

CALL TO ORDER

Mayor Alvin D. Osterback called the Aleutians East Borough Assembly meeting to order by teleconference in each community on December 10, 2021 at 1:00 p.m.

ROLL CALL

Mayor Alvin D. Osterback	Present
Chris Babcock	Present
Carol Foster	Present
Paul Gronholdt	Present
Denise Mobeck	Present
Warren Wilson	Present
Brenda Wilson	Present
Josephine Shangin	Present

Advisory Members:

Tom Hoblet, False Pass	Absent
Samantha McNeley, Nelson Lagoon	Present
Dailey Schaack, Cold Bay	Present

A quorum was present.

Staff Present:

Roxann Newman, Finance Director
Anne Bailey, Administrator
Talia Jean-Louis, Assistant Administrator
Ernie Weiss, Natural Resources Director
Charlotte Levy, Assistant Natural Resources Director
Glennora Dushkin, Acting Clerk
Laura Tanis, Communications Director
Emil Mobeck, Maintenance Director

ADOPTION OF THE AGENDA

CHRIS moves to approve the agenda, second by BRENDA. Hearing no objections, the agenda is approved.

COMMUNITY ROLL CALL AND PUBLIC COMMENTS ON AGENDA ITEMS

The communities of King Cove, Sand Point, Cold Bay, Akutan and the Anchorage office were participating by teleconference. Also broadcast on KSDP radio.

There were no public comments.

CONFLICT OF INTERESTS

Mayor Osterback asked for any potential **Conflict of Interests** to discuss. There were no conflicts on agenda items.

Assembly Meeting recessed.

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PLATTING BOARD AGENDA

Platting Board Resolution 22-02, a resolution of the Aleutians East Borough Platting Board Approving Alaska State Land Survey 2017-47

MOTION

BRENDA moved to approve Resolution 22-02 and second by CAROL.

DISCUSSION

Natural Resources Director Weiss said this is the second part of the municipal land selections in the Sandy River area. One section approximately 600 acres. The platting board approved the other 1800 acres. This survey includes the Sandy River Lodge lease with APIDCA which expires at the end of 2025 with an option to renew the lease three more additional times.

PAUL asked how much the survey cost at the previous meeting and how much we receive for the lease. Wants to keep in mind that we may be spending more than we are bringing in. Weiss will get the numbers.

BRENDA asked if this lease includes the three more times. Weiss replied that this is not included in the three more times.

ROLL CALL

Yeas: Carol, Chris, Warren, Denise, Paul, Brenda. Advisory: Dailey, Samantha.

Nays: None.

MOTION CARRIED

ADJORNED
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MINUTES

November 10, 2021, Assembly Meeting Minutes:

MOTION

BRENDA moved to approve the November 10, 2021 Assembly Meeting Minutes and second by CHRIS.

Hearing no more **MOTION CARRIED.**

OCTOBER 2021 FINANCIAL REPORT

MOTION

DENISE moved to approve October Financial Reports and second by BRENDA.

Administrator Bailey said for raw fish tax we are above the five-year average at about 157%. Every else is tracking along as should percentage wise.

PAUL do we anticipate that the software would be similar to what we currently have? Bailey said she is not sure.

ROLL CALL

Yeas: Carol, Chris, Warren, Denise, Paul, Josephine, Brenda. Advisory: Dailey, Samantha.

Nays: None.

MOTION CARRIED

OCTOBER INVESTMENT REPORT

In the packet.

CONSENT AGENDA

- Resolution 22-22, supporting the full funding for the State of Alaska Harbor Facility Grant Program in the FY2023 State Capital Budget.
- Resolution 22-23, adopting an alternative allocation method for the FY22 Shared Fisheries Business Tax Program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in FMA2: Aleutians Islands Area.
- Resolution 22-24, adopting an alternative allocation method for the FY22 Shared Fisheries Business Tax Program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in FMA3: Alaska Peninsula Area.

MOTION

CAROL moved to approve the Consent Agenda and second by DENISE.

Administrator Bailey said we did submit a grant application for the Sand Point harbor, we were ranked first for the Tier II and third ranked over all. Resolution 22-22 supports that the State fund all of the projects that have been submitted.

Administrator Bailey reviewed Resolutions 22-23 and 22-24, Shared Fisheries Business Tax Program for FMA2 and FMA3. The eligible municipalities have agreed to the alternative allocation method since the inception of the program

Allocation for FMA2 (West of Unimak): \$173,113.41

Allocation for FMA3 (East of Unimak): \$7,183.60

ROLL CALL

Yeas: Josephine, Paul, Denise, Warren, Chris, Carol, Brenda. Advisory: Dailey, Samantha.

Nays: None.

MOTION CARRIED

PUBLIC HEARINGS

Public Hearing Ordinance 22-05, amending the operating and capital budget for the Aleutians East Borough Fiscal Year 2022.

MOTION

CHRIS makes a motion to accept Ordinance 22-05 and second by BRENDA

Administrator Bailey said in May of 2021 the Assembly passed Ordinance 21-12 adopting the capital and operating budget for FY22. At that time Administrator anticipated that the Borough would 50% of Municipal School Bond Dept. Mark Hickey said the State will fund 42% instead of the full 50% which results in \$280,801.08 in funding instead of \$334,287. Other amendment to the budget includes increasements to the Natural Resources Department: Salary, Contract Labor and Bord of Fisheries Meeting line items.

ROLL CALL

Yeas: Carol, Chris, Warren, Denise, Josephine, Brenda. Advisory: Dailey, Samantha.

Nays: Paul

MOTION CARRIED

ORDINANCES

Introduction to Ordinance 22-01, authorizing the assignment of certain real property leased by the Aleutians East Borough.

MOTION

BRENDA makes a motion to accept Introduction Ordinance 22-01 to the floor and second by DENISE.

Administrator Bailey said both Ordinance 22-01 and Ordinance 22-02 were presented at the July 8th meeting, they were tabled until the August 12th meeting then due to a lack of a motion to take from the table the motion was lost. On the September 9th meeting Assembly Member Foster requested that they be put on the December meeting. The school has been closed since 2015, the land that we lease is Aviation DOT Land. In 2016, the Borough Assembly authorized the Mayor to dispose the Cold Bay School Property. In order to transfer the State lease from the Borough to Gould Construction an Assignment of Lease needs to occur, outlined in Ordinance 22-01. The Borough also needs to sell the building to Gould Construction as outlined in Ordinance 22-02.

CHRIS asked if we have to make sure Gould Construction still wants the building or if we are just going off of what they said the other month. Bailey said we are going off of what they previously said.

ROLL CALL

Yeas: Carol, Chris, Warren, Denise, Josephine, Brenda. Advisory: Dailey, Samantha.

Nays: Paul.

MOTION CARRIED

Introduction to Ordinance 22-02, authorizing the sale of the certain real property owned by the Aleutians East Borough.

MOTION

WARREN made a motion to accept Introduction Ordinance 22-02 and second by CHRIS.

Administrator Bailey clarified this is for the Bill of Sale for the facility and is sold "as-is, where-is"

BRENDA said if someone thinks they can turn the facility into a valuable resource for the community we should look at it as a positive outcome and she will be supporting.

ROLL CALL

Yeas: Brenda, Chris, Carol, Denise, Josephine, Warren. Advisory: Dailey, Samantha.

Nays: Paul.

MOTION CARRIED

Introduction Ordinance 22-06, amending Title 6, Chapter 6.04, Section 6.04.041, Subsection (E) of the Aleutians East Borough Code of Ordinances

MOTION

CHRIS makes a motion to accept the Introduction Ordinance 22-06 to the floor and second by DENISE.

Administrator Bailey said APCM recommended we amend our code to amend the Borough Asset Classes. Completing this amendment is projected to improve diversification and increase return expectations without more risk.

ROLL CALL

Yeas: Carol, Chris, Warren, Denise, Paul, Josephine, Brenda. Advisory: Dailey, Samantha.

Nays: None.

MOTION CARRIED

Emergency Ordinance 22-07, Assembly issuing a Declaration of Disaster Emergency in response to COVID-19

MOTION

BRENDA makes a motion to approve Ordinance 22-07 and second by DENISE.

Administrator Bailey said this is very similar to the previous ones we have approved, it would go into effect until February 7, 2022. Allows for the Mayor to request State and Federal Assistance and also will allow people to call into meetings for those who cannot attend because of COVID-19.

ROLL CALL

Yeas: Carol, Chris, Warren, Denise, Paul, Josephine, Brenda. Advisory: Dailey, Samantha.

Nays: None.

MOTION CARRIED

RESOLUTIONS

None.

OLD BUSINESS

None.

NEW BUSINESS

Strategic Plan Quarter Three Update:

Administrator Bailey said a lot was accomplished in quarter three. We spent one whole day going into great detail for the plan.

There were no questions.

REPORTS AND UPDATES

Administrator's Report in packet. Highlights below:

CARES Act Funding Update:

The Aleutians East Borough received \$3.7M in CARES Act Funds, expended \$3.02M, leaving \$703K.

COVID-19 Updates:

The Borough continues to meet with EAT, the school district and the communities to discuss COVID-19. We have received \$325K in ARPA/SALT funds, have until 2024 to spend.

Cold Bay Terminal:

F&W mobilized to Cold Bay on October 20th. The barge left Homer on November 2nd with supplies and Coastal will be arriving soon with the rest of the materials. All the walls are up currently working on the roof – had a lot of problems with the weather.

King Cove School:

The plumbing and piping issues have been identified. Water samples have been taken and are being reviewed. Emil and a mechanical engineer travelled to King Cove in October to look and determine a solution.

King Cove Road Update:

A decision on this case is still pending.

Akun Dock and Break Water:

In November the Army Corps, Akutan Tribe and Trident met to discuss the Akun Dock & Breakwater projects. Currently have an RFP out for a vessel charter.

Sand Point and Akutan Harbor Floats:

In August, the Borough submitted a grant application for the Sand Point Harbor and ranked third. In November, RAISE grant awards were announced, but we were not selected. Decision on PIDP grant should be known by December 31, 2021.

Strategic Planning:

The Borough has met with four communities so far and was able to get some questions asked for what they want to see in the coming years.

Policies and Procedures:

The Borough issued an RFP for an Enterprise Resource Planning and Implementation Services. Proposals are due on January 20th, 2022.

PAUL asked if we received any charter bids. Bailey said we received two. PAUL also asked what we currently pay our software provider. Finance Director Newman said around \$5,300 a year.

Assistant Administrator Report in packet. Highlights below:

Attended my first AML Conference made lots of networking connections, wealth of information.

Community Meetings:

Started community meetings on October 19th with PGS and Anne to see what they all want done.

Strategic Planning Update:

Had discussions in November for the Strategic Planning Session and the agenda

ICE Services:

They are going to configuring the new firewall system for a more secure VPN.

Beazely Breach Solutions:

Assigned the first two modules, and will be signing the next modules soon.

Mail Tracking Form:

Have not yet received anything from any residents in the communities. Open for ideas on how to get community input.

CHRIS asked if we have a database for when we receive feedback on the mail tracking forms. Jean-Louis said we have a spreadsheet that she will keep track of.

Communications Director Report in packet. Highlights below:

Website Design:

Weekly meetings with Planeteria Media, last meeting was going over the homepage.

Photography/video Plan:

Plan to write an RFP to hire a photographer and videographer in 2022 that will travel to the communities.

Flyers:

Published flyers for the AEB Planning Session and a notice about the mail tracking forms.

In the Loop:

Most recent In the Loop was an article on Tina and her retirement.

Press Release:

Working on a press release regarding the King Cove land exchange.

Miscellaneous Items:

Attended meetings, completed the Beazley trainings and created an Instagram account for AEB.

Natural Resources Director Report in packet. Highlights below:

Alaska Board of Fisheries: Board met and accepted an ARC from Chignik that would decrease our fishing time in June and July for salmon by more than 50%.

North Pacific Fishery Management Council:

There are meetings this week and the Council meets in the second week of December to determine final action on two items.

AEB Fishermen's End of the Year Meeting:

Will have a meeting on December 29 at 10AM.

Assistant Natural Resources Director Report in packet. Highlights below:

Electric Monitoring – WGOA2/EFP: CV = Catcher Vessel. Observers are Biologist = not cheap.
NFWF approved our WGOA3 proposal. Currently working on a full debrief of the B season fishery.
Recently submitted a proposal to the NOAA Saltonstall-Kennedy grant to fund the EM in the Plants project.

WGOA Data Portal:

Finalized the quarterly report to Net Gains Alliance. Will continue improving/maintaining the portal through 2022 NFWF funds.

Mariculture:

Nothing to report.

AFSC Cod Tagging Project:

The AFSC proposal for MSA funds was not selected for funding.

Salmon Issues:

Contracted Northern Economics to conduct a comprehensive socioeconomic analysis on the impacts of commercial fisheries in the AEB. \$77k with priority on salmon data. Contract is good through March.

Maintenance Director Report:

Ongoing Maintenance Projects:

Working on the inspection for the Sand Point pool with TMI. Weekly meetings on the addition for the Cold Bay Terminal. Working with DOWL on our next steps for the water problems at the King Cove School.

Strategic Plan Update:

Created maintenance logs for our vehicles. Getting a list created for things that need to be done on all Borough buildings.

Other Borough Related Items:

Trying to stay on top of the work orders with the school district.

Upcoming Projects:

Strategic Planning Session and BOF Meetings coming up.

CHRIS how much water are we losing in the pool. Maintenance Director Mobeck said we fill up for 15 minutes a day. Trying to get a dye system to see where the leak is coming from.

ASSEMBLY COMMENTS

DAILEY asked why Advisory Members cannot have a voting seat. Bailey said we have seven Assembly Members voted in and the communities that do not have a representative can select an Advisory Member and being Advisory Members are not voted in by the public, votes do not count.

PUBLIC COMMENTS

EXECUTIVE SESSION

King Cove-Cold Bay Litigation

The Assembly may move to enter into Executive Session to confer with attorneys re: litigation tactics and strategies.

MOTION

CHRIS Makes a motion to go into Executive Session for the King Cove Road litigation and allow in attendance the Advisory Members; Mayor Alvin Osterback, Glennora Dushkin, Anne Bailey, Talia Jean-Louis, Joe Levesque, Gary Hennigh and Steve Silver. second by BRENDA.

Hearing no objection **MOTION PASSED.**

Recessed from Regular Meeting and reconvened into Executive Session at **2:25 PM.**

The Assembly came out of Executive Session at 3:55 PM. The Executive Session was on the King Cove Road Litigation. **NO ACTION WAS TAKEN.**

Aleutians East Borough Fish Board Matter.

The Assembly may move to enter into Executive Session to confer with its attorney re: litigation tactics and strategies.

MOTION

WARREN makes a motion to go into Executive Session for the Aleutians East Borough Fish Board Matter and allow in attendance the Advisory Members, Mayor Alvin Osterback, Glennora

Dushkin, Anne Bailey, Talia Jean-Louis, Ernie Weiss, Charlotte Levy and Joe Levesque and second by BRENDA

Hearing no objections **MOTION PASSED.**

Recessed from Regular Meeting and reconvened into Executive Session at **4:05 PM.**

The Assembly came out of Executive Session at 4:50 PM. The Executive Session was on the Aleutians East Borough Fish Board Matter. **NO ACTION WAS TAKEN.**

NEXT MEETING DATE

Regular Assembly Meeting Thursday, January 13, 2022 at 3:00 p.m.

ADJOURNMENT

CHRIS moved to adjourn and second by DENISE. Hearing no more, the meeting adjourned at 5:08 p.m.



Mayor Alvin D. Osterback



Glenora Dushkin, Acting Clerk

Date: 01/13/2022

