CALL TO ORDER
Mayor Alvin D. Osterback called the Assembly meeting to order by teleconference in each community on February 14, 2019 at 3:02 p.m.

ROLL CALL

Mayor Alvin D. Osterback	Present
Chris Babcock	Present
Carol Foster	Present
Warren Wilson	Present
Josephine Shangin	Present
Paul Gronholdt	Present
Brenda Wilson	Present
E. Ingrid Cumberlidge	Present

Advisory Members:

Dailey Schaack, Cold Bay	Present
Samantha McNeley, Nelson Lagoon	Present
Tom Hoblet, False Pass	Absent -excused
Logan Thompson, Student Representative	Present -arrived late due to travel.

A quorum was present.

Staff Present:
Roxann Newman, Finance Director
Tina Anderson, Clerk
Anne Bailey, Administrator
Laura Tanis, Communications Director
Mary Tesche, Assistant Administrator
Charlotte Levy, Assistant Resource Director
Ernie Weiss, Resource Director
Glennora Dushkin, Administrative Assistant

Adoption of the Agenda:
PAUL moved to adopt the agenda with the addition below.

- Resolution 19-45, Assembly in support of the appointment of Nicole Kimball for NPFMC.

Second by Brenda.

Hearing no objections, the agenda is approved.

Community Roll Call and Public Comments on Agenda Items:
The communities of King Cove, Sand Point, Akutan, Cold Bay, False Pass, and the Anchorage office were participating by teleconference. Also broadcast on KSDP radio.

Presentation: Charmaine Ramos, Tribal Partnership Specialist – 2020 Census:
Charmaine provided overview to the 2020 Census. In her presentation she said, remote Alaska is counted using field operations, with paper questionnaires, and tribes are contacted to figure out best time to count. Will be recruiting online and providing village tribal offices employment forms. Positions are census takers, between January and April, 2020. All hired people will be fingerprinted and background checked.

In larger cities, mailers will be sent out and questionnaires to be accessed online or by a toll free contact number.

Brenda reminded Charmaine that some people live on boats in harbors. Charmaine added that she sends out maps and asks for local input as to where people are located. They hire someone to just do the boat harbors and processors, to make sure everyone is counted.

Conflict of Interests:

Mayor Osterback asked for any potential **Conflict of Interests** to discuss. There were no conflict of interests.

Minutes, January 10, 2019 Assembly Minutes:

MOTION

CAROL moved to approve the January 10, 2019 Assembly Meeting Minutes and second by CHRIS.

Hearing no objections, **MOTION CARRIED.**

January Financial Reports:

MOTION

INGRID moved to approve the January Financial Report and second by JOSEPHINE.

DISCUSSION

The Administrator said Other revenue increased by $29,000, due to ground leases and rent. AEB is working on collecting outstanding balances for the helicopter operation collected. Currently tracking along as we should be.

Paul asked where Essential Air Service funding will show up on the budget. Bailey said under Fund 22. She noted that FY20 won't show money from federal government, but just agreed to pay 50% transportation link.

ROLL CALL

YEAS: Josephine, Brenda, Carol, Ingrid, Warren, Paul Chris. Advisory: Dailey, Samantha.
NAY: None

December, Investment Report. In packet.

CONSENT AGENDA

- Resolution 19-38, supporting proposed amendments to the population caps within the Payment in Lieu of Taxes (PILT) formula.
- Resolution 19-39, in support of Public Employee Retirement System (PERS) reform.

MOTION

CHRIS moved to approve the Consent Agenda and second by WARREN.

DISCUSSION

The Administrator said Resolution 19-38 is in support of an amendment to the population caps within PILT. PILT compensates municipalities like AEB for non-taxable federal acreage within jurisdictions. FY2018 AEB received $600,878, used for education and capital projects. National Association of Counties (NaCo) found that the current formula is unfavorable for populations under 5,000. Resolution 19-38 supports extending the

populations multipliers. An analysis was done by HeadWaters Economics, and based off their formula, AEB could have an increase of $300,000. Recommends approval.

The Administrator said Resolution 19-39 supports PERS reform. AEB participates in PERS. Senate Bill 125 passed, setting the total based salaries in 2008. It eliminates the capabilities to eliminate and create departments. Based on this, it shows we have to pay an additional 22%, equaling $46,000. AEB has paid over $400,000 due to the Senate Bill requirement. Recommend approval.

ROLL CALL
YEAS: Chris, Paul, Carol, Josephine, Ingrid, Warren, Brenda. Advisory: Dailey, Samantha.
NAY: None.

PUBLIC HEARINGS

Public Hearing Ordinance 19-05, amending Title 4, Chapter 12.010, Section 4.12.010 of the Aleutians East Borough Code of Ordinances:

MOTION
INGRID moved to approve Ordinance 19-05 and second by BRENDA .

DISCUSSION
The Administrator reviewed saying this amends the election code to not allow a person to run for more than one assembly seat or more than one school board seat. One person may still serve on both boards at the same time.

Mayor Osterback opened for Public Hearing. Hearing none, Public Hearing closed.

ROLL CALL
YEAS: Brenda, Paul, Ingrid, Carol, Josephine, Warren, Chris. Advisory: Samantha, Dailey.
NAY: None.

Public Hearing Ordinance 19-06, amending Title 6, Chapter 6.04, Section 6.04.041, Subsection (E) of the Aleutians East Borough Code of Ordinances.

MOTION
PAUL moved to approve Ordinance 19-06 and second by BRENDA.

DISCUSSION
The Administrator said APCM reviewed in detail. This amendment changes the subsection, amending the Borough's asset classes, for diversification.

Mayor Osterback opened for Public Hearing. Hearing none, Public Hearing closed.

ROLL CALL
YEAS: Paul, Brenda, Carol, Ingrid, Warren, Chris, Josephine. Advisory: Samantha, Dailey.
NAY: None

Ordinances *None*

RESOLUTIONS

Resolution 19-40, honoring Justine Gundersen for her many years of service to AEB:

MOTION
CAROL moved to approve Resolution 19-40 and second by BRENDA.

Mayor Osterback read the Resolution 19-40 for the public.

Mayor Osterback said he has enjoyed working with Justine. We've all spent time with Justine, in Nelson Lagoon. She is the most gracious host, took care of the Assembly making sure everyone is comfortable. He wished Justine good luck in all her future endeavors.

DISCUSSION

ROLL CALL
YEAS: Josephine Carol, Ingrid, Paul, Chris, Warren, Brenda, Advisory: Dailey, Samantha.
NAY: None

Resolution 19-41, authorizing the mayor to negotiate and execute a contract with Moffatt & Nichol (M&N) to provide engineering and project management services for Nelson Lagoon dock repairs project in an amount not to exceed $120,311:

MOTION
BRENDA moved to approve Resolution 19-41 and second by CAROL.

DISCUSSION
The Administrator said M&N will provide project management, environmental permitting, bid phase services, and construction phase services. The price quoted, $120,311, and money already budgeted. Recommend approval.

ROLL CALL
YEAS: Ingrid, Chris, Brenda, Josephine Carol, Warren Paul,. Advisory: Samantha, Dailey.
NAY: None

Resolution 19-42 authorizing the Mayor to dispose of one (1) manufactured modular building located in King Cove, Alaska by negotiation with the City of Akutan at less than fair market value:

MOTION
INGRID moved to approve Resolution 19-42 and second by BRENDA.

DISCUSSION
Mary Tesche said the modular provided support for hovercraft operation. On August 9, 2018, AEB conducted a sealed bid auction, with a minimum of $45,000. AEB received no responses. Currently, Akutan has expressed interest. There is no adequate shelter for helicopter passengers, and the city would like to refit for passengers. Government to government transfer can be at less than fair market value.

ROLL CALL
YEAS: Chris, Warren, Josephine, Brenda, Carol, Paul, Ingrid. Advisory: Dailey, Samantha.
NAY: None

Resolution 19-43, approving the projects and initiatives identified on the Borough Strategic Plan:

MOTION
CAROL moved to approve Resolution 19-43 and second by JOSEPHINE.

DISCUSSION
The Administrator said we had a planning work session in December to identify projects, present - March 2020. In the packet, is the vision navigational charts. We took initiatives outlined in meeting, broke the projects out to quarters and assigned tasks to individuals. Completed projects have been removed.

ROLL CALL
YEAS: Ingrid, Brenda, Carol, Josephine, Paul, Warren, Chris. Advisory: Dailey, Samantha.
NAY: None

Resolution 19-44, Assembly supporting the reappointment of Buck Laukitis to the NPFMC:
MOTION
WARREN moved to approve Resolution 19-44 and second by PAUL.

DISCUSSION
The Resource Director said NPFMC is the fishery management body controlling federal fisheries in our waters. Two seats are open, appointed by the governor. He recommends approval.

Paul said he is a very good candidate and the last fisherman left on the Council.

ROLL CALL
YEAS: Paul, Brenda, Carol, Ingrid, Warren, Chris, Josephine. Advisory: Dailey, Samantha.
NAY: None

Resolution 19-45, Assembly supporting the appointment of Nicole Kimball to the NPFMC:
MOTION
PAUL moved to approve Resolution 19-45 and second by JOSEPHINE.

Mayor Osterback said Resolution 19-45, to support appointment of Nicole Kimball to the NPFMC, was brought forward to you by Assembly Member Gronholdt.

DISCUSSION
Paul said during the break some people attempted to call fishermen to get input. Mayor Osterback said there is some reluctance to go forward at this time until Assembly Members talk to their constituents. There are two ways that can be done, one is to table the vote and schedule a special meeting or submit a letter of support signed by the Mayor, after discussion with fishermen.

Paul said, for the record, Julie Bonney, Buck Laukitis, Stephanie Madsen, Theresa Petersen, Nicole Kimball, Rebecca Skinner, are all being considered to fill the two open seats.

Carol feels we need to get input from fishermen, prior to approving. Whoever we support for the seat has to be someone fishermen are comfortable working with. At this time, she does not support, until she hears from fishermen.

Paul said he does not see anything wrong with tabling to a special meeting.

Chris and Brenda also support tabling.

MOTION
CHRIS moved to table until February 20 at 10:00 a.m. Second by INGRID.

ROLL CALL
YEAS: Carol, Ingrid, Warren, Chris, Josephine, Paul, Brenda,. Advisory: Dailey, Samantha.
NAY: None

Resolution 19-45, TABLED until February 20 at 10:00 a.m.

OLD BUSINESS *None*

NEW BUSINESS *None*
(Logan and Emil arrived)

REPORTS AND UPDATES

Administrator's Report in packet. Highlights below:

- Essential Air Service (EAS): U.S. DOT issued an order to Maritime Helicopters to provide EAS to Akutan. U.S. DOT has agreed to pay for 50% of the helicopter operation. The helicopter services agreement has been executed. AEB will continue to pay 50% of operations and will continue to provide fuel and hangar usage. All other responsibilities will be Maritime. Changes have been made to the reservation site and major customers have been informed. As of February 1, AEB is no longer doing the helicopter operation.

- Akun Breakwater Dock:
  Energy & Water Appropriations Committee has signed off on the Army Corps of Engineers Continuing Authorities Program list. The Corps began having project team meetings, City of Akutan and AEB have been attending. They will be reviewing everything necessary throughout the feasibility process over the next two months. Initial determination first, then full blown feasibility study. AEB will be the sponsor, with Assembly approval, so the project can move towards the ultimate solution of a traditional vessel for the Akun/Akutan link.

- Nelson Lagoon Dock Repairs: Will work with Moffatt & Nichol. Goal is to go out to bid soon with possible construction summer, 2019.

- G.O. Bond information: Gathering information for a whitepaper. First bonds 1990. AEB has $21.9M worth of bond debt and $1.4M plus interest, paid annually.

- Fish Expo Cost: Expenses for Expo are $9,278 and $6,058 employee travel. Total approximately $15,337.

- Governor's proposed budget: Lobbyist Mark Hickey is thoroughly reviewing the Governor's proposed budget reductions. Hickey will provide a summary and so will Alaska Municipal League.

Assistant Administrator report in packet. Highlights below:

- Akutan Harbor: Harbor Operations & Management plan draft completed. Once finalized will be sent to the Corps.

- Cold Bay Clinic: LCG Lantech, Inc. contract signed. They identified code change requirements and working on cost estimate for 2020 construction and looking at energy savings solutions.

- January Helicopter Operations: 262 passengers, 11,773 pounds of mail & freight, nine charters with 148 passengers.

Communications Director Report, in packet. Highlights below:

- Board of Fisheries: Attending meetings with fishermen in preparation for the Board of Fisheries meeting, and last minute details with meeting space and room rate for fishermen, for Board of Fish at Sheraton Hotel.

- GCI: Received update from GCI on status of appeal regarding 26% decrease in Rural Health Care payments, filed in November. There has been no movement yet.

- In the Loop: Planning Work Session presentations are In the Loop December edition, more in next month e-news edition.

Resource Director Report in packet. Highlights below:

- NPFMC: Advisory Panel (AP) Council considering restricting catcher processors acting as motherships for cod trawl, reducing onshore deliveries. Both also moved to begin the process to rationalize BSAI cod trawl.

  AP voted to restart scoping work process on Gulf of Alaska cod and pollock trawl rationalization. The AP also moved to rationalize BSAI pot cod catcher vessels and catcher processors, 60' and over.

  He said rationalization is coming and stressed the importance of people submitting input.

- Board of Fisheries meeting: Public comments are on the state website, including the Mayor's comments, and Kate Reedy's socio-economic report. Board meeting February 21-26.

- Marine Transportation Advisory Board: As a member of the board, he is attending meetings. Huge concerns over Governor's proposed cuts to the AMHS.

- AEB Fish Tax: Bering Sea Pollock kept raw fish tax even, while other fish tax decreased.

Assistant Resource Director in packet. Highlights below:

- Board of Fish: Have been working with Eric Volk, on putting together environmental considerations, specifically regarding changes in Black Lake and recent changes in the Gulf of Alaska.

- Strategic Plan Initiatives: Will be working on natural resource diversification and strengthening fisheries advocacy on State and federal level, and climate change on AEB level.

- Electronic Monitoring Project: Saltwater installed the electronic monitoring systems in King Cove and Sand Point, for Pollock A season -- 14 trawlers and two tenders, for Pollock A Season. Should have the data soon to review. While in Sand Point was able to meet with Saltwater tech. Found a local, on-call tech, Jonathan Rotter, to locally service this project.

- Mariculture: Travelled to Sand Point and Akutan for potential site assessment and water sampling. Had shipping issues for water samples out of Sand Point and Akutan. Also did outreach to students in Akutan and plan to do similar in Sand Point on next visit.

  Also, met with Akutan Trident plant manager to discuss kelp, which has manifested into a meeting with Kodiak Trident plant manager. She noted Silver Bay Seafoods plans for an oyster farm in Southeast Alaska.

Maintenance Report:

- Akutan Trip: Akutan school in going good, the visit gave a better understanding on the school operation.

- Sand Pt School contractors: Should be complete today.

- AMLJIA: Did a walk through at AEB office building and Sand Point School to see where we are on compliance. Report is good, some organization needed and signs more visible.

ASSEMBLY COMMENTS

Mayor's Comments: Mayor Osterback noted his appreciation for all the work everyone is doing on the Board of Fisheries efforts.

PUBLIC COMMENTS

New, Eastern Aleutian Tribes CEO, Keja Whiteman, introduced herself, saying she plans to learn from the communities before she can have a clear vision. She has visited five of the eight clinics, so far. A lot of things are working well, and is getting feedback on what isn't. She is working on streamlining things, making things more efficient and effective.. Eastern Aleutian Tribes (EAT) has received grants and now working toward filling the positions.

Keja plans to make sure the root structure is sustainable, staff is quality and following best practices. She is reviewing the agreement with the AEB originally approved in 1993, for the $150,000 received every year and making sure it is being spent as agreed to. Wants to be a good partner and a good neighbor.

Ingrid, said she is a huge supporter of local health care. She voiced her concerns about EAT being short staffed in medical and behavioral health at our sites. She asked the CEO to share her strategies to overcome those issues, including issues with supplies shortages in the clinic for blood draws.

Whiteman said she has confidence in the staff, and are transitioning to a fully staffed organization. We are changing our philosophy, and also have a full-time employee coming to Sand Point starting mid-March. Has extended offer letters to two behavioral health employees and an offer letter to a medical mid-level provider. We have done major changes in recruitment and retention strategies. In regards to shortage in supplies, this goes back to inefficiency in the Anchorage office, in how inventory was being done. Nobody was assigned. There are other areas like patient travel. Someone goes on leave and no one doing backup, which is unacceptable and being remedied. She guaranteed that the process is being worked on and within 24 hours of supply shortage, there were containers shipped out. All part of the transition.

Really significant changes, and have signed three employee offer orders today. She plans to visit Sand Point in March.

NEXT MEETING DATE
Special Assembly Meeting February 20 and Regular Assembly Meeting March 14, 2019 at 10:00 a.m.

ADJOURNMENT
CAROL moved to adjourn and second by INGRID. Meeting adjourned at 5:03 p.m.

Alvin D. Osterback, Mayor

Tina Anderson, Clerk

Date: 3/14/19