall be agreed upon by the Parties in writing.

7.0 Time Period - The effective date of this MOA will commence upon final execution of this Agreement, and shall end on June 30, 2017. Any extension of the terms of this MOA beyond June 30, 2017 shall be agreed upon by the Parties in writing.

Signed by:

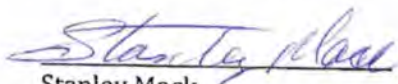
City of King Cove


Henry Mack

Mayor _____
Title

2-27-2017
Date

Aleutians East Borough


Stanley Mack

Mayor _____
Title

2-27-2017
Date

Aleutians East Borough--Capital Project List

Approved FY17 Capital Project Funding-PFE Allocation

Project	Possible Funding Source(s)	Current Funding	Approved FY17 PFE Allocation	Mid-Year FY17 Budget Amendment
False Pass Harbor	Bonds/Leg	\$ 339,265		
Akutan Harbor	Bonds/Leg	\$ -	\$ 100,000	
Akutan Harbor Floats	Various	\$ 3,400,000		
King Cove Access Road	Leg	*	\$ 100,000	\$ 412,500
King Cove School Repairs		\$ 2,785,000		
Nelson Lagoon Erosion	Leg/PFE	\$ 903,000		
Cold Bay Clinic	Leg/Bonds/PFE	\$ 1,637,000		
Akutan Airport Transportation Link	CSA/Leg/Bonds	**		
King Cove Harbor-Stub Breakwater	Leg/Bonds	\$ -		
Sand Point Harbor Floats				
-Design/Eng/Mgmt.	PFE	\$ -	\$ 100,000	
-Construction	Leg/Bonds	\$ -		
Cold Bay Dock/Harbor	Leg/Bonds	\$ -		
Nelson Lagoon Dock Repairs				
-Design/Eng	PFE	\$ -	\$ 25,000	\$ 100,000
False Pass Harbor House				
-Design/Eng	Other	\$ -		
Borough Property Surveys		\$ -	\$ 85,000	
AEB Capital Project Contingency Fund			\$ 958,000	(512,500)
Total			\$ 1,368,000	\$ -

*This project has funding from the following sources: \$2 million State grant; FY16-\$100,000; \$2 million ADOT for construction

**This project includes approx. \$6 million in funding from Borough bonds, State funds and a State grant to the City of Akutan

Aleutians East Borough--Capital Project List

Proposed FY18 Capital Project Funding-PFE Allocation

Project	Possible Funding Source(s)	Current Funding	FY17 Budget as Amended	Proposed FY18 Budget
False Pass Harbor	Bonds/Leg	\$ 339,265		
Akutan Harbor	Bonds/Leg	\$ -	\$ 100,000	\$ -
Akutan Harbor Floats - B Float	Various	\$ 427,540	\$ -	\$ -
King Cove Access Road	Leg	*	\$ 512,500	\$ * 512,500
Sand Point School Repairs		\$ -	\$ 50,000	\$ -
Nelson Lagoon Erosion	Leg/PFE	\$ 903,000	\$ -	
Cold Bay Clinic	Leg/Bonds/PFE	\$ 1,618,139	\$ -	\$ 1,000,000
Akutan Airport Transportation Link	CSA/Leg/Bonds	**	\$ -	\$ -
King Cove Harbor-Stub Breakwater	Leg/Bonds	\$ -	\$ -	\$ -
Sand Point Harbor Floats			\$ -	\$ -
-Design/Eng/Mgmt.	PFE	\$ -	\$ 100,000	\$ -
-Construction	Leg/Bonds	\$ -	\$ -	\$ -
Cold Bay Dock/Harbor	Leg/Bonds	\$ -	\$ -	\$ -
Nelson Lagoon Dock Repairs	PFE/Leg/Bonds	\$ -	\$ 125,000	\$ 900,000
Nelson Lagoon School-Renovations			\$ 50,000	
Cold Bay School			\$ 50,000	
False Pass Harbor House			\$ -	\$ -
-Design/Eng	Other	\$ -	\$ -	\$ 100,000
Borough Property Surveys		\$ -	\$ 85,000	\$ 85,000
Total Project Funding			\$ 1,072,500	\$ 2,597,500
AEB Capital Project Contingency Fund			\$ 295,500	\$ 356,500
			\$ -	\$ -
Total PFE & Contingency Fund			\$ 1,368,000	\$ 2,954,000

*This project has funding from the following sources: \$2 million State grant; FY17-\$100,000; \$2 million ADOT for construction

**This project includes approx. \$5.5 million in funding from Borough bonds, State funds and a State grant to the City of Akutan

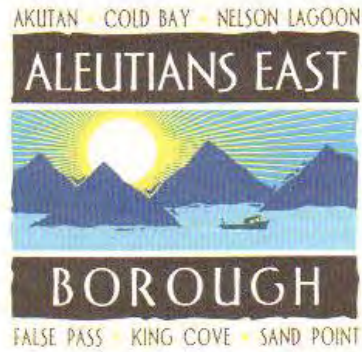
* The \$512,500 includes the second \$412,500 commitment + \$100,000 for KCAP expenses incurred by the City of King Cove during Fiscal Year 2018.

ATTACHMENT A -- ORDINANCE 18-10

BHT-150 HOVERCRAFT SUNA X

Costs associated with Sale

			\$	212,000.00	
			\$	200,000.00	
			\$	87,626.00	
	Dec-17	\$	2,458.50		
	Jan-18	\$	3,225.00		
	Jan-18	\$	17,315.50		
	Feb-18	\$	64,627.00		
			\$	25,231.00	
	Jan-18	\$	11,208.00		
	Feb-18	\$	14,023.00		
			\$	14,316.70	
	Feb-18	\$	14,316.70		
					Total Attorneys' Fees
				\$4,249.32	\$ 127,173.70
	Fed Ex				
	Shipping		\$308.32		
	Kim Marine	\$	3,941.00		
	TOTAL COSTS		\$	543,423.02	



ORDINANCE SERIAL NO. 18-10

AN ORDINANCE APPROPRIATING \$4,440,000.00 FROM THE ALEUTIANS EAST BOROUGH GENERAL FUND INTO SPECIFIC FEDERALLY SUPPORTED PROJECTS AND REIMBURSING THE BOROUGH FOR COSTS OF SALE, AND PREVIOUSLY FUNDED KING COVE ACCESS PROJECT COSTS.

WHEREAS, all legislative power of the Aleutians East Borough (“Borough”) is vested with the Assembly pursuant to Alaska Statute 29.20.050; and

WHEREAS, Title 6 of the Aleutians East Borough Municipal Code, Section 6.04.060 establishes a Centralized Treasury in which all funds received by the Borough are deposited; and

WHEREAS, Title 6 of the Aleutians East Borough Municipal Code, Section 6.04.070(a) mandates that “. . . no payment be made from money in the treasury except in accordance with an appropriation duly made by the Assembly;” and

WHEREAS, Title 6, Section 6.04.80(a) of the Aleutians East Borough Municipal Code further requires that all appropriations “. . . shall be by ordinance and shall set forth appropriation categories in such detail as the Assembly deems appropriate; and

WHEREAS, pursuant to the Aleutians East Borough Municipal Code, Section 6.04.090, certain funds received by the Borough may not be maintained on deposit in the Borough’s Centralized Treasury, but must be appropriated to a federally supported project.

NOW THEREFORE, BE IT ENACTED AS FOLLOWS:**Section 1. Appropriation.**

- (a) The total amount of FOUR MILLION FOUR HUNDRED FORTY THOUSAND DOLLARS AND NO CENTS (\$4,440,000.00) received pursuant to the sale of the BHT-150 Hovercraft named SUNA X ("Hovercraft funds"), is hereby appropriated from the Centralized Treasury of the Aleutians East Borough as follows:
- (1) FIVE HUNDRED FORTY-THREE THOUSAND FOUR HUNDRED TWENTY-THREE DOLLARS AND TWO CENTS (\$543,423.02) is appropriated as reimbursement to the Borough for costs associated with the sale of the BHT-150 Hovercraft named SUNA X, as evidenced in Attachment A hereto. Such funds are hereby transferred back into the Centralized Treasury of the Borough.
 - (2) TWO MILLION FIVE HUNDRED THOUSAND DOLLARS AND NO CENTS (\$2,500,000.00) is appropriated and transferred to an account to fund the Akutan Airport Transportation Link, for federally supported transportation activities.
 - (3) ONE MILLION THREE HUNDRED NINETY-SIX THOUSAND FIVE HUNDRED SEVENTY-SIX DOLLARS AND NINETY-EIGHT CENTS (\$1,396,576.98) is appropriated and transferred to the King Cove Access Project (KCAP), for federally supported transportation activities for the creation of a road to connect the City of King Cove to the Cold Bay Airport, with specific appropriations as follows:
 - (a) SIX HUNDRED FIVE THOUSAND THREE HUNDRED EIGHTY-TWO DOLLARS AND NINE CENTS (\$605,382.09) is specifically appropriated to Department 867 KCC Alternative Road Project, for use, but not limited to, construction, engineering fees and litigation for the KCAP.
 - (b) SEVEN HUNDRED NINETY-ONE THOUSAND ONE HUNDRED NINETY-FOUR DOLLARS AND EIGHTY-NINE CENTS (\$791,194.89) is specifically appropriated and transferred to the Borough's Centralized Treasury as reimbursement for amounts paid for and advanced to the City of King Cove for work relating to the King Cove Access Project.

Introduced: _____

Section 2. Classification. This Ordinance is not of a permanent nature and shall not become a part of the Aleutians East Borough Municipal Code.

Section 3. Severability. If any provision of this Ordinance, or any application thereof to any person or circumstance is held invalid, the remainder of this Ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 4. Effective Date. This Ordinance shall become effective upon adoption.

Passed and adopted by the Aleutians East Borough Assembly this _____ day of _____, 2018.

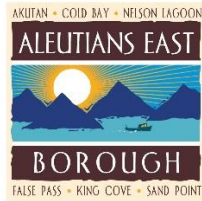
ALEUTIANS EAST BOROUGH

Alvin D. Osterback, Mayor

ATTEST:

Tina Anderson, Borough Clerk
(SEAL)

Ordinances



MEMORANDUM

To: Mayor Osterback and Assembly

From: Anne Bailey, Borough Administrator

Date: May 4, 2018

Re: Ordinance 18-11, amending Title 6, Chapter 6.04, Section 6.04.041 of the Aleutians East Borough Code of Ordinances

As part of a prudent investment plan it is important to regularly review your investment policies to ensure that they represent the current goals and restraints. Over the past several months, Alaska Permanent Capital Management (APCM) has been working with Borough Administration and the Assembly to review and possibly update the Permanent Fund Account language in the Aleutians East Borough Code to reflect the Borough's current goals and restraints.

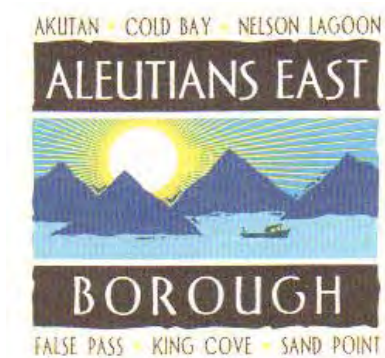
This process yielded several suggested revisions to the current policies.

1. We have re-defined the purpose of the fund as it had not been updated in over 25 years. The original goal of the Permanent Fund was to reach \$20 million. If you adjusted the \$20 million for inflation since 1992 (using the actual consumer price index) it is \$35.8 million in today's dollars, which shows an appropriate manner in which to look at the preservation of purchasing power as time goes on. This proposed change removes the \$20 million language and redefines the account purpose to allow the fund to grow in perpetuity and provide a permanent, potential source of fiscal support to meet the needs of the Borough, including the school district, arising out of natural disasters, major financial emergencies, and for the payment of principal and interest on general obligation bonds to prevent an impending default.
2. The spending or distribution policy has been updated to reflect current market conditions to provide a realistic sustainable rate of distribution that seeks to avoid over spending that would lead to the depletion of the fund, and also preserve the purchasing power of the fund by taking into account inflation proofing.

The 4% distribution rate, outlined in the proposed change, is based off an average of the past five years of the funds market value, which helps adjust for the volatility of the

market (whether it swings up or down), smoothing it out and giving more stability in regard to the distribution capability for the permanent fund.

This also states that if the Assembly decides to appropriate funds from the Permanent Fund to the General Fund then the funds must be allocated to specific municipal functions.



**ALEUTIANS EAST BOROUGH
ORDINANCE SERIAL NO. 18-11**

**AN ORDINANCE AMENDING TITLE 6, CHAPTER 6.04, SECTION 6.04.041
OF THE ALEUTIANS EAST BOROUGH
CODE OF ORDINANCES**

- WHEREAS,** the legislative power of the Aleutians East Borough ("Borough") is vested in the Borough Assembly under Alaska Statute Sec. 29.20.050; and
- WHEREAS,** the Aleutians East Borough Permanent Fund was created by the unanimous Borough Assembly in April 17, 1992; and
- WHEREAS,** the Aleutians East Borough Municipal Code provides for limited use of the Fund each year after inflation proofing for any municipal purpose including operations and capital needs. The Fund has grown from the initial deposits to a current value of over \$20 million dollars; and
- WHEREAS,** after considerable study, the unanimous Borough Assembly believes that limiting annual withdrawals to 4% of the Fund's five year average market value will protect the Fund, provide for long term growth and avoid the effects of short term fluctuations in value; and
- WHEREAS,** the proposed change adopts a method used across the world by endowments and is endorsed by investment managers.

NOW, THEREFORE, BE IT ENACTED AS FOLLOWS:

Section 1. That Section 6.04.041 of the Aleutians East Borough Municipal Code is hereby amended to read as follows:

6.04.041 Permanent Fund Account.

A. **Assembly Authority.** Unless the Assembly provides otherwise in its approved budget or an appropriation ordinance, the provisions of this section shall govern the deposit and crediting of funds to the Permanent Fund Account established under section 6.04.040 1(B).

B. **Balance.Purpose.** It is the goal of the Assembly that ~~the balance of the Permanent Fund Account grow in perpetuity and provide a permanent, potential source of fiscal support to further the Aleutians East Borough's goals and needs. It also seeks to preserve the purchasing power over time. be \$20 million. Until such goal is reached, the provisions of section 6.04.041C and D shall govern the required deposits to be made to the fund each year.~~ At any time, the mayor may propose and the Assembly may, on its own initiative or upon the recommendation of the mayor, deposit in the Permanent Fund Account amounts from any lawfully available source.

C. ~~**Budgeted Deposit.**~~ **Bond Covenant Considerations**

~~1. Each year until the balance of the account equals or exceeds the account balance goal set out in section 6.04.041B the mayor may propose in the budget submitted to the Assembly a deposit to the permanent fund account of excess moneys from the General Fund at the close of the Borough's fiscal year.~~

Upon approval of the Assembly by resolution or ordinance, and subject to prior covenants made pursuant to authority granted under this section~~6.04.041C2~~, the Borough may enter into a bond covenant requiring that prior to any deposit or transfer to the Permanent Fund Account, the current fiscal year debt service on the bonds shall be paid, or that one or more deposits shall be made to the debt service fund of the bonds until the balance of the debt service fund equals an amount not exceeding debt service payments on the bonds remaining due during the current fiscal year. Funds of appropriations subject to a pledge under this subsection shall be deposited in accordance with such pledge. When the pledge has been fulfilled, funds that subsequently become available that are appropriated for the debt service on the bonds shall be deposited to the Permanent Fund Account to the extent the appropriation to the Permanent Fund Account is

unfunded. Debt service payments include payments of principal and interest on bonds for which a pledge pursuant to this section 6.04.041 has been made.

D. Earnings. Spending Policy. The Borough Assembly may only appropriate from the ~~P~~permanent ~~F~~fund Account to the General Fund as follows: In its discretion and consistent with this Chapter, the Borough Assembly may, in any fiscal year, appropriate an amount not to exceed ~~eight percent (8%)~~ four percent (4%) of the five-year average fund market value, to be computed using the five (5) prior calendar years market value. This spending policy attempts to smooth the effects of market volatility and preserve the power of the fund.

If funds are appropriated from the Permanent Fund Account to the General Fund, the funds must be allocated to specific municipal functions.

(Ord. 12-01 (amended 01-08) Sec. 6.04.041(D))

~~**E. Earnings – Allocation.** Earnings on the Permanent Fund Account not required to be redeposited to the credit of the account under section 6.04.041D may be deposited in the General Fund and used for any municipal purpose or such amounts may be allocated to specific municipal functions. Notwithstanding an allocation made pursuant to this section, such amounts must still be appropriated before they may be spent for such functions.~~

~~(Ord. 01-08 (amended 92-7) Sec. 6.04.041)~~

E.F. Investments – Purpose and Limitations. A purpose of the permanent fund is growth through prudent investment of fund assets. Notwithstanding the objectives of the Borough policy for the investment of its operating and other funds set out in Code Section 6.08.010(C), the investment of permanent fund assets shall be made to maintain safety of principal while maximizing total return. Investments shall be diversified to minimize the risk of loss resulting from a concentration of investments in a specific maturity, issuer, class of security, financial institution or, with respect to equity investments, in a specific company, industry or investment sector. Fund assets may be invested in the instruments and securities set out in Code Section 6.08.030 and in the following securities:

- (1) (a) Domestic Equities, which taken as a whole, attempt to replicate the Standard & Poor's 500 Index, including both mutual funds and exchange traded funds (ETF's).
- (b) International Equities, which taken as a whole, attempt to replicate the Morgan Stanley Capital International Europe

Australasia and Far East (MSCI EAFE) or a substantial similar Index, including both mutual fund and exchange traded funds (ETF's).

(c) Equities, which taken as a whole, attempt to replicate the universe of domestic real estate investment trusts as represented by the S&P REIT Index or the Cohen & Steers Realty Majors Portfolio Index, including both mutual funds and exchange traded funds (ETF's).

(d) Domestic Equities, which taken as a whole, attempt to replicate the Standard & Poor's 400 Mid Cap Index, including both mutual funds and exchange traded funds (ETF's).

(e) Emerging markets equity index funds, which taken as a whole, attempt to replicate the Morgan Stanley Capital International Emerging Markets or a substantially similar Index, including both mutual funds and exchange traded funds (ETF's).

(2) Permanent Fund asset allocation plan and performance measurement targets.

The asset allocation targets and ranges are as follows:

Asset Class	Target % Weighting	Range %
Domestic Equity	36	30-50
Mid / Cap. Equity	5	0-10
International Equity	10	5-15
Real Estate Equity	10	5-15
Fixed Income	34	25-60
Emerging Markets	5	0-10

(3) The Performance of the investment advisors will be measured as follows:

(a) Performance measurement for the Domestic Equity Allocation will be measured against the Target Weighting, using the Standard & Poor's 500 as the Benchmark.

(b) Performance measurement for the Mid/Small Cap Equity Allocation will be measured against the Target Weighting, using the Standard & Poor's 400 Mid Cap Index as the Benchmark.

(c) Performance measurement for the International Equity Allocation will be measured against the Target weighting using the Morgan Stanley Capital International Europe Australasia and Far East (MSCI EAFE) or a substantially similar Index for the Benchmark.

(d) Performance measurement for the Real Estate Allocation will be measured against the Target weighting using the Standard & Poor's REIT Index for the Benchmark.

(e) Performance measurement for the Fixed Income Allocation will be measured against the Target weighing using the Lehman Intermediate Gov/Credit Index for the Benchmark. The duration of the Fixed Income Allocation should be maintained between 80% and 120% of the duration of the Benchmark.

(f) Performance measurement for the Emerging Market Allocation will be measured against the Target weighting using the Morgan Stanley Capital International Emerging Market (MSCI Emerging) or a substantially similar Index for the Benchmark.

(Ord. 17-03 (amended 13-04) Sec. 6.04.041(F))

Section 2. Classification. This Ordinance shall be of a permanent nature and shall become part of the Aleutians East Borough Municipal Code.

Section 3. Severability. If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this Ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 4: Effectiveness. This ordinance shall become effective upon adoption, and shall be included in the Aleutians East Borough Municipal Code at the time of its next regular supplementation and printing or ratification by the qualified voters of the Aleutians East Borough.

Section 5: Adoption of Sections. Code Section 6.04.041 is hereby repealed and Code Section 6.04.041 as annexed hereto as Exhibit A as part of this Ordinance is hereby adopted as Code Section 6.04.041 of the Code of Ordinances of the Aleutians East Borough.

Passed and adopted by the Aleutians East Borough Assembly this ____ day of _____, 2018.

Date Introduced: _____

Date Adopted: _____

Alvin D. Osterback, Mayor

Date _____

ATTEST:

Clerk

Date: _____

EXHIBIT A

ALEUTIANS EAST BOROUGH ORDINANCE SERIAL NO. 18-11

6.04.041. Permanent Fund Account.

- A. **Assembly Authority.** Unless the Assembly provides otherwise in its approved budget or an appropriation ordinance, the provisions of this section shall govern the deposit and crediting of funds to the Permanent Fund Account established under section 6.04.040 1(B).
- B. **Purpose.** It is the goal of the Assembly that the Permanent Fund Account grow in perpetuity and provide a permanent, potential source of fiscal support to further the Aleutian East Borough's goals and needs. It also seeks to preserve purchasing power over time. At any time, the mayor may propose and the Assembly may, on its own initiative or upon the recommendation of the mayor, deposit in the Permanent Fund Account amounts from any lawfully available source.
- C. **Bond Covenant Considerations.** Upon approval of the Assembly by resolution or ordinance, and subject to prior covenants made pursuant to authority granted under this section, the Borough may enter into a bond covenant requiring that prior to any deposit or transfer to the Permanent Fund Account, the current fiscal year debt service on the bonds shall be paid or that one or more deposits shall be made to the debt service fund of the bonds until the balance of the debt service fund equals an amount not exceeding debt service payments on the bonds remaining due during the current fiscal year. Funds of appropriations subject to a pledge under this subsection shall be deposited in accordance with such pledge. When the pledge has been fulfilled, funds that subsequently become available that are appropriated for the debt service on the bonds shall be deposited to the Permanent Fund Account to the extent the appropriation to the Permanent Fund Account is unfunded. Debt service payments include payments of principal and interest on bonds for which a pledge pursuant to this section 6.04.041 has been made.
- D. **Spending Policy.** The Borough Assembly may only appropriate from the Permanent Fund Account to the General Fund as follows: In its discretion and consistent with this Chapter, the Borough Assembly may, in any fiscal year, appropriate an amount not to exceed four percent (4%) of the five-year average fund market value, to be computed using the five (5) prior calendar years market value. This spending policy attempts to smooth the effects of market volatility and preserve the purchasing power of the fund.

If funds are appropriated from the Permanent Fund to the General Fund the funds must be allocated to specific municipal functions.

(Ord. 12-01 (amended 01-08) Sec. 6.04.041(D))

E. **Investments – Purpose and Limitations.** A purpose of the permanent fund is growth through prudent investment of fund assets. Notwithstanding the objectives of the Borough policy for the investment of its operating and other funds set out in Code Section 6.08.010(C), the investment of permanent fund assets shall be made to maintain safety of principal while maximizing total return. Investments shall be diversified to minimize the risk of loss resulting from a concentration of investments in a specific maturity, issuer, class of security, financial institution or, with respect to equity investments, in a specific company, industry or investment sector. Fund assets may be invested in the instruments and securities set out in Code Section 6.08.030 and in the following securities:

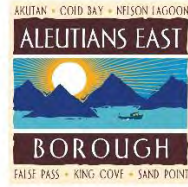
- (1)
 - (a) Domestic Equities, which taken as a whole, attempt to replicate the Standard & Poor's 500 Index, including both mutual funds and exchange traded funds (ETF's).
 - (b) International Equities, which taken as a whole, attempt to replicate the Morgan Stanley Capital International Europe Australasia and Far East (MSCI EAFE) or a substantial similar Index, including both mutual fund and exchange traded funds (ETF's).
 - (c) Equities, which taken as a whole, attempt to replicate the universe of domestic real estate investment trusts as represented by the S&P REIT Index or the Cohen & Steers Realty Majors Portfolio Index, including both mutual funds and exchange traded funds (ETF's).
 - (d) Domestic Equities, which taken as a whole, attempt to replicate the Standard & Poor's 400 Mid Cap Index, including both mutual funds and exchange traded funds (ETF's).
 - (e) Emerging markets equity index funds, which taken as a whole, attempt to replicate the Morgan Stanley Capital International Emerging Markets or a substantially similar Index, including both mutual funds and exchange traded funds (ETF's).
- (2) Permanent Fund asset allocation plan and performance measurement targets.

The asset allocation targets and ranges are as follows:

Asset Class	Target % Weighting	Range %
Domestic Equity	36	30-50
Mid / Cap. Equity	5	0-10
International Equity	10	5-15
Real Estate Equity	10	5-15
Fixed Income	34	25-60
Emerging Markets	5	0-10

- (3) The Performance of the investment advisors will be measured as follows:
- (a) Performance measurement for the Domestic Equity Allocation will be measured against the Target Weighting, using the Standard & Poor's 500 as the Benchmark.
 - (b) Performance measurement for the Mid/Small Cap Equity Allocation will be measured against the Target Weighting, using the Standard & Poor's 400 Mid Cap Index as the Benchmark.
 - (c) Performance measurement for the International Equity Allocation will be measured against the Target weighting using the Morgan Stanley Capital International Europe Australasia and Far East (MSCI EAFE) or a substantially similar Index for the Benchmark.
 - (d) Performance measurement for the Real Estate Allocation will be measured against the Target weighting using the Standard & Poor's REIT Index for the Benchmark.
 - (e) Performance measurement for the Fixed Income Allocation will be measured against the Target weighing using the Lehman Intermediate Gov/Credit Index for the Benchmark. The duration of the Fixed Income Allocation should be maintained between 80% and 120% of the duration of the Benchmark.
 - (f) Performance measurement for the Emerging Market Allocation will be measured against the Target weighting using the Morgan Stanley Capital International Emerging Market (MSCI Emerging) or a substantially similar Index for the Benchmark.

(Ord. 17-03 (amended 13-04) Sec. 6.04.041(F))



MEMORANDUM

To: Alvin D. Osterback, Mayor

From: Anne Bailey, Borough Administrator

Date: April 26, 2018

Re: Ordinance 18-12, Adopting the Operating and Capital Budget from FY19

FY 19 Budget Adjustment Recommendations

Fund 01 General Fund Budget Adjustment Recommendations

Salaries: .5% COLA Adjustment

(This is based off Anchorage's Consumer Price Index for the preceding fiscal year. This increase is outlined in Section 9.05 B. of the Employee Handbook.)

Administration: \$110,000 Contract Labor Addition

Add Contract Labor Line Item E 01-200-000-380 CONTRACT LABOR in the amount of \$110,000.

- \$75,000 would be appropriated to keep PGS on call when needed throughout to assist with the Strategic Plan and to enter into contract for work for the next year.
- \$15,000 would be to hire someone or a company to assist with the retention schedule scanning work.
- \$10,000 would be used to hire someone or a company to assist in the Cold Bay Terminal Lease.
- \$10,000 for land use permitting website work and Susan Harvey if needed throughout the process.

\$5,500 Deduction from Administration Travel and Per Diem Line Item

Deduct \$5,500 from the Administration Travel and Per Diem Line Item (E 01-200-000-400 TRAVEL AND PER DIEM) leaving \$20,000 for travel.

\$500 Deduction from Administration Dues and Fees Line Item

Deduct \$500 from the Administration Dues and Fees Line Item (E 01-200-000-530) leaving \$2,000. The Administrator does not plan on renewing the National Association of Counties membership.

Planning Commission: \$55,500 from the Planning Commission Budget Deduction

Keep Dept 151 Planning Commission line item in the budget but deduct the \$55,500 available leaving it with a zero balance.

Finance: \$65,500 Audit Line Item

Increase the existing Audit Line Item (E 01-250-000-550 AUDIT) from \$60,000 to \$65,500. This was approved per Resolution 18-29 at the March 8, 2018 Assembly Meeting.

\$10,000 Travel Line Item

Increase the existing Travel Line Item (E01-250-000-400 TRAVEL AND PER DIEM) from \$7,000 to \$10,000. This will mirror what was spent in FY18.

Natural Resources: \$65,000 Contract Labor Addition

Add Contract Labor Line Item E 01-650-000-380 CONTRACT LABOR in the amount of \$65,000. This is for a Fishery Analyst Consultant.

Communications: \$3,000 Travel and Per Diem Deduction

Deduct \$3,000 from the Travel and Per Diem Line Item (E 01-651-011-400 TRAVEL AND PER DIEM). This reflects the anticipated needs for travel in FY19.

\$3,000 Advertising Addition

Increase the existing Advertising Line Item (E 01-651-011-532 ADVERTISING) from \$15,000 to \$18,000. This reflects the anticipated needs for advertising in FY19.

Other Equipment: \$50,000 Equipment Line Item

Increase the existing Equipment Line Item (E 01-900-000-500 EQUIPMENT) from \$35,000 to \$50,000. This can be used to purchase new phones for the Sand Point and King Cove offices and other equipment if needed.

Other AEB Vehicles: \$40,000 AEB Vehicles Deduction

Deduct \$40,000 from the AEB Vehicles Line Item (E 01-900-000-515 AEB VEHICLES) from \$40,000 to \$0. This line item was for purchasing a vehicle in FY18 and is not needed in FY19.

Other Bank Fees: \$15,000 Bank Fees Line Item

Increase the existing Bank Fees Line Item (E 01-900-000-727 BANK FEES) from \$12,000 to \$15,000. This reflects more accurately what was expended in FY18.

Other Donations: \$10,000 Donation Addition

Increase the existing Donation Line Item (E 01-900-000-757 DONATIONS) from \$23,500 to \$33,500. This would allow for a \$10,000 donation to KSDP if approved by the Assembly during the donation request process that will be presented at the May Assembly meeting.

KCAP: \$2,500 Salaries Deduction

Deduct \$2,500 from the Salaries Line Item (E 01-844-000-300 SALARIES). This line item is no longer needed.

\$20,000 Fringe Benefits Deduction

Deduct \$200,000 from the Fringe Benefits Line Item (E 01-844-000-350 FRINGE BENEFITS). This line item is no longer needed.

\$4,000 Travel and Per Diem Deduction

Deduct \$4,000 from the Travel and Per Diem Line Item (E 01-844-000-400 TRAVEL ANE PER DIEM). These funds were not used in FY18 and is not needed in FY19.

\$20,000 Contract Labor Addition

Add Contract Labor Line Item E 01-844-000-380 CONTRACT LABOR in the amount of \$20,000. This is for a consultant that would assist with aspects of the King Cove to Cold Bay Road.

\$2,000 Supplies Line Item

Increase the existing Supplies Line Item (E 01-855-000-475 SUPPLIES) from \$1,000 to \$2,000. This better reflects what was expended in FY18.

Fund 22 Operations Budget Adjustment Recommendations

Department 802 Capital – Cold Bay

Maintenance: \$100,000 Maintenance Line Item Addition

May want to consider addition a Maintenance Line Item (E 22-802-200-603) to the Cold Bay Terminal for deferred maintenance and preparation for a tenant to occupy the 1st floor of the facility.

Department 845 Helicopter Operations

Telephone: \$3,500 Telephone Line Item

Increase the existing Telephone Line Item (E 22-845-300-425) from \$2,140 to \$3,500. This reflects more accurately what was expended in FY18 and what it will be for FY19.

Fund 41 Maintenance Reserve Fund

Other Maintenance Reserve: \$300,000 Maintenance Line Item Addition

Increase the existing Maintenance Line Item (E 41-900-000-603 MAINTENANCE) from \$100,000 to \$300,000. This would make funds available for school deferred maintenance projects to occur for the school buildings.

Fund 20 Grant Programs

Permanent Fund Earnings: \$1,548,573 in Permanent Fund Earnings reflected in the budgets Revenues and Expenditure Line Item

The \$1,548,573 is 4% of the permanent fund distribution amount and is based off APCM's reading of the Borough ordinance (5-year average market value assuming fiscal year end 6/30).

The recommended appropriations of the Permanent Fund Earnings are shown below:

**Cold Bay Preschool: \$14,519 Addition to Sub Department 516 Cold Bay Preschool
Line Item E 20-516-209-475 Supplies**

Propose adding \$14,519 to Line Item E 20-516-209-475 Supplies for the Cold Bay Preschool. This was requested by the City of Cold Bay through the budget request process. The funds would be appropriated from the FY19 Permanent Fund Earnings.

**Cold Bay Clinic: \$900,000 Addition to Sub Department 209 AEB Grant Line
Item E 20-520-209-850 CAPITAL CONSTRUCTION**

Propose adding \$900,000 to Line Item E 20-520-209-850 CAPITAL CONSTRUCTION for the Cold Bay Clinic. The funds would be appropriated from the FY 19 Permanent Fund Earnings.

False Pass Harbor: \$100,000 Addition to Fund 20 for the False Pass Harbor

Propose adding \$100,000 to Fund 20 for the False Pass Harbor. This would allow the Borough to assist in development projects that are occurring or being proposed to the harbor and their operations. A line item will need to be created, The funds would be appropriated from the FY 19 Permanent Fund Earnings.

**King Cove Access Project: \$100,000 Addition to Sub Department 867 KCC Alternative
Road Line Item E 20-867-000-380 CONTRACT LABOR**

Propose adding \$100,000 to Line Item E 20-867-000-380 CONTRACT LABOR for lobbying, litigation, media and other expenses for the road. The funds would be appropriated from the FY 19 Permanent Fund Earnings.

Property Surveys: \$85,000 Addition to Line Item E 20-866-209-506 SURVEYING

Propose adding \$85,000 to Line Item E 20-866-209-506 SURVEYING for Borough lands. The funds would be appropriated from the FY 19 Permanent Fund Earnings.

**Project Contingency: \$249,054 Addition to Line Item E 20-866-209-888 PROJECT
CONTINGENCY**

Propose adding \$249,054 to Line Item E 20-8660209-888 PROJECT CONTINGENCY. Having funds in this line item for unanticipated projects and needs has been extremely valuable. The funds would be appropriated from the FY 19 Permanent Fund Earnings.

Other Changes:

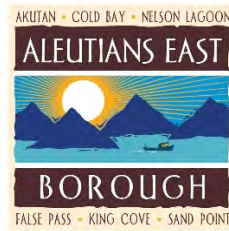
\$100,000 Cold Bay Dock Feasibility Study

Propose adding a Sup Department Line Item for a Cold Bay Dock Feasibility Study in the amount of \$100,000. The funds would be appropriated from the FY 19 Permanent Fund Earnings.

**FY 19 Permanent Fund Earnings
Appropriation Recommendation**

Project	Amount
Cold Bay Clinic (Strategic Plan)	\$900,000
Cold Bay Dock Feasibility Study (Strategic Plan)	\$100,000
Cold Bay Preschool (City of Cold Bay Budget Request)	\$14,519.00
False Pass Harbor	\$100,000
King Cove Access Project – FY 19 (Strategic Plan)	\$100,000
Property Surveys (Strategic Plan)	\$85,000
Project Contingency Fund	\$249,054
TOTAL	\$1,548,573*

*This value is 4% of the permanent fund distribution amount and is based off APCM's reading of the Borough ordinance (5 year average market value assuming fiscal year end 6/30).



MEMORANDUM

DATE: April 30, 2018

TO: Mayor Osterback and Assembly

FROM: Anne Bailey, Administrator

RE: Aleutians East Borough Procurement Procedures

At the Planning Work Session in December 2017, one of the internal improvement projects recognized was to create and implement a budget request process for the communities to request funds from the Borough. Although a finalized process will not be implemented until the fiscal Year 2020 budget cycle an interim request process was sent to the communities for Fiscal Year 2019 and is outlined below.

Aleutians East Borough Community Budget Request Process for Fiscal Year 2019

1. **Budget Request Deadline.** Community budget requests for Fiscal Year 2019 must be submitted to Anne Bailey, Borough Administrator, at abailey@aeboro.org **on or before the close of business on March 14, 2018**. If the community does not submit the budget requests by this date they will not be considered in the budget process.
2. **Required Budget Request Documentation.** The applicant must provide a detailed description of the project, a project budget and any supporting documentation for the request.
3. **FY19 Budget Request Review Process.** The Borough Mayor, Administration and the Finance Department will review the requests and prioritize them for Borough Assembly review and approval. A meeting between the Borough and community may be required to discuss the information in more detail. The Assembly will determine if funds are available to meet the request and if it meets the needs outlined in the Borough Strategic Plan.

4. Budget Award Requirements. If funds are appropriated, a grant agreement between the community and the Borough will be required.

Please note that all requests from the communities will be considered but may not be funded.

The Borough received \$17,191,743.60 worth of requests from the communities of Akutan, Cold Bay, King Cove and Sand Point. The Community Budget Requests Overview is attached.

Through the Borough budget preparation process the Borough considered these requests; however, most them were not recommended for funding for FY19. The Borough has many projects that need to be addressed prior to the Borough providing funds to the communities. This was very prevalent through the strategic planning process.

Per Ordinance 18-11, the Borough recommends funding the City of Cold Bay Preschool Funding request in the amount of \$14,518.99 and has included the KCAP requests for the ongoing DC/State Advocacy Activities (\$100,000) and the maintenance of the existing portion of the King Cove to Cold Bay Road (\$100,000), which is something the Borough is required to maintain. The other items were not recommended for funding for the FY19 budget cycle.

The Borough has also received a funding request in the amount of \$200,000 from Eastern Aleutian Tribes (EATS). The request is attached. The Borough historically has provided \$150,000 annually to EATS to assist in their operations. The \$150,000 amount is recommended in the budget for this year based off the same reasoning as outlined above.

**Fiscal Year 2019
Community Budget Requests Overview**

Community	Request	Amount Requested
City of Akutan	Tsunami Facility	\$200,000
	TOTAL FUNDING REQUEST	\$200,000
City of Cold Bay	Preschool Funding	\$14,518.99
	Library Furniture	\$13,844.66
	TOTAL FUNDING REQUEST	\$28,363.65
City of King Cove		
- KCAP Requests	Ongoing DC/State Advocacy Activities	\$100,000
	KCAP Management & Administrative Services	\$60,000
	Maintenance of the KCAP	\$100,000
	TOTAL KCAP REQUEST	\$260,000
- Capital Project Requests	Lift Station Upgrade	\$550,000
	Landfill	\$500,000
	Haul out Pad	\$300,000
	Anodes	\$125,000
	Water Tank Corrosion	\$200,000
	TOTAL CAPITAL REQUEST	\$1,675,000
	TOTAL FUNDING REQUEST	\$1,935,000
City of Sand Point	Sand Point New Boat Harbor – Inner Harbor Improvements	\$6,300,000
	Sand Point Existing Dock Repair	\$1,000,000
	Sand Point Existing Dock Design	\$40,000
	Paving Work	\$6,500,000
	City Sanitation Needs	\$1,188,360
	TOTAL FUNDING REQUEST	\$15,028,360
City of False Pass	Did not receive a request.	
Village of Nelson Lagoon	Did not receive a request.	
	TOTAL AMOUNT OF COMMUNITY REQUESTS	\$17,191,743.60



EASTERN ALEUTIAN TRIBES

3380 C Street, Suite 100, Anchorage, AK 99503

(907) 277-1440 ♦ Fax: (907) 277-1446

www.EATribes.org

ANNUAL REPORT

DATE April 27, 2018

TO Aleutians East Borough

FROM Jennifer Harrison, CEO *qsh*

RE Annual Report on Funds Received (\$150,000) and Request for \$200,000

Dear Mayor Osterback and Assembly Members,

Thank you for your generous donation of \$150,000 in FY 2017. I would like to report on how we spent the funding in FY 2017 and the plans that are being implemented in FY 2018.

In FY 2017, we utilized the funding to support our Behavioral Health Clinicians. We have been recruiting for a full-time Behavioral Health Clinician in King Cove for over a year, so to provide coverage, we have been utilizing long-term itinerants. Therefore, we also used your donation to support their travel and per diem costs.

To date in FY 2018, our Behavioral Health and Wellness Department welcomed their new Manager, **Kyle Cardwell**, on February 22, 2018. Our long-term itinerant Behavioral Health Clinician, David Modde, transitioned to becoming a short-term itinerant on March 20, 2018. He will return in June 2018 to travel around to several communities with Kyle Cardwell to introduce him to the community members.

Our Behavioral Health Aide, Sumner Stetson, resigned with a last day of March 20, 2018. We are **currently recruiting for a Behavioral Health Aide in Sand Point**. Eleanore Starr, Behavioral Health Clinician, continues to reside full-time in Sand Point.

Brenda Wilson, Behavioral Health Aide/Practitioner, continues to reside full-time in King Cove. We are currently **recruiting for a resident Behavioral Health Clinician for King Cove**.

For **Cold Bay, False Pass, King Cove, and Nelson Lagoon**, we are currently recruiting for a Community Wellness Advocate/Behavioral Health Aide that will live in one community and travel to the other three communities. They will be focusing on outreach and community/school

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presentations. We have interviewed applicants, checked references, and we are almost ready to offer a position to the successful applicant.

We continue to **partner with Aleutian Pribilof Islands Association (APIA) to implement the intensive outpatient substance misuse treatment program called “Awakuxtwin”**. We successfully received funding from the Rasmuson Foundation and Alaska Mental Health Trust Authority. APIA has hired two Behavioral Health Clinicians to be co-program coordinators, Cheri Johansen and Keri Boyd. They are working 50% in the APIA Anchorage Office and 50% in the EAT Anchorage Office as well as traveling to the communities. They are currently working with a consultant on the marketing plan and preparing the documents that patients will complete to enter the program.

The intensive outpatient program will involve 9 hours per week of group and individual counseling. The group counseling will occur via video conferencing in order to include clients from all EAT and APIA clinics. We call it 9+1, because the client will be asked to spend one hour per week engaging in cultural, community, social, etc. activities. We will be partnering with community-based entities to plan and organize these activities.

Narcan kits are available at our clinics. After a short training, they are provided at no cost to police officers, VPSO, EMS volunteers, concerned family members and friends, boat captains, etc. without asking for names. These nasal injectors are used to reverse the effects of an opioid/pain pills/heroin overdose. **Several lives have already been saved in our communities.**

Our clinics offer **Vivitrol monthly shots for Medication Assisted Treatment (MAT)** to support clients that are abstaining from opioids/pain pills/heroin as well as alcohol. It is best to combine MAT with “talk therapy”.

Starting in FY 2018, EAT increased their financial support up to **\$10,000 per person per year** to support clients entering residential treatment.

EAT continues to **advocate for the ability to provide buprenorphine** (brand name = Suboxone) in our clinics. At EAT’s request, Indian Health Service has completed the procedures that will enable a provider with a X DEA license to conduct the mental health assessment via video conference and prescribe to our remote prescription dispensing machines (Pick Point). It is going through a US Department of Health and Human Services departmental review before the Secretary approves it. This procedure is important, because none of the EAT Providers currently have the X DEA license, but we can partner with SCF Providers that do have the license. This will be a very complicated program and EAT is just starting to look for funding in order to develop all the policies and procedures that will need to be in place before we can offer buprenorphine to our clients.

Eastern Aleutian Tribes greatly appreciates the annual donation of \$150,000 from the Aleutian East Borough that enables us to sustain our existing Behavioral Health and Wellness Department. As we work towards implementing and sustaining the intensive outpatient program with APIA, expanding our financial assistance for residential treatment, and developing the plans for providing buprenorphine, **we respectfully ask for a donation of \$200,000 in FY 2018-2019.**

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ORDINANCE 18-12

AN ORDINANCE ADOPTING THE OPERATING AND CAPITAL BUDGET FOR THE ALEUTIANS EAST BOROUGH FISCAL YEAR 2019.

Section 1. Classification	This is a non-code ordinance
Section 2. Effective Date	This ordinance becomes effective upon Adoption.
Section 3. Severability	The terms, provisions, and sections of this Ordinance are severable.
Section 4. Content	The operating and capital budget for the Aleutians East Borough and the Aleutians East Borough School District for Fiscal Year 2019 is adopted as follows:

REVENUES		FY19 BUDGET
Local		
	Interest Income	\$35,000.00
	AEB Fish Tax	\$3,560,381
	AEBSD Refund	
	Other Revenue	\$50,000.00
State		
		\$2,093,686.72
	Shared Fishery Tax	
	Extraterritorial Fish Tax	\$101,299
	Landing Tax	\$35,222
	Debt Reimbursement	\$1,000,882
	State Aid to Local Government	\$300,418
Federal		
	Payment in Lieu of Taxes	\$559,000
	USF&WS Lands	\$36,256
Total FY19 Revenues		\$7,772,144.72
	AEBSD Revenue	\$8,179,533

OPERATING FUND EXPENDITURES

Mayor	\$269,098
Assembly	\$158,000
Administration	\$449,335
Assistant Administrator	\$145,275
Clerk/Planning	\$200,440
Planning Commission	\$0
Finance	\$292,689
Natural Resources	\$267,399
Communications Manager	\$181,028
Maintenance Director	\$118,980
Educational Support	\$845,000
KCAP	\$122,000
Other	
Gen.Fund	
Equipment	\$50,000
AEB Vehicles	\$0
Repairs	\$5,000
Utilities	\$25,000
Aleutia Crab	\$58,522
Legal	\$100,000
Insurance	\$160,000
Bank Fees	\$15,000
EATS	\$150,000
Misc.	\$96,000
Donations	\$33,500
NLG Rev. Sharing	12,900
Web Service/Tech	\$30,000
Total Other	\$735,922
Total General Fund	\$3785,166
Capital Projects	\$0
Bond Projects	\$0
Debt Services	\$1,547,150
Maintenance Reserve	\$300,000
Total Expenditure	\$5,632,316
Transfer to Helicopter Operation	\$1,502,013

Transfer to Terminal Operator	\$44,595
AEB Surplus	\$593,220.72
 AEBSD Expenses	 \$8,128,388
 Fund 20, AEB Community Grant, Revenues	 \$1,548,573
Fund 20, AEB Community Grant, Exp.	\$1,548,573
 Fund 22, Helicopter, Revenues	 \$395,000
Fund 22, Helicopter, Expenditures	\$1,897,013
 Fund 22, Terminal Operations, Revenues	 \$139,620
Fund 22, Terminal Operations, Expenditures	\$184,215
 Fund 24, Bond Project, Revenues	 0
Fund 24, Bond Project, Expenditures	0
 Fund 30, Bond Payments, Revenues	 0
Fund 30, Bond Payments, Expenditures	0
 Fund 40, Permanent Fund, Revenues	 \$35,000
Fund 40, Permanent Fund, Expenditures	\$35,000
 Fund 41, Maintenance Reserve, Revenues	 \$300,000
Fund 41, Maintenance Reserve, Expenditures	\$300,000

Passed and adopted by the Aleutians East Borough Assembly this _____ day of _____, 2018.

Date Introduced: 5/10/2018

Date Adopted: _____

Mayor

ATTEST:

Clerk

REVENUES		FY18 Mid-Year	FY19	FY18 Amounts/Estimate	
				Medical	\$ 1,490.00 month
	AEBSD Revenues	\$ 8,179,533.00	\$ 8,179,533.00	PERS	22%
				ESC	1.50%
				Medicare	1.45%
				PERS/DC	6.90%
Local	Interest Income	\$ 35,000.00	\$ 35,000.00		
	AEB Fish Tax	\$ 3,200,779.00	\$ 3,560,381.00		\$ 83.52
	AEBSD Refund				
	Other Revenue	\$ 50,000.00	\$ 50,000.00		
State	Shared Fishery Tax	\$ 2,093,686.72	\$ 2,093,686.72		
	Extraterritorial Fish Tax	\$ 101,299.00	\$ 101,299.00		
	Landing Tax	\$ 35,222.00	\$ 35,222.00		
	Debt Reimbursement	\$ 1,311,650.00	\$ 1,000,882.00		
	State Aid to Local Governments	\$ 258,921.00	\$ 300,418.00		
Federal	Payment in Lieu of Taxes	\$ 559,000.00	\$ 559,000.00		
	USF&WS Lands	\$ 36,256.00	\$ 36,256.00		
	Total FY Revenues	\$ 7,681,813.72	\$ 7,772,144.72		
Operating Fund Expenditures					
	Mayor	\$ 268,696.00	\$ 269,098.00		
	Assembly	\$ 158,000.00	\$ 158,000.00		
	Administration	\$ 344,450.00	\$ 449,335.00		
	Assistant Administrator	\$ 144,825.00	\$ 145,275.00		
	Clerk/Planning	\$ 189,920.00	\$ 200,440.00		
	Planning Commission	\$ 55,500.00	\$ -		
	Finance	\$ 276,914.00	\$ 292,689.00		
	Natural Resources	\$ 201,936.00	\$ 267,399.00		
	Communication Manager	\$ 178,047.00	\$ 181,028.00		
	Maintenance Director	\$ 118,657.00	\$ 118,980.00		
	Educational Support	\$ 845,000.00	\$ 845,000.00		

KCAP	\$	127,500.00	\$	122,000.00
Other GF				
Equipment	\$	35,000.00	\$	50,000.00
AEB Vehicles	\$	40,000.00	\$	-
Repairs	\$	5,000.00	\$	5,000.00
Utilities	\$	25,000.00	\$	25,000.00
Aleutia Crab	\$	58,522.00	\$	58,522.00
Legal	\$	100,000.00	\$	100,000.00
Insurance	\$	160,000.00	\$	160,000.00
Bank Fees	\$	12,000.00	\$	15,000.00
EATS	\$	150,000.00	\$	150,000.00
Misc.	\$	96,000.00	\$	96,000.00
Donations	\$	23,500.00	\$	33,500.00
NLG Rev. Sharing	\$	12,900.00	\$	12,900.00
Web Service/Tech Support	\$	30,000.00	\$	30,000.00
	\$	747,922.00	\$	735,922.00
Total General Fund	\$	3,657,367.00	\$	3,785,166.00
Capital Projects				
Bond Projects				
Debt Services	\$	2,170,000.00	\$	1,547,150.00
Maintenance Reserve	\$	100,000.00	\$	300,000.00
Total Expenditure	\$	5,927,367.00	\$	5,632,316.00
Transfer to Helicopter Operation	\$	1,500,000.00	\$	1,502,013.00
Transfer to Terminal Operation			\$	44,595.00
AEB Surplus	\$	254,446.72	\$	593,220.72

AEBSD Expenditures

Fund 20 Community Grants AEB, Revenues	\$	2,954,000.00	\$	1,548,573.00
Community Grants AEB, Expenditures	\$	2,954,000.00	\$	1,548,573.00
Fund 22, Helicopter, Revenues	\$	395,000.00	\$	395,000.00

Fund 22, Helicopter, Expenditures	\$	1,895,000.00	\$	1,897,013.00
Fund 22, Terminal Operations, Revenues	\$	139,620.00	\$	139,620.00
Fund 22, Terminal Operations, Expenditures	\$	84,075.00	\$	184,215.00
Fund 24, Bond Project, Revenues	\$	-	\$	-
Fund 24, Bond Project, Expenditures	\$	-	\$	-
Fund 30, Bond Payments, Revenues	\$	-	\$	-
Fund 30, Bond Payments, Expenditures	\$	-	\$	-
Fund 40, Permanent Fund, Revenues	\$	35,000.00	\$	35,000.00
Fund 40, Permanent Fund, Expenditures	\$	35,000.00	\$	35,000.00
Fund 41 Maintenance Reserve, Revenues	\$	-	\$	300,000.00
Fund 41 Maintenance Reserve, Expenditures	\$	-	\$	300,000.00

	FY18 Mid-Year	COLA	FY19
Mayor's Office		0.50%	
Salary	\$ 80,364.00	401.82	\$ 80,766.00
Fringe	\$ 29,232.00		\$ 29,232.00
Travel	\$ 36,000.00		\$ 36,000.00
Phone	\$ 1,500.00		\$ 1,500.00
Supplies	\$ 1,000.00		\$ 1,000.00
Lobbying, federal	\$ 75,600.00		\$ 75,600.00
Lobbying, state	\$ 45,000.00		\$ 45,000.00
Total Mayor's Office	\$ 268,696.00		\$ 269,098.00
Assembly			
Meeting Fee	\$ 25,000.00		\$ 25,000.00
Fringe	\$ 90,000.00		\$ 90,000.00
Travel	\$ 40,000.00		\$ 40,000.00
Supplies	\$ 3,000.00		\$ 3,000.00
Total Assembly	\$ 158,000.00		\$ 158,000.00
Administration			
Salary	\$ 177,008.00	885.04	\$ 177,893.00
Fringe	\$ 66,438.00		\$ 66,438.00
Engineering	\$ 25,000.00		\$ 25,000.00
Contract			\$ 110,000.00
Travel & per diem	\$ 25,500.00		\$ 20,000.00
Phone	\$ 7,100.00		\$ 7,100.00
Postage	\$ 2,500.00		\$ 2,500.00
Supplies	\$ 15,000.00		\$ 15,000.00
Rent	\$ 23,404.00		\$ 23,404.00
Dues & fees	\$ 2,500.00		\$ 2,000.00
Total Administration	\$ 344,450.00		\$ 449,335.00
Assistant Administrator			
Salary	\$ 90,000.00	450	\$ 90,450.00
Fringe	\$ 31,422.00		\$ 31,422.00

Travel	\$	10,000.00	\$	10,000.00
Phone	\$	2,000.00	\$	2,000.00
Supplies	\$	2,500.00	\$	2,500.00
Rent	\$	8,903.00	\$	8,903.00
Total Assistant Administrator	\$	144,825.00	\$	145,275.00

Clerk/Planning

Salary	\$	93,974.00	519.87	\$	104,494.00
Fringe	\$	34,946.00		\$	34,946.00
Travel & per diem	\$	12,500.00		\$	12,500.00
Phone	\$	7,500.00		\$	7,500.00
Postage	\$	1,000.00		\$	1,000.00
Supplies	\$	5,000.00		\$	5,000.00
Utilities	\$	20,000.00		\$	20,000.00
Dues & fees	\$	5,000.00		\$	5,000.00
Elections	\$	10,000.00		\$	10,000.00
Total Clerk/Planning	\$	189,920.00		\$	200,440.00

Planning Commission

Salary	\$	10,000.00	\$	-
Fringe	\$	500.00	\$	-
Contract	\$	25,000.00	\$	-
Travel/Per diem	\$	20,000.00	\$	-
Permitting	\$	-	\$	-
Total Planning Commission	\$	55,500.00	\$	-

Finance

Salary	\$	135,049.00	708.08	\$	142,324.00
Fringe	\$	53,365.00		\$	53,365.00
Travel & per diem	\$	7,000.00		\$	10,000.00
Phone	\$	8,000.00		\$	8,000.00
Postage	\$	1,000.00		\$	1,000.00
Supplies	\$	7,500.00		\$	7,500.00

Utilities	\$	5,000.00	\$	5,000.00
Audit	\$	60,000.00	\$	65,500.00
Total Finance	\$	276,914.00	\$	292,689.00

Natural Resources

Salary	\$	92,571.00	462.85	\$	93,034.00
Fringe	\$	31,462.00		\$	31,462.00
Contract				\$	65,000.00
Travel & per diem	\$	20,000.00		\$	20,000.00
Phone	\$	1,500.00		\$	1,500.00
Supplies	\$	2,500.00		\$	2,500.00
NPFMC	\$	15,000.00		\$	15,000.00
BOF Meeting	\$	30,000.00		\$	30,000.00
Rent	\$	8,903.00		\$	8,903.00
Total	\$	201,936.00		\$	267,399.00

Communic

Salary	\$	98,973.00	507.23	\$	101,954.00
Fringe	\$	34,158.00		\$	34,158.00
Travel & per diem	\$	15,000.00		\$	12,000.00
Phone	\$	2,400.00		\$	2,400.00
Supplies	\$	2,500.00		\$	2,500.00
Rent	\$	10,016.00		\$	10,016.00
Advertising/promotions	\$	15,000.00		\$	18,000.00
Total	\$	178,047.00		\$	181,028.00

Other

Equipment	\$	35,000.00		\$	50,000.00
AEB Vehicles	\$	40,000.00		\$	-
Repairs	\$	5,000.00		\$	5,000.00
Utilities	\$	25,000.00		\$	25,000.00
Aleutia Crab	\$	58,522.00		\$	58,522.00
Legal	\$	100,000.00		\$	100,000.00
Insurance	\$	160,000.00		\$	160,000.00

Bank Fees	\$	12,000.00	\$	15,000.00
EATS	\$	150,000.00	\$	150,000.00
Misc.	\$	96,000.00	\$	96,000.00
Donations	\$	23,500.00	\$	33,500.00
NLG Rev. Sharing	\$	12,900.00	\$	12,900.00
Web Service/Tech Support	\$	30,000.00	\$	30,000.00
Total Other	\$	747,922.00	\$	735,922.00

Maintenance Director

Salary	\$	64,633.00	323.16	\$	64,956.00
Fringe	\$	31,024.00		\$	31,024.00
Travel & per diem	\$	15,000.00		\$	15,000.00
Phone	\$	1,000.00		\$	1,000.00
Supplies	\$	5,000.00		\$	5,000.00
Utilities	\$	2,000.00		\$	2,000.00
Total Public Works	\$	118,657.00		\$	118,980.00

Education

Local Contribution	\$	800,000.00		\$	800,000.00
Scholarships	\$	25,000.00		\$	25,000.00
Student travel	\$	20,000.00		\$	20,000.00

Total Educational Support	\$	845,000.00		\$	845,000.00
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KCAP

Salary	\$	2,500.00		\$	-
Fringe	\$	20,000.00		\$	-
Travel & per diem	\$	4,000.00		\$	-
Supplies	\$	1,000.00		\$	2,000.00
Maintenance	\$	100,000.00		\$	100,000.00
Contract				\$	20,000.00
	\$	127,500.00		\$	122,000.00

TOTAL OPERATING BUDGT	\$	3,663,230.00		\$	3,785,166.00
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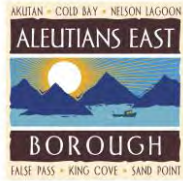
		FY18 Mid-Year		FY19	
Fund 22 Terminal Operations					
Revenues					
	Remaining construction Loan/ Remaining FAA reimbursement Other Income				
	Leases	\$	139,620.00	\$	139,620.00
		\$	139,620.00	\$	139,620.00
Expenses					
	Salary	\$	27,958.00	139.79	\$ 28,098.00
	Fringe	\$	3,617.00		\$ 3,617.00
	Maintenance				\$ 100,000.00
	Travel & Perdiem				
	Phone, Internet	\$	4,500.00	\$	4,500.00
	Supplies	\$	7,500.00	\$	7,500.00
	Rental/Lease				
	Utilities	\$	24,000.00	\$	24,000.00
	Fuel/Gas	\$	1,500.00	\$	1,500.00
	Fuel/diesel	\$	15,000.00	\$	15,000.00
		\$	84,075.00	\$	184,215.00
Fund 22 Helicopter Operations					
Revenues					
	Medivacs	\$	5,000.00	\$	5,000.00
	Freight	\$	90,000.00	\$	90,000.00
	Other Income				
	Tickets, fees, etc.	\$	300,000.00	\$	300,000.00
		\$	395,000.00	\$	395,000.00
Expenses					
	Salary	\$	130,520.00	652.6	\$ 131,173.00
	Fringe	\$	32,140.00		\$ 32,140.00
	Travel	\$	5,000.00		\$ 5,000.00

Phone/Internet	\$ 2,140.00	\$ 3,500.00
Supplies	\$ 60,000.00	\$ 60,000.00
Contract	\$ 1,453,000.00	\$ 1,453,000.00
Fuel/gas	\$ 12,000.00	\$ 12,000.00
Fuel/diesel	\$ 150,000.00	\$ 150,000.00
Insurance	\$ 18,200.00	\$ 18,200.00
Utilities	\$ 8,000.00	\$ 8,000.00
Rent/Lease	\$ 24,000.00	\$ 24,000.00
	\$ 1,895,000.00	\$ 1,897,013.00

Resolutions

OLD BUSINESS

New Business



Memorandum

Date: May 2, 2018
To: Mayor Osterback and Assembly
From: Anne Bailey, Borough Administrator

Re: Donation Requests

The Aleutians East Borough has an established Donation Policy that allows entities within the Borough communities to request charitable donations. Requests for donations must be completed and submitted by May 1 or November 1.

The recommendation for the FY19 budget donation line item is \$33,500. The FY19 budget will be introduced at the May 10, 2018 Assembly meeting and will be presented as a public hearing at the following meeting. Budget approval will dictate whether the FY2019 donations approved by the Assembly occur. The Borough also has \$3,200 available in the FY 18 budget as outlined in the Borough financials under line item E 01-900-000-757 DONATIONS. These funds can cover those requests made on May 1, 2018 for items that would qualify for the 2018 fiscal year.

On May 1, 2018, the Borough received nine (9) donation requests totaling \$19,500 in requests. Below are the recommendations for donation requests and what fiscal year they will be taken from.

Donation requests for FY18:

King Cove Fire/Rescue Fundraiser:	\$3,000
City of Sand Pt. Community Clean-up	<u>\$200</u> (no specific amount was requested)
	\$3,200

Donation requests for FY19:

Sand Point Teen Center	\$2,000
Sand Point Derby Fundraiser	\$900
Cold Bay EMS Derby	\$3,000
KSDP Radio	\$10,000
QTT Tribe Fall Clean Up	\$200
QTT Tribe Graveyard Clean Up	\$200
QTT Culture Camp	<u>\$3,500</u>
	\$19,800

Aleutians East Borough					
Donation Requests					
May 2018					
	FY18 Approved	FY18 (May 2018)	FY18 (May 2018)	FY19 (May 2018)	FY19 (May 2018)
	Amount Approved	Amount Requested	Amount Recommended	Amount Requested	Amount Recommended
Akutan Traditional Council		\$-			
Qagan TayagunginTribe (QTT)-Culture Camp	\$3,500.00	\$-		\$10,000.00	\$3,500.00
APIA-Reclaim Alaska Summit		\$-			
KSDP	\$ 2,000.00			\$10,000.00	\$10,000.00
Sand Point Teen Center	\$ 2,000.00	\$-		\$2,000.00	\$2,000.00
Sand Point Salmon Derby	\$ 900.00	\$-		\$900.00	\$900.00
Sand Point Community Clean Up		No amount was requested	\$200.00		
Akutan Traditional Council		\$-			
King Cove Fire & Rescue		\$3,000.00	\$3,000.00		
QTT Graveyard Clean Up	\$ 200.00			\$200.00	\$200.00
QTT Fall Clean Up	\$ 200.00	\$-		\$200.00	\$200.00
Sarah Curwen-King Cove Clinic Health Fair		\$-			
Cold Bay EMS Equipment	\$ 2,000.00	\$-		\$3,000.00	\$3,000.00
City of Sand Point Spring Clean-up		\$-			
False Pass Tribe - Community Halibut Derby	\$2,000.00	\$-			
Agdaagux Tribe Culture Camp	\$ 3,500.00				
Boys & Girls Club	\$ 2,000.00				
Aleut International Association	\$ 2,000.00				
Total	\$20,300.00	\$3,000.00	\$3,200.00	\$16,300.00	\$19,800.00
FY18 Donation Request Amount Appropriated	\$23,500				
FY18 May Donation Requests Approved	(\$10,800)				
FY18 November Donation Requests Recommended	(\$9,500.00)				
FY18 May 2018 Donation Requests Recommended	(\$3,200.00)				
FY18 Remaining Dontation Request Funds	\$0.00				
FY19 Donation Request Amount Appropriated	\$33,500				
FY19 May Donation Requests Approved	(\$19,800)				
FY19 Remaining Dontation Request Funds	\$13,700.00				



REQUEST FOR CONTRIBUTION

THIS FORM MUST BE COMPLETED AND SUBMITTED BY **NOVEMBER 1 OR MAY 1** TO BE CONSIDERED BY THE AEB ASSEMBLY FOR FUNDING.

ORGANIZATION NAME: King Cove Fire & Rescue

PERSON COMPLETING THIS FORM: Chris Babcock

AMOUNT REQUESTED: \$ 3,000.00 (An amount range is acceptable)

1. Who will benefit from this donation?

923 Estimated number of AEB Residents

200 Estimated number of Non-AEB Residents

All Ages Ages

Is this activity open to all AEB residents? ☒ Yes / ☐ No If not, please explain.

2. How does this contribution promote the best interests of the AEB? For example, tell us if this project/activity is related to the safety, health or well-being of residents. Specifically perhaps, it offers an alternative (to alcohol or drug abuse) recreation opportunity. Or supports the preservation of the Aleut culture or reinforces the subsistence life-style. Why should this activity receive AEB funds?

Please limit your answer to no more than one page. *This is the Fire dept. Annual Fund raiser. This event is open to anyone with the money we raise we by equipment put money into the Firefighters Scholarship for Graduating seniors. City Fireworks display. There is no Alcohol served or allowed at this event.*

3. What is your estimated budget? Where does the AEB contribution fit into the budget? Who are, if any, the other donors? Please limit your answer to no more

than one page. *\$12,000.00 your donation helps cover the cost of food and door prizes. GCI, Alvet Corp, APIA, AHA, Belkaski tribe King Cove Tribe, Grant, Pen Air City of King Cove*

4. Are you willing to report back, without a reminder, to the Mayor and Assembly describing your project/activity within two months of the activity? ☒ Yes / ☐ No

Everyone in King Cove looks forward to this event. your donation makes this event possible. event May 26 2018 4:00pm-6:00pm

King Cove Volunteer Fire Department
P.O. Box 289
King Cove, AK 99612
Phone: 907-497-2210 Fax: 907-497-2556
E-Mail: kingcovedps@gmail.com

Monday April 30, 2018

To: AEB Assembly

Each year for the past 20 years, the King Cove Volunteer Fire Department has held an annual fundraiser community picnic to support the KCFD scholarship. This year it is scheduled for Saturday, May 26, 2018. We have appreciated the great support from our community and others who have supported this event. We have extremely good turnouts. In the past 20 years we have given away nearly \$20,000.00 in scholarships to King Cove High-school graduates. We are requesting a donation in the amount of \$3000.00 to help cover the cost of this event. With the money we raise goes into our Firefighters Scholarship fund for graduating seniors. As well as the Annual Santa Parade and 4th of July Celebrations. This event can only continue if we continue to get the support from you and others like you. We thank you for the support you having given us in the past.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chris Babcock', with a stylized, flowing script.

Chris Babcock Fire Chief

City of Sand Point



Date: February 22, 2018

Subject: **Annual Sand Point Community Clean-up**

Dear Business Owner:

Sand Point's Annual Community Clean-Up is just around the corner! Our Annual Community Clean-Up will be held the week of Monday, April 30, 2018 – Friday, May 4, 2018 and has proven to be a great success in past years due to all the support from local businesses and individuals. This year, we will be planning a week long clean up, where community members have to stop by the City, get bags, and clean up different areas of our community, ending with the Sand Point School's clean-up day.

We advertise well in advance, encourage local businesses, commercial fishing crews, and community members to participate with not only the incentive of a beautiful and clean community, but prizes as well. All participants will be entered in a drawing for prizes to be awarded following the Sand Point School's clean-up day during the pizza party held at the school.

We are asking that you consider donating for ordering prizes but we greatly appreciate any type of donation! Thank you for your consideration of a contribution to keeping Sand Point a beautiful place to live.

Sincerely,

Shannon Sommer

Shannon Sommer
City Clerk



C/O Unga Tribal Council
PO Box 508
Sand Point, AK 99661

April 30, 2018

Dear Mayor Osterback and Assembly:

This is a funding request for \$2000 to the Sand Point Teen Center. Thank you so much for your continued support and \$2000 donation last year.

Sand Point teens have a safe place to socialize and participate in positive activities, which provides an alternative to drugs and alcohol use. We have eight new soon-to-be seventh graders that will be joining the Teen Center this year. During the summer we often have teenagers from other communities here in Sand Point enjoying the Teen Center. Providing a good, safe environment for teens has a positive effect in our community.

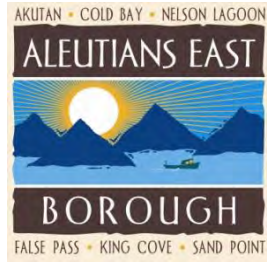
The City of Sand Point is still providing the building and utilities, Unga Tribe provides accounting and payroll services, and other entities make donations to keep the Teen Center operating. Donation requests will go out to other entities in our community also.

The Teen Center has been operating since 2009 and would not be successful without your continued support. Once again, we are asking you to donate to our Teen Center and thank you in advance for the support you give.

Sincerely,

A handwritten signature in black ink, appearing to read "Tina Anderson", with a long horizontal flourish extending to the right.

Tina Anderson
Teen Center Committee Member



REQUEST FOR CONTRIBUTION

THIS FORM MUST BE COMPLETED AND SUBMITTED BY **NOVEMBER 1 OR MAY 1** TO BE CONSIDERED BY THE AEB ASSEMBLY FOR FUNDING.

ORGANIZATION NAME: SAND POINT TEEN CENTER

PERSON COMPLETING THIS FORM: TINA ANDERSON

AMOUNT REQUESTED: \$ \$2000

1. Who will benefit from this donation?

60+ SAND PT TEENS Estimated number of AEB Residents

UNKNOWN Estimated number of Non-AEB Residents

GRADE 7 THROUGH AGE 20 Ages

Is this activity open to all AEB residents? / /yes /X/no If not, please explain. ALL AEB RESIDENTS GRADE 7 THROUGH AGE 20 ONLY.

2. How does this contribution promote the best interests of the AEB? For example, tell us if this project/activity is related to the safety, health or well-being of residents. Specifically perhaps, it offers an alternative (to alcohol or drug abuse) recreation opportunity. Or supports the preservation of the Aleut culture or reinforces the subsistence life-style. Why should this activity receive AEB funds? Please limit your answer to no more than one page.

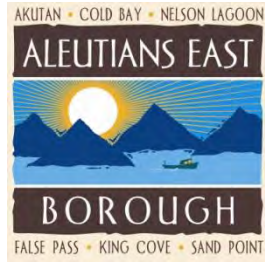
The Teen Center provides a safe place for our teens to socialize that is monitored by an adult employee. Teens participate in positive activities and events, which provides an alternative to drugs and alcohol.

3. What is your estimated budget? Where does the AEB contribution fit into the budget? Who are, if any, the other donors? Please limit your answer to no more than one page. **Funding would go towards payroll and other expenses.**

Yearly budget costs: \$24,000

Other funding contributions have come from Unga Tribal Council, Qagan Tayagungin Tribal Council, City of Sand Point, Shumagin Corporation, Pauloff Harbor Tribal Council, Sand Pt. Silver Salmon Derby, trawl fleet.

4. Are you willing to report back, without a reminder, to the Mayor and Assembly describing your project/activity within two months of the activity? / ☒ /Yes / /No



REQUEST FOR CONTRIBUTION

THIS FORM MUST BE COMPLETED AND SUBMITTED BY **NOVEMBER 1 OR MAY 1** TO BE CONSIDERED BY THE AEB ASSEMBLY FOR FUNDING.

ORGANIZATION NAME: SAND PT SILVER SALMON DERBY

PERSON COMPLETING THIS FORM: RAYETTE MCGLASHAN

AMOUNT REQUESTED: \$ \$900 (An amount range is acceptable)

1. Who will benefit from this donation?

ALLSAND PT RESIDENTS Estimated number of AEB Residents

ALL TRANSIENT FISHERMEN AND PROCESSOR WORKERS Estimated number of Non-AEB Residents

ALL Ages

Is this activity open to all AEB residents? / ☒ /yes / /no If not, please explain.

2. How does this contribution promote the best interests of the AEB? For example, tell us if this project/activity is related to the safety, health or well-being of residents. Specifically perhaps, it offers an alternative (to alcohol or drug abuse) recreation opportunity. Or supports the preservation of the Aleut culture or reinforces the subsistence life-style. Why should this activity receive AEB funds? Please limit your answer to no more than one page.

The Derby provides fun family activities that promote outdoor activities and community participation. Photos of all the activities can be found on Facebook-Sand Point Silver Salmon Derby. The Derby is a fund raiser for Boy & Girls Club, Culture Camp, EMS and Teen Center. All of these programs are important and rely on donations to continue.

3. What is your estimated budget? Where does the AEB contribution fit into the budget? Who are, if any, the other donors? Please limit your answer to no more than one page.

Most of the funds raised are from raffles. Donations go towards purchasing raffle items. Donations also go towards children's art supplies, competition prizes, fish drawing prizes and all necessary supplies and equipment. Below is a list of entities that donated last year, which request for donations will go out to this year also.

2017 Donations (donations include prizes, cash, and services):

4. Pen Air, Trident Seafoods, Coastal Transportation, Alaska Central Express (ACE), City of Sand Point, City of Sand Point Harbor Crew/Public Works/office personnel, Alaska Commercial, Aleut Corp., Shumagin Corp., Aleutians East Borough, TelAlaska, Peter Pan Seafoods, Aleutian Pribilof Islands Association, Inc. Qagan Tayagungin Tribe, Sand Point School, GCI, Inc., Pauloff Harbor Tribe, Peninsula Fishing Coalition, Toys Plus, Aleutia, and halibut donated for fish dinner by commercial fishermen.
5. Are you willing to report back, without a reminder, to the Mayor and Assembly describing your project/activity within two months of the activity? / **X** /Yes / /No

**Cold Bay Emergency Medical Services
P.O. Box 82
Cold Bay, Alaska 99571**

April 29, 2018

Aleutians East Borough
P.O. Box 349
Sand Point, AK 99611

Aleutians East Borough Mayor and Assembly Members,

Each year the Cold Bay Silver Salmon Derby event is held to raise funds to support the local Emergency Medical Services (EMS) Squad. Proceeds from the event are used to pay for EMS training and to maintain and/or purchase medical equipment. We are asking for donations to help fund the event. Many sponsors are involved in supporting this event including Peninsula Airways, Grant Aviation, Bearfoot, G & K Inc., R & R Guide Service, and Cold Bay Lodge, to name a few. Without the support of sponsors the annual fundraising event would not be a success.

The budget for this event is approximately twelve thousand dollars and depends on donations from sponsors. Raffle items including a four-wheeler are purchased with the money and ultimately end up going into communities through the winners who end up with the items. The four wheeler is sought after and well supported raffle each year with the drawing held during the event. A lot of time is donated by volunteers throughout the planning of, during and after the fundraising event.

The remote town of Cold Bay, Alaska has approximately sixty-nine (69) full time residents and relies on volunteer EMS for all emergency medical needs. The EMS squad provides medical evacuation support for all the surrounding communities of Nelson Lagoon, King Cove and False Pass. Support is also provided for emergencies that occur in the Bering Sea and Pacific Ocean as needed including the United States Coast Guard during rescue efforts throughout the commercial fishing seasons. The need to be prepared to assist in aircraft emergencies as Cold Bay serves as an alternate for overseas flights carrying hundreds of passengers per flight, with many scheduled per day, is also a priority. Cold Bay EMS Squad members also contribute in air transport when needed.

The money raised during this annual fundraising event is the only source of funds for the EMS squad with other grant opportunities utilized when available. The well trained and prepared EMS

squad in Cold Bay is available and ready for all who may need it. This benefits the entire Cold Bay area, surrounding communities, and potentially hundreds as a just in case emergency.

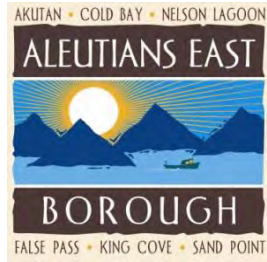
The Annual Silver Salmon Derby is held over Labor Day weekend (August 31st -September 3rd 2018) and brings many people from the surrounding communities for a fun filled family event. During the kick-off party, the EMS squad members provide food for the attendees with raffles filled with prizes and fishing gear and donated money and goods for those in attendance. Many activities occur over the three days of fishing, a raft race, duck race, biggest salmon berry contest, this year the first Cold Bay half marathon and various activities for children. At the end of the event there is an award dinner. People travel from all over the country to participate in this exciting event. **It's our** belief that these activities help support healthy living and serve as a great example of alternatives to substance use and abuse.

The Cold Bay EMS Squad respectfully asks for your continued support in this essential fundraising event that benefits potentially all communities in the AEB and those who depend on the Cold Bay airport.

Sincerely,

A handwritten signature in black ink that reads "Angela Simpson". The script is fluid and cursive, with the first letter of each name being capitalized and prominent.

Kurt Uttecht, EMS Squad Leader
Angela Simpson, EMS
2018 Silver Salmon Derby Committee
Cold Bay EMS Squad



REQUEST FOR CONTRIBUTION

THIS FORM MUST BE COMPLETED AND SUBMITTED BY **NOVEMBER 1 OR MAY 1** TO BE CONSIDERED BY THE AEB ASSEMBLY FOR FUNDING.

ORGANIZATION NAME: Cold Bay EMS

PERSON COMPLETING THIS FORM: Angela Simpson

AMOUNT REQUESTED: \$ 3,000.— (An amount range is acceptable)

1. Who will benefit from this donation?

+ Estimated number of AEB Residents

Unknown Estimated number of Non-AEB Residents

All Ages

Is this activity open to all AEB residents? / yes / /no If not, please explain.

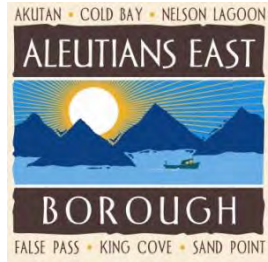
2. How does this contribution promote the best interests of the AEB? For example, tell us if this project/activity is related to the safety, health or well-being of residents. Specifically perhaps, it offers an alternative (to alcohol or drug abuse) recreation opportunity. Or supports the preservation of the Aleut culture or reinforces the subsistence life-style. Why should this activity receive AEB funds? Please limit your answer to no more than one page.

See attached letter

3. What is your estimated budget? Where does the AEB contribution fit into the budget? Who are, if any, the other donors? Please limit your answer to no more than one page.

See attached letter

4. Are you willing to report back, without a reminder, to the Mayor and Assembly describing your project/activity within two months of the activity? / Yes /No



REQUEST FOR CONTRIBUTION

THIS FORM MUST BE COMPLETED AND SUBMITTED BY **NOVEMBER 1 OR MAY 1** TO BE CONSIDERED BY THE AEB ASSEMBLY FOR FUNDING.

ORGANIZATION NAME: Aleutian Peninsula Broadcasting

PERSON COMPLETING THIS FORM: Austin Roof

AMOUNT REQUESTED: \$ 10,000 (An amount range is acceptable)

1. Who will benefit from this donation?

All Residents Estimated number of AEB Residents

All Estimated number of Non-AEB Residents

All Ages Ages

Is this activity open to all AEB residents? / yes / /no If not, please explain.

2. How does this contribution promote the best interests of the AEB? For example, tell us if this project/activity is related to the safety, health or well-being of residents. Specifically perhaps, it offers an alternative (to alcohol or drug abuse) recreation opportunity. Or supports the preservation of the Aleut culture or reinforces the subsistence life-style. Why should this activity receive AEB funds? Please limit your answer to no more than one page.

See Attached Form

3. What is your estimated budget? Where does the AEB contribution fit into the budget? Who are, if any, the other donors? Please limit your answer to no more than one page.

See Attached Form

4. Are you willing to report back, without a reminder, to the Mayor and Assembly describing your project/activity within two months of the activity? / /Yes / /No

See Attached Form

1. How does this contribution promote the best interests of the AEB?

KSDP/Aleutian Peninsula Broadcasting plays an active role in several areas of the Aleutians East Borough. The plan for this donation is to move forward programs that offer improved services in the local schools (technology, media literacy, journalism) and pursue additional licenses for a new FM stream focused on student demographics in King Cove and a new translator in False Pass. False Pass in particular will need to have access to improved broadcast quality as it continues its trajectory of growth in the upcoming years.

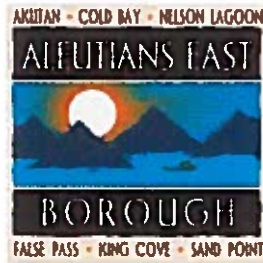
We also are working on systems that will help with remote access to our transmitters in times of emergencies. This will allow for radio broadcasts during future emergency and disaster events. This will mean transmission can be interrupted from locations other than the studio, which lies in a low lying area of the town, so updates can be given anytime and anywhere.

2. What is your estimated budget? Where does the AEB contribution fit into the budget? Who are, if any, the other donors? Please limit your answer to no more than one page.

We continue to pursue membership/corporate donors and the State/Federal grant pools. We have seen good growth in all of these revenue streams over the past 7 years, but this improved donation total from the Aleutians East Borough will make up tremendously for lost revenue over the course of Alaska's recession.

3. Are you willing to report back, without a reminder, to the Mayor and Assembly describing your project/activity within two months of the activity? / Yes / No

We are glad to report back in anyway the Borough desires for accountability and transparency.



REQUEST FOR CONTRIBUTION

THIS FORM MUST BE COMPLETED AND SUBMITTED BY **NOVEMBER 1 OR MAY 1** TO BE CONSIDERED BY THE AEB ASSEMBLY FOR FUNDING.

ORGANIZATION NAME: Oagan Tayagungin Tribe

PERSON COMPLETING THIS FORM: Karis Borincula

AMOUNT REQUESTED: \$ 200 (An amount range is acceptable)

1. Who will benefit from this donation?

960+ Estimated number of AEB Residents

_____ Estimated number of Non-AEB Residents

All ages Ages

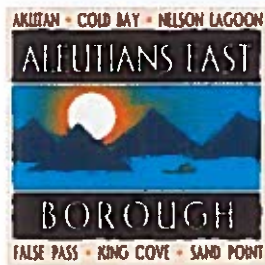
Is this activity open to all AEB residents? ☒ Yes / ☐ No If not, please explain.

2. How does this contribution promote the best interests of the AEB? For example, tell us if this project/activity is related to the safety, health or well-being of residents. Specifically perhaps, it offers an alternative (to alcohol or drug abuse) recreation opportunity. Or supports the preservation of the Aleut culture or reinforces the subsistence life-style. Why should this activity receive AEB funds? Please limit your answer to no more than one page.

The Graveyard Clean-up supports the community. Cleaning up the resting place of loved ones helps keep a clear mind and supports our lifestyle.

3. What is your estimated budget? Where does the AEB contribution fit into the budget? Who are, if any, the other donors? Please limit your answer to no more than one page. Estimated Budget is \$1,000. Asking donations from all businesses in Sand Point along w/ APIA, Aleut Corporation, etc.

4. Are you willing to report back, without a reminder, to the Mayor and Assembly describing your project/activity within two months of the activity? ☒ Yes / ☐ No



REQUEST FOR CONTRIBUTION

THIS FORM MUST BE COMPLETED AND SUBMITTED BY **NOVEMBER 1 OR MAY 1** TO BE CONSIDERED BY THE AEB ASSEMBLY FOR FUNDING.

ORGANIZATION NAME: Oagan Tayagungin Tribe

PERSON COMPLETING THIS FORM: Karis Poruncula

AMOUNT REQUESTED: \$ 200 (An amount range is acceptable)

1. Who will benefit from this donation?

960 Estimated number of AEB Residents

_____ Estimated number of Non-AEB Residents

All Ages

Is this activity open to all AEB residents? ☒ yes / /no If not, please explain.

2. How does this contribution promote the best interests of the AEB? For example, tell us if this project/activity is related to the safety, health or well-being of residents. Specifically perhaps, it offers an alternative (to alcohol or drug abuse) recreation opportunity. Or supports the preservation of the Aleut culture or reinforces the subsistence life-style. Why should this activity receive AEB funds? Please limit your answer to no more than one page.

The End of Summer Clean-up supports the health of the community. We should receive funding to help keep our community clean.

3. What is your estimated budget? Where does the AEB contribution fit into the budget? Who are, if any, the other donors? Please limit your answer to no more than one page. Estimated Budget is \$1,500. Asking donations from all businesses in Sandpoint plus regional businesses.

4. Are you willing to report back, without a reminder, to the Mayor and Assembly describing your project/activity within two months of the activity? ☒ Yes / /No



QAGAN TAYAGUNGIN TRIBE
P.O. BOX 447
SAND POINT, ALASKA 99661
PHONE (907) 383-5616
FAX (907) 383-5814

Aleutians East Borough
Attn: Mayor Alvin Osterback Jr.
P.O. Box 349
Sand Point, Alaska 99661

April 17, 2018

Dear Mayor Osterback,


Aang Aang! It's that time of year again to start preparing for our Annual Culture Camp. We will be celebrating nineteen years of having Culture Camp in Sand Point this year. The camp dates for this year are July 16 – 26, 2018.

Every year the Qagan Tayagunin Tribe has worked cooperatively with the US Fish & Wildlife Service, The Aleut Corporation, Unga Tribe, Shumagin Corporation, Aleutians East Borough, City of Sand Point, Trident Seafood's, Peter Pan Seafood's, Eastern Aleutian Tribes, Pauloff Harbor Tribe, Aleutian Housing Authority, Aleutian/Pribilof Island Association, as well as other businesses and donations from community members to provide funding each year for Culture Camp so we can provide our Unangan youth and community members with a cultural education.

Last year we had over 75 students from kindergarten through twelfth grade, and about 35 adults participate in cultural activities. It takes a considerable amount of funding to provide camp every year. We hope you will continue to generously support the Sand Point Culture Camp with a donation of \$10,000 which we can apply to expenses for camp.

Thank you for your time and support for the Sand Point Culture Camp.

Sincerely,



Tiffany Jackson
Executive Director

Memo

To: Mayor Osterback, Aleutians East Borough Assembly
From: Ernie Weiss with Tina Anderson & Charlotte Levy
Date: May 4, 2018

Re: National Fish and Wildlife Foundation Fisheries Innovation grant opportunity

There is an upcoming grant opportunity from the National Fish and Wildlife Foundation (NFWF) that AEB staff is interested in pursuing. Preproposals for the grant are due May 14. If we are invited to submit a full proposal, it will be due July 13th. Before proceeding with this application, staff would like the Assembly weigh in. We are hoping for Assembly endorsement of the project idea.

The NFWF Fisheries Innovation Fund grant prioritizes bycatch reduction, recreational fisheries and offshore aquaculture including activities to build community capacity and encourage sustainable use practices.

From the RFP:

"The Fisheries Innovation Fund was created through a partnership with the National Oceanic and Atmospheric Administration (NOAA). The program seeks to support fishermen and communities as they work to meet the sustainable fisheries goals of the Magnuson-Stevens Fishery Conservation and Management Reauthorization Act of 2006, including provisions to help: 1) rebuild overfished stocks; 2) sustain fishermen, communities, and vibrant working waterfronts; 3) promote safety, fishery conservation and management; and 4) promote community and economic benefits.

Successful proposals will develop and carry out innovative approaches that:

- 1. Promote full utilization of Annual Catch Limits and minimize bycatch of overfished species and/or endangered, threatened, and candidate species;*
- 2. Develop and implement market, research, training, or strategic planning measures to build capacity and improve sustainability of U.S. fishing businesses and communities;*
- 3. Support improvements to recreational fisheries conservation and management;*
- 4. Support implementation of marine aquaculture."*

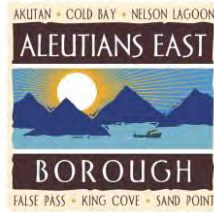
The RFP also states that special priority will be given to Mariculture projects in Alaska involving kelp and/or mollusks.

For this RFP, we propose siting and implementing three (3) pilot Mariculture farms that will cultivate local kelp and blue mussel stocks within the same framework. We suggest establishing sites in Sand Point, False Pass and Akutan. Short-term anticipated outcomes include three fully functional Mariculture farms, job creation and region-specific educational materials that will be provided/presented to our communities. Long-term anticipated outcomes include economic diversification and improved coastal environment (e.g. ocean de-acidification, increased nursery habitat, etc.). As a relatively new avenue in our region, we can become leaders in the future of Mariculture in Alaska.

There is a 1:1 match requirement; grant applicant match funding can be either in-kind or cash. There are several regional organizations that are interested in this project idea and would likely support the effort.

Staff requests the Assembly support an AEB application for this NFWF Fisheries Innovation grant.

REPORTS AND UPDATES



To: Honorable Mayor Osterback and AEB Assembly
From: Anne Bailey, Borough Administrator
Subject: Assembly Report
Date: May 2, 2018

Sand Point Harbor Float Design

In July 2017, the Borough entered into contract with Moffat & Nichol to complete the 100% design and bid packages for the float and installation. They also were hired to do the environmental permitting. Moffat & Nichol completed its authorized scope of work in early 2018, expecting ongoing agency consultation (assuming a non-controversial permitting process) towards the award of a Section 10 permit for the project. The US Army Corps came back with requests for a permit that were outside Moffat & Nichols scope of work. On April 27, 2018, the Borough amended the contract with Moffat & Nichol in the amount of \$9,528.00 so they could address the Corps needs.

Sand Point School Fire and Sprinkler System

C&R and Chinook Fire Protection were scheduled to arrive in Sand Point during the week of April 30th to conduct work on the fire alarm and sprinkler system at the Sand Point School. This work will bring us into compliance with the State Fire Marshal requirements. The fire alarm will need to be replaced this summer. We are currently considering the cost and the next steps to accomplish this.

Surplus Item – Truck

At the April 12, 2018 Assembly meeting the Assembly passed Resolution 18-33 regarding the surplus of a 2005 Chevrolet Truck located in Sand Point with a minimum request of \$4,500. The Borough posted an advertisement in all the communities and on the AEB Facebook page on April 16th. Sealed bids were due in the Anchorage Office by 3:00 p.m. on April 30th. The Borough did not receive any bids. Since we did not receive any bids the code reads as follows: "If there are no bidders, the Purchasing Officer is authorized to sell such supplies, materials, equipment or other personal property for the minimum value established prior to sealed bidding." Therefore, Mary posted a Craig's List on May 1, 2018 requesting \$4,500 for it. If this doesn't sell then we will discuss with Joe Levesque, our Borough Attorney, on the next steps.

School Assessments

The King Cove and False Pass Schools were assessed during the week of April 23rd. Due to weather difficulties they flew through Sand Point. The assessment team was able to walk through the Sand Point School to gather photos and information for projects we hope to complete this summer. Assessment reports will be completed at a later date.

Sand Point School – Renew or Replace

At the April 12, 2018, Assembly meeting it was asked whether we should continue to repair the Sand Point School or replace it. I have asked DOWL and ECI Alaska to comment and they stated that “Given the general good condition of the ‘bone’ of the Sand Point School building, renewal seems a better approach than replacement. The exception is the swimming pool portion of the building which should be planned for replacement.” ECI Alaska has provided a suggested approach that will need to be vetted further before any work occurs. They do suggest that we consider the Department of Education & Early Development grant process for “Major Maintenance” and/or “School Construction” soon. DOWL and ECI Alaska would be able to assist through this process.

Essential Air Service – Nelson Lagoon

Nelson Lagoon is not an Essential Air Service (EAS) community. According to USDOT, “Nelson Lagoon was not listed on the original determination of EAS eligible communities, as defined by the Aviation Deregulation Act of 1978. As such, Nelson Lagoon is not an eligible EAS community, and, the Department does not have the authority to include Nelson Lagoon in the EAS program.” Brad Gilman, the Borough Federal Lobbyist, stated that it would take an act of Congress to have Nelson Lagoon be included in the EAS program.

Opportunity Zones

Senator Hoffman’s office sent an email regarding an Opportunity Zones federal stimulus program. This program offers significant federal tax incentives to private corporate and individual investors who put their capital to work in low-income communities. Letters needed to be sent to Governor Walker by April 5, 2018. The Borough met the criteria and after discussions with Brad Gilman the attached letter (Attachment 2) was sent to DCCED for consideration. On April 20, 2018 the attached announcement was made and the Aleutians East census area qualified. See the following link:

https://www.commerce.alaska.gov/web/portals/0/pub/042018%20PR18-017%20Opportunity%20Zones%20selected_w%20attachment.pdf

According to this, investors can receive a temporary deferral for capital gains reinvested in an Opportunity Fund, a step-up in basis for capital gains reinvested in an Opportunity Fund if the investment is held for at least five years, and a permanent exclusion from taxable income of capital gains made in the Opportunity Fund. Interested investors should consult a tax professional to determine how they may be able to benefit from this program.

Other Items

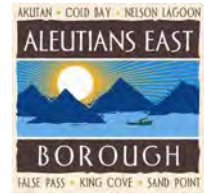
- Mary and I went to Akutan April 16 – 19, 2018. We were able to go to the harbor and saw the new float and hangar; visited with the Maritime Helicopter and Borough Employees; attended the City of Akutan Special Meeting; met with Mayor Bereskin and met with the Trident Plant Managers.
- Mary and I are scheduled to go to Sand Point on May 9th for the Assembly meeting.
- Prepped meeting materials for the May 10th Assembly Meeting. These include but are not limited to the FY19 Budget Ordinance, the Permanent Fund Account Ordinance, and the budget requests.
- I am also working on the False Pass Seafoods Tidelands Leases, a Tidelands Lease with

Silver Bay Seafoods to build a dock in False Pass, Akutan Harbor Army Corps requests and the Borough's Strategic Plan items that I am responsible for.

- The Borough recently purchased a new Ford F250 Truck for the Maintenance Department. It will be heading to Sand Point on the May 6th ferry.
- I am also continuously conducting other day to day operations.

If you have any questions, comments or concerns please contact me at (907) 274-7580 or abailey@aeboro.org.

To: The Honorable Mayor Osterback, AEB Assembly
From: Mary Tesche, Assistant Administrator
Subject: Assembly Report
Date: May 4, 2018



Strategic Plan Update

- Akutan Harbor – Steller Eider management signs have been posted at the harbor and at the Trident plant. This completes Q1 strategic plan work for the harbor. Q2 work includes cleaning the beach around the harbor from the old whaling station to the Trident plant property. Trident has agreed to assist the Borough with this and should complete the work by the end of June. Anne and I plan to meet with the Army Corps to receive a status update and discuss next steps on the remaining harbor mitigation measures that are required by the Corps.
- Cold Bay Clinic – Q1 work includes assessing the current project status, and identifying the responsible partner for purchasing equipment. Both of these items have been completed. I met with Dr. Koehler, EAT's Medical Director, to determine equipment that the Borough would be expected to provide as part of the construction process. She also gave me input on funding sources that could be explored as we move to Q2. I will continue to work with EAT as the project continues.
 - I received an update from Rasmuson Foundation on the Borough's Letter of Intent to apply for clinic funding. Due to the number of applications being considered at the Foundation's upcoming Board meeting, it is likely we will not hear anything back about moving to the application phase until later this year. I will keep the Assembly informed of any movement with this funding.
- Office Technology & Connectivity – Charlotte issued a survey to Borough staff to assess IT needs of each office. We have the results of the survey and will move forward with writing the Request for Proposals for IT services as identified on Q1 of the strategic plan.

Akutan Trip

- Anne and I traveled to Akutan April 16th-18th. We were able to meet with Borough employees and the Maritime pilot and mechanic. We also met with the plant managers at Trident and Mayor Bereskin. We spent time at the helicopter/hovercraft hangar and the harbor float and determined that it is time to surplus the items that have been left over from the hovercraft. This will be an ongoing project and we will keep the Assembly informed of our progress.

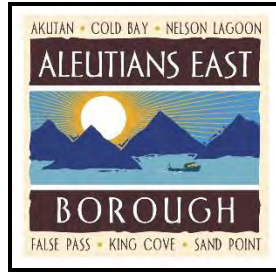
Helicopter Operations

- In April, the helicopter transported 506 passengers and 8,391 pounds of mail and freight. There were also 12 charters and 0 medivacs.
- I continue to help with helicopter operations and logistics.

Other Items

- I am working on a generator project for the helicopter/hovercraft hangar in Akutan.
- Anne and I will be traveling to Sand Point May 9th-11th for the Assembly Meeting.
- Staff will be meeting with Professional Growth Systems on May 15th as we wrap up Q1 of the strategic plan.
- I continue to assist with daily management tasks.

Please contact me at (907) 274-7559 or mtesche@aeboro.org with any questions or comments.



To: Honorable Mayor Alvin Osterback and Aleutians East Borough Assembly
From: Laura Tanis, AEB Communications Director
Through: Anne Bailey, AEB Administrator
Subject: Communications Director's Report to the Assembly
Date: May 3, 2018

April and May have proven to be very busy months. I've been working on a variety of projects, including white papers on two AEB transportation projects, the communications section of the AEB strategic plan, Fish News and media outreach.

KCAP white paper:

At Mayor Osterback's request, I've been working on a white paper involving the King Cove access project. It includes a history/timeline as well as information on funding that the Aleutians East Borough has contributed to the project. The white paper focuses on events dating back to 1964 to the present. I'm including information from a white paper that Gary Hennigh put together a few years ago. Other sources include the *In the Loop* newsletter as well as AEB Assembly meeting packets and minutes. Anne and Roxann have been very helpful in providing financial information. I hope to have this wrapped up within the next week or two.

Akutan – Akun marine link white paper:

Mayor Osterback also tasked me with putting together a white paper on the Akun – Akutan marine link. That has also involved looking at past newsletters and reading past AEB Assembly meeting packets and minutes to find pertinent details on this project to include in the timeline and financial sections of the timeline. Anne has provided some financial information, and I will also be relying on Roxann's expertise for more of the same.

Communication section of the AEB Strategic Plan:

I'm currently working on the communications section of the AEB strategic plan. GCI Vice President Dan Boyette and I have been emailing back and forth. I also had a phone conversation with Dave Goggins of TelAlaska. I'm gathering information on the telecommunications

companies that serve the AEB, what their capabilities are and what infrastructure they have in each of our communities. That research is ongoing.

Research project: Limited Entry Salmon Permits in Washington state:

I gathered more information for Mayor Osterback on the Washington's limited entry salmon permits. In Washington, the state allows a license holder to have two alternate operators. According to the deputy chief of enforcement, Washington's fisheries aren't as robust as Alaska's, therefore if a permit holder had trouble finding alternate operators or holding onto them to fish his permit, having a second alternate operator would provide more flexibility.

Fish News: – (April 19, 2018) – Headlines include):

- Peter Pan Seafoods Begins Process to Rebuild Port Moller Facility
- Workshop on Fishing Families in Alaska Fisheries

Social Media (AEB, King Cove Facebook posts):

- Job posting: Tribal Administrator with the False Pass Tribal Council – April 30
- Poster: Win an iPad for your scenic commercial fishing photo – April 25
- Flyer: Workshop of Fishing Families in Alaska's Fisheries – April 19
- Flyer: AEB has surplus item for sale: 2005 Chevrolet 4500 truck located in Sand Point – April 16
- Wall Street Journal opinion piece by Della Trumble: Government Shouldn't Value Bear over People – April 13
- Etc....

Miscellaneous:

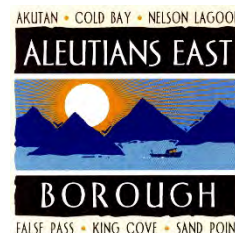
- Continue to work with EAT on updating our medevac list from King Cove. As this list is updated, I provide it to King Cove Administrator Gary Hennigh, Della Trumble of the King Cove Corporation, staff members with Alaska's Congressional Delegation and the Governor's Office.
- Media request for information: continuing work with a producer from Nomadica Films, based in Seattle, to find contacts regarding series idea they have on the AK Peninsula and Aleutian Islands. They want to focus on those living off the land & their homesteading lives.

Upcoming Projects:

- Attending workshop: Fishing Families in Alaska's Fisheries on May 7th.
- Plan on working on next edition of Fish News and In the Loop this month.

As always, I'm happy to help get the word out about an event or issue in your community. Please call or email me any time with information. ltanis@aeboro.org.

To: The Honorable Mayor Osterback, Aleutians East Borough Assembly
From: Ernie Weiss, Natural Resources Director
Subj: Report to the Assembly
Date: May 4, 2018



Salmon season

Fishermen, processors and fishery managers are now gearing up for the summer salmon season. As you know, all the salmon that would normally be processed at PPSF in Port Moller, will be tendered this year to False Pass Trident/APICTA or to King Cove, while the Port Moller plant is being rebuilt after last summer's fire. At least one barge with supplies for the rebuilding of Port Moller PPSF was delayed by bad weather. As of this writing that barge is still in Dutch Harbor but PPSF is confident the rebuilding work will be completed by the end of this season.

The Bristol Bay sockeye total run is forecast to be 51 million for 2018, 18% higher than the most recent 10-year average. The total Chignik sockeye run is forecast at 1.74 million. Nelson River is forecast at 428,000 and the 2018 South Peninsula pink salmon total run is forecast at 3.9 million.

ADF&G salmon managers will be heading out to Sand Point next week and are planning a salmon preseason meeting in Sand Point either the last week in May or the first week of June. We'll publicize and teleconference the meeting to False Pass and King Cove. AEB Fishery Analyst Eric Volk and I are planning to be in Sand Point during the immature salmon test fishery that occurs the first week of July. The immature test fishery is the subject of several proposals submitted recently to the Board of Fisheries. Proposal books will be published in August; salmon proposals will be addressed at the Alaska Peninsula/Aleutian Island/Chignik Finfish meeting in February 2019, Pacific cod proposals will be considered at a separate meeting, probably this October.

South Peninsula salmon fishing calendars for 2018:

June 2018 Set Net June 2018 Seine & Driftnet July 2018

Salmon management plans:

North Alaska Peninsula Salmon Management plan, 2018

South Alaska Peninsula Salmon Management Strategy, 2018

Pacific Cod

Jigging for Pacific cod is still ongoing in the South Alaska State-waters jig gear fishery, with only 26% of the 800,000 lb GHL taken so far as of this writing. Researchers are now taking a closer look at the Gulf of Alaska Pacific cod situation. The GOA Integrated Ecosystem Research Program funded by the North Pacific Research Board, is wrapping up with synthesis including implications for management – that report is due out in September. Also the Center for Independent Experts is currently conducting the regularly scheduled review of NMFS Pacific Cod management, to evaluate and provide recommendations on data modeling, estimation and how ecosystem indicators can be better integrated into stock management. While the GOA cod quotas were drastically cut this year, more cod than ever were found in the Bering Sea, indicating more movement of cod between the bodies of water than previously thought.

Local cod fishermen reported good cod fishing in March and hoped to convince NMFS to conduct an off-year survey to reassess the Pacific cod stock abundance. At this time I do not foresee an additional survey this year, but we will continue to approach NMFS Alaska Region with this request.

North Pacific Fishery Management Council

I'll be in Kodiak June 4-9 for the NPFMC meetings. As always the Council has a full agenda. These items are of particular interest: C1 the Observer Annual Report; B1 the Ecosystem Workshop Report; C5 Initial Review of Halibut Retention in BSAI Pot Gear; and C7 a discussion paper to make Changes to the GOA Pollock and Cod Seasons and Allocations.

The Council Coordination Committee (CCC) of all the regional fishery management councils will meet in Alaska this year, in Sitka May 22-24. Eric Volk will attend the CCC meeting representing the AEB. Eric will also attend the ADFG Chinook Salmon Symposium in Sitka May 21st.

Municipal land survey project

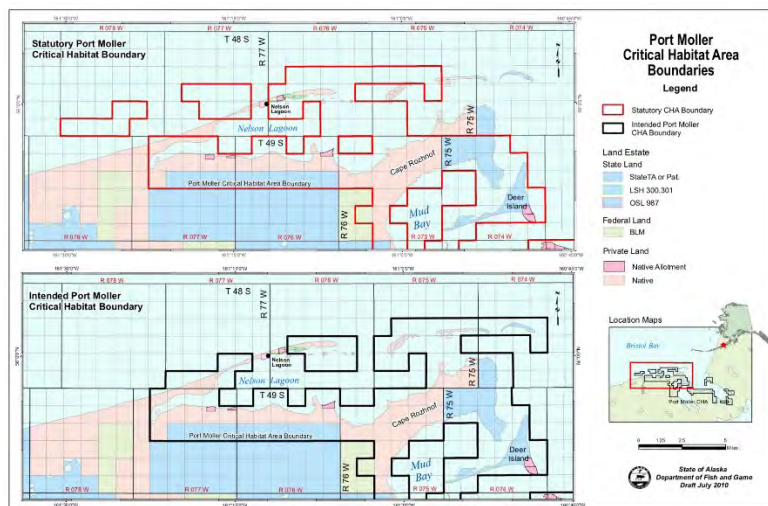
We finally received the survey instructions from the State, required to move forward with the survey of our nearly 2400 acres of municipal entitlement lands in the Sandy River area. McClintock and Assoc. will be conducting the groundwork for the survey in July, using the APICDA lodge at Sandy River as a home base. McClintock will also make a stop this summer in Port Moller to check off items on the State's punch-list of additional requirements to complete ASLS 2016-49, the Port Moller survey.

AK Legislature

I wanted to highlight a couple of bills that passed the legislature this session that we've been following: **SB92** may help local municipalities and harbors deal with derelict vessels. **HB267** will give municipalities some access to hunting and sportfishing guide records for tax or other purposes. And **HB130** that is still contingent on Senate & House concurrence, makes needed technical corrections to the description of the Port Moller Critical Habitat Area around Nelson Lagoon, as well as clarifications to Izembek State Game Refuge. Thanks to Mark Hickey for his great work in Juneau this year.

Travel plans

I am tentatively planning to travel to Cold Bay/ False Pass/King Cove the middle of this month. I'll be in Seattle for vacation the last week of May. I'll be in Kodiak June 4-9 at the NPFMC meeting, and in Sand Point with Eric Volk the first week in July. Eric and I plan to travel out to the region sometime after the Board of Fish Proposal books are published in August. If all goes well I'll spend some quality time canning salmon in King Cove later this summer.



Recent meetings attended

North Pacific Fishery Management Council	Anch Hilton	4/2-4/9/18
Alaska Marine Policy Call	Teleconference	4/18/18
National Fish and Wildlife Foundation grant applicant webinar	Webinar	4/20/18
North Pacific Research Board Advisory Panel (part)	Anchorage	4/24-4/25/18
North Pacific Research Board (part)	Anchorage	4/30-5/3/18
Aleutian Islands Waterways Safety Committee (alt. member)	Video call	5/1/18
Pacific cod CIE Review (part)	Webinar	5/1-5/4/18

Upcoming meetings/planning to attend

NMFS/AFSC Alaska Fishing Families Workshop	Anch Hilton	5/7/18
NPFMC Crab Plan Team (part)	Anch Hilton	5/8-5/11/18
NPFMC Social Science Planning Team (part)	Anch Hilton	5/8-5/9/18
Ecosystem Research Workshop steering committee (member)	Teleconference	5/9/18
DNR Alaska Peninsula oil/gas lease sale bid opening	Atwood Bldg	5/9/18
Board of Fisheries Emergency Petitions –Tyonek/Mt Yenlo - Chinook	Teleconference	5/14/18
North Pacific Fishery Management Council (AP Chair)	Kodiak	6/4-6/11/18

Please call if you have any questions or concerns.

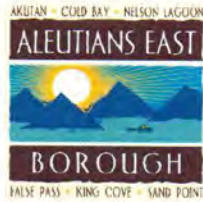


April 2018

Maintenance Director

Mr. Mayor, and Assembly Members. Here is my April report,

- Starting up new programs for recording our preventive maintenance work orders, and custodial logs, for the State monthly reporting.
- Have my preventive maintenance work orders current, and now starting to go through those, and getting maintenance current and reporting their work orders.
- Met with DOWL on the assessments for Sand Point, Akutan work for the summer, and prioritizing what needs to be addressed first.
- DOWL came out and did assessments on the King Cove School, and False Pass School. We should be getting those back soon.
- Long Building Technologies is working on a mechanical bit for the King Cove and Sand Point schools HVAC systems. Working on a quote also to go to Akutan, and False Pass to get those systems looked at.
- Getting bids for the paint and seal project for Sand Point exterior.
- Working with C&R Enterprises on the repairs list from the annual fire inspection on the Sand Point School fire alarm system, for the State Fire Marshal
- Working with Chinook fire protection for the sprinkler system on some rerouting piping and our five-year flush and interior pipe check. That was on our annual fire inspection correction list that needs to be complete for the State Fire Marshal.



April 24, 2018

Marlene H. Dortch, Secretary
Federal Communications Commission
445 12th Street, SW
Room TW-A325
Washington, D.C. 20554

RE: Promoting Telehealth and Telemedicine in Rural America, WC Docket No. 17-310

Dear Ms. Dortch,

I write in support of the Emergency Waiver Petition filed by the Schools, Health & Libraries Broadband (SHLB) Coalition on April 3, 2018. This Petition asks the FCC to waive Section 54.675(a) of its Rules and fully fund qualified applications for Rural Health Care (RHC) funding starting with Funding Year 2017, until the Commission completes the open rulemaking in WC Docket No. 17-310.

The RHC program funding cuts of 15 to 25 percent were much larger than anticipated and are effectively retroactive because they were not announced by USAC until more than eight months after the start of the funding year, much later than was reasonable or reasonably expected. As a result, health care providers across the nation that entered into contracts for eligible services effective at the start of FY 2017 (July 1, 2017) face immediate and significant financial hardship.

The Aleutians East Borough, formed in 1987, is a municipal government composed of six rural Alaskan communities: Akutan, Cold Bay, False Pass, King Cove, Nelson Lagoon and Sand Point. The Borough's mission is to provide governmental services to the six communities that include: planning, project management, capital projects, fishery support, and tax collection. Borough boundaries encompass 15,000 square miles of isolated, wild and beautiful land and sea on the Aleutian Chain. The Borough serves a year-round population of 3,141 residents, with large seasonal increases when seafood processing brings in employees. The Borough is very concerned about the health, wellbeing and quality of life for its residents.

The Borough's medical, dental and behavioral health services are provided by Eastern Aleutian Tribes (EATS), who rely on internet capability to provide health services. By cutting the RHC program EATS will have to assess what services they will be able to provide to the residents of the Borough. This is concerning to the Borough, since the quality and type of service EATS will provide will deteriorate, which will negatively impact the health and welfare of the Borough residents.

I ask that you carefully consider our support of SHLB's emergency petition. While we hope long-term solutions to improve the Rural Health Care Program come from the open rulemaking docket, we must also urge the Commission to act to alleviate the more immediate problems being caused by the recent funding delays and shortages.

Sincerely,

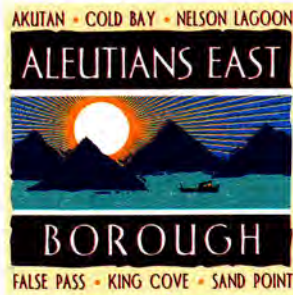
A handwritten signature in cursive script, appearing to read "Alvin D. Osterback".

Alvin D. Osterback

Mayor

CC:

The Honorable Senator Murkowski
The Honorable Senator Sullivan
The Honorable Congressman Young



May 4, 2018

Senator Lisa Murkowski
Senator Dan Sullivan
Congressman Don Young

Dear Senators Murkowski, Sullivan, & Congressman Young,

Thank you for your sponsorship of the Save Our Seas Act, to reauthorize the Marine Debris Act. We were thrilled with the Senate passage of S.756, the Save Our Seas Act legislation in the Senate. The Aleutians East Borough thanks Senator Sullivan for his sponsorship and Senator Murkowski for her co-sponsorship of the bill. We also thank Congressman Young for sponsoring H.R.2748, the Save Our Seas Act marine debris legislation in the House. Please let us know how we can help to keep this legislation moving forward for the President's signature.

Marine debris is an important issue for the Aleutians East Borough. Our Borough contains over 2547 miles of remote, beautiful coastline that are susceptible to marine debris. All of our member communities, Akutan, Cold Bay, False Pass, King Cove, Nelson Lagoon and Sand Point are located along these shorelines that identify who we are as a people. Healthy coastal waters are critical to our economic well-being and subsistence practices.

Senator Sullivan, Senator Murkowski and Congressman Young: Thank you for your tireless efforts to pass the Save Our Seas Act. And thanks for all you do for the Aleutians East Borough and all of the communities of Alaska. If the Aleutians East Borough can help in any way to facilitate the passage of the Save Our Seas Act in the House, we'd like to help and are at your service.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alvin D. Osterback', is written over a horizontal line.

Mayor Alvin D. Osterback

LEGISLATIVE REPORT #18-07

By Mark Hickey, Hickey & Associates – April 22, 2018

Legislature Passes K-12 Funding Bill/ Regular Session Extends Beyond Day 90



A final version of *HB 287* passed the legislature and is expected to be signed by the governor. This bill provides full or flat funding of K-12 in FY2019. It also forward funds K-12 for FY2020 and provides additional, one-time funding of \$30 million in FY2020.

All of the FY2020 funding is contingent on passage of a version of *SB 26*, which is the bill to restructure the Alaska Permanent Fund (Fund) into a Percent of Market Value (POMV) model. \$30 million in extra funding is equivalent to a BSA increase of \$117. The appropriation to fund a PFD of \$1,600 in 2018 was removed from this bill.

The statutory session limit deadline of day 90 came and went with little fanfare this week. All committees continue to work on legislation, while short floor sessions are back. Seasoned veterans predict session will go at least until the end of April. May 16 will be day 121, which is the constitutional limit on regular sessions.

One sign of progress is the conference committee on *SB 26* (the Fund POMV bill) held an organizational meeting on April 21. While it remains to be seen how this discussion unfolds and what else needs to happen in addition to passage of this bill, it appears this bill is an essential piece of an orderly adjournment.

SPECIAL ORDERS

Added Education Funding

Work continues on *HB 339*, which provides an increase in the BSA of \$100. The Senate Education Committee heard the bill this week for the first time. The Senate's preference is to provide one-time funding of \$30 million (or a \$117 BSA equivalent increase), but only in FY 2020.

Community Assistance

Both the House and Senate passed versions of the FY 2019 operating budget include a deposit of \$30 million into the Community Assistance Fund (CAF). Coupled with what was enacted in the "fast track" supplemental, communities can expect a total of at least \$30 million per year in funding for both FY 2019 and FY 2020.

Revenue Measures

While many members in the House majority want a new oil tax (*HB 411*) or some form of broad-based tax, the Senate majority remains strongly opposed. All revenue measures remain in play, but unlikely to move forward in the time left. They could continue in a special session.

Today marks the 97th day of the 2nd Regular Session of the 30th Alaska State Legislature.

Education Suite of Bills Moving/Bond Bill May Appear

A number of Senate education related bills are moving at the end of session, with many poised to pass. Included in this list are *SB 78* (PFD raffle), *SB 185* (rehire of retired Alaskan teachers), *SB 102* (funding to improve Internet services at rural schools), *SB 104* (\$30 million to districts for new curriculum), and *SB 216* (phased impact of reduced funding from school consolidations).

While there has been little discussion in public about capital spending, a number of signs suggest an active effort is underway behind the scenes to pursue a GO bonding bill. The governor is pushing for added deferred maintenance funding and perhaps capital funding to address gun violence concerns at schools. A number of southcentral legislators want to provide more funding for the Anchorage port.

Summary of State Legislation

Each report will provide a list of legislative measures of interest, divided into five main topics: fiscal plan measures, general municipal issues, education measures, fishery and resource issues, and energy and utility matters.

House measures will be described first, followed by Senate measures. Companion bills (measures in both bodies) will be listed together, with priority given to bills sponsored by majority members. Bills that passed last year have been removed.

More information about these measures can be found at Alaska State Legislature.



King Penguin Chick
South Georgia

*Check out what your legislators are doing in Juneau! New bills are in **BLUE**, change in status in **RED**, and passed bills in **GREEN**.*

Fiscal Plan Measures

HJR 2 by Rauscher HJR 7 by Tilton SJR 2 - State Affairs	Proposes a constitutional amendment to impose a spending limit of approximately \$4 billion.	HJR 2/7 pending House STA SJR 2 pending Senate JUD
HJR 34 by Eastman	Proposes constitutional amendments limiting use of the Permanent Fund's ERA to 21% per year for general government, with 50% for dividends.	Discharged from House State Affairs failed 4/15
HJR 36 by Kreiss-Tomkins	Proposes constitutional amendments providing a 5% POMV use of PF earnings, with a minimum of 1.5% for dividends.	Pending House State Affairs
HB 133 by Gara	HB 133 amends portions of the current oil and gas tax regime created by SB 21, but not tax credits.	HB 133 pending House Resources
HB 115 by House Finance SB 101 by Olson	The version passed by the House imposes a state income tax (now based on adjusted gross income) offset by PFD credit.	Passed House 4/16/17 Failed Senate 5/12/17 SB 101 pending Senate L&C
HB 161 by Rauscher	Places an advisory vote on the use of permanent fund earnings to finance government before qualified voters at the next general election.	Pending House State Affairs
HB 192 by Pruitt	Proposes an appropriation limit on Unrestricted General Fund and creates a new formula for PFD calculation and distribution.	Pending House Finance

Continued on page three

HB 243 by Eastman	Requires a statewide advisory vote on the passage of an individual income tax.	Pending House State Affairs
HB 248 by Eastman	Requires statewide advisory vote on the passage of an individual income tax, a state sales tax, and changes to the calculation of the PF dividend.	Pending House State Affairs
HB 281/SB 139 by governor	Imposes a 1.5% tax on net earnings from self-employment/wages. Places revenue in a separate, general fund account for capital projects.	HB 281 pending House Finance SB 139 Senate State Affairs
HB 282/SB 140 by governor	Alaska Economic Recovery Act -\$280 million in capital spending tied to payroll tax proposal. Includes \$70 million to DEED Major Maintenance Grant Fund program.	HB 282 pending House FIN SB 140 pending Senate FIN
HB 283/SB 141 by governor	Biennial Budget Proposal -Proposes to amend the current budget process from an annual to a biennial budget. Provides more certainty for AMHS & K-12 funding, at least for the second year.	HB 283 pending House STA SB 141 pending Senate STA
HB 331/SB 176 by governor	Establishes the Alaska Tax Credit Certificate Bond Corp. The purpose is to finance purchases and payment of cashable oil & gas tax credits.	HB 331 moved from House RES 4/11, heard House Finance 4/21 SB 176 pending Senate Finance
HB 369 by LeDoux	Provides that unrestricted general fund spending may not exceed \$4.1 billion by more than the cumulative change in inflation.	Pending House Finance
HB 377 by Kito	Makes an appropriation of \$192,552,200 from the ERA of the Permanent Fund to the AMHS Fund to capitalize that account.	Pending House Transportation
HB 411 by Finance	Repeals per barrel credits for Gross Value Reduction (GVR) and non-GVR oil, lowers net profit tax to 25%, and adds 3 supplemental tax brackets. Estimated to increase revenue by \$600 million annually.	Pending House Finance Heard and held 4/10-4/12, 4/16
SJR 1 by Wielechowski	Proposes a constitutional amendment to guarantee Permanent Fund dividends using a POMV method.	Moved to Senate Finance 4/9 in accordance with UR 48(b)
SJR 7 by Meyer	Provides that a tax, a tax increase, or any other revenue-producing measure shall not take effect until approved by the voters of this state.	Pending Senate L&C Heard and held 4/14
SJR 8 by Begich HJR 23 by Tuck	Proposes an amendment to the Alaska Constitution that investments made from the principal of the Permanent Fund shall adhere to the "prudent investor rule". Enshrines dividend in the constitution.	SJR 8 pending Senate STA HJR 23 pending House Finance
SJR 9 by Stedman	Proposes constitutional amendment for annual dividends and support of general services. Sets POMV draw at not less than 2 percent for dividends, and not more than 4.5 percent total.	Moved from Senate State Affairs 4/12, referred to Judiciary

Continued on page four

SJR 10 by Begich	Proposes constitutional amendment for annual dividends and to support general services. Sets draw at 5% of fund's market value, with 40% of that amount for dividends, 40% for services, and 20% for inflation-proofing.	Pending Senate State Affairs
SB 12 by Bishop	Establishes an employment tax on wages and net earnings from self-employment. Permits use of proceeds to fund education facilities.	Pending Senate Labor & Commerce
SB 21 by Stedman	Proposes a new formula to determine the amount of the annual Permanent Fund dividend, with a cap on use of earnings to fund state services.	Pending Senate Finance
SB 25/HB 60 by governor	Proposes tripling the excise taxes on motor fuels to be phased in over a two-year period. House TRA CS reduces marine fuel tax for commercial fishing and delays the second increase by 1 year.	SB 25 pending Senate Finance HB 60 pending House Finance
SB 26/HB 61 by governor	Restructures Permanent Fund by annual transfer of up to 5.25% of the five-year POMV average to the general fund to pay for state services and the PF dividend. Sets the dividend at \$1,000 for next 2 years, with similar results expected in future.	SB 26 conference committee started work 4/21 HB 61 pending House Finance
SB 70 by Senate Finance	Restructures Permanent Fund using 5.25% of the POMV earnings until FY 2021, then reduces the draw to 5%, sets the dividend at \$1,000 for 3 years, and imposes a statutory spending limit.	Pending Senate Finance Inserted into SB 26 as replacement
SB 84 by Dunleavy HB 187 by Wilson	Defines the intent of the legislature to use the equal draw principle for use of earnings from the permanent fund, splitting any draw equally with dividend payments.	SB 84 pending Senate Finance HB 187 pending House STA
SB 130 by Meyer	Specifies that no individual income tax or statewide general sales tax can be passed by the legislature until ratified by voters in an election.	Pending Senate Finance
SB 183 by Micciche	Establishes a statutory, 3-year POMV of 5.25 percent for general fund distribution within strict parameters as set forth in this new proposal.	Pending Senate Finance
SB 196 by Senate Finance	Eliminates appropriation language concerning funds received that may go to the Budget Reserve Fund. Sets new limit on annual appropriations to not exceed \$4.1 billion plus inflation.	Moved from House STA 4/18, referred to House Finance

General Municipal Issues

HJR 14 by Edgmon	Urges the Federal Communications Commission to increase Rural Health Care Program budget.	Pending Senate Rules
HJR 27 by Kito	Proposes constitutional amendment to prohibit a legislator from serving more than eight successive years, but can be eligible again after two years.	Pending House State Affairs
HB 11 by Kawasaki	Allows employers to adopt a retirement incentive program (RIP) for both TRS and PERS members of a defined benefit plan.	Pending House State Affairs
HB 20 by Claman	Allows individuals holding elective public office in the state to solemnize marriages.	Moved from Senate Judiciary 4/14, referred to Senate Rules
HB 35 by Gara	Establishes a new "Safer Alaska Streets and Communities Program" as a supplement to Community Assistance. Requires use of funds for police, fire and EMT services or other priorities.	Pending House C&RA
HB 37 by Josephson	Requires the state to contribute towards PERS for a peace officer or firefighter who's unable to work and is receiving workers' compensation.	Pending House Finance
HB 45 by Tarr	Creates the Equal Pay and Living Wage Act, increasing the minimum wage to \$15 and expands duties of State Commission for Human Rights.	Pending House State Affairs
HB 46 by Tarr	Increases in-state preference requirements on a municipality purchasing agricultural or fisheries products harvested or processed outside the state.	Pending House Finance
HB 47 by Foster	Provides relief for local PERS contribution by municipalities with a population that decreased by more than 25 percent between 2000 and 2010.	Moved from Senate State Affairs 4/20, referred to FIN
HB 50 by Kito	Requires use of most "qualified and suitable" provider of architectural, engineering, or land surveying services for state-funded contracts.	Withdrawn by sponsor 2/23
HB 72 by Thompson	Establishes procedures on the collection of biometric data. Applies to municipalities.	Pending House Judiciary
HB 82 by Kreiss-Tomkins	Allows off-highway driver's licenses for residents in any community with no access to a DMV.	Moved from Senate TRA 4/19, referred to Senate State Affairs
HB 83 by Kito SB 52 by Egan	Allows teachers and other public employees a choice between a defined benefit pension versus the current defined contribution 401K plan.	HB 83 pending House Finance SB 52 pending Senate C&RA
HB 84 by Kreiss-Tomkins	Increases the amount a municipality may exempt from property tax to \$150,000 of assessed value.	Pending House C&RA
HB 91 by Kito	Imposes higher registration fees on registered lobbyists, and a \$100 fee on candidates for local office in municipalities with 1,000 or more people.	Pending House Rules

Continued on page six

HB 116 by Eastman	Repeals 1% art in public places requirement for contracts entered after effective date.	Pending House State Affairs
HB 117 by House Transportation	Provides that the two new Alaska Class Ferries and the replacement vessel for the MV Tustumena are not subject to 1% art requirement.	Pending House Transportation
HB 160 by Tilton	Replaces current language on the use of enhanced 911 surcharge revenues. Redefines what is meant by “emergency communications system”.	Pending House C&RA
HB 163/SB 82 by governor	Authorizes the Dept. of Public Safety to make agreements with nonprofit regional corps. and federal, tribal and local government agencies to provide law enforcement services.	HB 163 pending House STA SB 82 pending Senate C&RA
HB 175 by House Judiciary (new sponsor)	Adds Alaska to the National Popular Vote Compact for election of the U.S. President & Vice-President	Pending House Judiciary
HB 185 by Sullivan-Leonard	Requires that all regular sessions of the Alaska Legislature occur at the Legislative Information Office in the Municipality of Anchorage.	Pending House State Affairs
HB 205 by Eastman	Prohibits a municipality from adopting or enforcing an ordinance or policy regarding sanctuary jurisdiction.	Pending House C&RA
HB 223 by Claman	Prohibits penalties for violations of a municipal ordinance greater than what the state requires.	Pending House Judiciary
HB 225 Johnston by request	Clarifies that a “nonconsensual common law lien” is a lien on real or personal property that is not specifically in municipal ordinances.	Pending House Judiciary
HB 233 by Tuck SB 116 by Coghill	Extends the sunset of numerous education tax credits from December 28, 2018 to January 1, 2025, and repeals the decrease in dollar value and scope scheduled for January 1, 2021.	HB 233 passed House 4/12 Referred to Senate Finance SB 116 pending Senate Finance
HB 236 by Kawasaki	Extends the Alaska senior benefits payment program from June 30, 2018 to June 30, 2022.	Passed Senate 4/14 Awaiting transmittal governor
HB 246 by Guttenberg	Establishes a Broadband Development Commission to develop a statewide system.	Pending House State Affairs
HB 252 by Stutes	Allows all municipalities and villages with the option to regulate smoking in workplaces and public buildings.	Pending House C&RA
HB 256 by Eastman	Authorizes the state, through the PFD, to accept a donation for a public purpose.	Pending House L&C
HB 271 by Claman	Similar to SB 63, but allows communities to “opt out” of workplace smoking prohibitions.	Pending House Judiciary

Continued on page seven

HB 294/SB 149 by governor	Doubles surcharges on violations of municipal ordinances.	Both bills pending respective JUD Cmtes.
HB 300 by Wool	Prohibits state/municipal enforcement of federal marijuana law if inconsistent with state law.	Pending House C&RA
HB 328 by Claman	Specifies no biometric data may be collected, disclosed or otherwise sold on an individual without adhering to the parameters as set forth.	Pending House Judiciary
HB 348 by Reinbold	Requires municipalities or school districts that receive state funds to report on federal receipts.	Pending House Education
HB 359 by House Labor & Commerce	Requires municipalities that adopt a construction code to meet or exceed the standards from the International Residential Code.	Pending House C&RA
HB 372 by Eastman	Provides that an elected or appointed municipal or state official may be recalled on the grounds that the public has lost confidence in them.	Pending House State Affairs
HB 378 by Kito	Establishes in law the existing ports of call served by the AMHS.	Pending House Transportation
HB 386 by Seaton SB 92 by Micciche	Establishes the Derelict Vessel Prevention Program Fund. Requires vessels that do not meet exemption specs to be titled, registered and numbered.	HB 386 pending House Finance SB 92 passed Senate 4/12 Moved from House FIN 4/18, referred to Rules
HB 396 by Kawasaki	Establishes the Retiree Health Benefit Board. Their responsibilities include the review of any medical or supplemental benefits to be changed.	Pending House State Affairs
SB 8 by Stevens	Provides that federally recognized tribal governments may also receive contributions through the PFD application process.	Pending Senate FIN
SB 18 by Hoffman	Provides authority to create an “energy” borough, but maintains any existing regional educational attendance area (REAA) funded solely by state.	Pending Senate C&RA
SB 62 by D. Wilson HB 153 by Eastman	Repeals the certificate of need (CON) program for health care facilities. Defines what is meant by a “residential psychiatric treatment center”.	SB 62 pending Senate Finance HB 153 pending House HSS
SB 63 by Micciche	Proposes a comprehensive, statewide ban on smoking in workplaces and public places. Rules CS adds opt out, and removes e-cigs/marijuana.	House Rules CS adopted 4/11, pending House Rules

Continued on page eight

SB 76 by Micciche	Clarifies that only the Alcohol Beverage Control Board may authorize certain licenses, permits and endorsements.	Moved from Senate JUD 4/14, referred to Finance
SB 90 by D. Wilson	Prevents the Dept. of Health & Social Services from awarding a matching grant to a municipality or community for the costs of providing essential human services.	Pending Senate C&RA
SB 97 by MacKinnon	Proposes more legislative oversight of decision by administration to issue pension obligation bonds. Caps allowable amount at \$2.5 billion.	Moved from House Finance 4/11, referred to Rules
SB 107 by Senate Finance	Clarifies funds from the Alaska capital income fund are for state facilities preventive or deferred maintenance versus “any public purpose”.	Moved from House Finance 4/11, referred to Rules
SB 113 by Stevens	Changes when the first regular session of a legislature convenes, and increases the duration of the second regular session from 90 days to adjourn within 120 days.	Pending Senate Finance
SB 201 by Costello	In collaboration with DHSS and DEED, DOT/PF shall establish a “safe route to school program” to include walking and bicycles.	Pending Senate Transportation
SB 212 by Kelly HB 395 by Millett	Allows firefighters and peace officers to join a defined benefit retirement plan. Establishes new medical benefits eligibility requirements.	Both bills pending respective STA Cmtes.



“Heading to the Finish”

Gentoo Penguins, Antarctic Peninsula

Education Measures

HJR 29 by Rauscher	Urges Congress to reauthorize the Secure Rural Schools and Self-Determination Act of 2000.	Passed House/Senate Awaiting transmittal gov.
HB 26 by Tarr	Requires employers to provide breaks and private rooms for nursing mothers.	Pending House Labor & Commerce
HB 30 by Tarr	Requires employers to provide 1 hour of paid sick leave for every 40 hours worked.	Pending House Labor & Commerce
HB 34 by Tarr	Increases the minimum distance for selling alcohol near schools from 20 to 500 feet.	Pending House C&RA
HB 52 by Kawasaki SB 99 by Begich	Defines pre-elementary programs within school districts, and requires regulation of such programs by the Board of Education.	HB 52 pending House Finance SB 99 pending Senate EDU
HB 64 by Drummond SB 27 by Dunleavy	Establishes a new task force on reading proficiency and reading instruction, and on the effects of dyslexia.	HB 64 pending Senate Rules SB 27 pending Senate EDU
HB 71/SB 31 by governor	Proposes a two-year freeze on salary increases and merit step increases for non-union state and University employees.	HB 71 pending House STA SB 31 pending Senate Rules
HB 86 by Claman	Removes default of a student loan as a reason to deny renewal of occupational license for a registered financial broker-dealer.	Pending Senate Rules
HB 102 by Kreiss-Tomkins SB 75 by Costello	Amends existing law relating to “limited teacher certificates” by restricting the initial certificate to a one-year period.	HB 102 pending Senate EDU SB 75 pending Senate L&C
HB 135 by Lincoln	Amends the school construction grant program to allow DEED to extend the time for a district to provide the required local match.	Pending Senate FIN
HB 146 by Claman	Proposes a school tax on earnings and wages, with the intent that the proceeds are used to fund K-12 public education.	Pending House FIN
HB 212 by Foster	Adds funding of “major maintenance” projects to the REAA & small municipal school district fund.	Passed House 4/13 Referred to Senate Finance
HB 213 by Parish	Amends law relating to investment and use of earnings from the public school trust fund to generate more annual investment income.	Pending Senate Finance Heard & held 4/12, 4/16
HB 221 by Drummond	Authorizes the Commission on Postsecondary Education to develop a statewide workforce and education-related statistics program.	Passed House 4/14 Moved from Senate EDU 4/20, referred to Rules

Continued on page ten

HB 224 by Johnston SB 185 by Micciche	Establishes a new mechanism to rehire retired teachers and allow continued receipt of retirement benefits.	HB 224 pending House FIN SB 185 passed Senate 4/14 Moved from House FIN 4/17, referred to Rules
HB 287 by Seaton & 20 others	Separate K-12 education funding bill by entire House majority. New Senate version forward funds K-12 and \$30 million more for FY 2020 tied to passage of PF restructuring bill.	Passed Senate 4/14 House concurred 4/18 Awaiting transmittal gov.
HB 324/SB 171 by governor	Expands requirements for teachers and parents to receive training to recognize and report sexual abuse of children.	HB 324 pending House EDU SB 171 pending Senate EDU
HB 333 by Birch	Allows a municipality to prohibit use of cell phones while driving in school zone or on school property.	Moved from House C&RA 4/13, Judiciary waived 4/17, referred to Rules
HB 339 by Gara & 6 others	Increases the Base Student Allocation (BSA) by \$100 from \$5,930 to \$6,030.	Passed House 4/14 Referred to Senate EDU
HB 347 by Talerico	Creates mechanism for a school to transfer from a regional education attendance area (REAA) to a different, but contiguous REAA.	Pending House C&RA
HB 363 by Foster	Raises the compulsory school age for students from 16 to 18, and lowers the start age from seven to six.	Pending House EDU
HB 380 by Gara	Reduces penalty for possession of marijuana on school grounds or a school bus from a felony to a noncriminal violation.	Withdrawn by sponsor 4/5
SB 7 by Stevens HB 166 by Parish	Establishes a museum construction matching grant program in Commerce.	SB 7 pending Senate Finance HB 166 pending House FIN
SB 78 by Bishop	Creates an education endowment fund and a PF dividend lottery or raffle to help fund K-12 education.	Moved from House Finance 4/17, referred to Rules
SB 87 by MacKinnon	Proposes use of energy efficiency standards and standardized building methods and equipment for school construction and major maintenance.	Pending Senate Finance
SB 96 by Education	Proposes several measures including new virtual education program, school consolidations and funding to pursue health insurance pooling.	Pending Senate Finance
SB 102 by Senate Finance	Increases funding for Internet services for school districts, with intent to bring 197 additional schools up to 25Mbps.	Passed Senate 4/15 Referred to House Finance Heard and held 4/18
SB 103 by Senate Finance	Establishes the Alaska education innovation grant program, providing funding by eliminating the Alaska performance scholarship program.	Pending House Education

Continued on page eleven

SB 104 by Senate Finance	New version directs DEED to find new curriculum for math and English language arts, proposes 2-year pilot program, and \$30 million to districts over 5 years to procure new curricula.	Passed Senate 4/13 Referred to House Finance
SB 131 by Stevens	Requires governor to submit separate K-12 education funding appropriation bill by the beginning of each session, with passage by the legislature required by April 1 of each year.	Pending Senate Finance
SB 159/HB 306 by governor	Provides the Department of Administration with ability to change distribution options by regulation for the current TRS/PERS defined contribution programs.	SB 159 pending Senate Finance HB 306 passed House 4/13 Referred Senate Finance
SB 188 by Wielechowski	Requires school districts to pay a stipend of \$1,500 each year to public school teachers with national board certification. Establishes a loan program to support obtaining this certification.	Pending Senate EDU
SB 190 by Begich	Expands energy audit program at Alaska Energy Authority to include public schools.	Pending Senate STA Heard and held 4/10
SB 216 by Finance HB 406 by Education	Amends foundation formula to provide a four-year hold harmless for school districts who consolidate schools.	SB 216 passed Senate 4/13 Moved from House FIN 4/20, awaiting transmittal House Rules HB 406 pending House FIN



"Let's Wrap It Up & Get Outside"

Giant Panda Cub, Chongqing, China

Fishery & Resource Issues

HJR 12 by Tarr	Opposes the U.S. Food & Drug Administration's approval of AquaBounty AquAdvantage genetically engineered salmon.	Passed Senate 2/19/18 Awaiting transmittal governor
HCR 8 by House Fisheries SCR 7 by Stevens	Expresses support for the Kodiak Seafood and Marine Science Center & urges the University to maintain it as an important resource in the state.	HCR 8 pending Senate Rules SCR 7 pending Senate EDU
HB 14 by Josephson	Increases and broadens scope of permitting requirements for a large-scale metallic sulfide mine within the watershed of the Bristol Bay Fisheries Reserve.	Pending House Resources
HB 17 by Josephson	Establishes a fish and wildlife conservation program within the fish and game fund.	Pending House Resources
HB 29 by Tarr	Prohibits the sale of genetically modified fish or fish product in the state.	Pending House Fisheries
HB 32 by Tarr	Provides guidelines for the labeling of genetically engineered food.	Pending House Resources
HB 39 by Josephson	Strikes existing language for non-residents not being required to have a non-resident wolf tag to take a wolf.	Pending House Resources
HB 40 by Josephson	Provides penalties and civil remedies for trapping within 200 feet of certain public facilities, areas and trails.	Pending House Resources
HB 56 by Ortiz SB 71 by Stevens	Increases the amount a borrower may have outstanding on certain commercial fishing loans from \$300,000 to \$400,000.	Both bills pending Senate Finance
HB 63 by Pruitt	Transfers several responsibilities from the Dept. of Commerce to Revenue, including certain agricultural functions. Establishes an Alaska Minerals Commission within Natural Resources.	Pending House State Affairs
HB 76 by Ortiz SB 95 by Stevens	Allows hatcheries that artificially propagate aquatic plants and shellfish for sale to be an eligible applicant for state loans and sets limits.	HB 76 pending Senate Finance SB 95 pending Senate Finance
HB 87 by Stutes	Provides that a member of the Board of Game or Fisheries may deliberate on a matter before the board even if they or an immediate family member have a personal or financial interest. CS removed option to allow members to vote.	Pending Senate State Affairs
HB 88 by Stutes	Increases the Board of Fisheries from seven members to nine members.	Pending House Fisheries

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HB 101 by T. Wilson	Creates an affirmative defense and an exemption from payment of fines for those reporting the unlawful taking of certain big game animals.	Pending House Resources
HB 128 by Ortiz SB 89 by Stevens	Adds new program to Title 16, authorizing nonprofits to engage in shellfish enhancement projects with conditions and exemptions.	HB 128 moved from Senate Finance 4/11, referred to Rules SB 89 pending Senate Finance
HB 129/SB 60 by governor	Allows for a person to correct a citation for not having the appropriate license or tag on their person. Also allows person to produce license in electronic form.	HB 129 moved from House FIN 4/11, referred to Rules SB 60 pending Senate Judiciary
HB 134 by Josephson	Proposes at least one member of the Board of Game whose main use of game resources is non-consumptive, and one member who is actively engaged in the tourism industry.	Pending House Rules
HB 149 by Chenault	Provides the Board of Fisheries shall meet on a five-year cycle to consider regulatory proposals, and defines the general area of Southcentral to include Kenai.	Withdrawn by sponsor 4/14
HB 154 by Fansler	Creates new authority to create state fish and game reserves, and establishes the Holitna River Basin Hunting, Fishing and Trapping Reserve.	Pending House Fisheries
HB 177 by Tarr	Establishes the aquatic invasive species response fund, and provides ADF&G a broad spectrum of methods to try and eliminate any outbreak.	Moved from House Finance 4/20, awaiting transmittal House Rules
HB 183 by Talerico	Provides for a PFD land sale using a lottery to sell parcels of land from the state's Land Disposal Bank.	Pending House State Affairs
HB 188 by Kreiss-Tomkins	Establishes Regional Fisheries Trusts to retain fishing permits and then lease them to Alaska fishermen for a limited period.	Pending House L&C
HB 199 by Stutes	Known as the "Wild Salmon Legacy Act," it updates Alaska's fish habitat protection and permitting law.	Pending House Fisheries Heard and held 4/12
HB 201 by Josephson	Authorizes home rule and general law muni's to regulate trapping for the limited purpose of preventing injury to persons or property.	Pending House Rules
HB 211 by Lincoln	Specifies that a nonresident must be accompanied by a person who is qualified to hunt caribou from certain select caribou herds.	Pending Senate State Affairs

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HB 231 by Governor SB 115 by Governor	Adjusts the salary ranges for the commissioners of the Commercial Fisheries Entry Commission (CFEC) downward.	HB 231 rolled into SB 37, House floor, 3rd reading SB 115 pending Senate STA
HB 237 by Neuman	Requires the Board of Fisheries to set an “optimal escapement goal” for salmon stocks to meet.	Pending House Fisheries
HB 260 by Saddler	Specifies that proof of sport fishing, hunting or trapping licenses, tags or other ID cards may be presented in electronic or paper form.	Moved from House Finance 4/17, referred to Rules
HB 263 by Knopp	Exempts certain water taxi operators from regulation as transportation services by the Big Game Commercial Services Board.	Withdrawn by sponsor 4/18
HB 267 by Edgmon	Requires the release of certain records of guided hunts and sport fishing activities to municipalities for verification of taxes payable.	Passed House 4/5 Pending Senate Finance Heard and held 4/16
SJR 13 by Stedman HJR 35 by Millett	A resolution urging Congress and Interior Dept. to permit Alaska Native groups and ADF&G to co-manage and study marine mammals under the Marine Mammal Protection Act.	SJR 13 passed Senate 3/28 Pending House Resources HJR 35 pending House C&RA
SB 11 by Bishop	Establishes that the taking of antlerless moose is prohibited except as authorized by emergency order.	Pending Senate Resources
SB 64 by Micciche	Adopts the Uniform Environmental Covenants Act. Provides for notices of activity and use limitation at contaminated sites.	Pending House Rules
SB 135 by Micciche	Establishes Cook Inlet buy-back program for set net entry permits and provides for a vote by permit holders whether to be included.	Pending Senate Resources
SB 211 by Stevens	Indicates that this new law may be known as the Alaska Master Transfer Act. Establishes explicit language for the temporary transfer of limited entry commercial fishing permits. Sponsor Substitute introduced 3/8.	Pending Senate Resources

Energy & Utility Matters

HJR 18 by Tuck	Calls on Congressional delegation to promote Alaska as a renewable energy development leader.	Pending House Energy
HB 81 by Kreiss-Tomkins	Makes federally recognized tribes and non-profits eligible for loans from the Alaska energy efficiency revolving loan fund.	Pending Senate Finance
HB 173 by Josephson	Establishes the Alaska Climate Change Response Commission and fund. Creates a \$.01 per barrel surcharge on all oil produced on state lands.	Pending House Resources
HB 374 by Wool	Allows an electric or gas distribution utility to enter into an agreement with a customer or landlord to finance the purchase and installation of a renewable energy system.	Passed House 4/6 Referred to Senate C&RA 4/10, heard and held 4/17
HB 384 by Guttenberg	Amends regulation of public utility or utility by the Regulatory Commission of Alaska to include "broadband Internet access" furnished to the public for compensation.	Moved from House L&C 4/12, referred to House Rules
SB 191 by Begich	Sets a goal of the state energy policy that by 2025, at least 50 percent of energy used by state facilities will be from clean energy sources.	Pending Senate State Affairs
SB 205 by Meyer HB 404 by House Judiciary	Prohibits a local municipality from regulating a local exchange telephone carrier that is exempted in whole or in part under AS 42.05 (Alaska Public Utilities Regulation Act).	SB 205 passed Senate 4/9 Referred to House JUD 4/11 HB 404 pending House Judiciary

Assembly Comments

Public Comments

Date & Location of Next Meeting

Adjournment