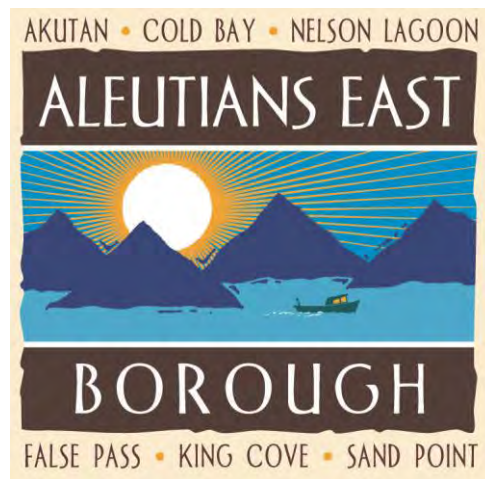


Aleutians East Borough Assembly Meeting

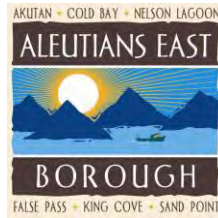


Workshop: Thursday, February 13, 2020 – 1:00 p.m.

Meeting: Thursday, February 13, 2020 – 3:00 p.m.

Roll Call & Establishment of a Quorum

Adoption of Agenda



Agenda
Assembly Meeting
(packet available on website www.aleutianseast.org)

Date: Thursday, February 13, 2020
Time: Workshop: 1:00 p.m. Meeting: 3:00 p.m.

Location: By teleconference in each designated community location below:
King Cove AEB office Akutan -city office
Nelson Lagoon Corp. Cold Bay City Office/ Community Center
False Pass-city office Anchorage office – 3380 C St.
Sand Point AEB office

All communities will be provided with conference calling information for the designated location in your community. Public comments on agenda items will take place immediately after the adoption of the agenda. The meeting will also be broadcast on KSDP Public Radio. Additional public comments can be made at the end of the meeting.

ASSEMBLY MEETING AGENDA

1. Roll Call & Establishment of Quorum.
2. Adoption of the Agenda.
3. Conflict of Interest.
4. Community Roll Call and Public Comment on Agenda Items.
5. Minutes.
 - January 9, 2020 Assembly Meeting Minutes.
6. Financial Reports.
 - December Financial Report
 - December Investment Report
7. Consent Agenda.
 - Resolution 20-47, Assembly approving the projects and initiatives identified on the Borough Strategic Plan.
 - Resolution 20-48, relating to disposal of surplus, obsolete, or unneeded supplies.
 - Resolution 20-49, authorizing the Mayor to Negotiate and Execute a Contract with DOWL to provide project management services for deferred maintenance at the King Cove School in an Amount not to exceed \$70,000.

- Resolution 20-50, Assembly supporting Western Gulf of Alaska fishermen's request for Fishery Disaster Assistance in the 2020 WGOA Pacific Cod Federal Fishery.
- Resolution 20-52, authorizing the mayor to negotiate and execute a contract with DOWL to perform a reconnaissance site visit and erosion assessment of the conditions at Delta Creek in an amount not to exceed \$18,000.

8. Resolutions.

- Resolution 20-51, authorizing the mayor to negotiate and execute a contract with Heko Services, Inc. for the Nelson Lagoon Dock Project in an amount not to exceed \$1,110,000 and to appropriate \$300,000 from the Borough's Alaska Municipal League Investment Pool portfolio to complete the project.

9. Old Business *None*

10. New Business *None*

12. Reports and Updates.

13. Assembly Comments.

14. Public Comments.

15. Next Meeting Date.

16. Adjournment.

Conflict of Interests

Community Roll Call & Public Comment on Agenda Items

Minutes

CALL TO ORDER

Mayor Alvin D. Osterback called the Aleutians East Borough Assembly meeting to order at the Anchorage office and by teleconference in each community on January 9, 2020 at 3:00 p.m.

ROLL CALL

Mayor Alvin D. Osterback	Present
Chris Babcock	Present
Carol Foster	Present
Warren Wilson	Present
Josephine Shangin	Present
Paul Gronholdt	Present
Brenda Wilson	Present
Denise Mobeck	Present

Advisory Members:

Dailey Schaack, Cold Bay	Present
Samantha McNeley, Nelson Lagoon	Present
Tom Hoblet, False Pass	Present
Justin Mobeck, Student Representative	Absent-excused

A quorum was present.

Staff Present:

Roxann Newman, Finance Director
Jacki Brandell, Assistant Finance Director
Tina Anderson, Clerk
Anne Bailey, Administrator
Mary Tesche, Assistant Administrator
Ernie Weiss, Resource Director
Charlotte Levy, Assistant Resource Director
Glennora Dushkin, Administrative Assistant
Laura Tanis, Communications Director
Emil Mobeck, Maintenance Director

Adoption of the Agenda:

MOTION

PAUL moved to adopt the Agenda with amendments, changing the title of Resolution 20-45 and removing from Consent Agenda.

Title amendment:

Resolution 20-45, *a resolution of the Aleutians East Borough Assembly authorizing an appropriation in the amount of \$20,000 from the Borough's project contingency funds for the research project entitled Tagging of Pacific Cod in the Western Gulf of Alaska.*

Second by DENISE.

Hearing no more, the agenda is adopted as amended.

Conflict of Interests:

Mayor Osterback asked for any potential **Conflict of Interests** to discuss. There were none.

Community Roll Call and Public Comments on Agenda Items:

The communities of Sand Point, King Cove, False Pass, Cold Bay, Nelson Lagoon, Akutan and the Anchorage office were participating by teleconference. Also broadcast on KSDP radio.

Public Comments:

Jennifer Nelson with GCI said they are going forward in seeking funding with USDA for their fiber optic cable project. Getting additional funding to support the project will move the project closer to a reality. Since an agricultural grant, fishermen, similar to farmers, can voice their support using the USDA form. GCI will set up teleconference, community visits and mailers, to gather more community support. Application is due in March.

Mayor Osterback suggested GCI use AEB's, In-the-Loop, to get out information. AEB supports the project and the benefits fiber optic will bring.

Tom asked when in March is the application due. Jennifer said first part of March but hope to have it submitted by February.

Paul said SWAMC will discuss fiber optic at its board meeting and conference. He asked if there is any information to consumers. Nelson said the product would look similar to what is offered in Kodiak. If we sell capacity to another entity, it would be up to them.

Chris asked if fiber optic service will be more than just internet. Jennifer said product can be broader than just internet. Would also update cell service to LTE.

Public Comments: None

Minutes, December 12, 2019 Assembly Meeting Minutes:

MOTION

CHRIS moved to approve the December 12, 2019 Minutes, with a correction, on page 5, deadline for community grants. Deadline is February 18, not 28th. Second by JOSEPHINE.

Hearing no objections, **MOTION CARRIED.**

Financial Report – November:

MOTION

BRENDA moved to approve the November Financial Report and second by DENISE.

Administrator said four months into the new fiscal year and everything is tracking along well.

Paul felt once fish tax is received, we will have a better idea how the revenues will look this new year.

ROLL CALL

YEAS: Warren, Denise, Brenda, Carol, Paul, Josephine, Chris. Advisory: Tom, Samantha, Dailey.

NAY: None

MOTION CARRIED

November Investment Report: In packet.

CONSENT AGENDA

- Resolution 20-44, authorizing the mayor to negotiate and execute a notice to proceed to DOWL for Phase 2 of the Sand Point School DEED major maintenance grant application project in an amount not to exceed \$43,000.

MOTION

DENISE moved to approve the Consent Agenda and second by PAUL.

Mary Teshe said Phase One work has been completed, Phase Two is remaining work necessary for grant application completion. The assessment recommends major work that can be through the Dept of Educations Grant Program. DOWL submitted Scope of Work. DOWL costs not to exceed \$39,600, with additional for any contingencies. Recommend approval.

ROLL CALL

YEAS: Josephine, Denise, Paul, Warren, Chris, Carol, Brenda. Advisory: Dailey, Samantha, Tom.

NAY: None

MOTION CARRIED

RESOLUTIONS

Resolution 20-45, A resolution of the Aleutians East Borough Assembly authorizing an appropriation in the amount of \$20,000 from the Borough's project contingency funds for the research project entitled Tagging of Pacific Cod in the Western Gulf of Alaska.

MOTION

CHRIS moved to approve Resolution 20-45 with amendment of removing Memorandum of Agreement (MOA) requirement and second by WARREN.

Assistant Resource Director, Charlotte Levy, reviewed Resolution 20-45 saying, Pacific cod fisheries important to AEB and communities. Cod declining, and currently managed under Gulf of Alaska stock, however, prior tagging studies show cod highly migratory. To address migration, have partnered with fishermen and scientists to develop a cod tagging study. Total cost \$192,000. Alaska Fisheries Science Center will cover 90% and AEB contribute 10%, if approved. Funds will cover vessel fuel, crew, staff time and field work. The amendment was to remove MOA to save time on federal approval. A formal proposal is available on how funds will be expended.

CHRIS asked about the B20%. Levy said it is a line for shutdown, for competing Stellar sea lion needs.

PAUL supports and hopes this moves the project along and gets Pacific cod count to where it belongs.

ROLL CALL

YEAS: Brenda, Carol, Warren, Paul, Josephine, Denise, Chris. Advisory: Dailey, Samantha, Tom

NAY: None

MOTION CARRIED

Resolution 20-46, A Resolution of the Aleutians East Borough Assembly authorizing the Mayor to negotiate and execute a contract with LCG Lantech, Inc. to provide construction administration services for the Cold Bay Clinic Project in an amount not to exceed \$100,000.

MOTION

CAROL moved to approve Resolution 20-46 and second by BRENDA.

Mary Tesche said Resolution 20-46 will allow construction administration of Cold Bay clinic and \$100,000 will allow extra money for any contingencies. Recommend approval.

PAUL supports the project.

ROLL CALL

YEAS: Paul, Brenda, Carol, Chris, Warren, Denise, Josephine. Advisory: Dailey, Samantha, Tom.

NAY: None

MOTION CARRIED

NEW BUSINESS

Discussion item – Central Gulf of Alaska (CGOA) Rockfish Program:

Ernie Weiss, Resource Director, said NPFMC took action on the CGOA Rockfish Program in December and final action will be next Council meeting on reauthorizing the CGOA Rockfish Program. AEB fishermen concern is, proposed removal of catcher processor rockfish program sideboard limits established for Western Gulf of Alaska rockfish fisheries. Sideboards are intended to limit the ability of vessels in rationalized fisheries from exceeding historic levels of participation in other fisheries. Fishermen priority is sideboards on WGOA fisheries for other rationalized fisheries. Council is set to remove any sunset date on rationalized fishery. WGOA rockfish fishery occurs in July so no local historical participation by our fleet since fishing salmon, at that time. Recommend a letter from the Mayor to the Council oppose removal of any rockfish catcher processor sideboard limits for WGOA rockfish fishery and oppose removal or establish a new sunset date for CGOA. The 10-year sunset date will sunset in 2021, without reauthorization.

MOTION

PAUL moved that the Assembly direct the Mayor to submit a comment letter to the NPFMC requesting the Council to **1)** maintain CGOA Rockfish sideboard limits for the WGOA, and **2)** establish a new sunset date, as part of Final Action to reauthorize the CGOA Rockfish Program. Second by BRENDA.

ROLL CALL

YEAS: Chris, Paul, Josephine, Denise, Brenda, Warren, Carol. Advisory: Tom. Samantha, Dailey.

NAY: None

MOTION CARRIED

REPORTS AND UPDATES

Administrator's Report in packet. Highlights below:

Cold Bay Terminal: Ravn Air Group and Grant Aviation have entered into sublease agreements. Still need sublease approval from State of Alaska, Aviation Leasing Dept.

Maintenance Director working with contractors to complete electrical work and ticket counter installation.

Two new terminal employees -- Ricki Ruta, new janitor and Kurt Uttecht, terminal manager.

Strategic Plan: Will be presented to Assembly at the February meeting.

King Cove Road Litigation: State of Alaska filed its motion to intervene on land exchange, supporting the people of King Cove.

Assistant Administrator Report in packet. Highlights below:

Cold Bay Clinic: Before bid for construction is issued, Memorandum of Agreement between EAT, AEB and the City needs signatures prior to end of February, in order to meet summer construction schedule.

Reissue Surplus Bid: Reissuing the advertisement for concrete slabs in King Cove, bid deadline January 20.

APIA Opioid Summit: Mary Tesche and Laura Tanis plan to attend the January 28-31 EAT/APIA Opioid and Substance Misuse Summit in King Cove.

Tom Hoblet asked if any new development on the airport runway in False Pass. Bailey said False Pass Airport is one of our priorities. We contacted Lobbyist Hickey to do research on where we can go from here, and Laura Tanis is writing a white paper on the airport and what has been done. Have also discussed with Silver Bay and Trident Seafoods, requesting assistance for lobbying efforts when needed.

Communications Director Report in packet. Highlights below:

Regional Air Service White Paper: Gathering information on Ravn Air Group flight information. Also, gathering information from sport and recreational guide operators, Eastern Aleutian Tribes, seafood processors.

In-the-Loop: To be sent out soon, with information on the Planning Session held in December.

Mayor Osterback said we also held a pre-bid conference for Nelson Lagoon dock repairs.

Natural Resources Director Report in packet. Highlights below:

Board of Fisheries: Meeting starting January 11, in Kodiak. Denby Lloyd and Eric Volk assisting Kodiak.

Board of Fish, Seward meeting, Board passed a proposal to make the Aleutian Islands Adak exclusive P-cod fishery. The proposal gives vessels under 60 foot a head start.

Marine Transportation Advisory Board (MTAB): Submitted comments prior to MTAB meeting, which is January 15, to look at ways to save the marine highway. The re-shaping report will be available at that meeting.

Humpback Whale Critical Habitat: January 31 is deadline for comments on humpback whale critical habitat. We already submitted resolution 20-32, to consider impacts in AEB. Will request exclusive area for mariculture project.

Disaster Relief: Will submit resolutions to be considered for disaster relief assistance for the SEDM salmon fishery and the Pacific Cod Federal Fishery.

Paul suggested a letter from the Mayor regarding the concerns of everyone on the Humpback Whale Critical Habitat Area. This affects everywhere and worthy of more effort by AEB. Mayor Osterback said we will definitely do whatever we need to do.

Natural Resources Assistant Director Report in packet. Highlights below:

Pacific cod tagging project: Proposal link in packet. NOAA news article on Aleutian Island tagging study for cod. Field work on project starts as early as next month for about a week. Project to last one and a half years, with results as early as next year.

Trawl EM Project: As of January 3 the exemption permits has been approved and collecting signatures from vessels participating. Will provide a presentation for processors regarding observers.

Kelp Mariculture: Designing water sampling protocol. Will also combine field work of mariculture project and tagging study, to combine travel. Zachary Bay permit application process forward.

UAA has also drafted a kelp farm cost calculator and loan annualizer, link available in packet.

Maintenance Director Report. Report not in packet:

Cold Bay Terminal: In Cold Bay completing terminal set up to get airlines tenants in. Has been difficult to get contractors and equipment in to the community to complete.

ASSEMBLY COMMENTS

CHRIS appreciated Eastern Aleutian Tribes (EAT) providing a newsletter, as requested.

CHRIS suggested community meetings, to include city councils, to discuss the financial concerns happening in our communities.

BRENDA voiced her concerns about the Humpback Whale Critical Habitat Area capturing our entire region and appreciated the updates.

WARREN asked if other small air taxis will have access to the terminal and tarmac or only exclusive for the two carriers with subcontract leases. The Administrator said we are currently in the process of writing a permit or agreement, which ever the state allows, for charters and others to be presented to the Assembly once draft is completed. Ravn and Grant are the only airlines purchasing access. The terminal is open to the public, however, Grant and Ravn will have some insurance requirements and regulations on where they can go.

WARREN said King Cove runway is going through another thaw period allowing only Cherokee size planes to land. He suggested AEB put King Cove runway on the list when looking for runway solutions in False Pass. The road unfortunately is not happening soon enough. The E1 material put on runway is poor quality, and holds water. Solution options are correct gravel quality or pavement. He suggested a possibility of a bundled project for both False Pass and King Cove runways.

PAUL said SWAMC is in March, and suggested a concurrent Assembly meeting at the same time, as in the past.

Mayor Osterback said we will begin setting up meetings to work with some of the airport transportation issues in the region.

PUBLIC COMMENTS

None.

NEXT MEETING DATE

Regular meeting date is February 13, 2020.

ADJOURNMENT

DENISE moved to adjourn and second by JOSEPHINE. Hearing no more, the meeting adjourned at 4:21 p.m.

Mayor Alvin D. Osterback

Tina Anderson, Clerk

Financial Report

Aleutians East Borough
***Revenue Guideline©**

01/17/20 11:55 AM

Page 1

Current Period: DECEMBER 19-20

		19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	19-20 YTD Balance	% of YTD Budget
Fund 01 GENERAL FUND						
Active	R 01-201 INTEREST REVENUE	\$35,000.00	\$32,183.34	\$0.00	\$2,816.66	91.95%
Active	R 01-203 OTHER REVENUE	\$65,000.00	\$32,181.00	\$0.00	\$32,819.00	49.51%
Active	R 01-206 AEBSD Fund Balance Refun	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-218 AEB RAW FISH TAX	\$4,100,000.00	\$2,287,630.43	\$128,455.91	\$1,812,369.57	55.80%
Active	R 01-229 Southwest Cities LLC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-233 STATE PERS ON-BEHALF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-265 STATE SHARED RAW FISH	\$1,880,000.00	\$1,977,968.37	\$0.00	-\$97,968.37	105.21%
Active	R 01-266 STATE SHARED FISHFMA2	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Active	R 01-267 STATE SHARED FISHFMA3	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	R 01-268 State"Loss" Of Raw Fish Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-270 STATE REVENUE OTHER	\$316,365.92	\$316,242.16	\$0.00	\$123.76	99.96%
Active	R 01-276 AEB SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-277 STATE BOND REBATE	\$328,867.00	\$262,471.00	\$262,471.00	\$66,396.00	79.81%
Active	R 01-291 PLO-95 PAYMNT IN LIEU O	\$559,000.00	\$0.00	\$0.00	\$559,000.00	0.00%
Active	R 01-292 USFWS LANDS	\$36,256.00	\$0.00	\$0.00	\$36,256.00	0.00%
	Total Fund 01 GENERAL FUND	\$7,455,488.92	\$4,908,676.30	\$390,926.91	\$2,546,812.62	65.84%

Aleutians East Borough
***Expenditure Guideline©**

01/17/20 11:54 AM

Page 7

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 01 GENERAL FUND						
DEPT 100 MAYORS OFFICE						
Active	E 01-100-000-300 SALARIES	\$83,189.00	\$41,594.41	\$6,399.14	\$41,594.59	50.00%
Active	E 01-100-000-350 FRINGE BENEFITS	\$38,000.00	\$20,102.94	\$3,092.76	\$17,897.06	52.90%
Active	E 01-100-000-400 TRAVEL AND PER	\$40,000.00	\$24,048.08	\$6,626.34	\$15,951.92	60.12%
Active	E 01-100-000-425 TELEPHONE	\$1,800.00	\$265.45	\$76.28	\$1,534.55	14.75%
Active	E 01-100-000-475 SUPPLIES	\$3,800.00	\$345.00	\$0.00	\$3,455.00	9.08%
Active	E 01-100-000-554 AK LOBBIST	\$45,000.00	\$21,593.68	\$4,093.68	\$23,406.32	47.99%
Active	E 01-100-000-555 FEDERAL LOBBIS	\$75,600.00	\$37,800.00	\$6,300.00	\$37,800.00	50.00%
SUBDEPT 000		\$287,389.00	\$145,749.56	\$26,588.20	\$141,639.44	50.72%
Total DEPT 100 MAYORS OFFICE		\$287,389.00	\$145,749.56	\$26,588.20	\$141,639.44	50.72%
DEPT 105 ASSEMBLY						
Active	E 01-105-000-300 SALARIES	\$37,000.00	\$22,900.00	\$9,400.00	\$14,100.00	61.89%
Active	E 01-105-000-350 FRINGE BENEFITS	\$140,000.00	\$61,929.69	\$10,285.44	\$78,070.31	44.24%
Active	E 01-105-000-400 TRAVEL AND PER	\$40,000.00	\$14,843.92	\$10,023.92	\$25,156.08	37.11%
Active	E 01-105-000-475 SUPPLIES	\$4,000.00	\$1,000.00	\$0.00	\$3,000.00	25.00%
SUBDEPT 000		\$221,000.00	\$100,673.61	\$29,709.36	\$120,326.39	45.55%
Total DEPT 105 ASSEMBLY		\$221,000.00	\$100,673.61	\$29,709.36	\$120,326.39	45.55%
DEPT 150 PLANNING/CLERKS DEPARMENT						
Active	E 01-150-000-300 SALARIES	\$107,629.00	\$51,512.61	\$7,995.64	\$56,116.39	47.86%
Active	E 01-150-000-350 FRINGE BENEFITS	\$43,000.00	\$22,343.09	\$3,441.37	\$20,656.91	51.96%
Active	E 01-150-000-400 TRAVEL AND PER	\$12,500.00	\$5,044.84	\$2,475.98	\$7,455.16	40.36%
Active	E 01-150-000-425 TELEPHONE	\$7,500.00	\$5,156.87	\$898.37	\$2,343.13	68.76%
Active	E 01-150-000-450 POSTAGE/SPEED	\$1,000.00	\$713.40	\$713.40	\$286.60	71.34%
Active	E 01-150-000-475 SUPPLIES	\$5,000.00	\$890.50	\$87.86	\$4,109.50	17.81%
Active	E 01-150-000-526 UTILITIES	\$20,000.00	\$6,432.48	\$1,204.83	\$13,567.52	32.16%
Active	E 01-150-000-530 DUES AND FEES	\$5,000.00	\$634.00	\$0.00	\$4,366.00	12.68%
Active	E 01-150-000-650 ELECTION	\$10,000.00	\$8,807.86	\$0.00	\$1,192.14	88.08%
SUBDEPT 000		\$211,629.00	\$101,535.65	\$16,817.45	\$110,093.35	47.98%
Total DEPT 150 PLANNING/CLERKS DEPARMENT		\$211,629.00	\$101,535.65	\$16,817.45	\$110,093.35	47.98%
DEPT 151 Planning Commission						
Active	E 01-151-000-300 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-151-000-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-151-000-380 CONTRACT LABO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-151-000-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total DEPT 151 Planning Commission		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 200 ADMINISTRATION						
Active	E 01-200-000-300 SALARIES	\$187,481.00	\$87,370.31	\$13,533.58	\$100,110.69	46.60%
Active	E 01-200-000-350 FRINGE BENEFITS	\$72,500.00	\$39,175.58	\$5,996.05	\$33,324.42	54.04%
Active	E 01-200-000-380 CONTRACT LABO	\$90,000.00	\$62,432.61	\$12,453.61	\$27,567.39	69.37%
Active	E 01-200-000-381 ENGINEERING	\$25,000.00	\$3,132.50	\$0.00	\$21,867.50	12.53%
Active	E 01-200-000-382 ANCHORAGE OFFI	\$0.00	\$24,138.40	(\$2,966.88)	-\$24,138.40	0.00%
Active	E 01-200-000-400 TRAVEL AND PER	\$17,500.00	\$4,731.19	\$18.75	\$12,768.81	27.04%
Active	E 01-200-000-425 TELEPHONE	\$6,100.00	\$2,017.66	\$880.94	\$4,082.34	33.08%
Active	E 01-200-000-450 POSTAGE/SPEED	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 01-200-000-475 SUPPLIES	\$10,000.00	\$2,379.93	\$425.87	\$7,620.07	23.80%
Active	E 01-200-000-525 RENTAL/LEASE	\$10,243.00	\$4,433.04	\$1,707.46	\$5,809.96	43.28%
Active	E 01-200-000-530 DUES AND FEES	\$2,500.00	\$945.00	\$945.00	\$1,555.00	37.80%
SUBDEPT 000		\$423,324.00	\$230,756.22	\$32,994.38	\$192,567.78	54.51%

Aleutians East Borough
***Expenditure Guideline©**

01/17/20 11:54 AM

Page 2

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Total DEPT 200 ADMINISTRATION		\$423,324.00	\$230,756.22	\$32,994.38	\$192,567.78	54.51%
DEPT 201 Assistant Administrator						
Active	E 01-201-000-300 SALARIES	\$93,164.00	\$46,581.73	\$7,166.42	\$46,582.27	50.00%
Active	E 01-201-000-350 FRINGE BENEFITS	\$32,000.00	\$15,070.36	\$2,317.64	\$16,929.64	47.09%
Active	E 01-201-000-400 TRAVEL AND PER	\$10,000.00	\$1,810.83	\$0.00	\$8,189.17	18.11%
Active	E 01-201-000-425 TELEPHONE	\$1,750.00	\$515.73	\$219.70	\$1,234.27	29.47%
Active	E 01-201-000-475 SUPPLIES	\$2,000.00	\$1,355.64	\$642.57	\$644.36	67.78%
Active	E 01-201-000-525 RENTAL/LEASE	\$10,108.00	\$4,186.91	\$1,684.58	\$5,921.09	41.42%
SUBDEPT 000		\$149,022.00	\$69,521.20	\$12,030.91	\$79,500.80	46.65%
Total DEPT 201 Assistant Administrator		\$149,022.00	\$69,521.20	\$12,030.91	\$79,500.80	46.65%
DEPT 250 FINANCE DEPARTMENT						
Active	E 01-250-000-300 SALARIES	\$146,594.00	\$70,716.27	\$10,455.46	\$75,877.73	48.24%
Active	E 01-250-000-350 FRINGE BENEFITS	\$70,000.00	\$34,830.39	\$5,321.86	\$35,169.61	49.76%
Active	E 01-250-000-400 TRAVEL AND PER	\$10,000.00	\$3,927.85	\$1,237.99	\$6,072.15	39.28%
Active	E 01-250-000-425 TELEPHONE	\$10,000.00	\$6,671.39	\$548.15	\$3,328.61	66.71%
Active	E 01-250-000-450 POSTAGE/SPEED	\$2,500.00	\$515.00	\$0.00	\$1,985.00	20.60%
Active	E 01-250-000-475 SUPPLIES	\$9,000.00	\$6,186.68	\$479.27	\$2,813.32	68.74%
Active	E 01-250-000-526 UTILITIES	\$5,000.00	\$1,268.54	\$137.50	\$3,731.46	25.37%
Active	E 01-250-000-550 AUDIT	\$75,000.00	\$42,229.49	\$14,500.00	\$32,770.51	56.31%
SUBDEPT 000		\$328,094.00	\$166,345.61	\$32,680.23	\$161,748.39	50.70%
Total DEPT 250 FINANCE DEPARTMENT		\$328,094.00	\$166,345.61	\$32,680.23	\$161,748.39	50.70%
DEPT 650 RESOURCE DEPARTMENT						
Active	E 01-650-000-300 SALARIES	\$167,926.00	\$83,962.45	\$12,917.30	\$83,963.55	50.00%
Active	E 01-650-000-350 FRINGE BENEFITS	\$65,000.00	\$35,848.15	\$5,515.10	\$29,151.85	55.15%
Active	E 01-650-000-380 CONTRACT LABO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-650-000-400 TRAVEL AND PER	\$30,000.00	\$8,336.16	(\$1,052.32)	\$21,663.84	27.79%
Active	E 01-650-000-402 NPFMC Meetings	\$15,000.00	\$2,683.24	\$1,800.00	\$12,316.76	17.89%
Active	E 01-650-000-403 BOF Meetings	\$15,000.00	\$1,295.37	\$1,295.37	\$13,704.63	8.64%
Active	E 01-650-000-425 TELEPHONE	\$1,500.00	\$1,112.99	\$439.40	\$387.01	74.20%
Active	E 01-650-000-475 SUPPLIES	\$6,000.00	\$1,426.06	\$721.14	\$4,573.94	23.77%
Active	E 01-650-000-525 RENTAL/LEASE	\$26,046.00	\$10,788.93	\$4,340.86	\$15,257.07	41.42%
SUBDEPT 000		\$326,472.00	\$145,453.35	\$25,976.85	\$181,018.65	44.55%
Total DEPT 650 RESOURCE DEPARTMENT		\$326,472.00	\$145,453.35	\$25,976.85	\$181,018.65	44.55%
DEPT 651 COMMUNICATION DIRECTOR						
Active	E 01-651-011-300 SALARIES	\$105,013.00	\$52,508.17	\$8,078.18	\$52,504.83	50.00%
Active	E 01-651-011-350 FRINGE BENEFITS	\$34,158.00	\$15,617.18	\$2,402.52	\$18,540.82	45.72%
Active	E 01-651-011-400 TRAVEL AND PER	\$9,000.00	\$1,257.99	\$0.00	\$7,742.01	13.98%
Active	E 01-651-011-425 TELEPHONE	\$2,400.00	\$1,286.49	\$219.70	\$1,113.51	53.60%
Active	E 01-651-011-475 SUPPLIES	\$2,500.00	\$1,306.01	\$474.10	\$1,193.99	52.24%
Active	E 01-651-011-525 RENTAL/LEASE	\$10,502.00	\$4,350.31	\$1,750.32	\$6,151.69	41.42%
Active	E 01-651-011-532 ADVERTISING	\$18,000.00	\$20,190.19	\$2,155.12	-\$2,190.19	112.17%
SUBDEPT 011 PUBLIC INFORMATION		\$181,573.00	\$96,516.34	\$15,079.94	\$85,056.66	53.16%
Total DEPT 651 COMMUNICATION DIRECTOR		\$181,573.00	\$96,516.34	\$15,079.94	\$85,056.66	53.16%
DEPT 700 PUBLIC WORKS DEPARTMENT						
Active	E 01-700-000-300 SALARIES	\$72,435.00	\$39,042.35	\$5,571.90	\$33,392.65	53.90%
Active	E 01-700-000-350 FRINGE BENEFITS	\$31,024.00	\$13,388.25	\$1,132.19	\$17,635.75	43.15%
Active	E 01-700-000-400 TRAVEL AND PER	\$20,000.00	\$10,460.99	\$1,764.00	\$9,539.01	52.30%
Active	E 01-700-000-425 TELEPHONE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 01-700-000-475 SUPPLIES	\$5,000.00	\$1,027.30	\$0.00	\$3,972.70	20.55%
Active	E 01-700-000-526 UTILITIES	\$2,000.00	\$151.75	\$44.86	\$1,848.25	7.59%
SUBDEPT 000		\$131,459.00	\$64,070.64	\$8,512.95	\$67,388.36	48.74%

Aleutians East Borough
***Expenditure Guideline©**

01/17/20 11:54 AM

Page 3

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Total DEPT 700 PUBLIC WORKS DEPARTMENT		\$131,459.00	\$64,070.64	\$8,512.95	\$67,388.36	48.74%
DEPT 844 KCAP						
Active	E 01-844-000-300 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-844-000-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-844-000-380 CONTRACT LABO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-844-000-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-844-000-475 SUPPLIES	\$1,500.00	\$625.90	\$178.09	\$874.10	41.73%
Active	E 01-844-000-603 MAINTENANCE	\$125,000.00	\$0.00	\$0.00	\$125,000.00	0.00%
SUBDEPT 000		\$126,500.00	\$625.90	\$178.09	\$125,874.10	0.49%
Total DEPT 844 KCAP		\$126,500.00	\$625.90	\$178.09	\$125,874.10	0.49%
DEPT 850 EDUCATION						
Active	E 01-850-000-700 LOCAL SCHOOL C	\$800,000.00	\$200,000.00	\$0.00	\$600,000.00	25.00%
Active	E 01-850-000-701 SCHOOL SCHOLA	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	E 01-850-000-756 STUDENT TRAVEL	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
SUBDEPT 000		\$855,000.00	\$200,000.00	\$0.00	\$655,000.00	23.39%
Total DEPT 850 EDUCATION		\$855,000.00	\$200,000.00	\$0.00	\$655,000.00	23.39%
DEPT 900 OTHER						
Active	E 01-900-000-500 EQUIPMENT	\$35,000.00	\$12,511.93	\$1,464.34	\$22,488.07	35.75%
Active	E 01-900-000-515 AEB VEHICLES	\$500.00	\$33,753.03	\$33,309.88	-\$33,253.03	6750.61%
Active	E 01-900-000-526 UTILITIES	\$25,000.00	\$2,974.49	\$604.52	\$22,025.51	11.90%
Active	E 01-900-000-527 Aleutia Crab	\$58,522.00	\$9,833.66	\$8,811.48	\$48,688.34	16.80%
Active	E 01-900-000-551 LEGAL	\$100,000.00	\$14,282.91	\$2,450.51	\$85,717.09	14.28%
Active	E 01-900-000-552 INSURANCE	\$185,000.00	\$176,196.82	(\$5,964.18)	\$8,803.18	95.24%
Active	E 01-900-000-600 REPAIRS	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 01-900-000-727 BANK FEES	\$15,000.00	\$5,583.78	\$967.93	\$9,416.22	37.23%
Active	E 01-900-000-751 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-900-000-752 CONTRIBUTION T	\$150,000.00	\$37,500.00	\$0.00	\$112,500.00	25.00%
Active	E 01-900-000-753 MISC EXPENSE	\$40,000.00	\$6,322.63	\$198.35	\$33,677.37	15.81%
Active	E 01-900-000-757 DONATIONS	\$23,500.00	\$10,950.00	\$0.00	\$12,550.00	46.60%
Active	E 01-900-000-759 KSDP-Contribution	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 01-900-000-760 REVENUE SHARIN	\$16,000.00	\$15,789.00	\$0.00	\$211.00	98.68%
Active	E 01-900-000-770 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-900-000-798 PERS Prior Period	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 01-900-000-799 PERS Expense	\$46,000.00	\$34,900.56	\$0.00	\$11,099.44	75.87%
Active	E 01-900-000-943 WEB SERVICE	\$36,552.00	\$13,425.34	\$3,196.60	\$23,126.66	36.73%
SUBDEPT 000		\$746,074.00	\$374,024.15	\$45,039.43	\$372,049.85	50.13%
Total DEPT 900 OTHER		\$746,074.00	\$374,024.15	\$45,039.43	\$372,049.85	50.13%
Total Fund 01 GENERAL FUND		\$3,987,536.00	\$1,695,272.23	\$245,607.79	\$2,292,263.77	42.51%

Aleutians East Borough
***Revenue Guideline©**

01/17/20 11:55 AM

Page 2

Current Period: DECEMBER 19-20

		19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	19-20 YTD Balance	% of YTD Budget
Fund 20 GRANT PROGRAMS						
Active	R 20-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-203 OTHER REVENUE	\$0.00	\$11,200.00	\$11,200.00	-\$11,200.00	0.00%
Active	R 20-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 20-207 AEB Grant Revenue	\$600,000.00	\$0.00	\$0.00	\$600,000.00	0.00%
Active	R 20-209 AEB Grants	\$1,137,000.00	\$0.00	\$0.00	\$1,137,000.00	0.00%
Active	R 20-211 AEB Grant FY18	\$2,119,441.18	\$0.00	\$0.00	\$2,119,441.18	0.00%
Active	R 20-212 AEB Grants FY19	\$1,507,145.22	\$0.00	\$0.00	\$1,507,145.22	0.00%
Active	R 20-213 AEB Grants FY20	\$1,647,000.00	\$0.00	\$0.00	\$1,647,000.00	0.00%
Active	R 20-287 KCAP/09-DC-359	\$1,387,201.16	\$0.00	\$0.00	\$1,387,201.16	0.00%
Active	R 20-426 DCCED/Akutan Harbor Float	\$158,272.01	\$0.00	\$0.00	\$158,272.01	0.00%
Active	R 20-813 Akutan Airport/CIP Trident	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%
Active	R 20-876 NFWF Electronic Monitoring	\$186,983.62	\$0.00	\$0.00	\$186,983.62	0.00%
Active	R 20-877 NFWF Kelp Mariculture	\$71,456.00	\$17,940.22	\$0.00	\$53,515.78	25.11%
Active	R 20-972 TRANSPORTATION PROJE	\$3,105,382.09	\$0.00	\$0.00	\$3,105,382.09	0.00%
	Total Fund 20 GRANT PROGRAMS	\$12,577,271.28	\$29,140.22	\$11,200.00	\$12,548,131.06	0.23%

Aleutians East Borough
***Expenditure Guideline©**

01/17/20 11:54 AM

Page 4

Current Period: DECEMBER 19-20

	19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	19-20 YTD Balance	% of YTD Budget
Fund 20 GRANT PROGRAMS					
DEPT 426 DCCED/Akutan Harbor Floats					
Active E 20-426-000-850 CAPITAL CONSTR	\$158,272.01	\$81,500.00	\$0.00	\$76,772.01	51.49%
SUBDEPT 000	\$158,272.01	\$81,500.00	\$0.00	\$76,772.01	51.49%
Total DEPT 426 DCCED/Akutan Harbor Floats	\$158,272.01	\$81,500.00	\$0.00	\$76,772.01	51.49%
DEPT 427 Akutan Harbor Contribution					
Active E 20-427-000-850 CAPITAL CONSTR	\$259,743.66	\$0.00	\$0.00	\$259,743.66	0.00%
SUBDEPT 000	\$259,743.66	\$0.00	\$0.00	\$259,743.66	0.00%
Active E 20-427-209-850 CAPITAL CONSTR	\$46,998.99	\$0.00	\$0.00	\$46,998.99	0.00%
SUBDEPT 209 AEB Grant	\$46,998.99	\$0.00	\$0.00	\$46,998.99	0.00%
Total DEPT 427 Akutan Harbor Contribution	\$306,742.65	\$0.00	\$0.00	\$306,742.65	0.00%
DEPT 500 Cold Bay Airport Terminal Pro.					
Active E 20-500-209-603 MAINTENANCE	\$300,000.00	\$93,634.33	\$250.00	\$206,365.67	31.21%
Active E 20-500-209-604 BRACING PROJEC	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
SUBDEPT 209 AEB Grant	\$500,000.00	\$93,634.33	\$250.00	\$406,365.67	18.73%
Total DEPT 500 Cold Bay Airport Terminal Pro.	\$500,000.00	\$93,634.33	\$250.00	\$406,365.67	18.73%
DEPT 516 Cold Bay Preschool					
Active E 20-516-209-475 SUPPLIES	\$37,164.49	\$0.00	\$0.00	\$37,164.49	0.00%
SUBDEPT 209 AEB Grant	\$37,164.49	\$0.00	\$0.00	\$37,164.49	0.00%
Total DEPT 516 Cold Bay Preschool	\$37,164.49	\$0.00	\$0.00	\$37,164.49	0.00%
DEPT 520 Cold Bay Clinic					
Active E 20-520-000-850 CAPITAL CONSTR	\$456,649.00	\$7,240.23	\$0.00	\$449,408.77	1.59%
SUBDEPT 000	\$456,649.00	\$7,240.23	\$0.00	\$449,408.77	1.59%
Active E 20-520-206-850 CAPITAL CONSTR	\$250,000.00	\$2,621.59	\$0.00	\$247,378.41	1.05%
SUBDEPT 206 Cold Bay Clinic/EATS	\$250,000.00	\$2,621.59	\$0.00	\$247,378.41	1.05%
Active E 20-520-207-850 CAPITAL CONSTR	\$800,000.00	\$0.00	\$0.00	\$800,000.00	0.00%
SUBDEPT 207 Cold Bay Clinic	\$800,000.00	\$0.00	\$0.00	\$800,000.00	0.00%
Active E 20-520-209-850 CAPITAL CONSTR	\$3,337,000.00	\$0.00	\$0.00	\$3,337,000.00	0.00%
SUBDEPT 209 AEB Grant	\$3,337,000.00	\$0.00	\$0.00	\$3,337,000.00	0.00%
Total DEPT 520 Cold Bay Clinic	\$4,843,649.00	\$9,861.82	\$0.00	\$4,833,787.18	0.20%
DEPT 800 CAPITAL - SCHOOL					
Active E 20-800-209-603 MAINTENANCE	\$450,000.00	\$411,911.67	(\$38,338.33)	\$38,088.33	91.54%
SUBDEPT 209 AEB Grant	\$450,000.00	\$411,911.67	-\$38,338.33	\$38,088.33	91.54%
Total DEPT 800 CAPITAL - SCHOOL	\$450,000.00	\$411,911.67	-\$38,338.33	\$38,088.33	91.54%
DEPT 802 CAPITAL - COLD BAY					
Active E 20-802-000-850 CAPITAL CONSTR	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
SUBDEPT 000	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Active E 20-802-209-969 Cold Bay Dock Fea	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
SUBDEPT 209 AEB Grant	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
Total DEPT 802 CAPITAL - COLD BAY	\$150,000.00	\$0.00	\$0.00	\$150,000.00	0.00%
DEPT 807 Sand Point School Grant					
Active E 20-807-209-462 Sand Point School	\$50,000.00	\$6,250.50	\$0.00	\$43,749.50	12.50%
SUBDEPT 209 AEB Grant	\$50,000.00	\$6,250.50	\$0.00	\$43,749.50	12.50%
Total DEPT 807 Sand Point School Grant	\$50,000.00	\$6,250.50	\$0.00	\$43,749.50	12.50%
DEPT 813 Akutan Airport/CIP Trident					
Active E 20-813-000-850 CAPITAL CONSTR	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%
SUBDEPT 000	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%
Total DEPT 813 Akutan Airport/CIP Trident	\$657,390.00	\$0.00	\$0.00	\$657,390.00	0.00%
DEPT 814 False Pass Harbor House					
Active E 20-814-209-850 CAPITAL CONSTR	\$150,000.00	\$114.58	\$74.72	\$149,885.42	0.08%
SUBDEPT 209 AEB Grant	\$150,000.00	\$114.58	\$74.72	\$149,885.42	0.08%

Aleutians East Borough

*Expenditure Guideline©

01/17/20 11:54 AM

Page 5

Current Period: DECEMBER 19-20

	19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	19-20 YTD Balance	% of YTD Budget
Total DEPT 814 False Pass Harbor House	\$150,000.00	\$114.58	\$74.72	\$149,885.42	0.08%
DEPT 815 Akutan Airport					
Active E 20-815-210-972 TRANSPORTATIO	\$2,500,000.00	\$0.00	\$0.00	\$2,500,000.00	0.00%
SUBDEPT 210 AEB Hovercraft Proceeds	\$2,500,000.00	\$0.00	\$0.00	\$2,500,000.00	0.00%
Total DEPT 815 Akutan Airport	\$2,500,000.00	\$0.00	\$0.00	\$2,500,000.00	0.00%
DEPT 816 False Pass Harbor					
Active E 20-816-209-850 CAPITAL CONSTR	\$99,636.00	\$0.00	\$0.00	\$99,636.00	0.00%
SUBDEPT 209 AEB Grant	\$99,636.00	\$0.00	\$0.00	\$99,636.00	0.00%
Total DEPT 816 False Pass Harbor	\$99,636.00	\$0.00	\$0.00	\$99,636.00	0.00%
DEPT 818 False Pass Septic Truck					
Active E 20-818-209-501 Septic Vacuum Truc	\$27,222.00	\$27,222.00	\$0.00	\$0.00	100.00%
SUBDEPT 209 AEB Grant	\$27,222.00	\$27,222.00	\$0.00	\$0.00	100.00%
Total DEPT 818 False Pass Septic Truck	\$27,222.00	\$27,222.00	\$0.00	\$0.00	100.00%
DEPT 819 Sand Point WAANT Task Force					
Active E 20-819-209-758 Contributions	\$87,239.00	\$0.00	\$0.00	\$87,239.00	0.00%
SUBDEPT 209 AEB Grant	\$87,239.00	\$0.00	\$0.00	\$87,239.00	0.00%
Total DEPT 819 Sand Point WAANT Task Force	\$87,239.00	\$0.00	\$0.00	\$87,239.00	0.00%
DEPT 862 NELSON LAGOON DOCK					
Active E 20-862-209-600 REPAIRS	\$882,734.78	\$6,037.30	\$876.60	\$876,697.48	0.68%
SUBDEPT 209 AEB Grant	\$882,734.78	\$6,037.30	\$876.60	\$876,697.48	0.68%
Total DEPT 862 NELSON LAGOON DOCK	\$882,734.78	\$6,037.30	\$876.60	\$876,697.48	0.68%
DEPT 866 AEB PROJECTS					
Active E 20-866-209-506 SURVEYING	\$143,554.99	\$76,982.26	\$0.00	\$66,572.73	53.63%
Active E 20-866-209-888 PROJECT CONTIN	\$501,140.58	\$19,904.41	\$2,201.68	\$481,236.17	3.97%
SUBDEPT 209 AEB Grant	\$644,695.57	\$96,886.67	\$2,201.68	\$547,808.90	15.03%
Total DEPT 866 AEB PROJECTS	\$644,695.57	\$96,886.67	\$2,201.68	\$547,808.90	15.03%
DEPT 867 KCC Alternative Road					
Active E 20-867-000-300 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-380 CONTRACT LABO	\$128,000.00	\$0.00	\$0.00	\$128,000.00	0.00%
Active E 20-867-000-381 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-000-475 SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	\$128,000.00	\$0.00	\$0.00	\$128,000.00	0.00%
Active E 20-867-168-300 SALARIES	\$5,650.00	\$0.00	\$0.00	\$5,650.00	0.00%
Active E 20-867-168-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active E 20-867-168-381 ENGINEERING	\$857,950.00	\$0.00	\$0.00	\$857,950.00	0.00%
Active E 20-867-168-400 TRAVEL AND PER	\$5,926.49	\$0.00	\$0.00	\$5,926.49	0.00%
Active E 20-867-168-850 CAPITAL CONSTR	\$517,674.67	\$45,903.98	\$0.00	\$471,770.69	8.87%
SUBDEPT 168 KCAP/09-DC-359	\$1,387,201.16	\$45,903.98	\$0.00	\$1,341,297.18	3.31%
Active E 20-867-210-972 TRANSPORTATIO	\$605,382.09	\$40,000.00	\$0.00	\$565,382.09	6.61%
SUBDEPT 210 AEB Hovercraft Proceeds	\$605,382.09	\$40,000.00	\$0.00	\$565,382.09	6.61%
Total DEPT 867 KCC Alternative Road	\$2,120,583.25	\$85,903.98	\$0.00	\$2,034,679.27	4.05%
DEPT 876 NFWF Electronic Monitoring					
Active E 20-876-000-380 CONTRACT LABO	\$153,436.74	\$12,400.00	\$0.00	\$141,036.74	8.08%
Active E 20-876-000-400 TRAVEL AND PER	\$1,272.84	\$2,776.24	\$720.34	-\$1,503.40	218.11%
Active E 20-876-000-475 SUPPLIES	-\$20,263.95	\$23,280.00	\$0.00	-\$43,543.95	-114.88%
Active E 20-876-000-753 MISC EXPENSE	\$1,993.73	\$0.00	\$0.00	\$1,993.73	0.00%
SUBDEPT 000	\$136,439.36	\$38,456.24	\$720.34	\$97,983.12	28.19%
Total DEPT 876 NFWF Electronic Monitoring	\$136,439.36	\$38,456.24	\$720.34	\$97,983.12	28.19%
DEPT 877 NFWF Kelp Mariculture					

Aleutians East Borough

*Expenditure Guideline©

01/17/20 11:54 AM

Page 6

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 20-877-000-380 CONTRACT LABO	\$66,377.42	\$6,984.80	\$0.00	\$59,392.62	10.52%
	SUBDEPT 000	\$66,377.42	\$6,984.80	\$0.00	\$59,392.62	10.52%
Active	E 20-877-209-380 CONTRACT LABO	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
	SUBDEPT 209 AEB Grant	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
	Total DEPT 877 NFWF Kelp Mariculture	\$116,377.42	\$6,984.80	\$0.00	\$109,392.62	6.00%
	DEPT 878 AEB Community Grants					
Active	E 20-878-209-850 CAPITAL CONSTR	\$600,000.00	\$0.00	\$0.00	\$600,000.00	0.00%
	SUBDEPT 209 AEB Grant	\$600,000.00	\$0.00	\$0.00	\$600,000.00	0.00%
	Total DEPT 878 AEB Community Grants	\$600,000.00	\$0.00	\$0.00	\$600,000.00	0.00%
	DEPT 900 OTHER					
Active	E 20-900-000-753 MISC EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 20-900-000-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 000	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total DEPT 900 OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Fund 20 GRANT PROGRAMS	\$14,518,145.53	\$864,763.89	-\$34,214.99	\$13,653,381.64	5.96%

Aleutians East Borough
***Revenue Guideline©**

01/17/20 11:55 AM

Page 3

Current Period: DECEMBER 19-20

		19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	19-20 YTD Balance	% of YTD Budget
Fund 22 OPERATIONS						
Active	R 22-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 22-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 22-210 Helicopter Revenue	\$343,600.00	\$87,529.13	\$31,758.16	\$256,070.87	25.47%
Active	R 22-221 COLD BAY TERMINAL LEA	\$139,620.00	\$55,753.32	\$6,792.22	\$83,866.68	39.93%
Active	R 22-222 COLD BAY TERMINAL OTH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 22-301 HELICOPTER/TICKETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 22-302 HELICOPTER/FREIGHT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Fund 22 OPERATIONS	\$483,220.00	\$143,282.45	\$38,550.38	\$339,937.55	29.65%

Aleutians East Borough
***Expenditure Guideline©**

01/17/20 11:54 AM

Page 7

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 22 OPERATIONS						
DEPT 802 CAPITAL - COLD BAY						
Active	E 22-802-200-300 SALARIES	\$50,000.00	\$14,470.30	\$2,226.20	\$35,529.70	28.94%
Active	E 22-802-200-350 FRINGE BENEFITS	\$3,500.00	\$1,251.64	\$192.56	\$2,248.36	35.76%
Active	E 22-802-200-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-802-200-425 TELEPHONE	\$4,500.00	\$2,075.75	\$339.83	\$2,424.25	46.13%
Active	E 22-802-200-475 SUPPLIES	\$20,000.00	\$1,738.10	\$287.46	\$18,261.90	8.69%
Active	E 22-802-200-526 UTILITIES	\$30,000.00	\$1,374.19	\$3,498.60	\$28,625.81	4.58%
Active	E 22-802-200-576 GAS	\$1,500.00	\$331.25	\$0.00	\$1,168.75	22.08%
Active	E 22-802-200-577 FUEL	\$15,000.00	\$10,427.89	\$1,974.94	\$4,572.11	69.52%
Active	E 22-802-200-603 MAINTENANCE	\$25,000.00	\$7,720.00	\$0.00	\$17,280.00	30.88%
Active	E 22-802-200-770 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 200 COLD BAY TERMINAL		\$149,500.00	\$39,389.12	\$8,519.59	\$110,110.88	26.35%
Total DEPT 802 CAPITAL - COLD BAY		\$149,500.00	\$39,389.12	\$8,519.59	\$110,110.88	26.35%
DEPT 845 HELICOPTER OPERATIONS						
Active	E 22-845-300-300 SALARIES	\$70,000.00	\$15,394.00	\$2,626.50	\$54,606.00	21.99%
Active	E 22-845-300-350 FRINGE BENEFITS	\$26,300.00	\$2,184.64	\$227.20	\$24,115.36	8.31%
Active	E 22-845-300-380 CONTRACT LABO	\$860,816.00	\$339,376.17	\$65,618.90	\$521,439.83	39.42%
Active	E 22-845-300-400 TRAVEL AND PER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-845-300-425 TELEPHONE	\$1,000.00	\$107.31	\$35.77	\$892.69	10.73%
Active	E 22-845-300-475 SUPPLIES	\$40,000.00	\$6,779.07	\$269.95	\$33,220.93	16.95%
Active	E 22-845-300-525 RENTAL/LEASE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-845-300-526 UTILITIES	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
Active	E 22-845-300-552 INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 22-845-300-576 GAS	\$12,000.00	\$4,817.28	\$0.00	\$7,182.72	40.14%
Active	E 22-845-300-577 FUEL	\$130,000.00	\$37,850.36	\$0.00	\$92,149.64	29.12%
Active	E 22-845-300-770 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 300 HELICOPTER OPERATIONS		\$1,148,116.00	\$406,508.83	\$68,778.32	\$741,607.17	35.41%
Total DEPT 845 HELICOPTER OPERATIONS		\$1,148,116.00	\$406,508.83	\$68,778.32	\$741,607.17	35.41%
DEPT 900 OTHER						
Active	E 22-900-000-660 Loss On Impairment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total DEPT 900 OTHER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fund 22 OPERATIONS		\$1,297,616.00	\$445,897.95	\$77,297.91	\$851,718.05	34.36%

Aleutians East Borough
***Revenue Guideline©**

01/17/20 11:55 AM

Page 4

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 24 BOND CONSTRUCTION						
Active	R 24-201 INTEREST REVENUE	\$0.00	\$37,919.49	\$0.00	-\$37,919.49	0.00%
Active	R 24-203 OTHER REVENUE	\$0.00	\$33,525.97	\$0.00	-\$33,525.97	0.00%
Active	R 24-227 COE-HARBOR PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-259 BOND PROCEEDS	\$1,006,940.00	\$0.00	\$0.00	\$1,006,940.00	0.00%
Active	R 24-270 STATE REVENUE OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-277 STATE BOND REBATE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 24-817 Akutan Airport/FY09 AEB Ma	\$903,000.00	\$0.00	\$0.00	\$903,000.00	0.00%
Total Fund 24 BOND CONSTRUCTION		\$1,909,940.00	\$71,445.46	\$0.00	\$1,838,494.54	3.74%

Aleutians East Borough

*Expenditure Guideline©

01/17/20 11:54 AM

Page 8

Current Period: DECEMBER 19-20

		19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	19-20 YTD Balance	% of YTD Budget
Fund 24 BOND CONSTRUCTION						
DEPT 809 Akutan Airport/Grant						
Active	E 24-809-000-850 CAPITAL CONSTR	\$1,006,940.00	\$0.00	\$0.00	\$1,006,940.00	0.00%
	SUBDEPT 000	<u>\$1,006,940.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,006,940.00</u>	<u>0.00%</u>
	Total DEPT 809 Akutan Airport/Grant	<u>\$1,006,940.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,006,940.00</u>	<u>0.00%</u>
DEPT 817 Akutan Airport/FY 09 AEB Match						
Active	E 24-817-000-850 CAPITAL CONSTR	\$903,000.00	\$0.00	\$0.00	\$903,000.00	0.00%
	SUBDEPT 000	<u>\$903,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$903,000.00</u>	<u>0.00%</u>
	Total DEPT 817 Akutan Airport/FY 09 AEB Match	<u>\$903,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$903,000.00</u>	<u>0.00%</u>
DEPT 833 FALSE PASS HARBOR						
Active	E 24-833-000-850 CAPITAL CONSTR	\$331,710.39	\$0.00	\$0.00	\$331,710.39	0.00%
	SUBDEPT 000	<u>\$331,710.39</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$331,710.39</u>	<u>0.00%</u>
	Total DEPT 833 FALSE PASS HARBOR	<u>\$331,710.39</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$331,710.39</u>	<u>0.00%</u>
DEPT 839 AKUTAN HARBOR						
Active	E 24-839-000-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 000	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
	Total DEPT 839 AKUTAN HARBOR	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
DEPT 900 OTHER						
Active	E 24-900-000-380 CONTRACT LABO	\$0.00	\$18,856.96	\$3,688.67	-\$18,856.96	0.00%
Active	E 24-900-000-725 BOND INTEREST P	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 24-900-000-745 Bond Sale Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 24-900-000-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 000	<u>\$0.00</u>	<u>\$18,856.96</u>	<u>\$3,688.67</u>	<u>-\$18,856.96</u>	<u>0.00%</u>
	Total DEPT 900 OTHER	<u>\$0.00</u>	<u>\$18,856.96</u>	<u>\$3,688.67</u>	<u>-\$18,856.96</u>	<u>0.00%</u>
	Total Fund 24 BOND CONSTRUCTION	<u>\$2,241,650.39</u>	<u>\$18,856.96</u>	<u>\$3,688.67</u>	<u>\$2,222,793.43</u>	<u>0.84%</u>

Aleutians East Borough
***Revenue Guideline©**

01/17/20 11:55 AM

Page 5

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 30 BOND FUND						
Active	R 30-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 30-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 30-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 30-259 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fund 30 BOND FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Aleutians East Borough
***Expenditure Guideline©**

01/17/20 11:54 AM
Page 9

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 30 BOND FUND						
DEPT 900 OTHER						
Active	E 30-900-000-725 BOND INTEREST P	\$962,416.00	\$496,114.10	\$0.00	\$466,301.90	51.55%
Active	E 30-900-000-726 BOND PRINCIPAL	\$1,520,000.00	\$1,520,000.00	\$0.00	\$0.00	100.00%
SUBDEPT 000		<u>\$2,482,416.00</u>	<u>\$2,016,114.10</u>	<u>\$0.00</u>	<u>\$466,301.90</u>	<u>81.22%</u>
	Total DEPT 900 OTHER	<u>\$2,482,416.00</u>	<u>\$2,016,114.10</u>	<u>\$0.00</u>	<u>\$466,301.90</u>	<u>81.22%</u>
	Total Fund 30 BOND FUND	<u>\$2,482,416.00</u>	<u>\$2,016,114.10</u>	<u>\$0.00</u>	<u>\$466,301.90</u>	<u>81.22%</u>

Aleutians East Borough
***Revenue Guideline©**

01/17/20 11:55 AM

Page 6

Current Period: DECEMBER 19-20

		19-20	19-20	DECEMBER	19-20	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Fund 40 PERMANENT FUND						
Active	R 40-201 INTEREST REVENUE	\$0.00	-\$824,714.43	\$0.00	\$824,714.43	0.00%
Active	R 40-202 WIRE TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 40-203 OTHER REVENUE	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	R 40-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 40-230 LAND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Fund 40 PERMANENT FUND	\$35,000.00	-\$824,714.43	\$0.00	\$859,714.43	-2356.33%

Aleutians East Borough
***Expenditure Guideline©**

01/17/20 11:54 AM

Page 10

Current Period: DECEMBER 19-20

	19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	19-20 YTD Balance	% of YTD Budget
Fund 40 PERMANENT FUND					
DEPT 900 OTHER					
Active E 40-900-000-380 CONTRACT LABO	\$35,000.00	\$18,856.96	\$3,688.67	\$16,143.04	53.88%
Active E 40-900-000-751 OPERATING TRAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SUBDEPT 000	<u>\$35,000.00</u>	<u>\$18,856.96</u>	<u>\$3,688.67</u>	<u>\$16,143.04</u>	<u>53.88%</u>
Total DEPT 900 OTHER	<u>\$35,000.00</u>	<u>\$18,856.96</u>	<u>\$3,688.67</u>	<u>\$16,143.04</u>	<u>53.88%</u>
Total Fund 40 PERMANENT FUND	<u>\$35,000.00</u>	<u>\$18,856.96</u>	<u>\$3,688.67</u>	<u>\$16,143.04</u>	<u>53.88%</u>

Aleutians East Borough
***Revenue Guideline©**

01/17/20 11:55 AM

Page 7

Current Period: DECEMBER 19-20

		19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	19-20 YTD Balance	% of YTD Budget
Fund 41 MAINTENANCE RESERVE FUND						
Active	R 41-201 INTEREST REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-203 OTHER REVENUE	\$250,000.00	\$0.00	\$0.00	\$250,000.00	0.00%
Active	R 41-204 OPERATING TRANSFER F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-207 AEB Grant Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-230 LAND SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 41-276 AEB SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Fund 41 MAINTENANCE RESERVE	\$250,000.00	\$0.00	\$0.00	\$250,000.00	0.00%
	FUND					

Aleutians East Borough
***Expenditure Guideline©**

01/17/20 11:54 AM

Page 11

Current Period: DECEMBER 19-20

		19-20 YTD Budget	19-20 YTD Amt	DECEMBER MTD Amt	19-20 YTD Balance	% of YTD Budget
Fund 41 MAINTENANCE RESERVE FUND						
DEPT 800 CAPITAL - SCHOOL						
Active	E 41-800-857-300 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-857-350 FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-857-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-857-888 PROJECT CONTIN	\$10,979.00	\$0.00	\$0.00	\$10,979.00	0.00%
	SUBDEPT 857 FALSE PASS SCHOOL	\$10,979.00	\$0.00	\$0.00	\$10,979.00	0.00%
Active	E 41-800-865-888 PROJECT CONTIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 865 Akutan School	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-866-888 PROJECT CONTIN	\$11,295.00	\$0.00	\$0.00	\$11,295.00	0.00%
	SUBDEPT 866 NELSON LAGOON SCHOOL	\$11,295.00	\$0.00	\$0.00	\$11,295.00	0.00%
Active	E 41-800-867-850 CAPITAL CONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-867-888 PROJECT CONTIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 867 Sand Point School	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 41-800-868-888 PROJECT CONTIN	\$923.00	\$0.00	\$0.00	\$923.00	0.00%
	SUBDEPT 868 King Cove School	\$923.00	\$0.00	\$0.00	\$923.00	0.00%
Active	E 41-800-869-888 PROJECT CONTIN	\$50,000.00	\$250.00	\$0.00	\$49,750.00	0.50%
	SUBDEPT 869 COLD BAY SCHOOL	\$50,000.00	\$250.00	\$0.00	\$49,750.00	0.50%
	Total DEPT 800 CAPITAL - SCHOOL	\$73,197.00	\$250.00	\$0.00	\$72,947.00	0.34%
DEPT 900 OTHER						
Active	E 41-900-000-603 MAINTENANCE	\$250,000.00	\$243,791.92	\$0.00	\$6,208.08	97.52%
Active	E 41-900-000-753 MISC EXPENSE	\$0.00	\$4,735.48	\$2,219.36	-\$4,735.48	0.00%
Active	E 41-900-000-880 LAND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SUBDEPT 000	\$250,000.00	\$248,527.40	\$2,219.36	\$1,472.60	99.41%
	Total DEPT 900 OTHER	\$250,000.00	\$248,527.40	\$2,219.36	\$1,472.60	99.41%
	Total Fund 41 MAINTENANCE RESERVE FUND	\$323,197.00	\$248,777.40	\$2,219.36	\$74,419.60	76.97%

INVESTMENT REPORT

ALEUTIANS EAST BOROUGH

Account Statement - Period Ending December 31, 2019



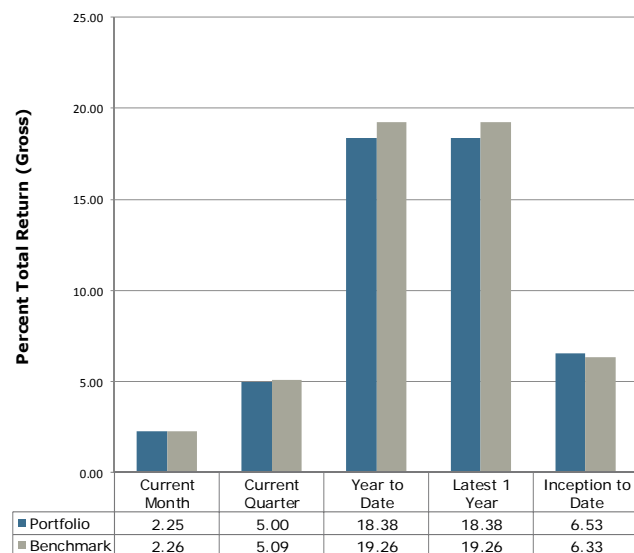
ACCOUNT ACTIVITY

Portfolio Value on 11-30-19	46,062,920
Contributions	0
Withdrawals	-1,137
Change in Market Value	706,240
Interest	20,981
Dividends	309,568

Portfolio Value on 12-31-19 47,098,572

INVESTMENT PERFORMANCE

**Current Account Benchmark:
Equity Blend**

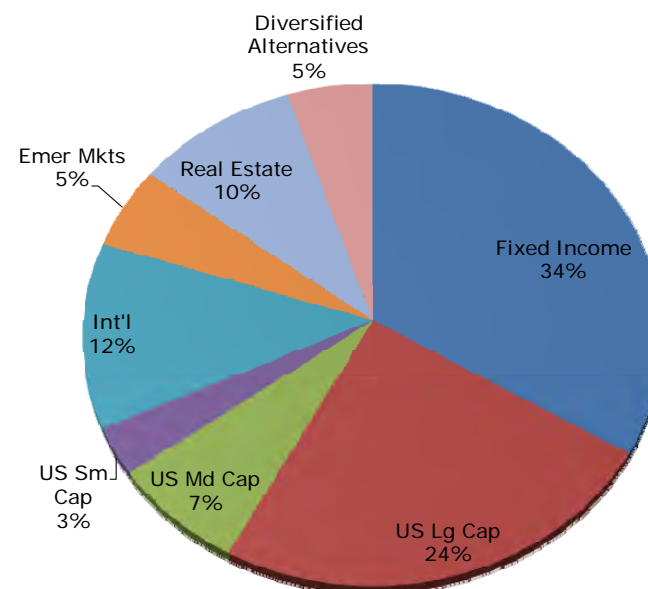


Performance is Annualized for Periods Greater than One Year

MANAGEMENT TEAM

Client Relationship Manager:	Amber Frizzell, AIF® Amber@apcm.net
Your Portfolio Manager:	Brandy Niclai, CFA®
Contact Phone Number:	907/272 -7575

PORTFOLIO COMPOSITION



Clients are encouraged to compare this report with the official statement from their custodian.

Alaska Permanent Capital Management Co.
PORTFOLIO SUMMARY AND TARGET
ALEUTIANS EAST BOROUGH
December 31, 2019

Asset Class & Target	Market Value	% Assets	Range
FIXED INCOME (34%)			
US Fixed Income (19.0%)	8,622,169	18.3	10% to 30%
TIPS (10.0%)	4,580,576	9.7	0% to 15%
Cash (5.0%)	2,649,823	5.6	0% to 10%
Subtotal:	15,852,569	33.7	
EQUITY (51%)			
US Large Cap (24.0%)	11,352,173	24.1	18% to 30%
US Mid Cap (7.0%)	3,380,593	7.2	2% to 12%
US Small Cap (3.0%)	1,471,567	3.1	0% to 6%
Developed International Equity (12.0%)	5,625,753	11.9	6% to 18%
Emerging Markets (5.0%)	2,470,272	5.2	0% to 10%
Subtotal:	24,300,359	51.6	
ALTERNATIVE INVESTMENTS (15%)			
Real Estate (5.0%)	2,231,559	4.7	0% to 10%
Infrastructure (5.0%)	2,333,004	5.0	0% to 10%
Commodities (5.0%)	2,381,081	5.1	0% to 10%
Subtotal:	6,945,644	14.7	
TOTAL PORTFOLIO	47,098,572	100	

AEB OPERATING FUND

Account Statement - Period Ending December 31, 2019



ACCOUNT ACTIVITY

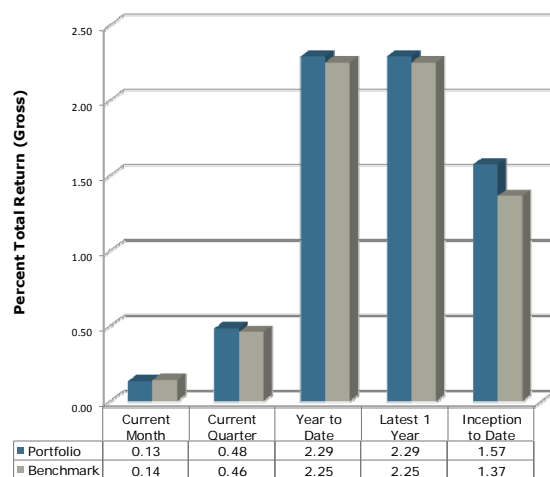
Portfolio Value on 11-30-19	2,649,995
Contributions	0
Withdrawals	-120
Change in Market Value	-6,998
Interest	10,547
Dividends	0
Portfolio Value on 12-31-19	2,653,424

MANAGEMENT TEAM

Client Relationship Manager:	Amber Frizzell, AIF® Amber@apcm.net
Your Portfolio Manager:	Paul Hanson, CFA®
Contact Phone Number:	907/272 -7575

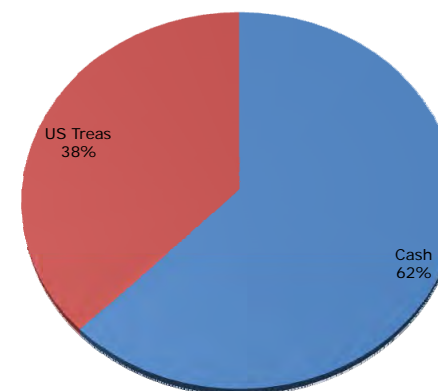
INVESTMENT PERFORMANCE

Current Account Benchmark:
FTSE 3-Month TBill



Performance is Annualized for Periods Greater than One Year

PORTFOLIO COMPOSITION



Fixed Income Portfolio Statistics

Average Quality: AAA Yield to Maturity: 1.50% Average Maturity: 0.38 Yrs

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
AEB OPERATING FUND
December 31, 2019

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
U.S. TREASURY									
375,000	US TREASURY NOTES 1.500% Due 07-15-20	99.52	373,198	99.94	374,767	14.12	5,625	2,599	1.62
245,000	US TREASURY NOTES 1.500% Due 08-15-20	99.75	244,378	99.92	244,809	9.23	3,675	1,388	1.63
375,000	US TREASURY NOTES 1.750% Due 11-15-20	100.11	375,410	100.09	375,322	14.14	6,562	847	1.65
	Accrued Interest				4,834	0.18			
			992,986		999,733	37.68		4,834	
TREASURY BILLS									
720,000	US TREASURY BILLS 0.000% Due 01-16-20	99.44	715,951	99.95	719,611	27.12	NA	0	1.24
525,000	US TREASURY BILLS 0.000% Due 03-26-20	99.59	522,833	99.65	523,152	19.72	NA	0	1.50
385,000	US TREASURY BILLS 0.000% Due 06-25-20	99.24	382,068	99.25	382,124	14.40	NA	0	1.56
			1,620,853		1,624,887	61.24		0	
CASH AND EQUIVALENTS									
	FEDERATED GOVERNMENT OBLIGATIONS INSTITUTI		28,804		28,804	1.09			
TOTAL PORTFOLIO			2,642,643		2,653,424	100	15,862	4,834	

ALEUTIANS EAST BOROUGH SERIES E BOND

Account Statement - Period Ending December 31, 2019



ACCOUNT ACTIVITY

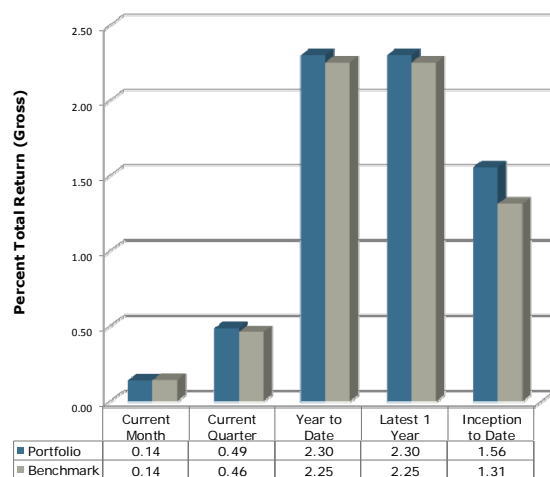
Portfolio Value on 11-30-19	2,586,369
Contributions	0
Withdrawals	0
Change in Market Value	-4,816
Interest	8,432
Dividends	0
Portfolio Value on 12-31-19	2,589,984

MANAGEMENT TEAM

Client Relationship Manager:	Amber Frizzell, AIF® Amber@apcm.net
Your Portfolio Manager:	Paul Hanson, CFA®
Contact Phone Number:	907/272 -7575

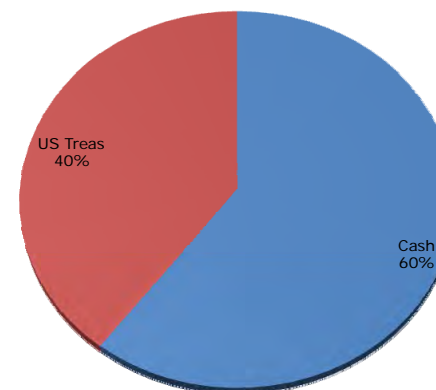
INVESTMENT PERFORMANCE

Current Account Benchmark:
FTSE 3-Month TBill



Performance is Annualized for Periods Greater than One Year

PORTFOLIO COMPOSITION



Fixed Income Portfolio Statistics

Average Quality: AAA Yield to Maturity: 1.48% Average Maturity: 0.38 Yrs

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
ALEUTIANS EAST BOROUGH SERIES E BOND
December 31, 2019

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
U.S. TREASURY									
375,000	US TREASURY NOTES 1.500% Due 07-15-20	99.52	373,198	99.94	374,767	14.47	5,625	2,599	1.62
250,000	US TREASURY NOTES 1.500% Due 08-15-20	99.75	249,365	99.92	249,805	9.65	3,750	1,416	1.63
400,000	US TREASURY NOTES 1.875% Due 12-15-20	100.23	400,922	100.22	400,876	15.48	7,500	348	1.64
	Accrued Interest				4,363	0.17			
			1,023,485		1,029,812	39.76		4,363	
TREASURY BILLS									
1,040,000	US TREASURY BILLS 0.000% Due 01-16-20	99.50	1,034,752	99.95	1,039,438	40.13	NA	0	1.24
120,000	US TREASURY BILLS 0.000% Due 03-26-20	99.59	119,505	99.65	119,578	4.62	NA	0	1.50
370,000	US TREASURY BILLS 0.000% Due 06-25-20	99.24	367,183	99.25	367,236	14.18	NA	0	1.56
			1,521,439		1,526,252	58.93		0	
CASH AND EQUIVALENTS									
	FEDERATED GOVERNMENT OBLIGATIONS INSTITUTI		33,920		33,920	1.31			
TOTAL PORTFOLIO			2,578,845		2,589,984	100	16,875	4,363	

* Callable security

AEB 2010 SERIES B BOND/AKUTAN AIR

Account Statement - Period Ending December 31, 2019



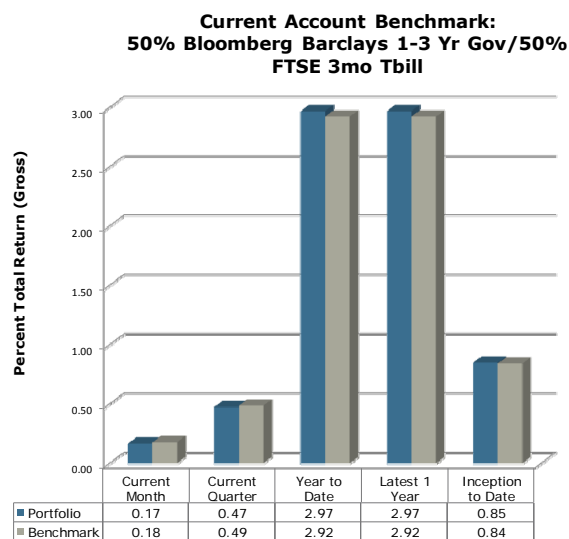
ACCOUNT ACTIVITY

Portfolio Value on 11-30-19	1,052,744
Contributions	0
Withdrawals	-59
Change in Market Value	83
Interest	1,668
Dividends	0
Portfolio Value on 12-31-19	1,054,437

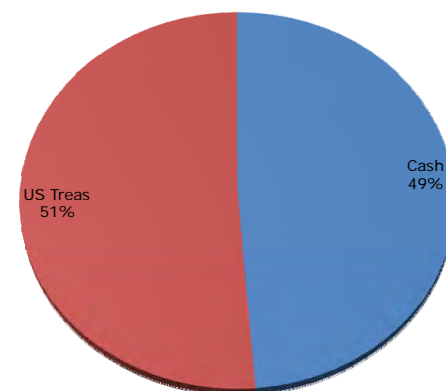
MANAGEMENT TEAM

Client Relationship Manager:	Amber Frizzell, AIF® Amber@apcm.net
Your Portfolio Manager:	Paul Hanson, CFA®
Contact Phone Number:	907/272-7575

PORTFOLIO COMPOSITION



Performance is Annualized for Periods Greater than One Year



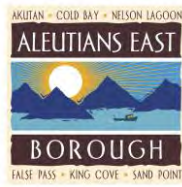
Fixed Income Portfolio Statistics

Average Quality: AAA Yield to Maturity: 1.51% Average Maturity: 1.01 Yrs

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
AEB 2010 SERIES B BOND/AKUTAN AIR
December 31, 2019

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
U.S. TREASURY									
105,000	US TREASURY NOTE 1.500% Due 06-15-20	98.51	103,437	99.96	104,963	9.95	1,575	73	1.58
80,000	US TREASURY NOTES 1.375% Due 04-30-21	98.31	78,650	99.69	79,756	7.56	1,100	187	1.61
65,000	US TREASURY NOTES 2.000% Due 02-15-22	99.10	64,413	100.85	65,554	6.22	1,300	491	1.59
75,000	U.S. TREASURY NOTE 1.875% Due 02-28-22	98.66	73,998	100.61	75,460	7.16	1,406	475	1.59
125,000	US TREASURY NOTES 2.250% Due 04-15-22	99.83	124,787	101.47	126,836	12.03	2,812	599	1.59
85,000	US TREASURY NOTES 1.875% Due 07-31-22	100.10	85,083	100.71	85,601	8.12	1,594	667	1.59
	Accrued Interest				2,493	0.24			
			530,368		540,663	51.28		2,493	
TREASURY BILLS									
100,000	US TREASURY BILLS 0.000% Due 01-23-20	99.59	99,589	99.91	99,914	9.48	NA	0	1.38
225,000	US TREASURY BILLS 0.000% Due 03-12-20	99.57	224,033	99.71	224,343	21.28	NA	0	1.48
170,000	US TREASURY BILLS 0.000% Due 03-26-20	99.59	169,298	99.65	169,402	16.07	NA	0	1.50
			492,920		493,659	46.82		0	
CASH AND EQUIVALENTS									
	FEDERATED GOVERNMENT OBLIGATIONS INSTITUTI		20,116		20,116	1.91			
TOTAL PORTFOLIO			1,043,404		1,054,437	100	9,787	2,493	

Consent Agenda



Agenda Statement

Date: February 1, 2020

To: Mayor Osterback and Assembly

From: Anne Bailey, Administrator

Re: Resolution 20-47 approving the projects and initiatives identified on the Borough Strategic Plan

The Aleutians East Borough (Borough) conducted a Planning Work Session on December 10 and 11, 2019, to help identify projects and initiatives that would be included on the Borough's Strategic Plan. Representatives from the communities, outside stakeholders, and members of the public were in attendance and actively engaged in conversations about the Borough's role in community projects. The result of those conversations is the draft Borough Strategic Plan for March 1, 2020 to February 28, 2021, which is presented with Resolution 20-47 for your review and approval.

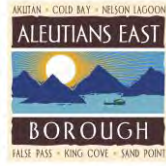
Mayor Osterback, staff, and PGS consultants defined which projects would be part of the Borough's strategic plan based on the information shared to the Assembly during the work session. Many of the projects identified on the plan are currently being pursued or actively being completed. The plan also defines project leads, quarterly project outcomes, and year-end targets. This will ensure accountability and transparency through the next year of project activities.

Administration and the Natural Resources Department added tract A.3 Board of Fisheries to the plan. The 3-Year goal is to protect and strengthen our existing fisheries and the 1-Year goal is to have Board of Fisheries strategies in place.

The plan is intended to be a living document and subject to modification by the project leads. Modifications could include changes in personnel or moving certain project components to a different quarter. PGS will hold a 6-month review with the Assembly to report on progress and to make any major modifications.

RECOMMENDATION

Administration recommends approval of Resolution 20-47 approving the projects and initiatives identified on the Borough Strategic Plan



RESOLUTION 20-47

A RESOLUTION OF THE ALEUTIANS EAST BOROUGH ASSEMBLY APPROVING THE PROJECTS AND INITIATIVES IDENTIFIED ON THE BOROUGH STRATEGIC PLAN

WHEREAS, the Aleutians East Borough (Borough) conducted a Planning Work Session on December 10 and 11, 2019, for the purpose of identifying Borough projects and initiatives; and

WHEREAS, regional stakeholders and representatives from the Borough communities participated in the work session and created a comprehensive list of ongoing and future projects and initiatives within the Borough; and

WHEREAS, the information gathered from the work session has been compiled into the Borough Strategic Plan for March 1, 2020 to February 28, 2021, a copy of which is attached hereto; and

WHEREAS, the Strategic Plan identifies projects and initiatives that are important in fulfilling the Borough's vision and purpose; and

WHEREAS, the Strategic Plan will provide a foundation to identify, execute, and complete project components that will help the Borough reach targeted goals; and

WHEREAS, the Strategic Plan is intended to be a living document, subject to modification by project leaders.

NOW THEREFORE, BE IT RESOLVED, the Borough Assembly approves the projects and initiatives identified on the Borough Strategic Plan and authorizes project leaders to make necessary modifications to project components that will help the Borough reach targeted goals.

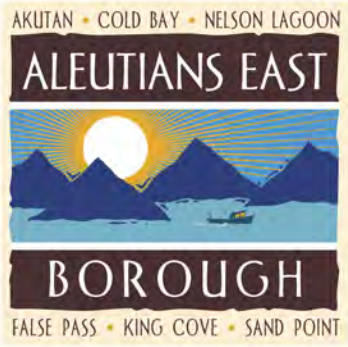
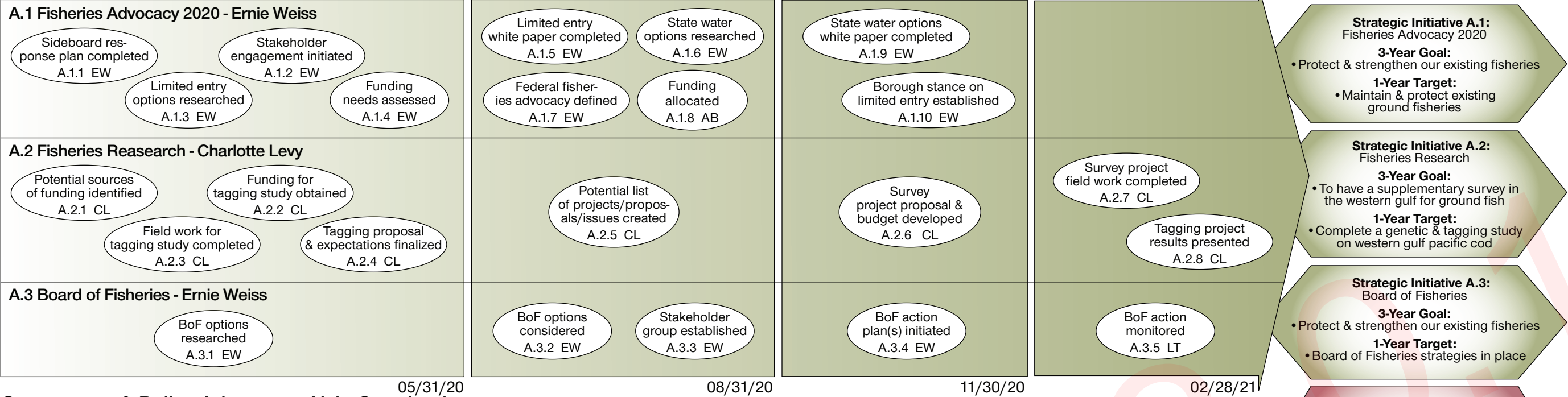
PASSED AND ADOPTED by the Aleutians East Borough on this 13th day of February, 2020.

Alvin D. Osterback, Mayor

ATTEST:

Tina Anderson, Clerk

Fisheries Advocacy - Ernie Weiss



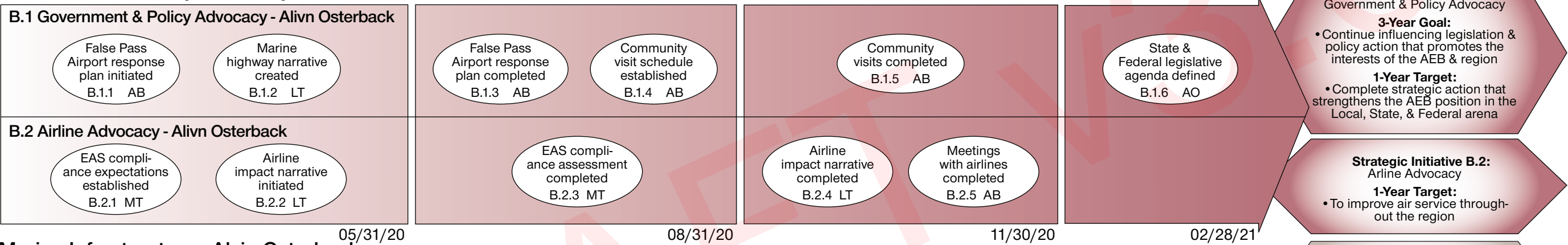
Vision Navigation®
Chart #1

03/01/20 - 02/28/21

Purpose:

To ensure the standard of living, well-being & future of our communities

Government & Policy Advocacy - Alvin Osterback

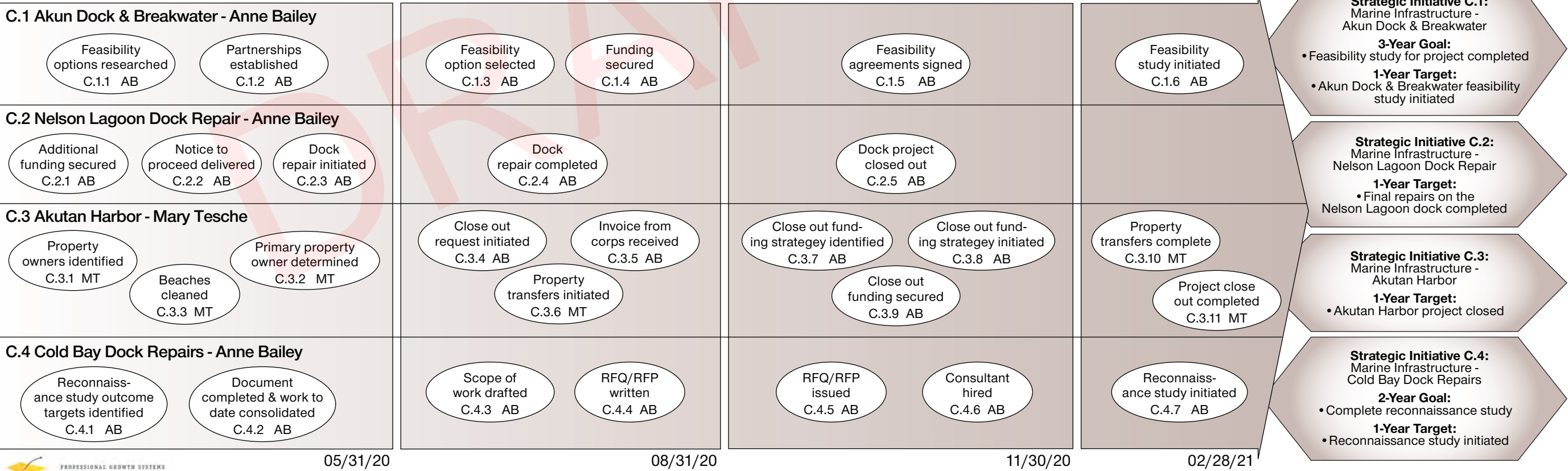


Our Vision:

Healthy People, Healthy Schools, Healthy Communities

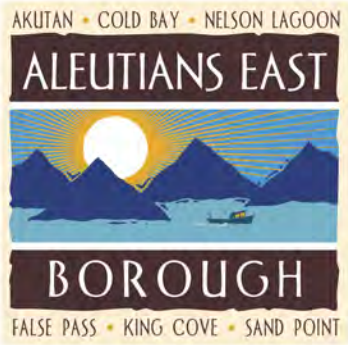
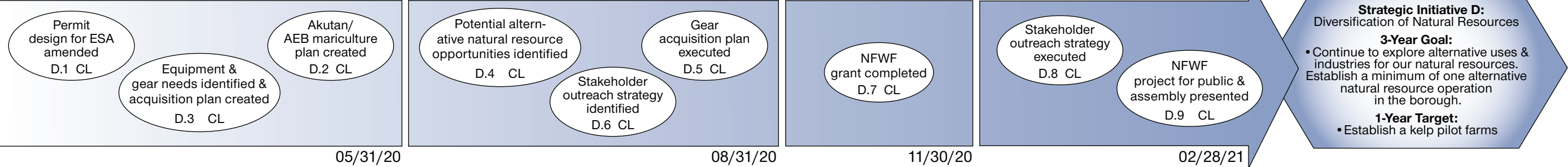
- ★ Diversification of industry including our natural resources & community flexibility for borough stability
- ★ Healthy people with a strong cultural identity
- ★ Our schools & community are providing quality education including secondary education & vocational skills within the communities
- ★ Planned infrastructure projects completed
- ★ Availability, utilization & development of connectivity (physical & electronic)

Marine Infrastructure - Alvin Osterback

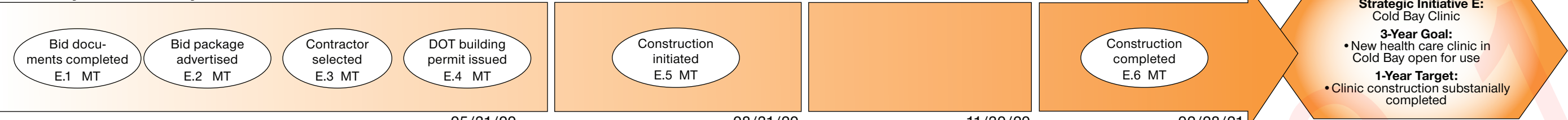


- TA Tina Anderson
- AB Anne Bailey
- CL Charlotte Levy
- AO Alvin Osterback
- LT Laura Tanis
- MT Mary Tesche
- EW Ernie Weiss

Diversification of Natural Resources - Charlotte Levy



Cold Bay Clinic - Mary Tesche



Vision Navigation®
Chart #2

03/01/20 - 02/28/21

Purpose:

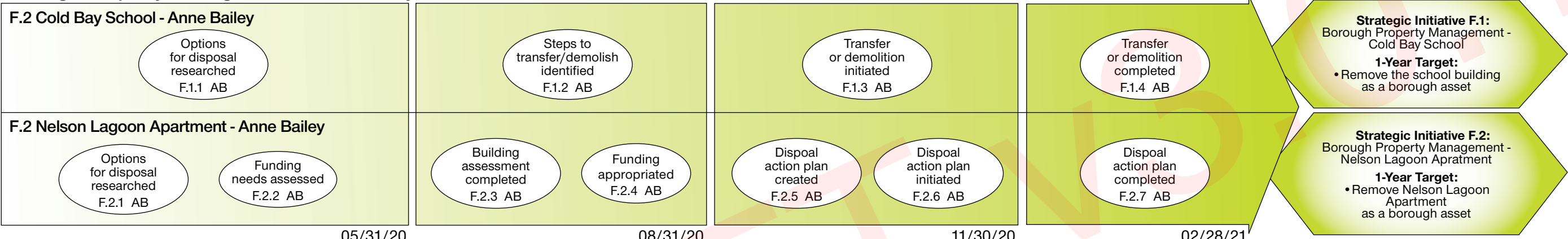
To ensure the standard of living, well-being & future of our communities

Our Vision:

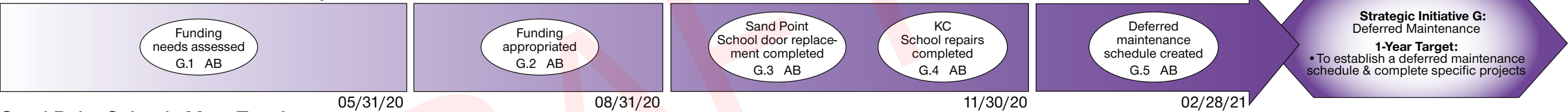
Healthy People, Healthy Schools, Healthy Communities

- ☆ Diversification of industry including our natural resources & community flexibility for borough stability
- ☆ Healthy people with a strong cultural identity
- ☆ Our schools & community are providing quality education including secondary education & vocational skills within the communities
- ☆ Planned infrastructure projects completed
- ☆ Availability, utilization & development of connectivity (physical & electronic)

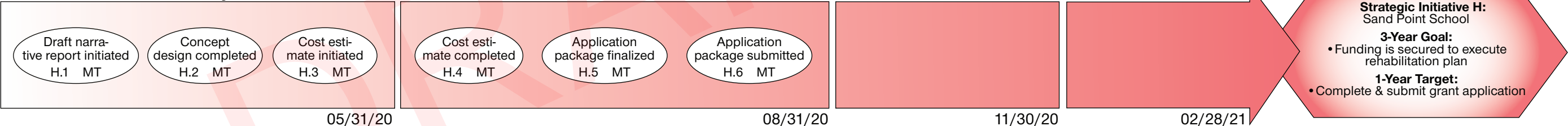
Borough Property Management - Anne Bailey



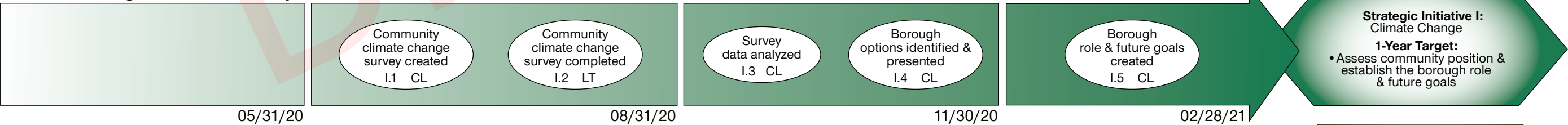
Deferred Maintenance - Anne Bailey



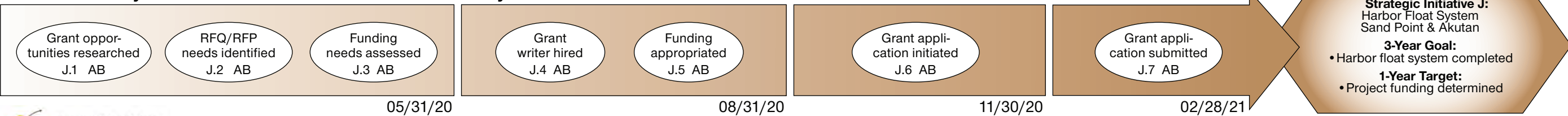
Sand Point School - Mary Tesche



Climate Change - Charlotte Levy



Harbor Float System Sand Point & Akutan - Anne Bailey



TA Tina Anderson
AB Anne Bailey
CL Charlotte Levy
AO Alvin Osterback
LT Laura Tanis
MT Mary Tesche
EW Ernie Weiss



Vision Navigation®
Chart #3

03/01/20 - 02/28/21

Purpose:

To ensure the standard of living, well-being & future of our communities

Our Vision:

Healthy People, Healthy Schools, Healthy Communities

- ★ Diversification of industry including our natural resources & community flexibility for borough stability
- ★ Healthy people with a strong cultural identity
- ★ Our schools & community are providing quality education including secondary education & vocational skills within the communities
- ★ Planned infrastructure projects completed
- ★ Availability, utilization & development of connectivity (physical & electronic)

TA Tina Anderson
AB Anne Bailey
CL Charlotte Levy
AO Alvin Osterback
LT Laura Tanis
MT Mary Tesche
EW Ernie Weiss



Internal Improvement - Anne Bailey

1.1 Retention Schedule - Tina Anderson

Retention schedule compliance plan designed
1.1.1 TA

Retention schedule compliance plan executed
1.1.2 TA

Retention schedule compliance training designed
1.1.3 TA

All borough staff have completed retention schedule training
1.1.4 MT

Retention schedule compliance plan completed
1.1.5 TA

Improvement Project 1.1:
Internal Improvement - Retention Schedule
1-Year Target:
• Complete & execute the borough retention schedule

1.2 HR Tools (Employee Handbook) - Anne Bailey

Employee travel policy completed
1.2.1 AB

Rough draft employee handbook presented to the assembly
1.2.2 AB

Employee handbook approved to the assembly
1.2.3 AB

Employee handbook training completed
1.2.4 AB

Employee handbook update completed
1.2.5 AB

Improvement Project 1.2:
Internal Process - HR Tools (Employee Handbook)
1-Year Target:
• Employee handbook updated & approved by assembly

05/31/20

08/31/20

11/30/20

02/28/21

Policy & Procedure Consistency - Anne Bailey

Employee policies & procedures inventoried
2.1 AB

Borough policies & procedures inventoried
2.2 AB

Needed changes identified
2.3 AB

New policies & procedures identified
2.4 AB

Policy & procedure changes prioritized
2.5 AB

Critical policies implemented
2.6 AB

Improvement Project 2:
• Policy & Procedure Consistency
1-Year Target:
• Identify needed changes & prioritize change effort

05/31/20

08/31/20

11/30/20

02/28/21

Borough Property Maintenance Policy & Procedure - Anne Bailey

Borough maintenance process assessed
3.1 AB

Borough & school district coordination meeting completed
3.2 AB

Needed policies & procedures identified
3.3 AB

Draft partnership agreements written
3.4 AB

Partnership agreements approved
3.5 AB

Maintenance roles & responsibilities assumed
3.6 AB

Improvement Project 3:
• Borough Property Maintenance Policy & Procedure
1-Year Target:
• Initiate borough long-term maintenance management process

05/31/20

08/31/20

11/30/20

02/28/21

PR & Marketing Assessed - Laura Tanis

Marketing & media assessed
4.1 LT

Change & improvement plan developed
4.2 LT

Funding needs assessed
4.3 LT

Potential PR & marketing alternatives identified
4.4 LT

Funding allocated
4.5 AB

Change & improvement plan initiated
4.6 LT

Change & improvement plan completed
4.7 LT

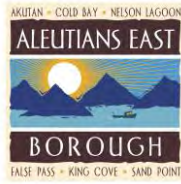
Improvement Project 4:
PR & Marketing Assessed
1-Year Target:
• Assess & update current AEB public presence

05/31/20

08/31/20

11/30/20

02/28/21



Agenda Statement

Date: February 4, 2020

To: Mayor Osterback and Assembly

From: Mary Tesche, Assistant Administrator

Re: Resolution 20-48 relating to disposal of surplus, obsolete, or unneeded supplies

The Aleutians East Borough has acquired certain personal property for the purpose of carrying out services in the public interest. Some of these items have become worn out, obsolete, or are no longer needed by the Borough. The Borough has deemed it unnecessary to maintain ownership of surplus personal property of the Borough.

Section 3.02.031(b) of the Borough code reads, “Supplies which are deemed by the Purchasing Officer to be sold as surplus, obsolete, or unneeded, may be sold or otherwise disposed of by the Purchasing Officer upon approval by the Assembly by resolution.”

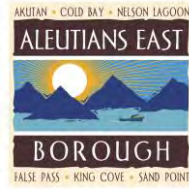
The Borough desires to dispose of the following items:

- a) One (1) 10-key keyboard, located in the AEB Anchorage office
Approximate value: \$5
- b) One (1) desktop monitor stand, located in the AEB Anchorage office
Approximate value: \$5
- c) Four (4) computer modems, located in the AEB Anchorage office
Approximate value: \$10 each
- d) One (1) HP printer, located in the AEB Anchorage office
Approximate value: \$10
- e) Two (2) Dell Laptops (Windows 7 compatible), located in AEB Anchorage office
Approximate value: \$30 each

Resolution 20-48 authorizes the Borough to advertise these surplus supplies and accept sealed bids from the public for the purchase of each item.

RECOMMENDATION

Administration recommends approval of Resolution 20-48 relating to the disposal of surplus, obsolete, or unneeded supplies.



RESOLUTION 20-48

A RESOLUTION OF THE ALEUTIANS EAST BOROUGH ASSEMBLY RELATING TO DISPOSAL OF SURPLUS, OBSOLETE, OR UNNEEDED SUPPLIES

WHEREAS, the Aleutians East Borough (“Borough”) has acquired certain personal property for the purpose of carrying out services in the public interest; and

WHEREAS, certain items of personal property of the Borough have become worn out, obsolete, or are no longer needed by the Borough; and

WHEREAS, the Borough has deemed it unnecessary to maintain ownership of the surplus personal property of the Borough; and

WHEREAS, the Borough desires to dispose of the following surplus property:

One (1) 10-key keyboard, located in the AEB Anchorage office
Approximate value: \$5

One (1) desktop monitor stand, located in the AEB Anchorage office
Approximate value: \$5

Four (4) computer modems, located in the AEB Anchorage office
Approximate value: \$10 each

One (1) HP printer, located in the AEB Anchorage office
Approximate value: \$10

Two (2) Dell Laptops (Windows 7 compatible), located in AEB Anchorage office
Approximate value: \$30 each

One (1) Brother printer, located in the AEB Anchorage office
Approximate value: \$10

NOW THEREFORE, BE IT RESOLVED, by the Aleutians East Borough Assembly as follows:

Section 1. The Borough Assembly finds and declares that the Borough no longer has use for the surplus property listed above

Section 2. The Purchasing Officer is authorized and directed to conduct a surplus auction by sealed bid for the purpose of selling the surplus property to the highest bidder for cash after public notice.

Section 3. In case of a tie, the successful bidder shall be determined by publicly drawing lots at a time and place specified by the Purchasing Officer, always selling to the highest responsible bidder or bidders for cash.

Section 4. The Purchasing Officer is authorized to repeatedly reject all bids and advertise and give notice again.

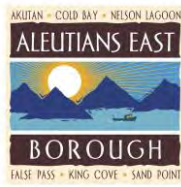
Section 5. If there are no bidders, the Purchasing Officer is authorized to sell such supplies, materials, equipment, or other personal property for the minimum value established prior to sealed bidding.

PASSED AND ADOPTED by the Aleutians East Borough on this ____ day of _____, 2020.

Alvin D. Osterback, Mayor

ATTEST:

Tina Anderson, Clerk



Agenda Statement

Date: February 7, 2020

To: Mayor Osterback and Assembly

From: Anne Bailey, Borough Administrator

Re: Resolution 20-49 Authorizing the Mayor to Negotiate and Execute a Contract with DOWL to provide project management services for deferred maintenance at the King Cove School in an Amount Not to Exceed \$70,000

The King Cove School is owned and maintained by the Aleutians East Borough (Borough). School functions are administered by the Aleutians East Borough School District and currently support Pre-Kindergarten through Grade 12.

In 2018, the Borough enlisted DOWL and their subconsultants to assist in conducting on-site condition assessments of the King Cove School. It was determined that the schools have, generally, been well-maintained; however, DOWL and their team identified code violations and other critical items that need immediate correction.

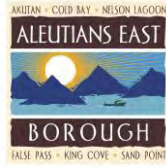
According to the June 2018 King Cove School Condition Survey, there were architectural, electrical, mechanical and control work needs that were identified.

DOWL and their subconsultants have submitted a scope of service and fee proposal to provide project management services for the King Cove School Improvements in an amount not to exceed \$69,135.00. This amount may decrease if Borough staff assumes portions of the bidding process, but those discussions will need to be negotiated. Administration recommends increasing the not to exceed amount to \$70,000 just in case the scope of work does not change, and it allows for minor contingency items that may occur.

Funds are available in the project contingency line item (account number E 20-866-209-888) and there is \$923.00 available in the King Cove School Maintenance Reserve Fund (account number E 41-800-869-888) for this work.

RECOMMENDATION

Administration recommends approval of Resolution 20-49 Authorizing the Mayor to Negotiate and Execute a Contract with DOWL to provide project management services for deferred maintenance at the King Cove School in an Amount Not to Exceed \$70,000



RESOLUTION 20-49

A RESOLUTION OF THE ALEUTIANS EAST BOROUGH ASSEMBLY AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH DOWL TO PROVIDE PROJECT MANAGEMENT SERVICES FOR DEFERRED MAINTENANCE AT THE KING COVE SCHOOL IN AN AMOUNT NOT TO EXCEED \$70,000

WHEREAS, the King Cove School is owned and maintained by the Aleutians East Borough (Borough); and

WHEREAS, in 2018, the Borough enlisted DOWL and their subconsultants to assist in conducting an on-site condition assessment of the King Cove School; and

WHEREAS, it was determined that the school has, generally, been well maintained and is in good condition; however, DOWL and their team identified code violations and other critical items that need immediate correction; and

WHEREAS, according to the June 2018 King Cove School Condition Survey there were architectural, electrical, mechanical and control work needs that were identified; and

WHEREAS, DOWL and their subconsultants have submitted a scope of service and fee proposal to provide project management services for the King Cove School Construction Improvements in an amount not to exceed \$69,135.00;

WHEREAS, funds for project management services for the King Cove School are available in accounts E 20-866-209-888 Project Contingency and E 41-800-869-888 King Cove School Maintenance Reserve Account.

NOW THEREFORE, BE IT RESOLVED, the Aleutians East Borough Assembly authorizes the Mayor to negotiate and execute a contract with DOWL to provide project management services for deferred maintenance at the King Cove School in an amount not to exceed \$70,000.

PASSED AND ADOPTED by the Aleutians East Borough on this 13th day of February, 2020.

Alvin D. Osterback, Mayor

ATTEST:

Tina Anderson, Clerk



January 22, 2020

Ms. Anne Bailey
Aleutians East Borough (AEB)
3380 C Street, Suite 205
Anchorage, AK 99503

Subject: King Cove School Improvements

Dear Ms. Bailey:

Thank you again for the opportunity for DOWL and our subconsultants to improve the condition of the AEB's schools, specifically the King Cove school. Similar to other school improvement projects the AEB and DOWL have completed over the years, DOWL's services under this task order will procure the necessary services to conduct repairs and improvements based on recommendations from the June 2018 King Cove School Condition Assessment Report. This proposal details our scope of services, schedule, assumptions, and budget for the project.

TEAM

As shown below, DOWL's team will include the same core group that have completed many other AEB projects.

- Eric Voorhees, PE – DOWL Project Manager; coordinating with ECI, AMC, and AEB to complete the work described in this proposal.
- Jason Swift, AIA and Jack Fowler, AIA – ECI Architects.
- Ken Ratcliffe, P.E. and Mark Langberg, P.E. – AMC Engineers; electrical and mechanical engineers, respectively.

SCOPE OF SERVICES

Our team will use the condition assessment report mentioned above as the basis for procuring a prime construction contractor to complete improvements at the King Cove school. We will prepare performance specifications and any necessary schematic diagrams for construction improvements of the school including electrical, mechanical, and controls. We will use the specifications and schematic diagrams to prepare a request for qualifications (RFQ) to evaluate contractors to complete the work. DOWL will prepare one RFQ solicitation to procure one prime contractor to complete the work. The prime contractor will be responsible for including subcontractors on their teams to complete any specialty work, a similar procurement model used for the Akutan solicitation in 2019.

ASSUMPTIONS

The following assumptions were used to develop this scope of services and fee proposal:

- Similar to Akutan School Improvements, only one solicitation will be prepared and advertised to contractors.
- The RFQ will follow Alaska Department of Education & Early Development (DEED) procurement requirements to qualify for reimbursement if AEB or AEB School District intends to submit for reimbursement funding.
- Our team will work with the AEB to review bid proposals and recommend a contractor to complete the work.
- Our team is assuming a 12-week construction duration. If the project exceeds this duration, additional compensation may be warranted and will be negotiated.
- No site visits are planned by DOWL or our team. Construction completion will be determined by progress reports, field reports, and photos.
- Stamped and signed construction documents are not anticipated, and our costs do not include preparing signed drawings. If, through discussions with DEED, we come to find that signed drawings are required for eligible reimbursement, additional services will be negotiated.

SCHEDULE

- | | |
|-------------------------------------|---|
| • Week of January 20, 2020 | DOWL submits proposal to the AEB |
| • February 13, 2020 | AEB Assembly approval of DOWL proposal |
| • Week of February 17, 2020 | AEB issues DOWL notice to proceed (NTP) |
| • March 30, 2020 (6 weeks from NTP) | Performance specification complete and ready for review by AEB. |
| • April 6, 2020 | AEB review complete |
| • Week of April 13, 2020 | DOWL advertises RFQ |
| • Week of May 4, 2020 | RFQ bid opening and DOWL recommendation to AEB |
| • May 14, 2020 | AEB Assembly approval of contractor recommendation pending completion of bid protest period |
| • May 8-22, 2020 | 10 day bid protest period (contract negotiations can happen concurrently) |
| • Week of May 25, 2020 | NTP issued to contractor |
| • July 1, 2020 | AEB 2020/2021 fiscal year begins |
| • July 1, 2020-August 30, 2020 | Construction |
| • September 2020 | Construction complete |

FEES

DOWL proposes to complete the work detailed above for one lump sum cost of \$69,135. A detail sheet is provided with a breakdown of fee development.

Thank you again for the opportunity to propose on this work. We are excited to help with another meaningful AEB project. Please contact me at 907-562-2000 or evoorhees@dowl.com with any questions or comments.

Regards,
DOWL

Eric Voorhees, P.E.
Project Manager

This proposal is accepted, and DOWL is authorized to proceed with the work described in this letter.

Anne Bailey
Aleutians East Borough

Date

Attachment(s): Fee development worksheet



<div> <div>Project: King Cove School Improvements</div> <div>Client: Aleutian's East Borough</div> <div>Project or Contract #: 62074.01</div> <div>1/22/2020</div> </div>							
<div> <div>Summary</div> <div>Prepared By: EMV</div> <div>Reviewed By: KEG/CJZ</div> </div>							
Phase Name	Task		Labor Subtotal		Direct Expenses Subtotal	Subconsultants	Project Totals
			Hours	Cost			
Phase 1 - School Improvements bidding documents, bidding and construction	1	Project Management, subconsultant oversight, invoicing, etc.	41	\$ 6,880.00	\$ -	\$ -	\$ 6,880.00
	2	Develop performance specifications, sketches, etc.	14	\$ 1,900.00	\$ -	\$ 21,274.00	\$ 23,174.00
	3	Develop bid package	32	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00
	4	Bidding and Award	28	\$ 3,560.00	\$ -	\$ 21,901.00	\$ 25,461.00
	5	Construction Admin., RFIs, etc.	30	\$ 3,900.00	\$ -	\$ -	\$ 3,900.00
	6		30	\$ 4,020.00	\$ -	\$ -	\$ 4,020.00
	7	Quality Control	10	\$ 1,700.00	\$ -	\$ -	\$ 1,700.00
	8		-	\$ -	\$ -	\$ -	\$ -
<input type="checkbox"/> T&M <input checked="" type="checkbox"/> Lump Sum <input type="checkbox"/> Other			Subtotal	185	\$ 25,960.00	\$ -	\$ 43,175.00
TOTAL			185	\$ 25,960.00	\$ -	\$ 43,175.00	\$ 69,135.00

Memo: Resolution 20-50

Request for Fishery Disaster Assistance in the 2020 WGOA Pacific Cod Federal Fishery.

To: Mayor Osterback, AEB Assembly

From: Natural Resources Department Staff

February 7, 2020

The federal Pacific cod fishery in the Gulf of Alaska (GOA) will be closed for 2020 season based on the recent GOA Pacific cod stock assessment, which projects the spawning biomass to reach an all-time low in 2020, just above the 'overfished level' of $B_{17.5\%}$.

Since the stock is below the $B_{20\%}$ threshold, (where 'B' stands for the stock biomass at an 'unfished' reference point level), federal regulations require the directed fishery for Pacific cod to be closed for 2020-2021 due to Steller sea lion conservation measures.

The 2020 GOA Pacific cod Total Allowable Catch (TAC) is set to allow for incidental catch in other fisheries and for the State GHL fishery.

Western GOA fishermen have reached out to AEB staff to consider options to deal with this disaster for affected fishermen, families and communities. Federal relief to fishermen can be considered if the US Secretary of Commerce determines that a fishery disaster has occurred.

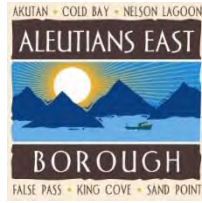
The Congressional Research Service has recently updated a [Report on Fishery Disaster Assistance](#). The report states that a fishery resource disaster may result from a decrease in fish population from natural or undetermined causes, and that there must be an economic harm resulting from the commercial fishery disaster. Revenue losses greater than 80% will result in the determination of a commercial fishery failure, and revenue losses between 35% and 80% will be further evaluated.

As you know, the AEB previously requested two recent fishery disaster determinations, which the Secretary granted: the 2016 GOA pink salmon disaster, and the 2018 GOA Pacific cod disaster. For the 2018 GOA Pacific cod season, TACs were reduced by 80%, reasonably qualifying for disaster determination. A complete closure of the fishery should also qualify for a determination, compared to the recent 5-year average TACs.

Resolution 20-50 urges the Governor to request the Secretary to make a fishery disaster determination for the 2020 WGOA Pacific Cod fishery. If adopted, the resolution would be sent to the Governor and ADFG Commissioner accompanied by a letter from the Mayor, which is still in draft form.

Recommendation:

Natural Resources staff recommends approval of Resolution 20-50, Supporting WGOA Fishermen's Request for Fishery Disaster Assistance in the 2020 WGOA Pacific Cod Federal Fishery.



RESOLUTION 20-50

A RESOLUTION OF THE ALEUTIANS EAST BOROUGH ASSEMBLY SUPPORTING WESTERN GULF OF ALASKA FISHERMEN'S REQUEST FOR FISHERY DISASTER ASSISTANCE IN THE 2020 WGOA PACIFIC COD FEDERAL FISHERY.

WHEREAS, fishermen/women of the Aleutians East Borough depend on participation in multiple local fisheries including Pacific cod to continue viable operations and provide employment for crew, and

WHEREAS, federal fishery managers were forced to close the Gulf of Alaska Pacific cod fishery, for the 2020 season based on the recent stock assessment, and

WHEREAS, the Magnuson-Stevens Fishery Conservation and Management Act (MSA) states that: 'A fishery resource disaster is a sudden, unexpected, large decrease in fish stock biomass or other change that results in significant loss of access to the fishery resource.', and

WHEREAS, the closure of the federal 2020 Gulf of Alaska Pacific cod fishery qualifies as a fishery resource disaster because this sudden decrease in cod from undetermined causes has resulted in economic harm for WGOA fishermen, and

WHEREAS, WGOA Pacific cod fishermen have reached out to the Aleutians East Borough asking for assistance in seeking relief from this economic disaster.

NOW THEREFORE BE IT RESOLVED, the Aleutians East Borough Assembly concludes that the 2020 GOA Pacific cod fishery qualifies as a fishery disaster under MSA, and

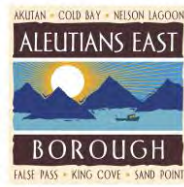
BE IT FURTHER RESOLVED, the Aleutians East Borough Assembly wishes to support and provide assistance to WGOA Pacific cod fishermen in this difficult time, and

BE IT FURTHER RESOLVED, the Aleutians East Borough Assembly urges Governor Dunleavy to request the US Secretary of Commerce to determine the 2020 GOA Pacific cod fishery closure as a disaster, and to potentially qualify our local fishermen for disaster assistance.

PASSED AND APPROVED by the Aleutians East Borough on this ____ day of February 2020.

Alvin D. Osterback, Mayor

ATTEST: _____
Tina Anderson, Clerk



Agenda Statement

Date: February 7, 2020

To: Mayor Osterback and Assembly

From: Anne Bailey, Borough Administrator

Re: Resolution 20-52 Authorizing the Mayor to Negotiate and Execute a Contract with DOWL to Perform a Reconnaissance Site Visit and Erosion Assessment of the Conditions at Delta Creek in an Amount Not to Exceed \$18,000

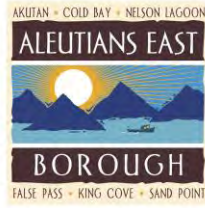
Delta Creek is located in King Cove, Alaska and is near the King Cove Road and King Cove Airport. Delta Creek has been prone to flooding and may negatively impact the road, which is owned by the Borough, and the airport. In order to prevent damage, the Borough would like to determine potential causes and mitigation strategies for erosion along Delta Creek.

The Borough has contacted DOWL who is under contract with the Borough to provide professional engineering, project management and construction management services to assist the Borough in proactively addressing the issue. DOWL has submitted the attached scope of services and fee proposal to perform a reconnaissance site visit and erosion assessment of the conditions of Delta Creek with a time and materials budget of \$18,000.

Borough Administration has reviewed the proposal and recommends entering into contract with DOWL to perform a reconnaissance site visit and erosion assessment of Delta Creek. Funds are available in the project contingency line item (account number E 20-866-209-888) for this work.

RECOMMENDATION

Administration recommends approval of Resolution 20-52 Authorizing the Mayor to Negotiate and Execute a Contract with DOWL to Perform a Reconnaissance Site Visit and Erosion Assessment of the Conditions at Delta Creek in an Amount Not to Exceed \$18,000.



Resolution 20-52

A RESOLUTION AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH DOWL TO PERFORM A RECONNAISSANCE SITE VISIT AND EROSION ASSESSMENT OF THE CONDITIONS AT DELTA CREEK IN AN AMOUNT NOT TO EXCEED \$18,000

WHEREAS, Delta Creek is located in King Cove, AK near the King Cove Road and King Cove Airport; and

WHEREAS, Delta Creek has been prone to flooding and may negatively impact the road, which is owned by the Borough, and the airport; and

WHEREAS, in order to prevent damage, the Borough would like to determine potential causes and mitigation strategies for erosion along Delta Creek; and

WHEREAS, the Borough has contacted DOWL who is under contract with the Borough to provide professional engineering, project management and construction management services to assist the Borough in proactively addressing the issue; and

WHEREAS, DOWL has submitted a scope of services and fee proposal to perform a reconnaissance site visit and erosion assessment of the conditions of Delta Creek with a time and materials budget of \$18,000; and

WHEREAS, funds are available in account E 20-866-209-888 Project Contingency to pay for this work.

NOW THEREFORE, BE IT RESOLVE, the Aleutians East Borough Assembly authorizes the Borough Mayor to negotiate and execute a contract with DOWL to perform a reconnaissance site visit and erosion assessment of the conditions at Delta Creek in an amount not to exceed \$18,000.

PASSED AND APPROVED by the Aleutians East Borough on this day February 13, 2020.

Alvin D. Osterback, Mayor

ATTEST:

Tina Anderson, Borough Clerk



January 29, 2020

Ms. Anne Bailey
Aleutians East Borough (AEB)
3380 C Street, Suite 205
Anchorage, AK 99503

Subject: King Cove Delta Creek Erosion Reconnaissance

Dear Ms. Bailey:

DOWL appreciates the opportunity to assist the AEB to determine causes and mitigation strategies for erosion along Delta Creek near the King Cove Road and King Cove Airport. DOWL's services under this task order include performing a reconnaissance site visit and erosion assessment of the conditions at Delta Creek. This letter details our scope of services, schedule, and budget for the project.

TEAM

DOWL will use a two-person team for this project:

- Eric Voorhees, PE – DOWL Project Manager; perform reconnaissance site visit and coordinate with AEB.
- Brad Melocik, PE, PH – DOWL Hydrologic/Hydraulic Engineer and Professional Hydrologist; perform reconnaissance site visit and assessment.

SCOPE OF SERVICES

For safety and other reasons, DOWL proposes to send a two-person team to King Cove to determine the extent of erosion of Delta Creek that is impacting the Delta Creek bridge and King Cove Road near the King Cove Airport. During the reconnaissance visit, our team will:

- Analyze the existing site conditions.
- Assess bridge scour and undermining of the bridge abutments.
- Determine if other nearby infrastructure has been impacted by scour or erosion.

Following the site visit, DOWL will prepare a technical memorandum to summarize the information gathered during the reconnaissance visit. The technical memorandum will include:

- Findings of site visit.
- Potential impacts on infrastructure if issues are not addressed.
- Scoping and recommendations for path forward.

ASSUMPTIONS

The following assumptions were used to develop this proposal:

- Trip includes one day of travel from Anchorage to King Cove, one day of site reconnaissance, and one day of travel from King Cove to Anchorage.
 - DOWL will try to complete this trip in two days rather than three to reduce costs. We will be able to determine more once provided a notice-to-proceed and can coordinate travel details with the AEB and King Cove staff.
- Site reconnaissance will require 8 hours of field time for each of the two-person team.

- Two night's lodging in King Cove necessary due to flight times to and from King Cove.
- Rental vehicle required.
- Delays due to weather or other unforeseen causes will be charged at a maximum of 8 hours / day.

SCHEDULE

- | | |
|---|---|
| • Week of January 27, 2020 | DOWL submits proposal to the AEB |
| • Week of February 3, 2020 | AEB issues DOWL notice to proceed (NTP) |
| • Within four weeks of NTP | Reconnaissance site visit |
| ○ The site visit will be dependent on weather and water conditions. Once DOWL is issued an NTP, we will work with the AEB and King Cove staff to determine the best time to visit the site. | |
| • Within one week of site visit | DOWL submits technical memo based on site visit |

FEES

The cost for the services described in this letter is \$14,573. The cost for an 8-hour weather-delay day for Brad and Eric is approximately \$3,500 total. DOWL proposes to establish a \$18,000 time and materials budget for the services described in this letter. This budget includes labor, travel, lodging and per diem costs, as well as a contingency for one weather day. Cost details can be provided if requested.

Thank you again for the opportunity to propose on this work. Please contact me at 907-562-2000 or evoorhees@dowl.com with any questions or comments.

Regards,
DOWL



Eric Voorhees, P.E.
Project Manager

This proposal is accepted, and DOWL is authorized to proceed with the work described in this letter.

Anne Bailey
Aleutians East Borough

Date

Resolutions



Agenda Statement

Date: February 7, 2020

To: Mayor Osterback and Assembly

From: Anne Bailey, Borough Administrator

Re: Resolution 20-51 Authorizing the Mayor to Negotiate and Execute a Contract with Heko Services, Inc for the Nelson Lagoon Dock Project in an Amount Not to Exceed \$1,110,000 and to Appropriate \$300,000 from the Borough's Alaska Municipal League Investment Pool Portfolio to Complete the Project

The Village of Nelson Lagoon relies heavily on the dock facility in Nelson Lagoon for commercial fishing needs. The Nelson Lagoon Dock consists of a modest pile supported dock constructed in 1995 with two boat lift piers and a boat launch ramp subsequently added to the facility; reportedly in 2003.

In April 2016 the Borough hired moffatt & nichol (M&N) to conduct a condition assessment of the dock and in October 2016 M&N was hired to complete a Tier 2 report that consisted of a corrosion evaluation and underwater inspection of the pilings. M&N determined that the dock is in overall fair to poor condition with areas that require immediate attention. In order to repair items of immediate concern and to extend the useful life of the facility the following scope of work was determined: mobilization/demobilization; replacing timber fender piling; replace steel fender piling; replacing steel whaler and fender units; repair damage bearing piles; repair dock impact damage; furnish and install cathodic protection system; replace safety ladders and furnish and install life rings, fire extinguishers and cabinets.

In February 2019, the Borough entered into contract with M&N to provide project management, administration and quality control services; design phase services; environmental permitting; bid phase services and serve as the Borough's representative throughout the design, construction and construction phase services. M&N provided contract drawings, drafted bid documents for the repairs and provided the opinion of probable cost for the repairs, which came out to \$965,000.

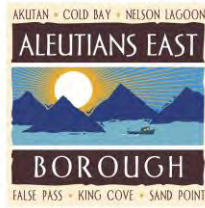
The Nelson Lagoon Dock Repair project went out to bid in December 2019 and three addendums were issued and a pre bid meeting was held on January 7, 2020 via teleconference. On January 29,

2020 the Borough conducted the bid opening and only received one bid for the project from Heko Services, Inc. (Heko). The Borough and M&N reviewed the proposal and determined that Heko was a responsive bidder with a bid offer of \$1,090,000. M&N's recommendation to award is attached.

Borough Administration requests the Assembly to authorize the Mayor to negotiate and execute the contract with Heko in an amount not to exceed \$1,090,000. Contingent upon Assembly approval the Borough will enter into contract with Heko with the understanding that the Nelson Lagoon Dock project will be completed no later than July 31, 2020.

Currently the Borough has approximately \$873,000 available for this project in the Nelson Lagoon Dock Repairs line item (E 20-862-209-600). In order to complete the project an additional \$300,000 is needed to cover the \$1,090,000 project, pay the remaining fees due to M&N for the project management services and for some minor contingencies. Funds in the amount of \$300,000 are available in the Borough's Alaska Municipal League Investment Pool Portfolio to cover the remaining balance needed to complete the project.

Recommendation: Borough Administration recommends that the Borough Assembly authorize the Borough Mayor to negotiate and execute a contract with Heko Services, Inc. in an amount not to exceed \$1,110,000. Administration further recommends that the Assembly authorizes the appropriation of \$300,000 from the Borough's Alaska Municipal League Investment Pool portfolio to complete the project.



Resolution 20-51

A RESOLUTION AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH HEKO SERVICES, INC FOR THE NELSON LAGOON DOCK PROJECT IN AN AMOUNT NOT TO EXCEED \$1,110,000 AND TO APPROPRIATE \$300,000 FROM THE BOROUGH’S ALASKA MUNICIPAL LEAGUE INVESTMENT POOL PORTFOLIO TO COMPLETE THE PROJECT

WHEREAS, the Village of Nelson Lagoon is located on the northern coast of the Alaska Peninsula at the end of a sand spit that extends between Nelson Lagoon to the south and the Bering Sea to the north; and

WHEREAS, commercial fishing dominates the economy in Nelson Lagoon and the remaining Aleutians East Borough (“Borough”) communities; and

WHEREAS, the communities rely heavily on marine infrastructure to meet the community’s needs; and

WHEREAS, the Nelson Lagoon Dock consists of a modest pile supported dock constructed in 1995 with two boat lift piers and a boat launch ramp subsequently added to the facility; reportedly in 2003; and

WHEREAS, in April 2016 the Borough hired moffatt & nichol (M&N) to conduct a condition assessment of the dock and in October 2016 M&N was hired to complete a Tier 2 report that consisted of a corrosion evaluation and underwater inspection of the pilings; and

WHEREAS, M&N determined that the dock is in overall fair to poor condition with areas that require immediate attention; and

WHEREAS, the following scope of work was determined to repair items of immediate concern and to extend the useful life of the facility: mobilization/demobilization; replacing timber fender piling; replace steel fender piling; replacing steel whaler and fender units; repair damage bearing piles; repair dock impact damage; furnish and install cathodic protection system; replace safety ladders and furnish and install life rings, fire extinguishers and cabinets; and

WHEREAS, the Borough entered into contract with M&N in February 2019 to provide project management, administration and quality control services; design phase services; environmental permitting; bid phase services and serve as the Borough's representative throughout the design, construction and construction phase services; and

WHEREAS, M&N provided contract drawings and drafted bid documents for the repairs; and

WHEREAS, the opinion of probable cost for the repairs is \$965,000; and

WHEREAS, the Nelson Lagoon Dock Repair project went out to bid in December 2019 and three addendums were issued; and

WHEREAS, a pre bid meeting was held on January 7, 2020 via teleconference; and

WHEREAS, on January 29, 2020 the Borough conducted the bid opening and only received one bid for the project; and

WHEREAS, the Borough and M&N reviewed the proposal and determined that Heko Services, Inc was a responsive bidder with a bid offer of \$1,090,000; and

WHEREAS, the Borough requests the Assembly's authorization for the Mayor to negotiate and execute the contract with Heko in an amount not to exceed \$1,090,000; and

WHEREAS, contingent upon Assembly approval the Borough will enter into contract with Heko Services, Inc; and

WHEREAS, the Nelson Lagoon Dock project shall be completed no later than July 31, 2020;

WHEREAS, as of January 2020 there is approximately \$873,000 available for this project in Nelson Lagoon Dock Repairs account number E 20-862-209-600; and

WHEREAS, an additional \$300,000 is needed to cover the \$1,090,000 project, pay the remaining fees due to M&N for the project management services and for some minor contingencies;

WHEREAS, funds in the amount of \$300,000 are available and would be appropriated from the Borough's Alaska Municipal League Investment Pool Portfolio for the Nelson Lagoon Dock Repairs Project.

NOW THEREFORE, BE IT RESOLVE, the Aleutians East Borough Assembly authorizes the Borough Mayor to negotiate and execute a contract with Heko Services, Inc. in an amount not to exceed \$1,110,000; and

NOW THEREFORE, BE IT FURTHER RESOLVED, the Aleutians East Borough Assembly authorizes the appropriation of \$300,000 from the Borough's Alaska Municipal League Investment Pool portfolio to complete the project.

PASSED AND APPROVED by the Aleutians East Borough on this day February 13, 2020.

Alvin D. Osterback, Mayor

ATTEST:

Tina Anderson, Borough Clerk



880 H Street, Suite 208
Anchorage, AK 99501

(907) 677-7500 Fax (907) 677-7577
www.moffattnichol.com

RE: Nelson Lagoon Dock Repairs Recommendation for Award

Ms Bailey,

On January 29, 2020 at 2:00 PM, sealed bids were opened publicly at the Borough's office in Anchorage for the Nelson Lagoon Dock Repairs Project. One bid was received from a qualified marine construction contractor. The bid amount was \$1,090,000 (One Million Ninety Thousand) for construction of the complete project. This exceeded the Opinion of Probably Construction Cost of \$965,000.

M&N notes that Mobilization/Demobilization and Installation of the Cathodic Protection System make up a majority of the project cost.

Heko Services, inc is the apparent low bidder. A review of Heko's bid indicated that their bid is responsive and was correctly prepared. Required forms and documentation were included in conformance with the instructions to bidders.

The ^{Borough} City may choose to award the bid or re-bid the project at a later date. M&N understands that the borough desires to complete the work this year. A re-bid would push the project into the 2021 construction season and would not guarantee a lower price or additional interest. **We recommend award of the contract to Heko Services Inc** for the bid amount.

Do not hesitate to contact me (907-677-7500 or cbalzarini@moffattnichol.com) with any questions, or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Charles Balzarini'.

Charles Balzarini, PE
MOFFATT & NICHOL

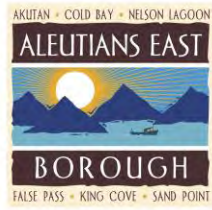
Attachments:

Heko Services Bid Submittal

New Business

None

REPORTS AND UPDATES



To: Honorable Mayor Osterback and AEB Assembly
From: Anne Bailey, Borough Administrator
Subject: Assembly Report
Date: February 7, 2020

Nelson Lagoon Dock

The Borough held a bid opening for the Nelson Lagoon Dock project on January 29, 2020. We received one bid and have reviewed and recommend entering into contract with Heko Services, Inc. in the amount of 1,110,000. Resolution 20-51 Authorizing the Mayor to Negotiate and Execute a Contract with Heko Services, Inc for the Nelson Lagoon Dock Project in an Amount Not to Exceed \$1,110,000 and to Appropriate \$300,000 from the Borough's Alaska Municipal League Investment Pool Portfolio to Complete the Project will be presented to the Assembly at the February 13, 2020 meeting for review and approval.

Cold Bay Terminal

- Subleases: On January 23, 2020, the State of Alaska Aviation Leasing Department provided the Borough with the consent for Ravn and Grant Aviation to sublease the Cold Bay Terminal.
- Terminal Improvements:
 - All of the Borough terminal improvements have been completed.
 - The airlines are completing their improvements, so they are prepared to move in and operate in the new location.
- Other Items: The Borough and our airport consultant are still finalizing the permit/agreement for the itinerant air carriers to access the facility. This will be presented to the Assembly for review once it is completed.

Legislative Priorities

One of the strategic initiatives (Government & Policy Advocacy B.7) was to define the Borough's State and Federal Legislative Agenda. A summary of the State and Federal Priorities are below. Please note, this is subject to change throughout the year and is not all inclusive of everything the Borough is legislating for or involved in.

State Priorities:

- Implementation of a Broad-Based Tax
- School Bond Debt Reimbursement
- Harbor Bond Debt Reimbursement
- King Cove to Cold Bay Road

- Cold Bay Dock Funding Request
- False Pass Airport
- Fisheries Advocacy
 - Limited Salmon Entry Permit
 - Board of Fisheries
 - Shared Fisheries Business Tax Program
- Alaska Marine Highway System
- Airline Service in the Aleutians
- Cold Bay Building Removal Request
- Other Items
 - Broadband Service in the Aleutians
 - Deferred Maintenance of the Schools and Other Facilities
 - PERS
 - Community Assistance Program
 - State Harbor Facility Grant Program
 - University of Alaska
 - PCE

Federal Priorities:

- King Cove to Cold Bay Road
- Fisheries & Ocean Items
 - Marine Fisheries Advisory Committee
 - Marine Protected Areas Committee
 - Electronic Monitoring
 - Critical Habitat Designation for Humpback Whales
 - Fish Surveys
- Payment In Lieu of Taxes
- Essential Air Service
- Akun Dock & Breakwater
- Sand Point and Akutan Harbor Floats
- Water Resources Development Act
- Earmarks

Other Items

- Strategic Plan: Have been working on the strategic plan for the March 1, 2020 to February 28, 2021 planning cycle.
- I have also been working on school maintenance projects, including the King Cove School Deferred Maintenance Project; personnel items; updates to the employee handbook; False Pass Harbor items and others.
- I have also began prepping the FY2021 budget which will be presented to the Assembly in May.
- The Borough conducted their annual Juneau trip on February 5-6, 2020. Mayor Osterback and Mary Tesche and I met with DOT, ADF&G, the Governor's Chief of Staff Ben

Stevens, Speaker of the House Edgmon, Senator Hoffman and other members of the legislature. The Cities of Cold Bay and King Cove also attended some of the meetings. The Borough's primary focus was on Borough projects, the ferry system and the Limited Salmon Entry Permit

- Been continuously conducting other day to day operations.

If you have any questions, comments or concerns please contact me at (907) 274-7580 or abailey@aeboro.org.



Cold Bay Terminal Photos



Mayor Osterback, Senator Hoffman, Angela Simpson, Mary Tesche, Mark Hickey and Anne Bailey



Mary Tesche, Mayor Osterback, Rep. Chris Tuck and Anne Bailey

To: The Honorable Mayor Osterback, AEB Assembly
From: Mary Tesche, Assistant Administrator
Subject: Assembly Report
Date: February 7th, 2020



Strategic Plan Update

False Pass Harbor House – LCG made a site visit to False Pass the week of January 20th. Following the site visit, LCG completed a design of the facility which was distributed to the City and the Borough for comments on February 7th. After comments are received, LCG will move forward with the 35% design.

Sand Point School Grant – A grant application kickoff meeting with DOWL and ECI is scheduled for February 11th. The goal of the meeting is to coordinate tasking for grant deliverables to meet the Sept. 1 due date.

Cold Bay Clinic – On January 22nd, the Borough entered into a contract with LCG to provide project management services for the Clinic project. Hiring a project manager is identified on the Borough's strategic plan, item E.1.7. A coordination meeting was held on January 29th and LCG is starting to draft the DOT building permit documents as well as the construction bid documents, both of which are also items identified on the Borough's strategic plan for this year and next year. It is expected that, once submitted, the DOT permitting process will take about 4 weeks.

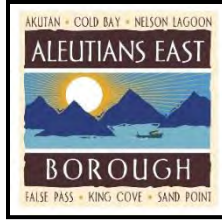
The MOU between the Borough, the City, and EAT was fully executed on February 6th. The MOU identifies each party's responsibilities with respect to the construction and general participation in the project. Execution of this MOU is identified on the Borough's strategic plan, item E.1.6.

A lease supplement (amendment) extending the project completion deadline was received by the State on February 4th. This supplement was required for the City to stay in compliance with the terms of the lease.

Other Items & Announcements

- On February 4th, I testified on behalf of the Borough in response to the Marine Highway's proposed 2020 schedule for the Tustumena. DOT is planning to have the ferry schedule finalized by the end of February.
- I travelled to Juneau February 5th-6th with Anne and the Mayor to meet with legislators and departments about Borough projects and the limited entry legislation.
- I will be in Juneau again February 18-20th for the AML Winter conference.
- Due to the weather causing flight cancellations, EAT's opioid and substance misuse prevention summit has been tentatively rescheduled until May so we were unable to make it to King Cove.

Please contact me at (907) 274-7559 or mtesche@aeboro.org with any questions or comments.



To: Honorable Mayor Alvin Osterback and Aleutians East Borough Assembly
From: Laura Tanis, AEB Communications Director
Through: Anne Bailey, AEB Administrator
Subject: Communications Director's Report to the Assembly
Date: Feb. 7, 2020

Report on Ravn flights to/from AEB Communities:

I have turned in my report on Ravn Air and the need for additional flights into and out of the Borough to Mayor Osterback and Anne Bailey. The report includes information regarding the number of processing workers who fly in and out of the Borough communities, as well as commercial recreational guides and hunters in the region. In addition, Eastern Aleutian Tribes provided some information about the estimated number of people who miss medical appointments and have to reschedule due to cancellations by Ravn Air.

White Paper on the False Pass Airport:

I have started digging into the research surrounding the False Pass Airport and the need for a longer runway for a white paper that Mayor Osterback has assigned to me. I've been in contact with False Pass Mayor Nikki Hoblet about several details regarding the community. In addition, I'm pouring through documents sent to me by Mark Hickey providing background information about the project, including an environmental assessment conducted in 2008, as well as the False Pass Airport Master plan. This information will help to serve as background information regarding the need for a larger airport, including the problems with the current short runway, and the proposed extension.



Aerial of the False Pass Airport

In the Loop:

The latest edition of In the Loop was distributed on Jan. 24th. One of the stories was about how GCI is seeking letters of support from commercial fishermen and community leaders regarding its AU

Aleutians Fiber Optic Network. The letters will be submitted along with GCI's grant application to the USDA's RUS (Rural Utilities Service) Re-Connect Program. We also distributed a Fish News containing this information along with forms for those interested in filling them out. The grant is due in mid-March. GCI also held a tele-town hall meeting last Friday, Feb. 7th to provide additional details about the project.



AEB Mayor Alvin Osterback

Other stories in In the Loop (for those who missed it) included Mayor Osterback's presentation during the planning session. It included information about some of his top priorities, including a possible method for bundling two projects together, the Sand Point and Akutan Harbor float systems, by funding them under the Port Infrastructure Development Program, part of the U.S. Maritime Administration. This would cut down on mobilization and de-mob costs by bringing in a contractor to do the job in one community, then going into the other community. Mayor Osterback said he had discussed this with officials in Washington, D.C. It would take approximately \$6 million to finish out the Sand Point float system and another \$3.5 million for the Akutan Harbor. He also discussed the importance of getting legislation introduced this session to redefine limited entry salmon permits by allowing a second name to be added to the permit.

In her presentation, AEB Administrator Anne Bailey highlighted a number of projects. One of the most comprehensive includes advocating for the Akun – Akutan breakwater and dock project. At first the Borough project fell under the Army Corps of Engineers' Continuing Authority Program. However, following the Corps' initial feasibility study, it came back with a price tag ranging between \$29 million to \$52 million. That pushed the project over the cap for that program, which has a limit of \$10 million. So now the Borough is revising how to get this done. The AEB is working closely with our lobbyists in Washington, D.C., the City of Akutan and the Akutan Tribe, and they are looking into the tribal partnership program to help move the project forward. Anne also discussed building a new health clinic in Cold Bay and completed improvements to the terminal Building in Cold Bay.



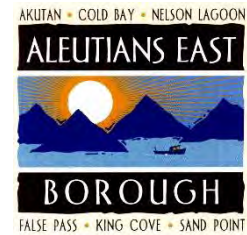
AEB Administrator Anne Bailey

Ongoing Projects:

Work on white papers, which include:

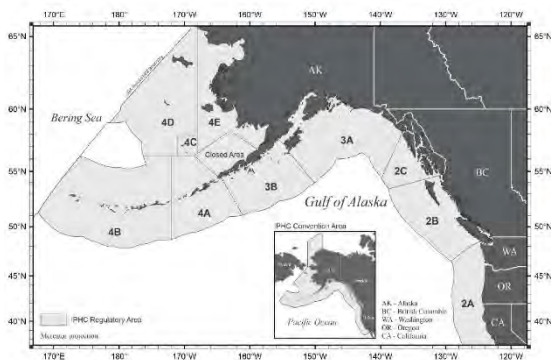
- The False Pass Airport
- The PCE
- and the next In the Loop newsletter as well as other day-to-day tasks.

To: The Honorable Mayor Osterback, Aleutians East Borough Assembly
 From: Ernie Weiss, Natural Resources Director
 Subj: Report to the Assembly
 Date: February 7, 2020



International Pacific Halibut Commission

The IPHC met at the Captain Cook Hotel this week to set policy and halibut catch limits. The Commission alternates the Annual meeting each year between sites in the US and Canada and this was the first meeting in Anchorage since 2012. The chart shown compares 2017, 2018 & 2019 halibut total constant exploitable yield (TCEY) or total removals for each area and those set *today* by the IPHC for 2020 (by a vote of 4-2; DeGreef of Canada and Yamada of US opposing) *In 2018 the United States and Canadian Commissioners were unable to completely agree on catch limits and each country actually set limits independently that year.



IPHC area	2017 (in pounds)	2018 *	2019	2020
2A	1,470,000	1,320,000	1,650,000	1,650,000
2B	8,320,000	7,000,000	6,830,000	6,830,000
2C	7,040,000	6,340,000	6,340,000	5,850,000
3A	12,960,000	12,540,000	13,500,000	12,200,000
3B	3,980,000	3,270,000	2,900,000	3,120,000
4A	1,800,000	1,740,000	1,940,000	1,750,000
4B	1,340,000	1,280,000	1,450,000	1,310,000
4CDE	3,840,000	3,620,000	4,000,000	3,900,000
total	40,740,000	37,210,000	38,610,000	36,600,000

One proposal of interest that was under consideration, [Proposal A5](#) would eliminate the 'Closed Area'. The closed area follows the northern shores of the AEB, from Stroganof Point to Cape Sarichef, and extends seaward. This area in the Bering Sea was designated in the 1960's as a halibut nursery area where directed halibut fishing is prohibited, but the prohibition is ineffective, as Bering Sea bottom trawlers are allowed and take halibut as bycatch.

The IPHC moved to defer action on the proposal, noting that Bering Sea crabbers will be discussing crab sanctuaries in an upcoming meeting and that the halibut closed area could overlap and be effective in the future.

North Pacific Fishery Management Council

One main objective for the AEB at the Jan/Feb meeting (last week) was to advocate to keep the WGOA sideboards on CGOA Rockfish Program catcher processors. As you'll remember, the WGOA rockfish fishery occurs in July and our local fleet has no historic participation, but want to protect a future opportunity. Mayor Osterback submitted a [letter](#), as directed by a motion at the January Assembly meeting, requesting the NPFMC maintain the sideboards and to reset a sunset date for the program. Assembly member Gronholdt and I both testified to the NPFMC on the subject, however the Council took final action and removed the sideboards and the sunset date.

During Advisory Panel elections I stepped down as chair after serving 4 years - I nominated Angel Drobnika of APICDA to unanimous confirmation as AP Chair. This will be my final year on the AP, as I will term out in December.

Alaska Board of Fisheries

Results from the Kodiak BoF meeting in January are deeply concerning for our region – the current Board now appears very receptive to curtailing interception in mixed-stock salmon fisheries. Proposal 60, using substitute language in [RC 103](#), changed Kodiak's Cape Igvak salmon

fishery, which is similar to our Southeast District Mainland (SEDM) management. The Board halved the Cape Igvak allocation of Chignik bound Sockeye (from 15% to 7.5%), and doubled the minimum harvest by Chignik fishermen before Cape Igvak fishermen may fish (from 300,000 to 600,000). Another action, Proposal 64 using substitute language found in [RC 128](#), constrains the Kodiak mainland salmon fishery more to local stocks. The Natural Resources Department is making preparations for any emergency petitions or agenda change requests that might be submitted this year and threaten our local salmon fisheries.

The Upper Cook Inlet meeting started today at the Egan Center and will run for 14 days. The Statewide meeting, including King and Tanner crab will run March 7 to 11th, also at the Egan.

Borough lands surveys updates

This week I requested McClintock Land Associates provide updates on the two unfinished Borough municipal entitlement lands survey projects:

- The Sandy River survey has been reviewed by DNR and the latest corrections have been completed. The next step is to submit to DNR for another, hopefully final review.
- The field work for the Bear Lake survey was completed last year and the document drafting is scheduled to be completed by spring.

Other Projects and Activities

- I submitted additional [comments](#) by the January 31 deadline on proposed Humpback whale critical habitat, with cooperation with AEB local communities, requesting NMFS exclude city limits and future kelp farm operations within the AEB from CH designation.
- I submitted a [comment letter](#) by the February 3 deadline on Alaska Marine Highway summer 2020 schedule requesting an another Tustumena run and dedicated vessel space to Southwest ports.
- Our department plans continued outreach to fishermen – with a goal of at least one teleconference each month, on groundfish and salmon management issues.
- I met with newly formed stakeholder group – [Alaska Fishing Communities](#) - during the Seattle NPFMC meeting to discuss advocacy for fisheries access, climate change and other pressing coastal community issues.

Recent meetings attended

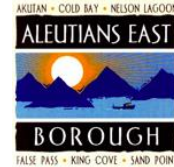
Marine Transportation Advisory Board	Anchorage	Jan 15
NPFMC AP Alaska members pre-meeting	Seattle	Jan 27
North Pacific Fishery Management Council	Seattle	Jan 27- Feb 2
International Pacific Halibut Commission Annual meeting	Anchorage/webcast	Feb 3-7

Upcoming meetings/planning to attend

Board of Fish Upper Cook Inlet	Anchorage	Feb 7 – 20
Board of Fish Statewide King/Tanner crab	Anchorage	March 7-11
North Pacific Fishery Management Council	Anchorage	Mar 30-Apr 7

Please call if you have any questions or concerns.

To: Honorable Mayor Osterback, Aleutians East Borough Assembly
From: Charlotte Levy, Natural Resources Assistant Director
Re: Report to the Assembly
Date: February 13th, 2020



Federal Groundfish

- I have been working closely with fishermen and AFSC to develop a [proposal for a P. cod tagging study](#). Due to delays in AFSC budget finalization, this project has been postponed to 2021. Instead, we will continue to work with AFSC scientists to develop full proposals for a comprehensive tag study (40 tags) and SIMRAD survey pilot study.

Projects

EM:

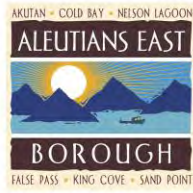
- I am working with SWI to wrap-up the 2019 EM Pilot project and will be doing the final analysis and reporting, which will be made available to the Assembly.
- We are starting to receive and review 2020 data from the WGOA boats participating in the CGOA fishery. So far, we've had 5 EM boats, 12 hard drives received, 2 trips reviewed/feedback, no critical malfunctions and clean data.
- I attend weekly EFP calls to discuss progress. One major discussion item is data review protocols and streamlining, there will be a separate meeting to standardize across both projects (e.g. offload monitoring, annotating discards, etc.).
- Beth Stewart with PFC will be representing the WGOA EM project at the NOAA EM Workshop this week since I am unable to attend. I am working with SWI to develop a key talking points list for Beth.

Mariculture:

- January 21-25, I attended the NOAA Mariculture Workshop and ASGA conference. After talking to several scientific experts and industry members who are already operating farms in AK, I will be adjusting the scope of the current NFWF funding to focus on baseline data necessary to site/operate farms in lieu of permitting additional sites. With minimal basic information available to interested farmers, it's challenging for anyone to take over a permitted lease at this point – particularly in our region.
- There was interest from up-and-coming [Seagrove Kelp](#) in expanding into AEB areas. I am arranging a meeting between Seagrove CEO and APICDA to discuss further.
- It will be most time and cost-effective to conduct sampling via a research cruise instead of flying to individual communities. The cruise will occur in Spring and Fall, collecting samples at potential permit sites near Akutan, False Pass, King Cove/Cold Bay, Sand Point. Retired ADFG Geneticist Stewart Grant has volunteered to do the genetics and herbarium sampling. Samples will be used for the following purposes:
 - Spore viability
 - Genetic analyses
 - Chemical composition analyses
 - Herbarium collection

Upcoming Meetings

Feb 12-13 National EM workshop, Seattle
Feb 13-14 AFDF Seaweed Workshop, Kodiak
March 8-16 Annual Leave



To: Honorable Mayor Osterback and AEB Assembly
From: Emil Mobeck, Maintenance Director
Subject: Assembly Report
Date: 02/13/2020

Ongoing Maintenance Projects

Finished up on the Sand Point pool fan replacement, still waiting for more fin cleaner. Then we can look into the condensation issues. Finished up on the Cold Bay terminal ready for the Airlines to move in. We have just a couple of minor things left to do.

Strategic Plan Update

- OSHA Requirement Compliance – All of the Safety items have arrived now I am just making up the compliance plan for the facilities.

Other Borough Related Items

- I will be out in training the week of SWAMC so I will not be attending that.

Upcoming Projects

- Mary and I are starting to work on the Grant project for the Sand Point school renovation.
- Working on the scope of work for the King Cove school this Summer.
- Starting to Work on my Summer to do list.

If you have any questions, comments or concerns please contact me at (907) 383-2699 or emobeck@aeboro.org.

Assembly Comments

Public Comments

Date & Location of Next Meeting

Adjournment