

CALL TO ORDER

Mayor Alvin D. Osterback called the Aleutians East Borough Assembly meeting to order by teleconference in each community on April 14, 2022 at 3:00 p.m.

ROLL CALL

Mayor Alvin D. Osterback	Present
Brenda Wilson	Present
Carol Foster	Present
Chris Babcock	Present
Denise Mobeck	Present
Josephine Shangin	Present
Paul Gronholdt	Present
Warren Wilson	Present

Advisory Members:

Dailey Schaack, Cold Bay	Present
Samantha McNeley, Nelson Lagoon	Present
Tom Hoblet, False Pass	Absent

A quorum was present.

Staff Present:

Anne Bailey, Administrator  
Talia Jean-Louis, Assistant Administrator  
Laura Tanis, Communications Director  
Glennora Dushkin, Administrative Clerk  
Ernie Weiss, Natural Resources Director  
Jacki Brandell, Accounting Clerk  
Beverly Ann Rosete, Borough Clerk  
Emil Mobeck, Maintenance Director

*ADOPTION OF THE AGENDA*

CAROL move to accept the agenda, second by JOSY.

Hearing no objections, the Agenda will stand as presented

*COMMUNITY ROLL CALL AND PUBLIC COMMENTS ON AGENDA ITEMS*

The communities of King Cove, Sand Point, Akutan, Cold Bay, False Pass, Nelson Lagoon and the Anchorage office were participating by teleconference. Also broadcast on KSDP radio. There were no public comments.

**CONFLICT OF INTEREST**

Mayor Osterback asked for any potential **Conflict of Interests** to discuss. There were no conflicts on agenda items.

**PRESENTATION**

Health Care Insurance Discussion by Clark Cripps

Currently AEB has Political Subdivision/Sub Plan which is the \$250 deductible out of pocket max of \$2,000. This plan went into effect pre 2010 when ACA Requirements went into effect nationally. There is one other health care option through Alaska Municipal League (AML), which is the Alaska Municipal Health Trust. The timeline for both Premera and AML Health Trust, both renewals are July 1. Premera plans will be available in May. The major difference between the two health insurances is the AML Health Trust is an association plan that they are trying to develop with the AML, and with the more people we can get involved with them, the cost should go down. The plans themselves should be rather similar, but the cost would be different. AEB's current health plan is a Grandfathered Plan, so once we move from it, we cannot go back. It's hard to make a decision without a cost in front of us, but we should have that by the end of May for you all.

There are two insurance options this year: stay with the grandfathered plan, or go with AML Health Trust.

PAUL asked if there was any relationship between our current plan with Premera and the AML Health Trust.

Clark Cripps said the current plan has no relationship with the AML Health Trust.

PAUL asked Administrator Bailey when will we make this decision.

Administrator Bailey said we usually get the information in May and I have to have something signed quickly, so I've always done the grandfathered plan.

Mayor Osterback asked if we could get an excel spreadsheet with the different options and what is offered for each. Then asked if the AML Health Trust is a pool.

**MINUTES**

March 10 & 11, 2022 Assembly Meeting Minutes

**MOTION**

BRENDA moved to accept the minutes and second by DENISE.

Hearing none, it will stand as presented.

April 5, 2022 Special Meeting Minutes

JOSY made a motion to bring the April 5, 2022 minutes to the floor, seconded by DENISE.

Hearing none, it will stand as presented.

**FINANCIAL REPORT**

February 2022 Financial Report

**MOTION**

BRENDA made a motion and second by CAROL.

Administrator Bailey said we are 8 months into the Fiscal year. As we assumed back in June 2021 that we will receive 2.9 million and we have received more than that. Everything else is tracking along

PAUL asked about clarification on what is Contract Labor Line item and why is it 421.98% Administrator Bailey said that she thinks that is for the Cold Bay Dock repairs. And that is covered under insurance claim through AMLJIA. The revenue was reflected on page 1 of Financial under Other Revenue. So, we have a lot more than what we thought because we had an unexpected expenditure.

PAUL said hopefully we can move in to one month delay rather than 2-month delay when we get the new finance software.

**ROLL CALL**

Yeas: Denise, Carol, Paul, Josy, Warren, Brenda, Chris Advisory: Dailey

Nay: None

**MOTION CARRIED**

**INVESTMENT REPORT**

APCM February 2022 Investment Report in the packet

**CONSENT AGENDA**

Resolution 22-36, A resolution supporting the Completion of the Sand Point Harbor Floating Dock Project

**MOTION**

BRENDA made a motion to bring the consent agenda to the floor and second by JOSY

Administrator Bailey said the AEB is applying for Port Infrastructure Development Grant for this program. Per this resolution, the Assembly recognizes the importance of having operational harbors within the Borough and supports the Borough's effort to provide its communities with functional harbor infrastructure and further supports the Borough's Port Infrastructure Development (PIDP) Grant application to complete the harbor float system. A resolution of support will be included in the grant application.

Resolution 22-38, A resolution supporting the City of Akutan's Rebuilding American Infrastructure with Sustainability and Equity Grant for the Akutan West Harbor Access Road Project

Administrator Bailey said the City of Akutan is applying for a RAISE grant to construct the road between the community and the harbor which is at the head of the Bay and they have requested a resolution of support from the Borough.

PAUL ask if anybody has an idea of when the project might get completed.

Administrator Bailey said she think they are waiting on funding.

**ROLL CALL**

Yeas: Carol, Brenda, Chris, Paul, Denise, Warren, Josy, Advisory: Samantha, Dailey  
Nay: None

**MOTION CARRIED**

*PUBLIC HEARING*  
NO Public Hearing

*ORDINANCES*  
NO Ordinances

*RESOLUTIONS*

Resolution 22-35, Honoring Roxann Newman for her many years of service to the Aleutians East Borough

**MOTION**

WARREN made a motion to approve Resolution 22-35 and second by CAROL

Administrator Bailey said that Roxann Newman started working for the Borough in 1995 as part-time and became fulltime in November 2001. She worked for the Borough for more than 20 years. She was a dedicated employee and an important asset during her tenure with the Borough. The Borough would like to honor and thank Roxann for her many years of service to the Borough and wishes her the best in her new endeavors.

**ROLL CALL**

Yeas: Chris, Carol, Paul, Warren, Josy, Denise, Brenda Advisory: Dailey, Samantha  
Nay: NONE

**MOTION CARRIED**

Resolution 22-37, Authorizing the Mayor to Negotiate and Execute a Contract with Caselle, Inc. for Enterprise Resource Planning and Implementation Services in an amount not to exceed \$100,000 and the reappropriation of \$100,000 from the Cold Bay Clinic Line-Item E 20-520-209-850 to new Financial Software account in Fund 20

**MOTION**

DENISE made a motion to approve Resolution 22-37 and second by WARREN

Administrator Bailey said during the Strategic Planning it was identified that the financial software is outdated and needs to be upgraded . This will allow the Borough to be more efficient regarding finances. A Request for Proposal for Enterprise Resource Planning (ERP) and Implementation

Services was issued on December 2, 2021. We received two proposals by the January 20, 2022 deadline. Unfortunately, both proposals were submitted incorrectly. On February 1, 2022, Administration informed the proposers that the Borough was rejecting the proposals for the RFP. On February 23, 2022, the Borough reissued the RFP and the Borough received one proposal from Caselle, Inc. by the March 23, 2022 deadline. The evaluation committee conducted a two tiered review process. First, the committee evaluated the proposal, and it was determined that Caselle's proposal met the RFP requirements. Second, on April 1, 2022, the evaluation committee conducted an oral interview with Caselle and Caselle demonstrated their software. After the interview and demo, it was determined that this product will work for the Borough. Caselle submitted two cost proposals:

- Training at the Caselle Location \$77,015
- Training in King Cove \$88,215

Both proposals had a monthly software assurance fee of \$1,188.00.

**ROLL CALL**

Yeas: Denise, Warren, Carol, Brenda, Paul, Josy, Chris, Advisory: Dailey, Samantha  
Nay: None

**MOTION CARRIED**

Resolution 22-39, Authorizing the Mayor to Negotiate and Execute a Contract with Kuchar Construction, LLC to Perform Pipe Corrosion Work at the King Cove School in an Amount Not to Exceed \$100,000

CAROL made a motion to approve Resolution 22-39 and second by JOSY.

Administrator Bailey said The King Cove School is experiencing interior piping and valve failures. A mechanical contractor conducted a review of the piping system inside the school and identified pin-hole leaks in copper piping that are typical of corrosive water. The Borough is working with DOWL and determined that the primary problem areas in the school piping need to be repaired/replaced and are working on a solution to address the water corrosivity issue. Kuchar is currently contracted to complete deferred maintenance construction improvements at the school, which did not address the piping issue. Kuchar provided the attached proposal, which proposes a \$90,000 time and materials budget to complete ~600 linear feet of pipe repair and the replacement of ~50 fittings. Administration is recommending including \$10,000 in contingency funds; therefore, requesting authorization in the amount of \$100,000 to complete this work.

**ROLL CALL**

Yeas: Chris, Josy, Warren, Carol, Brenda, Paul, Denise, Advisory: Samantha, Dailey  
Nay: None

**MOTION CARRIED**

*OLD BUSINESS*

*NEW BUSINESS*

**REPORTS AND UPDATES**

**Administrator's Report in packet. Highlights below:**

**Cold Bay Terminal:** The Terminal Expansion project has been completed. We are working on the final documentation on that. The Borough is working on a vending machine (concessions) request for proposal, which will be released soon and will be purchasing chairs for the new area.

**Cold Bay School:** In March 2022, the Aleutians East Borough, Gould Construction and the State of Alaska finalized the Acceptance of Assignment, Assignment of Agreement and the Bill of Sale. The keys and construction documentation have been given to Gould Construction. The utilities and insurance have been terminated.

**Cold Bay Dock:** On March 16, 2022, a Request for Proposal was issued for the Cold Bay Dock Reconnaissance/Feasibility Study. Proposals are due April 21, 2022 at 4:00 p.m. More information will be presented at the May Assembly meeting.

**AMLJIA:** Between April 11-14, 2022, AMLJIA will be conducting assessments of Borough owned facilities in Sand Point and Cold Bay that are less than \$5 million. This will update our building values on our insurance proposal for 22-23.

**King Cove Road Update:** 9th Circuit Appeal: We won this case on a 2-1 vote. The Court issued its opinion on March 16 which finds the King Cove Land Exchange Agreement fully legal. However, our opponents have 45 days to file a petition for rehearing with the 3 judge panel and/or a petition for en banc rehearing before 11 of the 29 active judges in the Circuit. The plaintiffs have announced in the press that they intend to file such a petition.

**Secretary of Interior Haaland's visit to King Cove:** The visit has now been scheduled for April 20th. The Secretary is expected to be accompanied by Deputy Secretary Tommy Beaudreau and other key officials of the Department of Interior and the U.S. Fish and Wildlife Service. Hopefully, this visit will help foster a strong working relationship with the King Cove group and support for executing the Land Exchange Agreement.

**Special Use Permit:** The State DOT/PF filed an administrative appeal on October 14 before the US Fish and Wildlife Service. No response has been received to this appeal yet. The State did not ask for or need any member of the King Cove Group to cosign the appeal letter. The State Attorneys drafted the appeal document to be comprehensive and covering a wide range of issues. The State filed the appeal because it was dissatisfied with the permit negotiations with the USFWS. The State is now considering appropriate next steps. Attorneys for the King Cove Group continue to meet with the State of Alaska attorneys to help determine these next steps in this administrative appeal process.

**Akun Dock and Breakwater:** On March 15, 2022, the Mayor and Administration attended the Army Corps Alternative Milestones Meeting. The Corps has determined that the alternatives have been met and milestones have been received. This is a huge accomplishment for the project. The Corps will continue moving forward with the study.

**Sand Point and Akutan Harbor Floats:** On March 22, 2022, the Borough entered into a contract with M&N in the amount of \$14,032 for grant writing services for the 2022 PIDP grant. As discussed at the last

meeting, the Borough will be pursuing the Sand Point Harbor project under the PIDP's "Small Port/Small Project" section

**Financial Software:** On February 23, 2022, the Borough reissued the RFP and the Borough received one proposal from Caselle, Inc. by the March 23, 2022 deadline. The evaluation committee conducted a twotiered review process. First, the committee evaluated the proposal, and it was determined that Caselle's proposal met the RFP requirements. Second, on April 1, 2022, the evaluation committee conducted an oral interview with Caselle and Caselle demonstrated their software. After the interview and demo, it was determined that this product will work for the Borough. Resolution 22-37 authorizing the Mayor to negotiate and execute a contract with Caselle at the April 14, 2022 Assembly meeting for consideration.

PAUL ask what is the difference between the Cassell's proposal submission. Anne said that first proposal was not submitted properly. So the first one was declined.

**Assistant Administrator Report in packet. Highlights below:**

**Meetings Attended:** Attended quite a few meetings. All of it were included in the packet.

**ISO Tank Inspections:** Applied Technical Services will be conducting our first ever inspection on the ISO tank. Inspections are required every five years. There were many moving parts and logistics to sort out with successfully completing this inspection. Big thank you to Applied Technical, Matson, Trident, and Emil in helping facilitate this.

**ICE Services:** Contract for ICE Services has been renewed. We discussed better security measure moving forward and have agreed to two site visits annually to better facilitate IT services. Computers in Sand Point has been upgraded to new Windows 10 devices for better security and support purposes

**Concessions:** AEB is soliciting proposals from an interested and qualified vendor to operate and maintain vending machine concessions at the Cold Bay Airport Terminal. An RFP was already drafted waiting for Mayor's approval.

**Beazley Breach Solutions:** Two additional modules have been assigned which are; Smarter Better Malware Protection, and Smarter Better Ransomware. Think before you click. All suspicious email should be immediately forwarded to ICE Services.

**Mail Tracking Form:** Only one more was received. We are still encouraging everyone to submit the form.

**Communications Director Report in packet. Highlights below:**

**Board of Fish:** The Alaska Board of Fisheries meeting for Cook Inlet, Kodiak, Westward, Artic Shellfish and Shellfish General Provisions and Prince William Sound Shrimp was held March 26 – March 30th in Anchorage. It went well, and all Anchorage staff members attended to help with typing up testimony, etc. in the meeting room that we rented at the Egan Center. Multiple commercial fishermen from Area M as well as community leaders from the Borough testified regarding Proposal 282.

**King Cove Land Exchange:** On April 4th, the U.S. Department of the Interior sent out a press release regarding Interior Secretary Deb Haaland's plans to visit Alaska during the week of April 17th , including King Cove. Several media outlets published stories regarding this upcoming visit.

**Website Design – Planeteria Media:** On March 18th, Planeteria Media, showed us the latest design for the Borough’s new website design. We’ve gone over it to check for any content or design items that need to be changed. On March 18th, Staff members, including myself, Beverly and Glennora, received Wordpress training, from Planeteria Media. We will receive a second training on April 15th, which will enable us to make additions/edits to the new website.

**RFP for a professional photographer:** I’m wrapping up work on the RFP for a professional photographer so we can put out a bid soon. This would be to hire a photographer/videographer to visit the communities this summer to get updated high-resolution images of infrastructure, fishermen, residents, etc.

**White Paper on the Akun – Akutan Breakwater:** I’m continuing working on the Akun – Akutan Breakwater White Paper.

**Natural Resources Director Report in packet. Highlights below:**

**Alaska Board of Fisheries:** The Board met for most of March at the Egan Center. Attended several days of the SE/Yakutat finfish meeting, and was able to have my first meeting with member John Wood on March 12<sup>th</sup>. The AEB room at the Egan during the Statewide Shellfish March 26-30 meeting, with assistance from the Anchorage AEB staff, supported the great work done by fishermen attending that meeting that would determine the result of Proposal 282.

**North Pacific Fishery Management Council:** The Council is meeting in person this week for the first time since Feb 2020. A relatively light agenda, but of interest is the D1 discussion paper on the BBRK crab savings area. The Advisory Panel motion on D1 would close the savings area to additional fishing gear types and create a workgroup to further address the issue of declining crab stocks in the Bering Sea.

**Alaska Redistricting Board Update** The Alaska Supreme Court affirmed all but one house district and one senate pairing, remanding back to the Board to re-work the boundary of House District 36 and Senate District K, which the Board accomplished this week without objection. The Board is continuing to work and take testimony this week, mostly concerning East Anchorage and Eagle River senate pairings. House District 37 that includes all the AEB, and Senate District S are considered finalized.

A fish Tax revenue chart are provided.

**Assistant Natural Resources Director Report in packet. Highlights below:**

**Electronic Monitoring - WGOA3/EFP:** ● I submitted the final financial and programmatic reports for NFWF for the WGOA2 grant. ● A SWI technician will be in King Cove and Sand Point starting Monday the 11th to service two vessels that will participate in the fixed-gear project. We still have not received a grant agreement from NFWF, which has delayed the project. We are still working with FMA to develop a sampling design so it's unlikely we can begin actual data collection with observers, however we plan to collect preliminary EM video in the upcoming sablefish fishery that will help us with the sampling design.

**WGOA Data Portal:** The project has been extended through May 2022, which should provide enough time to finish the legal work and final reporting. We are working on finalizing a contract with Joe, and the paperwork for reimbursement from Intertidal Agency.

**Mariculture:** I have completed the NFWF final financial and programmatic reports and I will speak to them in more detail at the next meeting.



**AFSC Cod Tagging Project:** Due to freezing temperatures we were unable to complete the tagging charter in March and postponed it until April. I will be in the field April 7-16th approximately, and we will have the same sampling design except for stress testing (blood sampling). We have finalized the contract with Dr. Julie Nielsen of Kingfisher Marine Research, who is analyzing the tag data and developing the geolocation model for the AFSC cod tagging project. One of the original AFSC field scientists was unable to make the April trip, so Dr. Nielsen's contract was expanded to include joining for April field work. She has extensive field experience working with tag.

**Salmon Issues:** I am assisting the Seiners Association as needed with preparing proposals for the April 11th deadline.

*MAYOR'S UPDATE*

Mayor said he brought the mail form at the SWAMC. And few communities asked for copies. I had a change to speak with Ravn, they said they bought A beach1900 they are planning to use that for mail and excess baggage. They are waiting for FAA for approval.

*ASSEMBLY COMMENTS*

DAILEY asked if the Borough heard about Aleutians Airways. Mayor Osterback and Anne said they have not heard anything.

JOSY thank Roxann for many years of service for the Borough and wish her the best.

PAUL asked if there is a diversion of policy between employees living out in the region and employees working in Anchorage about whether they have an option working from home or not. It seems like employees in Sand Point and King Cove have to be in the office and employees here in Anchorage are not.

Mayor Osterback and Anne said that if it's regarding Covid, employees have option to work from home.

*PUBLIC COMMENTS*

*NEXT MEETING DATE*

Regular Assembly Meeting May 12, 2022.

*ADJOURNMENT*

JOSY moved to adjourn. Hearing no more, the meeting adjourned at 4:02 p.m.

  
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Mayor Alvin D. Osterback

  
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Beverly Ann Rosete, Borough Clerk

Date: May 13, 2022