

Non-Essential Public Facing Businesses Generally (Not Including Retail)
Attachment D
Issued April 22, 2020
Effective May 8, 2020
Part of Phase II

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- I. **Applicability:** This Attachment generally applies to businesses interacting with the public which are not included in *Alaska Essential Services and Critical Workforce Infrastructure Order* (formerly Attachment A). Retail businesses are addressed in Attachment E.
- II. **Non-Essential Businesses can resume operations if they meet all of the following requirements:**
- a. Social Distancing:
- i. Reservations are encouraged. Walk-ins are permitted if a visitor log is kept that has sufficient information to be able to contact a visitor should the need arise.
 - ii. It is strongly encouraged that cloth face coverings be worn by all employees.
 - iii. No more than 50 percent maximum building occupancy, as required by law, are permitted at any one time.
 - iv. Groups or parties must be limited to household members only.
 - v. Social distance of at least six feet should be maintained between individuals and household groups.
 - vi. Establish a COVID-19 Mitigation Plan addressing the practices and protocols to protect staff and the public.
 - vii. Entryway signage must notify the public of the business's COVID-19 Mitigation Plan and clearly state that any person with symptoms consistent with COVID-19 may not enter the premises.
- b. Hygiene Protocols:
- i. Employer must provide handwashing capability or sanitizer.
 - ii. Frequent hand washing by employees, and an adequate supply of soap, disinfectant, hand sanitizer, and paper towels must be available.
 - iii. Employer must provide for hourly touch-point sanitization (e.g. workstations, equipment, screens, doorknobs, restrooms) throughout work site.
- c. Staffing:
- i. Employer must provide training for employees regarding these requirements and provide each employee a copy of the business mitigation plan.
 - ii. Employer must conduct pre-shift screening and maintain staff screening log.

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- iii. No employee displaying symptoms of COVID-19 will provide services to customers. Symptomatic or ill employees may not report to work;
 - iv. No employee may report to the work site within 72 hours of exhibiting a fever.
 - v. Employer must establish a plan for employees getting ill and a return-to-work plan following CDC guidance, which can be found online at:
<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>.
- d. Cleaning and Disinfecting:
- i. Cleaning and disinfecting must be conducted in compliance with CDC protocols weekly or, in lieu of performing the CDC cleaning and disinfecting, the business may shut down for a period of at least 72 consecutive hours per week to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
 - ii. When an active employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the confirmation of a positive test as practical. In lieu of performing CDC cleaning and disinfecting, businesses may shut down for a period of at least 72 consecutive hours to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
 - i. CDC protocols can be found online at:
<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html> and <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>.

III. Non-Essential Businesses Requiring In-Home Services

- a. **Applicability:** Businesses not falling under the *Alaska Essential Services and Critical Workforce Infrastructure Order* (formerly Attachment A) which require provision of services in a person's home. Examples include, but are not limited to, installation of products such as windows, blinds, and furniture, non-critical inspections and appraisals, and showing a home for sale.
- b. **These businesses can resume operations if they meet all of the following requirements:**
 - i. Social Distancing:

For the latest information on COVID-19, visit coronavirus.alaska.gov

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1. It is strongly encouraged that cloth face coverings be worn by all workers and residents of the home.
 2. Social distance of at least six feet should be maintained between non-household individuals.
 3. Establish a COVID-19 Mitigation Plan addressing the practices and protocols to protect staff and the public.
- ii. Hygiene Protocols:
1. The worker must wash and/or sanitize hands immediately after entering the home and at time of departure.
 2. The worker must sanitize surfaces worked on, and must provide their own cleaning and sanitation supplies.
- iii. Staffing:
1. Provide training for employees regarding these requirements and the business mitigation plan.
 2. Conduct pre-shift screening and maintain staff screening log.
 3. No employee displaying symptoms of COVID-19 will provide services to customers. Symptomatic or ill employees may not report to work.
 4. No person may work within 72 hours of exhibiting a fever.

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