

Libraries, Museums, and Archives
Attachment O
Issued May 7, 2020
Effective May 8, 2020
Part of Phase II

By: Governor Mike Dunleavy 
Commissioner Adam Crum, Alaska Department of Health and Social Services
Dr. Anne Zink, Chief Medical Officer, State of Alaska

- I. Applicability:** This Attachment applies to all libraries, museums, and archives, and supersedes Mandate 2.1.
- II. Libraries, archives, and museums may resume operations if they meet all of the following requirements, as well as applicable local rules and ordinances:**
- a. General:
- i. It is strongly suggested that cloth face coverings be worn by all employees and members of the public.
 - ii. No more than 25 percent of maximum occupancy for public areas, as required by law, is permitted at any one time.
 - iii. Social distance of at least six feet should be maintained between individuals and household groups.
 - iv. Each library, archive, or museum must establish a COVID-19 Mitigation Plan addressing practices and protocols to protect staff and the public.
- b. Hygiene Protocols:
- i. Employer must provide hand washing capability or sanitizer.
 - ii. Frequent hand washing by employees must be enforced.
 - iii. An adequate supply of soap and/or hand sanitizer, disinfectant, and paper towels must be available.
 - iv. Employer must provide daily touch-point sanitization (e.g., workstations, equipment, screens, doorknobs, restrooms) throughout the facility.
- c. Staffing:
- i. Employer must provide training for employees regarding these requirements and provide each employee a copy of the COVID-19 Mitigation Plan.
 - ii. Employer must conduct pre-shift staff screening and maintain a staff screening log.
 - iii. No employee displaying symptoms of COVID-19 may provide services to the public. Symptomatic or ill employees may not report to work.
 - iv. No employee may work within 72 hours of exhibiting a fever.
 - v. Employer must establish a plan for employees getting ill and a return-to-work plan following CDC guidance, which can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>.

For the latest information on COVID-19, visit coronavirus.alaska.gov
State of Alaska COVID-19 Mandate 016 - Attachment O
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- d. Cleaning and Disinfecting:
- i. Cleaning and disinfecting must be conducted in compliance with CDC protocols weekly or, in lieu of performing the CDC cleaning and disinfecting, the library, archive, or museum may shut down for a period of at least 72 consecutive hours per week to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
 - ii. When an active employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the confirmation of a positive test as practical. In lieu of performing CDC cleaning and disinfecting, the library, archive, or museum may shut down for a period of at least 72 consecutive hours to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
 - iii. CDC protocols can be found online at:
<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html> and <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>.

III. Mixed Businesses/Application of Other Attachments

- a. Stores that operate within a library, archives, or museum are subject to the requirements of Health Mandate 016 - Attachment E for Retail Businesses .
- b. Cafes that operate within a library, archives, or museum are subject to the requirements of Health Mandate 016 - Attachment F for Restaurants Dine-In Services.
- c. Public gatherings and rentals of spaces within a library, archives, or museum are subject to the requirements of Health Mandate 016 - Attachment N for Social, Religious, and Other Gatherings.

IV. Best Practices Encouraged

- a. Entryway, Curbside, and home delivery is encouraged.
- b. Telephone and online reference requests for contactless pickup and delivery is encouraged.
- c. Move to and promote cashless and receiptless transactions is encouraged.
- d. Closure of hands-on and interactive exhibits is encouraged.