CALL TO ORDER

Mayor Alvin D. Osterback called the Assembly meeting to order by teleconference in each community on September 13, 2018 at 3:00 p.m.

ROLL CALL

Mayor Alvin D. Osterback	Present
Chris Babcock	Present
Carol Foster	Absent
Warren Wilson	Present
Josephine Shangin	Present
Paul Gronholdt	Present
Brenda Wilson	Present
Stephen Kennedy	Present

Advisory Members:

Angela Simpson, Cold Bay	Present
Justine Gundersen, Nelson Lagoon	Present

A quorum was present.

Staff Present:

Roxann Newman, Finance Director
Tina Anderson, Clerk
Anne Bailey, Administrator
Laura Tanis, Communications Director
Mary Tesche, Assistant Administrator
Charlotte Levy, Administrative Assistant
Emil Mobeck, Maintenance Director
Ernie Weiss, Resource Director

Swearing in Newly Appointed, Stephen Kennedy to the Assembly:

Stephen Kennedy read Oath of Office for the Public.

Adoption of the Agenda:

MOTION

Chris moved to approve the agenda with the addition and changes below and second by Paul.

New Business: Discussion only - Sportfish related tax discussion.
Remove Introduction Ordinances 19-03 and 19-04 from Consent Agenda, to Ordinances.
Remove Resolution 19-13 from agenda.

Hearing no objections **MOTION CARRIED.**

Conflict of Interests:

Mayor Osterback asked if there are any potential **Conflict of Interests** to discuss. There were none.

Community Roll Call and Public Comments on Agenda Items:

The communities of King Cove, Akutan, Cold Bay, Sand Point, False Pass, Nelson Lagoon, and the Anchorage office were participating by teleconference. Also broadcast over KSDP radio.

City of King Cove Mayor, Henry Mack, said in regards to Ordinance 19-03, amending the operating budget, on the fishery analyst consultant contract. He sees comments that the consultant is very busy and has a larger work load, but has not heard what he is doing. Mayor Osterback said if Mayor Mack is going to stay around, he suggested reviewing during Ordinance discussion.

City of Akutan Mayor, Joe Bereskin, said while in Washington D.C., during his visit to U.S. Dept of Transportation (DOT), regarding Essential Air Service (EAS), the Deputy Assistant Secretary, Joel Szabat, said he hopes to make a trip to Akutan to see what EAS pays for. Might be worthwhile to have a discussion and see if AEB wants to get involved.

Bereskin also visited the Corps of Engineers. They said the Akun breakwater is their #1 priority for Alaska.

Bereskin said, in regards to the road project to the harbor, any support Akutan gets is appreciated. He appreciates the AEB getting involved. Akutan Tribe got the permitting for the project completed. He also visited Dept. of Defense (DOD), to discuss a military program that builds infrastructure. Akutan is submitting an application, due end of month and hopes to get the project chosen.

Mayor Osterback suggested setting up a teleconference to discuss further. The Administrator will follow up with Akutan Administrator, Tuna Scanlan and Lobbyist Brad Gilman on AEB participating with visit by Deputy Assistant Secretary of DOT. Bailey will also suggested a letter of support from AEB on trail project.

MOTION TO CONVENE
BRENDA moved to convene and go into the Platting Board meeting and second by WARREN.

PLATTING BOARD AGENDA
Resolution 19-01, Approval of Alaska State Land Survey (ASLS) 2016-49, the AEB Municipal Entitlement lands in Port Moller:

MOTION
BRENDA moved to approve Resolution 19-01 and second by CHRIS.

DISCUSSION
Ernie Weiss, said each community should have received the 10 sheet Plat, ASLS 2016-49. This survey is all entitlement lands in Port Moller. Surveyor was required to go back out and place two additional monuments. This includes the previous ASLS 2006-66 which includes runway and two pieces near White Alice site. The top right corner on plat shows four small tracts, divided by water or stream. Once approved by the Platting Board, will come back to the Assembly for approval, and then recorded at Dept. of National Resources Recording Office.

Paul said it looks fine to him.

ROLL CALL

YEAS: Chris, Paul, Brenda, Warren, Josephine, Stephen. Advisory: Justine, Angela.
NAY: None

Adjourn as Platting Board and reconvene as Assembly:
Hearing no more, the meeting adjourned and reconvened as Assembly.

Minutes, August 9, 2018 Assembly Minutes:
MOTION
CHRIS moved to approve the August 9, 2018 Minutes and second by BRENDA.

Hearing no objections, **MOTION CARRIED.**

Financial Report, July, August:
DISCUSSION
Administrator said July and August reflects the first two months of the new fiscal year. Nothing out of the ordinary, all on track.

MOTION
JOSEPHINE moved to approve the July and August Financial Reports and second by BRENDA.

DISCUSSION
Paul commented the importance of keeping an eye on our budget at all times.

ROLL CALL
YEAS: Warren, Chris, Brenda, Stephen, Josephine, Paul. Advisory: Angela, Justine.
NAY: None
MOTION CARRIED

July Investment Report:
In packet.

CONSENT AGENDA
- Resolution 19-14, appointing election judges for the October 2, 2018 Regular Election.
- Resolution 19-15, appointing a canvass committee for the October 2, 2018 Regular Election.

MOTION
WARREN moved to approve the Consent Agenda and second by CHRIS.

DISCUSSION None

ROLL CALL
YEAS: Josephine, Warren, Brenda, Chris, Paul, Stephen. Advisory: Justine, Angela.
NAY: None

ORDINANCES

Introduction Ordinance 19-03, amending the operating and capital budget for the Aleutians East Borough Fiscal year 2019:
MOTION

BRENDA moved to accept and set for Public Hearing second by Josephine.

DISCUSSION

Ernie Weiss, said the consultant, Eric Volk was contracted as a part-time consultant for support efforts on the Board of Fisheries meeting in February. Weiss communicates with him weekly. Volk worked also during the Special Board of Fisheries meeting recently. Volk is a retired ADF&G person, one of the lead authors of WASSIP, and chair of the advisory committee and everybody supported contracting with him. He is traveling to Kodiak to meet with the Dept. of Fish & Game. He has been busy, attending all our teleconferences. We contracted Volk as a part-time position, but have been using him more so he advocated the increase in the contract amount. His contract expires after February Board of Fisheries meeting.

Mayor Osterback said one of the biggest road blocks at the last Board of Fisheries meeting was not understanding the WASSIP study. The WASSIP study is the latest study and this time we have the author who understands the study. At first he was going to be involved in other things, but they are all tied together. He was instrumental at the Special Board of Fish meeting. The recommended increase is money spent well to help us get through the February meeting. This is going to be a tough Board of Fisheries meeting and there is no one better to explain the WASSIP study.

Chris reiterated his understanding that this is a $2,000 increase per month, increasing monthly amount to $6,500. Chris asked if he works for anyone one else. Weiss answered no. Chris suggested a report once in a while to see exactly what he is doing. Weiss said accountability is a good thing and Volk can do that.

Paul commented that Eric Volk is worth his weight in gold and his participation through all the Board of Fisheries has been good.

Mayor Osterback said he believes Charlotte is going to do a good job as the Natural Resources Assistant Director, our whole staff is going to do a good job. He reminded fishermen not to get lax at this time, a lot of local expertise is going to be necessary. AEB will have the technical people, which includes Eric Volk, but is still need to rely on fishermen. Fishermen need to attend the meeting.

Warren wants to make sure we have all the legal aspects covered as well, not just WASSIP.

Mayor Osterback said when the Chignik escapement issue happened in June, the only association in our area is Area M Seiners Association. They hired Mark Slonim, who is a good fisheries litigation attorney. Instead of spending money on another attorney, we put into the fund to help pay for Mark Slonim, representing everyone. We are trying to cover all bases because we know how important this is. Warren agrees and hopes a lot fishermen attend.

ROLL CALL
YEAS: Paul, Stephen, Chris, Brenda, Josephine, Warren. Advisory: Justine, Angela.
NAY: None

Introduction Ordinance 19-04, amending the operating and capital budget for the Aleutians East Borough Fiscal Year 2018 (FINAL):

The Administrator reviewed saying the spreadsheet shows FY18, mid-year and the final. Fish tax revenue $1.1M higher than anticipated. After the Finance Director, Roxann Newman, reconciled everything, Ordinance 19-04 budget amendment is what Fiscal Year 2018 ended with.

MOTION
WARREN moved to accept and set for Public Hearing and second by BRENDA.

DISCUSSION No further discussion.

ROLL CALL
YEAS: Paul, Brenda, Josephine, Warren, Stephen, Chris. Advisory: Angela, Justine.
NAY: None

RESOLUTIONS

Resolution 19-09, authorizing the Mayor or designee to negotiate and execute an agreement for managed Information Technology services with ICE Services, Inc. for an amount not to exceed $41,180:

MOTION
BRENDA moved to approve Resolution 19-09 and second by CHRIS.

DISCUSSION
The Administrator said Request for Proposal was issued July 2, 2018 for qualified Information Technology services, and two proposals were received. After reviewing, decided to hire ICE services. Notice of Intent to award sent out August 9. Also includes transmission cost and site visits to Sand Point and King Cove. We do share the cost with the City of King Cove so cost to AEB is $37,000.

ROLL CALL
YEAS: Chris, Brenda, Stephen, Josephine, Paul, Warren. Advisory: Angela, Justine.
NAY: None

Resolution 19-10, approving salary increase for the Borough Maintenance Director:

MOTION
CHRIS moved to accept Resolution 19-10 and second by BRENDA.

DISCUSSION
Mayor Osterback said he did a six month review of the Maintenance Director, Emil Mobeck, which came out well and he is satisfied with his work performance. The Mayor has no authority to increase salary except for Cost of Living, so Resolution 19-10 is requesting a salary increase for the Maintenance Director. Recommends approval.

ROLL CALL
YEAS: Warren, Josephine, Brenda, Chris, Stephen, Paul. Advisory: Justine, Angela.
NAY: None

Resolution 19-11, authorizing the Mayor or designee to negotiate and execute a Notice to Proceed to DOWL to conduct an assessment of the Nelson Lagoon School facility for an amount not to exceed $38,706:

MOTION

JOSEPHINE moved to approve Resolution 19-11and second by BRENDA.

DISCUSSION
The Administrator reviewed saying, Nelson Lagoon School closed in 2013. The state conveyed property to Nelson Lagoon Tribal Council June 2018 and AEB committed to assess property. DOWL is already contracted to do work, and funding in the budget.

ROLL CALL
YEAS: Stephen, Brenda, Chris, Warren, Paul, Josephine. Advisory: Justine, Angela.
NAY: None

Resolution 19-12, supporting a proposal to the 2018 NOAA Marine Debris Removal Federal Funding Opportunity for a community-based derelict gear buyback program.

MOTION
BRENDA moved to accept Resolution 19-12 and second by CHRIS.

DISCUSSION
Charlotte Levy said Resolution 19-12 is requesting support to apply for a grant to provide a community-based derelict gear buyback program. This would be a 2-year proposal, first year mapping and assessing; second year, retrieval.

ROLL CALL
YEAS: Paul, Stephen, Chris, Josephine, Warren, Brenda. Advisory: Angela, Justine.
NAY: None

REMOVED Resolution 19-13, Authorizing the Mayor to Negotiate and Execute a Contract with Wired AK LLC for the Deferred Maintenance Electrical Work at the Sand Point and Akutan Schools in an Amount Not to Exceed $81,590. ***REMOVED FROM AGENDA PER ADMINISTRATOR REQUEST.***

OLD BUSINESS None

NEW BUSNESS

Quarter Two, Aleutians East Borough Strategic Plan Update:
The Administrator said representatives from all the communities participated in the December, 2017 planning work session where the strategic initiatives were defined. In the packet, is the updated quarter two, Strategic Plan, Vision Navigation Chart. The chart shows what strategic initiatives have been accomplished, some moved over to next quarter. Mayor Osterback noted that the navigation chart keeps us on track and a useful tool.

Discussion only - Akun/Akutan Transportation Link White Paper:
Mayor Osterback said he requested Laura Tanis to do a white paper on the Akun/Akutan Transportation Link. The Administrator said in the packet is the outline of the project history, January 2010 to present. This is a very useful, living document that will keep changing as we move forward. Laura Tanis did a great job researching all the information.

Comment period extension for the Draft 2016 Pink Salmon Disaster Funds Distribution Plan:
Resource Director, Ernie Weiss, said the comment period has been extended to September 18. Anyone can go online and make comments. He drafted some language after talking with Assembly Member, Gronholdt. In regards to Assembly Member Carol Foster's comments,

we would like to see as much as possible to go to the fishermen. Draft State plan in the packet. There are four components – research, fishermen, municipalities, and processors.

Mayor Osterback suggested fishermen go online and comment on the distribution. He added that he didn't see anything in there covering set netters and set netters should be included, because they lost out on fishing time due to the season closing. He agrees the fishermen need to capture as much as they can.

Paul said the current state plan has $2.4M divided to municipalities, which does not include AEB. Weiss drafted comments requesting AEB be considered in municipalities. Right now AEB will receive zero as a municipality. He stressed the importance of all gear groups and individuals to make comments. Mayor Osterback agrees, AEB should also be included in that and it wouldn't affect the fishermen percentage.

Sport Guide Tax:

Mayor Osterback said we will request a copy of Lake & Peninsula Borough ordinance on their sport guide tax to see how they tax sport fishing operations. The Administrator said we will review that ordinance and review AEB resource permit program and bring back to the Assembly.

REPORTS AND UPDATES

Administrator Report in packet. Highlights below:

- King Cove Cold Bay Road Litigation Update: Our Brief has been filed in opposition to the environmental groups Motion to Vacate the Agreement. Attorneys worked closely with the Dept of Justice, Dept. of Interior and State of Alaska to coordinate a defense of the Agreement. Plaintiffs filed their Reply Brief. Next step oral argument if court schedules.
- Akutan Trail: Design and permitting completed. Funds are now needed to complete the project. Looking for funding opportunities.
- Cold Bay terminal: Annual elevator inspection completed, tests were both passed; working with FAA on the maintenance requirement work for the HVAC system; and contracting a consultant
  To establish a lease rate system.
- Strategic Initiatives: hosting a planning work session in December, to outline our strategic initiatives for March 2019-February 2020.
- Alaska Municipal League Conference is November 12-16, 2018.

Assistant Administrator Report in packet. Highlights below:

- Strategic Plan Update: Government and Policy Advocacy: determined current Essential Air Service and mail contracts of AEB.
- Nelson Lagoon School Renovations: Once DOWL assessment is completed, AEB involvement will be done.
- Cold Bay Clinic: Need to find $2M. Looking at grant opportunities and other sources.
- IT Service: ICE Services will be providing IT services soon and reviewing our security.
- Helicopter: Transported 141 passengers, and 14,000 lbs. of freight. Making progress in getting back what is owed from passengers.

Natural Resource Director Report in packet. Highlights below:

- AEB Fishermen Meeting: Teleconference tomorrow, September 14.

- Board of Fisheries: All need to be involved, as we get closer to February Board of Fisheries meeting. Working with fishery management at Aleut Corporation, APIA and tribes. Board of Fish will be in work session next month.
- Board of Fish meets October 18-19 to consider Pacific cod proposals.
- NPFMC Electronic Monitoring: Reported to committee on grant proposal with Peninsula Fishermen's Coalition for funding from the Electronic Monitoring & Reporting fund NFWF to develop a monitoring and management plan.

Communications Director Report in packet. Highlights below:

- Akun/Akutan Marine Transportation Link: Completed white paper that includes history back to airport and hovercraft link transition to the present, helicopter link. Includes information on breakwater discussions on Akun with USDOT. This will be a working document.
- Harbor Masters Conference: Power Point presentation updated for conference.
- AEB handout: Developing handout to be used for visits to Juneau and Washington D.C. as well as other events.
- In the Loop: Two e-newsletters went out this period.

Maintenance Director:

- Working with engineers and getting numbers down for Sand Point and King Cove schools to get them back up and in order with the amount of funding available.
- Worked with the School District last month, to complete paperwork to get submitted to state for reimbursement program.
- Part-time in False Pass, that will do all the maintenance orders required by State Preventive Maintenance & Facility Management Program. Same in King Cove, maintenance orders being completed, as required by program.

ASSEMBLY COMMENTS

Stephen thanked The Maintenance Director, Emil Mobeck, for work done in False Pass. He knows the person hired to assist with maintenance, who is a recent graduate. Training him, makes him a bigger asset. School looks excellent.

Chris said Emil Mobeck came over to King Cove and appreciates the work done on the AEB office building also.

Paul suggested inviting representatives from the three processors to the December Assembly meeting to hear first-hand as to what their plans are.

Chris congratulated Charlotte Levy on her new position as Resource Director Assistant.

PUBLIC COMMENTS

City of King Cove Mayor, Henry Mack said, hopes to get future airline service out to region to discuss our travel concerns. Will have five processors in the area this summer. Concerned in King Cove and feels services need to change for the better. Hope the AEB and cities can get together and meet with the new airline service to voice our concerns. He added the hydro project dedication is scheduled and thanked AEB for their contribution.

Mayor Osterback agrees to voice our concerns by meeting with the air carrier as soon as everyone is in place.

Mayor Osterback welcomed Charlotte Levy in new position. She knows the number one issue is the February Board of Fish meeting, and will get up to speed. He suggested people from the region stop in, provide input and get to know her. Charlotte brings to the mix, thinking outside the box with projects, like kelp mariculture. There are things developing in the rest of the State that we need to take a hard look at and begin developing in our region. Opportunities that allow people to stay here and make income. Smaller fishery opportunities do provide income to families, like cod jig and pot fishing. As we progress down the road, need to expand what we have for income opportunities. We will work on getting her in the region to visit communities.

NEXT MEETING DATE
October 11, 2018 by teleconference.

ADJOURNMENT
MOTION
Paul moved to adjourn. Hearing no more the meeting adjourned at 4:45 p.m.

Mayor Alvin D. Osterback

Tina Anderson, Clerk

Date: 10/11/18