

Aleutians East Borough Assembly Meeting

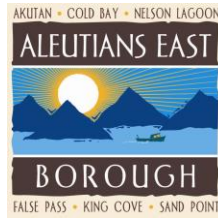


Workshop: Thursday, October 14, 2021 – 1:00 p.m.

Meeting: Thursday, October 14, 2021 – 3:00 p.m.

Roll Call & Establishment of a Quorum

Adoption of Agenda



Agenda
Assembly Meeting
(packet available on website www.aleutianseast.org)

Date: Thursday, October 14, 2021
Time: Workshop: 1:00 p.m. Meeting: 3:00 p.m.

Location: By teleconference in each designated community location below:
King Cove AEB office Akutan -city office
Nelson Lagoon Corp. Cold Bay City Office/ library
False Pass-city office Anchorage office – 3380 C St.
Sand Point AEB office

All communities will be provided with conference calling information for the designated location in your community. Public comments on agenda items will take place after the adoption of the agenda. The meeting will also be broadcast on KSDP Public Radio. Additional public comments can be made at the end of the meeting.

1. Roll Call & Establishment of Quorum.
2. Adoption of the Agenda.
3. Public Comments on Agenda Items.
4. Conflict of Interest.
5. Minutes.
 - September 9, 2021 Assembly Meeting Minutes.
6. Financial Reports.
 - June Financial Report.
 - July Financial Report.
 - August Financial Report.
 - August Investment Report.
7. Consent Agenda. *None*
8. Ordinances.
 - Introduction Ordinance 22-03, Amending Title 2, Chapters 2.04 and 2.16. Sections 2.04.020, 2.04.060 and 2.16.010 of the Aleutians East Borough Code of Ordinances.
 - Emergency Ordinance 22-04, Assembly issuing a Declaration of Disaster Emergency in response to Covid-19.
9. Resolutions.
 - Resolution 22-16, Assembly amending the AEB Employee Handbook.
 - Resolution 22-17, Assembly supporting five proposed plans of the Alaska Redistricting Board.

- Resolution 22-18, Assembly authorizing the Mayor to negotiate and execute an agreement with Robertson, Monagle & Eastaugh to provide ongoing litigation services for the Izembek Land Exchange/King Cove Road in an amount not to exceed \$76,375.

10. Old Business.
11. New Business.
12. Reports and Updates.
13. Assembly Comments.
14. Public Comments.
15. Next Meeting Date.
16. Adjournment.

Public Comment on Agenda Items

Conflict of Interests

Minutes

CALL TO ORDER

Mayor Alvin D. Osterback called the Aleutians East Borough Assembly meeting to order by teleconference in each community on September 9, 2021 at 3:00 p.m.

ROLL CALL

Mayor Alvin D. Osterback	Present
Chris Babcock	Absent
Carol Foster	Present
Warren Wilson	Present
Josephine Shangin	Present
Paul Gronholdt	Present
Brenda Wilson	Present
Denise Mobeck	Present

Advisory Members:

Dailey Schaack, Cold Bay	Present
Samantha McNeley, Nelson Lagoon	Present
Tom Hoblet, False Pass	Present

A quorum was present.

Staff Present:

Roxann Newman, Finance Director
Jacki Brandell, Finance Assistant
Tina Anderson, Clerk
Anne Bailey, Administrator
Mary Tesche, Assistant Administrator (last meeting)
Ernie Weiss, Natural Resources Director
Charlotte Levy, Assistant Natural Resources Director
Glennora Dushkin, Administrative Assistant
Laura Tanis, Communications Director
Emil Mobeck, Maintenance Director
Talia Jean-Lewis, Assistant Administrator (first meeting)

Adoption of the Agenda:

MOTION

Paul moved to remove Ordinance 22-03 from the agenda and second by Denise.

Hearing no objections, the agenda is approved as amended.

Presentation:

- Employee Handbook Presentation (*workshop only*)

Community Roll Call and Public Comments on Agenda Items:

The communities of King Cove, Sand Point, Akutan, Cold Bay, False Pass, Nelson Lagoon and the Anchorage office were participating by teleconference. Also broadcast on KSDP radio.

There were no public comments.

Conflict of Interests:

Mayor Osterback asked for any potential **Conflict of Interests** to discuss. There were no conflicts on agenda items.

Minutes, August 12, 2021:

MOTION

JOSEPHINE moved to approve the August 12, 2021 Assembly Meeting Minutes and second by BRENDA.

Hearing no more **MOTION CARRIED.**

DRAFT June, 2021 Financial Reports – for discussion only:

Administrator Bailey said in the packet is a draft June Financial Report for information only, at this time. Still in the process of reviewing with contract accountant and ongoing reconciliation. Hope to have June and July presented to the Assembly at the next meeting. Total draft revenues is \$7,029,000; expenditures that includes general, bond and maintenance is \$6,081,000; helicopter operation transfer \$764,000 and terminal transfer \$179,000; leaving \$375,000 surplus.

During FY21 we had a surplus of CARES Act funds used for some legal, pay roll, and projects, which helped on expenditures.

PAUL asked where the helicopter transfer shows up. Bailey answered under Fund 22, the deficit for Fund 22 is covered from the general fund.

Paul asked about Fund 22. Bailey said terminal revenue, \$764,000; helicopter revenue, \$337,000. Fund 22 expenditures overall is \$1.1.M and the difference to be covered from the general fund.

PAUL asked when there would be a plan for the additional Covid money we will receive. Bailey said AEB applied for the ARPA funds and will receive \$648,000. We did received \$324,000 deposited into a separate AMLIP account. Second installment will be received next year. Will bring options before the Assembly ways to utilize those funds.

July Investment Reports:

Report in the packet. Bailey said \$1,752,000 of permanent fund earnings has been withdrawn for this fiscal year and have been transferred into AMLIP account for permanent fund earnings.

CONSENT AGENDA

- Resolution 22-11, appointing election judges for the October 5, 2021 Regular Election.

- Resolution 22-12, appointing a canvass committee for the October 5, 2021 Regular Election.
- Resolution 22-13, Assembly approving the Alaska State Land Survey (ASLS) 2017-46.

MOTION

WARREN moved to approve the Consent Agenda and second by BRENDA.

Resolution 22-11 appoints election judges for the Regular Election and allows the Clerk to appoint an alternative, if a judge is not able to serve.

Resolution 22-13 appoints a Canvass Committee for the Regular Election to canvass votes after the election.

The lands is part of the AEB Municipal Land Entitlements. Natural Resources Director Weiss said Resolution 22-13 is final approval for ASLS 2017-46 to be conveyed to AEB. If approved, will be signed by AEB Mayor, State, surveyor and then patented.

ROLL CALL

Yeas: Denise, Carol, Josephine, Paul, Brenda, Warren. Advisory: Dailey, Samantha, Tom.

Nay: None

YEAS: 6

NAYS: 0

MOTION CARRIED

ORDINANCES

Ordinance 22-03 removed from agenda.

RESOLUTIONS

Resolution 22-14, Assembly authorizing the Mayor to Negotiate and Execute a Contract with DOWL to conduct construction administration/oversight and completion inspection/travel for the Cold Bay Terminal Expansion in an amount not to exceed \$86,655:

MOTION

DENISE moved to approve Resolution 22-14 and second by JOSEPHINE.

Administrator Bailey said AEB administration was directed to expand the terminal facility to accommodate additional space needed due to Covid-19. DOWL has been involved from the beginning through final 100% design. DOWL issued a proposal to provide contract administration/oversight and completion inspection/travel of the Cold Bay Terminal addition construction, not to exceed \$86,655. This includes a lump sum payment of \$62,128 for contract administration, and \$24,527 for time and materials for inspection and travel. If approved, to be paid from the terminal maintenance fund and project contingency fund.

ROLL CALL

Yeas: Carol, Brenda, Paul, Warren, Denise, Josephine. Advisory: Dailey, Samantha, Tom.
Nay: None

YEAS: 6
NAYS: 0

MOTION CARRIED

Resolution 22-15, Assembly authorizing the appropriation of \$250,000 from the Borough Alaska Municipal League Investment Pool (AMLIP) to the Cold Bay Terminal Expansion Project.

MOTION

BRENDA moved to approve Resolution 22-15 and second by DENISE.

Administrator Bailey said at the August Assembly meeting, the Assembly authorized the Mayor to negotiate and execute a contract with F & W Construction, not to exceed \$1M and appropriating \$200,000 from AMLIP account. At the time, F&W Construction had not submitted their cost estimate. The final estimate is \$1,261,778. AEB has approximately \$854,000 in CARES Act funds and \$200,000 appropriated from AMLIP. Resolution 22-15 is requesting an additional \$250,000 from the AMLIP account to be appropriated to the project.

PAUL asked when the contractor will have equipment onsite. Bailey said Eastern Aleutian Tribes provided access to a barge. Equipment and material is mobilized in Homer, leaving tomorrow.

ROLL CALL

Yeas: Denise, Paul, Carol, Brenda, Warren, Josephine. Advisory: Tom, Dailey, Samantha.
Nay: None

MOTION CARRIED

YEAS: 6
NAYS: 0

OLD BUSINESS

NEW BUSINESS

Strategic Plan Quarter 2 Update:

Administrator reviewed the 2nd Quarter that ended Aug 31, 2021. Vision Navigational Chart in the packet shows an overview of work accomplished. Bailey noted the Harbor floats grants for Akutan and Sand Point have all been submitted.

REPORTS AND UPDATES

Administrator's Report in packet. Highlights below:

CARES Act Funding Update:

Updated allocations in the packet. \$885,000 balance is remaining and a large portion for terminal expansion.

Due to the increased amount of Covid cases, AEB hosted two Covid-19 meetings with the communities since August 24.

Cold Bay Dock:

In February 2020, damage occurred to dock with an insurance claim to AMLJIA. Moffat & Nichol did a damage assessment July 2021. Contacted West Marine Construction while they were in the region to submit a proposal. Huge cost savings since they were in the region, costing \$286,785. West Marine arrived September 3 and repairs completed in two days. Will submit an insurance claim with AMLJIA to get reimbursed.

King Cove Road Update:

Held a virtual meeting with Secretary of the Interior, Deb Haaland. Due to Covid-19 the September 17 travel trip to King Cove has been cancelled, to be rescheduled in the fall or winter.

Nelson Lagoon Dock Repairs:

Project is completed. More damage had been identified and also completed.

Akun Dock Breakwater:

Attended a four hour meeting with Corps of Engineers for project planning. Travel with Corps has been cancelled due to Covid, will reschedule later.

Power Cost Equalization (PCE) Lawsuit:

AEB won the lawsuit protecting the PCE Program. The judge ruled in our favor and people should get their PCE payments back.

Strategic Planning:

Tentatively scheduled to go out to the communities October 25, but due to Covid will postpone and figure out a different way to involve the communities in the process.

New Assistant Administrator:

This is Mary Tesche's last meeting as an employee. The new Assistant Administrator is Talia Jean-Lewis.

Assistant Administrator Report in packet. Highlights below

Sand Point DEED Grant:

SERRC suggested we re-submit our scores from last year to not risk losing points by submitting new. Superintendent Patrick Mayer submitted the reuse of scores.

Akutan ownership determination:

In regards to Tract 5, Lot 2 of Akutan Subdivision at the Akutan Harbor, the property ownership may change based on new information, still under review.

Employee Handbook:

Reviewed at workshop, final will be submitted for approval to the Assembly at the October meeting.

Communications Director Report in packet. Highlights below:

Annual Report:

The final report is being printed and copies will be mailed out to the communities soon.

Website Design:

Committee selected a new website designer. Next step is to get a signed contract.

Fish News and In-the-Loop:

E-news continues to go out to the public.

Mayor Osterback thanked Communications Director Tanis for the Power Cost Equalization White Paper that explains the inception of the program up to present day. Originally written to remind new legislature and others why the long time program was developed. The White Paper was also used in the lawsuit.

Natural Resources Director Report in packet. Highlights below:

Alaska Board of Fisheries:

Work session is October 20-21. ACR 6 and 7 submitted would restrict fishing in Dolgoi and Shumagin Islands sections. Public comments due October 6. If ACRs are accepted by the Board, it would then be scheduled for possibly the March meeting. Will be contacting local fishermen in the next 10 days to encourage people to submit comments. AEB will oppose the two ACRs. New board member is a commercial fishermen from Bristol Bay, involved in a sport fishing lodge and is a resident of Soldotna.

North Pacific Fishery Management Council:

Next meeting in October. Assembly approved Resolution 22-10 requests the Council to delay action of BSAI P-cod Trawl Catcher Vessel Cooperative Program rationalization program until in-person meetings can begin again, meetings have been virtual due to Covid. The Council will be virtual through the end of 2021. Will submit Resolution 22-10 as public comment. At this time, there are no provisions for communities, just processors. Also, at the October Council meeting there will be groundfish specifications for GOA and BSAI and the Observer Program.

2020 U.S. Census:

The 2020 U.S. Census has been released. The Redistricting Board will be drafting a plan. November 10 or 11 the Board will adopt its final proclamation plan. Alaska population has increased. AEB population has increased, whereas the population of our neighboring communities have gone down.

PAUL asked if the Board allows public testimony is there money budgeted for travel. He said the SE District Mainland has not been open so would be favorable to have testimony on the impact of that. Weiss said they may not have an in-person meeting and may not have a public testimony, but if it is an in person meeting, we will have people attend.

Assistant Natural Resources Director Report in packet. Highlights below:

Electronic Monitoring Project:

Preparing for the 610 Pollock season that started on September 1. Following the season closely to make sure everything runs smoothly, and working out any conflicts that occur. The project team submitted a pre-proposal grant application for electronic monitoring at processing plants for salmon by-catch.

Levy had an article published in the EM4U, titled, Projects in the Field: Data Modernization in the Western Gulf of Alaska.

WGOA Data Portal Project:

Data Portal fully implemented and all participating fishermen have information available. The fully implemented E-log in the Western Gulf fleet triggers a notice that gets distributed to the fleet.

Mariculture:

Writing an RFP to go out to bid again for a research charter to collect seaweed data while following Covid protocol.

AFSC Cod Tagging Project:

More conventional tags have been reported caught in the Bering Sea. Plan to put together a formal updated map, when there is more time available.

Salmon Research:

Compiling harvest history, escapement history and WASSIP information.

Maintenance Director Report:

False Pass School: Mobeck said he travelled to False Pass to complete the circulation pumps projects.

AEB office-King Cove: A sealant was put on the AEB-King Cove office building. A lot of caulking and sealer was placed on the building to resolve the fly issue in the building.

AEB office-Sand Point building:

Replacing the Sand Point men's bathroom flooring.

Cold Bay Terminal:

Changing lights and adding signs to the terminal building.

ASSEMBLY COMMENTS

Assembly Member Carol Foster said in regards to the tabled Ordinances 22-01, 22-02 she did not understand the terms "lay on the table" and "take from the table". She did not intend for the ordinances to not move forward to a public hearing. During our Strategic Plan we instructed the administration to get rid of the Cold Bay School building. If things changed, it should have been

discussed in a public meeting. She requested a discussion be placed on the December Assembly meeting agenda when we are all together for the Strategic Planning session.

DAILEY supports Carol's comments and was confused about the process also.

Assembly Members thanked Mary Tesche for the four years of work at AEB.

PAUL asked to see pictures of the Cold Bay dock completion. Bailey will forward to Assembly.

WARREN said in regards to the school building, feels it is a tough one to deal with due to state owned land, and FAA regulations near airport. He thought we washed our hands of the building, but still have the land lease.

PUBLIC COMMENTS

Bob Barnett, from the public, said we complained about past airlines and Ravn Airlines is bad. He voiced his support for Alaska Airlines to remain in the region and asked if there is anything the public can do to keep Alaska Airlines in the region.

Mayor Osterback said we've worked very close with Alaska Airlines. Alaska Airlines runs about 654,000 deplanements and they moved less than 6,000 in Cold Bay total. We told them they are welcomed back anytime. As far as public, it would not hurt to have public send letters asking them to come back. It was a corporate level decision, looking at their bottom line. When they applied for EAS they only applied for Adak. He also wants them to stay, especially after doing all that work to get them into Cold Bay.

NEXT MEETING DATE

Regular Assembly Meeting October 14, 2021.

ADJOURNMENT

CAROL moved to adjourn and second by JOSEPHINE. Hearing no more, the meeting adjourned at 4:40 p.m.

Mayor Alvin D. Osterback

Tina Anderson, Clerk

Date: _____

Financial Report

Aleutians East Borough
***Revenue Guideline©**

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Current Period: JUNE 20-21

		20-21 YTD Budget	20-21 YTD Amt	JUNE MTD Amt	20-21 YTD Balance	% of YTD Budget
Fund 01 GENERAL FUND						
Active	R 01-201 INTEREST REVENUE	\$35,000.00	\$4,239.22	(\$4,190.79)	\$30,760.78	12.11%
Active	R 01-203 OTHER REVENUE	\$80,000.00	\$116,086.65	\$48,301.49	-\$36,086.65	145.11%
Active	R 01-206 AEBSD Fund Balance Refun	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-218 AEB RAW FISH TAX	\$3,350,000.00	\$4,057,971.35	\$1,036,131.07	-\$707,971.35	121.13%
Active	R 01-229 Southwest Cities LLC	\$0.00	\$45,000.00	\$45,000.00	-\$45,000.00	0.00%
Active	R 01-233 STATE PERS ON-BEHALF	\$0.00	\$83,815.28	\$83,815.28	-\$83,815.28	0.00%
Active	R 01-258 LOAN PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-265 STATE SHARED RAW FISH	\$1,880,000.00	\$1,717,808.35	\$0.00	\$162,191.65	91.37%
Active	R 01-266 STATE SHARED FISHFMA2	\$36,000.00	\$111,252.73	\$0.00	-\$75,252.73	309.04%
Active	R 01-267 STATE SHARED FISHFMA3	\$4,000.00	\$1,513.49	\$0.00	\$2,486.51	37.84%
Active	R 01-268 State"Loss" Of Raw Fish Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-270 STATE REVENUE OTHER	\$300,000.00	\$315,789.00	\$0.00	-\$15,789.00	105.26%
Active	R 01-276 AEB SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-277 STATE BOND REBATE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-291 PLO-95 PAYMNT IN LIEU O	\$559,000.00	\$644,864.00	\$644,864.00	-\$85,864.00	115.36%
Active	R 01-292 USFWS LANDS	\$25,000.00	\$15,212.00	\$0.00	\$9,788.00	60.85%
	Total Fund 01 GENERAL FUND	\$6,269,000.00	\$7,113,552.07	\$1,853,921.05	-\$844,552.07	113.47%

Unaudited

Aleutians East Borough
***Expenditure Guideline©**

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Current Period: JUNE 20-21

		20-21 YTD Budget	20-21 YTD Amt	JUNE MTD Amt	20-21 YTD Balance	% of YTD Budget
Fund 01 GENERAL FUND						
DEPT 100 MAYORS OFFICE						
Active	E 01-100-000-300 SALARIES	\$84,354.00	\$81,717.62	\$6,488.72	\$2,636.38	96.87%
Active	E 01-100-000-350 FRINGE BENEFITS	\$40,500.00	\$48,522.85	\$10,541.10	-\$8,022.85	119.81%
Active	E 01-100-000-400 TRAVEL AND PER	\$38,000.00	\$1,071.29	\$1,071.29	\$36,928.71	2.82%
Active	E 01-100-000-425 TELEPHONE	\$1,000.00	\$920.93	\$153.08	\$79.07	92.09%
Active	E 01-100-000-475 SUPPLIES	\$1,500.00	\$1,198.97	\$1,128.97	\$301.03	79.93%
Active	E 01-100-000-530 DUES AND FEES	\$2,000.00	\$720.00	\$175.00	\$1,280.00	36.00%
Active	E 01-100-000-554 AK LOBBIST	\$45,000.00	\$42,000.00	\$3,500.00	\$3,000.00	93.33%
Active	E 01-100-000-555 FEDERAL LOBBIS	\$75,600.00	\$75,600.00	\$6,300.00	\$0.00	100.00%
	SUBDEPT 000	\$287,954.00	\$251,751.66	\$29,358.16	\$36,202.34	87.43%
	Total DEPT 100 MAYORS OFFICE	\$287,954.00	\$251,751.66	\$29,358.16	\$36,202.34	87.43%
DEPT 105 ASSEMBLY						
Active	E 01-105-000-300 SALARIES	\$40,000.00	\$36,900.00	\$0.00	\$3,100.00	92.25%
Active	E 01-105-000-350 FRINGE BENEFITS	\$145,000.00	\$140,419.71	\$12,026.31	\$4,580.29	96.84%
Active	E 01-105-000-400 TRAVEL AND PER	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	E 01-105-000-475 SUPPLIES	\$1,000.00	\$101.19	\$0.00	\$898.81	10.12%
Active	E 01-105-000-530 DUES AND FEES	\$5,000.00	\$1,414.00	\$0.00	\$3,586.00	28.28%
	SUBDEPT 000	\$226,000.00	\$178,834.90	\$12,026.31	\$47,165.10	79.13%
	Total DEPT 105 ASSEMBLY	\$226,000.00	\$178,834.90	\$12,026.31	\$47,165.10	79.13%
DEPT 150 PLANNING/CLERKS DEPARMENT						
Active	E 01-150-000-300 SALARIES	\$106,000.00	\$103,573.03	\$8,025.96	\$2,426.97	97.71%
Active	E 01-150-000-350 FRINGE BENEFITS	\$45,500.00	\$54,609.70	\$12,419.78	-\$9,109.70	120.02%
Active	E 01-150-000-400 TRAVEL AND PER	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 01-150-000-425 TELEPHONE	\$9,000.00	\$12,512.09	\$1,574.19	-\$3,512.09	139.02%
Active	E 01-150-000-450 POSTAGE/SPEED	\$1,000.00	\$740.70	\$0.00	\$259.30	74.07%
Active	E 01-150-000-475 SUPPLIES	\$3,500.00	\$2,383.84	\$141.40	\$1,116.16	68.11%
Active	E 01-150-000-526 UTILITIES	\$18,000.00	\$16,233.34	\$2,714.24	\$1,766.66	90.19%
Active	E 01-150-000-530 DUES AND FEES	\$4,500.00	\$1,910.00	\$0.00	\$2,590.00	42.44%
Active	E 01-150-000-650 ELECTION	\$10,000.00	\$4,088.24	\$0.00	\$5,911.76	40.88%
	SUBDEPT 000	\$207,500.00	\$196,050.94	\$24,875.57	\$11,449.06	94.48%
	Total DEPT 150 PLANNING/CLERKS DEPARMENT	\$207,500.00	\$196,050.94	\$24,875.57	\$11,449.06	94.48%
DEPT 200 ADMINISTRATION						
Active	E 01-200-000-300 SALARIES	\$167,481.00	\$122,378.46	\$13,878.00	\$45,102.54	73.07%
Active	E 01-200-000-350 FRINGE BENEFITS	\$77,500.00	\$97,056.58	\$21,953.08	-\$19,556.58	125.23%
Active	E 01-200-000-380 CONTRACT LABO	\$80,000.00	\$59,662.00	\$0.00	\$20,338.00	74.58%
Active	E 01-200-000-381 ENGINEERING	\$25,000.00	\$13,050.59	\$2,921.84	\$11,949.41	52.20%
Active	E 01-200-000-382 ANCHORAGE OFFI	\$0.00	\$2,307.00	(\$9,582.14)	-\$2,307.00	0.00%
Active	E 01-200-000-400 TRAVEL AND PER	\$11,000.00	\$2,343.18	\$0.00	\$8,656.82	21.30%
Active	E 01-200-000-425 TELEPHONE	\$5,350.00	\$5,552.25	\$540.97	-\$202.25	103.78%
Active	E 01-200-000-450 POSTAGE/SPEED	\$750.00	\$481.53	\$155.70	\$268.47	64.20%
Active	E 01-200-000-475 SUPPLIES	\$4,500.00	\$4,216.70	\$162.78	\$283.30	93.70%
Active	E 01-200-000-525 RENTAL/LEASE	\$10,560.00	\$10,524.78	\$879.20	\$35.22	99.67%
Active	E 01-200-000-530 DUES AND FEES	\$4,500.00	\$3,893.75	\$0.00	\$606.25	86.53%
	SUBDEPT 000	\$386,641.00	\$321,466.82	\$30,909.43	\$65,174.18	83.14%
	Total DEPT 200 ADMINISTRATION	\$386,641.00	\$321,466.82	\$30,909.43	\$65,174.18	83.14%
DEPT 201 Assistant Administrator						
Active	E 01-201-000-300 SALARIES	\$87,469.00	\$67,484.61	\$7,266.76	\$19,984.39	77.15%
Active	E 01-201-000-350 FRINGE BENEFITS	\$34,000.00	\$39,041.88	\$10,609.00	-\$5,041.88	114.83%
Active	E 01-201-000-400 TRAVEL AND PER	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
Active	E 01-201-000-425 TELEPHONE	\$1,250.00	\$1,267.45	\$82.89	-\$17.45	101.40%

Aleutians East Borough
***Expenditure Guideline©**

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Current Period: JUNE 20-21

		20-21 YTD Budget	20-21 YTD Amt	JUNE MTD Amt	20-21 YTD Balance	% of YTD Budget
Active	E 01-201-000-475 SUPPLIES	\$900.00	\$70.44	\$4.40	\$829.56	7.83%
Active	E 01-201-000-525 RENTAL/LEASE	\$10,411.00	\$10,385.34	\$867.55	\$25.66	99.75%
Active	E 01-201-000-530 DUES AND FEES	\$1,500.00	\$685.00	\$0.00	\$815.00	45.67%
	SUBDEPT 000	\$143,530.00	\$118,934.72	\$18,830.60	\$24,595.28	82.86%
	Total DEPT 201 Assistant Administrator	\$143,530.00	\$118,934.72	\$18,830.60	\$24,595.28	82.86%
	DEPT 250 FINANCE DEPARTMENT					
Active	E 01-250-000-300 SALARIES	\$148,520.00	\$139,471.99	\$10,798.35	\$9,048.01	93.91%
Active	E 01-250-000-350 FRINGE BENEFITS	\$72,000.00	\$83,686.70	\$17,714.93	-\$11,686.70	116.23%
Active	E 01-250-000-400 TRAVEL AND PER	\$8,500.00	\$0.00	\$0.00	\$8,500.00	0.00%
Active	E 01-250-000-425 TELEPHONE	\$10,500.00	\$9,445.53	\$561.52	\$1,054.47	89.96%
Active	E 01-250-000-450 POSTAGE/SPEED	\$1,250.00	\$1,055.44	\$24.50	\$194.56	84.44%
Active	E 01-250-000-475 SUPPLIES	\$8,000.00	\$9,698.87	\$2,033.48	-\$1,698.87	121.24%
Active	E 01-250-000-526 UTILITIES	\$4,500.00	\$4,577.88	\$321.80	-\$77.88	101.73%
Active	E 01-250-000-530 DUES AND FEES	\$2,250.00	\$140.00	\$0.00	\$2,110.00	6.22%
Active	E 01-250-000-550 AUDIT	\$80,000.00	\$66,425.00	\$0.00	\$13,575.00	83.03%
	SUBDEPT 000	\$335,520.00	\$314,501.41	\$31,454.58	\$21,018.59	93.74%
	Total DEPT 250 FINANCE DEPARTMENT	\$335,520.00	\$314,501.41	\$31,454.58	\$21,018.59	93.74%
	DEPT 650 RESOURCE DEPARTMENT					
Active	E 01-650-000-300 SALARIES	\$172,705.00	\$171,079.89	\$13,285.00	\$1,625.11	99.06%
Active	E 01-650-000-350 FRINGE BENEFITS	\$70,000.00	\$88,662.91	\$20,654.87	-\$18,662.91	126.66%
Active	E 01-650-000-380 CONTRACT LABO	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 01-650-000-400 TRAVEL AND PER	\$20,000.00	\$5,077.54	\$195.00	\$14,922.46	25.39%
Active	E 01-650-000-402 NPFMC MEETINGS	\$12,500.00	\$0.00	\$0.00	\$12,500.00	0.00%
Active	E 01-650-000-403 BOF Meetings	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 01-650-000-425 TELEPHONE	\$3,000.00	\$2,869.53	\$477.75	\$130.47	95.65%
Active	E 01-650-000-475 SUPPLIES	\$2,500.00	\$632.29	\$235.68	\$1,867.71	25.29%
Active	E 01-650-000-525 RENTAL/LEASE	\$26,827.00	\$26,761.37	\$2,235.54	\$65.63	99.76%
Active	E 01-650-000-530 DUES AND FEES	\$2,000.00	\$1,745.38	\$0.00	\$254.62	87.27%
	SUBDEPT 000	\$329,532.00	\$296,828.91	\$37,083.84	\$32,703.09	90.08%
	Total DEPT 650 RESOURCE DEPARTMENT	\$329,532.00	\$296,828.91	\$37,083.84	\$32,703.09	90.08%
	DEPT 651 COMMUNICATION DIRECTOR					
Active	E 01-651-011-300 SALARIES	\$93,487.00	\$75,162.10	\$8,191.26	\$18,324.90	80.40%
Active	E 01-651-011-350 FRINGE BENEFITS	\$34,158.00	\$40,957.16	\$11,685.83	-\$6,799.16	119.91%
Active	E 01-651-011-400 TRAVEL AND PER	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
Active	E 01-651-011-425 TELEPHONE	\$2,400.00	\$1,884.32	\$112.89	\$515.68	78.51%
Active	E 01-651-011-475 SUPPLIES	\$1,500.00	\$753.48	\$127.06	\$746.52	50.23%
Active	E 01-651-011-525 RENTAL/LEASE	\$10,817.00	\$10,790.67	\$901.41	\$26.33	99.76%
Active	E 01-651-011-530 DUES AND FEES	\$1,100.00	\$335.00	\$0.00	\$765.00	30.45%
Active	E 01-651-011-532 ADVERTISING	\$10,750.00	\$8,458.50	\$19.98	\$2,291.50	78.68%
	SUBDEPT 011 PUBLIC INFORMATION	\$160,212.00	\$138,341.23	\$21,038.43	\$21,870.77	86.35%
	Total DEPT 651 COMMUNICATION DIRECTOR	\$160,212.00	\$138,341.23	\$21,038.43	\$21,870.77	86.35%
	DEPT 700 PUBLIC WORKS DEPARTMENT					
Active	E 01-700-000-300 SALARIES	\$73,450.00	\$75,615.24	\$5,649.92	-\$2,165.24	102.95%
Active	E 01-700-000-350 FRINGE BENEFITS	\$32,000.00	\$33,748.88	\$8,667.61	-\$1,748.88	105.47%
Active	E 01-700-000-400 TRAVEL AND PER	\$15,000.00	\$3,892.00	\$3,892.00	\$11,108.00	25.95%
Active	E 01-700-000-425 TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-700-000-475 SUPPLIES	\$4,000.00	\$4,246.18	\$216.79	-\$246.18	106.15%
Active	E 01-700-000-526 UTILITIES	\$2,000.00	\$2,915.88	\$82.28	-\$915.88	145.79%
Active	E 01-700-000-530 DUES AND FEES	\$1,250.00	\$140.00	\$0.00	\$1,110.00	11.20%
	SUBDEPT 000	\$127,700.00	\$120,558.18	\$18,508.60	\$7,141.82	94.41%
	Total DEPT 700 PUBLIC WORKS DEPARTMENT	\$127,700.00	\$120,558.18	\$18,508.60	\$7,141.82	94.41%

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		20-21	20-21	JUNE	20-21	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
DEPT 844 KCAP						
Active	E 01-844-000-300 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-844-000-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-844-000-380 CONTRACT LABO	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Active	E 01-844-000-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-844-000-475 SUPPLIES	\$2,000.00	\$2,035.26	\$709.50	-\$35.26	101.76%
Active	E 01-844-000-603 MAINTENANCE	\$125,000.00	\$115,845.51	\$108,960.25	\$9,154.49	92.68%
SUBDEPT 000		\$227,000.00	\$117,880.77	\$109,669.75	\$109,119.23	51.93%
Total DEPT 844 KCAP		\$227,000.00	\$117,880.77	\$109,669.75	\$109,119.23	51.93%
DEPT 850 EDUCATION						
Active	E 01-850-000-700 LOCAL SCHOOL C	\$800,000.00	\$800,000.00	\$200,000.00	\$0.00	100.00%
Active	E 01-850-000-701 SCHOOL SCHOLA	\$35,000.00	\$33,569.55	\$0.00	\$1,430.45	95.91%
Active	E 01-850-000-702 SCHOOL Contributi	\$50,000.00	\$50,000.00	\$0.00	\$0.00	100.00%
Active	E 01-850-000-756 STUDENT TRAVEL	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
SUBDEPT 000		\$905,000.00	\$883,569.55	\$200,000.00	\$21,430.45	97.63%
Total DEPT 850 EDUCATION		\$905,000.00	\$883,569.55	\$200,000.00	\$21,430.45	97.63%
DEPT 900 OTHER						
Active	E 01-900-000-500 EQUIPMENT	\$25,000.00	\$20,475.62	\$275.12	\$4,524.38	81.90%
Active	E 01-900-000-515 AEB VEHICLES	\$750.00	\$1,606.59	\$781.20	-\$856.59	214.21%
Active	E 01-900-000-526 UTILITIES	\$20,000.00	\$21,280.77	\$3,091.96	-\$1,280.77	106.40%
Active	E 01-900-000-527 Aleutia Crab	\$55,000.00	\$25,346.20	\$0.00	\$29,653.80	46.08%
Active	E 01-900-000-551 LEGAL	\$75,000.00	\$79,368.16	\$26,778.36	-\$4,368.16	105.82%
Active	E 01-900-000-552 INSURANCE	\$195,000.00	\$214,850.00	\$3,964.00	-\$19,850.00	110.18%
Active	E 01-900-000-600 REPAIRS	\$3,000.00	\$1,060.85	\$0.00	\$1,939.15	35.36%
Active	E 01-900-000-727 BANK FEES	\$12,500.00	\$12,553.21	\$1,130.35	-\$53.21	100.43%
Active	E 01-900-000-750 Operating Transfer I	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-900-000-751 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-900-000-752 CONTRIBUTION T	\$150,000.00	\$150,000.00	\$37,500.00	\$0.00	100.00%
Active	E 01-900-000-753 MISC EXPENSE	\$25,000.00	\$2,196.54	\$159.64	\$22,803.46	8.79%
Active	E 01-900-000-757 DONATIONS	\$23,500.00	\$1,400.00	\$1,400.00	\$22,100.00	5.96%
Active	E 01-900-000-759 KSDP-Contribution	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 01-900-000-760 REVENUE SHARIN	\$16,000.00	\$15,789.00	\$0.00	\$211.00	98.68%
Active	E 01-900-000-770 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-900-000-798 PERS Prior Period	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-900-000-799 PERS Expense	\$40,000.00	\$28,650.14	\$0.00	\$11,349.86	71.63%
Active	E 01-900-000-943 WEB SERVICE	\$39,500.00	\$34,327.88	\$7,966.45	\$5,172.12	86.91%
SUBDEPT 000		\$690,250.00	\$608,904.96	\$83,047.08	\$81,345.04	88.22%
Total DEPT 900 OTHER		\$690,250.00	\$608,904.96	\$83,047.08	\$81,345.04	88.22%
Total Fund 01 GENERAL FUND		\$4,026,839.00	\$3,547,624.05	\$616,802.35	\$479,214.95	88.10%

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		20-21 YTD Budget	20-21 YTD Amt	JUNE MTD Amt	20-21 YTD Balance	% of YTD Budget
Fund 20 GRANT PROGRAMS						
Active	R 20-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-203 OTHER REVENUE	\$124,455.90	-\$24,724.50	(\$24,724.50)	\$149,180.40	-19.87%
Active	R 20-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-207 AEB Grant Revenue	\$600,000.00	\$0.00	\$0.00	\$600,000.00	0.00%
Active	R 20-209 AEB Grants	\$1,137,000.00	\$0.00	\$0.00	\$1,137,000.00	0.00%
Active	R 20-211 AEB Grant FY18	\$2,119,441.18	\$0.00	\$0.00	\$2,119,441.18	0.00%
Active	R 20-212 AEB Grants FY19	\$1,507,145.22	\$0.00	\$0.00	\$1,507,145.22	0.00%
Active	R 20-213 AEB Grants FY20	\$1,647,000.00	-\$277,426.95	(\$277,426.95)	\$1,924,426.95	-16.84%
Active	R 20-214 AEB GRANTS FY21	\$1,724,449.00	\$0.00	\$0.00	\$1,724,449.00	0.00%
Active	R 20-287 KCAP/09-DC-359	\$1,323,297.18	\$105,558.10	\$31,370.34	\$1,217,739.08	7.98%
Active	R 20-401 AEB CARES ACT FUNDS	\$2,917,551.48	\$2,265,078.00	\$0.00	\$652,473.48	77.64%
Active	R 20-426 DCCED/Akutan Harbor Float	\$76,722.01	\$0.00	\$0.00	\$76,722.01	0.00%
Active	R 20-522 Rasmuson Foundation Grant	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	100.00%
Active	R 20-813 Akutan Airport/CIP Trident	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%
Active	R 20-875 WGOA2/Electronic Monitorin	\$531,216.56	\$438,743.38	\$0.00	\$92,473.18	82.59%
Active	R 20-876 NFWF Electronic Monitoring	\$186,983.62	\$0.00	\$0.00	\$186,983.62	0.00%
Active	R 20-877 NFWF Kelp Mariculture	\$53,515.78	\$8,250.80	\$0.00	\$45,264.98	15.42%
Active	R 20-972 TRANSPORTATION PROJE	\$3,105,382.09	\$0.00	\$0.00	\$3,105,382.09	0.00%
Total Fund 20 GRANT PROGRAMS		\$17,726,550.02	\$2,530,478.83	-\$255,781.11	\$15,196,071.19	14.28%

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	20-21 YTD Budget	20-21 YTD Amt	JUNE MTD Amt	20-21 YTD Balance	% of YTD Budget
Fund 20 GRANT PROGRAMS					
DEPT 401 AEB CARES ACT FUNDS					
Active E 20-401-000-724 CARES ACT FUND	\$3,633,657.26	\$2,665,068.93	\$23,621.04	\$968,588.33	73.34%
SUBDEPT 000	\$3,633,657.26	\$2,665,068.93	\$23,621.04	\$968,588.33	73.34%
Total DEPT 401 AEB CARES ACT FUNDS	\$3,633,657.26	\$2,665,068.93	\$23,621.04	\$968,588.33	73.34%
DEPT 426 DCCED/Akutan Harbor Floats					
Active E 20-426-000-850 CAPITAL CONSTR	\$76,772.01	\$0.00	\$0.00	\$76,772.01	0.00%
SUBDEPT 000	\$76,772.01	\$0.00	\$0.00	\$76,772.01	0.00%
Total DEPT 426 DCCED/Akutan Harbor Floats	\$76,772.01	\$0.00	\$0.00	\$76,772.01	0.00%
DEPT 427 Akutan Harbor Contribution					
Active E 20-427-000-850 CAPITAL CONSTR	\$259,743.66	\$0.00	\$0.00	\$259,743.66	0.00%
SUBDEPT 000	\$259,743.66	\$0.00	\$0.00	\$259,743.66	0.00%
Active E 20-427-209-850 CAPITAL CONSTR	\$46,998.99	\$0.00	\$0.00	\$46,998.99	0.00%
SUBDEPT 209 AEB Grant	\$46,998.99	\$0.00	\$0.00	\$46,998.99	0.00%
Total DEPT 427 Akutan Harbor Contribution	\$306,742.65	\$0.00	\$0.00	\$306,742.65	0.00%
DEPT 500 Cold Bay Airport Terminal Pro.					
Active E 20-500-209-603 MAINTENANCE	\$278,844.08	\$130,830.00	\$83,566.82	\$148,014.08	46.92%
SUBDEPT 209 AEB Grant	\$278,844.08	\$130,830.00	\$83,566.82	\$148,014.08	46.92%
Total DEPT 500 Cold Bay Airport Terminal Pro.	\$278,844.08	\$130,830.00	\$83,566.82	\$148,014.08	46.92%
DEPT 516 Cold Bay Preschool					
Active E 20-516-209-475 SUPPLIES	\$60,102.86	\$27,023.62	\$0.00	\$33,079.24	44.96%
SUBDEPT 209 AEB Grant	\$60,102.86	\$27,023.62	\$0.00	\$33,079.24	44.96%
Total DEPT 516 Cold Bay Preschool	\$60,102.86	\$27,023.62	\$0.00	\$33,079.24	44.96%
DEPT 520 Cold Bay Clinic					
Active E 20-520-000-850 CAPITAL CONSTR	\$424,708.77	\$0.00	\$0.00	\$424,708.77	0.00%
SUBDEPT 000	\$424,708.77	\$0.00	\$0.00	\$424,708.77	0.00%
Active E 20-520-206-850 CAPITAL CONSTR	\$199,102.26	\$1,530.00	\$0.00	\$197,572.26	0.77%
SUBDEPT 206 Cold Bay Clinic/EATS	\$199,102.26	\$1,530.00	\$0.00	\$197,572.26	0.77%
Active E 20-520-207-850 CAPITAL CONSTR	\$800,000.00	\$0.00	\$0.00	\$800,000.00	0.00%
SUBDEPT 207 Cold Bay Clinic	\$800,000.00	\$0.00	\$0.00	\$800,000.00	0.00%
Active E 20-520-209-850 CAPITAL CONSTR	\$3,412,000.00	\$0.00	\$0.00	\$3,412,000.00	0.00%
SUBDEPT 209 AEB Grant	\$3,412,000.00	\$0.00	\$0.00	\$3,412,000.00	0.00%
Total DEPT 520 Cold Bay Clinic	\$4,835,811.03	\$1,530.00	\$0.00	\$4,834,281.03	0.03%
DEPT 522 Rasmuson Foundation Grant					
Active E 20-522-000-883 DESIGN SERVICE	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
SUBDEPT 000 NO DESCR	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
Total DEPT 522 Rasmuson Foundation Grant	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
DEPT 802 CAPITAL - COLD BAY					
Active E 20-802-000-850 CAPITAL CONSTR	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
SUBDEPT 000	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Active E 20-802-065-600 REPAIRS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 065 City of Cold Bay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-802-209-969 Cold Bay Dock Fea	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
SUBDEPT 209 AEB Grant	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
Total DEPT 802 CAPITAL - COLD BAY	\$150,000.00	\$0.00	\$0.00	\$150,000.00	0.00%
DEPT 807 Sand Point School Grant					
Active E 20-807-209-462 Sand Point School	\$107,411.40	\$3,960.40	\$0.00	\$103,451.00	3.69%
SUBDEPT 209 AEB Grant	\$107,411.40	\$3,960.40	\$0.00	\$103,451.00	3.69%
Total DEPT 807 Sand Point School Grant	\$107,411.40	\$3,960.40	\$0.00	\$103,451.00	3.69%
DEPT 813 Akutan Airport/CIP Trident					
Active E 20-813-000-850 CAPITAL CONSTR	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%

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	20-21 YTD Budget	20-21 YTD Amt	JUNE MTD Amt	20-21 YTD Balance	% of YTD Budget
SUBDEPT 000	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%
Total DEPT 813 Akutan Airport/CIP Trident	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%
DEPT 814 False Pass Harbor House					
Active E 20-814-209-850 CAPITAL CONSTR	\$149,885.42	\$144,357.50	\$0.00	\$5,527.92	96.31%
SUBDEPT 209 AEB Grant	\$149,885.42	\$144,357.50	\$0.00	\$5,527.92	96.31%
Total DEPT 814 False Pass Harbor House	\$149,885.42	\$144,357.50	\$0.00	\$5,527.92	96.31%
DEPT 815 Akutan Airport					
Active E 20-815-210-972 TRANSPORTATIO	\$2,500,000.00	\$0.00	\$0.00	\$2,500,000.00	0.00%
SUBDEPT 210 AEB Hovercraft Proceeds	\$2,500,000.00	\$0.00	\$0.00	\$2,500,000.00	0.00%
Total DEPT 815 Akutan Airport	\$2,500,000.00	\$0.00	\$0.00	\$2,500,000.00	0.00%
DEPT 816 False Pass Harbor					
Active E 20-816-209-850 CAPITAL CONSTR	\$99,636.00	\$0.00	\$0.00	\$99,636.00	0.00%
SUBDEPT 209 AEB Grant	\$99,636.00	\$0.00	\$0.00	\$99,636.00	0.00%
Total DEPT 816 False Pass Harbor	\$99,636.00	\$0.00	\$0.00	\$99,636.00	0.00%
DEPT 821 AKUTAN TSUNAMI/COM.CENTER					
Active E 20-821-209-688 AKUTAN TSUNAMI	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
SUBDEPT 209 AEB Grant	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Total DEPT 821 AKUTAN TSUNAMI/COM.CENTER	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
DEPT 834 COLD BAY/LOADER PURCHASE					
Active E 20-834-209-687 LOADER PURCHA	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
SUBDEPT 209 AEB Grant	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Total DEPT 834 COLD BAY/LOADER PURCHASE	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
DEPT 862 NELSON LAGOON DOCK					
Active E 20-862-209-600 REPAIRS	\$748,946.09	\$748,946.09	\$748,946.09	\$0.00	100.00%
Active E 20-862-209-850 CAPITAL CONSTR	\$300,000.00	\$146,720.17	\$146,720.17	\$153,279.83	48.91%
SUBDEPT 209 AEB Grant	\$1,048,946.09	\$895,666.26	\$895,666.26	\$153,279.83	85.39%
Total DEPT 862 NELSON LAGOON DOCK	\$1,048,946.09	\$895,666.26	\$895,666.26	\$153,279.83	85.39%
DEPT 866 AEB PROJECTS					
Active E 20-866-209-506 SURVEYING	\$66,572.73	\$0.00	\$0.00	\$66,572.73	0.00%
Active E 20-866-209-888 PROJECT CONTIN	\$445,586.41	\$176,803.60	\$32,521.95	\$268,782.81	39.68%
SUBDEPT 209 AEB Grant	\$512,159.14	\$176,803.60	\$32,521.95	\$335,355.54	34.52%
Total DEPT 866 AEB PROJECTS	\$512,159.14	\$176,803.60	\$32,521.95	\$335,355.54	34.52%
DEPT 867 KCC Alternative Road					
Active E 20-867-000-300 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-380 CONTRACT LABO	\$56,000.00	\$56,000.00	\$56,000.00	\$0.00	100.00%
Active E 20-867-000-381 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-475 SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	\$56,000.00	\$56,000.00	\$56,000.00	\$0.00	100.00%
Active E 20-867-168-300 SALARIES	\$5,650.00	\$0.00	\$0.00	\$5,650.00	0.00%
Active E 20-867-168-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-168-381 ENGINEERING	\$857,950.00	\$0.00	\$0.00	\$857,950.00	0.00%
Active E 20-867-168-400 TRAVEL AND PER	\$5,926.49	\$0.00	\$0.00	\$5,926.49	0.00%
Active E 20-867-168-850 CAPITAL CONSTR	\$397,460.69	\$109,353.10	\$3,795.00	\$288,107.59	27.51%
SUBDEPT 168 KCAP/09-DC-359	\$1,266,987.18	\$109,353.10	\$3,795.00	\$1,157,634.08	8.63%
Active E 20-867-210-972 TRANSPORTATIO	\$565,382.09	\$144,610.00	\$32,710.00	\$420,772.09	25.58%
SUBDEPT 210 AEB Hovercraft Proceeds	\$565,382.09	\$144,610.00	\$32,710.00	\$420,772.09	25.58%
Total DEPT 867 KCC Alternative Road	\$1,888,369.27	\$309,963.10	\$92,505.00	\$1,578,406.17	16.41%

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Current Period: JUNE 20-21

		20-21 YTD Budget	20-21 YTD Amt	JUNE MTD Amt	20-21 YTD Balance	% of YTD Budget
DEPT 871 SAND POINT/AKUTAN HARBOR FLOAT						
Active	E 20-871-209-680 SAND POINT/AKUT	\$800,000.00	\$0.00	\$0.00	\$800,000.00	0.00%
	SUBDEPT 209 AEB Grant	\$800,000.00	\$0.00	\$0.00	\$800,000.00	0.00%
	Total DEPT 871 SAND POINT/AKUTAN HARBOR FLOAT	\$800,000.00	\$0.00	\$0.00	\$800,000.00	0.00%
DEPT 872 FISHERIES RESEARCH						
Active	E 20-872-209-679 FISHERIES RESEA	\$150,000.00	\$33,381.27	\$0.00	\$116,618.73	22.25%
	SUBDEPT 209 AEB Grant	\$150,000.00	\$33,381.27	\$0.00	\$116,618.73	22.25%
	Total DEPT 872 FISHERIES RESEARCH	\$150,000.00	\$33,381.27	\$0.00	\$116,618.73	22.25%
DEPT 876 NFWF Electronic Monitoring						
Active	E 20-876-000-380 CONTRACT LABO	\$114,973.92	\$88,732.26	\$0.00	\$26,241.66	77.18%
Active	E 20-876-000-400 TRAVEL AND PER	-\$8,127.75	\$4,688.89	\$0.00	-\$12,816.64	-57.69%
Active	E 20-876-000-475 SUPPLIES	-\$57,079.96	-\$41,661.21	(\$56,607.37)	-\$15,418.75	72.99%
Active	E 20-876-000-753 MISC EXPENSE	\$1,993.73	\$0.00	\$0.00	\$1,993.73	0.00%
	SUBDEPT 000	\$51,759.94	\$51,759.94	-\$56,607.37	\$0.00	100.00%
Active	E 20-876-211-380 CONTRACT LABO	\$523,856.56	\$401,693.23	\$69,557.44	\$122,163.33	76.68%
	SUBDEPT 211 WGOA2/Electronic Monitoring	\$523,856.56	\$401,693.23	\$69,557.44	\$122,163.33	76.68%
	Total DEPT 876 NFWF Electronic Monitoring	\$575,616.50	\$453,453.17	\$12,950.07	\$122,163.33	78.78%
DEPT 877 NFWF Kelp Mariculture						
Active	E 20-877-000-380 CONTRACT LABO	\$56,150.69	\$15,890.17	\$11,440.48	\$40,260.52	28.30%
	SUBDEPT 000	\$56,150.69	\$15,890.17	\$11,440.48	\$40,260.52	28.30%
Active	E 20-877-209-380 CONTRACT LABO	\$50,000.00	\$0.00	(\$5,570.99)	\$50,000.00	0.00%
	SUBDEPT 209 AEB Grant	\$50,000.00	\$0.00	-\$5,570.99	\$50,000.00	0.00%
	Total DEPT 877 NFWF Kelp Mariculture	\$106,150.69	\$15,890.17	\$5,869.49	\$90,260.52	14.97%
DEPT 878 AEB Community Grants						
Active	E 20-878-209-850 CAPITAL CONSTR	\$432,480.76	\$377,292.36	\$0.00	\$55,188.40	87.24%
	SUBDEPT 209 AEB Grant	\$432,480.76	\$377,292.36	\$0.00	\$55,188.40	87.24%
	Total DEPT 878 AEB Community Grants	\$432,480.76	\$377,292.36	\$0.00	\$55,188.40	87.24%
DEPT 900 OTHER						
Active	E 20-900-000-753 MISC EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 20-900-000-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 000	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 20-900-209-678 DEFERRED MAINT	\$250,000.00	\$0.00	\$0.00	\$250,000.00	0.00%
	SUBDEPT 209 AEB Grant	\$250,000.00	\$0.00	\$0.00	\$250,000.00	0.00%
	Total DEPT 900 OTHER	\$250,000.00	\$0.00	\$0.00	\$250,000.00	0.00%
	Total Fund 20 GRANT PROGRAMS	\$18,744,975.16	\$5,235,220.38	\$1,146,700.63	\$13,509,754.78	27.93%

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		20-21 YTD Budget	20-21 YTD Amt	JUNE MTD Amt	20-21 YTD Balance	% of YTD Budget
Fund 22 OPERATIONS						
Active	R 22-203 OTHER REVENUE	\$0.00	\$3,146.72	\$3,146.72	-\$3,146.72	0.00%
Active	R 22-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 22-210 Helicopter Revenue	\$343,600.00	\$337,507.39	\$49,743.57	\$6,092.61	98.23%
Active	R 22-221 COLD BAY TERMINAL LEA	\$262,000.00	\$350,571.34	\$25,978.00	-\$88,571.34	133.81%
Active	R 22-222 COLD BAY TERMINAL OTH	\$0.00	\$1,347.00	\$0.00	-\$1,347.00	0.00%
	Total Fund 22 OPERATIONS	\$605,600.00	\$692,572.45	\$78,868.29	-\$86,972.45	114.36%

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Current Period: JUNE 20-21

		20-21 YTD Budget	20-21 YTD Amt	JUNE MTD Amt	20-21 YTD Balance	% of YTD Budget
Fund 22 OPERATIONS						
DEPT 802 CAPITAL - COLD BAY						
Active	E 22-802-200-300 SALARIES	\$60,000.00	\$50,700.00	\$3,900.00	\$9,300.00	84.50%
Active	E 22-802-200-350 FRINGE BENEFITS	\$4,000.00	\$4,385.68	\$337.36	-\$385.68	109.64%
Active	E 22-802-200-380 CONTRACT LABO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-802-200-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-802-200-425 TELEPHONE	\$2,000.00	\$2,325.88	\$206.50	-\$325.88	116.29%
Active	E 22-802-200-475 SUPPLIES	\$20,000.00	\$14,610.75	\$509.08	\$5,389.25	73.05%
Active	E 22-802-200-526 UTILITIES	\$79,500.00	\$50,331.97	\$5,761.39	\$29,168.03	63.31%
Active	E 22-802-200-576 GAS	\$1,000.00	\$308.81	\$161.29	\$691.19	30.88%
Active	E 22-802-200-577 FUEL	\$16,000.00	\$24,009.77	\$505.97	-\$8,009.77	150.06%
Active	E 22-802-200-603 MAINTENANCE	\$56,500.00	\$19,108.73	\$0.00	\$37,391.27	33.82%
Active	E 22-802-200-770 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-802-200-880 LAND	\$6,500.00	\$6,402.05	\$0.00	\$97.95	98.49%
	SUBDEPT 200 COLD BAY TERMINAL	\$245,500.00	\$172,183.64	\$11,381.59	\$73,316.36	70.14%
	Total DEPT 802 CAPITAL - COLD BAY	\$245,500.00	\$172,183.64	\$11,381.59	\$73,316.36	70.14%
DEPT 845 HELICOPTER OPERATIONS						
Active	E 22-845-300-300 SALARIES	\$55,000.00	\$36,636.24	\$3,472.63	\$18,363.76	66.61%
Active	E 22-845-300-350 FRINGE BENEFITS	\$15,000.00	\$10,491.30	\$3,835.74	\$4,508.70	69.94%
Active	E 22-845-300-380 CONTRACT LABO	\$887,816.00	\$881,578.09	\$153,457.05	\$6,237.91	99.30%
Active	E 22-845-300-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-845-300-425 TELEPHONE	\$700.00	\$432.55	\$36.22	\$267.45	61.79%
Active	E 22-845-300-475 SUPPLIES	\$20,000.00	\$101,871.28	\$24,167.01	-\$81,871.28	509.36%
Active	E 22-845-300-525 RENTAL/LEASE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-845-300-526 UTILITIES	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
Active	E 22-845-300-552 INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-845-300-576 GAS	\$14,000.00	\$12,883.75	\$3,211.19	\$1,116.25	92.03%
Active	E 22-845-300-577 FUEL	\$110,000.00	\$61,681.10	\$30,965.72	\$48,318.90	56.07%
Active	E 22-845-300-770 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 300 HELICOPTER OPERATIONS	\$1,110,516.00	\$1,105,574.31	\$219,145.56	\$4,941.69	99.56%
	Total DEPT 845 HELICOPTER OPERATIONS	\$1,110,516.00	\$1,105,574.31	\$219,145.56	\$4,941.69	99.56%
DEPT 900 OTHER						
Active	E 22-900-000-660 Loss On Impairment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 000	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total DEPT 900 OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Fund 22 OPERATIONS	\$1,356,016.00	\$1,277,757.95	\$230,527.15	\$78,258.05	94.23%

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		20-21 YTD Budget	20-21 YTD Amt	JUNE MTD Amt	20-21 YTD Balance	% of YTD Budget
Fund 24 BOND CONSTRUCTION						
Active	R 24-201 INTEREST REVENUE	\$0.00	\$2,230.92	(\$976.31)	-\$2,230.92	0.00%
Active	R 24-203 OTHER REVENUE	\$0.00	\$33,776.16	\$0.00	-\$33,776.16	0.00%
Active	R 24-227 COE-HARBOR PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-259 BOND PROCEEDS	\$1,006,940.00	\$0.00	\$0.00	\$1,006,940.00	0.00%
Active	R 24-270 STATE REVENUE OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-277 STATE BOND REBATE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-817 Akutan Airport/FY09 AEB Ma	\$903,000.00	\$0.00	\$0.00	\$903,000.00	0.00%
	Total Fund 24 BOND CONSTRUCTION	\$1,909,940.00	\$36,007.08	-\$976.31	\$1,873,932.92	1.89%

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Current Period: JUNE 20-21

	20-21 YTD Budget	20-21 YTD Amt	JUNE MTD Amt	20-21 YTD Balance	% of YTD Budget
Fund 24 BOND CONSTRUCTION					
DEPT 809 Akutan Airport/Grant					
Active E 24-809-000-850 CAPITAL CONSTR	\$1,006,940.00	\$0.00	\$0.00	\$1,006,940.00	0.00%
SUBDEPT 000	\$1,006,940.00	\$0.00	\$0.00	\$1,006,940.00	0.00%
Total DEPT 809 Akutan Airport/Grant	\$1,006,940.00	\$0.00	\$0.00	\$1,006,940.00	0.00%
DEPT 817 False Pass Waste Backhaul					
Active E 24-817-000-850 CAPITAL CONSTR	\$903,000.00	\$0.00	\$0.00	\$903,000.00	0.00%
SUBDEPT 000	\$903,000.00	\$0.00	\$0.00	\$903,000.00	0.00%
Total DEPT 817 False Pass Waste Backhaul	\$903,000.00	\$0.00	\$0.00	\$903,000.00	0.00%
DEPT 833 FALSE PASS HARBOR					
Active E 24-833-000-850 CAPITAL CONSTR	\$331,740.39	\$0.00	\$0.00	\$331,740.39	0.00%
SUBDEPT 000	\$331,740.39	\$0.00	\$0.00	\$331,740.39	0.00%
Total DEPT 833 FALSE PASS HARBOR	\$331,740.39	\$0.00	\$0.00	\$331,740.39	0.00%
DEPT 839 AKUTAN HARBOR					
Active E 24-839-000-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total DEPT 839 AKUTAN HARBOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 900 OTHER					
Active E 24-900-000-380 CONTRACT LABO	\$0.00	\$42,883.00	\$7,654.01	-\$42,883.00	0.00%
Active E 24-900-000-725 BOND INTEREST P	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 24-900-000-745 Bond Sale Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 24-900-000-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	\$0.00	\$42,883.00	\$7,654.01	-\$42,883.00	0.00%
Total DEPT 900 OTHER	\$0.00	\$42,883.00	\$7,654.01	-\$42,883.00	0.00%
Total Fund 24 BOND CONSTRUCTION	\$2,241,680.39	\$42,883.00	\$7,654.01	\$2,198,797.39	1.91%

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		20-21	20-21	JUNE	20-21	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 30 BOND FUND						
Active	R 30-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 30-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 30-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 30-259 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fund 30 BOND FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Current Period: JUNE 20-21

		20-21 YTD Budget	20-21 YTD Amt	JUNE MTD Amt	20-21 YTD Balance	% of YTD Budget
Fund 30 BOND FUND						
DEPT 900 OTHER						
Active	E 30-900-000-725 BOND INTEREST P	\$897,493.00	\$897,493.20	\$0.00	-\$0.20	100.00%
Active	E 30-900-000-726 BOND PRINCIPAL	\$1,595,000.00	\$1,595,000.00	\$0.00	\$0.00	100.00%
SUBDEPT 000		<u>\$2,492,493.00</u>	<u>\$2,492,493.20</u>	<u>\$0.00</u>	<u>-\$0.20</u>	<u>100.00%</u>
Total DEPT 900 OTHER		<u>\$2,492,493.00</u>	<u>\$2,492,493.20</u>	<u>\$0.00</u>	<u>-\$0.20</u>	<u>100.00%</u>
Total Fund 30 BOND FUND		<u>\$2,492,493.00</u>	<u>\$2,492,493.20</u>	<u>\$0.00</u>	<u>-\$0.20</u>	<u>100.00%</u>

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Current Period: JUNE 20-21

		20-21 YTD Budget	20-21 YTD Amt	JUNE MTD Amt	20-21 YTD Balance	% of YTD Budget
Fund 40 PERMANENT FUND						
Active	R 40-201 INTEREST REVENUE	\$0.00	\$10,276,973.66	\$4,467,227.44	-\$10,276,973.66	0.00%
Active	R 40-202 WIRE TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 40-203 OTHER REVENUE	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	R 40-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 40-230 LAND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Fund 40 PERMANENT FUND	\$35,000.00	\$10,276,973.66	\$4,467,227.44	-\$10,241,973.66	29362.78%

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Current Period: JUNE 20-21

	20-21 YTD Budget	20-21 YTD Amt	JUNE MTD Amt	20-21 YTD Balance	% of YTD Budget
Fund 40 PERMANENT FUND					
DEPT 900 OTHER					
Active E 40-900-000-380 CONTRACT LABO	\$35,000.00	\$42,883.02	\$7,654.01	-\$7,883.02	122.52%
Active E 40-900-000-751 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	<u>\$35,000.00</u>	<u>\$42,883.02</u>	<u>\$7,654.01</u>	<u>-\$7,883.02</u>	<u>122.52%</u>
Total DEPT 900 OTHER	<u>\$35,000.00</u>	<u>\$42,883.02</u>	<u>\$7,654.01</u>	<u>-\$7,883.02</u>	<u>122.52%</u>
Total Fund 40 PERMANENT FUND	<u>\$35,000.00</u>	<u>\$42,883.02</u>	<u>\$7,654.01</u>	<u>-\$7,883.02</u>	<u>122.52%</u>

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Current Period: JUNE 20-21

		20-21 YTD Budget	20-21 YTD Amt	JUNE MTD Amt	20-21 YTD Balance	% of YTD Budget
Fund 41 MAINTENANCE RESERVE FUND						
Active	R 41-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-203 OTHER REVENUE	\$0.00	\$6,269.50	\$6,269.50	-\$6,269.50	0.00%
Active	R 41-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-207 AEB Grant Revenue	\$125,000.00	\$0.00	\$0.00	\$125,000.00	0.00%
Active	R 41-230 LAND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-276 AEB SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Fund 41 MAINTENANCE RESERVE FUND	\$125,000.00	\$6,269.50	\$6,269.50	\$118,730.50	5.02%

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Current Period: JUNE 20-21

		20-21	20-21	JUNE	20-21	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 41 MAINTENANCE RESERVE FUND						
DEPT 800 CAPITAL - SCHOOL						
Active	E 41-800-857-300 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-857-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-857-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-857-888 PROJECT CONTIN	\$10,979.00	\$4,971.01	\$826.08	\$6,007.99	45.28%
	SUBDEPT 857 FALSE PASS SCHOOL	\$10,979.00	\$4,971.01	\$826.08	\$6,007.99	45.28%
Active	E 41-800-865-888 PROJECT CONTIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 865 Akutan School	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-866-888 PROJECT CONTIN	\$11,295.00	\$0.00	\$0.00	\$11,295.00	0.00%
	SUBDEPT 866 NELSON LAGOON SCHOOL	\$11,295.00	\$0.00	\$0.00	\$11,295.00	0.00%
Active	E 41-800-867-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-867-888 PROJECT CONTIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 867 Sand Point School	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-868-888 PROJECT CONTIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 868 King Cove School	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-869-888 PROJECT CONTIN	\$49,750.00	\$4,912.02	\$0.00	\$44,837.98	9.87%
	SUBDEPT 869 COLD BAY SCHOOL	\$49,750.00	\$4,912.02	\$0.00	\$44,837.98	9.87%
	Total DEPT 800 CAPITAL - SCHOOL	\$72,024.00	\$9,883.03	\$826.08	\$62,140.97	13.72%
DEPT 900 OTHER						
Active	E 41-900-000-603 MAINTENANCE	\$125,000.00	\$112,309.01	\$32,746.38	\$12,690.99	89.85%
Active	E 41-900-000-753 MISC EXPENSE	\$0.00	\$12,628.72	\$5,818.43	-\$12,628.72	0.00%
Active	E 41-900-000-880 LAND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 000	\$125,000.00	\$124,937.73	\$38,564.81	\$62.27	99.95%
	Total DEPT 900 OTHER	\$125,000.00	\$124,937.73	\$38,564.81	\$62.27	99.95%
	Total Fund 41 MAINTENANCE RESERVE FUND	\$197,024.00	\$134,820.76	\$39,390.89	\$62,203.24	68.43%

Aleutians East Borough
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Current Period: JULY 21-22

		21-22 YTD Budget	21-22 YTD Amt	JULY MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 01 GENERAL FUND						
Active	R 01-201 INTEREST REVENUE	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
Active	R 01-203 OTHER REVENUE	\$75,000.00	\$2,857.00	\$2,857.00	\$72,143.00	3.81%
Active	R 01-206 AEBSD Fund Balance Refun	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-218 AEB RAW FISH TAX	\$2,950,000.00	\$0.00	\$0.00	\$2,950,000.00	0.00%
Active	R 01-229 Southwest Cities LLC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-233 STATE PERS ON-BEHALF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-258 LOAN PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-265 STATE SHARED RAW FISH	\$1,128,000.00	\$0.00	\$0.00	\$1,128,000.00	0.00%
Active	R 01-266 STATE SHARED FISHFMA2	\$66,000.00	\$0.00	\$0.00	\$66,000.00	0.00%
Active	R 01-267 STATE SHARED FISHFMA3	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	R 01-268 State"Loss" Of Raw Fish Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-270 STATE REVENUE OTHER	\$300,000.00	\$0.00	\$0.00	\$300,000.00	0.00%
Active	R 01-276 AEB SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-277 STATE BOND REBATE	\$334,287.00	\$0.00	\$0.00	\$334,287.00	0.00%
Active	R 01-291 PLO-95 PAYMNT IN LIEU O	\$559,000.00	\$0.00	\$0.00	\$559,000.00	0.00%
Active	R 01-292 USFWS LANDS	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
	Total Fund 01 GENERAL FUND	\$5,458,787.00	\$2,857.00	\$2,857.00	\$5,455,930.00	0.05%

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Current Period: JULY 21-22

		21-22 YTD Budget	21-22 YTD Amt	JULY MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 01 GENERAL FUND						
DEPT 100 MAYORS OFFICE						
Active	E 01-100-000-300 SALARIES	\$84,354.00	\$6,488.72	\$6,488.72	\$77,865.28	7.69%
Active	E 01-100-000-350 FRINGE BENEFITS	\$42,525.00	\$3,156.91	\$3,156.91	\$39,368.09	7.42%
Active	E 01-100-000-400 TRAVEL AND PER	\$38,000.00	\$33.00	\$33.00	\$37,967.00	0.09%
Active	E 01-100-000-425 TELEPHONE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 01-100-000-475 SUPPLIES	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 01-100-000-530 DUES AND FEES	\$2,000.00	\$50.00	\$50.00	\$1,950.00	2.50%
Active	E 01-100-000-554 AK LOBBIST	\$75,600.00	\$3,500.00	\$3,500.00	\$72,100.00	4.63%
Active	E 01-100-000-555 FEDERAL LOBBIS	\$45,000.00	\$6,300.00	\$6,300.00	\$38,700.00	14.00%
	SUBDEPT 000	\$289,979.00	\$19,528.63	\$19,528.63	\$270,450.37	6.73%
	Total DEPT 100 MAYORS OFFICE	\$289,979.00	\$19,528.63	\$19,528.63	\$270,450.37	6.73%
DEPT 105 ASSEMBLY						
Active	E 01-105-000-300 SALARIES	\$43,000.00	\$2,400.00	\$2,400.00	\$40,600.00	5.58%
Active	E 01-105-000-350 FRINGE BENEFITS	\$152,250.00	\$11,573.25	\$11,573.25	\$140,676.75	7.60%
Active	E 01-105-000-400 TRAVEL AND PER	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	E 01-105-000-475 SUPPLIES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 01-105-000-530 DUES AND FEES	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
	SUBDEPT 000	\$236,250.00	\$13,973.25	\$13,973.25	\$222,276.75	5.91%
	Total DEPT 105 ASSEMBLY	\$236,250.00	\$13,973.25	\$13,973.25	\$222,276.75	5.91%
DEPT 150 PLANNING/CLERKS DEPARMENT						
Active	E 01-150-000-300 SALARIES	\$106,000.00	\$8,172.50	\$8,172.50	\$97,827.50	7.71%
Active	E 01-150-000-350 FRINGE BENEFITS	\$47,775.00	\$3,486.66	\$3,486.66	\$44,288.34	7.30%
Active	E 01-150-000-400 TRAVEL AND PER	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 01-150-000-425 TELEPHONE	\$9,000.00	\$450.72	\$450.72	\$8,549.28	5.01%
Active	E 01-150-000-450 POSTAGE/SPEED	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 01-150-000-475 SUPPLIES	\$3,500.00	\$43.96	\$43.96	\$3,456.04	1.26%
Active	E 01-150-000-526 UTILITIES	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
Active	E 01-150-000-530 DUES AND FEES	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
Active	E 01-150-000-650 ELECTION	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.00%
	SUBDEPT 000	\$211,775.00	\$12,153.84	\$12,153.84	\$199,621.16	5.74%
	Total DEPT 150 PLANNING/CLERKS DEPARMENT	\$211,775.00	\$12,153.84	\$12,153.84	\$199,621.16	5.74%
DEPT 200 ADMINISTRATION						
Active	E 01-200-000-300 SALARIES	\$187,481.00	\$13,878.00	\$13,878.00	\$173,603.00	7.40%
Active	E 01-200-000-350 FRINGE BENEFITS	\$80,875.00	\$6,209.22	\$6,209.22	\$74,665.78	7.68%
Active	E 01-200-000-380 CONTRACT LABO	\$80,000.00	\$0.00	\$0.00	\$80,000.00	0.00%
Active	E 01-200-000-381 ENGINEERING	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	E 01-200-000-382 ANCHORAGE OFFI	\$0.00	\$11,139.21	\$11,139.21	-\$11,139.21	0.00%
Active	E 01-200-000-400 TRAVEL AND PER	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
Active	E 01-200-000-425 TELEPHONE	\$5,350.00	\$387.82	\$387.82	\$4,962.18	7.25%
Active	E 01-200-000-450 POSTAGE/SPEED	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
Active	E 01-200-000-475 SUPPLIES	\$4,500.00	\$68.54	\$68.54	\$4,431.46	1.52%
Active	E 01-200-000-525 RENTAL/LEASE	\$10,867.00	\$879.20	\$879.20	\$9,987.80	8.09%
Active	E 01-200-000-530 DUES AND FEES	\$4,500.00	\$3,900.00	\$3,900.00	\$600.00	86.67%
	SUBDEPT 000	\$410,323.00	\$36,461.99	\$36,461.99	\$373,861.01	8.89%
	Total DEPT 200 ADMINISTRATION	\$410,323.00	\$36,461.99	\$36,461.99	\$373,861.01	8.89%
DEPT 201 Assistant Administrator						
Active	E 01-201-000-300 SALARIES	\$94,469.00	\$7,266.76	\$7,266.76	\$87,202.24	7.69%
Active	E 01-201-000-350 FRINGE BENEFITS	\$35,700.00	\$2,342.42	\$2,342.42	\$33,357.58	6.56%
Active	E 01-201-000-400 TRAVEL AND PER	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
Active	E 01-201-000-425 TELEPHONE	\$1,250.00	\$112.66	\$112.66	\$1,137.34	9.01%

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		21-22 YTD Budget	21-22 YTD Amt	JULY MTD Amt	21-22 YTD Balance	% of YTD Budget
Active	E 01-201-000-475 SUPPLIES	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
Active	E 01-201-000-525 RENTAL/LEASE	\$10,723.00	\$867.55	\$867.55	\$9,855.45	8.09%
Active	E 01-201-000-530 DUES AND FEES	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
SUBDEPT 000		\$152,442.00	\$10,589.39	\$10,589.39	\$141,852.61	6.95%
Total DEPT 201 Assistant Administrator		\$152,442.00	\$10,589.39	\$10,589.39	\$141,852.61	6.95%
DEPT 250 FINANCE DEPARTMENT						
Active	E 01-250-000-300 SALARIES	\$155,000.00	\$10,852.36	\$10,852.36	\$144,147.64	7.00%
Active	E 01-250-000-350 FRINGE BENEFITS	\$75,600.00	\$5,463.99	\$5,463.99	\$70,136.01	7.23%
Active	E 01-250-000-400 TRAVEL AND PER	\$8,500.00	\$0.00	\$0.00	\$8,500.00	0.00%
Active	E 01-250-000-425 TELEPHONE	\$10,500.00	\$763.03	\$763.03	\$9,736.97	7.27%
Active	E 01-250-000-450 POSTAGE/SPEED	\$1,250.00	\$500.00	\$500.00	\$750.00	40.00%
Active	E 01-250-000-475 SUPPLIES	\$8,000.00	\$919.11	\$919.11	\$7,080.89	11.49%
Active	E 01-250-000-526 UTILITIES	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
Active	E 01-250-000-530 DUES AND FEES	\$2,250.00	\$0.00	\$0.00	\$2,250.00	0.00%
Active	E 01-250-000-550 AUDIT	\$82,500.00	\$0.00	\$0.00	\$82,500.00	0.00%
SUBDEPT 000		\$348,100.00	\$18,498.49	\$18,498.49	\$329,601.51	5.31%
Total DEPT 250 FINANCE DEPARTMENT		\$348,100.00	\$18,498.49	\$18,498.49	\$329,601.51	5.31%
DEPT 650 RESOURCE DEPARTMENT						
Active	E 01-650-000-300 SALARIES	\$172,705.00	\$13,285.00	\$13,285.00	\$159,420.00	7.69%
Active	E 01-650-000-350 FRINGE BENEFITS	\$73,500.00	\$5,676.44	\$5,676.44	\$67,823.56	7.72%
Active	E 01-650-000-380 CONTRACT LABO	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 01-650-000-400 TRAVEL AND PER	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	E 01-650-000-402 NPFMC MEETINGS	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 01-650-000-403 BOF Meetings	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 01-650-000-425 TELEPHONE	\$3,000.00	\$225.32	\$225.32	\$2,774.68	7.51%
Active	E 01-650-000-475 SUPPLIES	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 01-650-000-525 RENTAL/LEASE	\$27,632.00	\$2,235.54	\$2,235.54	\$25,396.46	8.09%
Active	E 01-650-000-530 DUES AND FEES	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
SUBDEPT 000		\$326,337.00	\$21,422.30	\$21,422.30	\$304,914.70	6.56%
Total DEPT 650 RESOURCE DEPARTMENT		\$326,337.00	\$21,422.30	\$21,422.30	\$304,914.70	6.56%
DEPT 651 COMMUNICATION DIRECTOR						
Active	E 01-651-011-300 SALARIES	\$106,487.00	\$8,191.26	\$8,191.26	\$98,295.74	7.69%
Active	E 01-651-011-350 FRINGE BENEFITS	\$35,866.00	\$2,413.06	\$2,413.06	\$33,452.94	6.73%
Active	E 01-651-011-400 TRAVEL AND PER	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
Active	E 01-651-011-425 TELEPHONE	\$2,400.00	\$112.66	\$112.66	\$2,287.34	4.69%
Active	E 01-651-011-475 SUPPLIES	\$1,250.00	\$0.00	\$0.00	\$1,250.00	0.00%
Active	E 01-651-011-525 RENTAL/LEASE	\$11,142.00	\$901.41	\$901.41	\$10,240.59	8.09%
Active	E 01-651-011-530 DUES AND FEES	\$1,100.00	\$0.00	\$0.00	\$1,100.00	0.00%
Active	E 01-651-011-532 ADVERTISING	\$10,750.00	\$0.00	\$0.00	\$10,750.00	0.00%
SUBDEPT 011 PUBLIC INFORMATION		\$174,995.00	\$11,618.39	\$11,618.39	\$163,376.61	6.64%
Total DEPT 651 COMMUNICATION DIRECTOR		\$174,995.00	\$11,618.39	\$11,618.39	\$163,376.61	6.64%
DEPT 700 PUBLIC WORKS DEPARTMENT						
Active	E 01-700-000-300 SALARIES	\$73,450.00	\$5,649.92	\$5,649.92	\$67,800.08	7.69%
Active	E 01-700-000-350 FRINGE BENEFITS	\$33,600.00	\$2,271.72	\$2,271.72	\$31,328.28	6.76%
Active	E 01-700-000-400 TRAVEL AND PER	\$16,000.00	\$1,105.00	\$1,105.00	\$14,895.00	6.91%
Active	E 01-700-000-425 TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-700-000-475 SUPPLIES	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 01-700-000-526 UTILITIES	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 01-700-000-530 DUES AND FEES	\$1,250.00	\$0.00	\$0.00	\$1,250.00	0.00%
SUBDEPT 000		\$131,300.00	\$9,026.64	\$9,026.64	\$122,273.36	6.87%
Total DEPT 700 PUBLIC WORKS DEPARTMENT		\$131,300.00	\$9,026.64	\$9,026.64	\$122,273.36	6.87%

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		21-22 YTD Budget	21-22 YTD Amt	JULY MTD Amt	21-22 YTD Balance	% of YTD Budget
DEPT 844 KCAP						
Active	E 01-844-000-300 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-844-000-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-844-000-380 CONTRACT LABO	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	E 01-844-000-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-844-000-475 SUPPLIES	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 01-844-000-603 MAINTENANCE	\$125,000.00	\$0.00	\$0.00	\$125,000.00	0.00%
	SUBDEPT 000	\$152,000.00	\$0.00	\$0.00	\$152,000.00	0.00%
	Total DEPT 844 KCAP	\$152,000.00	\$0.00	\$0.00	\$152,000.00	0.00%
DEPT 850 EDUCATION						
Active	E 01-850-000-700 LOCAL SCHOOL C	\$800,000.00	\$0.00	\$0.00	\$800,000.00	0.00%
Active	E 01-850-000-701 SCHOOL SCHOLA	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	E 01-850-000-702 SCHOOL Contributi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-850-000-756 STUDENT TRAVEL	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
	SUBDEPT 000	\$855,000.00	\$0.00	\$0.00	\$855,000.00	0.00%
	Total DEPT 850 EDUCATION	\$855,000.00	\$0.00	\$0.00	\$855,000.00	0.00%
DEPT 900 OTHER						
Active	E 01-900-000-500 EQUIPMENT	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	E 01-900-000-515 AEB VEHICLES	\$1,000.00	\$961.25	\$961.25	\$38.75	96.13%
Active	E 01-900-000-526 UTILITIES	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	E 01-900-000-527 Aleutia Crab	\$48,400.00	\$0.00	\$0.00	\$48,400.00	0.00%
Active	E 01-900-000-551 LEGAL	\$85,000.00	\$0.00	\$0.00	\$85,000.00	0.00%
Active	E 01-900-000-552 INSURANCE	\$218,000.00	\$203,754.00	\$203,754.00	\$14,246.00	93.47%
Active	E 01-900-000-600 REPAIRS	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 01-900-000-727 BANK FEES	\$12,500.00	\$862.65	\$862.65	\$11,637.35	6.90%
Active	E 01-900-000-750 Operating Transfer I	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-900-000-751 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-900-000-752 CONTRIBUTION T	\$150,000.00	\$0.00	\$0.00	\$150,000.00	0.00%
Active	E 01-900-000-753 MISC EXPENSE	\$20,000.00	\$613.46	\$613.46	\$19,386.54	3.07%
Active	E 01-900-000-757 DONATIONS	\$23,500.00	\$14,000.00	\$14,000.00	\$9,500.00	59.57%
Active	E 01-900-000-759 KSDP-Contribution	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 01-900-000-760 REVENUE SHARIN	\$16,000.00	\$15,789.00	\$15,789.00	\$211.00	98.68%
Active	E 01-900-000-770 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-900-000-798 PERS Prior Period	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-900-000-799 PERS Expense	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	E 01-900-000-943 WEB SERVICE	\$39,500.00	\$0.00	\$0.00	\$39,500.00	0.00%
	SUBDEPT 000	\$706,900.00	\$235,980.36	\$235,980.36	\$470,919.64	33.38%
	Total DEPT 900 OTHER	\$706,900.00	\$235,980.36	\$235,980.36	\$470,919.64	33.38%
	Total Fund 01 GENERAL FUND	\$3,995,401.00	\$389,253.28	\$389,253.28	\$3,606,147.72	9.74%

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		21-22 YTD Budget	21-22 YTD Amt	JULY MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 20 GRANT PROGRAMS						
Active	R 20-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-207 AEB Grant Revenue	\$55,188.40	\$0.00	\$0.00	\$55,188.40	0.00%
Active	R 20-209 AEB Grants	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-211 AEB Grant FY18	\$1,066,010.12	\$0.00	\$0.00	\$1,066,010.12	0.00%
Active	R 20-212 AEB Grants FY19	\$1,112,013.59	\$0.00	\$0.00	\$1,112,013.59	0.00%
Active	R 20-213 AEB Grants FY20	\$615,298.12	\$0.00	\$0.00	\$615,298.12	0.00%
Active	R 20-214 AEB GRANTS FY21	\$1,605,315.73	\$0.00	\$0.00	\$1,605,315.73	0.00%
Active	R 20-215 AEB Grants FY22	\$1,751,265.13	\$0.00	\$0.00	\$1,751,265.13	0.00%
Active	R 20-287 KCAP/09-DC-359	\$1,217,739.08	\$0.00	\$0.00	\$1,217,739.08	0.00%
Active	R 20-401 AEB CARES ACT FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-426 DCCED/Akutan Harbor Float	\$76,722.01	\$0.00	\$0.00	\$76,722.01	0.00%
Active	R 20-522 Rasmuson Foundation Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-813 Akutan Airport/CIP Trident	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%
Active	R 20-875 WGOA2/Electronic Monitorin	\$92,473.18	\$0.00	\$0.00	\$92,473.18	0.00%
Active	R 20-876 NFWF Electronic Monitoring	\$186,983.62	\$0.00	\$0.00	\$186,983.62	0.00%
Active	R 20-877 NFWF Kelp Mariculture	\$45,264.98	\$0.00	\$0.00	\$45,264.98	0.00%
Active	R 20-972 TRANSPORTATION PROJE	\$3,105,382.09	\$0.00	\$0.00	\$3,105,382.09	0.00%
Total Fund 20 GRANT PROGRAMS		\$11,587,046.05	\$0.00	\$0.00	\$11,587,046.05	0.00%

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		21-22 YTD Budget	21-22 YTD Amt	JULY MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 20 GRANT PROGRAMS						
DEPT 401 AEB CARES ACT FUNDS						
Active	E 20-401-000-724 CARES ACT FUND	\$968,588.33	\$0.00	\$0.00	\$968,588.33	0.00%
	SUBDEPT 000	\$968,588.33	\$0.00	\$0.00	\$968,588.33	0.00%
	Total DEPT 401 AEB CARES ACT FUNDS	\$968,588.33	\$0.00	\$0.00	\$968,588.33	0.00%
DEPT 426 DCCED/Akutan Harbor Floats						
Active	E 20-426-000-850 CAPITAL CONSTR	\$76,772.01	\$0.00	\$0.00	\$76,772.01	0.00%
	SUBDEPT 000	\$76,772.01	\$0.00	\$0.00	\$76,772.01	0.00%
	Total DEPT 426 DCCED/Akutan Harbor Floats	\$76,772.01	\$0.00	\$0.00	\$76,772.01	0.00%
DEPT 427 Akutan Harbor Contribution						
Active	E 20-427-000-850 CAPITAL CONSTR	\$259,743.66	\$0.00	\$0.00	\$259,743.66	0.00%
	SUBDEPT 000	\$259,743.66	\$0.00	\$0.00	\$259,743.66	0.00%
Active	E 20-427-209-850 CAPITAL CONSTR	\$46,998.99	\$0.00	\$0.00	\$46,998.99	0.00%
	SUBDEPT 209 AEB Grant	\$46,998.99	\$0.00	\$0.00	\$46,998.99	0.00%
	Total DEPT 427 Akutan Harbor Contribution	\$306,742.65	\$0.00	\$0.00	\$306,742.65	0.00%
DEPT 428 Akutan Harbor Water Project						
Active	E 20-428-209-850 CAPITAL CONSTR	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
	SUBDEPT 209 AEB Grant	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
	Total DEPT 428 Akutan Harbor Water Project	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
DEPT 500 Cold Bay Airport Terminal Pro.						
Active	E 20-500-209-603 MAINTENANCE	\$148,014.08	\$1,809.79	\$1,809.79	\$146,204.29	1.22%
	SUBDEPT 209 AEB Grant	\$148,014.08	\$1,809.79	\$1,809.79	\$146,204.29	1.22%
	Total DEPT 500 Cold Bay Airport Terminal Pro.	\$148,014.08	\$1,809.79	\$1,809.79	\$146,204.29	1.22%
DEPT 516 Cold Bay Preschool						
Active	E 20-516-209-475 SUPPLIES	\$76,001.24	\$0.00	\$0.00	\$76,001.24	0.00%
	SUBDEPT 209 AEB Grant	\$76,001.24	\$0.00	\$0.00	\$76,001.24	0.00%
	Total DEPT 516 Cold Bay Preschool	\$76,001.24	\$0.00	\$0.00	\$76,001.24	0.00%
DEPT 520 Cold Bay Clinic						
Active	E 20-520-000-850 CAPITAL CONSTR	\$424,708.77	\$0.00	\$0.00	\$424,708.77	0.00%
	SUBDEPT 000	\$424,708.77	\$0.00	\$0.00	\$424,708.77	0.00%
Active	E 20-520-206-850 CAPITAL CONSTR	\$197,572.26	\$0.00	\$0.00	\$197,572.26	0.00%
	SUBDEPT 206 Cold Bay Clinic/EATS	\$197,572.26	\$0.00	\$0.00	\$197,572.26	0.00%
Active	E 20-520-207-850 CAPITAL CONSTR	\$800,000.00	\$0.00	\$0.00	\$800,000.00	0.00%
	SUBDEPT 207 Cold Bay Clinic	\$800,000.00	\$0.00	\$0.00	\$800,000.00	0.00%
Active	E 20-520-209-850 CAPITAL CONSTR	\$3,412,000.00	\$0.00	\$0.00	\$3,412,000.00	0.00%
	SUBDEPT 209 AEB Grant	\$3,412,000.00	\$0.00	\$0.00	\$3,412,000.00	0.00%
	Total DEPT 520 Cold Bay Clinic	\$4,834,281.03	\$0.00	\$0.00	\$4,834,281.03	0.00%
DEPT 522 Rasmuson Foundation Grant						
Active	E 20-522-000-883 DESIGN SERVICE	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
	SUBDEPT 000 NO DESCR	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
	Total DEPT 522 Rasmuson Foundation Grant	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
DEPT 802 CAPITAL - COLD BAY						
Active	E 20-802-000-850 CAPITAL CONSTR	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
	SUBDEPT 000	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Active	E 20-802-065-600 REPAIRS	\$11,635.00	\$0.00	\$0.00	\$11,635.00	0.00%
	SUBDEPT 065 City of Cold Bay	\$11,635.00	\$0.00	\$0.00	\$11,635.00	0.00%
Active	E 20-802-209-969 Cold Bay Dock Fea	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
	SUBDEPT 209 AEB Grant	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
	Total DEPT 802 CAPITAL - COLD BAY	\$161,635.00	\$0.00	\$0.00	\$161,635.00	0.00%
DEPT 807 Sand Point School Grant						
Active	E 20-807-209-462 Sand Point School	\$403,451.00	\$0.00	\$0.00	\$403,451.00	0.00%

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	21-22 YTD Budget	21-22 YTD Amt	JULY MTD Amt	21-22 YTD Balance	% of YTD Budget
SUBDEPT 209 AEB Grant	\$403,451.00	\$0.00	\$0.00	\$403,451.00	0.00%
Total DEPT 807 Sand Point School Grant	\$403,451.00	\$0.00	\$0.00	\$403,451.00	0.00%
DEPT 808 False Pass Community Gym					
Active E 20-808-209-850 CAPITAL CONSTR	\$9,790.00	\$0.00	\$0.00	\$9,790.00	0.00%
SUBDEPT 209 AEB Grant	\$9,790.00	\$0.00	\$0.00	\$9,790.00	0.00%
Total DEPT 808 False Pass Community Gym	\$9,790.00	\$0.00	\$0.00	\$9,790.00	0.00%
DEPT 810 Sand Point Travel Lift					
Active E 20-810-209-850 CAPITAL CONSTR	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
SUBDEPT 209 AEB Grant	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Total DEPT 810 Sand Point Travel Lift	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
DEPT 813 Akutan Airport/CIP Trident					
Active E 20-813-000-850 CAPITAL CONSTR	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%
SUBDEPT 000	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%
Total DEPT 813 Akutan Airport/CIP Trident	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%
DEPT 814 False Pass Harbor House					
Active E 20-814-209-850 CAPITAL CONSTR	\$5,527.92	\$0.00	\$0.00	\$5,527.92	0.00%
SUBDEPT 209 AEB Grant	\$5,527.92	\$0.00	\$0.00	\$5,527.92	0.00%
Total DEPT 814 False Pass Harbor House	\$5,527.92	\$0.00	\$0.00	\$5,527.92	0.00%
DEPT 815 Akutan Airport					
Active E 20-815-210-972 TRANSPORTATIO	\$2,500,000.00	\$0.00	\$0.00	\$2,500,000.00	0.00%
SUBDEPT 210 AEB Hovercraft Proceeds	\$2,500,000.00	\$0.00	\$0.00	\$2,500,000.00	0.00%
Total DEPT 815 Akutan Airport	\$2,500,000.00	\$0.00	\$0.00	\$2,500,000.00	0.00%
DEPT 816 False Pass Harbor					
Active E 20-816-209-850 CAPITAL CONSTR	\$99,636.00	\$0.00	\$0.00	\$99,636.00	0.00%
SUBDEPT 209 AEB Grant	\$99,636.00	\$0.00	\$0.00	\$99,636.00	0.00%
Total DEPT 816 False Pass Harbor	\$99,636.00	\$0.00	\$0.00	\$99,636.00	0.00%
DEPT 817 False Pass Waste Backhaul					
Active E 20-817-209-850 CAPITAL CONSTR	\$36,250.00	\$0.00	\$0.00	\$36,250.00	0.00%
SUBDEPT 209 AEB Grant	\$36,250.00	\$0.00	\$0.00	\$36,250.00	0.00%
Total DEPT 817 False Pass Waste Backhaul	\$36,250.00	\$0.00	\$0.00	\$36,250.00	0.00%
DEPT 821 AKUTAN TSUNAMI/COM.CENTER					
Active E 20-821-209-688 AKUTAN TSUNAMI	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
SUBDEPT 209 AEB Grant	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Total DEPT 821 AKUTAN TSUNAMI/COM.CENTER	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
DEPT 834 COLD BAY/LOADER PURCHASE					
Active E 20-834-209-687 LOADER PURCHA	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
SUBDEPT 209 AEB Grant	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Total DEPT 834 COLD BAY/LOADER PURCHASE	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
DEPT 835 King Cove City Archives					
Active E 20-835-209-850 CAPITAL CONSTR	\$77,000.00	\$0.00	\$0.00	\$77,000.00	0.00%
SUBDEPT 209 AEB Grant	\$77,000.00	\$0.00	\$0.00	\$77,000.00	0.00%
Total DEPT 835 King Cove City Archives	\$77,000.00	\$0.00	\$0.00	\$77,000.00	0.00%
DEPT 862 NELSON LAGOON DOCK					
Active E 20-862-209-850 CAPITAL CONSTR	\$153,279.83	\$0.00	\$0.00	\$153,279.83	0.00%
SUBDEPT 209 AEB Grant	\$153,279.83	\$0.00	\$0.00	\$153,279.83	0.00%
Total DEPT 862 NELSON LAGOON DOCK	\$153,279.83	\$0.00	\$0.00	\$153,279.83	0.00%
DEPT 866 AEB PROJECTS					
Active E 20-866-209-506 SURVEYING	\$66,572.73	\$0.00	\$0.00	\$66,572.73	0.00%
Active E 20-866-209-888 PROJECT CONTIN	\$478,746.68	\$0.00	\$0.00	\$478,746.68	0.00%

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	21-22 YTD Budget	21-22 YTD Amt	JULY MTD Amt	21-22 YTD Balance	% of YTD Budget
SUBDEPT 209 AEB Grant	\$545,319.41	\$0.00	\$0.00	\$545,319.41	0.00%
Total DEPT 866 AEB PROJECTS	\$545,319.41	\$0.00	\$0.00	\$545,319.41	0.00%
DEPT 867 KCC Alternative Road					
Active E 20-867-000-300 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-380 CONTRACT LABO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-381 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-475 SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-168-300 SALARIES	\$5,650.00	\$0.00	\$0.00	\$5,650.00	0.00%
Active E 20-867-168-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-168-381 ENGINEERING	\$857,950.00	\$0.00	\$0.00	\$857,950.00	0.00%
Active E 20-867-168-400 TRAVEL AND PER	\$5,926.49	\$0.00	\$0.00	\$5,926.49	0.00%
Active E 20-867-168-850 CAPITAL CONSTR	\$288,107.59	\$0.00	\$0.00	\$288,107.59	0.00%
SUBDEPT 168 KCAP/09-DC-359	\$1,157,634.08	\$0.00	\$0.00	\$1,157,634.08	0.00%
Active E 20-867-210-972 TRANSPORTATIO	\$420,772.09	\$0.00	\$0.00	\$420,772.09	0.00%
SUBDEPT 210 AEB Hovercraft Proceeds	\$420,772.09	\$0.00	\$0.00	\$420,772.09	0.00%
Total DEPT 867 KCC Alternative Road	\$1,578,406.17	\$0.00	\$0.00	\$1,578,406.17	0.00%
DEPT 871 SAND POINT/AKUTAN HARBOR FLOAT					
Active E 20-871-209-680 SAND POINT/AKUT	\$1,400,000.00	\$0.00	\$0.00	\$1,400,000.00	0.00%
SUBDEPT 209 AEB Grant	\$1,400,000.00	\$0.00	\$0.00	\$1,400,000.00	0.00%
Total DEPT 871 SAND POINT/AKUTAN HARBOR FLOAT	\$1,400,000.00	\$0.00	\$0.00	\$1,400,000.00	0.00%
DEPT 872 FISHERIES RESEARCH					
Active E 20-872-209-679 FISHERIES RESEA	\$191,618.73	\$0.00	\$0.00	\$191,618.73	0.00%
SUBDEPT 209 AEB Grant	\$191,618.73	\$0.00	\$0.00	\$191,618.73	0.00%
Total DEPT 872 FISHERIES RESEARCH	\$191,618.73	\$0.00	\$0.00	\$191,618.73	0.00%
DEPT 876 NFWF Electronic Monitoring					
Active E 20-876-211-380 CONTRACT LABO	\$122,163.33	\$5,120.00	\$5,120.00	\$117,043.33	4.19%
SUBDEPT 211 WGOA2/Electronic Monitoring	\$122,163.33	\$5,120.00	\$5,120.00	\$117,043.33	4.19%
Total DEPT 876 NFWF Electronic Monitoring	\$122,163.33	\$5,120.00	\$5,120.00	\$117,043.33	4.19%
DEPT 877 NFWF Kelp Mariculture					
Active E 20-877-000-380 CONTRACT LABO	\$40,260.52	\$0.00	\$0.00	\$40,260.52	0.00%
SUBDEPT 000	\$40,260.52	\$0.00	\$0.00	\$40,260.52	0.00%
Active E 20-877-209-380 CONTRACT LABO	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
SUBDEPT 209 AEB Grant	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
Total DEPT 877 NFWF Kelp Mariculture	\$90,260.52	\$0.00	\$0.00	\$90,260.52	0.00%
DEPT 878 AEB Community Grants					
Active E 20-878-209-850 CAPITAL CONSTR	\$55,188.40	\$0.00	\$0.00	\$55,188.40	0.00%
SUBDEPT 209 AEB Grant	\$55,188.40	\$0.00	\$0.00	\$55,188.40	0.00%
Total DEPT 878 AEB Community Grants	\$55,188.40	\$0.00	\$0.00	\$55,188.40	0.00%
DEPT 900 OTHER					
Active E 20-900-000-753 MISC EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-900-000-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-900-209-678 DEFERRED MAINT	\$500,000.00	\$0.00	\$0.00	\$500,000.00	0.00%
SUBDEPT 209 AEB Grant	\$500,000.00	\$0.00	\$0.00	\$500,000.00	0.00%
Total DEPT 900 OTHER	\$500,000.00	\$0.00	\$0.00	\$500,000.00	0.00%
Total Fund 20 GRANT PROGRAMS	\$15,272,315.65	\$6,929.79	\$6,929.79	\$15,265,385.86	0.05%

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		21-22 YTD Budget	21-22 YTD Amt	JULY MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 22 OPERATIONS						
Active	R 22-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 22-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 22-210 Helicopter Revenue	\$374,124.00	\$0.00	\$0.00	\$374,124.00	0.00%
Active	R 22-221 COLD BAY TERMINAL LEA	\$278,000.00	\$28,633.75	\$28,633.75	\$249,366.25	10.30%
Active	R 22-222 COLD BAY TERMINAL OTH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fund 22 OPERATIONS		\$652,124.00	\$28,633.75	\$28,633.75	\$623,490.25	4.39%

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Current Period: JULY 21-22

		21-22 YTD Budget	21-22 YTD Amt	JULY MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 22 OPERATIONS						
DEPT 802 CAPITAL - COLD BAY						
Active	E 22-802-200-300 SALARIES	\$60,000.00	\$3,900.00	\$3,900.00	\$56,100.00	6.50%
Active	E 22-802-200-350 FRINGE BENEFITS	\$5,000.00	\$337.36	\$337.36	\$4,662.64	6.75%
Active	E 22-802-200-380 CONTRACT LABO	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 22-802-200-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-802-200-425 TELEPHONE	\$2,400.00	\$189.58	\$189.58	\$2,210.42	7.90%
Active	E 22-802-200-475 SUPPLIES	\$20,000.00	\$160.20	\$160.20	\$19,839.80	0.80%
Active	E 22-802-200-526 UTILITIES	\$79,500.00	\$0.00	\$0.00	\$79,500.00	0.00%
Active	E 22-802-200-576 GAS	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
Active	E 22-802-200-577 FUEL	\$30,000.00	\$1,592.32	\$1,592.32	\$28,407.68	5.31%
Active	E 22-802-200-603 MAINTENANCE	\$63,850.00	\$0.00	\$0.00	\$63,850.00	0.00%
Active	E 22-802-200-770 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-802-200-880 LAND	\$6,500.00	\$0.00	\$0.00	\$6,500.00	0.00%
SUBDEPT 200 COLD BAY TERMINAL		\$278,000.00	\$6,179.46	\$6,179.46	\$271,820.54	2.22%
Total DEPT 802 CAPITAL - COLD BAY		\$278,000.00	\$6,179.46	\$6,179.46	\$271,820.54	2.22%
DEPT 845 HELICOPTER OPERATIONS						
Active	E 22-845-300-300 SALARIES	\$50,000.00	\$3,315.97	\$3,315.97	\$46,684.03	6.63%
Active	E 22-845-300-350 FRINGE BENEFITS	\$10,000.00	\$665.77	\$665.77	\$9,334.23	6.66%
Active	E 22-845-300-380 CONTRACT LABO	\$905,429.00	\$0.00	\$0.00	\$905,429.00	0.00%
Active	E 22-845-300-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-845-300-425 TELEPHONE	\$0.00	\$36.09	\$36.09	-\$36.09	0.00%
Active	E 22-845-300-475 SUPPLIES	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
Active	E 22-845-300-525 RENTAL/LEASE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-845-300-526 UTILITIES	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 22-845-300-552 INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-845-300-576 GAS	\$14,000.00	\$0.00	\$0.00	\$14,000.00	0.00%
Active	E 22-845-300-577 FUEL	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Active	E 22-845-300-770 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 300 HELICOPTER OPERATIONS		\$1,129,429.00	\$4,017.83	\$4,017.83	\$1,125,411.17	0.36%
Total DEPT 845 HELICOPTER OPERATIONS		\$1,129,429.00	\$4,017.83	\$4,017.83	\$1,125,411.17	0.36%
DEPT 900 OTHER						
Active	E 22-900-000-660 Loss On Impairment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total DEPT 900 OTHER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fund 22 OPERATIONS		\$1,407,429.00	\$10,197.29	\$10,197.29	\$1,397,231.71	0.72%

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		21-22 YTD Budget	21-22 YTD Amt	JULY MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 24 BOND CONSTRUCTION						
Active	R 24-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-227 COE-HARBOR PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-259 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-270 STATE REVENUE OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-277 STATE BOND REBATE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-817 Akutan Airport/FY09 AEB Ma	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fund 24 BOND CONSTRUCTION		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Current Period: JULY 21-22

		21-22 YTD Budget	21-22 YTD Amt	JULY MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 24 BOND CONSTRUCTION						
DEPT 809 Akutan Airport/Grant						
Active	E 24-809-000-850 CAPITAL CONSTR	\$1,006,940.00	\$0.00	\$0.00	\$1,006,940.00	0.00%
	SUBDEPT 000	\$1,006,940.00	\$0.00	\$0.00	\$1,006,940.00	0.00%
	Total DEPT 809 Akutan Airport/Grant	\$1,006,940.00	\$0.00	\$0.00	\$1,006,940.00	0.00%
DEPT 817 False Pass Waste Backhaul						
Active	E 24-817-000-850 CAPITAL CONSTR	\$903,000.00	\$0.00	\$0.00	\$903,000.00	0.00%
	SUBDEPT 000	\$903,000.00	\$0.00	\$0.00	\$903,000.00	0.00%
	Total DEPT 817 False Pass Waste Backhaul	\$903,000.00	\$0.00	\$0.00	\$903,000.00	0.00%
DEPT 833 FALSE PASS HARBOR						
Active	E 24-833-000-850 CAPITAL CONSTR	\$331,740.39	\$0.00	\$0.00	\$331,740.39	0.00%
	SUBDEPT 000	\$331,740.39	\$0.00	\$0.00	\$331,740.39	0.00%
	Total DEPT 833 FALSE PASS HARBOR	\$331,740.39	\$0.00	\$0.00	\$331,740.39	0.00%
DEPT 839 AKUTAN HARBOR						
Active	E 24-839-000-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 000	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total DEPT 839 AKUTAN HARBOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 900 OTHER						
Active	E 24-900-000-380 CONTRACT LABO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 24-900-000-725 BOND INTEREST P	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 24-900-000-745 Bond Sale Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 24-900-000-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 000	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total DEPT 900 OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Fund 24 BOND CONSTRUCTION	\$2,241,680.39	\$0.00	\$0.00	\$2,241,680.39	0.00%

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Current Period: JULY 21-22

		21-22 YTD Budget	21-22 YTD Amt	JULY MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 30 BOND FUND						
Active	R 30-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 30-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 30-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 30-259 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fund 30 BOND FUND		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>

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Current Period: JULY 21-22

		21-22	21-22	JULY	21-22	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 30 BOND FUND						
DEPT 900 OTHER						
Active	E 30-900-000-725 BOND INTEREST P	\$825,302.00	\$0.00	\$0.00	\$825,302.00	0.00%
Active	E 30-900-000-726 BOND PRINCIPAL	\$1,685,000.00	\$0.00	\$0.00	\$1,685,000.00	0.00%
SUBDEPT 000		<u>\$2,510,302.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$2,510,302.00</u>	<u>0.00%</u>
Total DEPT 900 OTHER		<u>\$2,510,302.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$2,510,302.00</u>	<u>0.00%</u>
Total Fund 30 BOND FUND		<u>\$2,510,302.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$2,510,302.00</u>	<u>0.00%</u>

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Current Period: JULY 21-22

		21-22	21-22	JULY	21-22	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 40 PERMANENT FUND						
Active	R 40-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 40-202 WIRE TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 40-203 OTHER REVENUE	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	R 40-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 40-230 LAND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fund 40 PERMANENT FUND		\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%

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Current Period: JULY 21-22

	21-22 YTD Budget	21-22 YTD Amt	JULY MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 40 PERMANENT FUND					
DEPT 900 OTHER					
Active E 40-900-000-380 CONTRACT LABO	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active E 40-900-000-751 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	<u>\$35,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$35,000.00</u>	<u>0.00%</u>
Total DEPT 900 OTHER	<u>\$35,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$35,000.00</u>	<u>0.00%</u>
Total Fund 40 PERMANENT FUND	<u>\$35,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$35,000.00</u>	<u>0.00%</u>

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Current Period: JULY 21-22

		21-22 YTD Budget	21-22 YTD Amt	JULY MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 41 MAINTENANCE RESERVE FUND						
Active	R 41-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-207 AEB Grant Revenue	\$110,000.00	\$0.00	\$0.00	\$110,000.00	0.00%
Active	R 41-230 LAND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-276 AEB SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fund 41 MAINTENANCE RESERVE FUND		\$110,000.00	\$0.00	\$0.00	\$110,000.00	0.00%

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Current Period: JULY 21-22

		21-22 YTD Budget	21-22 YTD Amt	JULY MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 41 MAINTENANCE RESERVE FUND						
DEPT 800 CAPITAL - SCHOOL						
Active	E 41-800-857-300 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-857-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-857-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-857-888 PROJECT CONTIN	\$6,007.99	\$0.00	\$0.00	\$6,007.99	0.00%
	SUBDEPT 857 FALSE PASS SCHOOL	\$6,007.99	\$0.00	\$0.00	\$6,007.99	0.00%
Active	E 41-800-865-888 PROJECT CONTIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 865 Akutan School	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-866-888 PROJECT CONTIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 866 NELSON LAGOON SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-867-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-867-888 PROJECT CONTIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 867 Sand Point School	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-868-888 PROJECT CONTIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 868 King Cove School	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-869-888 PROJECT CONTIN	\$49,750.00	\$0.00	\$0.00	\$49,750.00	0.00%
	SUBDEPT 869 COLD BAY SCHOOL	\$49,750.00	\$0.00	\$0.00	\$49,750.00	0.00%
	Total DEPT 800 CAPITAL - SCHOOL	\$55,757.99	\$0.00	\$0.00	\$55,757.99	0.00%
DEPT 900 OTHER						
Active	E 41-900-000-603 MAINTENANCE	\$110,000.00	\$0.00	\$0.00	\$110,000.00	0.00%
Active	E 41-900-000-753 MISC EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-900-000-880 LAND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 000	\$110,000.00	\$0.00	\$0.00	\$110,000.00	0.00%
	Total DEPT 900 OTHER	\$110,000.00	\$0.00	\$0.00	\$110,000.00	0.00%
	Total Fund 41 MAINTENANCE RESERVE FUND	\$165,757.99	\$0.00	\$0.00	\$165,757.99	0.00%

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Current Period: AUGUST 21-22

		21-22 YTD Budget	21-22 YTD Amt	AUGUST MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 01 GENERAL FUND						
Active	R 01-201 INTEREST REVENUE	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
Active	R 01-203 OTHER REVENUE	\$75,000.00	\$2,857.00	\$0.00	\$72,143.00	3.81%
Active	R 01-205 Unrealized Gains/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-206 AEBSD Fund Balance Refun	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-218 AEB RAW FISH TAX	\$2,950,000.00	\$959,027.79	\$959,027.79	\$1,990,972.21	32.51%
Active	R 01-229 Southwest Cities LLC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-233 STATE PERS ON-BEHALF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-258 LOAN PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-265 STATE SHARED RAW FISH	\$1,128,000.00	\$0.00	\$0.00	\$1,128,000.00	0.00%
Active	R 01-266 STATE SHARED FISHFMA2	\$66,000.00	\$0.00	\$0.00	\$66,000.00	0.00%
Active	R 01-267 STATE SHARED FISHFMA3	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	R 01-268 State"Loss" Of Raw Fish Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-270 STATE REVENUE OTHER	\$300,000.00	\$315,935.26	\$315,935.26	-\$15,935.26	105.31%
Active	R 01-276 AEB SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-277 STATE BOND REBATE	\$334,287.00	\$0.00	\$0.00	\$334,287.00	0.00%
Active	R 01-291 PLO-95 PAYMNT IN LIEU O	\$559,000.00	\$0.00	\$0.00	\$559,000.00	0.00%
Active	R 01-292 USFWS LANDS	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
	Total Fund 01 GENERAL FUND	\$5,458,787.00	\$1,277,820.05	\$1,274,963.05	\$4,180,966.95	23.41%

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Current Period: AUGUST 21-22

		21-22 YTD Budget	21-22 YTD Amt	AUGUST MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 01 GENERAL FUND						
DEPT 100 MAYORS OFFICE						
Active	E 01-100-000-300 SALARIES	\$84,354.00	\$12,977.44	\$6,488.72	\$71,376.56	15.38%
Active	E 01-100-000-350 FRINGE BENEFITS	\$42,525.00	\$6,292.07	\$3,135.16	\$36,232.93	14.80%
Active	E 01-100-000-400 TRAVEL AND PER	\$38,000.00	\$807.01	\$774.01	\$37,192.99	2.12%
Active	E 01-100-000-425 TELEPHONE	\$1,000.00	\$76.54	\$76.54	\$923.46	7.65%
Active	E 01-100-000-475 SUPPLIES	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 01-100-000-530 DUES AND FEES	\$2,000.00	\$50.00	\$0.00	\$1,950.00	2.50%
Active	E 01-100-000-554 AK LOBBIST	\$75,600.00	\$7,000.00	\$3,500.00	\$68,600.00	9.26%
Active	E 01-100-000-555 FEDERAL LOBBIS	\$45,000.00	\$6,300.00	\$0.00	\$38,700.00	14.00%
SUBDEPT 000		<u>\$289,979.00</u>	<u>\$33,503.06</u>	<u>\$13,974.43</u>	<u>\$256,475.94</u>	<u>11.55%</u>
Total DEPT 100 MAYORS OFFICE		\$289,979.00	\$33,503.06	\$13,974.43	\$256,475.94	11.55%
DEPT 105 ASSEMBLY						
Active	E 01-105-000-300 SALARIES	\$43,000.00	\$4,500.00	\$2,100.00	\$38,500.00	10.47%
Active	E 01-105-000-350 FRINGE BENEFITS	\$152,250.00	\$23,123.55	\$11,550.30	\$129,126.45	15.19%
Active	E 01-105-000-400 TRAVEL AND PER	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	E 01-105-000-475 SUPPLIES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 01-105-000-530 DUES AND FEES	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
SUBDEPT 000		<u>\$236,250.00</u>	<u>\$27,623.55</u>	<u>\$13,650.30</u>	<u>\$208,626.45</u>	<u>11.69%</u>
Total DEPT 105 ASSEMBLY		\$236,250.00	\$27,623.55	\$13,650.30	\$208,626.45	11.69%
DEPT 150 PLANNING/CLERKS DEPARTMENT						
Active	E 01-150-000-300 SALARIES	\$106,000.00	\$16,345.00	\$8,172.50	\$89,655.00	15.42%
Active	E 01-150-000-350 FRINGE BENEFITS	\$47,775.00	\$6,973.32	\$3,486.66	\$40,801.68	14.60%
Active	E 01-150-000-400 TRAVEL AND PER	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 01-150-000-425 TELEPHONE	\$9,000.00	\$1,211.47	\$760.75	\$7,788.53	13.46%
Active	E 01-150-000-450 POSTAGE/SPEED	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 01-150-000-475 SUPPLIES	\$3,500.00	\$78.95	\$34.99	\$3,421.05	2.26%
Active	E 01-150-000-526 UTILITIES	\$18,000.00	\$1,220.97	\$1,220.97	\$16,779.03	6.78%
Active	E 01-150-000-530 DUES AND FEES	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
Active	E 01-150-000-650 ELECTION	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.00%
SUBDEPT 000		<u>\$211,775.00</u>	<u>\$25,829.71</u>	<u>\$13,675.87</u>	<u>\$185,945.29</u>	<u>12.20%</u>
Total DEPT 150 PLANNING/CLERKS DEPARTMENT		\$211,775.00	\$25,829.71	\$13,675.87	\$185,945.29	12.20%
DEPT 200 ADMINISTRATION						
Active	E 01-200-000-300 SALARIES	\$187,481.00	\$27,756.00	\$13,878.00	\$159,725.00	14.80%
Active	E 01-200-000-350 FRINGE BENEFITS	\$80,875.00	\$12,418.44	\$6,209.22	\$68,456.56	15.36%
Active	E 01-200-000-380 CONTRACT LABO	\$80,000.00	\$15,848.75	\$15,848.75	\$64,151.25	19.81%
Active	E 01-200-000-381 ENGINEERING	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	E 01-200-000-382 ANCHORAGE OFFI	\$0.00	\$11,143.85	\$4.64	-\$11,143.85	0.00%
Active	E 01-200-000-400 TRAVEL AND PER	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
Active	E 01-200-000-425 TELEPHONE	\$5,350.00	\$764.08	\$376.26	\$4,585.92	14.28%
Active	E 01-200-000-450 POSTAGE/SPEED	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
Active	E 01-200-000-475 SUPPLIES	\$4,500.00	\$270.93	\$202.39	\$4,229.07	6.02%
Active	E 01-200-000-525 RENTAL/LEASE	\$10,867.00	\$1,784.77	\$905.57	\$9,082.23	16.42%
Active	E 01-200-000-530 DUES AND FEES	\$4,500.00	\$6,069.05	\$2,169.05	-\$1,569.05	134.87%
SUBDEPT 000		<u>\$410,323.00</u>	<u>\$76,055.87</u>	<u>\$39,593.88</u>	<u>\$334,267.13</u>	<u>18.54%</u>
Total DEPT 200 ADMINISTRATION		\$410,323.00	\$76,055.87	\$39,593.88	\$334,267.13	18.54%
DEPT 201 Assistant Administrator						
Active	E 01-201-000-300 SALARIES	\$94,469.00	\$14,533.52	\$7,266.76	\$79,935.48	15.38%
Active	E 01-201-000-350 FRINGE BENEFITS	\$35,700.00	\$4,684.84	\$2,342.42	\$31,015.16	13.12%
Active	E 01-201-000-400 TRAVEL AND PER	\$8,000.00	\$1,836.88	\$1,836.88	\$6,163.12	22.96%
Active	E 01-201-000-425 TELEPHONE	\$1,250.00	\$224.47	\$111.81	\$1,025.53	17.96%

Aleutians East Borough

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		21-22 YTD Budget	21-22 YTD Amt	AUGUST MTD Amt	21-22 YTD Balance	% of YTD Budget
Active	E 01-201-000-475 SUPPLIES	\$800.00	\$2.58	\$2.58	\$797.42	0.32%
Active	E 01-201-000-525 RENTAL/LEASE	\$10,723.00	\$1,761.13	\$893.58	\$8,961.87	16.42%
Active	E 01-201-000-530 DUES AND FEES	\$1,500.00	\$175.00	\$175.00	\$1,325.00	11.67%
SUBDEPT 000		\$152,442.00	\$23,218.42	\$12,629.03	\$129,223.58	15.23%
Total DEPT 201 Assistant Administrator		\$152,442.00	\$23,218.42	\$12,629.03	\$129,223.58	15.23%
DEPT 250 FINANCE DEPARTMENT						
Active	E 01-250-000-300 SALARIES	\$155,000.00	\$21,689.76	\$10,837.40	\$133,310.24	13.99%
Active	E 01-250-000-350 FRINGE BENEFITS	\$75,600.00	\$10,926.69	\$5,462.70	\$64,673.31	14.45%
Active	E 01-250-000-400 TRAVEL AND PER	\$8,500.00	\$0.00	\$0.00	\$8,500.00	0.00%
Active	E 01-250-000-425 TELEPHONE	\$10,500.00	\$1,402.78	\$639.75	\$9,097.22	13.36%
Active	E 01-250-000-450 POSTAGE/SPEED	\$1,250.00	\$500.00	\$0.00	\$750.00	40.00%
Active	E 01-250-000-475 SUPPLIES	\$8,000.00	\$2,076.60	\$1,157.49	\$5,923.40	25.96%
Active	E 01-250-000-526 UTILITIES	\$4,500.00	\$156.10	\$156.10	\$4,343.90	3.47%
Active	E 01-250-000-530 DUES AND FEES	\$2,250.00	\$0.00	\$0.00	\$2,250.00	0.00%
Active	E 01-250-000-550 AUDIT	\$82,500.00	\$0.00	\$0.00	\$82,500.00	0.00%
SUBDEPT 000		\$348,100.00	\$36,751.93	\$18,253.44	\$311,348.07	10.56%
Total DEPT 250 FINANCE DEPARTMENT		\$348,100.00	\$36,751.93	\$18,253.44	\$311,348.07	10.56%
DEPT 650 RESOURCE DEPARTMENT						
Active	E 01-650-000-300 SALARIES	\$172,705.00	\$26,570.00	\$13,285.00	\$146,135.00	15.38%
Active	E 01-650-000-350 FRINGE BENEFITS	\$73,500.00	\$11,303.44	\$5,627.00	\$62,196.56	15.38%
Active	E 01-650-000-380 CONTRACT LABO	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 01-650-000-400 TRAVEL AND PER	\$20,000.00	\$1,848.50	\$1,848.50	\$18,151.50	9.24%
Active	E 01-650-000-402 NPFMC MEETINGS	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 01-650-000-403 BOF Meetings	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 01-650-000-425 TELEPHONE	\$3,000.00	\$448.94	\$223.62	\$2,551.06	14.96%
Active	E 01-650-000-475 SUPPLIES	\$2,500.00	\$5.17	\$5.17	\$2,494.83	0.21%
Active	E 01-650-000-525 RENTAL/LEASE	\$27,632.00	\$4,538.14	\$2,302.60	\$23,093.86	16.42%
Active	E 01-650-000-530 DUES AND FEES	\$2,000.00	\$19.17	\$19.17	\$1,980.83	0.96%
SUBDEPT 000		\$326,337.00	\$44,733.36	\$23,311.06	\$281,603.64	13.71%
Total DEPT 650 RESOURCE DEPARTMENT		\$326,337.00	\$44,733.36	\$23,311.06	\$281,603.64	13.71%
DEPT 651 COMMUNICATION DIRECTOR						
Active	E 01-651-011-300 SALARIES	\$106,487.00	\$16,382.52	\$8,191.26	\$90,104.48	15.38%
Active	E 01-651-011-350 FRINGE BENEFITS	\$35,866.00	\$4,826.12	\$2,413.06	\$31,039.88	13.46%
Active	E 01-651-011-400 TRAVEL AND PER	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
Active	E 01-651-011-425 TELEPHONE	\$2,400.00	\$224.47	\$111.81	\$2,175.53	9.35%
Active	E 01-651-011-475 SUPPLIES	\$1,250.00	\$134.58	\$134.58	\$1,115.42	10.77%
Active	E 01-651-011-525 RENTAL/LEASE	\$11,142.00	\$1,829.87	\$928.46	\$9,312.13	16.42%
Active	E 01-651-011-530 DUES AND FEES	\$1,100.00	\$0.00	\$0.00	\$1,100.00	0.00%
Active	E 01-651-011-532 ADVERTISING	\$10,750.00	\$249.87	\$249.87	\$10,500.13	2.32%
SUBDEPT 011 PUBLIC INFORMATION		\$174,995.00	\$23,647.43	\$12,029.04	\$151,347.57	13.51%
Total DEPT 651 COMMUNICATION DIRECTOR		\$174,995.00	\$23,647.43	\$12,029.04	\$151,347.57	13.51%
DEPT 700 PUBLIC WORKS DEPARTMENT						
Active	E 01-700-000-300 SALARIES	\$73,450.00	\$11,299.84	\$5,649.92	\$62,150.16	15.38%
Active	E 01-700-000-350 FRINGE BENEFITS	\$33,600.00	\$4,509.47	\$2,237.75	\$29,090.53	13.42%
Active	E 01-700-000-400 TRAVEL AND PER	\$16,000.00	\$3,015.00	\$1,910.00	\$12,985.00	18.84%
Active	E 01-700-000-425 TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-700-000-475 SUPPLIES	\$5,000.00	\$111.32	\$111.32	\$4,888.68	2.23%
Active	E 01-700-000-526 UTILITIES	\$2,000.00	\$537.22	\$537.22	\$1,462.78	26.86%
Active	E 01-700-000-530 DUES AND FEES	\$1,250.00	\$0.00	\$0.00	\$1,250.00	0.00%
SUBDEPT 000		\$131,300.00	\$19,472.85	\$10,446.21	\$111,827.15	14.83%
Total DEPT 700 PUBLIC WORKS DEPARTMENT		\$131,300.00	\$19,472.85	\$10,446.21	\$111,827.15	14.83%

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		21-22 YTD Budget	21-22 YTD Amt	AUGUST MTD Amt	21-22 YTD Balance	% of YTD Budget
DEPT 844 KCAP						
Active	E 01-844-000-300 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-844-000-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-844-000-380 CONTRACT LABO	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	E 01-844-000-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-844-000-475 SUPPLIES	\$2,000.00	\$147.50	\$147.50	\$1,852.50	7.38%
Active	E 01-844-000-603 MAINTENANCE	\$125,000.00	\$0.00	\$0.00	\$125,000.00	0.00%
SUBDEPT 000		<u>\$152,000.00</u>	<u>\$147.50</u>	<u>\$147.50</u>	<u>\$151,852.50</u>	<u>0.10%</u>
Total DEPT 844 KCAP		<u>\$152,000.00</u>	<u>\$147.50</u>	<u>\$147.50</u>	<u>\$151,852.50</u>	<u>0.10%</u>
DEPT 850 EDUCATION						
Active	E 01-850-000-700 LOCAL SCHOOL C	\$800,000.00	\$0.00	\$0.00	\$800,000.00	0.00%
Active	E 01-850-000-701 SCHOOL SCHOLA	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	E 01-850-000-702 SCHOOL Contributi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-850-000-756 STUDENT TRAVEL	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
SUBDEPT 000		<u>\$855,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$855,000.00</u>	<u>0.00%</u>
Total DEPT 850 EDUCATION		<u>\$855,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$855,000.00</u>	<u>0.00%</u>
DEPT 900 OTHER						
Active	E 01-900-000-500 EQUIPMENT	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	E 01-900-000-515 AEB VEHICLES	\$1,000.00	\$961.25	\$0.00	\$38.75	96.13%
Active	E 01-900-000-526 UTILITIES	\$20,000.00	\$1,341.97	\$1,341.97	\$18,658.03	6.71%
Active	E 01-900-000-527 Aleutia Crab	\$48,400.00	\$0.00	\$0.00	\$48,400.00	0.00%
Active	E 01-900-000-551 LEGAL	\$85,000.00	\$2,315.10	\$2,315.10	\$82,684.90	2.72%
Active	E 01-900-000-552 INSURANCE	\$218,000.00	\$203,754.00	\$0.00	\$14,246.00	93.47%
Active	E 01-900-000-600 REPAIRS	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 01-900-000-727 BANK FEES	\$12,500.00	\$1,663.04	\$800.39	\$10,836.96	13.30%
Active	E 01-900-000-750 Operating Transfer I	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-900-000-751 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-900-000-752 CONTRIBUTION T	\$150,000.00	\$0.00	\$0.00	\$150,000.00	0.00%
Active	E 01-900-000-753 MISC EXPENSE	\$20,000.00	\$17,268.16	\$16,654.70	\$2,731.84	86.34%
Active	E 01-900-000-757 DONATIONS	\$23,500.00	\$14,000.00	\$0.00	\$9,500.00	59.57%
Active	E 01-900-000-759 KSDP-Contribution	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 01-900-000-760 REVENUE SHARIN	\$16,000.00	\$15,789.00	\$0.00	\$211.00	98.68%
Active	E 01-900-000-770 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-900-000-798 PERS Prior Period	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-900-000-799 PERS Expense	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	E 01-900-000-943 WEB SERVICE	\$39,500.00	\$2,654.67	\$2,654.67	\$36,845.33	6.72%
SUBDEPT 000		<u>\$706,900.00</u>	<u>\$259,747.19</u>	<u>\$23,766.83</u>	<u>\$447,152.81</u>	<u>36.74%</u>
Total DEPT 900 OTHER		<u>\$706,900.00</u>	<u>\$259,747.19</u>	<u>\$23,766.83</u>	<u>\$447,152.81</u>	<u>36.74%</u>
Total Fund 01 GENERAL FUND		<u>\$3,995,401.00</u>	<u>\$570,730.87</u>	<u>\$181,477.59</u>	<u>\$3,424,670.13</u>	<u>14.28%</u>

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		21-22 YTD Budget	21-22 YTD Amt	AUGUST MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 20 GRANT PROGRAMS						
Active	R 20-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-207 AEB Grant Revenue	\$55,188.40	\$0.00	\$0.00	\$55,188.40	0.00%
Active	R 20-209 AEB Grants	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-211 AEB Grant FY18	\$1,066,010.12	\$0.00	\$0.00	\$1,066,010.12	0.00%
Active	R 20-212 AEB Grants FY19	\$1,112,013.59	\$0.00	\$0.00	\$1,112,013.59	0.00%
Active	R 20-213 AEB Grants FY20	\$615,298.12	\$0.00	\$0.00	\$615,298.12	0.00%
Active	R 20-214 AEB GRANTS FY21	\$1,605,315.73	\$0.00	\$0.00	\$1,605,315.73	0.00%
Active	R 20-215 AEB Grants FY22	\$1,751,265.13	\$0.00	\$0.00	\$1,751,265.13	0.00%
Active	R 20-287 KCAP/09-DC-359	\$1,217,739.08	\$0.00	\$0.00	\$1,217,739.08	0.00%
Active	R 20-401 AEB CARES ACT FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-426 DCCED/Akutan Harbor Float	\$76,722.01	\$0.00	\$0.00	\$76,722.01	0.00%
Active	R 20-522 Rasmuson Foundation Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-813 Akutan Airport/CIP Trident	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%
Active	R 20-875 WGOA2/Electronic Monitorin	\$92,473.18	\$9,501.66	\$9,501.66	\$82,971.52	10.28%
Active	R 20-876 NFWF Electronic Monitoring	\$186,983.62	\$0.00	\$0.00	\$186,983.62	0.00%
Active	R 20-877 NFWF Kelp Mariculture	\$45,264.98	\$0.00	\$0.00	\$45,264.98	0.00%
Active	R 20-972 TRANSPORTATION PROJE	\$3,105,382.09	\$0.00	\$0.00	\$3,105,382.09	0.00%
	Total Fund 20 GRANT PROGRAMS	\$11,587,046.05	\$9,501.66	\$9,501.66	\$11,577,544.39	0.08%

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	21-22 YTD Budget	21-22 YTD Amt	AUGUST MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 20 GRANT PROGRAMS					
DEPT 401 AEB CARES ACT FUNDS					
Active E 20-401-000-724 CARES ACT FUND	\$968,588.33	\$78,558.38	\$78,558.38	\$890,029.95	8.11%
SUBDEPT 000	\$968,588.33	\$78,558.38	\$78,558.38	\$890,029.95	8.11%
Total DEPT 401 AEB CARES ACT FUNDS	\$968,588.33	\$78,558.38	\$78,558.38	\$890,029.95	8.11%
DEPT 426 DCCED/Akutan Harbor Floats					
Active E 20-426-000-850 CAPITAL CONSTR	\$76,772.01	\$0.00	\$0.00	\$76,772.01	0.00%
SUBDEPT 000	\$76,772.01	\$0.00	\$0.00	\$76,772.01	0.00%
Total DEPT 426 DCCED/Akutan Harbor Floats	\$76,772.01	\$0.00	\$0.00	\$76,772.01	0.00%
DEPT 427 Akutan Harbor Contribution					
Active E 20-427-000-850 CAPITAL CONSTR	\$259,743.66	\$0.00	\$0.00	\$259,743.66	0.00%
SUBDEPT 000	\$259,743.66	\$0.00	\$0.00	\$259,743.66	0.00%
Active E 20-427-209-850 CAPITAL CONSTR	\$46,998.99	\$0.00	\$0.00	\$46,998.99	0.00%
SUBDEPT 209 AEB Grant	\$46,998.99	\$0.00	\$0.00	\$46,998.99	0.00%
Total DEPT 427 Akutan Harbor Contribution	\$306,742.65	\$0.00	\$0.00	\$306,742.65	0.00%
DEPT 428 Akutan Harbor Water Project					
Active E 20-428-209-850 CAPITAL CONSTR	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
SUBDEPT 209 AEB Grant	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
Total DEPT 428 Akutan Harbor Water Project	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
DEPT 500 Cold Bay Airport Terminal Pro.					
Active E 20-500-209-603 MAINTENANCE	\$348,014.08	\$24,495.04	\$22,685.25	\$323,519.04	7.04%
SUBDEPT 209 AEB Grant	\$348,014.08	\$24,495.04	\$22,685.25	\$323,519.04	7.04%
Total DEPT 500 Cold Bay Airport Terminal Pro.	\$348,014.08	\$24,495.04	\$22,685.25	\$323,519.04	7.04%
DEPT 516 Cold Bay Preschool					
Active E 20-516-209-475 SUPPLIES	\$76,001.24	\$0.00	\$0.00	\$76,001.24	0.00%
SUBDEPT 209 AEB Grant	\$76,001.24	\$0.00	\$0.00	\$76,001.24	0.00%
Total DEPT 516 Cold Bay Preschool	\$76,001.24	\$0.00	\$0.00	\$76,001.24	0.00%
DEPT 520 Cold Bay Clinic					
Active E 20-520-000-850 CAPITAL CONSTR	\$424,708.77	\$0.00	\$0.00	\$424,708.77	0.00%
SUBDEPT 000	\$424,708.77	\$0.00	\$0.00	\$424,708.77	0.00%
Active E 20-520-206-850 CAPITAL CONSTR	\$197,572.26	\$0.00	\$0.00	\$197,572.26	0.00%
SUBDEPT 206 Cold Bay Clinic/EATS	\$197,572.26	\$0.00	\$0.00	\$197,572.26	0.00%
Active E 20-520-207-850 CAPITAL CONSTR	\$800,000.00	\$0.00	\$0.00	\$800,000.00	0.00%
SUBDEPT 207 Cold Bay Clinic	\$800,000.00	\$0.00	\$0.00	\$800,000.00	0.00%
Active E 20-520-209-850 CAPITAL CONSTR	\$3,412,000.00	\$0.00	\$0.00	\$3,412,000.00	0.00%
SUBDEPT 209 AEB Grant	\$3,412,000.00	\$0.00	\$0.00	\$3,412,000.00	0.00%
Total DEPT 520 Cold Bay Clinic	\$4,834,281.03	\$0.00	\$0.00	\$4,834,281.03	0.00%
DEPT 522 Rasmuson Foundation Grant					
Active E 20-522-000-883 DESIGN SERVICE	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
SUBDEPT 000 NO DESCR	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
Total DEPT 522 Rasmuson Foundation Grant	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
DEPT 802 CAPITAL - COLD BAY					
Active E 20-802-000-850 CAPITAL CONSTR	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
SUBDEPT 000	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Active E 20-802-065-600 REPAIRS	\$11,635.00	\$3,665.31	\$3,665.31	\$7,969.69	31.50%
SUBDEPT 065 City of Cold Bay	\$11,635.00	\$3,665.31	\$3,665.31	\$7,969.69	31.50%
Active E 20-802-209-969 Cold Bay Dock Fea	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
SUBDEPT 209 AEB Grant	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
Total DEPT 802 CAPITAL - COLD BAY	\$161,635.00	\$3,665.31	\$3,665.31	\$157,969.69	2.27%
DEPT 807 Sand Point School Grant					
Active E 20-807-209-462 Sand Point School	\$403,451.00	\$0.00	\$0.00	\$403,451.00	0.00%

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	21-22 YTD Budget	21-22 YTD Amt	AUGUST MTD Amt	21-22 YTD Balance	% of YTD Budget
SUBDEPT 209 AEB Grant	\$403,451.00	\$0.00	\$0.00	\$403,451.00	0.00%
Total DEPT 807 Sand Point School Grant	\$403,451.00	\$0.00	\$0.00	\$403,451.00	0.00%
DEPT 808 False Pass Community Gym					
Active E 20-808-209-850 CAPITAL CONSTR	\$9,790.00	\$0.00	\$0.00	\$9,790.00	0.00%
SUBDEPT 209 AEB Grant	\$9,790.00	\$0.00	\$0.00	\$9,790.00	0.00%
Total DEPT 808 False Pass Community Gym	\$9,790.00	\$0.00	\$0.00	\$9,790.00	0.00%
DEPT 810 Sand Point Travel Lift					
Active E 20-810-209-850 CAPITAL CONSTR	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
SUBDEPT 209 AEB Grant	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Total DEPT 810 Sand Point Travel Lift	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
DEPT 813 Akutan Airport/CIP Trident					
Active E 20-813-000-850 CAPITAL CONSTR	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%
SUBDEPT 000	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%
Total DEPT 813 Akutan Airport/CIP Trident	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%
DEPT 814 False Pass Harbor House					
Active E 20-814-209-850 CAPITAL CONSTR	\$5,527.92	\$0.00	\$0.00	\$5,527.92	0.00%
SUBDEPT 209 AEB Grant	\$5,527.92	\$0.00	\$0.00	\$5,527.92	0.00%
Total DEPT 814 False Pass Harbor House	\$5,527.92	\$0.00	\$0.00	\$5,527.92	0.00%
DEPT 815 Akutan Airport					
Active E 20-815-210-972 TRANSPORTATIO	\$2,500,000.00	\$0.00	\$0.00	\$2,500,000.00	0.00%
SUBDEPT 210 AEB Hovercraft Proceeds	\$2,500,000.00	\$0.00	\$0.00	\$2,500,000.00	0.00%
Total DEPT 815 Akutan Airport	\$2,500,000.00	\$0.00	\$0.00	\$2,500,000.00	0.00%
DEPT 816 False Pass Harbor					
Active E 20-816-209-850 CAPITAL CONSTR	\$99,636.00	\$0.00	\$0.00	\$99,636.00	0.00%
SUBDEPT 209 AEB Grant	\$99,636.00	\$0.00	\$0.00	\$99,636.00	0.00%
Total DEPT 816 False Pass Harbor	\$99,636.00	\$0.00	\$0.00	\$99,636.00	0.00%
DEPT 817 False Pass Waste Backhaul					
Active E 20-817-209-850 CAPITAL CONSTR	\$36,250.00	\$0.00	\$0.00	\$36,250.00	0.00%
SUBDEPT 209 AEB Grant	\$36,250.00	\$0.00	\$0.00	\$36,250.00	0.00%
Total DEPT 817 False Pass Waste Backhaul	\$36,250.00	\$0.00	\$0.00	\$36,250.00	0.00%
DEPT 821 AKUTAN TSUNAMI/COM.CENTER					
Active E 20-821-209-688 AKUTAN TSUNAMI	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
SUBDEPT 209 AEB Grant	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Total DEPT 821 AKUTAN TSUNAMI/COM.CENTER	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
DEPT 834 COLD BAY/LOADER PURCHASE					
Active E 20-834-209-687 LOADER PURCHA	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
SUBDEPT 209 AEB Grant	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Total DEPT 834 COLD BAY/LOADER PURCHASE	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
DEPT 835 King Cove City Archives					
Active E 20-835-209-850 CAPITAL CONSTR	\$77,000.00	\$0.00	\$0.00	\$77,000.00	0.00%
SUBDEPT 209 AEB Grant	\$77,000.00	\$0.00	\$0.00	\$77,000.00	0.00%
Total DEPT 835 King Cove City Archives	\$77,000.00	\$0.00	\$0.00	\$77,000.00	0.00%
DEPT 862 NELSON LAGOON DOCK					
Active E 20-862-209-850 CAPITAL CONSTR	\$153,279.83	\$0.00	\$0.00	\$153,279.83	0.00%
SUBDEPT 209 AEB Grant	\$153,279.83	\$0.00	\$0.00	\$153,279.83	0.00%
Total DEPT 862 NELSON LAGOON DOCK	\$153,279.83	\$0.00	\$0.00	\$153,279.83	0.00%
DEPT 866 AEB PROJECTS					
Active E 20-866-209-506 SURVEYING	\$66,572.73	\$0.00	\$0.00	\$66,572.73	0.00%
Active E 20-866-209-888 PROJECT CONTIN	\$478,746.68	\$9,690.50	\$9,690.50	\$469,056.18	2.02%

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	21-22 YTD Budget	21-22 YTD Amt	AUGUST MTD Amt	21-22 YTD Balance	% of YTD Budget
SUBDEPT 209 AEB Grant	\$545,319.41	\$9,690.50	\$9,690.50	\$535,628.91	1.78%
Total DEPT 866 AEB PROJECTS	\$545,319.41	\$9,690.50	\$9,690.50	\$535,628.91	1.78%
DEPT 867 KCC Alternative Road					
Active E 20-867-000-300 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-380 CONTRACT LABO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-381 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-475 SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-168-300 SALARIES	\$5,650.00	\$0.00	\$0.00	\$5,650.00	0.00%
Active E 20-867-168-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-168-381 ENGINEERING	\$857,950.00	\$0.00	\$0.00	\$857,950.00	0.00%
Active E 20-867-168-400 TRAVEL AND PER	\$5,926.49	\$0.00	\$0.00	\$5,926.49	0.00%
Active E 20-867-168-850 CAPITAL CONSTR	\$288,107.59	\$10,365.36	\$10,365.36	\$277,742.23	3.60%
SUBDEPT 168 KCAP/09-DC-359	\$1,157,634.08	\$10,365.36	\$10,365.36	\$1,147,268.72	0.90%
Active E 20-867-210-972 TRANSPORTATIO	\$420,772.09	\$0.00	\$0.00	\$420,772.09	0.00%
SUBDEPT 210 AEB Hovercraft Proceeds	\$420,772.09	\$0.00	\$0.00	\$420,772.09	0.00%
Total DEPT 867 KCC Alternative Road	\$1,578,406.17	\$10,365.36	\$10,365.36	\$1,568,040.81	0.66%
DEPT 871 SAND POINT/AKUTAN HARBOR FLOAT					
Active E 20-871-209-680 SAND POINT/AKUT	\$1,400,000.00	\$0.00	\$0.00	\$1,400,000.00	0.00%
SUBDEPT 209 AEB Grant	\$1,400,000.00	\$0.00	\$0.00	\$1,400,000.00	0.00%
Total DEPT 871 SAND POINT/AKUTAN HARBOR FLOAT	\$1,400,000.00	\$0.00	\$0.00	\$1,400,000.00	0.00%
DEPT 872 FISHERIES RESEARCH					
Active E 20-872-209-679 FISHERIES RESEA	\$191,618.73	\$0.00	\$0.00	\$191,618.73	0.00%
SUBDEPT 209 AEB Grant	\$191,618.73	\$0.00	\$0.00	\$191,618.73	0.00%
Total DEPT 872 FISHERIES RESEARCH	\$191,618.73	\$0.00	\$0.00	\$191,618.73	0.00%
DEPT 876 NFWF Electronic Monitoring					
Active E 20-876-211-380 CONTRACT LABO	\$122,163.33	\$5,120.00	\$0.00	\$117,043.33	4.19%
SUBDEPT 211 WGOA2/Electronic Monitoring	\$122,163.33	\$5,120.00	\$0.00	\$117,043.33	4.19%
Total DEPT 876 NFWF Electronic Monitoring	\$122,163.33	\$5,120.00	\$0.00	\$117,043.33	4.19%
DEPT 877 NFWF Kelp Mariculture					
Active E 20-877-000-380 CONTRACT LABO	\$40,260.52	\$0.00	\$0.00	\$40,260.52	0.00%
SUBDEPT 000	\$40,260.52	\$0.00	\$0.00	\$40,260.52	0.00%
Active E 20-877-209-380 CONTRACT LABO	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
SUBDEPT 209 AEB Grant	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
Total DEPT 877 NFWF Kelp Mariculture	\$90,260.52	\$0.00	\$0.00	\$90,260.52	0.00%
DEPT 878 AEB Community Grants					
Active E 20-878-209-850 CAPITAL CONSTR	\$55,188.40	\$0.00	\$0.00	\$55,188.40	0.00%
SUBDEPT 209 AEB Grant	\$55,188.40	\$0.00	\$0.00	\$55,188.40	0.00%
Total DEPT 878 AEB Community Grants	\$55,188.40	\$0.00	\$0.00	\$55,188.40	0.00%
DEPT 900 OTHER					
Active E 20-900-000-753 MISC EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-900-000-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-900-209-678 DEFERRED MAINT	\$500,000.00	\$0.00	\$0.00	\$500,000.00	0.00%
SUBDEPT 209 AEB Grant	\$500,000.00	\$0.00	\$0.00	\$500,000.00	0.00%
Total DEPT 900 OTHER	\$500,000.00	\$0.00	\$0.00	\$500,000.00	0.00%
Total Fund 20 GRANT PROGRAMS	\$15,472,315.65	\$131,894.59	\$124,964.80	\$15,340,421.06	0.85%

Aleutians East Borough
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Current Period: AUGUST 21-22

		21-22 YTD Budget	21-22 YTD Amt	AUGUST MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 22 OPERATIONS						
Active	R 22-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 22-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 22-210 Helicopter Revenue	\$374,124.00	\$0.00	\$0.00	\$374,124.00	0.00%
Active	R 22-221 COLD BAY TERMINAL LEA	\$278,000.00	\$37,671.75	\$9,038.00	\$240,328.25	13.55%
Active	R 22-222 COLD BAY TERMINAL OTH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Fund 22 OPERATIONS	\$652,124.00	\$37,671.75	\$9,038.00	\$614,452.25	5.78%

Aleutians East Borough
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Current Period: AUGUST 21-22

		21-22	21-22	AUGUST	21-22	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 22 OPERATIONS						
DEPT 802 CAPITAL - COLD BAY						
Active	E 22-802-200-300 SALARIES	\$60,000.00	\$7,800.00	\$3,900.00	\$52,200.00	13.00%
Active	E 22-802-200-350 FRINGE BENEFITS	\$5,000.00	\$674.72	\$337.36	\$4,325.28	13.49%
Active	E 22-802-200-380 CONTRACT LABO	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 22-802-200-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-802-200-425 TELEPHONE	\$2,400.00	\$387.15	\$197.57	\$2,012.85	16.13%
Active	E 22-802-200-475 SUPPLIES	\$20,000.00	\$245.52	\$85.32	\$19,754.48	1.23%
Active	E 22-802-200-526 UTILITIES	\$79,500.00	\$3,927.38	\$3,927.38	\$75,572.62	4.94%
Active	E 22-802-200-576 GAS	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
Active	E 22-802-200-577 FUEL	\$30,000.00	\$2,445.52	\$853.20	\$27,554.48	8.15%
Active	E 22-802-200-603 MAINTENANCE	\$63,850.00	\$0.00	\$0.00	\$63,850.00	0.00%
Active	E 22-802-200-770 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-802-200-880 LAND	\$6,500.00	\$0.00	\$0.00	\$6,500.00	0.00%
SUBDEPT 200 COLD BAY TERMINAL		<u>\$278,000.00</u>	<u>\$15,480.29</u>	<u>\$9,300.83</u>	<u>\$262,519.71</u>	<u>5.57%</u>
Total DEPT 802 CAPITAL - COLD BAY		<u>\$278,000.00</u>	<u>\$15,480.29</u>	<u>\$9,300.83</u>	<u>\$262,519.71</u>	<u>5.57%</u>
DEPT 845 HELICOPTER OPERATIONS						
Active	E 22-845-300-300 SALARIES	\$50,000.00	\$6,553.61	\$3,237.64	\$43,446.39	13.11%
Active	E 22-845-300-350 FRINGE BENEFITS	\$10,000.00	\$1,319.92	\$654.15	\$8,680.08	13.20%
Active	E 22-845-300-380 CONTRACT LABO	\$905,429.00	\$75,453.25	\$75,453.25	\$829,975.75	8.33%
Active	E 22-845-300-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-845-300-425 TELEPHONE	\$0.00	\$72.18	\$36.09	-\$72.18	0.00%
Active	E 22-845-300-475 SUPPLIES	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
Active	E 22-845-300-525 RENTAL/LEASE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-845-300-526 UTILITIES	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 22-845-300-552 INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-845-300-576 GAS	\$14,000.00	\$2,007.20	\$2,007.20	\$11,992.80	14.34%
Active	E 22-845-300-577 FUEL	\$100,000.00	\$1,386.00	\$1,386.00	\$98,614.00	1.39%
Active	E 22-845-300-770 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 300 HELICOPTER OPERATIONS		<u>\$1,129,429.00</u>	<u>\$86,792.16</u>	<u>\$82,774.33</u>	<u>\$1,042,636.84</u>	<u>7.68%</u>
Total DEPT 845 HELICOPTER OPERATIONS		<u>\$1,129,429.00</u>	<u>\$86,792.16</u>	<u>\$82,774.33</u>	<u>\$1,042,636.84</u>	<u>7.68%</u>
DEPT 900 OTHER						
Active	E 22-900-000-660 Loss On Impairment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Total DEPT 900 OTHER		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Total Fund 22 OPERATIONS		<u>\$1,407,429.00</u>	<u>\$102,272.45</u>	<u>\$92,075.16</u>	<u>\$1,305,156.55</u>	<u>7.27%</u>

Aleutians East Borough
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Current Period: AUGUST 21-22

		21-22 YTD Budget	21-22 YTD Amt	AUGUST MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 24 BOND CONSTRUCTION						
Active	R 24-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-205 Unrealized Gains/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-227 COE-HARBOR PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-259 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-270 STATE REVENUE OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-277 STATE BOND REBATE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-817 Akutan Airport/FY09 AEB Ma	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Fund 24 BOND CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Current Period: AUGUST 21-22

	21-22 YTD Budget	21-22 YTD Amt	AUGUST MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 24 BOND CONSTRUCTION					
DEPT 809 Akutan Airport/Grant					
Active E 24-809-000-850 CAPITAL CONSTR	\$1,006,940.00	\$0.00	\$0.00	\$1,006,940.00	0.00%
SUBDEPT 000	\$1,006,940.00	\$0.00	\$0.00	\$1,006,940.00	0.00%
Total DEPT 809 Akutan Airport/Grant	\$1,006,940.00	\$0.00	\$0.00	\$1,006,940.00	0.00%
DEPT 817 False Pass Waste Backhaul					
Active E 24-817-000-850 CAPITAL CONSTR	\$903,000.00	\$0.00	\$0.00	\$903,000.00	0.00%
SUBDEPT 000	\$903,000.00	\$0.00	\$0.00	\$903,000.00	0.00%
Total DEPT 817 False Pass Waste Backhaul	\$903,000.00	\$0.00	\$0.00	\$903,000.00	0.00%
DEPT 833 FALSE PASS HARBOR					
Active E 24-833-000-850 CAPITAL CONSTR	\$331,740.39	\$0.00	\$0.00	\$331,740.39	0.00%
SUBDEPT 000	\$331,740.39	\$0.00	\$0.00	\$331,740.39	0.00%
Total DEPT 833 FALSE PASS HARBOR	\$331,740.39	\$0.00	\$0.00	\$331,740.39	0.00%
DEPT 839 AKUTAN HARBOR					
Active E 24-839-000-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total DEPT 839 AKUTAN HARBOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 900 OTHER					
Active E 24-900-000-380 CONTRACT LABO	\$0.00	\$3,752.69	\$3,752.69	-\$3,752.69	0.00%
Active E 24-900-000-725 BOND INTEREST P	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 24-900-000-745 Bond Sale Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 24-900-000-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	\$0.00	\$3,752.69	\$3,752.69	-\$3,752.69	0.00%
Total DEPT 900 OTHER	\$0.00	\$3,752.69	\$3,752.69	-\$3,752.69	0.00%
Total Fund 24 BOND CONSTRUCTION	\$2,241,680.39	\$3,752.69	\$3,752.69	\$2,237,927.70	0.17%

Aleutians East Borough
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Current Period: AUGUST 21-22

		21-22 YTD Budget	21-22 YTD Amt	AUGUST MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 30 BOND FUND						
Active	R 30-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 30-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 30-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 30-259 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fund 30 BOND FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Aleutians East Borough
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Current Period: AUGUST 21-22

	21-22 YTD Budget	21-22 YTD Amt	AUGUST MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 30 BOND FUND					
DEPT 900 OTHER					
Active E 30-900-000-725 BOND INTEREST P	\$825,302.00	\$5,625.00	\$5,625.00	\$819,677.00	0.68%
Active E 30-900-000-726 BOND PRINCIPAL	\$1,685,000.00	\$225,000.00	\$225,000.00	\$1,460,000.00	13.35%
SUBDEPT 000	<u>\$2,510,302.00</u>	<u>\$230,625.00</u>	<u>\$230,625.00</u>	<u>\$2,279,677.00</u>	<u>9.19%</u>
Total DEPT 900 OTHER	<u>\$2,510,302.00</u>	<u>\$230,625.00</u>	<u>\$230,625.00</u>	<u>\$2,279,677.00</u>	<u>9.19%</u>
Total Fund 30 BOND FUND	<u>\$2,510,302.00</u>	<u>\$230,625.00</u>	<u>\$230,625.00</u>	<u>\$2,279,677.00</u>	<u>9.19%</u>

Aleutians East Borough
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Current Period: AUGUST 21-22

		21-22 YTD Budget	21-22 YTD Amt	AUGUST MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 40 PERMANENT FUND						
Active	R 40-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 40-202 WIRE TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 40-203 OTHER REVENUE	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	R 40-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 40-205 Unrealized Gains/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 40-230 LAND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Fund 40 PERMANENT FUND	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%

Aleutians East Borough
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Current Period: AUGUST 21-22

	21-22 YTD Budget	21-22 YTD Amt	AUGUST MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 40 PERMANENT FUND					
DEPT 900 OTHER					
Active E 40-900-000-380 CONTRACT LABO	\$35,000.00	\$3,752.68	\$3,752.68	\$31,247.32	10.72%
Active E 40-900-000-751 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	<u>\$35,000.00</u>	<u>\$3,752.68</u>	<u>\$3,752.68</u>	<u>\$31,247.32</u>	<u>10.72%</u>
Total DEPT 900 OTHER	<u>\$35,000.00</u>	<u>\$3,752.68</u>	<u>\$3,752.68</u>	<u>\$31,247.32</u>	<u>10.72%</u>
Total Fund 40 PERMANENT FUND	<u>\$35,000.00</u>	<u>\$3,752.68</u>	<u>\$3,752.68</u>	<u>\$31,247.32</u>	<u>10.72%</u>

Aleutians East Borough
***Revenue Guideline©**

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Current Period: AUGUST 21-22

		21-22 YTD Budget	21-22 YTD Amt	AUGUST MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 41 MAINTENANCE RESERVE FUND						
Active	R 41-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-207 AEB Grant Revenue	\$110,000.00	\$0.00	\$0.00	\$110,000.00	0.00%
Active	R 41-230 LAND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-276 AEB SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fund 41 MAINTENANCE RESERVE FUND		\$110,000.00	\$0.00	\$0.00	\$110,000.00	0.00%

Aleutians East Borough
***Expenditure Guideline©**

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Current Period: AUGUST 21-22

		21-22 YTD Budget	21-22 YTD Amt	AUGUST MTD Amt	21-22 YTD Balance	% of YTD Budget
Fund 41 MAINTENANCE RESERVE FUND						
DEPT 800 CAPITAL - SCHOOL						
Active	E 41-800-857-300 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-857-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-857-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-857-888 PROJECT CONTIN	\$6,007.99	\$363.26	\$363.26	\$5,644.73	6.05%
	SUBDEPT 857 FALSE PASS SCHOOL	\$6,007.99	\$363.26	\$363.26	\$5,644.73	6.05%
Active	E 41-800-865-888 PROJECT CONTIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 865 Akutan School	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-866-888 PROJECT CONTIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 866 NELSON LAGOON SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-867-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-867-888 PROJECT CONTIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 867 Sand Point School	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-868-888 PROJECT CONTIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 868 King Cove School	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-869-888 PROJECT CONTIN	\$49,750.00	\$0.00	\$0.00	\$49,750.00	0.00%
	SUBDEPT 869 COLD BAY SCHOOL	\$49,750.00	\$0.00	\$0.00	\$49,750.00	0.00%
	Total DEPT 800 CAPITAL - SCHOOL	\$55,757.99	\$363.26	\$363.26	\$55,394.73	0.65%
DEPT 900 OTHER						
Active	E 41-900-000-603 MAINTENANCE	\$110,000.00	\$1,375.72	\$1,375.72	\$108,624.28	1.25%
Active	E 41-900-000-753 MISC EXPENSE	\$0.00	\$925.77	\$925.77	-\$925.77	0.00%
Active	E 41-900-000-880 LAND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 000	\$110,000.00	\$2,301.49	\$2,301.49	\$107,698.51	2.09%
	Total DEPT 900 OTHER	\$110,000.00	\$2,301.49	\$2,301.49	\$107,698.51	2.09%
	Total Fund 41 MAINTENANCE RESERVE FUND	\$165,757.99	\$2,664.75	\$2,664.75	\$163,093.24	1.61%

INVESTMENT REPORT

ALEUTIANS EAST BOROUGH

Account Statement - Period Ending August 31, 2021



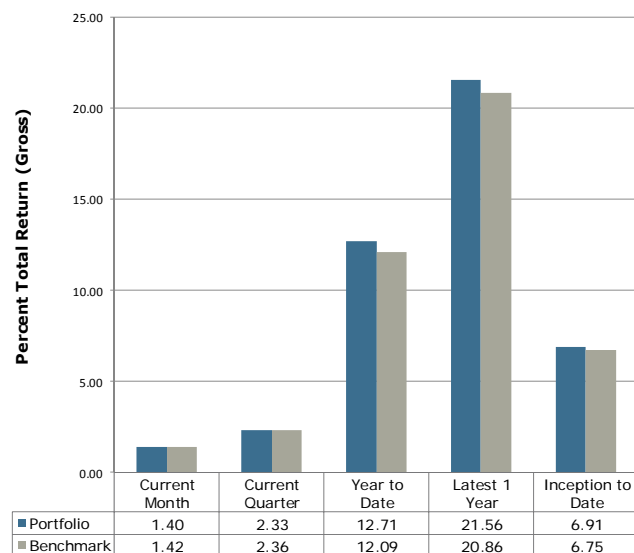
ACCOUNT ACTIVITY

Portfolio Value on 07-31-21	47,017,588
Contributions	0
Withdrawals	-1,303
Change in Market Value	647,186
Interest	12,719
Dividends	0

Portfolio Value on 08-31-21 47,676,190

INVESTMENT PERFORMANCE

**Current Account Benchmark:
Equity Blend**

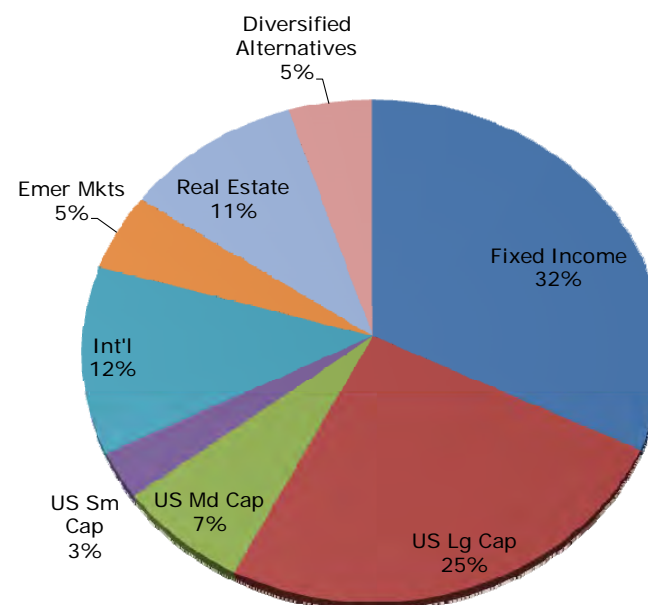


Performance is Annualized for Periods Greater than One Year

MANAGEMENT TEAM

Client Relationship Manager:	Blake Phillips, CFA® Blake@apcm.net
Your Portfolio Manager:	Brandy Niclai, CFA®
Contact Phone Number:	907/272 -7575

PORTFOLIO COMPOSITION



Alaska Permanent Capital Management Co.
PORTFOLIO SUMMARY AND TARGET
ALEUTIANS EAST BOROUGH
August 31, 2021

Asset Class & Target	Market Value	% Assets	Range
FIXED INCOME (34%)			
US Fixed Income (19.0%)	7,850,667	16.5	10% to 30%
TIPS (10.0%)	4,701,914	9.9	0% to 15%
Cash (5.0%)	2,850,457	6.0	0% to 10%
Subtotal:	15,403,038	32.3	
EQUITY (51%)			
US Large Cap (24.0%)	11,959,322	25.1	18% to 30%
US Mid Cap (7.0%)	3,357,229	7.0	2% to 12%
US Small Cap (3.0%)	1,437,774	3.0	0% to 6%
Developed International Equity (12.0%)	5,732,457	12.0	6% to 18%
Emerging Markets (5.0%)	2,383,699	5.0	0% to 10%
Subtotal:	24,870,482	52.2	
ALTERNATIVE INVESTMENTS (15%)			
Real Estate (5.0%)	2,394,726	5.0	0% to 10%
Infrastructure (5.0%)	2,633,439	5.5	0% to 10%
Commodities (5.0%)	2,374,504	5.0	0% to 10%
Subtotal:	7,402,669	15.5	
TOTAL PORTFOLIO	47,676,190	100	

AEB OPERATING FUND

Account Statement - Period Ending August 31, 2021



ACCOUNT ACTIVITY

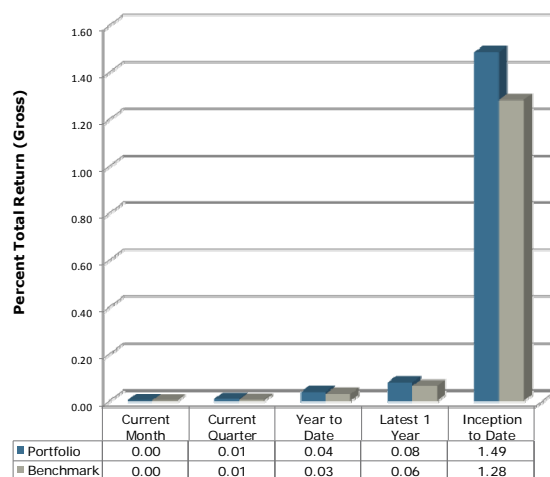
Portfolio Value on 07-31-21	2,673,267
Contributions	0
Withdrawals	-141
Change in Market Value	-1,423
Interest	1,515
Dividends	0
Portfolio Value on 08-31-21	2,673,218

MANAGEMENT TEAM

Client Relationship Manager:	Blake Phillips, CFA® Blake@apcm.net
Your Portfolio Manager:	Paul Hanson, CFA®
Contact Phone Number:	907/272 -7575

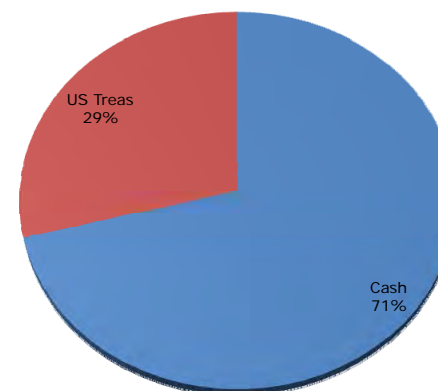
INVESTMENT PERFORMANCE

Current Account Benchmark:
FTSE 3-Month TBill



Performance is Annualized for Periods Greater than One Year

PORTFOLIO COMPOSITION



Fixed Income Portfolio Statistics

Average Quality: AAA Yield to Maturity: 0.05% Average Maturity: 0.32 Yrs

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
AEB OPERATING FUND
August 31, 2021

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
U.S. TREASURY									
365,000	US TREASURY NOTES 2.500% Due 01-15-22	101.40	370,104	100.89	368,252	13.78	9,125	1,190	0.11
150,000	US TREASURY NOTES 2.375% Due 03-15-22	102.02	153,023	101.24	151,863	5.68	3,562	1,646	0.08
250,000	US TREASURY NOTES 1.750% Due 07-15-22	101.63	254,072	101.46	253,642	9.49	4,375	571	0.08
	Accrued Interest				3,407	0.13			
			777,200		777,164	29.07		3,407	
TREASURY BILLS									
300,000	TREASURY BILL 0.000% Due 09-16-21	99.97	299,924	100.00	299,997	11.22	NA	0	0.02
300,000	US TREASURY BILLS 0.000% Due 10-21-21	99.98	299,944	99.99	299,976	11.22	NA	0	0.06
300,000	US TREASURY BILLS 0.000% Due 10-28-21	99.98	299,955	99.99	299,973	11.22	NA	0	0.06
375,000	US TREASURY BILLS 0.000% Due 11-18-21	99.99	374,969	99.99	374,962	14.03	NA	0	0.05
310,000	US TREASURY BILL 0.000% Due 12-02-21	99.98	309,951	99.99	309,966	11.60	NA	0	0.04
300,000	US TREASURY BILLS 0.000% Due 02-24-22	99.98	299,931	99.97	299,919	11.22	NA	0	0.06
			1,884,673		1,884,793	70.51		0	
CASH AND EQUIVALENTS									
	FEDERATED GOVERNMENT OBLIGATIONS INSTITUTI		11,261		11,261	0.42			
TOTAL PORTFOLIO			2,673,134		2,673,218	100	17,062	3,407	

ALEUTIANS EAST BOROUGH SERIES E BOND

Account Statement - Period Ending August 31, 2021



ACCOUNT ACTIVITY

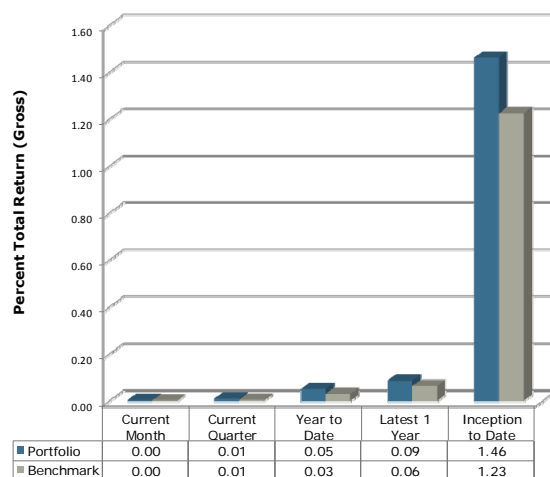
Portfolio Value on 07-31-21	2,610,493
Contributions	0
Withdrawals	0
Change in Market Value	-2,147
Interest	2,260
Dividends	0
Portfolio Value on 08-31-21	2,610,606

MANAGEMENT TEAM

Client Relationship Manager:	Blake Phillips, CFA® Blake@apcm.net
Your Portfolio Manager:	Paul Hanson, CFA®
Contact Phone Number:	907/272 -7575

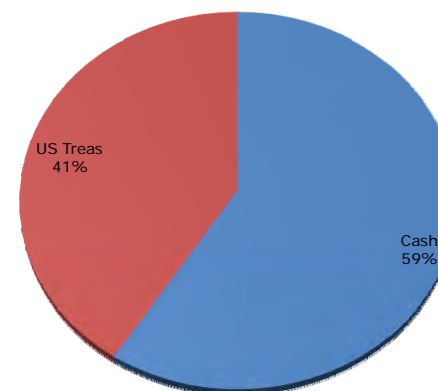
INVESTMENT PERFORMANCE

Current Account Benchmark:
FTSE 3-Month TBill



Performance is Annualized for Periods Greater than One Year

PORTFOLIO COMPOSITION



Fixed Income Portfolio Statistics

Average Quality: AAA Yield to Maturity: 0.06% Average Maturity: 0.30 Yrs

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
ALEUTIANS EAST BOROUGH SERIES E BOND
August 31, 2021

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
U.S. TREASURY									
390,000	US TREASURY NOTES 2.875% Due 11-15-21	102.52	399,826	100.58	392,246	15.03	11,212	3,321	0.08
365,000	US TREASURY NOTES 2.500% Due 01-15-22	101.40	370,104	100.89	368,252	14.11	9,125	1,190	0.11
50,000	US TREASURY NOTES 2.375% Due 03-15-22	102.02	51,008	101.24	50,621	1.94	1,187	549	0.08
250,000	US TREASURY NOTES 1.750% Due 07-15-22	101.63	254,072	101.46	253,642	9.72	4,375	571	0.08
	Accrued Interest				5,631	0.22			
			1,075,011		1,070,393	41.00		5,631	
TREASURY BILLS									
300,000	TREASURY BILL 0.000% Due 09-16-21	99.97	299,924	100.00	299,997	11.49	NA	0	0.02
300,000	US TREASURY BILLS 0.000% Due 10-21-21	99.98	299,944	99.99	299,976	11.49	NA	0	0.06
300,000	US TREASURY BILLS 0.000% Due 10-28-21	99.98	299,955	99.99	299,973	11.49	NA	0	0.06
315,000	US TREASURY BILL 0.000% Due 12-02-21	99.98	314,950	99.99	314,965	12.06	NA	0	0.04
300,000	US TREASURY BILLS 0.000% Due 02-24-22	99.98	299,931	99.97	299,919	11.49	NA	0	0.06
			1,514,703		1,514,830	58.03		0	
CASH AND EQUIVALENTS									
	FEDERATED GOVERNMENT OBLIGATIONS INSTITUTI		25,384		25,384	0.97			
TOTAL PORTFOLIO			2,615,097		2,610,606	100	25,900	5,631	

* Callable security

AEB 2010 SERIES B BOND/AKUTAN AIR

Account Statement - Period Ending August 31, 2021



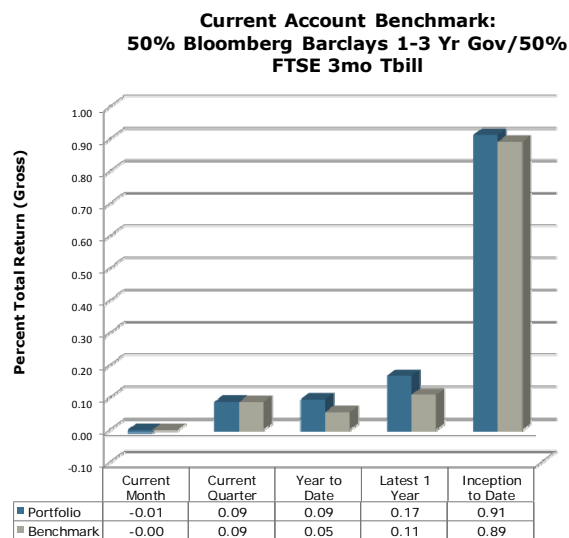
ACCOUNT ACTIVITY

Portfolio Value on 07-31-21	1,074,914
Contributions	0
Withdrawals	-75
Change in Market Value	-347
Interest	272
Dividends	0
Portfolio Value on 08-31-21	1,074,765

MANAGEMENT TEAM

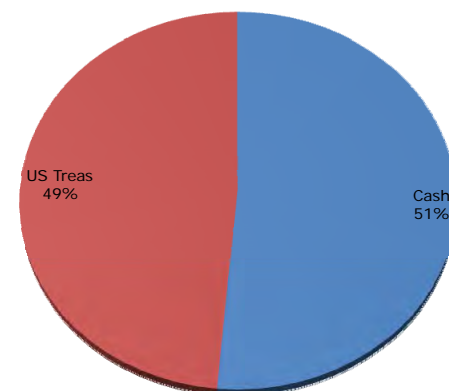
Client Relationship Manager:	Blake Phillips, CFA® Blake@apcm.net
Your Portfolio Manager:	Paul Hanson, CFA®
Contact Phone Number:	907/272-7575

INVESTMENT PERFORMANCE



Performance is Annualized for Periods Greater than One Year

PORTFOLIO COMPOSITION



Fixed Income Portfolio Statistics

Average Quality: AAA Yield to Maturity: 0.11% Average Maturity: 0.94 Yrs

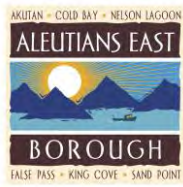
Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
AEB 2010 SERIES B BOND/AKUTAN AIR
August 31, 2021

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
U.S. TREASURY									
85,000	US TREASURY NOTES 1.875% Due 07-31-22	100.10	85,083	101.64	86,391	8.04	1,594	139	0.09
55,000	US TREASURY NOTES 1.750% Due 01-31-23	100.43	55,234	102.27	56,246	5.23	962	84	0.15
100,000	US TREASURY NOTES 0.125% Due 04-30-23	99.80	99,805	99.93	99,930	9.30	125	42	0.17
70,000	US TREASURY NOTES 0.250% Due 06-15-23	100.20	70,137	100.11	70,074	6.52	175	37	0.19
70,000	US TREASURY NOTES 0.125% Due 09-15-23	99.82	69,877	99.80	69,858	6.50	87	40	0.22
65,000	US TREASURY NOTES 0.125% Due 01-15-24	99.36	64,584	99.62	64,751	6.02	81	11	0.29
15,000	US TREASURY NOTES 0.250% Due 05-15-24	99.71	14,956	99.73	14,960	1.39	37	11	0.35
60,000	US TREASURY NOTES 0.250% Due 06-15-24	99.34	59,606	99.69	59,813	5.57	150	32	0.36
	Accrued Interest				396	0.04			
			519,281		522,419	48.61		396	
TREASURY BILLS									
35,000	US CASH MGMT BILL 0.000% Due 09-28-21	99.99	34,996	100.00	34,999	3.26	NA	0	0.04
510,000	US TREASURY BILLS 0.000% Due 10-07-21	99.99	509,942	100.00	509,980	47.45	NA	0	0.04
			544,937		544,979	50.71		0	
CASH AND EQUIVALENTS									
	FEDERATED GOVERNMENT OBLIGATIONS INSTITUTIONS		7,367		7,367	0.69			
TOTAL PORTFOLIO			1,071,586		1,074,765	100	3,212	396	

Consent Agenda

None

Ordinances



Agenda Statement

Date: September 28, 2021

To: Mayor Osterback and Assembly

From: Anne Bailey, Borough Administrator

Re: Ordinance 22-03 amends Title 2, Chapters 2.04 and 2.16, Sections 2.04.020, 2.04.060 and 2.16.010 of the Aleutians East Borough Code of Ordinance

The legislative power of the Aleutians East Borough is vested in the Borough Assembly under Alaska State Statute Section 29.20.050. Dual office holding, a common law doctrine, prohibits the same person from holding incompatible offices, which prevents the same person from holding multiple positions of public trust. In the current Borough code, there is no concise code section making it clear that a single person may not hold dual offices.

At the September 8, 2021 Assembly meeting, there was a good discussion about whether a Borough department head was able to run for and/or serve on the Borough Assembly or as the Mayor. After further discussion, Administration determined that it would be in the Borough's best interest to state that "no Borough department heads are eligible to run for or serve on the Borough Assembly or the School Board while employed by the Borough as a department head" and "no Borough department heads are eligible to run for or serve as Mayor while employed by the Borough as a Department head."

The proposed changes to the Code are further outlined in Ordinance 22-03.

RECOMMENDATION

Administration recommends approval of Ordinance 22-03 amending Title 2, Chapters 2.04 and 2.16, Sections 2.04.020, 2.04.060 and 2.16.010 of the Aleutians East Borough Code of Ordinances.

ORDINANCE SERIAL NO. 22-03

AN ORDINANCE AMENDING TITLE 2, CHAPTERS 2.04 AND 2.16, SECTIONS 2.04.020, 2.04.060 AND 2.16.010 OF THE ALEUTIANS EAST BOROUGH CODE OF ORDINANCES

WHEREAS, the legislative power of the Aleutians East Borough is vested in the Borough Assembly under Alaska State Statute Sec. 29.20.050; and

WHEREAS, dual office holding, a common law doctrine, prohibits the same person from holding incompatible offices; and

WHEREAS, the aim of this prohibition was to prevent the same person from holding multiple positions of public trust; and

WHEREAS, the simultaneous holding of more than one public office is a matter of public concern; and

WHEREAS, there is currently no concise code section making it clear that a single person may not hold dual offices; and

WHEREAS, such a code section will prevent certain dual office holders.

NOW, THEREFORE, BE IT ADOPTED THAT SECTION 2.04.020 OF THE BOROUGH CODE WHICH PREVIOUSLY READ IN ITS ENTIRETY:

2.04.020 Qualifications of Assembly and School Board Members.

The Assembly and school board members shall be qualified electors of the Borough, and shall have been a resident within the Borough for a minimum of one (1) year prior to holding office. An Assembly or school board member who ceases to be eligible to be a Borough voter immediately forfeits his office.

(Ord 14-04 (Amended Ord. 07-08), Sec. 2.04.020, part, 1987)

IS AMENDED TO REVISE THE SECTION HEADING AND SECTION TEXT AS FOLLOWS:

2.04.020 Qualifications of Assembly and School Board Members.

The Assembly and School Board members shall be qualified electors of the Borough, and shall have been a resident within the Borough for a minimum of one

(1) year prior to holding office. An Assembly or School Board member who ceases to be eligible to be a Borough voter immediately forfeits his office.

(Ord 14-04 (Amended Ord. 07-08), Sec. 2.04.020, part, 1987)

AND IS AMENDED TO INCLUDE THESE SENTENCES, READING:

In order to prevent dual office holding, no Borough department heads are eligible to run for or serve on the Borough Assembly or the School Board while employed by the Borough as a department head. Borough department heads include: the Borough Administrator, the Borough Clerk, the Borough Attorney, the Borough Maintenance Director, the Natural Resources Department Director and the Finance Director.

SO THAT THE ENTIRETY OF SECTION 2.04.020 NOW READS:

2.04.020 Qualifications of Assembly and School Board Members.

The Assembly and School Board members shall be qualified electors of the Borough, and shall have been a resident within the Borough for a minimum of one (1) year prior to holding office. An Assembly or School Board member who ceases to be eligible to be a Borough voter immediately forfeits his office.

In order to prevent dual office holding, no Borough department heads are eligible to run for ~~or serve on the~~ Borough Assembly or the School Board while employed by the Borough as a department head. Borough department heads include: the Borough Administrator, the Borough Clerk, the Borough Attorney, the Borough Maintenance Director, the Natural Resources Department Director and the Finance Director.

(Ord 14-04 (Amended Ord. 07-08), Sec. 2.04.020, part, 1987)

NOW, THEREFORE, BE IT ADOPTED THAT SECTION 2.04.060 OF THE BOROUGH CODE WHICH PREVIOUSLY READ IN ITS ENTIRETY:

2.04.060 Advisory Members.

- A. There shall be advisory members appointed on the Assembly with the rights and responsibilities as set out in this section.
- B. There shall be one for each of the communities in the Borough, which are without an Assembly member residing in its respective community.

- C. The term of an advisory member is one year and begins on January 1st of each year. A person appointed holds office until a successor has been appointed and seated.
- D. Advisory members may attend all Assembly meetings, work sessions, committee of the whole meeting and subcommittee meetings; except, an advisory member may not attend executive sessions except upon adoption by the Assembly or committee of the motion to permit the advisory members to attend the executive session.
- E. Advisory members may participate in the discussion of any matter that comes before the Assembly or committee, but may not move or second items during an Assembly meeting. Advisory Members may cast advisory votes on all matters except those subject to executive session discussions. Advisory votes shall not affect the outcome of a vote, but shall be recorded in the minutes.

Ord 18-09 (amended Ord. 14-04), Sec. 2.04.060(E), part, 1987

- F. Only a person appointed under this section may participate in Assembly meetings as an advisory member. An advisory member may not serve as a proxy or substitute for a regular member of the Assembly unless appointed or elected to fill an Assembly vacancy. Upon such election or appointment to a vacancy, the advisory seat held by that person becomes vacant.
- G. If an advisory member clearly expresses a position for or against a proposition, the minutes of the meeting shall reflect the position expressed.
- H. Advisory members will receive per diem, reimbursement and payments in lieu as may be provided for Assembly members.
- I. The presence or absence of an advisory member at an Assembly meeting, the existence of a vacancy in an advisory member seat, and an act or admission of an advisory member shall have no effect on any action of the Borough. An advisory member has no authority to act on behalf of the Borough and the meeting of advisory members does not constitute a meeting of the Assembly or any other body of the Borough for any purpose.
- J. Advisory members shall be governed by the same rules as elected members concerning meeting attendance as provided for in Chapter 2.20 and other applicable ordinances.
- K. The Assembly may appoint a student representative on the assembly as an advisory member. The mayor shall nominate one or more students for the assembly to consider for the appointment on a school calendar basis, with a term of one year beginning September 1. No student representative may serve

more than a single one-year term; and no student will be compensated with meeting fees.

The position shall be open to all Aleutians East Borough School District high school students, grades 9 through 12. Nominations shall be made by submission of letters of interest to their high school student council and principal. The student council shall nominate a student to be submitted to the mayor, with approval from their high school principal.

The student representative may not move or second items during an Assembly Meeting. The student may cast advisory votes on all matters except those subject to executive session discussions. The Advisory votes shall not affect the outcome of a vote. Advisory votes shall be recorded in the minutes.

(Ord 18-09, New Section 2.04.060(K))

(Ord. 14-04 (Amended Ord. 08-04), Sec. 2.04.060, part, 1987)

IS AMENDED TO INCLUDE THESE SENTENCES, READING:

- L. In order to prevent dual office holding, no Borough department heads are eligible to serve as an appointed advisory member on the Assembly while employed by the Borough as a department head. Borough department heads include: the Borough Administrator, the Borough Clerk, the Borough Attorney, the Borough Maintenance Director, the Natural Resources Department Director and the Finance Director.

SO THAT THE ENTIRETY OF SECTION 2.04.060 NOW READS:

2.04.060 Advisory Members.

- A. There shall be advisory members appointed on the Assembly with the rights and responsibilities as set out in this section.
- B. There shall be one for each of the communities in the Borough, which are without an Assembly member residing in its respective community.
- C. The term of an advisory member is one year and begins on January 1st of each year. A person appointed holds office until a successor has been appointed and seated.
- D. Advisory members may attend all Assembly meetings, work sessions, committee of the whole meeting and subcommittee meetings; except, an advisory member may not attend executive sessions except upon adoption by the Assembly or committee of the motion to permit the advisory members to attend the executive session.

- E. Advisory members may participate in the discussion of any matter that comes before the Assembly or committee, but may not move or second items during an Assembly meeting. Advisory Members may cast advisory votes on all matters except those subject to executive session discussions. Advisory votes shall not affect the outcome of a vote, but shall be recorded in the minutes.

(Ord 18-09 (amended Ord. 14-04), Sec. 2.04.060(E), part, 1987)

- F. Only a person appointed under this section may participate in Assembly meetings as an advisory member. An advisory member may not serve as a proxy or substitute for a regular member of the Assembly unless appointed or elected to fill an Assembly vacancy. Upon such election or appointment to a vacancy, the advisory seat held by that person becomes vacant.
- G. If an advisory member clearly expresses a position for or against a proposition, the minutes of the meeting shall reflect the position expressed.
- H. Advisory members will receive per diem, reimbursement and payments in lieu as may be provided for Assembly members.
- I. The presence or absence of an advisory member at an Assembly meeting, the existence of a vacancy in an advisory member seat, and an act or admission of an advisory member shall have no effect on any action of the Borough. An advisory member has no authority to act on behalf of the Borough and the meeting of advisory members does not constitute a meeting of the Assembly or any other body of the Borough for any purpose.
- J. Advisory members shall be governed by the same rules as elected members concerning meeting attendance as provided for in Chapter 2.20 and other applicable ordinances.
- K. The Assembly may appoint a student representative on the assembly as an advisory member. The mayor shall nominate one or more students for the assembly to consider for the appointment on a school calendar basis, with a term of one year beginning September 1. No student representative may serve more than a single one-year term; and no student will be compensated with meeting fees.

The position shall be open to all Aleutians East Borough School District high school students, grades 9 through 12. Nominations shall be made by submission of letters of interest to their high school student council and principal. The student council shall nominate a student to be submitted to the mayor, with approval from their high school principal.

The student representative may not move or second items during an Assembly Meeting. The student may cast advisory votes on all matters except those subject to executive session discussions. The Advisory votes shall not affect the outcome of a vote. Advisory votes shall be recorded in the minutes.

(Ord 18-09, New Section 2.04.060(K))

- L. In order to prevent dual office holding, no Borough department heads are eligible to serve as an appointed advisory member on the Assembly while employed by the Borough as a department head. Borough department heads include: the Borough Administrator, the Borough Clerk, the Borough Attorney, the Borough Maintenance Director, the Natural Resources Department Director and the Finance Director.

(Ord. 14-04 (Amended Ord. 08-04), Sec. 2.04.060, part, 1987)

NOW, THEREFORE, BE IT ADOPTED THAT SECTION 2.16.010 OF THE BOROUGH CODE WHICH PREVIOUSLY READ IN ITS ENTIRETY:

2.16.010 Mayor as Executive.

- A. The Mayor is the chief executive officer of the Borough. He shall act as ceremonial head of the Borough, and sign documents on the Borough's behalf upon Assembly authorization.

TITLE 2
ADMINISTRATION
Chapter 2.16 - Mayor

2.16.010 Mayor as Executive

- A. The Mayor is the chief executive officer of the Borough. He shall act as ceremonial head of the borough, and sign documents on the Borough's behalf upon Assembly authorization.
- B. The Mayor shall:
 - 1. Appoint an Administrator who shall serve at his direction to oversee and supervise all departments of the Borough.
 - 2. Suspend or remove by written order Borough employees and administrative officers, except as otherwise provided.
 - 3. Supervise enforcement of Borough law;
 - 4. Prepare the annual budget and capital improvement program for the Assembly;
 - 5. Execute the budget and capital program as adopted;
 - 6. Make monthly financial reports to the Assembly on Borough finances and operations.

7. Report to the Assembly at the end of each fiscal year on the finances and administrative activities of the Borough;
8. Prepare and make available for public distribution an annual report on Borough affairs;
9. Serve as Borough personnel officer unless delegated to the Borough Administrator or the Assembly authorizes him to appoint a personnel officer other than the Borough Administrator; and
10. Execute other powers and duties specified in AS Title 29 or lawfully prescribed by the Assembly.

(Ord. 18-02 (Amended Ord. 14-04), Sec. 2.16.010, part, 1987)

IS AMENDED TO REMOVE THE FOLLOWING LANGUAGE AT THE BEGINNING OF THIS SECTION, READING:

TITLE 2
ADMINISTRATION
Chapter 2.16 - Mayor

2.16.010 Mayor as Executive

- A. The Mayor is the chief executive officer of the Borough. He shall act as ceremonial head of the borough, and sign documents on the Borough's behalf upon Assembly authorization.

AND IS AMENDED TO INCLUDE THESE SENTENCES, READING:

- B. In order to prevent dual office holding, no Borough department heads are eligible to run for or serve as Mayor while employed by the Borough as a department head. Borough department heads include: the Borough Administrator, the Borough Clerk, the Borough Attorney, the Borough Maintenance Director, the Natural Resources Department Director and the Finance Director.

SO THAT THE ENTIRETY OF SECTION 2.16.010 NOW READS:

2.16.010 Mayor as Executive.

- A. The Mayor is the chief executive officer of the Borough. He shall act as ceremonial head of the Borough, and sign documents on the Borough's behalf upon Assembly authorization.

B. In order to prevent dual office holding, no Borough department heads are eligible to run for **or serve as** Mayor while employed by the Borough as a department head. Borough department heads include: the Borough Administrator, the Borough Clerk, the Borough Attorney, the Borough Maintenance Director, the Natural Resources Department Director and the Finance Director.

C. The Mayor shall:

1. Appoint an Administrator who shall serve at his direction to oversee and supervise all departments of the Borough;
2. Suspend or remove by written order Borough employees and administrative officers, except as otherwise provided;
3. Supervise enforcement of Borough law;
4. Prepare the annual budget and capital improvement program for the Assembly;
5. Execute the budget and capital program as adopted;
6. Make monthly financial reports to the Assembly on Borough finances and operations;
7. Report to the Assembly at the end of each fiscal year on the finances and administrative activities of the Borough;
8. Prepare and make available for public distribution an annual report on Borough affairs;
9. Serve as Borough personnel officer unless delegated to the Borough Administrator or the Assembly authorizes him to appoint a personnel officer other than the Borough Administrator; and₂
10. Execute other powers and duties specified in AS Title 29 or lawfully prescribed by the Assembly.

(Ord. 18-02 (Amended Ord. 14-04), Sec. 2.16.010, part, 1987)

INTRODUCED: _____

ADOPTED: _____

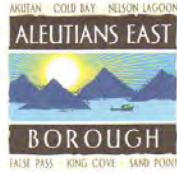
Alvin D. Osterback, Mayor

Date: _____

ATTEST:

CLERK

Date: _____



ORDINANCE 22-04

AN EMERGENCY ORDINANCE OF THE ALEUTIANS EAST BOROUGH ASSEMBLY ISSUING A DECLARATION OF DISASTER EMERGENCY IN RESPONSE TO COVID-19

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is caused by the SARS-Cov-2 virus (“virus”), a new strain of the coronavirus that has not been previously identified in humans and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization (“WHO”) declared the virus a pandemic; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, positive cases of COVID-19 have been identified within the State of Alaska and within the Aleutians East Borough; and

WHEREAS, the State of Alaska has enacted various Declarations of Public Health Disaster Emergency both through Executive and Legislative action pursuant to AS 26.23.020, with consistent past active disaster declaration related to the COVID-19 pandemic continuously from March 11, 2020 to April 30, 2021; and

WHEREAS, considering the text of State of Alaska House Bill-76 Alaska Governor Mike Dunleavy cancelled the latest legislatively enacted disaster declaration on the advice of Alaska Department of Health and Social Services Commissioner (“Health Commissioner”) Adam Crum; and

WHEREAS, pursuant to administrative powers duly delegated to him by House Bill-76, also identified as Chapter No. 2 SLA 2021, and with the consent and encouragement of Governor Dunleavy, Health Commissioner Crum subsequently issued a new declaration of public health emergency which shall remain in effect from May 1, 2021 until rescinded; and

WHEREAS, the State of Alaska continues to issue Health Advisories in place of prior health mandates, health alerts and health orders, to respond to COVID-19 that provide recommendations for keeping Alaskans safe; international and interstate travel; intrastate travel and critical infrastructure; and

WHEREAS, on March 23, 2020 the Assembly passed Emergency Ordinance 20-07 issuing a declaration of disaster emergency in response to COVID-19; and

WHEREAS, on May 14, 2020 the Assembly passed Emergency Ordinance 20-08, which superseded Emergency Ordinance 20-07; and

WHEREAS, on July 9, 2020 the Assembly passed Emergency Ordinance 21-01, which superseded Emergency Ordinance 20-08; and

WHEREAS, on August 13, 2020 the Assembly passed Emergency Ordinance 21-02, which superseded Emergency Ordinance 21-01; and

WHEREAS, on October 8, 2020 the Assembly passed Emergency Ordinance 21-04 which superseded Emergency Ordinance 21-02; and

WHEREAS, on November 12, 2020 the Assembly passed Emergency Ordinance 21-06 which superseded Emergency Ordinance 21-04; and

WHEREAS, on December 10, 2020 the Assembly passed Emergency Ordinance 21-07 which superseded Emergency Ordinance 21-06; and

WHEREAS, on January 14, 2021 the Assembly passed Emergency Ordinance 21-08 which superseded Emergency Ordinance 21-07; and

WHEREAS, on March 11, 2021 the Assembly passed Emergency Ordinance 21-10 which superseded Emergency Ordinance 21-08; and

WHEREAS, on April 8, 2021 the Assembly passed Emergency Ordinance 21-11 which superseded Emergency Ordinance 21-10; and

WHEREAS, on May 27, 2021 the Assembly passed Emergency Ordinance 21-13 which superseded Emergency Ordinance 21-11; and

WHEREAS, Emergency Ordinance 21-11 expired on July 25, 2021; therefore, the rules requiring in-person attendance by Assembly Members under Borough Code Sec. 2.08.10(e) for regular meetings, and 2.08.020 (a) for special meetings, and all other such rules are in place; and

WHEREAS, COVID-19 is still occurring within the region and the COVID-19 pandemic still may dramatically impact the Borough communities and residents and have a substantial effect on the Borough economy if unchecked; and

WHEREAS, the more highly contagious Delta variant of the virus arrived in Alaska and became the dominant strain spreading in the state over the Summer of 2021; and

WHEREAS, the full extent and effect of COVID-19 cannot yet be known, it remains vital for the Borough to be prepared and take all needed precautions throughout the entire timeframe of the emergency related to COVID-19; and

WHEREAS, Alaska is currently experiencing an intense wave of COVID-19 driven by the Delta Variant of the virus; and

WHEREAS, Alaska's hospital infrastructure has become so overwhelmed by this wave that each of the major hospitals in the state, starting with the Providence Alaska Medical Center on September 14, 2021, have announced they are unable to provide a normal level of care and are instead forced to ration care under a crisis standard; and

WHEREAS, the Assembly finds that a public emergency continues to exist and deems it necessary to declare a local emergency to protect the health, safety and welfare of the residents of the Borough; and

WHEREAS, Borough Code Sec. 1.20.050 authorizes emergency ordinances, reading:

(a) To meet a public emergency the assembly may adopt ordinances effective on adoption. Every emergency ordinance must contain a finding by the assembly that an emergency exists and a statement of the facts upon which the finding is based. The ordinance may be adopted, amended and adopted, or rejected at the meeting to which it is introduced. The affirmative vote of all members present, or the affirmative vote of three-fourths of the total membership, whichever is less, is required for adoption. The assembly must print and make available copies of adopted emergency ordinances.

(b) An emergency ordinance may not be used to levy taxes to grant, renew or extend a franchise, or to regulate the rate charged by a public utility for its service.

(c) Emergency ordinances are effective for sixty days.

WHEREAS, the Borough wishes to authorize the Mayor to request State assistance from the Governor of Alaska for costs associated with the Borough's response to the virus to meet the public safety and welfare needs arising from or incidental to COVID-19 and to recover from damage caused; and

WHEREAS, the Borough wishes to authorize the Mayor to request assistance from Federal agencies pursuant to the Stafford Act of 1988 and Other Federal Law; and

WHEREAS, a declaration of disaster emergency will alert the public to the seriousness of the risk and provide direction.

NOW, THEREFORE, BE IT RESOLVED by the Aleutians East Borough as follows:

Section 1. The Assembly of the Aleutians East Borough hereby declares a local disaster emergency in response to COVID-19.

Section 2. The Assembly of the Aleutians East Borough authorizes the Mayor to request State and Federal Assistance to meet the ongoing emergency created by COVID-19.

Section 3. The rules requiring in-person attendance by Assembly Members under Borough Code Sec. 2.08.10(e) for regular meetings, and 2.08.020 (a) for special meetings, and all other such rules may be suspended as necessary so that a quorum may be reached without gathering people at central locations at the discretion of the Borough Mayor.

Section 4. Alternate means of listening in and providing public comment at Assembly Meetings, as would normally be afforded under Borough Code 2.08.010(d), shall be provided for should the teleconferencing hubs be closed.

Section 5. All residents and visitors to the Borough and Borough Property are encouraged to maintain social distancing throughout the entire period of this emergency.

Section 6. This Emergency Ordinance shall become effective immediately upon adoption and remain in effect until December 12, 2021 pursuant to Borough Code Sec. 1.20.050(c).

Section 7. This Emergency Ordinance may be reauthorized by telephonic quorum prior to its expiration.

PASSED AND ADOPTED BY THE ALEUTIANS EAST BOROUGH ASSEMBLY on this 14th day of October 2021.

Date Introduced and Approved: _____

ALEUTIANS EAST BOROUGH, ALASKA

Alvin D. Osterback, Mayor

ATTEST:

Tina Anderson, Clerk

Resolutions



Agenda Statement

Date: September 30, 2021

To: Mayor Osterback and Assembly

From: Anne Bailey, Borough Administrator

Re: Resolution 22-16 Amending the Aleutians East Borough Employee Handbook

Alaska Statute 29.20.410(1) authorizes municipalities to create and implement personnel systems to govern the terms of municipal employment. Pursuant to that authority, the Aleutians East Borough enacted Section 7.10.020 of the Aleutians East Borough Code of Ordinances, which directed the Borough to adopt a personnel policy. Accordingly, the Borough adopted the Aleutians East Borough Employee Handbook in May 2009, which was last updated in May 2020. Adjustments to individual sections have been made between 2009 and the present including but not limited to the Annual Evaluation and Salary Adjustment Section; Paydays; Employment Categories and Business Travel. However, the Employee Handbook has not undergone a comprehensive review and update since 2009.

As a result:

- Several current provisions do not afford Borough employees specific protections mandated by law.
- Current grievance procedures create impartiality and separation of powers issues.
- Some current provisions could prevent the orderly termination of employees engaging in gross misconduct and adherence to outdated provisions could result in wrongful discharge actions, or other legal claims.

The Employee Handbook was initially reviewed by the Alaska Municipal League Joint Insurance Association and subsequently reviewed and rewritten by Borough Administration and the Borough Attorney. The updated Employee Handbook was presented to Borough staff on September 2, 2021 and to the Assembly at the September 9, 2021 work session.

In the latest rendition, the Borough Attorney and Administration included a Grievance Policy and Procedure outlined in Section 8.5 (page 46) of the handbook and made some minor adjustments to Section 6.14 Use of Borough Vehicles, Heavy Equipment and Other Equipment Owned, Leased or Rented by the Borough (page 32 of the Employee Handbook).

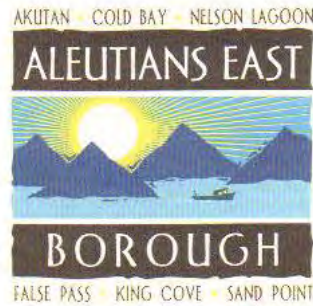
Aleutians East Borough Code Section 7.10.030 authorizes the Assembly to amend the policies set forth in the Employee Handbook by resolution. If approved, Administration plans to implement this amendment effective immediately.

Attachments:

- Resolution 22-16
- Exhibit A – Aleutians East Borough Employee Handbook

RECOMMENDATION

Administration recommends approval of Resolution 22-16 amending the Aleutians East Borough Employee Handbook.



RESOLUTION NO. 22-16

A RESOLUTION OF THE ALEUTIANS EAST BOROUGH ASSEMBLY AMENDING THE ALEUTIANS EAST BOROUGH EMPLOYEE HANDBOOK

WHEREAS, A.S. 29.20.410(a) authorizes municipalities to create and implement personnel systems to govern the terms of municipal employment; and

WHEREAS, pursuant to that authority, the Aleutians East Borough enacted Section 7.10.020 of the Aleutians East Borough Code of Ordinances, which directed the Borough to adopt a personnel policy; and

WHEREAS, accordingly, the Borough adopted the Aleutians East Borough Employee Handbook, which was last updated in May 2020; and

WHEREAS, the Employee Handbook has not undergone a comprehensive review and update since 2009; and

WHEREAS, as a result, several current provisions do not afford Borough employees specific protections mandated by law; current grievance procedures create impartiality and separation of powers issues; some current provisions could prevent the orderly termination of employees engaging in gross misconduct and adherence to outdated provisions could result in wrongful discharge actions, or other legal claims; and

WHEREAS, the Employee Handbook was initially reviewed by the Alaska Municipal League Joint Insurance Association and subsequently reviewed by Borough Administration and the Borough Attorney; and

WHEREAS, the updated Employee Handbook was presented to Borough staff on September 2, 2021 and to the Borough Assembly on September 9, 2021; and

WHEREAS, AEBC 7.10.030 authorizes the Assembly to amend the policies set forth in the Employee Handbook by resolution.

NOW, THEREFORE, BE IT RESOLVED by the Aleutians East Borough as follows:

Section 1. The Aleutians East Borough Employee Handbook shall be amended as set forth in Exhibit A.

Section 2. This Resolution shall become effective immediately upon adoption.

PASSED AND APPROVED BY THE ALEUTIANS EAST BOROUGH ASSEMBLY
on this 14th day of October 2021.

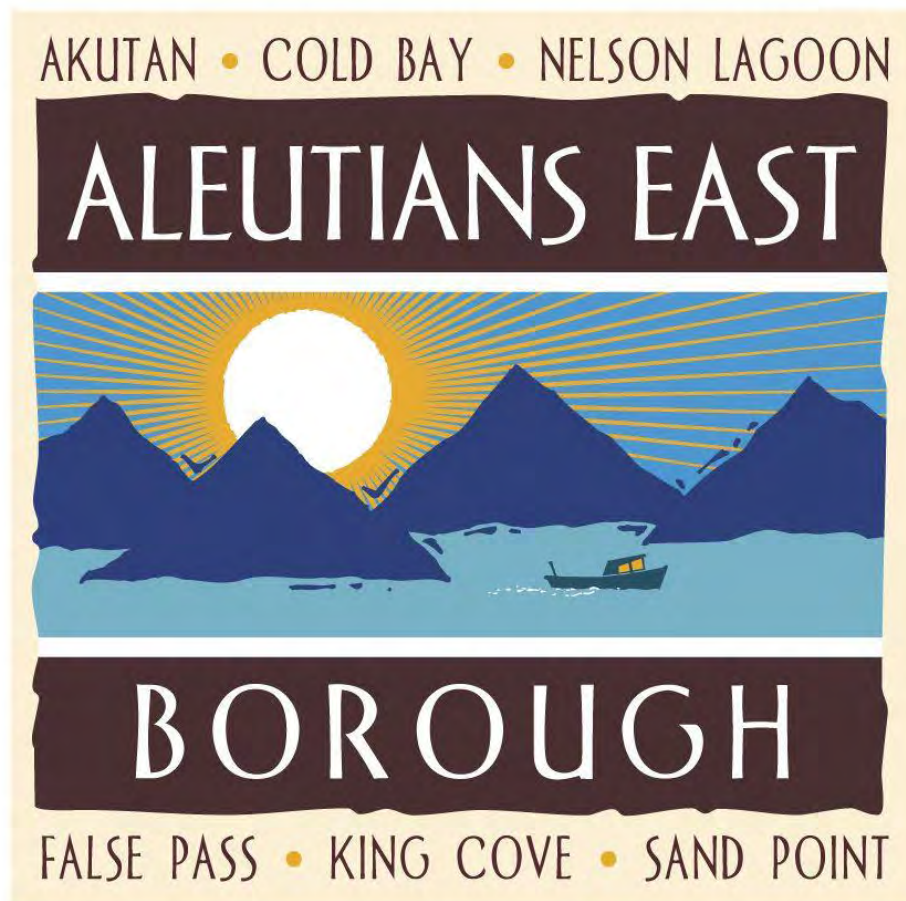
ALEUTIANS EAST BOROUGH, ALASKA

Alvin D. Osterback, Mayor

ATTEST:

Tina Anderson, Clerk

Aleutians East Borough Employee Handbook



October 14, 2021

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CHAPTER ONE

GENERAL PROVISIONS

1.1 Authority. The provisions set forth herein have been adopted pursuant to Sections 7.10.020-.030 of the Code of the Aleutians East Borough of Alaska, and together constitute the Borough's personnel system, as authorized by AS 29.20.410.

1.2 Purpose. This handbook is intended to provide employees with a general understanding of the Borough's personnel policies. Employees are required to familiarize themselves with the contents of this handbook, not only because it answers many common questions concerning the terms and conditions of Borough employment, but also because it establishes general performance standards applicable to all employees. However, this handbook cannot anticipate every situation or answer every question about employment.

1.2.1 Extent of Rights Conferred by this Handbook. None of the benefits or policies set forth herein are intended because of their publication to confer any rights or privileges upon employees or to entitle them to be or remain employed by the Aleutians East Borough. The contents of this document and procedures herein are presented as a matter of information for the general conditions of employment.

Policies set forth in this handbook are not intended to create a contract, nor are they to be construed to constitute contractual obligations of any kind or a contract of employment between the Aleutians East Borough and any of its employees. These policies are a set of guidelines for the implementation of personnel policies. The Aleutians East Borough and the employee will deal with each fairly and in good faith, in the administration of these at-will employment policies. The description of various employment standards or rules in these policies does not alter the at-will nature of these policies.

1.3 Scope. Except for those instances in which these policies and procedures conflict with the provisions of a negotiated contract, or with any federal, state or local law, they shall apply to all of the Borough's non-elected employees. These policies and procedures shall not apply to Borough election officials, members of the Borough Assembly, or individuals appointed to Borough boards and commissions unless such individuals are simultaneously employed by the Borough.

1.4 Organization. The Mayor is the Chief Personnel Officer for the Aleutians East Borough, but may authorize the Borough Administrator to serve as Personnel Officer upon written notification. The Mayor or designee shall be responsible for assisting in the preparation and maintenance of the Borough's Employee Classification Plan and its Salary Plan, and shall perform such other duties as may be required to enforce the policies and procedures set forth herein. All matters relating to the Borough's personnel shall be routed to the Mayor or designee, who shall maintain a complete system of personnel files and records. The Mayor or designee may perform any or all of these duties and responsibilities or assign them to another Borough employee.

- 1.5 Authority to Interpret.** The Mayor, as the Borough's chief administrator and Personnel Officer, shall have final authority to interpret the provisions of this Handbook.
- 1.6 Revisions.** In order to retain necessary flexibility in the administration of policies and procedures, the Aleutians East Borough reserves the right to change, revise, or eliminate any of the policies and/or benefits described in this handbook. The Mayor shall recommend revisions to these policies based upon the Borough's needs, the goal of increasing the effectiveness and productivity of its employees, the requirements of applicable state and federal laws, and the Borough Code. Such revisions shall become effective once approved by resolution of the Borough Assembly, and shall be applicable to all Borough employees, unless otherwise specified. Employees shall be notified in writing of any changes prior to their implementation, and shall be required to sign a form acknowledging their receipt and understanding of such changes. Should an employee have any questions regarding any policy or procedure, it is the employee's responsibility to seek clarification from a supervisor, the Borough Administrator, or the Mayor.
- 1.7 Authorization to Vary from Strict Interpretation.** Unless otherwise required by federal, state, or local law, the Mayor shall have the authority to relax the rules and procedures set forth in this Handbook when their strict application as to a person or situation would result in undue hardship to an employee.

THIS EMPLOYEE HANDBOOK, DATED OCTOBER 14, 2021, SUPERSEDES ALL PREVIOUS VERSIONS.

CHAPTER TWO

EMPLOYEE CLASSIFICATIONS

- 2.1 Purpose.** The Borough's Employee Classification Plan is intended to serve as a tool for assisting with the management of the Borough's personnel system, such as establishing appropriate performance standards, effectively administering employee salaries and benefits, and better equipping the Borough to more properly assess its staffing needs. It is the intent of the Aleutians East Borough to clarify the definitions of employment classifications so that employees understand their employment status and benefit eligibility. These classifications do not guarantee employment for any specified period of time.
- 2.2 Review by Mayor.** The Mayor shall from time to time review the Borough's Employee Classification Plan and make updates to it as necessary. The Mayor shall assign a classification and salary range to each position and make such reassignments to account for the reassignment of work duties, the reorganization of departments, or the addition or removal of positions.
- 2.3 Non-Employees.** Volunteers, contractors, consultants and the elected and appointed members of boards, committees, commissions are not considered to be Borough employees.
- 2.4 Employee Classifications.** All positions shall be assigned the following classifications:
- 2.4.1 Regular or Temporary.**
- 2.4.1.1 Regular Employees.** Employees who have been hired to work for the Borough on either a full-time or part-time basis, for whom no specific term of employment has been established, and who have successfully completed any applicable probationary period.
- 2.4.1.2 Temporary Employees.** Employees who are hired as interim replacements, to temporarily work on a predetermined work schedule that does not extend beyond six (6) calendar months. If a temporary employee is hired into a regular or part-time classification, they are entitled to pro-rata sick leave and vacation leave accruals retroactive to their date of hire. While temporary employees receive all legally mandated benefits (such as workers' compensation insurance and Social Security), they are ineligible for the entire Aleutians East Borough's other benefit programs.
- 2.4.2 Full-Time or Part-Time.**
- 2.4.2.1 Full-Time Employees.** Employees who are regularly scheduled to work forty (40) hours per week. Regular full-time employees are eligible for some benefits sponsored by the Aleutians East Borough, subject to the terms, conditions, and limitations of each benefit program.

2.4.2.2 Part-Time Employees. Employees who are regularly scheduled to work less than forty (40) hours per week. Regular part-time employees are eligible for some benefits sponsored by the Aleutians East Borough, subject to the terms, conditions, and limitations of each benefit program.

2.4.3 Exempt or Nonexempt. Each employee is designated as either exempt or nonexempt. Nonexempt employees are entitled to overtime pay under the specific provisions of federal and state laws. Exempt employees, due to their managerial nature, are excluded from specific provisions of federal and state wage and hour laws. An employee's classification as exempt or nonexempt may be changed by the Aleutians East Borough administration as it deems necessary.

2.5 Positions Exempted from the Borough's Classified Service. In addition, certain other positions are also expressly excluded from the Borough's classified service. As such, those Borough employees within the following classes of positions are employed at-will, may be dismissed at any time with or without cause, and are not eligible to challenge any employment action by means of the Borough's employee grievance or appeals processes:

2.5.1 Temporary and other non-regular hourly positions.

2.5.2 Positions designated as confidential/managerial in nature.

2.6 Confidential/Managerial Positions. Pursuant to AS 29.20.410, the Borough has designated certain positions as confidential/managerial in nature, and they are as a result excluded from the Borough's classified service. Confidential/managerial positions are determined by ordinance. Those individuals who serve in these positions are employed at will, may be dismissed at any time with or without cause, and are not eligible to challenge employment actions by means of the Borough's grievance or appeals procedures. The Borough's managerial/confidential positions include:

2.6.1 Administrator.

2.6.2 Clerk.

2.6.3 Borough Attorney.

2.6.4 Maintenance Director.

2.6.5 Natural Resources Department Director.

2.6.6 Finance Director.

2.7 Job-Sharing. Two regular part-time employees may split what would ordinarily be a single regular full-time position with the approval of the Mayor or the Mayor's designee.

2.8 Job Descriptions. The Borough makes every effort to create and maintain accurate job descriptions for all positions within the Borough. Each description includes a job summary

section, a major duties section, a job requirements section, a skills section, a work environment section, a supervisory control/responsibilities section and a compensation section.

2.8.1 Purpose of Job Descriptions. The Borough maintains job descriptions to aid in orienting new employees to their jobs, identifying the requirements of each position, establishing hiring criteria, setting standards for employee performance evaluations.

2.8.2 Preparation of Job Descriptions. The Administrator prepares job descriptions when new positions are created. Existing job descriptions are also reviewed and revised in order to ensure that they are up to date. Job descriptions may also be rewritten periodically to reflect any changes in the position's duties and responsibilities. All employees will be expected to help ensure that their job descriptions are accurate and current, reflecting the work being done.

2.8.3 Job Descriptions Not All-Inclusive. Employees should remember that job descriptions do not necessarily cover every task or duty that might be assigned, and that additional responsibilities may be assigned as necessary. Contact the Borough Administrator or Mayor if you have any questions or concerns about your job description.

CHAPTER THREE

RECRUITMENT AND HIRING

- 3.1 Statement of Philosophy.** The Aleutians East Borough believes that the work conditions, wages, and benefits it offers to its employees are competitive with those offered by other Alaskan employers for the type of work involved. If employees have concerns about work conditions or compensation, they are strongly encouraged to voice these concerns openly and directly to their supervisors.

The Aleutians East Borough and the employee will deal with each fairly and in good faith, in the administration of these at-will employment policies. Our experience has shown that when employees deal openly and directly with supervisors, work environment, communications, and productivity improve. We believe that the Aleutians East Borough amply demonstrates its commitment to employees by responding effectively to employee concerns.

- 3.2 In General.** Employees shall be recruited, selected, trained, and advanced on the basis of their ability, knowledge, skill, and performance.

- 3.3 Recruitment Practices.** The Aleutians East Borough provides employees an opportunity to indicate their interest in open positions and advance within the municipality according to their skills and experience. In general, notices of all regular, full-time and part-time job openings are posted, although Aleutians East Borough reserves its discretionary right to not post a particular opening. Job posting is a way to inform employees of openings and to identify qualified and interested applicants who might not otherwise be known to the hiring Administrator. Other recruiting sources may also be used to fill open positions in the best interest of the municipality.

Job openings will be posted within the Borough's Offices and other public places. Job postings will normally remain open for 10 working days. Job announcements shall state: the position's title; a description of duties; any applicable educational, certification, or licensure requirements; whether the position is exempt from overtime; a salary range, if known; the application deadline and means by which applications may be submitted; and, a statement regarding the Borough's status as an equal opportunity employer.

- 3.3.1 Internal Appointments.** It is the Borough's policy to give first consideration to current qualified employees to fill a vacant job position. As such, position vacancies shall be provided to all employees before the announcement is made to external sources. When two or more otherwise equally-qualified applicants are competing for an open position, preference shall be given to the applicant who is a resident of the Borough.

- 3.4 Applications.** The Borough accepts applications for employment only when a position is open and it is actively recruiting to fill that position. It does not accept any unsolicited applications or resumes.

- 3.4.1 Accuracy of Information.** The Aleutians East Borough relies upon the accuracy of information contained in the employment application, as well as the accuracy of other data presented throughout the hiring process and employment. Any

misrepresentations, falsifications, or material omissions in any of this information or data may result in the Aleutians East Borough exclusion of the individual from further consideration for employment or, if the person has been hired, termination of employment.

3.5 Pre-Employment Background Investigations. Applicants may be required to undergo a criminal background check. Such background checks are a condition of employment and may be subsequently required at any time during the individual's term of employment with the Borough. Failure to cooperate with or pass such a background check shall make an applicant ineligible for employment with the Borough and shall be grounds for termination for those who are already employed by the Borough. All background checks are conducted in conformity with the Federal Fair Credit Reporting Act, the Americans with Disabilities Act, and state and federal privacy and antidiscrimination laws. Information obtained as the result of a background check shall be kept confidential.

3.5.1 Pre-Employment Drug Screening. Offers of Borough employment may be conditioned upon a prospective employee's ability to successfully pass a pre-employment drug screening prior to the individual's first date of employment.

3.5.2 Requests for Borough References. If reference checks are requested by prospective employers of present or past Borough employees, the Borough Administrator or designee will respond to those reference check inquiries. Responses to such inquiries will confirm only dates of employment, wage rates, and position(s) held. No other employment data will be released without a written authorization and release signed by the individual who is the subject of the inquiry.

3.6 Appointments. Appointments are made by the Mayor in consultation with the Borough Administrator. Once the Borough Administrator has selected an individual for appointment to a position, the matter shall be submitted to the Mayor for final action. No offer of employment, transfer, or promotion is valid unless expressly authorized in writing by the Mayor or the Borough Administrator and shall not take effect until the starting date specified in that writing.

3.6.1 Temporary Appointments. Individuals may be appointed to temporary positions in order to complete special projects or to meet the Borough's seasonal needs. Such individuals may not continue within that position for any period longer than six months within any twelve-month period. Temporary employees shall not accrue leave, receive holiday pay, or be eligible for Borough-sponsored health or retirement benefits. Temporary employees are employed at will, may be terminated at any time with or without cause, and are ineligible to contest employment actions by means of the Borough's employee grievance and appeal procedures.

3.6.2 Emergency Appointments. Notwithstanding any other provisions of this Handbook, and subject only to the requirements of the Aleutian East Borough Code of Ordinances and any other applicable federal or state laws, the Mayor may, in the event of an emergency that threatens the health and safety of the residents of the Borough, employ an individual using standards that vary from the Borough's general employment procedures, for a period no longer than 30 days for the purpose of addressing such emergency.

- 3.7 Probationary Period.** All regular employees are subject to a probationary period, which is intended to provide employees with the opportunity to demonstrate their ability to meet established performance goals, and for the Borough to determine the employee's suitability for the position. The Borough uses this period to evaluate employee capabilities, work habits, and overall performance.
- 3.7.1 Length of Probationary Period.** Unless otherwise waived by the Mayor in writing, the probationary period shall be the first six months of continual employment.
- 3.7.2 Transfers and Promotions Subject to Probationary Period.** Borough employees who, after completing an initial probationary period, are transferred or promoted to another position are subject to an additional 90-day probationary period. If, during that period, in the sole judgment of the Mayor in consultation with an employee's Department Head, if applicable, the employee is determined to have not achieved a satisfactory level of performance or is otherwise deemed to be unsuccessful within the position, the employee may be removed from the position. If this occurs, the employee may be permitted to return to his or her former position, or to a comparable position for which the employee is qualified, if it remains unfilled, and the Mayor determines it to be in the Borough's best interests.
- 3.7.3 Extension of Probationary Period.** If an employee's performance is deemed less than satisfactory prior to the end of any applicable probationary period, the period may be extended up to an additional six months.
- 3.7.4 Completion of Probationary Period.** Only those hours actually worked shall be credited against an employee's probationary period. If a temporary employee is hired on a permanent basis, at the Mayor's discretion, any hours worked during that period may be credited against the employee's probationary period. Upon satisfactory completion of the probationary period, new employees will be considered to have entered into the "regular" employee classification.
- 3.7.5 Dismissal During Probationary Period.** Employees are deemed to be employed at will during the probationary period and may be dismissed at any time before its expiration with or without cause, and without advance notice. The dismissal of a probationary employee is final and is not subject to review according to the Borough's employee grievance or appeals procedures.
- 3.8 Employment of Minors.** The Borough shall at all times adhere to the requirements of federal and state law regarding the permitted hours, minimum age, and permissible working conditions for individuals under the age of 18.
- 3.9 Employment of Relatives.** The employment of relatives in the same area of an organization may cause serious conflicts and problems with favoritism and employee morale. In addition to claims of partiality in treatment at work, personal conflicts from outside the work environment can be carried over into day-to-day working relationships.

3.9.1 Supervision of Immediate Family Members Generally Prohibited. Unless expressly waived in writing by the Mayor, no person shall act as a supervisor for any person employed by the Borough in any capacity who is a member of the supervisor's immediate family. Nor shall any person be appointed to a position with the Borough in which they would be directly supervised by a member of the individual's immediate family.

3.9.2 Individuals Deemed to Be Immediate Family Members. For the purposes of this section, an employee's "immediate family member" includes the individual's parents, spouse, children (natural, adopted, or otherwise), grandparents, grandchildren, brothers, sisters, aunts, uncles, nephews and nieces, sisters-in-law, brothers-in-law, sons-in-law, daughters-in-law, mothers-in-law or fathers-in-law and/or any other person with whom the employee is involved in a romantic relationship, or cohabitates. This policy applies to all employees without regard to gender or sexual orientation.

3.9.3 Duty to Disclose. Employees must immediately disclose to the Borough Administrator circumstances in which he or she would be required to supervise the work of an immediate family member, as defined in Section 3.9.2.

3.9.4 Recourse. In the event that the Borough becomes aware of a potential violation of this policy, it shall if necessary conduct an investigation to determine whether the violation was accidental or intentional. If the Mayor concludes that the violation was accidental, the employees shall be allowed thirty (30) days to determine which employee shall be reassigned to another open position, or terminated, should no such open position exist. In the event that the employees disagree or fail to provide the Borough with a proposed outcome, the Borough Administrator, in consultation with the Mayor, shall determine which employee shall be reassigned, if possible, or terminated, in accordance with the Aleutians East Borough Code of Ordinances, and any other applicable provisions of law. If it is determined that one or more employees has willfully violated this provision, those individuals may be subjected to disciplinary action, up to and including termination.

3.10 Compliance with Immigration Laws. The Borough is committed to employing only those who are authorized to work in the United States and does not unlawfully discriminate on the basis of citizenship or national origin.

In compliance with the Immigration Reform and Control Act of 1986, each new employee, as a condition of employment, must complete the Employment Eligibility Verification Form I-9 and present documentation establishing identity and employment eligibility. This documentation will be photocopied and attach to the Employment Verification Form I-9. Former employees who are rehired must also complete the form if they have not completed an I-9 with the Borough within the past three years, or if their previous I-9 is no longer retained or valid.

Each Borough employee shall timely notify the Borough of changes in immigration status and shall timely provide updated I-9 forms and documentation as such changes occur. Failure to provide timely notification or updated forms may be cause for disciplinary action, up to and including termination of Borough employment.

Employees with questions or seeking more information on immigration law issues are encouraged to contact the Mayor, Borough Administrator or designee. Employees may raise questions or complaints about immigration law compliance without fear of reprisal.

CHAPTER FOUR

WAGE AND SALARY ADMINISTRATION

- 4.1 General.** The Borough's pay practices comply with federal and state laws, mirror its commitment to providing Equal Employment Opportunity, and offer competitive salaries within our labor market. Because recruiting and retaining talented employees is critical to our success, the Borough is committed to paying its employees equitable wages that are both proportional to the requirements and responsibilities of their positions and comparable to the pay received by similarly situated employees in the area.

Employees should bring their pay-related questions or concerns to the attention of their immediate supervisors, who are responsible for the fair administration of departmental pay practices. The Borough Administrator is also available to answer specific questions about the salary administration program.

- 4.2 Rates of Pay.** Rates of pay shall be established in a schedule of salaries maintained by the Borough Administrator. Such schedule shall include a range of salaries for each position. When an individual is hired to fill a position, they are automatically assigned a rate of pay equal to the base step for that position in the salary schedule. If the Mayor, in consultation with the Borough Administrator, determines that the individual possesses skills, education or experience greater than that required for the position, the Mayor may, in his or her discretion, assign the employee a starting pay at a higher level than that reflected within the salary schedule.

- 4.2.1 Updates to Salary Schedule.** The Mayor shall from time to time review the schedule of salaries to determine whether adjustments should be made. Such adjustments shall be made at the time that the Borough Assembly is undergoing the annual budgeting process and shall become effective upon the Borough Assembly's adoption of a budget reflecting such adjustments to the salary schedule.

- 4.3 Salary Adjustments.** In general, adjustments to an employee's rate of pay shall occur only as provided by this section.

- 4.3.1 Annual Cost of Living Increases.** The Borough Assembly may at its discretion authorize annual cost of living adjustments for regular employees in an amount not to exceed the Consumer Price Index for Urban Alaska as computed for the preceding fiscal year.

- 4.3.2 Merit-Based Pay Increases.** Merit-based pay adjustments are awarded by the Borough in an effort to recognize truly superior employee performance. Merit-based pay is pay above the cost of living allowance that is given to employees annually for satisfactory performance. Employees become eligible for a one-time, 2.5% merit-based pay increase on the 10th, 15th, 20th, and 25th year of Borough employment. An employee shall receive such an increase only after a performance evaluation reflects the employee's satisfactory performance of his or her work duties. Any other pay adjustments shall be made in accordance with this Employee Handbook.

Merit-based increases may also be awarded when an employee has reached some tangible, professional milestone, such as the completion of educational courses, degrees, or certifications that directly relate to the employee's work duties for the Borough. Such increases shall be awarded at the Mayor's sole discretion. As a general rule, such compensation may be awarded at any level up to and including the amount of the cost of living adjustment; however, the Mayor may deviate from this guideline with the approval of the Assembly. Merit-based pay increases are subject to appropriation by the Assembly.

4.3.3 Temporary Pay Increases. Employees may be eligible for a temporary pay increase if required to temporarily assume duties assigned to a position with a higher rate of pay. Such increases may not exceed a period of six months, unless otherwise approved by the Mayor. Once the employee ceases performing such additional duties, the employee's pay shall revert to his or her former salary, plus any applicable cost-of-living increases.

4.4 Timekeeping. Federal and state laws require the Borough to keep an accurate record of time worked in order to calculate employee pay and benefits. All non-exempt employees are required to record all time worked during each pay period on a time sheet provided by the Borough for this purpose. Entries must be recorded on a daily basis, in order to accurately reflect all hours worked. Non-exempt employees must submit time sheets to their supervisors by the first Monday following the close of a pay period, and supervisors shall turn in all timesheets to payroll by the end of that business day. It is the employees' responsibility to sign their time records to certify the accuracy of all time recorded. The supervisor will review and then sign the time record before submitting it for payroll processing. In addition, if corrections or modifications are made to the time record, both the employee and the supervisor must verify the accuracy of the changes by initialing the time record.

4.4.1 Completion of Time Sheets During Pre-Approved Absences. If an employee will be on approved leave on the date that time sheets become due, the employee shall turn in a time sheet for the payroll period by the end of the employee's last work day before the leave commences. The employee's time sheet must be accompanied by signed, approved leave slips for the dates of leave.

4.4.2 Failure to Submit Time Sheets When Due. An employee who does not submit, or arrange for the submission, of a time sheet by the deadline will receive only basic pay for the pay period, as determined by the employee's supervisor. The employee shall submit any overtime or leave on the time sheet for the next pay period, with notations, so that they may be accurately compensated.

4.4.3 Falsifying Time Sheet Information. Altering, falsifying, tampering with time records, or recording time on another employee's time record may result in disciplinary action, up to and including termination of employment.

4.5 Pay Dates. All employees are paid on a bi-weekly basis, or 26 times each year. Each paycheck will include the earnings for all work performed through the end of the previous payroll period.

- 4.5.1 Pay Periods.** The first day in each two-week payroll period is a Sunday, and the last day is the second following Saturday. Pay shall be distributed on the Friday immediately following the end of a pay period, unless that day is a holiday, in which case it will be distributed on the first Borough business day immediately preceding the holiday.
- 4.5.2 Direct Deposit.** Employees may have pay directly deposited into their bank accounts if they provide advance written authorization to the Aleutians East Borough. An Authorization for Direct Deposits form can be received from the Borough Finance Director or Borough Administrator. Employees will receive an itemized statement of wages when the Aleutians East Borough makes direct deposits.
- 4.5.3 Pay Advances.** In the event of a personal emergency, employees may submit a written request for a pay advance to their supervisor or the Borough Administrator, indicating the nature of the emergency involved. Employees may request one pay advance per calendar year. The Borough Administrator will evaluate the request and determine whether a pay advance will be granted. The decision to grant or deny a pay advance may be made at the Borough Administrator's discretion.
- 4.5.4 Pay Deductions.** The Borough shall make such deductions from an employee's compensation as may be required by law, or as authorized by the employee. Such deductions may include, but are not limited to, any applicable federal withholding, or contributions toward the Borough's employer-sponsored health and retirement plans. Questions concerning such deductions should be directed to the Director of Finance or the Borough Administrator.
- 4.5.5 Administrative Pay Corrections.** The Aleutians East Borough takes all reasonable steps to ensure that employees receive the correct amount of pay in each paycheck and that employees are paid promptly on the scheduled payday. In the unlikely event that there is an error in the amount of pay that an employee receives, the employee should promptly bring the discrepancy to the attention of his or her supervisor, or the Borough Administrator, so that it may be corrected as quickly as possible. Overpayments will generally be corrected in the next regular paycheck unless doing so would create a hardship for the employee. In that case, the Borough will attempt to arrange a reasonable repayment schedule with the employee to minimize any such hardship.
- 4.6 Workday and Workweek.** The Borough's standard workday commences at 12:00 a.m. and ends at 11:59 p.m. on the same day. The standard workweek consists of seven consecutive 24-hour periods beginning at 12:00 a.m. on Sunday and concluding at 11:59 p.m. the following Saturday.
- 4.7 Overtime Compensation.** When operating requirements or other needs cannot be met during regular working hours, employees may be scheduled to work overtime hours. When possible, advance notification of these mandatory assignments will be provided. All overtime work must be preapproved by the employee's immediate supervisor.
- 4.7.1 Employees Eligible for Overtime Compensation.** Overtime compensation is paid to all nonexempt employees who work in excess of 40 hours during any single workweek, in accordance with federal wage and hour restrictions. Overtime pay is based on actual hours worked. Time off on sick leave, vacation leave, or any leave of absence will not be

considered hours worked for purposes of determining whether an employee is eligible for overtime pay.

4.7.2 Rate of Pay for Overtime Compensation. The rate of pay for overtime hours is 1 ½ times the non-exempt employee's regular hourly rate.

4.7.3 Rules Governing the Start and End of Scheduled Shifts. Non-exempt employees should report to work no more than ten minutes prior to their scheduled starting time nor stay more than ten minutes after their scheduled stop time without expressed, prior authorization from their supervisor.

4.8 Business Travel. The Borough will pay the reasonable cost of travel for all employees who must do so for the purpose of conducting Borough business. All business travel must be approved in advance in writing by the Borough Mayor, Borough Administrator or designee. When approved, the Borough will reimburse the actual costs of travel, lodging, and other expenses directly related to accomplishing Borough objectives. Reimbursement will be limited to the reasonable costs of travel, as determined at the Borough's sole discretion. The Borough may make alternate arrangements to cover employee living expenses when the Borough, in its sole discretion, deems such arrangements appropriate. Employees should contact their supervisor for guidance and assistance on procedures related to travel arrangements, expense reports, reimbursement for specific expenses, or any other business travel issues.

4.8.1 General Standards and Criteria. All Business Travel must comply with the following general standards.

4.8.1.1 Travel should begin at the day closest to the time of the meeting, conference, etc., which the person is attending.

4.8.1.2 Any expense for travel between the traveler's residence and the Borough's local headquarters shall not be reimbursed.

4.8.1.3 During periods of prolonged travel, either inside or outside the Borough, either the Borough Mayor or Borough Administrator, or designee may find it in the best financial interest of the Borough to waive per diem and provide other arrangements such as room and board, actual expense, etc.

4.8.2 Business Travel Without Prior Authorization. In the event that neither the Borough Mayor, Borough Administrator, or designee is available to authorize such expenses prior to travel, the person traveling may apply for reimbursement after the fact for reasonable costs incurred as a result of that travel, as authorized by this Section. However, there is no guarantee that such expenses will be reimbursed unless they are approved in advance.

4.8.3 Business Travel Expenses Eligible for Reimbursement. Generally, the following expenses incurred during the course of pre-approved Business Travel will be deemed eligible for reimbursement, so long as they are reasonable:

- 4.8.3.1** Airfare for travel in coach or economy class or the lowest available fare unless other arrangements are preapproved by the Borough Mayor or Borough Administrator. The costs for chartering an airplane or vessel must always be approved in writing by the Borough Mayor or Borough Administrator in advance of the charter of the airplane or vessel to be eligible for reimbursement.
- 4.8.3.2 Car Rental and Parking Fees.** The costs for car rental and associated fees, such as for parking, are eligible for reimbursement only if they are preapproved in writing prior to the first date of rental.
- 4.8.3.3** Fares for shuttle or airport bus service, where available; costs of public transportation for other ground travel, and taxi and ride service fares, plus reasonable tip.
- 4.8.3.4** Preapproved mileage costs for use of personal cars while on Borough business, at the standard IRS allowance in effect at the time of the reimbursement request. Current rates are available at: <https://www.irs.gov/tax-professionals/standard-mileage-rates>.
- 4.8.3.5** The actual costs for lodging while away from the Borough on Business Travel. Incidental expenses not authorized by this section that are incurred in association with covered lodging remain the responsibility of the employee.
- 4.8.3.6** Other pre-approved expenses directly related to accomplishing official Borough business while on Business Travel.
- 4.8.4 Per Diem.** Employees away from the Borough on Business Travel that requires an overnight stay or is for a duration of ten hours or more, including travel time, shall receive a daily rate per diem allowance, either before departure or upon return, as the employee requests. The rate of per diem shall be \$65/day if traveling within the Borough. If traveling outside the Borough, the employee's per diem rate will be determined according to the federal Department of Defense local meals rate for the destination(s) that are in effect at the time of travel.
- 4.8.4.1 Prepayment of Per Diem.** Cash advances to cover reasonable anticipated expenses may be made to Borough employees after travel has been approved. Borough employees must submit a written request to the Borough Mayor, Borough Administrator or designee at least five (5) working days ahead of the anticipated travel date.
- 4.8.5 Duty to Report Accidents When on Business Travel.** Employees who are involved in an accident while travelling on business must promptly report the incident to their immediate supervisor.
- 4.8.6 Duty to Report Business Travel Expenses.** When travel is completed, employees should submit completed travel expense reports within 15 days. Reports should be accompanied by receipts for all individual expenses. In order to receive reimbursement

for travel expenses, all employees are required to send an email request to the Administrator and must include supporting documentation (i.e. receipts).

4.8.6.1 Use of Borough Credit Card. If an employee is using a Borough credit card in conjunction with business travel, the employee must submit all receipts and a credit card authorization form with the travel expense report.

4.8.7 Cancellation of Business Travel. If an employee's Business Travel has been cancelled, the employee is responsible for cancelling and receiving refunds for all travel arrangements. If the employee has received a cash advance to cover anticipated expenses including but not limited to lodging and meal per diem, the employee is required to remit any prepaid per diem to the Borough within 15 days of the cancellation.

4.8.8 Abuse of Business Travel Policies. Abuse of the Business Travel policy, including falsifying expense reports to reflect costs not incurred by the employee, can be grounds for disciplinary action, up to and including termination of Borough employment.

CHAPTER FIVE

EMPLOYEE BENEFITS ADMINISTRATION

5.1 Eligibility for Benefits. Benefits eligibility is dependent upon a variety of factors, including employee classification. Employees should direct questions regarding the benefits described in this chapter to their supervisor or the Borough Administrator. In addition, details of many of these programs can be found elsewhere in the employee handbook.

5.2 Classes of Employee Benefits. The Borough offers the following benefits programs to its employees, subject to various eligibility and program requirements.

Benefits Conversion on Termination	Flex-Time Scheduling	Relocation Assistance
Bereavement Leave	Life Insurance	Tax-Sheltered Annuities
Childcare Assistance	Medical Insurance	Travel Allowances
COBRA	Membership Dues	Travel Insurance
Dental Insurance	Military Leave	Vacation Benefits
Drug Rehabilitation Assistance	Paid Holidays	Voting Time Off
Family Leave	Pension Plan	Witness / Jury Leave

5.3 Holidays. The Borough observes the following holidays:

New Year's Day	January 1
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Veterans Day	November 11
Thanksgiving	Fourth Thursday and Friday in November
Christmas Day	December 25

A recognized holiday that falls on a Saturday will be observed on the proceeding Friday. A recognized holiday that falls on a Sunday will be observed on the following Monday.

5.3.1 Holiday Pay. All regular employees will receive paid time off for Borough Holidays. Eligible employees who do not work on Borough Holidays will receive pay equal to the employee's base rate of pay multiplied by the number of hours the employee would otherwise have worked on that day. Eligible employees who do work on a Borough Holiday shall receive holiday pay at the rate of 1.5 times their normal base rate of pay for every hour worked so

long as they have received prior authorization to work on an observed holiday from a Department Head, the Borough Administrator, or the Mayor.

5.3.2 Floating Holidays. Regular employees will also receive two floating holidays during each calendar year. All floating holidays must be scheduled with the prior written approval of the employee's supervisor.

5.4 Vacation Leave. The purpose of Vacation Leave is to provide employees with opportunities for rest, relaxation, and personal pursuits. Regular employees shall accrue hours of Vacation Leave based upon continuous years of service to the Borough, beginning on the employee's first day serving in his or her position. Vacation Leave is paid at the employee's base rate at the time of leave. Vacation Leave does not accrue during periods of administrative leave, leave without pay, or after an employee's effective date of termination.

5.4.1 Rate of Accrual. Regular employees shall accrue Vacation Leave according to the following schedule:

Number of Years of Employment	Accrual Rate
Less Than 3 Years of Service	1 day per calendar month 12 days per year
3 – 7 Years of Service	1.5 days per calendar month 18 days per year
7+ Years of Service	2 days per calendar month 24 days per year

This accrual rate is based on a 40-hour work week and is pro-rated against the actual hours worked. The amount of paid vacation time employees receive increases with the length of their employment.

Length of eligible service is calculated on the basis of a benefit year. This is the 12-month period that begins when the employee starts to earn vacation time. An employee's benefit year may be extended for any significant leave of absence except military leave of absence. Military leave has no effect on this calculation. Once employees enter an eligible employment classification, they begin to earn paid vacation time according to the schedule. However, before vacation time can be used, employees must complete any applicable probationary period. After that time, employees can request use of earned vacation time including that accrued during the waiting period.

- 5.4.2 Vacation Pay.** Vacation Leave is paid at the employee's base rate of pay at the time that the leave is used. It does not include overtime or any special forms of compensation such as incentives, commissions, bonuses, or shift differentials.
- 5.4.3 Using Vacation Leave.** Employees must request advance approval from their supervisors prior to using Vacation Leave. The decision of whether to grant Vacation Leave is based on a number of factors, including the Borough's scheduling needs and staffing requirements. The Borough recognizes that the fulfillment of child care responsibilities can provide a compelling reason for time-off requests. Where feasible, the employee's needs will be accommodated.
- 5.4.4 Minimum Use of Vacation Leave Mandatory.** All employees must use a minimum of five (5) days of accrued Vacation Leave per calendar year. Leave cash-outs do not satisfy this requirement.
- 5.4.5 Effect of Termination Upon Accrued Leave.** Upon termination of employment, employees will be paid for any unused Vacation Leave that has accrued through the last day of work. However, if an employee has been terminated by the Borough for cause, the Borough may in its sole discretion consider any unused Vacation Leave to have been forfeited.
- 5.4.6 Donation of Vacation Leave to Other Employees.** Employees may donate Vacation Leave to other employees whose Vacation Leave has been exhausted, if approved by the Borough Administrator. The Borough Administrator shall normally approve such donations only in such instances in which the individual to receive the donation faces some serious or life-threatening illness or injury, or is experiencing some comparable emergency. Donated Vacation Leave shall be deemed to run concurrently with, and shall not augment, any period of unpaid leave to which the receiving employee may otherwise be entitled. If the Borough Administrator approves a donation of Vacation Leave, it shall be computed according to the rate of pay of the employee who has received it.
- 5.4.7 Cashing Out Vacation Leave.** Employees may once per year request that the Borough cash out a maximum of 80 hours of unused Vacation Leave. All such requests must be in writing, and may be approved only if the Borough Administrator finds that doing so will be in the Borough's best interests.
- 5.5 Sick Leave.** The Borough provides paid sick leave benefits to all regular employees for periods of temporary absence due to illnesses, disability, or injury. Sick leave benefits will be calculated based on the employee's base pay rate at the time of absence and will not include any special forms of compensation, such as overtime, incentives, commissions, bonuses, or shift differentials. Sick leave benefits are intended solely to provide income protection in the event of illness or injury, and may not be used for any other absence. Unused paid sick leave benefits shall accumulate indefinitely. Unused sick leave benefits will not be paid to employees while they are employed or upon termination of employment.
- 5.5.1 Rate of Accrual.** Eligible employees will accrue sick leave benefits at the rate of 12 days per year (1 day for every full month of service). Sick leave benefits are calculated on the

basis of a “benefit year”, which is the 12-month period that begins when the employee starts to earn sick leave benefits. This accrual rate is based on a 40-hour work week and is pro-rated on the actual hours worked.

- 5.5.2 Use of Sick Leave.** Paid sick leave may be used in minimum increments of one hour. Eligible employees may use sick leave benefits for an absence due to their own illness or injury or that of a family member who resides in the employee’s household. Paid sick leave benefits may be extended to other situations when prior written approval is obtained from the Mayor, Borough Administrator or designee.
- 5.5.3 Notice Requirements.** Employees who are unable to report to work due to illness or injury shall notify their direct supervisor before the scheduled start of their workday if possible. Absent other arrangements, the employee shall notify the direct supervisor before work is scheduled to begin, on each additional day of absence.
- 5.5.4 Use of Sick Leave in Conjunction with Workers’ Compensation Claims.** As an additional condition of eligibility for sick leave benefits, an employee on an extended absence must apply for any other available compensation and benefits, such as Workers’ Compensation. Sick leave benefits will be used to supplement any payments that an employee is eligible to receive from state disability insurance, Workers’ Compensation or any Borough- provided disability insurance program(s). The combination of any such disability payments and sick leave benefits shall not exceed the employee’s normal earnings for any given week or any given day.
- 5.5.5 Donation to Leave Bank.** Employees with more than twenty (20) days of accrued sick leave may contribute as many days as they wish above the twenty (20) days to the Borough’s sick leave bank. Donations may be made on July 1st of every year. Employee’s who have exhausted all paid leave as a result of sickness or injury may apply in writing to the Sick Leave Bank. The Mayor, Borough Administrator, or designee will review all Sick Leave Bank requests and make a determination of the number of days to be granted to each applying employee, from the Sick Leave Bank.
- 5.6 Paid Administrative Leave.** An employee may receive regular pay and credit for Vacation Leave and longevity for the time that the employee remains on administrative leave; however, such time will not be credited as hours worked for the purposes of computing overtime pay. Notwithstanding the examples provided in this section, any employee may be placed on paid administrative leave if the Borough Administrator finds it to be in the Borough’s best interests, including instances in which an employee is the subject of a Borough investigation related to a charge of misconduct.
 - 5.6.1 Jury Duty.** The Borough encourages employees to fulfill their civic responsibilities by serving as jurors when required. Regular employees may request up to two weeks of paid jury duty leave for petit jury and four weeks for grand jury duty during any two (2) year period. The Mayor may extend the period of paid jury leave for cause. All such extensions must be in writing and must be completed prior to the first day of the extended jury duty period. Jury duty pay will be calculated on the employee’s base pay rate times the number of hours the employee would otherwise have worked on the day of absence.

If employees are required to serve jury duty beyond the period of paid jury duty leave, they may use any available paid time off (for example, vacation benefits) or may request Leave Without Pay (LWOP) for the remainder of the time spent on jury duty. It is the intent of this section that such extensions may be granted for reasons such as extended travel required to fulfill the jury duty requirement or for an additional summons to jury duty during the two (2) year period.

Employees must show the jury duty summons to their supervisor as soon as possible so that the supervisor can accommodate their absence. Employees are expected to report for work whenever the court schedule permits. Any compensation received by the employee for jury duty while the employee is on paid jury duty leave becomes the property of the Aleutians East Borough and the employee shall turn in all such pay to the AEB immediately upon its receipt.

- 5.6.2 Witness Leave.** The Borough encourages employees to appear in court for witness duty when subpoenaed to do so. Immediately upon receipt of a subpoena to be a witness, the employee shall show the subpoena to the employee's supervisor and allow a copy to be made. The employee shall report for work whenever the court schedule permits.

If an employee has been subpoenaed as a witness by the Borough, they will receive paid time off for the entire period of Witness Leave. Employees will be granted a maximum of forty (40) hours of paid time off to appear in court as a witness at the request of a party other than the Aleutians East Borough.

Employees will be paid at their base rate and are free to use any remaining paid leave benefits (e.g. vacation leave) to receive compensation for any period of witness duty absence that would otherwise be unpaid. Any compensation received by the employee for being a witness while on paid witness leave becomes the property of the Aleutians East Borough and the employee shall turn in all such pay to the Borough immediately upon its receipt.

- 5.6.3 Military Leave.** Regular employees who are members of the Armed Forces Reserve or National Guard will be allowed Military Leave for training. Military Leave will be granted to employees, except those occupying temporary positions, to attend scheduled drills or training or if called to active duty with the U.S. armed services. The portion of any military leaves of absence in excess of two weeks will be unpaid; however, employees may use any available paid time off for the absence. Employees on two-week active duty training assignments or inactive duty training drills are required to return to work for the first regularly scheduled shift after the end of training, allowing reasonable travel time. Employees on longer military leave must apply for reinstatement in accordance with all applicable state and federal laws. Every reasonable effort will be made to return eligible employees to their previous position or a comparable one. They will be treated as though they were continuously employed for purposes of determining benefits based on length of service.

- 5.6.4 Voting Leave.** The Borough encourages employees to fulfill their civic responsibilities by participating in elections. Generally, employees are able to find time to vote either

before or after their regular work schedule. If employees are unable to vote in an election during their nonworking hours, the Aleutians East Borough will grant paid time off to vote. Employees should request time off to vote from their supervisor at least two (2) working days prior to the Election Day. Advance notice is required so that the necessary time off can be scheduled at the beginning or end of the work shift, whichever (in the AEB's sole discretion) provides the least disruption to the normal work schedule.

5.6.5 Emergency Closures. At times, emergencies such as severe weather, fires, power failures, earthquakes or tsunami warnings, can disrupt Borough operations. In extreme cases, these circumstances may require the closing of a work facility. When operations are officially closed due to emergency conditions, the time off from scheduled work will be paid. The provisions of this paragraph shall not apply to temporary Borough employees. During such emergency closings, Borough employees shall make all reasonable efforts to talk with their supervisors and follow their supervisors' orders.

5.7 Leave Without Pay. The Mayor, Borough Administrator or designee may grant leave without pay (LWOP) to any regular employee. Requests for LWOP shall be considered in light of the circumstances involved and the interests of the Borough, including anticipated work load requirements and staffing considerations during the proposed period of absence.

5.7.1 Requests. Such leave shall only be considered when the employee submits a written LWOP Request Form setting forth the reasons for the proposed leave, and when it is desirable to retain the services of the employee for the future. When a period of LWOP ends, the Borough will make reasonable efforts to return the employee to the same position or a similar available position. However, the Borough cannot, and does not, guarantee reinstatement in all cases.

5.7.2 Exhaustion of Paid Leave. All employees shall be required to exhaust any accrued paid time off (PTO) before taking unpaid leave, except for those employees who are absent while drawing Workers' Compensation Pay.

5.7.3 Nonaccrual of Benefits During Leave Without Pay. Benefit accruals, such as sick leave, or holiday benefits, will be suspended during periods of LWOP and will resume upon return to active employment.

5.8 Family Medical Leave. In compliance with applicable provisions of state and federal law, eligible employees may take paid or unpaid, job-protected leave for specified family and medical reasons. During the time that an employee is on Family Medical Leave, the Borough will maintain coverage for the employee under the group health plan at the level and under the conditions that coverage would have been provided if the employee had been employed continuously from the date the leave began to the date the employee returns from leave. Employees who pay premiums for health insurance coverage by paycheck deduction will still be responsible for those premiums while on leave without pay. The Borough's obligation to maintain health insurance coverage will cease if an employee's premium is thirty (30) calendar days late. The Borough may recover the costs for maintaining health insurance coverage for an employee on unpaid leave if the employee fails to return from the entitled leave period for a

reason other than the recurrence or continuation of a serious health condition or other circumstances beyond the control of the employee.

5.8.1 Eligibility for Family Medical Leave. Employees are eligible for Family Medical Leave authorized purposes if they have been employed at least thirty-five (35) hours a week for six consecutive months or seventeen and one-half (17.5) hours a week for twelve (12) consecutive months immediately preceding the period of leave.

5.8.2 Nature of Leave. Those who meet the definition of “eligible” under state and federal guidelines are entitled to:

- Twenty-four workweeks in any 24-month period with a maximum of eighteen workweeks allowed in any 12-month period (i.e. an employee who opts to take eighteen workweeks in the first 12 months would then have six workweeks remaining to take in the following 12-months) for:
 - The purpose of caring for the employee’s spouse, child, or parent who has a serious health condition;
 - A serious health condition that requires the employee to be absent from the employee’s job or unable to perform the essential functions of his or her job;
- Up to eighteen workweeks within a 12-month period may be taken for:
 - Pregnancy and birth of a child of the employee, or the placement of a child, other than the employee’s stepchild, with the employee for adoption. The right to take this leave for this reason expires on the date one year after the birth or placement of the child. The 12-month period will be calculated from the day the employee first utilizes family/medical leave.
- Twelve workweeks of leave in a 12-month period for any “qualifying exigency” of a military member who is on covered active duty and is a qualified family member.
- Twenty-six workweeks of leave during a single 12-month period to care for a covered service member (qualified family member) recovering from a serious illness or injury sustained in the line of duty while on active duty. A “covered service member” is defined as a member in the Armed Forces (including the National Guard or Reserves) or a veteran who was active in the Armed Forces within the last five years.

5.8.3 Married Individuals Both Employed by Borough. Married individuals who are both employed by the Borough may be restricted to a combined total of 18 workweeks of leave within any 12-month period for childbirth, adoption, or placement of a foster child; or to care for a parent with a serious health condition.

- 5.8.4 Applicability to Work-Related Injuries.** Employees who sustain work-related injuries are eligible for a medical leave of absence for the period of disability in accordance with applicable laws covering occupational disabilities.
- 5.8.5 Family Medical Leave Requests.** Eligible employees should make requests for family leave to their supervisors at least 30 days in advance of foreseeable events and as soon as possible for unforeseeable events. Employees requesting family leave related to the serious health condition of themselves, a child, spouse, or parent may be required to submit a health care provider's statement verifying the need for Family Medical Leave and its beginning and expected ending dates.
- 5.8.6 Exhaustion of Paid Leave.** Eligible employees must first use any accrued sick leave, followed by any accrued vacation leave, during any period of Family Medical Leave. Employees may choose to retain a balance of five (5) days of paid vacation leave before switching to leave without pay. Benefit accruals, such as vacation, sick leave, or holiday benefits, will be suspended during leave without pay and will resume upon return to active employment.
- 5.8.7 Return Following Leave.** So the employee's return to work can be properly scheduled, an employee on Family Medical Leave must provide the Borough at least two weeks advance notice of the date the employee intends to return to work. Unless the Borough's business circumstances have changed to make it impossible or unreasonable, when an employee returns from leave, the Borough shall restore the employee to the position of employment held by the employee when the leave began; or to a substantially similar position with substantially similar benefits, pay, and other terms and conditions of employment. If an employee fails to return to work on the agreed upon return date, the Borough will assume that the employee has resigned.
- 5.9 Bereavement Leave.** Regular employees shall be entitled to up to five (5) days of paid bereavement leave annually, in the event of the death of an immediate family member. Bereavement pay is calculated based on the base pay rate at the time of absence and will not include any special forms of compensation, such as overtime, incentives, commissions, bonuses, or shift differentials. If an employee wishes to take bereavement leave, the employee should notify his or her supervisor immediately. The approval of bereavement leave is contingent upon the Borough Administrator's determination that the employee's absence will not cause unusual operating problems. Any employee may, with the supervisor's prior written approval, use any available paid leave (vacation or sick leave) for additional time off as necessary.
- 5.9.1 Immediate Family Member.** For the purposes of this section, the Borough defines "immediate family member" as the individual's spouse or significant other, parent, step-parent, grandparent, child, step-child, adopted child, sibling or step-sibling; or the spouse's or significant other's parent, step-parent, child, step-child, adopted child, sibling or step-sibling; or any person other than those previously listed who is currently living in the same household with, or is legally dependent upon, the employee.
- 5.10 Employee Health Coverage.** The Borough offers health coverage to regular employees within eligible employment classifications. Eligible employees may participate in the health insurance plan subject to all terms and conditions of the agreement between the Aleutians East Borough

and the insurance carrier. Details of the Borough's health coverage plan are described in the Summary Plan Description (SPD) provided to eligible employees. Employees should contact the Borough Administrator for more information about health coverage benefits and eligibility.

- 5.10.1 COBRA.** A change in employment classification that would result in loss of eligibility to participate in the Borough's employee health coverage plan may qualify an employee for benefits continuation under the Consolidated Omnibus Budget Reconciliation Act (COBRA). When an eligible employee elects COBRA continuation coverage, the employee or beneficiary pays the full cost of coverage at the Borough's group rates plus an administration fee. The Borough will provide each eligible employee with a written notice describing the employee's rights and obligations under COBRA if the employee becomes eligible for coverage under the Borough's health coverage plan. Note: under COBRA there is a requirement that the employer have 20 or more employees in the prior year.
- 5.11 Workers' Compensation Insurance.** The Aleutians East Borough provides a comprehensive workers' compensation insurance program at no cost to its employees. This program covers any injury or illness sustained in the course of employment that requires medical, surgical, or hospital treatment.
- 5.11.1 Obligation to Notify Borough of Injury or Illness.** Employees who sustain work-related injuries or illnesses must inform their supervisor immediately. No matter how minor an on-the-job injury may appear, it is important that it be reported immediately. This will enable an eligible employee to qualify for coverage as quickly as possible.
- 5.11.2 Applicability.** Neither the Borough nor the insurance carrier will be liable for the payment of workers' compensation benefits for injuries that occur during an employee's voluntary participation in any off-duty recreational, social, or athletic activity sponsored by the Borough.
- 5.12 Life Insurance.** Eligible employees may apply for life insurance coverage benefits as offered by the Borough.
- 5.13 Retirement Plan.** The Borough participates in the State of Alaska Public Employees Retirement System. Employees should contact the Borough Administrator or Finance Director with questions regarding eligibility and program requirements.
- 5.14 Relocation Benefits.** Those employees eligible for relocation benefits will be determined, in the Borough's sole discretion, by the Mayor or Borough Administrator on a case-by-case basis, taking into account various factors including the availability of funds to pay the relocation costs and other factors. When the Borough asks employees to relocate to a new area, certain relocation benefits may be provided to facilitate the transition. Relocation may be available to any eligible transferred or newly-hired employee who must relocate in order to reside within 50 miles of the new place of work. Employees must request relocation assistance for specific items before the date of the expenses are incurred. The Borough will reimburse expenses only if the employee has received advance written approval, incurs reasonable expenses, and submits satisfactory proof of the expense within thirty (30) calendar days of the date the expense was

incurred. For specific information regarding the terms and extent of relocation benefits, please contact the Mayor, Borough Administrator or designee.

5.15 Tuition Reimbursement. Borough employees may be eligible to receive reimbursement of up to \$200.00 per semester hour for preapproved college courses that the employee completes. Tuition reimbursement program availability may vary year to year, subject to funding.

5.15.1 Eligible Employees. Regular full-time employees with at least five years of service are eligible for the program.

5.15.2 Eligible Expenses. The costs of tuition for courses that relate to an employee's job duties are eligible for reimbursement if they begin after June 30, 2019. To be eligible for reimbursement, the employee must successfully complete the course with a passing grade of C- or greater. Audited courses are not eligible for reimbursement, nor are any fees, materials, and other associated costs.

5.15.3 Preapproval Required. Only those courses that have been preapproved by the Borough Administrator are eligible for reimbursement. Reimbursement requests may be authorized or denied at the Borough Administrator's discretion.

5.15.4 Maximum Reimbursement Amount. An eligible employee's annual reimbursement amount may not exceed \$2,400.00 per fiscal year, and a lifetime maximum of \$10,000.00.

5.15.5 Reimbursement Requests. To receive reimbursement under this section, an employee must submit an official transcript showing successful completion of the course, as well as documentation sufficient for the Borough Administrator to verify that the employee has paid for the course.

5.15.6 Repayment. Employees who falsify information related to reimbursement requests, or who separate from Borough employment for any reason other than layoff must repay the Borough for any reimbursement amounts received in the one-year period preceding the separation.

CHAPTER SIX

STANDARDS OF CONDUCT

6.1 General. The Borough holds its employees to the utmost standards of professionalism, efficiency, honesty, and integrity. In addition to the standards, policies and procedures set forth in other chapters of this Handbook, employees are expected to adhere to those set forth below. Failure to do so may result in disciplinary action, up to and including termination.

6.1.1 Applicability. The standards of conduct set forth in this chapter apply not only to all Borough employees, but also to its volunteers.

6.1.2 Summary of Standards. In addition to the other standards established by this Handbook, Borough Employees are as a general matter expected to:

- Responsibly use all time spent performing work for the Borough;
- Carry out the directives of supervisors and cooperate with other employees;
- Observe all applicable health and safety rules;
- Maintain the quality of the services they provide to the Borough and to its citizens;
- Responsibly use and maintain Borough property;
- Demonstrate respect for other employees, members of the public, and their property;
- Maintain appropriate standards of dress and grooming while performing work duties on the Borough's behalf; and,
- Protect from disclosure any confidential information in the Borough's possession.

6.2 Respectful Workplace. The Borough expects every employee to behave in a civil and respectful manner both during working hours, and when present at the workplace during non-working hours. Employees are not permitted to shout or use abusive or demeaning language in the workplace. Similarly, the Borough will not tolerate its employees to be subjected to such behavior by any customer, contractor, vendor, or any other member of the public. Employees should report any conduct in violation of this policy to the employee's supervisor or to the Borough Administrator as soon as possible.

6.3 Work Schedules and Attendance. Work schedules for employees vary throughout the Borough. Supervisors will advise employees of their individual work schedules. Staffing needs and operational demands may necessitate variations in starting and ending times, as well as variations in the total hours that may be scheduled each day and week. Work schedules may be

altered to accommodate the Borough's needs. Notice of such changes shall be provided by supervisors and shall be reasonable in the circumstances.

- 6.3.1 Punctuality.** To maintain a safe and productive work environment, the Aleutians East Borough expects employees to be reliable and to be punctual in reporting for scheduled work. All Borough employees are expected to report to duty by the start of all regularly scheduled shifts. Absenteeism and tardiness place a burden on other employees and on the Borough. In the rare instances when employees cannot avoid being late to work or are unable to work as scheduled, they should notify their supervisor as soon as possible in advance of the anticipated tardiness or absence.
- 6.3.2 Rest Periods.** During each eight (8)-hour work day, full-time, non-exempt employees are provided with two 15-minute rest periods. Supervisors will advise employees of the regular rest period length and schedule. To the extent possible, rest periods will be provided in the middle of work periods. Since this time is counted and paid as time worked, employees shall not be absent from their work stations beyond the allotted rest period time. Violation of the requirement that employees not abuse either the duration or frequency of rest periods may result in disciplinary action, up to and including termination of employment.
- 6.3.3 Requests for Modifications to Work Schedules.** Employees may request modifications to their standard work schedules to vary their starting and ending times each day, within established limits. When granted, the approving supervisor shall provide explicit written authorization for the modification to each such employee, and a copy of the authorization shall be timely conveyed to the Mayor, Borough Administrator or designee.
- 6.4 Appearance and Grooming.** Dress, grooming, and personal cleanliness standards contribute to the morale of all employees and affect the business image the Aleutians East Borough presents to the public. During business hours, employees are expected to present a clean and neat appearance and to dress according to the requirements of their positions. Employees should direct questions regarding what constitutes appropriate attire to their supervisor or to the Borough Administrator.
- 6.5 Conformance with Legal Standards.** The Borough does not violate the law and does not tolerate employees who do. All employees shall abide by any and all laws and regulations that may be applicable to the performance of their official duties and responsibilities, and shall conduct themselves with reasonable care. If an employee believes that anyone employed by or associated with the Borough has requested or directed him or her to do anything that violates the law, or has prohibited the employee from doing anything that the law requires the employee to do, the employee must report this immediately to a supervisor.
- 6.6 Outside Employment.** An employee may hold a job with another organization as long as they satisfactorily perform their job responsibilities with the Borough. If an employee wishes to engage in outside employment, they must give the Mayor written notice. All employees will be judged by the same performance standards and will be subject to the Borough's scheduling demands, regardless of any existing outside work requirements. If the Borough determines that an employee's outside work interferes with performance or the ability to meet the

requirements of the Aleutians East Borough as they are modified from time to time, the employee may be asked to terminate the outside employment if they wish to remain with the Borough. Outside employment which has an actual or potential adverse impact the Borough may be deemed to be a conflict of interest.

6.6.1 Prohibited During Borough Work Hours. Employees may not engage in work for any other employer during his or her scheduled work hours for the Borough. This includes any work related to self-employment or volunteer service.

6.6.2 Use of Borough Resources Prohibited. Unless otherwise preapproved by the Borough Administrator, employees are prohibited from at any time using Borough facilities, equipment, labor, supplies, or any other resources to perform work for another employer, including self-employment or volunteer service.

6.7 Business Ethics and Conduct. The successful business operation and reputation of the Borough is built upon the principles of fair dealing and relies upon the ethical conduct of our employees. Our reputation for integrity and excellence requires careful observance of the spirit and letter of all applicable laws and regulations, as well as a scrupulous regard for the highest standards of conduct and personal integrity. The Borough is dependent upon our customers' trust and we are dedicated to preserving it. Employees owe a duty to Borough, and the general public, to act in a way that merits the public's trust and confidence. All employees must comply with all applicable laws and regulations when conducting the Borough's business in accordance with the letter, spirit, and intent of all relevant laws and to refrain from any illegal, dishonest, or unethical conduct. In general, the use of good judgment, based on high ethical principles, will guide you with respect to lines of acceptable conduct. If a situation arises where it is difficult to determine the proper course of action, the matter should be discussed openly with your immediate supervisor [if appropriate], or any of management including the Mayor for advice and consultation. Compliance with this policy of business ethics and conduct is the responsibility of every Borough employee. Disregarding or failing to comply with this standard of business ethics and conduct could lead to disciplinary action, up to and including possible termination of employment.

6.8 Conflicts of Interest. Employees have an obligation to conduct business in a manner that is impartial, unbiased, and fundamentally fair. Consequently, employees are prohibited from participating in any official Borough action in which the employee has a substantial financial interest. The purpose of these guidelines is to provide general direction so that employees can seek further clarification on issues related to the subject of acceptable standards of operation. Employees should contact the Mayor or Borough Administrator for more information or with any questions about conflicts of interest.

6.8.1 Instances in Which Conflicts of Interest Exist. An actual or potential conflict of interest occurs when an employee is in a position to influence a decision that may result in a personal financial gain for that employee or for a relative of the employee as a result of the Borough's actions. Personal gain may result not only when an employee or relative has a significant ownership in a firm with which the Borough does business, but also when an employee or relative receives any kickback, bribe, substantial gift, [i.e., one having a value in excess of one hundred dollars (\$100.00)], or special consideration as a result of any transaction or business dealings involving the Borough.

- 6.8.2 Persons Presumed to Be an Employee's Relative.** For the purposes of this policy, the term "relative" includes an employee's spouse or significant other, parent, step-parent, child, step-child, adopted child, grandparent, sibling, step-sibling, aunt, uncle, cousin, niece or nephew; or the spouse's or significant other's parent, step-parent, child, step-child, adopted child, grandparent, sibling, step-sibling, aunt, uncle, cousin, niece or nephew; or any person other than those previously listed, who is currently living in the same household with, or is legally dependent upon, the employee.
- 6.8.3 Association Not Sufficient to Constitute a Conflict of Interest.** The mere existence of a relationship with outside firms does not itself create a prohibited conflict of interest. However, if employees have any influence on transactions involving purchases, contracts, or leases, it is imperative that they disclose in writing to the Mayor as soon as possible the existence of any actual or potential conflict of interest so that safeguards can be established to protect all parties.
- 6.9 Public Communications.** The Borough Mayor is the officially-designated spokesperson for the Borough. Some Borough employees (for example, the Borough Administrator and the Communications Director) have in their job descriptions some duties which require them to speak on the Borough's behalf in certain circumstances. Borough employees whose job descriptions do not explicitly include a duty to speak on the Borough's behalf should avoid doing so except when specifically authorized or instructed to do so by the Borough Administrator or Mayor.
- 6.10 Disclosure of Confidential Information.** The protection of confidential information is vital to the interests and the success of the Borough. Such confidential information may include, but is not limited to: Confidential financial information received from a business, labor relation strategies, and medical records of employees or clients. Consequently, employees are prohibited from disclosing any confidential information to which they have access by virtue of their employment with the Borough without the express prior authorization of the Borough Administrator or Mayor. Employees who are privy to confidential information may be required to sign a non-disclosure agreement as a condition of employment. Any employee who improperly discloses confidential information will be subject to disciplinary action, up to and including termination of employment, as well as legal action, even if they do not actually benefit from the information disclosed in violation of this section or any applicable non-disclosure agreement.
- 6.11 Use of Borough Property.** Employees may be required to use Borough-owned equipment during the course of their work duties that is expensive and may be difficult to replace. When using the Borough's property, employees are expected to exercise care, perform required maintenance, and follow all operating instructions, safety standards, and guidelines. In addition, employees must immediately notify a supervisor if any Borough-owned equipment, machines, or tools appear to be damaged, defective, or in need of repair. Prompt reporting of damages, defects, and the need for repairs could prevent deterioration of equipment and possible injury to employees or others. Your supervisor can answer any questions about an employee's responsibility for maintenance and care of equipment used on the job.
- 6.12 Use of Telephone and Mail System.** Employees should practice discretion in using company telephones when making local personal calls and are required to reimburse the Borough for any

charges resulting from their personal use of the telephone, facsimile, postage and other machines. To ensure effective telephone communications, employees should always speak in a courteous and professional manner. Please confirm information received from the caller and hang up only after the caller has done so.

6.13 Use of Computers and Borough Email. Computers and other electronic devices, computer files, the Borough's Email system, Internet access and software furnished to employees are the Borough property and are intended for business use. Employees should not use a password, access a file, or retrieve any stored communication without authorization. To ensure compliance with this policy, computer and Email usage may be monitored. Computers furnished to employees are the property of the Aleutians East Borough. As such, computer usage and files may be monitored or accessed.

6.13.1 Prohibited Uses. The Borough strives to maintain a workplace free of harassment and is sensitive to the diversity of its employees. Therefore, the Aleutians East Borough prohibits the use of computers and the Email system in ways that are disruptive, offensive to others, or harmful to morale. For example, the display or transmission of sexually explicit images, messages, and cartoons is not allowed. Other such misuse includes, but is not limited to, ethnic slurs, racial comments, off-color jokes, or anything that may be construed as harassment or showing disrespect for others. Email may not be used to solicit others for commercial ventures, religious or political causes, outside organizations, or other non-business matters. The Borough purchases and licenses the use of various computer software for business purposes and does not own the copyright to this software or its related documentation. Employees may only use software on local area networks or on multiple machines according to the software license agreement. The Aleutians East Borough prohibits the illegal duplication of software and its related documentation. Employees are prohibited from reproducing such software for use on more than one computer without the express authorization of the Borough Administrator. Employees should notify their immediate supervisor, or the Mayor or any member of management upon learning of violations of this policy. Employees who violate this policy will be subject to disciplinary action, up to and including termination of employment.

6.13.2 Right to Monitor Employee Use. Although the Borough permits employees to make reasonable occasional personal use of such items, Employees have no privacy interests in such use. Email and Internet communications can be traced to the sender even after they have been "deleted". In addition, the Borough may be required to produce Email messages, Internet communications, or other communications or information sent from, received by, or stored on such items, in connection with legal proceedings. The Borough may regularly review, audit, and download Email messages, Internet communications, or other communications or information sent from, received by, or stored on such items to ensure quality control, employee safety, security, or in connection with legal proceedings. Because the Borough is sensitive to the privacy concerns of its employees, every effort will be made to guarantee that workplace monitoring is done in an ethical and respectful manner. Employees can request access to information gathered through workplace monitoring that may impact employment decisions. Access will be granted unless there is a legitimate business reason to protect confidentiality or an ongoing investigation.

6.14 Use of Borough Vehicles, Heavy Equipment and Other Equipment Owned, Leased or Rented by the Borough. Vehicles, heavy equipment and other equipment owned, leased or rented by the Borough ("other equipment") may be essential in accomplishing job duties, which can be expensive and difficult to replace. It is the employee's responsibility to operate the vehicle, heavy equipment or other equipment in a safe manner to prevent injuries and property damage. When using Borough-owned vehicles, heavy equipment or other equipment, employees are expected to exercise care and follow all operating instructions, safety standards, and guidelines. Employees must have a current Alaska Driver's License to operate Borough-owned vehicles and equipment. Any person who operates heavy equipment must have a current State of Alaska Commercial Driver's License. Only authorized persons shall use the Aleutians East Borough heavy equipment. Generally, only Public Works employees may be authorized to use heavy equipment by the Aleutians East Borough Public Works Foreman, except in the case of repair testing by a mechanic.

6.14.1 Personal Use Prohibited. Borough-owned vehicles, heavy equipment and other equipment are not to be used for personal use unless authorized in writing by the Mayor, Borough Administrator, or designee. The improper, careless, negligent, destructive, or unsafe use or operation of vehicles, heavy equipment or other equipment, as well as excessive or avoidable traffic and parking violations, can result in disciplinary action, up to and including termination of employment.

6.14.2 Use by Contractors. If individuals and/or construction and building contractors desire to have the Aleutians East Borough heavy equipment operator services, they must sign a "Borough Services Agreement," which releases the Aleutians East Borough from liability for injuries and property damage. The Borough Public Works Foreman shall determine whether the individual or contractor's personnel are qualified to operate the Aleutians East Borough heavy equipment, otherwise an operator is provided.

6.14.3 Duty to Notify Borough of Damage. Employees must notify a supervisor or the Borough Administrator if any vehicles, heavy equipment or other equipment appear to be damaged, defective, or in need of repair. Prompt reporting of damages, defects, and the need for repairs could prevent deterioration of equipment and possible injury to employees or others. Questions regarding an employee's responsibility for maintenance and care of vehicles, heavy equipment or other equipment used on the job should be directed to the employee's supervisor or the Borough Administrator.

6.15 Workplace Safety. The Borough is committed to providing a safe and healthy environment for both its employees and visitors. To do so, the Borough has established a Workplace Safety Program. The Safety Program has been developed to ensure that the Borough's employment practices comply with all applicable federal and state laws and regulations relating to safety and health. Department Heads shall implement, administer, monitor, and evaluate the safety program. Each employee is responsible for helping to prevent the occurrence of hazardous situations in the workplace by actively identifying and assessing risks and taking appropriate measures to reduce their potential impacts upon other employees and the public.

6.15.1 Safety Standards. The Borough provides information to employees about workplace safety and health issues, regular internal communication channels such as employee meetings, bulletin board postings, memos, and other written communications. The

Borough prefers that all employees be self-policing, practice good housekeeping, and take the initiative to report safety concerns to the Borough so that it may take action to correct dangerous situations (for example, removing barriers to quick access to fire extinguishers), etc.

6.15.2 Supervisor Responsibilities. Each supervisor is responsible for: providing safe work procedures and environments; informing and training employees in safe work habits; detecting and correcting unsafe practices and conditions; investigating accidents and preparing accident reports; and, encouraging employees to report unsafe conditions and to submit practical safety suggestions.

6.15.3 Employee Responsibilities. Each employee is responsible for: obeying safety rules and exercise caution in all work activities; practicing safe work habits; promptly reporting all accidents and injuries; immediately reporting any unsafe condition; and, knowing the location and use of fire extinguishers fire exits and the best method for reporting fires.

6.15.4 Violation of Safety Standards and Practices. Employees who violate safety standards, who cause hazardous or dangerous situations, or who fail to report or, where appropriate, remedy such situations, may be subject to disciplinary action, up to and including termination of employment.

6.15.5 Duty to Report Work-Related Injuries and Illnesses. In the case of accidents that result in injury, regardless of how insignificant the injury may appear, employees should immediately notify the appropriate supervisor. Such reports are necessary to comply with applicable laws and initiate insurance and workers' compensation benefits. Such notification shall be in writing and shall provide the information required by Borough policy. Except when not practicable, such notification shall be made on a Borough-approved form and shall be made within twenty-four (24) hours of the injury. Employees who are involved in an on-the-job accident or unusual occurrence that involves damage to Borough property or physical injury may be subject to post-accident drug and alcohol testing as provided by Section 6.17.6.

6.15.6 Illnesses in the Workplace. The Borough wishes to maintain a safe workplace and encourage and/or adopt practices protecting the health of employees, visitors or others. We also want to ensure the continuity of business operations in the event of a severe influenza pandemic. Many times, with the best of intentions, employees report to work even though they feel ill. We provide employees with paid sick time to compensate employees who are unable to work due to illness. During flu season and/or an influenza pandemic, it is critical that employees do not report to work while they are ill.

6.16 Smoking. In keeping with the Borough's intent to provide a safe and healthful work environment, the use of tobacco, including vaporizers (e-cigarettes), is prohibited throughout the workplace as provided in AS 18.35.300. This includes all Borough-owned and Borough-leased property, and applies to all Borough-owned and Borough-leased vehicles. This policy applies equally to all employees, customers, and visitors. Smoking is allowed only at designated smoking areas outside.

6.17 Drug and Alcohol-Free Workplace. It is the Borough's policy to provide a workplace that is free of both drugs and alcohol. Employees with questions or concerns about substance dependence or abuse are encouraged to discuss these matters with their supervisor or with the Mayor, Borough Administrator or designee, to receive assistance or referrals to appropriate resources in the community.

6.17.1 General Prohibition. In accordance with the Drug-Free Workplace Act of 1988, and to promote awareness among employees, the Borough informs all its employees that drug or alcohol abuse in the workplace creates a dangerous environment for the employee engaged in the drug or alcohol abuse and endangers the health, safety and welfare of all employees and other persons. It is the Borough's policy to maintain a workplace free of the influence or use of drugs and alcohol. The unauthorized use, possession, manufacture, distribution or sale of alcohol or an illegal drug, controlled substance or drug paraphernalia on or in Borough-owned property (including Borough-supplied vehicles), while on Borough business, or during working hours, are strictly prohibited. No employee may report for duty or be on duty while under the influence of controlled substances or alcohol. All employees, including those who are subject to drug and alcohol testing only upon reasonable cause, must comply with this prohibition. Actions may be taken against employees for violation of this policy, up to and including termination of employment.

6.17.2 Scope of Prohibition. For the purposes of this policy, the terms "controlled substance" and "drug" means any Controlled Substance listed in schedules I through V of Section 202 of the Controlled Substances Act (21 U.S.C. § 812), and as further defined by federal regulations (21 C.F.R. 1308.11 – 1308.15). This list includes, but is not limited to, marijuana, heroin, PCP, cocaine and amphetamines. The term "alcohol" shall mean ethanol, isopropanol, or methanol.

6.17.3 Authorized Use of Prescribed Medication. The legal use of prescribed drugs is permitted on the job so long as: (1) the employee holds a current prescription for the drug issued by a licensed health care provider; and, (2) it does not impair the employee's ability to perform the essential functions of his or her job effectively and in a safe manner that does not endanger other individuals in the workplace.

6.17.4 Notification of Related Convictions. Pursuant to the Drug-Free Workplace Act, an employee who performs work for a government contract or grant must notify the Borough of a criminal conviction for drug-related activity occurring in the workplace. Reports of convictions and of charges relating to illegal drug use or possession, marijuana-involved or alcohol-involved offenses (including but not limited to DUIs) must be made in writing to the Mayor, Borough Administrator or designee within five (5) days of the conviction.

6.17.5 Employee Resources. Employees are encouraged to use any resources available to them to address personal drug and alcohol abuse issues. Employees with drug or alcohol problems that have not resulted in, or been the subject of, disciplinary action, may request to take time off to participate in a rehabilitation or treatment program through the Aleutians East Borough's health insurance benefit coverage, if available (and if the employee is eligible for coverage). At the Borough's discretion, leave may be granted if

the employee abides by all Borough policies, rules, and prohibitions relating to conduct in the workplace and granting the leave will not cause the Borough undue hardship.

6.17.6 Drug and Alcohol Testing. The Borough is committed to providing a safe, efficient, and productive work environment for all employees. Using or being under the influence of illegal drugs & alcohol and marijuana on the job may pose serious safety and health risks. To help ensure a safe and healthy working environment, the Borough may request employees to provide a body substance samples (e.g., breath, blood and/or urine) from any employee under the circumstances described below. The Borough shall bear all costs related to the drug/alcohol testing. The testing agency shall be informed that results of the drug/alcohol testing shall be provided directly to the Mayor, Borough Administrator or designee as expeditiously as possible. The employee may request a copy of the results.

- **Pre-Employment Testing.** The Borough may require employees to pass a drug screening as a condition of employment prior to the first date of Borough employment.
- **Post-Accident Testing.** Employees who are involved in an accident while on duty, whether on or off the employer's premises, may be required to submit to testing as part of the accident investigation process. Subject to any limitations imposed by law, a refusal to provide a body substance sample under the conditions described above may result in disciplinary action, up to and including termination. Questions concerning this policy or its administration should be directed to the Borough Administrator or Mayor.
- **Fitness for Duty Testing.** The Borough may require employees to undergo drug testing if significant and observable changes in employee performance, appearance, behavior, speech, etc., provide reasonable suspicion that the employee is under the influence of drugs during working hours. A fitness-for-duty evaluation may include the testing of a body substance sample. Subject to any limitations imposed by law, a refusal to provide a body substance sample under the conditions described above may result in disciplinary action, up to and including termination of employment. Questions concerning this policy or its administration should be directed to the Borough Administrator or Mayor.
- **Operators of Commercial Motor Vehicles.** All employees and job applicants whose job requires them to operate a Commercial Motor Vehicle (CMV) on a public road and who hold a Commercial Driver's License (CDL) are subject to drug and alcohol testing as required by federal law pursuant to Code of Federal Policies and Procedures, 49 CFR Part 382, et. al, Subpart F, "Drug and Alcohol Use and Testing" Federal Highway Administration (FHWA) and the Omnibus Transportation Employee Testing Act of 1991.

6.18 Social Networking and Media. The Borough takes no position on an employee's decision to start or maintain a blog or participate in other social networking activities. The Borough respects the right of employees to use blogs and social networking sites as a medium of self-expression and public conversation and does not discriminate against employees who use these media for

personal interests and affiliations or other lawful purposes. However, it is the right and duty of the company to protect itself from unauthorized disclosure of information. The Borough's social networking policy includes rules and guidelines for company-authorized social networking and personal social networking. Employees are personally responsible for their commentary on blogs and social networking sites, and can be held personally liable for commentary that is considered defamatory, obscene, proprietary or libelous by any offended party, including statements regarding the Borough. The Borough investigates and responds to all reports of violations of the social networking policy and other related policies, and may take legal action where necessary against any employee who engages in prohibited or unlawful conduct. An employee who has questions relating to this policy, a personal blog or social networking should ask the Borough Administrator or supervisor.

6.18.1 Scope of Policy. Blogging and other forms of social media or technology include, but are not limited to, YouTube and other video sites, Wiki sites, sites such as Facebook, Pinterest, Tumbler, and Twitter, chat rooms, industry chat boards, personal blogs and other similar forms of online journals, diaries and personal newsletters not affiliated with the Aleutians East Borough. Unless specifically instructed, employees are not authorized to speak on behalf of the Borough.

6.18.2 Prohibited Conduct. Online conduct that violates provisions of this handbook, adversely affects the working conditions and/or work performance of any employee, breaches confidentiality, violates the reasonable expectation of privacy for the Borough's employees, officials, or residents, or otherwise reflects poorly upon the Borough, may be grounds for discipline up to and including termination. Employees may not use Borough equipment, including computers, company-licensed software or other electronic equipment, nor facilities or company time, to conduct personal blogging or social networking activities. Employees may not use blogs or social networking sites to harass, threaten, discriminate or disparage any employee or anyone associated with or doing business with the Borough.

6.18.3 Representations on Behalf of the Borough. Any employee who chooses to identify him/herself as a Borough employee must understand that some readers may view the employee as a spokesperson for the Borough. Because of this possibility, an employee who identifies him/herself as an Borough employee must take such precautions as may be reasonably necessary to ensure that readers understand that the views expressed in any blog or social network are the employee's own and not those of the Borough, nor of any other person or organization affiliated or doing business with the Borough. Employees may not post on personal blogs or other sites the name, trademark or logo of the Aleutians East Borough or any business with a connection to the Borough. Employees may not post company-privileged information, including copyrighted information or company issued documents.

6.18.4 Reporting Violations. The Borough strongly urges employees to report any violation, or possible or perceived violation, of this section to a supervisor or the Borough Administrator. Violations include discussions of the Borough and its employees and members, any discussion of proprietary information and any unlawful activity related to blogging or social networking.

6.19 Workplace Violence. The Borough is committed to preventing workplace violence and to maintaining a safe work environment. Given the increasing violence in society in general, the Borough has adopted the following guidelines to deal with intimidation, harassment, or other threats of (or actual) violence that may occur during business hours or on its premises.

6.19.1 Courtesy. All employees, including supervisors and temporary employees, should be treated with courtesy and respect at all times. Employees are expected to refrain from fighting, "horseplay," or other conduct that may be dangerous to others.

6.19.2 Prohibited Conduct. Conduct that threatens, intimidates, or coerces another employee, or a member of the public at any time, including off-duty periods, will not be tolerated. This prohibition includes all acts of harassment, including harassment that is based on an individual's sex, race, age, or any characteristic protected by federal, state, or local law. All threats of (or actual) violence, both direct and indirect, should be reported as soon as possible to your immediate supervisor or any other member of management. This includes threats by employees, as well as threats by customers, vendors, solicitors, or other members of the public. When reporting a threat of violence, you should be as specific and detailed as possible.

6.19.3 Disclosure of Intent to Carry Firearm. Employees must first disclose to the Borough management their intent to carry a concealed weapon before bringing it into the workplace.

6.19.4 Reporting Violations. All suspicious individuals or activities should also be reported as soon as possible to a supervisor. Do not place yourself in peril. If you see or hear a commotion or disturbance near your workstation, do not try to intervene or observe the occurrence. In addition, the Borough encourages employees to bring their disputes or differences with other employees to the attention of their supervisors or the Mayor before the situation escalates into potential violence. The Borough is eager to assist in the resolution of employee disputes, and will not discipline employees for raising such concerns. Additionally, the Borough encourages employees to report any threats of violence or acts of violence that occur in their personal lives that could affect workplace security (i.e. issuance of a restraining order to protect the employee, threatening email received outside the workplace, etc.).

6.19.5 Investigations. The Borough will promptly and thoroughly investigate all reports of threats of (or actual) violence and of suspicious individuals or activities. The individual making a report will be protected as much as is practical. In order to maintain workplace safety and the integrity of its investigation, the Borough may suspend employees, either with or without pay, pending investigation. Anyone determined to be responsible for threats of (or actual) violence or other conduct that is in violation of these guidelines will be subject to prompt disciplinary action up to and including termination of employment.

6.20 Compliance with Other Borough Policies and Procedures. Employees shall comply with all policies and procedures established for the employee's department. An employee also shall comply with all administrative or other policies and procedures established for all Borough employees. Department Heads are responsible to notify their employees of any established

departmental policies and procedures and of any changes or revisions to departmental policies and procedures. All Borough employees are required to receive instruction on Borough policies and procedures when hired and will be required to acknowledge receipt of updated policies and procedures. Documentation of the receipt of revisions to the Borough Personnel Policies and Procedures will be kept by the Borough Administrator or designee.

- 6.21 Protection for Whistleblowers.** In compliance with the requirements of Alaska Statute 39.90.100, the Borough will not discharge, threaten, or otherwise discriminate against an employee regarding the employee's compensation, terms, conditions, location, or privileges of employment for any activities protected thereunder.
- 6.22 Solicitation.** To ensure a productive and harmonious work environment, persons not employed by the Borough may not solicit or distribute literature in the workplace at any time for any purpose. The Borough recognizes that employees may have interests in events and organizations outside the workplace. However, employees may not solicit or distribute literature concerning these activities during working time. (Working time does not include lunch periods, work breaks, or any other periods when Borough employees are not on duty.) The posting of written solicitations on Borough bulletin boards is restricted. These bulletin boards display important information, and employees should consult them frequently for information regarding Workers' Compensation, Alaska State disability insurance, unemployment insurance and notices of other rights and obligations of employees.
- 6.23 Security Inspections.** The Borough wishes to maintain a work environment that is free of illegal drugs, alcohol, marijuana, firearms, explosives, or other improper materials. To this end, the Borough prohibits the possession, transfer, sale, or use of such materials on its premises. The Borough requires the cooperation of all employees in administering this policy. Desks and other storage devices may be provided for the convenience of employees, but remain the sole property of the Borough. Accordingly, any agent or representative of the Borough, with the Mayor or the Borough Administrator's permission, may inspect them, either with or without prior notice.

CHAPTER SEVEN

DISCRIMINATION AND HARASSMENT

- 7.1 Equal Opportunity Employer.** The Aleutians East Borough is an equal opportunity employer. In order to provide equal employment and advancement opportunities to all individuals, applicants and employees shall be assured of fair treatment in all aspects of personnel administration without regard for political affiliation, race, creed, color, religion, gender/sexual orientation, age, national origin or ancestry, marital status, change in marital status, physical or mental disability, pregnancy, parenthood or any other protected classes under relevant federal, state and local laws. Individuals shall likewise be treated with proper regard for their privacy and constitutional rights as citizens. This non-discrimination policy governs all aspects of employment including selection, job assignment, compensation, discipline, termination, and access to benefits and training for all employees. Any employees with questions or concerns about any type of discrimination in the workplace are encouraged to bring these issues to the attention of their immediate supervisor. Employees can raise concerns and make reports without fear of reprisal. Any Borough employee found to be engaging in any type of unlawful discrimination will be subject to disciplinary action, up to and including termination of employment.
- 7.2 Disability Accommodations.** The Borough is committed to complying fully with the requirements of the Americans with Disabilities Act (ADA), the Alaska Human Rights Act, and all other federal, state and local laws that ensure equal opportunity in employment for qualified persons with disabilities. All employment practices and activities are conducted on a non-discriminatory basis. This policy is neither exhaustive nor exclusive. The Borough is committed to taking all other actions necessary to ensure equal employment opportunity for persons with disabilities in accordance with the ADA and all other applicable federal, state, and local laws. This policy is neither exhaustive nor exclusive. The Borough is committed to taking all other actions necessary to ensure equal employment opportunity for persons with disabilities in accordance with the ADA and all other applicable federal, state, and local laws.
- 7.2.1 Hiring Practices.** To ensure that the Borough's hiring procedures provide persons with disabilities meaningful employment opportunities, pre-employment inquiries are made only regarding an applicant's ability to perform the essential duties of the position applied for. In addition, the Borough will provide reasonable accommodations for applicants within its hiring process, as requested. The Borough shall not discriminate against any qualified employees or applicants because they are related to a person with a disability.
- 7.2.2 Accommodations.** The Borough shall provide employees who experience disabilities with such reasonable accommodations as may be required by any applicable federal, state or local law.
- 7.3 Policy Against Sexual and Other Harassment.** It is the Borough's policy to maintain a work environment free from unlawful discrimination and harassment for all employees. The Borough recognizes that all employees have the right to work in an environment that is free from discrimination, intimidation or harassment on the basis of their protected status. Employees

found to have taken actions inconsistent with, or in violation of, the Borough's Equal Employment Opportunity and Anti-Harassment policies shall be subject to disciplinary action, up to and including termination of employment. Persons who engage in or instigate such harassment will be subject to disciplinary actions up to and including termination. Additionally, managers and supervisors who knowingly permit harassments activity to occur without further action will be subject to disciplinary action up to and including termination.

7.3.1 Harassment, Defined. Harassment is defined as unwanted communication and/or conduct by a supervisor, coworker or non-employee in the workplace which threatens, intimidates, offends, creates a hostile working environment or adversely affects the employment relationship or working environment for an employee or applicant for employment and is based on the employee or applicant's race, color, religion, sex, gender, sexual orientation, national origin, age, disability, marital status, changes in marital status, pregnancy, parenthood, or genetic information. Harassment may include slurs, abusive language, threats, derogatory comments, unwelcome jokes, teasing and other such verbal or physical conduct.

7.3.2 Sexual Harassment. Sexual harassment is a form of harassment. The Borough is committed to providing its employees and applicants for employment an environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communication constituting sexual harassment. Sexual harassment is misconduct that is offensive, interferes with work productivity or deprives employees of the opportunity to work in an environment free from unsolicited and unwelcome sexual overtones. Sexual harassment includes all unwelcome sexual advances and sexually oriented communication, requests for sexual favors and other such verbal or physical misconduct. Sexual Harassment does not refer to casual conversation or compliments of a socially acceptable nature. Sexual harassment is a violation of the law.

7.3.2.1 Forms of Sexual Harassment. Sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal, visual, written, or physical conduct of a sexual nature when:

- Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment;
- Submission to or rejection of such conduct by an individual is used as the basis for an employment decision affecting such individual; or,
- Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

7.3.2.2 Examples of Sexual Harassment. Sexual harassment may include, but is not limited to:

- Sexual or suggestive comments, gestures, pictures or jokes;
- Sexual propositions or innuendo;

- Sexist remarks;
- Patting, pinching, grabbing or other unwanted touching;
- Unwanted sexual advances;
- Unwanted staring or leering;
- Granting or promising to grant employment benefits or opportunities because of an individual's submission to sexual advances or sexual favors;
- Harassment not of a sexual nature directed against an individual that concerns the individual's gender.

7.3.2.3 Applicability. This policy against sexual harassment applies to the conduct of a supervisor toward a subordinate; an employee toward another employee; an employee toward a non- employee; a non-employee, such as a member of the community seeking Borough services, volunteers, contractors, or business visitors toward an employee; or an employee toward an applicant for employment.

7.4 Complaint Procedure. Individuals who believe they have been discriminated against or harassed in any way, or are aware of activities occurring in the workplace that might constitute discrimination or harassment, must report the perceived discrimination or harassment immediately to an immediate supervisor, the Borough Administrator, the Mayor, or any other member of Borough management to whom the individual is comfortable speaking with.

7.4.1 Investigation by Borough. The Borough will investigate any report of alleged discrimination or harassment that it receives. The length of time it takes to perform the investigation will depend on the nature of the complaint. However, a complainant is free at any time to inquire about the status of the investigation. All information regarding any discrimination or harassment complaint will be kept confidential to the greatest extent possible consistent with the need to investigate and take action, and the due process rights of the subject of the complaint. The facts will determine the response to each allegation. The Borough has a zero-tolerance policy on harassment of any kind. Substantiated acts of discrimination or harassment by an employee will be met with appropriate disciplinary action, up to and including termination.

7.4.2 Administrative Leave. During the Borough's investigation, individuals who have been accused of sexual or other forms of harassment may be placed upon paid administrative leave.

7.5 Prohibition Against Retaliation. Reprisals against a person reporting allegations of discrimination or harassment will not be tolerated. No retaliatory action will be taken against any individual for assisting or participating in good faith in an investigation, proceeding or

hearing related to any discrimination or harassment complaint. An employee who violates these provisions may be subject to disciplinary action, up to and including termination.

CHAPTER EIGHT

EMPLOYEE DISCIPLINE

- 8.1 General Statement of Policy.** In the event that an employee engages in misconduct by violating the Borough's employment policies, or fails to meet established performance standards, the employee may be subject to disciplinary action. Although in most cases the Borough will attempt to permit its employees an opportunity to improve prior to imposing formal discipline, whether, and the extent to which, an employee is disciplined will depend upon a variety of factors, including the frequency, nature, and severity of the misconduct. The Mayor, Borough Administrator or other designee shall be responsible for administering the Borough's employee discipline policies and procedures.
- 8.2 Grounds for Discipline.** It is impossible to provide an exhaustive list of the actions that may be sufficient to justify employee discipline. Some of the reasons that an employee may be disciplined include, but are by no means limited to:
- 8.2.1** Falsifying information on an application or resume, or otherwise being untruthful in the execution of official work duties.
 - 8.2.2** Theft, including time theft by means of falsifying information on time sheets.
 - 8.2.3** Insubordination.
 - 8.2.4** Excessive absences, tardiness, or failure to comply with the Borough's procedures for reporting absences, including failure to return to work after commercial fishing, or other absence.
 - 8.2.5** Use of alcohol or controlled substances or misuse of prescription medication while performing work duties. This includes working under the influence of prescribed drugs if the prescribing medical professional, or the label on the prescription container, indicates the drug should not be used in certain situations and the employee is taking the drug while working under any of those proscribed situations.
 - 8.2.6** Harassment or sexual harassment of other employees or members of the public, or making a false allegation of harassment or sexual harassment against another.
 - 8.2.7** Violating the Borough's safety standards.
 - 8.2.8** Failure to meet reasonable work standards and requirements, or to complete reasonable tasks as necessary.
 - 8.2.9** Negligence or improper conduct.
 - 8.2.10** Smoking in prohibited areas.
 - 8.2.11** Violating any of the policies and procedures set forth in this Handbook.

8.2.12 Engaging in other forms of misconduct, including misconduct that has an adverse effect upon the ability of any other employee to fully and efficiently execute his or her work duties.

8.3 Progressive Discipline. The Borough is committed to ensuring fair treatment of all employees and in making certain that disciplinary actions are prompt, uniform, and impartial. The primary purpose of any disciplinary action is to correct the problem, prevent recurrence, and prepare the employee for satisfactory service in the future. By using progressive discipline, the Borough intends that most employee problems will be corrected at an early stage, benefiting both the employee and the Borough. However, the Borough is not required to address employee performance issues using progressive discipline, and if it elects to do so, it may begin with the disciplinary action that it, in its sole discretion, determines is warranted based upon the totality of the circumstances.

8.3.1 Statement of Purpose. It is the Borough's policy to administer equitable and consistent discipline in instances where employees engage in unsatisfactory or improper conduct. Although it is the Borough's policy that the best disciplinary measure is the one that does not have to be enforced and comes from good leadership and fair supervision at all employment levels, it recognizes that there may exist instances in which employee misconduct, depending upon the circumstances, will warrant forms of disciplinary action that fall outside the scope of its progressive discipline system, such as suspension or immediate termination.

8.3.2 Forms of Discipline. Progressive discipline means that, with respect to most disciplinary problems, the Borough may elect to follow the following steps:

8.3.2.1 Verbal Warning. If an employee's infraction is minor, isolated, or the circumstances otherwise do not warrant a more serious response, an employee may be issued an oral reprimand. Such reprimands should be made in such a way as to ensure confidentiality, and a written record of the reprimand will be placed within the employee's personnel file. An employee who disagrees with an oral reprimand may submit a statement of disagreement to the Borough Administrator within five business days, which shall be appended to the written record in his or her file.

8.3.2.2 Written Reprimand. If the Borough, in its sole discretion, determines that an employee's violation is greater in severity than that justifying merely an oral reprimand, or the employee has already received an oral warning regarding the same or similar violation, the employee may be issued a written reprimand. Such warnings shall clearly set out the policies that have been violated, explain what the employee should have done differently, and explain which disciplinary steps may be taken if the employee commits other violations. The written reprimand should be signed by the employee, who shall retain a copy, and placed within his or her personnel file. An employee who disagrees with a written reprimand may submit a statement of disagreement to the Borough Administrator within five business days, which shall be appended to the original maintained in his or her file.

8.3.2.4 Imposition of Performance Improvement Plan. Some circumstances may warrant the implementation of a disciplinary performance improvement plan. Like written reprimands, disciplinary performance improvement plans shall explain the ways in which the employee's behavior has violated the Borough's policies, or failed to meet performance expectations, and shall establish goals that the employee must meet within a set period of time. If the employee fails to meet the requirements of the plan, he or she shall be terminated. The employee shall be given a copy of the plan, and the original shall be placed within his or her personnel file. An employee who disagrees with a disciplinary performance improvement plan may submit a statement of disagreement to the Borough Administrator within five business days, which shall be appended to the original maintained in his or her file.

8.3.2.5 Suspension With or Without Pay, Demotion, Reassignment, or Termination. If an employee has a documented history of repeatedly failing to meet performance standards, or has engaged in misconduct that is severe, pervasive, or egregious, the employee may be suspended with or without pay, demoted, reassigned, or involuntarily terminated.

8.4 Pre-Deprivation Procedures. Except for temporary, confidential/managerial, and contract employees, who are employed at will and to whom these procedures are inapplicable, discipline involving an employee's suspension without pay, demotion, reassignment, or involuntary termination shall be accomplished according to the following procedures.

8.4.1 Written Notice. Prior to taking the disciplinary action, the Borough shall give written notice that it intends to suspend without pay, demote, reassign, or involuntarily terminate the employee for disciplinary reasons. Such notice shall: describe with specificity the allegations against the employee; state the ways in which such allegations violate the Borough's employee policies; notify the employee of the disciplinary actions that are being contemplated; explain that the employee has a right to request a pre-deprivation hearing within five (5) business days, and that his or her failure to do so will effectively waive any such right; and, provide an overview of the hearing procedures.

8.4.2 Request for Hearing. Employees who receive notice under this section are entitled to a pre-deprivation hearing only if within five (5) business days of that notice they submit a written request to the Borough Administrator for such a hearing. An employee's failure to do so will be considered his or her knowing waiver of both the right to a pre-deprivation hearing, and to any appellate review of the Borough's disciplinary action.

8.4.3 Hearing Procedures. If an employee makes a written request for a hearing, such hearing shall be conducted within five (5) business days of the date that the Borough Administrator received the employee's written request. Pre-deprivation hearings shall be before the Mayor, Borough Administrator, or other designee, which may include a hearing officer appointed for this purpose. At the hearing, the employee shall be given the opportunity to explain or rebut the facts or allegations that form the basis for the disciplinary action. The employee may call witnesses on the employee's behalf and may be assisted or represented by another person at the hearing. Upon its conclusion, the

Borough shall consider all the relevant evidence and render a written decision within seven business days.

8.5 Grievance Policy and Procedure. The Borough has established a grievance procedure for eligible Borough employees (Sections 2.5 and 2.6 identify employee types / titles ineligible for this grievance policy) and defines Borough policy and practices for the review of certain employee complaints.

8.5.1 Statement of Purpose. This grievance policy and procedure encourages the settlement of disagreements informally at the employee-supervisor level, with the aim of resolving grievances as quickly as possible. It provides an orderly procedure to handle grievances through the various supervisory levels when necessary and discourages the filing of unfounded grievances.

8.5.2 Grievance Policy. Employees who believe that any working condition or personnel action is not fair or equitable or negatively impacts their job performance or could interfere with reasonable safety standards and practices are encouraged to utilize the procedure in Section 8.5.4 below.

8.5.3 Grievable Issues. Grievable issues must concern matters or specific incidents that have occurred; result from an act or omission by management regarding working conditions or other aspects of employee-employer relations over which the department head has control; arise out of a specific situation or act, which has resulted in perceived inequity or damage to the employee.

8.5.3.1 Examples of grievable issues:

- Written reprimands and suspensions of ten (10) working days (80 hours) or less.
- Working conditions.
- Employee/employer relations over which a department head has control.
- The application, operation, or alleged violation of Employee Handbook policy, or department policy.

8.5.3.2 Examples of non-grievable issues:

- An incident or issue subject to management rights.
- An incident or issue relating to a policy of the Mayor and Assembly, or state or federal law.
- An incident or issue that was reviewed via another grievance procedure.
- Employee Performance Evaluations.

- Probation failure of an original appointment or promotional employment.
- Equal Employment Opportunity Complaints.
- Employment status (e.g., status such as intermittent, permanent, temporary, seasonal, elected, probationary).
- Discharge of a permanent employee.

8.5.4 Grievance Procedure.

8.5.4.1 Grievance by employee only. Grievances may only be initiated by the employee concerned and may not be pursued without the affected employee's consent.

8.5.4.2 Initiating a grievance to supervisor. To initiate a grievance, the grieving employee must discuss the matter with the immediate supervisor within twenty (20) working days of the alleged incident. If the 20th day falls on a weekend or holiday, the following business day becomes the "20th working day." The supervisor must give a verbal reply to the grievant within five (5) working days from the date the grievance was presented.

8.5.4.3 Next level for grievance. If the grievance is not resolved at the previous level, the grievance is submitted in writing by the employee, dated and signed, to the next higher level of management within five (5) working days after the supervisor's verbal reply. The department head must reply in writing to the grievant within five (5) working days of receipt of the written grievance.

8.5.4.4 Final level for grievance. If the grievance is not resolved at the previous level, the written grievance and all related correspondence and records must be submitted by the employee to the Borough Mayor and Borough Administrator within five (5) working days of receipt of the department head's written reply. The Borough Mayor or Borough Administrator will convene a Grievance Committee comprised of a head of a department other than that within which the grieving employee works, one non-supervisory employee and the Borough Administrator to resolve the matter and make a determination. The Borough Mayor or Borough Administrator may decide to use a hearing officer in place of a Grievance Committee.

8.5.5 Time limits. The employee must comply with the time limits set forth in this procedure. The employee's failure to comply with the time limits constitutes an abandonment of the grievance unless both parties have mutually agreed, in writing, to extend the time limits set forth in this policy.

8.5.6 Grievance resolution. Any grievance shall be considered resolved at the completion of any step if all parties are satisfied or if the employee concerned chooses not to present the matter to the next step of the procedure within the prescribed period of time.

- 8.5.7 Repeat filing of grievance for same issue prohibited.** Once a grievance has been investigated and denied, repeated filing of grievances on the same issue will not be permitted.
- 8.5.8 Representation.** While the grievant may designate a representative at any step of the grievance procedure, a Grievance Committee or hearing officer is not required to recognize more than one (1) representative for any grievance.
- 8.5.9 Grievance of multiple employees.** If the grievance involves a group of employees or if a number of employees file separate grievances on the same matter, the grievances may be handled as a single grievance.
- 8.5.10 Prohibition Against Retaliation.** Following completion of the grievance process, department heads and supervisors shall ensure that the grievant does not experience any retaliation for having pursued the grievance. Any direction from the Borough Administrator associated with the grievance resolution is to be implemented as quickly as possible.

CHAPTER NINE

PERFORMANCE EVALUATIONS AND PERSONNEL RECORDS

9.1 Performance Evaluations. Although supervisors and employees are encouraged to regularly discuss issues related to job performance and to establish appropriate goals, the Borough conducts regular performance evaluations for all employees. Performance evaluations will be maintained in each employee's personnel file, and a copy will be provided to the employee each time an evaluation is conducted.

9.1.1 Purpose. The Borough uses performance evaluations for the following purposes:

9.1.1.1 To provide a basis for informed decisions on such matters as promotion, work assignments, training recognition, and continuation of employment;

9.1.1.2 To ensure employees remain advised of what is expected of them, and whether they are meeting these expectations;

9.1.1.3 To encourage the development of new skills that improve work performance, and increased commitment to both the Borough and meeting departmental goals and objectives;

9.1.1.4 To establish a basis for understanding and meeting an employee's own need for growth and development;

9.1.1.5 To foster an effective working partnership between supervisor and employee;

9.1.1.6 To determine the effectiveness of appointment and promotion decisions; and

9.1.1.7 To serve as a reference for employment-related decisions, such as the decision whether to grant a merit pay increase, to promote the employee to a new position, or to impose disciplinary measures.

9.1.2 Scheduled Performance Evaluations. Generally, performance evaluations are conducted on an annual basis; however, they may otherwise be completed from time to time as indicated below.

9.1.2.1 Prior to Completion of Probationary Period. Probationary employees, including employees who have been transferred or promoted to new positions, in most instances will undergo performance evaluations prior to the scheduled expiration of their probationary period. The purpose of this evaluation is to not only provide the employee with feedback regarding their performance, but also to make related determinations, such as whether to extend the probationary period, or to provide the employee with a salary adjustment.

9.1.2.2 Annual Performance Evaluations. The Borough will endeavor to provide regular employees shall receive a performance evaluation within the 14-day period

prior to their first anniversary date. After an employee's first annual performance evaluation has been completed, the employee will in most cases subsequently receive a performance evaluation prior to the completion of each fiscal year.

9.1.2.3 Discretionary Performance Evaluations. The Borough may conduct additional performance evaluations from time to time as deemed necessary to address specific performance-related matters, as may be necessary after a disciplinary action or corrective action plan has been completed, or at such other time as the Borough deems appropriate and beneficial.

9.2 Employee Records. The Borough maintains a personnel file on each employee. The personnel file includes such information as the employee's job application, resume, records of training, documentation of performance appraisals and salary increases, and other employment-related records. Personnel files are the property of the Aleutians East Borough, and access to the information they contain is restricted. The personnel records shall remain locked in the Finance Office at all times. Disciplinary records and performance appraisals shall remain locked in the Borough Administrator's Office. Generally, only supervisors and management personnel of the Aleutians East Borough and those who have a legitimate reason to review information in a file are allowed to do so.

9.2.1 Employee Inspection. Employees or former employee who wish to inspect and make copies of the employee's personnel file and other personnel information maintained by the employer concerning the employee should contact the Borough Administrator. With reasonable advance notice, employees may review their own personnel files in the Borough offices and in the presence of an individual appointed by the Borough to maintain the files. In accordance with applicable law, the information in an employee's personnel file is confidential except such information as would be public information in the personnel file of a state employee. The Borough may require an employee or former employee who requests copies of material to pay the reasonable cost of duplication.

9.2.2 Changes to Personnel Information. It is the responsibility of each employee to promptly notify the Aleutians East Borough of any changes in personnel data. Personal mailing addresses, telephone numbers, number and names of dependents, individuals to be contacted in the event of an emergency, educational accomplishments, and other such status reports should always be accurate and current. If any personnel data has changed notify the Borough Administrator.

9.3 Medical Records. Medical records shall be safely secured and kept separate from the employee's personnel file. Access to these files shall be restricted to the Mayor or his designee and the employee. Such records shall not be released for any reason other than a medical emergency, in which event they may be released to a licensed health care practitioner, unless the employee gives written consent allowing the release of his/her medical file.

9.4 Social Security Numbers. To protect employees' personal information, the Borough prohibits the use of employees' Social Security numbers for identification purposes, except as allowed by law. Borough will continue to collect, use, or release Social Security numbers as required by state or federal law, and may use Social Security numbers for internal verification or

administrative purposes. Employees who have questions about this policy or who feel that their Social Security number has been used inappropriately by the Borough should contact the Borough Administrator.

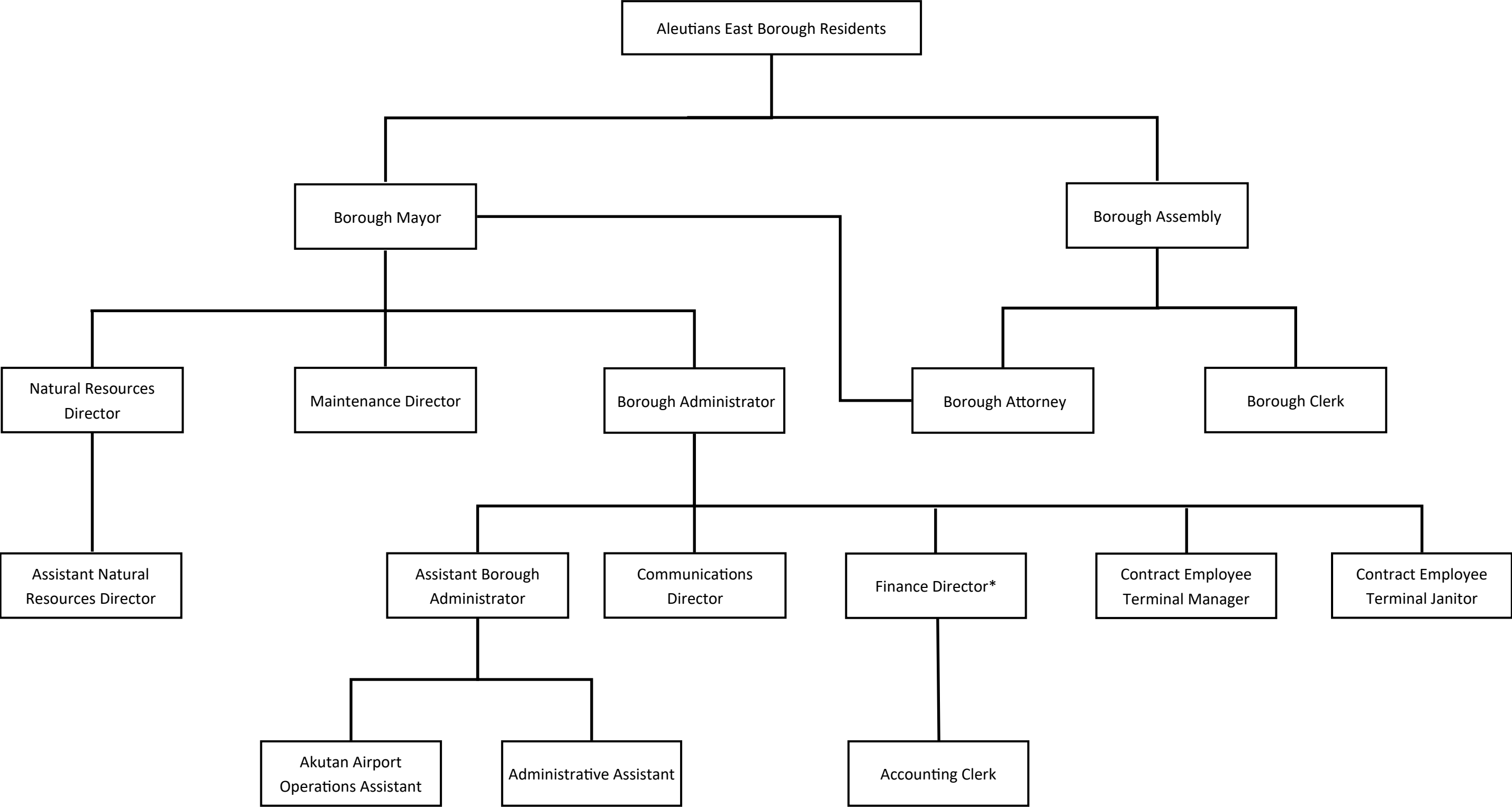
CHAPTER TEN

SEPARATIONS FROM BOROUGH EMPLOYMENT

- 10.1 Nature of Separations.** The termination of employment is an inevitable part of personnel activity within any organization, and many of the reasons for termination are routine. This chapter describes the common reasons for separations from employment with the Borough, as well as the policies and procedures that govern them. Since employment with the Borough is based on mutual consent, both the employee and the Borough have the right to terminate employment at will, with or without cause, at any time. Any questions regarding the termination of employment with the Borough should be directed to the Borough Administrator.
- 10.2 Resignation.** Unless otherwise specified by mutual agreement, employees may resign from Borough employment for any reason, and with or without notice. However, an employee may only resign in good standing, and remain eligible for employment with the Borough, if the employee submits a written resignation to the Borough at least 14 days prior to his or her last working date. This requirement may be waived upon approval by the Mayor where emergency circumstances do not permit such notice, or where the Borough is capable of making adequate arrangements to accommodate the vacancy that results.
- 10.2.1 Effective Date of Resignation.** An employee's effective date of resignation shall be the last date that they perform work for the Borough.
- 10.2.2 Acceptance by Borough; Effect of Acceptance.** A resignation is deemed to have been accepted by the Borough immediately upon its receipt. An employee may request to withdraw a tendered resignation prior to their effective resignation date; however, the decision to permit withdrawal is left to the sole discretion of the Mayor.
- 10.2.3 Resignation Due to Unexcused Absence.** The Borough may, at its sole discretion, deem employees as having abandoned their position with the Borough and resigned from employment if they fail to report to work for three or more consecutive scheduled shifts without providing the notice required by this Handbook.
- 10.3 Retirement.** Borough employees who participate in the State of Alaska Public Employees' Retirement Program (PERS) may be eligible to receive retirement benefits after dedicating a sufficient number of years of service to government entities that participate in the program, so long as they meet program criteria. Any questions should be directed to the Borough Administrator and/or Finance Director.
- 10.4 Layoffs.** The Borough maintains sole and exclusive authority to determine whether to lay off any employee whenever budgetary constraints necessitate a reduction in force, or some other reorganization of the Borough's workforce occurs. Employees who have been laid off are not entitled to any pre-deprivation hearing prior to their dismissal.
- 10.5 Termination.** Terminations are involuntary separations from Borough employment for reasons other than layoff. Except for confidential/managerial, temporary, and contract employees, who

may be terminated with or without cause at any time, involuntary terminations shall be accomplished pursuant to the procedures set forth at Section 8.4 of this Employee Handbook.

- 10.6 Severance Pay.** The Borough generally does not provide severance pay to individuals who have been employees. The Borough never grants severance pay to non-exempt employees whose employment is terminated. However, the Borough reserves the right to make exceptions to the above policy in its sole and absolute discretion. One common exception is severance pay as provided for in the individual employment contracts of certain exempt Borough employees.
- 10.7 Effect of Separation on Employee Benefits.** All accrued, vested benefits that are due and payable at termination will be paid. Some benefits may be continued at the employee's expense if the employee so chooses. The employee will be notified in writing of the benefits that may be continued and of terms, conditions, and limitations of such continuance.
- 10.8 Exit Interviews.** The Borough will generally schedule exit interviews at the time of employment termination. The exit interview will afford an opportunity to discuss such issues as employee benefits, conversion privileges, repayment of outstanding debts to the Borough, or return of Borough-owned property. Suggestions, complaints, and questions can also be voiced.
- 10.9 Return of Borough Property on Separation.** Employees are responsible for all property, materials, or written information (including access materials such as keys and pass cards) issued to them or in their possession or control. Employees must return all Borough property immediately upon request or upon termination of employment, whichever is earlier. The Borough may take any action it deems appropriate to recover or protect its property.
- 10.10 Final Payment.** Employees who experience a separation from Borough employment will receive their final pay in accordance with applicable state law



*Per ordinance 19-08, any Finance Director hired after May 9, 2019 will report to the Mayor.

EMPLOYEE ACKNOWLEDGMENT FORM

The *Employee Handbook* describes important information about the Aleutians East Borough, and I understand I should consult with the Mayor, Borough Administrator or designee regarding any questions not answered in the handbook.

Since the information, policies and benefits described here are necessarily subject to change, I acknowledge that revisions to the handbook may occur. All such changes will be communicated through official notices, and I understand that revised information may supersede, modify, or eliminate existing policies. Only the Assembly of the Aleutians East Borough has authority to adopt any revisions or additions to the policies in this handbook.

As an employee of the Aleutians East Borough I will faithfully, diligently, and to the best of my ability perform duties of employment, and accept and obey all rules, regulations, code, provisions, policies and procedures, and policies of employment issued, or to be issued by the AEB.

Furthermore, I acknowledge that this handbook is not a contract of employment. I have received the handbook, and I understand that it is my responsibility to read, understand and comply with the policies contained in this handbook and any revisions or additions made to it.

Employee's Signature

Employee's Title

Employee's Printed Name

Date

Memo: *Draft Resolution to Support Alaska Redistricting Proposed Maps*

For: Mayor Osterback, AEB Assembly, Administrator Bailey

From: Ernie Weiss

Date: October 5, 2021

The Alaska Redistricting Board is on track to approve a final proclamation plan by November 10th. The Alaska Constitution Article VI dictates the redistricting process:

- Section 10 (a) *'No later than ninety days after the board has been appointed and the official reporting of the decennial census of the United States, the board shall adopt a final redistricting plan and issue a proclamation of redistricting.'*
- Section 6 *'Each house district shall be formed of contiguous and compact territory containing as nearly as practicable a relatively integrated socio-economic area. Each shall contain a population as near as practicable to the quotient obtained by dividing the population of the state by forty. Each senate district shall be composed as near as practicable of two contiguous house districts. Consideration may be given to local government boundaries. Drainage and other geographic features shall be used in describing boundaries wherever possible.'*

The Redistricting Board adopted six (6) proposed plans for consideration:

- Board Proposed Plan V.3
- Board Proposed Plan V.4
- Alaskans for Fair and Equitable Redistricting (AFFER) Plan
- Alaskans for Fair Redistricting (AFFR) Plan
- Doyon, Ltd., Tanana Chiefs Conference, Fairbanks Native Association, Sealaska, and Ahtna Coalition (Doyon) Plan
- Senate Minority Caucus Plan

Maps of the proposed House District 37 for each of these plans are included in this meeting packet. Much more information can be found at www.akredistrict.org, including interactive maps.

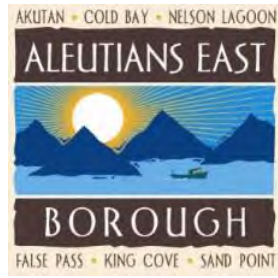
All of the plans keep the AEB intact in one House District 37. All of the plans pair HD 37 with an adjoining HD 38. However, one plan the AFFR plan, *does not* form a contiguous HD 37 (in my opinion), moving the Lake and Peninsula Borough from HD 37 to HD 5.

The Doyon plan stretches HD 37 across Cook inlet to include Seldovia and Halibut Cove.

The optimum population for a house district (Alaska state population divided by number of House Districts) is 18,335. Below is the population of the proposed plans for HD 37 and deviation from the target population.

- Board Plan V.3 HD 37 Pop. 17,499, deviation -4.56%
- Board Plan V.4 HD 37 pop. 17,499, deviation -4.56%
- AFFER Plan HD 37 pop. 18,137, deviation -1.08%
- AFFR Plan HD 37 pop. 18,180, deviation -0.84%
- Doyon Plan HD 37 pop. 17,769, deviation -3.09%
- Senate Minority Plan HD 37 pop. 18,284, deviation -0.28%

I have included a draft resolution for your consideration to potentially provide comment to the Alaska Redistricting Board prior to the adoption of a final plan. The draft resolution supports all the plans except the AFFR plan that does not form a contiguous HD 37, *in my opinion*. I have based this draft resolution on the previously stated AEB goal for redistricting in 2011, that the AEB should remain intact in one house district, and on the Alaska Constitutional mandate in Section 6, that each house district should be contiguous and compact, and paired with a contiguous house district to form a senate district. The Assembly should feel free to adopt, make changes to the resolution or not adopt, at your discretion.



RESOLUTION 22-17

A RESOLUTION OF THE ALEUTIANS EAST BOROUGH ASSEMBLY SUPPORTING FIVE PROPOSED PLANS OF THE ALASKA REDISTRICTING BOARD

WHEREAS, the Alaska Redistricting Board has adopted six (6) proposed redistricting plans for Alaskans to consider and to provide feedback, and

WHEREAS, the Alaska Constitution mandates that the Redistricting Board shall adopt a final plan within ninety days of receiving the US decennial census, or by November 10th, 2021, and

WHEREAS, Section 6 of the Alaska Constitution states that ‘Each house district shall be formed of contiguous and compact territory containing as nearly as practicable a relatively integrated socio-economic area.’ and ‘Each senate district shall be composed as near as practicable of two contiguous house districts’, and

WHEREAS, all six proposed plans accomplish the Aleutians East Borough number 1 redistricting priority, which is to keep the Borough and all AEB communities intact in one house district, and

WHEREAS, five of the six proposed plans form a contiguous, compact House District 37 including the Aleutians East Borough, paired with a contiguous House District 38 to form Senate District S, and

WHEREAS, the Alaskans for Fair Redistricting (AFFR) plan for House District 37 includes the Aleutians East Borough but not the Lake and Peninsula Borough and so does not form a contiguous, compact House District 37.

NOW THEREFORE BE IT RESOLVED, the Aleutians East Borough Assembly supports these five proposed redistricting plans: Board Proposed Plans V.3 and V.4, the Alaskans for Fair and Equitable Redistricting (AFFR) Plan, the Doyon Plan and the Senate Minority Plan.

BE IT FURTHER RESOLVED, the Aleutians East Borough is opposed to the Alaskans for Fair Redistricting (AFFR) plan that does not form a contiguous, compact House District 37.

Approved and Adopted this 14th day of October 2021.

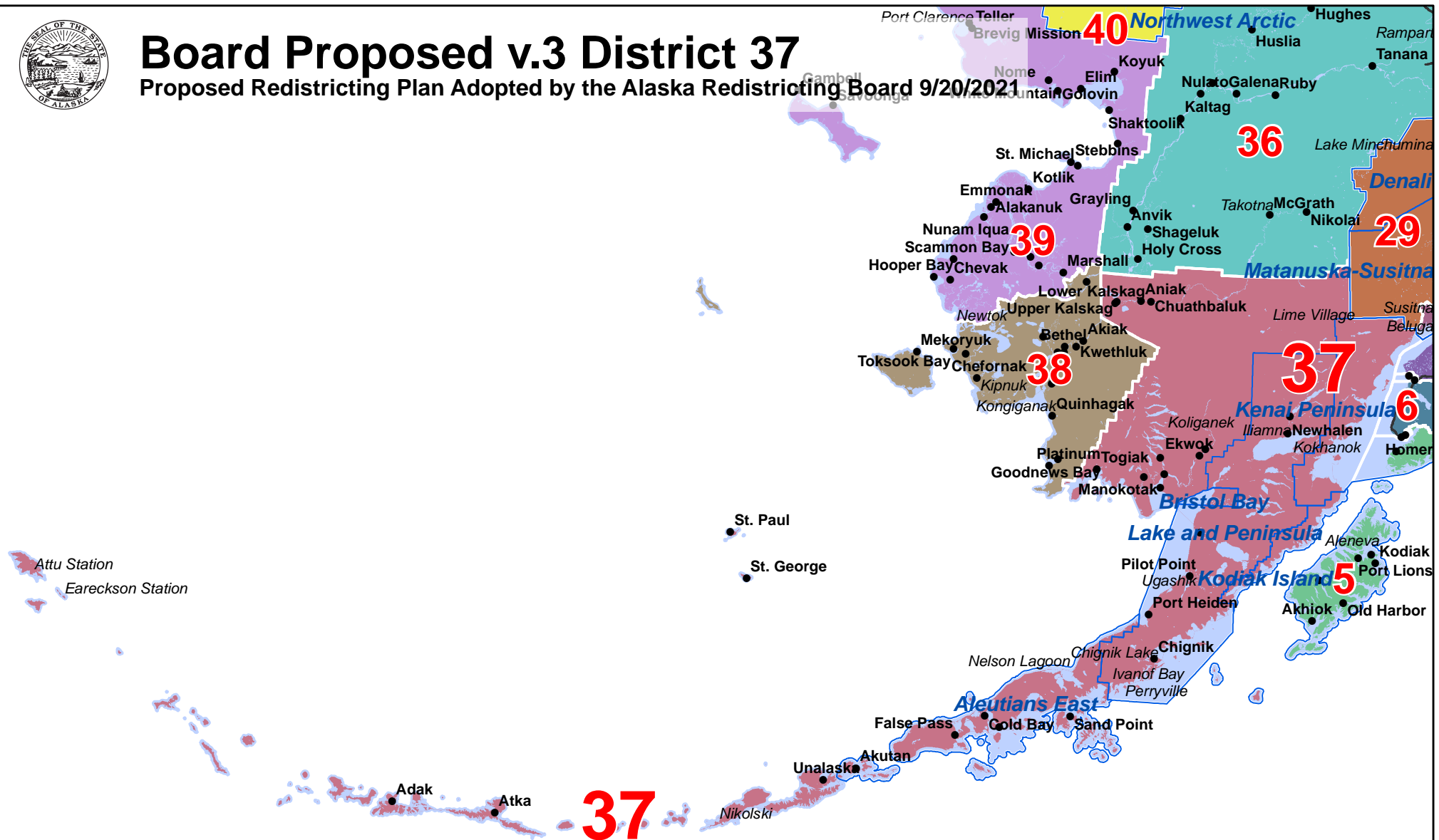
Alvin D. Osterback, Mayor

Tina Anderson, Clerk



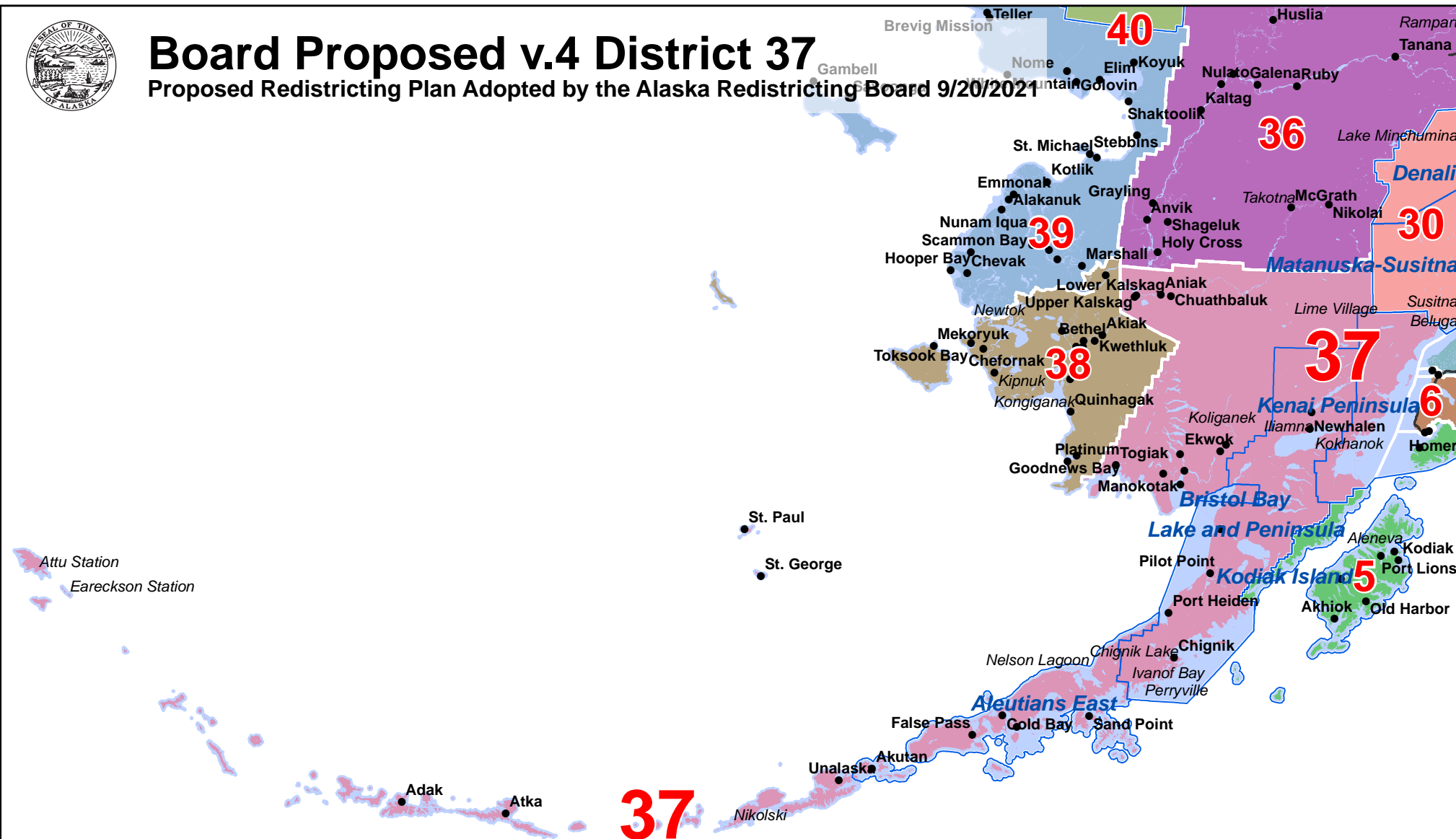
Board Proposed v.3 District 37

Proposed Redistricting Plan Adopted by the Alaska Redistricting Board 9/20/2021





Attu Station
Eareckson Station

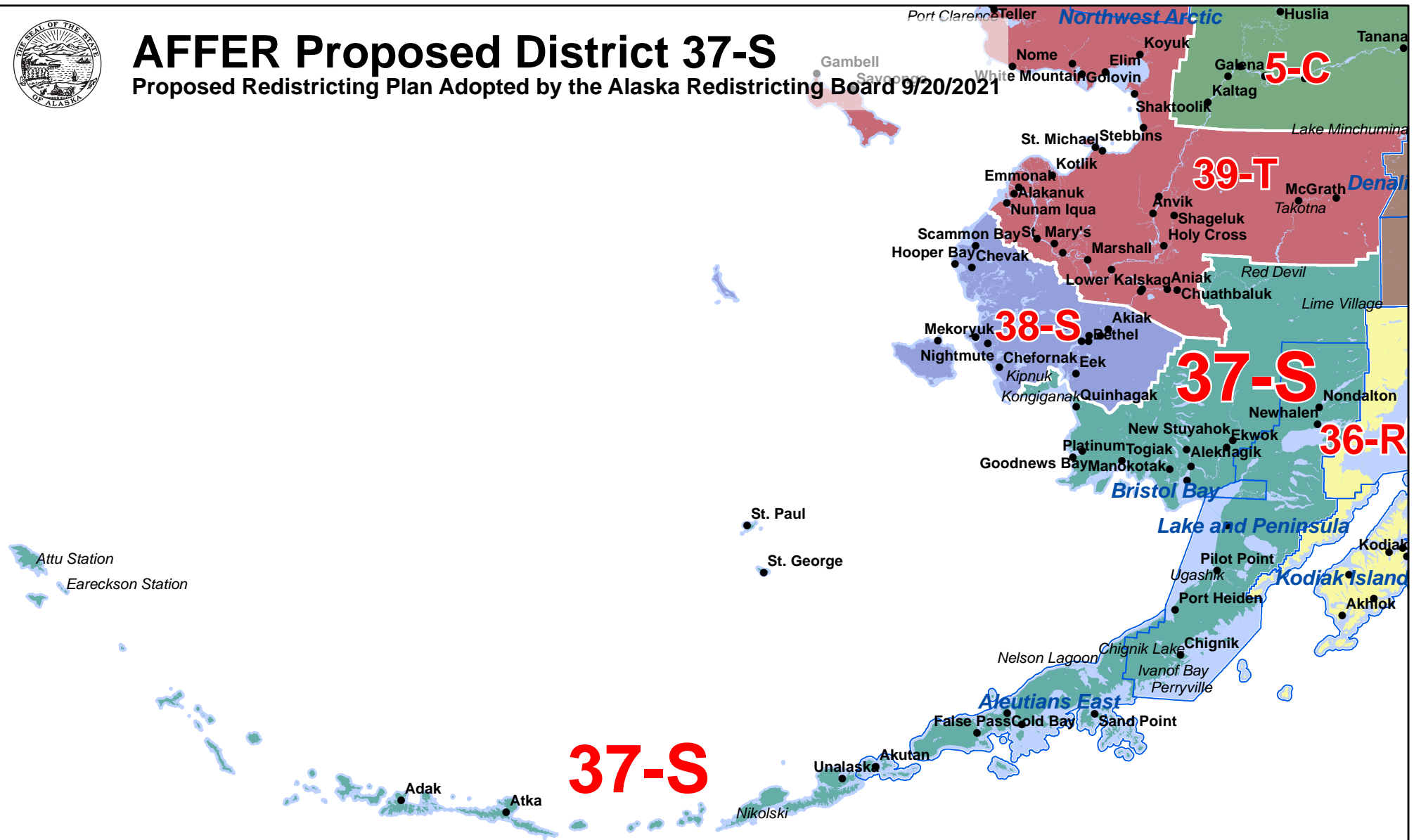


Based on 2020 Census Geography and 2020 PL94-171 Data
Map Gallery link: www.akredistrict.org/maps



AFFER Proposed District 37-S

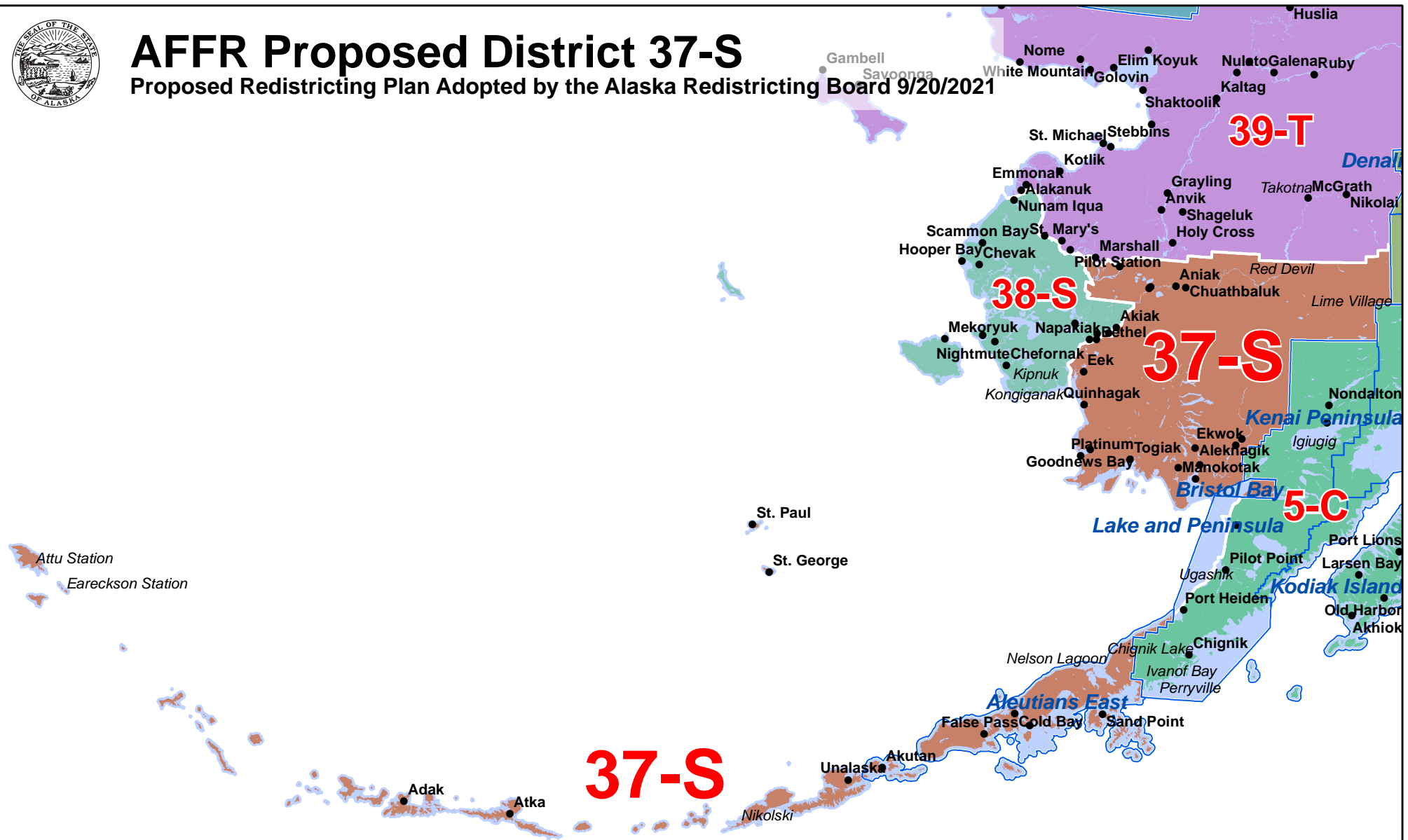
Proposed Redistricting Plan Adopted by the Alaska Redistricting Board 9/20/2021





AFFR Proposed District 37-S

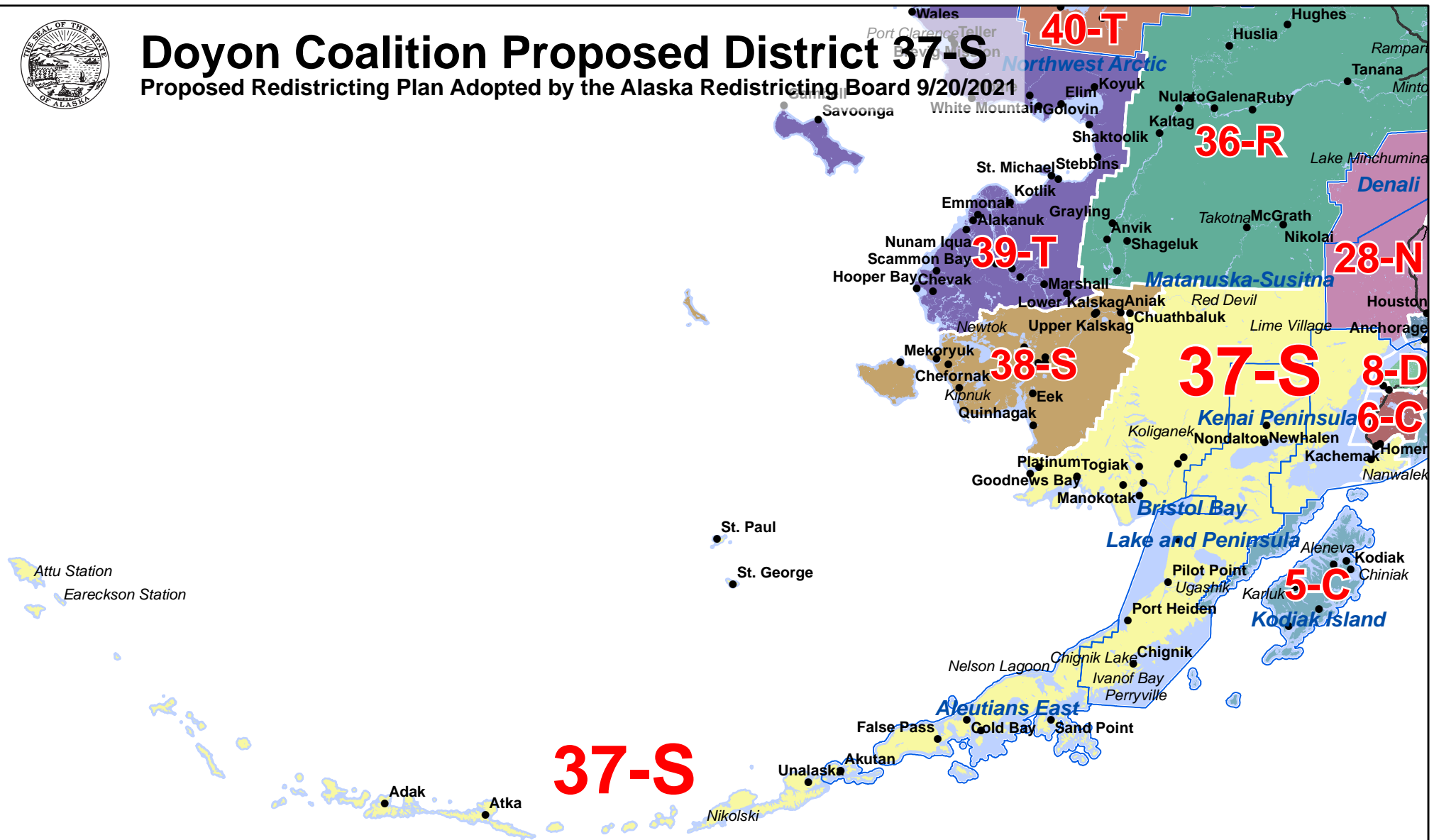
Proposed Redistricting Plan Adopted by the Alaska Redistricting Board 9/20/2021





Doyon Coalition Proposed District 37-S

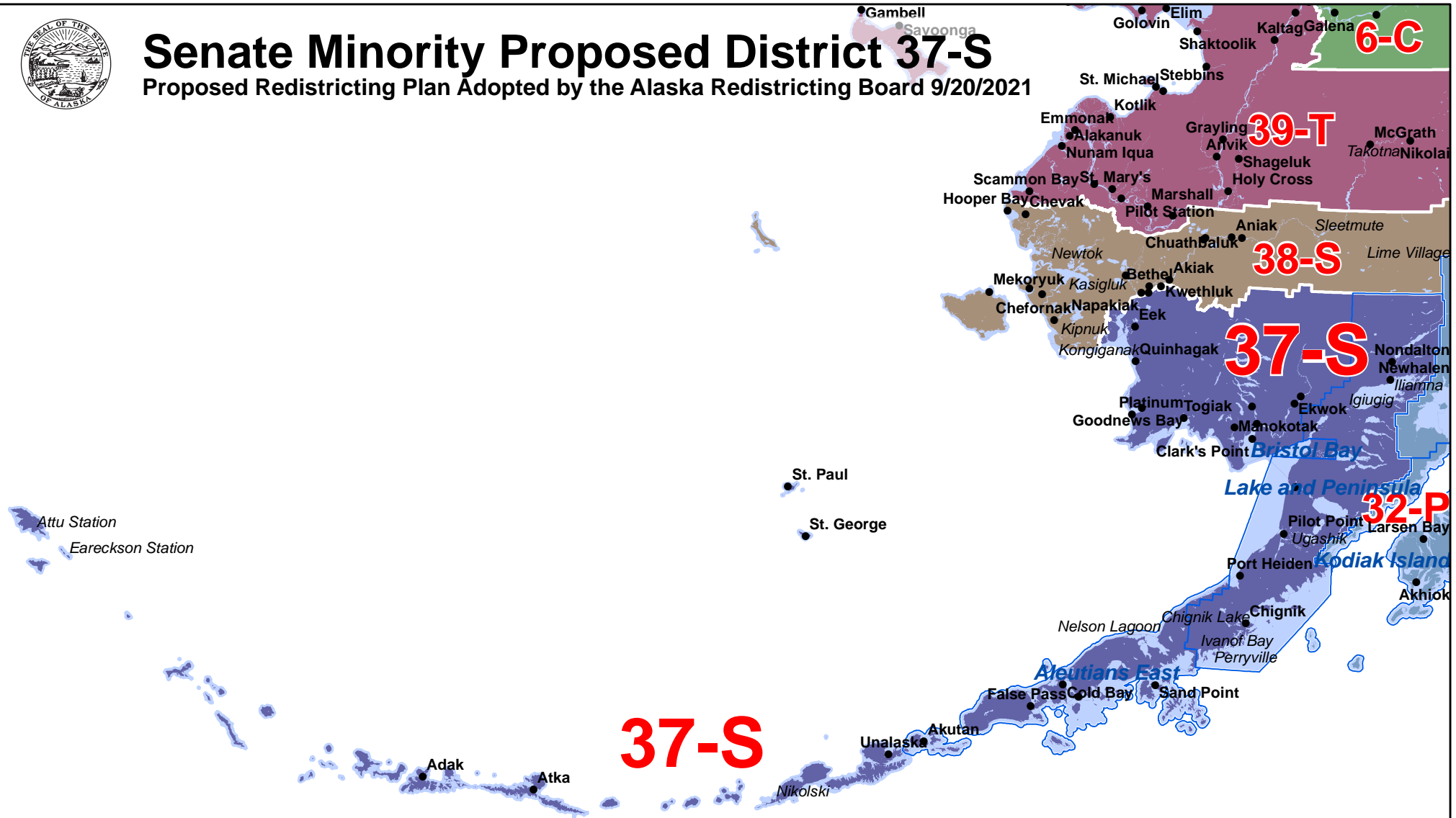
Proposed Redistricting Plan Adopted by the Alaska Redistricting Board 9/20/2021

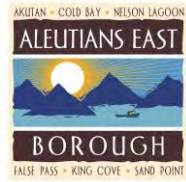




Senate Minority Proposed District 37-S

Proposed Redistricting Plan Adopted by the Alaska Redistricting Board 9/20/2021





Agenda Statement

Date: October 8, 2021

To: Mayor Osterback and Assembly

From: Anne Bailey, Borough Administrator

Re: Resolution 22-18 authorizing the Mayor to negotiate and execute an Agreement with Robertson Monagle and Eastaugh to provide ongoing litigation services for the Izembek Land Exchange/King Cove Road in an amount not to exceed \$76,375

Robertson Monagle and Eastaugh (RME) is requesting authority and funding to provide ongoing litigation services for the Izembek Land Exchange/King Cove Road in an amount not to exceed \$76,375.

RME has stated, “We have made our most knowledgeable estimate at this point given the known various legal issues, considerations, and requirements in front of us. However, as court decisions and appeal processes are further identified over the next few months there is a strong likelihood of needing to propose additional legal work and associated costs for approval. Consequently, an additional Phase 2 contract extension and fee approval may be required. If this need occurs another detailed proposal and costs will be presented to you in a timely manner for Assembly approval.”

The contractual compliance and funding relationship for this work will be between the Borough and RME and the legal and technical tasks conducted will represent the Aleutians East Borough, KCC, Agdaagux Tribe, Native Village of Belkofski, City of King Cove and City of Cold Bay.

A Summary of the Current Status of the King Cove Litigation, State of Alaska Administrative Appeal and the State of Alaska Litigation over Administrative Appeal:

1. King Cove Litigation—The 9th Circuit Court is expected to rule on the pending appeal of the Alaska District Court case at any time, but there is no specific calendar for that decision at this time. This decision could come as early as this week or later. Depending on the Court's decision, this case could be returned to the Alaska District Court as soon as the 9th Circuit rules. Because of the way that the District Court structured its initial decision, it is likely that another round of District Court pleadings will be required in November or December.

Also, it is possible that the 9th Circuit Court may be asked to review their decision *en banc*, which could mean another round of pleadings at the 9th Circuit before the case is returned to the Alaska District Court. Consequently, we need to be ready for this decision and any subsequent 9th Circuit and/or District Court actions which will involve additional legal research and preparation of pleadings.

2. State of Alaska Administrative Appeal— The State has filed a very detailed Appeal to the Department of Interior. We highly recommend the Appeal and its potential legal concerns and considerations for the King Cove Group needs to be thoroughly evaluated.

At this point, the State has not asked our two municipalities, AEB and City of King Cove, to join in this Appeal. However, it is expected that the State will make this request for our participation in late October or early November. The DOI has 45 days to respond to the State's Appeal which means it will be due no later than November 14, 2021 under federal appeal regulations.

3. State of Alaska Litigation over Administrative Appeal—Depending upon the outcome of the State Administrative Appeal, the State may ask the King Cove Group, including the Agdaagux and Belkofski tribes, King Cove Corporation, AEB, and City to join in this potential litigation. That litigation could be filed in late November or early December.

While the specific timing for these potential three appeals is uncertain at this time, it is clear that any of these legal actions could occur in the next 30-45 days. For this reason, your litigation team respectfully requests approval of litigation authority and costs to provide for participation in these appeals.

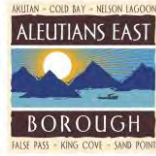
Phase I Scope of Work and Cost Estimate:

The legal work includes but is not limited to:

- Contacting DOI and DOJ (~15 hours)
- Drafting our 9th Circuit *en banc* and District Court briefs and legal research to defend the legality of the Land Exchange. (~155 hours)
- Coordinating with the State of Alaska Dept. of Law attorneys on the State Administrative Appeal (~40 hours)
- Contingency for unanticipated work required by the Court before or after the 9th Circuit Decision (~25 hours)

The cost for these services is \$76,375. The Borough would enter into a not to exceed agreement; therefore, the Borough will not pay for services that are not rendered by RME.

The Borough has funds available in the Borough's King Cove Access Project Designated Legislative Grant (account number E 20-867-168-850 Capital Construction) to pay for the litigation services.



RESOLUTION 22-18

A RESOLUTION OF THE ALEUTIANS EAST BOROUGH ASSEMBLY AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH ROBERTSON MONAGLE AND EASTAUGH TO PROVIDE ONGOING LITIGATION SERVICES FOR THE IZEMBEEK LAND EXCHANGE/KING COVE ROAD IN AN AMOUNT NOT TO EXCEED \$76,375

WHEREAS, Robertson, Monagle and Eastaugh (RME) are requesting authority and funding to provide ongoing litigation services for the Izembek Land Exchange/King Cove Road; and

WHEREAS, RME submitted a proposal requesting authority and funding to provide ongoing litigation services by contacting the Department of Interior and Department of Justice; drafting a 9th Circuit *en banc* and District Court briefs and legal research to defend the legality of the Land Exchange; coordinating with the State of Alaska Department of Law attorneys on the State Administrative Appeal and a contingency for unanticipated work required by the Court before or after the 9th Circuit decision; and

WHEREAS, the contractual compliance and funding relationship for the work will be between the Borough and RME and legal and technical tasks will represent the Borough, King Cove Corporation, Agdaagux Tribe, Native Village of Belkofski, City of King Cove and City of Cold Bay; and

WHEREAS, the cost estimate for RME's legal services is \$76,375; and

WHEREAS, funds for this expense would come from the Borough's King Cove Access Project State of Alaska Department of Commerce, Community and Economic Development Designated Legislative Grant, Borough account number E 20-867-168-850 Capital Construction.

NOW THEREFORE, BE IT RESOLVED, the Aleutians East Borough Assembly authorizes the Mayor to negotiate and execute an Agreement with Robertson Monagle and Eastaugh to provide ongoing litigation services for the Izembek Land Exchange/King Cove Road in an amount not to exceed \$76,375.

PASSED AND ADOPTED by the Aleutians East Borough on this 14th day of October, 2021.

Alvin D. Osterback, Mayor

ATTEST:

Tina Anderson, Clerk

OLD BUSINESS

NONE

New Business

None

REPORTS AND UPDATES



To: Honorable Mayor Osterback and AEB Assembly
From: Anne Bailey, Borough Administrator
Subject: Assembly Report
Date: October 5, 2021

CARES Act Funding Update

Summary of Funding

The Aleutians East Borough has received the \$3,723,853.74 in CARES Act funds from the State of Alaska. As of September 30, 2021, the Borough has expended \$2,839,051.68 in CARES Act funds, which leaves a balance of \$884,802.06 to be spent. An overview of CARES Act funds expenditures through September 30, 2021 can be found below:

Borough CARES Act Funding Program Allocations

Borough CARES Act Expenditures	Funding Appropriated	Funding Spent	Funding Remaining
EAES Program	\$467,964.46	(\$467,964.46)	\$0.00
Non-Profit & Civic Organization Program	\$100,000.00	(\$100,000.00)	\$0.00
Cold Bay Community Center Conversion	\$400,000.00	(\$400,000.00)	\$0.00
PPE and Cleaning Supplies	\$25,000.00	(\$23,566.74)	\$1,433.26
Payroll	\$192,632.45	(\$192,632.45)	\$0.00
Legal Fees	\$90,000.00	(\$81,801.27)	\$8,198.73
Telephone	\$2,748.15	(\$2,748.15)	\$0.00
AML	\$2,500.00	(\$2,500.00)	\$0.00
KSDP	\$70,237.31	(\$70,237.31)	\$0.00
Election	\$3,242.70	(\$3,242.70)	\$0.00
Southwest Governments	\$3,029.10	(\$3,029.10)	\$0.00
Air Purification Systems – SP and KC	\$82,489.00	(\$82,489.00)	\$0.00
Postponement or Revision of Projects	\$350,204.50	(\$329,493.03)	\$20,711.47
EAT	\$152,894.14	(\$152,894.14)	\$0.00
Food Distribution Program	\$900,347.32	(\$900,347.32)	\$0.00
Telework Reimbursement Program	\$9,048.97	(\$8,798.97)	\$250.00

Air Purification – FP and Akutan	\$14,189.35	(\$14,189.35)	\$0.00
Cold Bay Benches	\$3,117.68	(\$3,117.68)	\$0.00
Cold Bay Terminal	\$854,208.60	(\$0.00)	\$854,208.60
TOTAL	\$3,723,853.74	(\$2,839,051.68)	\$884,802.06
Appropriated to complete existing appropriations			
	\$884,802.06		

COVID-19 Updates

- The Borough continues to host meetings with EAT, the school district and the communities to discuss COVID-19 and what was occurring in the region.
- The Borough has received \$324,086.50 in ARPA/SALT funds that have been deposited in the AMLIP Portfolio ending in .6. Administration will be providing a recommendation for funding usage soon.
- Administration continues to attend State of Alaska ECHO meetings regarding COVID-19.

Cold Bay Terminal

- Terminal Expansion:
 - On April 14, 2021, Administration authorized DOWL to complete the 35% design and on April 20, 2021, the Borough authorized DOWL to conduct the CM-GC Contractor Solicitation and Selection.
 - On May 6, 2021, Administration authorized DOWL to assist with the construction contract.
 - The schedule to complete the project is really aggressive. The plan is to solicit a contractor the week of May 10, 2021 and reach substantial completion by December 2021. This is contingent on being able to hire a contractor to complete the work.
 - On April 28, 2021, Anne, DOWL and ECI conducted a site visit of the Cold Bay Terminal. Will be meeting with DOWL/ECI on May 10, 2021 to discuss next steps.
 - The Construction Manager/General Contractor Request for Proposal Solicitation was issued on May 17, 2021.
 - On May 20, 2021, Administration authorized DOWL to assist with permitting assistance for the Terminal. DOWL's work includes work on the building permit, the FAA form and preparing the Construction Safety Phasing Plan.
 - On May 28, 2021, Administration authorized DOWL to complete the 65% Design, 100% Design and Construction Negotiations.
 - On June 7, 2021, the Borough received 4 proposals from contractors for the Construction Manager/General Contractor work. The selection committee met on June 11, 2021 and selected F&W for preconstruction services. F&W submitted the most responsive proposal and had a fee of \$7,700 for pre-construction

services. DOWL is finalizing the contract for pre-construction services, which Administration hopes to review and sign next week.

- The Fire Marshal Permit has been submitted to the State. The Borough paid the permit fee on July 15, 2021. The State Building Permit has also been submitted.
- The F&W Preconstruction Services Contract was fully executed on July 21, 2021.
- DOWL, F&W and Borough staff are meeting weekly to discuss the project. The 65% design should be completed soon.
- On August 16, 2021, the Borough received the State Fire Marshal Permit. The sprinkler and alarm plans are deferred for 90 days.
- On August 20, 2021, Administration issued a Limited Notice to Proceed to F&W in an amount not to exceed \$80,000 for Early Procurement and Mobilization.
- On September 1, 2021, Administration received the final cost estimate totaling \$1,261,778 to complete the project. Due to timing and the need to purchase materials, meet barge schedules and complete the work by the December 31, 2021 deadline, Administration and the Mayor have determined it to be in the Borough's best interest to sign the contract. Administration signed the contract on September 7, 2021.
- A contract with Golder Associates, Inc to do geotechnical work in an amount not to exceed \$8,000.00 was fully executed on September 15, 2021.
- F&W Procurement continues and the submittal process has started.
- The barge has not departed Homer yet due to weather and a mechanical issue; however, this is not impacting the schedule yet.
- F&W plans on mobilizing to Cold Bay in mid-October.

Cold Bay Clinic

As you know, the Borough has been working on the construction of the Cold Bay Clinic since 2012. The Borough has a Memorandum of Understanding (MOU) in place with the City of Cold Bay and EAT outlining roles and responsibilities. According to the MOU, the Borough is responsible for planning, designing, and overseeing construction of the clinic; EAT is responsible for operating the Facility as a primary care health clinic and the city is going to accept full ownership of the facility. The Borough went out for bid this past year and the bids we received were exorbitant in costs, therefore, the Borough did not award the bid. Administration was in the process of reassessing the path forward for the project.

In August/September 2021, the Borough received letters from the City and EAT stating that they are no longer interested in constructing a new facility and would prefer to renovate the existing structure and both entities have requested to terminate the MOU for new construction. EAT completed an inspection and found the clinic to be structurally sound with the need to conduct immediate repairs, which include the roof, lighting, new paint, ceiling work, and updating clinic exam rooms. EAT has COVID-19 funds for the project and has hired a contractor to conduct the work, which is scheduled to begin soon.

With these developments, all parties signed Amendment No. 1, terminating the agreement. This went into effect on September 22, 2021.

Borough clinic funds will eventually need to be reappropriated. Administration recommends this discussion occur during the Strategic Planning work session tentatively planned for December 2021.

King Cove School

- Recent and Upcoming Work
 - Mechanical scope, including testing, adjusting & balancing of ventilation systems, has been completed by subcontractor, Bering Mechanical.
 - Kuchar Construction is traveling to King Cove this week to begin the architectural scope.
- Plumbing/Piping Issues: Issues with the plumbing and piping at the school have been identified. Water samples have been sent to SGS and we are awaiting test results.

King Cove Road Update

- 9th Circuit Appeal: A decision on this case is pending. As reported last month, Oral Argument was completed on August 4 and follow up letters re: the Secretary of Interior's visit to King Cove were filed as ordered by the Court. At this point, there is no set timing for the Court to rule on this case.
- Secretary visit to King Cove: Secretary Haaland's visit to King Cove in mid-September was postponed mostly because of the Covid situation in other villages in rural Alaska. There is no specific date for rescheduling yet, but it is hopefully this visit will be rescheduled sometime this year.
- Special Use Permit: On October 4, the State DOT/PF filed an administrative appeal before the US Fish and Wildlife Service. The State did not ask for or need any member of the King Cove Group to cosign the appeal letter. A copy of this appeal is not yet available, but State Attorneys describe the appeal document as comprehensive and covering a wide range of issues. The State filed the appeal because it was dissatisfied with the permit negotiation with the USFWS. It is unlikely that any further field work will be accomplished in 2021.

Akun Dock and Breakwater

The Army Corps and Borough scheduled a trip to Akutan on September 14-15, 2021; however, due to COVID-19 the trip was cancelled. The Army Corps is working with the community to determine the best date to visit Akutan and conduct the public meeting.

Strategic Planning

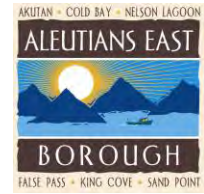
- The Borough Staff has begun the planning process with PGS for the 2022-2023 planning cycle. On October 4, 2021, the staff attended the Strategic Planning 2020 Kick Off meeting. Further meetings with staff will be held over the next two weeks.
- Administration had hoped to visit the communities the week of October 25th but due to COVID-19 we determined to hold these in a difference manner. We will be having meetings with the mayor's/administrators of the communities during the week of October 18th.
- The plan is to host the Strategic Planning Meeting during the month of December (exact dates TBD). We will be prepared to host these in person and virtually (if necessary).

Other Items

- I have began prepping for the Financial Work Session that is tentatively schedule for November 10, 2021.
- I have assisted with the FY21 Audit.
- Administration is working on updating employee/Borough policies and procedures. This includes but is not limited to the Borough Equipment Usage Policy and a Leave Policy.
- I have also been continuously conducting day to day operations.

If you have any questions, comments, or concerns please contact me at (907) 274-7580 or abailey@aeboro.org.

To: The Honorable Mayor Osterback, AEB Assembly
From: Talia Jean-Louis, Assistant Administrator
Subject: Assembly Report
Date: October 14, 2021



This is my first report to the Assembly. I want to thank AEB for giving me the opportunity to be a part of this dynamic team. I'm thrilled to serve the boroughs communities and hope to accomplish many great things. I'd like to thank everyone for supporting me in asking questions and their willingness to help. Mary has left some big shoes to fill and she will certainly be missed. I can assure everyone I will be putting my all into every task, project, and assignment asked of me.

Learning: Much of my time has been spent training, reading, asking questions, taking notes, and becoming familiar with our six communities and the projects at hand. This includes but it no limited to;

1. Employee Handbook & Policies
 - Equipment Policy
 - Firearm Policy
 - Grievance Policy
 - Leave Policy (Future)
 - Social Networking Policy (Future)
2. Meetings
 - Covid
 - Strategic Planning
 - ICE Services
 - Cold Bay Terminal
 - Cyber Security Training-Beazly Breach Solutions
 - Building Security Proposals
 - Planetaria
 - Local Fisherman/ACRS
3. Ordinances/Resolutions
 - Dual Office Ordinance
 - Emergency Ordinance
 - Surplus Resolutions

Strategic Planning:

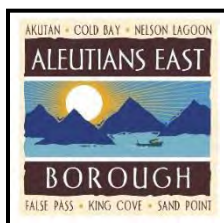
- September 30th, John Gregoire gave me a training introduction to the Navigation Portal for AEB's Strategic planning.
- October 1st, Mary's AEB's Strategic Plans transitioned to me.
- October 4, the Borough staff attended the Strategic Planning 2020 Kick Off foundational meeting.
- The week of October 18th, we will be meeting with the communities to ask questions about what projects they are working on, their priorities, and their plans for the upcoming year. We will not be doing surveys this year.

- October 25th, we will be conducting our strategic assessments.
- November 8th, we will meet in person to discuss the “What’s & Whys” of our planning.

ICE Services:

- October 7th, we had a walkthrough with ICE services concerning the *building security*. Ice has proposed the 2N system with a large video answering unit placed in the artic entry way. The doors will not need to be replaced, just new hardware. We discussed the issues of weather capability, vandalism, post office/mail delivery, and Glennora’s Flexibility. If chosen, ICE Services would also manage the support as a part of our existing Helpdesk Services Agreement. They will be providing a complete quote of their proposal which we will be forwarded to the staff for further discussion.
- October 6th, I met with ICE services for AEB Infrastructure Quarterly Meeting. The following is a list of priority projects they have proposed:
 1. *Upgrade the internet service in King Cove for better back up.* Currently King Cove utilizes Tele Alaska for internet which is slow & inefficient. Ice has recommended we use Micro Com (which is currently Sand Points internet provider) for the upgrade. The current backup in King Cove is through a USB hard drive which is not ideal. The upgrade will give us access to the Cloud backup which is more effective in recovering data particularly in the event of a natural disaster.
 2. *Locking Cabinets in our Community room.* The Com room houses the server for AEB and all but one of the tenants in the building. As a security measure, Ice has recommended placing a locking cabinet on AEBs server thereby preventing other tenants IT from accessing our network.
 3. *Upgrading Washaguard Firewalls.* Currently, the Aleutians East Borough has a WatchGuard Firewall at each of their locations: Anchorage, Sand Point, and King Cove. The WatchGuard Firewall is responsible for providing internet to the servers, Wi-Fi, and desktop computers. It is also responsible for securing the network from common threats and exploits. The three WatchGuard Firewalls that are currently in service are reaching the end of their lifespan and we are also starting to see performance issues with the Anchorage Firewall that manages the VPN and other remote connections. Due to these considerations, they believe it’s time to upgrade the three WatchGuard Firewalls to an Enterprise Next Generation Firewall solution. ICE Services will work to provide you with a quote to replace the aging hardware and any associated licensing costs. ICE Services will also manage the migration as a part of our existing Helpdesk Services Agreement.

Beazley Breach Solutions – This is a great resource in Cyber learning, articles, and trainings. There are 10 training sessions offered. Each training consists of 5 chapters, questions throughout the course, and an assessment at the end. Keep note, the course demands your undivided attention. You cannot do other tasks during the training as it will automatically pause. For example, if you open your email or web browser during a session, the training will pause. The average training runs 10-20 minutes, with simplistic questions, and a certificate of completion with the passing of each course. Anne and I will work to assign which training we think is beneficial for the staff.



To: Honorable Mayor Alvin Osterback and Aleutians East Borough Assembly
From: Laura Tanis, AEB Communications Director
Through: Anne Bailey, AEB Administrator
Subject: Communications Director's Report to the Assembly
Date: October 8, 2021

Annual report

The Borough's annual report was mailed out to the communities recently. It includes information about numerous projects the AEB is working on. We made changes to keep things as up to date as possible. Thanks to the Borough Administration and staff for their input.

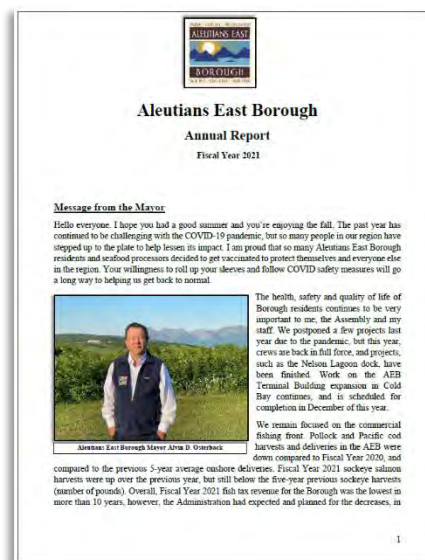
Website Design:

The scoring committee selected Planeteria Media as the Borough's website designer. Since that time, I've met with them a few times. Most recently, we met with a few members of their team on Oct. 6th. We went through various sections of the website to discuss what could be improved, changed, etc. We also discussed keeping a year's worth of the newsletters on the website so it has a cleaner appearance rather than going back several years. We can keep other copies in the shared drive. Another meeting with Planeteria will be scheduled soon.

Fish News:

The last Fish News went out on Oct. 5th. It contained two articles written by Ernie Weiss. The first was about the Alaska Young Fishermen's Summit, which is now going to be held virtually because of COVID-19. Due to the change, the Borough will pay for AYFS registration for eligible applicants. Applications may be submitted to Borough Clerk Tina Anderson by 4 p.m. on Friday, October 15th.

The second article discussed both the Alaska Board of Fisheries work session, occurring October 20 – 21st. It also contained information about the North Pacific Fishery Management council's online meeting, which was scheduled on Sept. 30th, October 6, and the 10th through the 15th. For the Council, the Borough is monitoring two items closely: the



Bering Sea/Aleutian Island crab and the BSAI Pacific cod. The Council is also expected to take final action on a rationalization program for BSAI trawl catcher vessel Pacific cod. I'll defer to Ernie for the details.

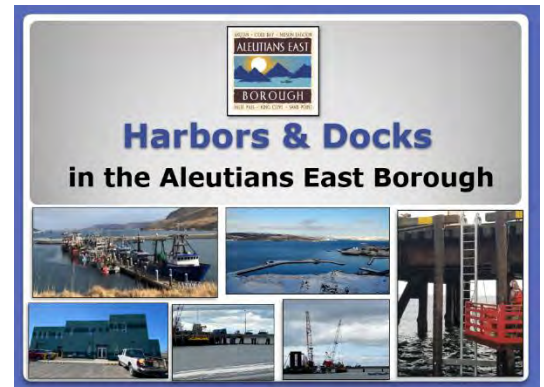
In the Loop:

The last In the Loop went out on October 5th, announcing the preliminary results from the Borough's regular election on Oct. 5th. After the Canvas Committee meets on October 11th, and the results are final, I'll send out another newsletter notice with the latest. Other than that, I'm working on another In the Loop. I'm working on a story about newly-hired Assistant Borough Administrator Talia Jean-Louis, for those who haven't had the opportunity to meet her yet.



AK Assn. of Harbormasters & Port Administrators Conference

The fall conference of the Alaska Association of Harbormasters & Port Administrators Conference will be held at the Captain Cook in Anchorage from October 25th – 29th. As in past years, Mayor Osterback will be providing a PowerPoint presentation. I worked on updating the PowerPoint to include the latest work on the Nelson Lagoon and Cold Bay docks as well as on what's occurring with the Sand Point and Akutan harbors. It also includes information on what's going on with the Akutan Dock & Breakwater and the Borough Terminal Building expansion project in Cold Bay.



Miscellaneous items include:

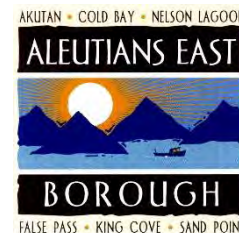
- Updates to our Facebook page, newsletters and website as needed;
- Continuing work on the Borough's Strategic Plan.

Those are some of the highlights. Please let me know if you have any questions. Thank you.

Meetings Attended:

Oct. 6, 2021	Clerk & Comms Director, Planeteria Media	Zoom
Oct. 6, 2021	Administrator, Comms Director, Planeteria	Zoom
Oct. 5, 2021	Borough & Communities – Covid-19 Update	Teleconference
Oct. 4, 2021	Admin, Borough Staff, PGS – Strategic Plan	Teams
Sept. 29, 2021	Emergency Managers – State of AK – Covid-19	Teleconference
Sept. 22, 2021	AEB NRD, AEB fishermen – BOF strategy meeting	Teleconference
Sept. 21, 2021	Comms Director & Planeteria Media staff	Zoom
Sept. 15, 2021	Emergency Managers Meeting – State of AK - COVID	Teleconference

To: The Honorable Mayor Osterback, Aleutians East Borough Assembly
From: Ernie Weiss, Natural Resources Department (NRD) Director
Subj: Report to the Assembly
Date: October 8, 2021



Alaska Board of Fisheries

The NRD has been busy this month responding to the agenda change requests (ACRs) 6 and 7 submitted by Chignik residents, that would further restrict salmon fishing in the Dolgoi area and the Shumagin Islands section. [The ACRs](#) will be considered by the Board at their Work Session October 20-21, meeting by web conference. AEB NRD coordinated a September 22nd teleconference call with fishermen and have assisted individuals and groups in forming responses to the ACRs through written comment and other communications. The deadline for on-time written comments was October 6th, but written comments will continue to be accepted up to and during the meeting, to be listed on the [meeting website](#) as RCs (record copies). Oral testimony will not be accepted at the work session. ADFG staff comments on ACRs 6 & 7 determine that the ACRs do not meet the Board's own policy for accepting ACRs.

A [non-regulatory ACR](#) submitted by a member of the Fairbanks Fish & Game Advisory Committee will be discussed under the Miscellaneous Business section of the Work Session. This non-reg ACR requests a test fishery in Area M to conduct genetic analysis of chum, king and pink salmon. According to the Fairbanks AC Fisheries Subcommittee, Board member John Wood is expected to request a committee be formed to follow-up on the non-reg ACR. The AEB Assembly may want to consider developing a position related to this request, to potentially provide input to the ADFG if this issue moves forward.

If ACRs 6 or 7 are accepted, they would be scheduled to be considered as out-of-cycle proposals at one of 3 upcoming Board meetings: November 30-December 6 in Cordova (PWS), January 4-15 in Ketchikan (SE & Yak) or March 11-16 in Anchorage (statewide shellfish).

Two proposals of AEB fishermen interest for the March 2022 Board meeting: [Proposal 267](#) to establish South Peninsula District Dungeness crab pot limits, and [Proposal 268](#) to adopt a new Tanner crab harvest strategy used to set annual harvest limits in the Kodiak, Chignik, and South Peninsula districts.

Proposal submission deadline is April 11 2022 for the 2022/2023 meeting cycle, including for Bristol Bay, AYK, pacific cod, and AK Pen/Chignik.

North Pacific Fishery Management Council

BSAI crab TACs just announced. Species important to the AEB, total allowable catch in pounds:

The Council met for one day on Oct 6th to address BSAI crab and set OFLs and ABCs and get this info to the ADFG in a timely manner for the crab season. The Council starts up again Sunday morning and will be looking at preliminary groundfish specs this week with final specifications to be set in December.

Crab Season	BB R King Crab	Snow (Opilio)	EB Bairdi (Tanner)	WB Bairdi (Tanner)
2015/2016	9,974,000	40,611,000	11,272,000	8,396,000
2016/2017	8,469,000	21,570,000	-	-
2017/2018	6,601,000	18,961,000	-	2,500,200
2018/2019	4,308,000	27,581,000	closed	2,439,000
2019/2020	3,797,000	34,019,000	-	-
2020/2021	2,648,000	45,000,000	closed	2,348,000
2021/2022	CLOSED	5,600,000	CLOSED	1,100,000

The big item on the Council agenda is C4, the BSAI CV Trawl Pcod LAPP which garnered 175 written comments, and is consuming the Advisory Panel's week. The Council is unlikely to delay action on this item, as requested in [AEB Res 22-10](#); the AP did pick up AEB's recommendation to chose the smallest option under Element 4 Sideboards Suboption 4.2.1. I am

hopeful that my testimony to the Council on C4 this coming week will not conflict with the Assembly meeting. We continue to advocate for strong GOA sideboards included in the program and as much raw fish delivered to shore plants as possible. I will testify against AP Amendment 7 on 5.2.1 of this action, to allow offshore to process 125% of their history. [NPFMC October 2021 online agenda.](#)

Alaska Redistricting Board

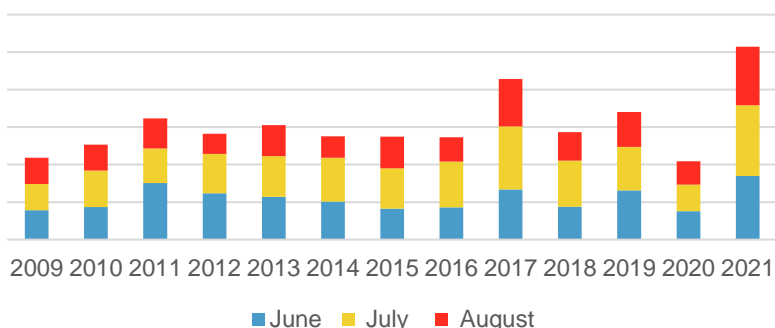
The Assembly will discuss the proposed redistricting plans under Resolution 22-17. Just to add some historical perspective: In the 2011 process the AEB supported all the proposed plans, as they all kept the AEB intact in one HD 37, the AEB priority. When the Final plan was adopted by the Board, the plan was different than all of the proposed plans *and* the plan divided the AEB into 2 house districts. The AK Supreme Court ultimately set up an Interim plan for use in the 2012 election. Also back in 2011, Alaska was one of several states whose plans were subject to Preclearance by the DOJ under the Voting Rights Act. That requirement went away under a decision in 2013 by the US Supreme Court.

In 2021: the Board is holding many public hearings on the proposed plans around the State, including upcoming scheduled hearings in Anchorage, Dutch Harbor, 2 statewide teleconferences and a Meet the Maps [Zoom](#) session. All the info you need: www.akredistrict.org.

Seafood Raffle

The Alaska Young Fishermen's Summit (AYFS) has changed venues for the 2021 meeting, it is now an online event only due to pandemic concerns. As announced in the [Oct 10 Fish News](#), The AEB will now cover registrations to the event for those local fishermen who apply. The Seafood Raffle is still on. I hope you'll consider buying a \$10. Raffle ticket at an AEB office to support this initiative. A lack of in-person public events and office closed doors has inhibited ticket sales. The raffle drawing will be during the AEB Assembly meeting in November. Prizes include: cases of Shatterpack cod, Frozen salmon fillets, Frozen Dungeness crab and Canned salmon.

Summer AEB Fish Tax Revenue



Recent meetings attended

NPFMC Crab Plan Team
NPFMC Groundfish Plan Teams
AEB fishermen's meeting
Fairbanks ADFG Advisory Committee Fisheries Subcom
Alaska Fishing Communities
NPFMC SSC and AP
Sand Point ADFG Advisory Committee

Adobe Connect Sept 13-17
Adobe Connect Sept 20-24
Teleconference Sept 22
Zoom Sept 30
Zoom Sept 10, 24
Adobe Connect Sept 30-Oct 8
Teleconference Oct 6

Upcoming meetings

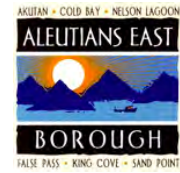
Fairbanks ADFG Advisory Committee
Redistricting Board Statewide Public Hearings
Redistricting Board Meet the Maps
North Pacific Fishery Mangt Council
Alaska Board of Fish Work Session
NPFMC Groundfish Plan teams

Zoom Oct 13
Teleconference Oct 20, 30
[Zoom](#) 6PM Oct 15
Adobe Connect Oct 6, 10-15
Egan Center Oct 20-21
Adobe Connect Nov 15-19

Please call if you have any questions or concerns.

www.aebfish.org www.facebook.com/AEBfish eweiss@aeboro.org 907-274-7557 10/8/2021

To: Honorable Mayor Osterback, Aleutians East Borough Assembly
From: Charlotte Levy, Natural Resources Assistant Director
Re: Report to the Assembly
Date: October 14th, 2021



Electronic Monitoring - WGOA2/EFP:

- B season for 610 pollock has slowed significantly, and we expect to pull all shoreside observers by Oct 15th. Data review so far shows a marked improvement in logbook accuracy and timeliness of logbook submissions, and adherence to EFP protocols.
- The NPFMC is scheduled to take up the Preliminary Analysis of Trawl EM during the January meeting that will be held in Seattle, WA.
- The project team submitted a pre-proposal application for the Saltonstall-Kennedy grant, and was invited to submit a full application. This is due by November 29, 2021.
- EM4Fish Article:
<https://em4.fish/projects-in-the-field-data-modernization-in-the-western-gulf-of-alaska/>

WGOA Data Portal:

- Major issues with the timeliness of fish tickets into eLandings were resolved, and we were able to regularly update the portal and send out notifications to the fleet.
- We received feedback that the portal was very useful, and Chinook salmon PSC remained well below the cap, partially due to the hotspot maps and the slowing of the fishery.
- We are close to finalizing this grant, the final component of this project is working with a legal contractor to develop any necessary legal infrastructure.

Mariculture:

- I am preparing an RFP to go out to bid for the end of October, for multiple days trips to survey Zachary Bay and the surrounding area.
- Sampling will include genetics, chemical composition, taxonomy, and spore viability analysis
- The NFWF grant will be finalized by the end of 2021, and there is a possibility some money will be returned due to the challenges of finding a charter and conducting field work under pandemic conditions.

AFSC Cod Tagging Project:

- We are in the process of finalizing a budget for AFSC funds for 2022 field work.
- The project team is discussing the possibility of publishing an article of preliminary results and presenting at the Alaska Marine Science Symposium in 2022.
- New tags pop-ups have been reported, and I anticipate providing an updated report on tag recoveries in my November or December report.

Salmon Issues

- The NRD department held a fishermen's meeting to discuss BOF strategy and how to best respond to the ACR's submitted. AEB NRD submitted an on-time public comment letter, and will be preparing a white paper on the history and status of Area M sockeye and chum.
- I am having discussions with ADFG Research staff regarding research projects the department is interested in and/or will be conducting and how the AEB may be involved.

Assembly Comments

Public Comments

Date & Location of Next Meeting

Adjournment