CALL TO ORDER
Mayor Alvin D. Osterback called the Assembly meeting to order by teleconference in each community on August 9, 2018 at 3:00 p.m.

ROLL CALL

Mayor Alvin D. Osterback	Present
Chris Babcock	Present
Carol Foster	Present
Warren Wilson	Present
Josephine Shangin	Absent-excused
Paul Gronholdt	Present
Brenda Wilson	Present
Vacant	Vacant

Advisory Members:

Angela Simpson, Cold Bay	Present
Justine Gundersen, Nelson Lagoon	Present

A quorum was present.

Staff Present:
Jacki Brandell, Finance Assistant
Tina Anderson, Clerk
Anne Bailey, Administrator
Laura Tanis, Communications Director
Mary Tesche, Assistant Administrator
Charlotte Levy, Administrative Assistant
Emil Mobeck, Maintenance Director
Ernie Weiss, Resource Director

Adoption of the Agenda:
MOTION
CAROL moved to adopt the agenda as presented and second by CHRIS.

Hearing no objections **MOTION CARRIED.**

Community Roll Call and Public Comments on Agenda Items:
The communities of King Cove, Cold Bay, Sand Point, Nelson Lagoon and the Anchorage office were participating by teleconference. Also broadcast over KSDP radio.

Public Comments on Agenda Items:

Conflict of Interests:
Mayor Osterback asked if there are any potential **Conflict of Interests** to discuss. Carol said Ingrid Cumberlidge, who submitted a letter of interest for the Assembly appointment, is her sister-in-law. Mayor Osterback feels it is not a conflict. The Mayor said in regards to Ordinance 19-01 and Ordinance19-02, for the record, he negotiated the contract and he does sell fish to Peter Pan Seafoods. He asked if anyone has a problem with it. There was no response. Brenda said she and Warren also sell fish to Peter Pan. Mayor Osterback said they don't have a conflict, revenue is earned from sale of fish.

Minutes, July 12, 2018 Assembly Minutes:

MOTION

PAUL moved to accept the corrected July 12, 2018 Assembly Meeting Minutes and second by BRENDA.

Hearing no objections, **MOTION CARRIED.**

Financial Report, June:

MOTION

PAUL moved to approve the June Financial Report and second by CAROL.

DISCUSSION

The Administrator said the June Financial Report reflects FY18. The revenue shows the sale of the hovercraft revenue.

Carol said the news showed Premera dropping premium costs in the State of Alaska and asked if we will see a reduction. The Finance Director said she has not received anything at this time.

ROLL CALL

YEAS: Chris, Paul, Carol, Brenda, Warren. Advisory: Angela, Justine.
NAY: None
MOTION CARRIED

June, Investment Report:
In packet. Permanent Fund increase of $399,000.

CONSENT AGENDA None

PUBLIC HEARINGS

Public Hearing Ordinance 19-01, authorizing the sale of Lot 1 of the Port Moller Cannery Subdivision to Peter Pan Seafoods and authorizing the Mayor to execute a quitclaim deed for the sale.

MOTION

BRENDA moved to approve Ordinance 19-01 and second by CAROL.

The Administrator said in regards to Ordinance 19-01 and Ordinance 19-02, at the June 1 Assembly meeting Resolution 18-40 was approved to negotiate the sale for Port Moller Lot 1 (3.838 acres), Lot 4 (3.955 acres), the landfill location, On July 3 the Borough received permission from Alaska Dept of Natural Resources, for the sale of lands approved for conveyance to AEB. Peter Pan letter states they are prepared to pay purchase price of $38,965, which is $5,000 per acre.

Mayor Osterback said from the Assembly discussions, sale of Lots 1 and 4 must be signed by Peter Pan Seafoods at the same time.

Mayor Osterback opened for PUBLIC HEARING. Hearing none, Public Hearing closed.

Paul wished we could have gotten more for them, and appreciates comments to sell both at once.

ROLL CALL
YEAS: Paul, Warren, Chris, Brenda, Carol. Advisory: Angela, Justine.
NAY: None
MOTION CARRIED

Public Hearing Ordinance 19-02, authorizing the sale of Lot 4 of the Port Moller Cannery subdivision to Peter Pan Seafoods and authorizing the Mayor to execute a quitclaim deed for the sale.

MOTION
BRENDA moved to approve Ordinance 19-02 and second by CAROL.

Mayor Osterback opened for PUBLIC HEARING. Hearing none, Public Hearing closed.

ROLL CALL
YEAS: Brenda, Paul, Warren, Chris, Carol. Advisory: Justine, Angela.
NAY: None
MOTION CARRIED

ORDINANCES None

RESOLUTIONS

Resolution 19-06, Assembly authorizing the Mayor to negotiate and execute amendment No. 3 of the Co-Sponsorship Agreement with the ADOT/PF and the City of Akutan.

MOTION
CHRIS moved to approve Resolution 19-06 and second by WARREN.

The Administrator reviewed saying, Resolution 19-06, is Amendment No. 3 to the Akutan Airport Co-Sponsorship Agreement. She explained the Agreement was approved by Resolution 10-08, on January 14, 2010. Amendment No.1 approved was to change to a helicopter operation and included a fueling location in Akutan. Amendment No. 2 allowed portion of $3.1M to be used to subsidize the $1.5M per year helicopter operation. The City of Akutan has requested the unused funds for the Akutan Boat Harbor Utility project. The grant funds need to be used prior to the June 30, 2019 expiration date.

Paul said we discussed at workshop and supports the amendment.
DISCUSSION None

ROLL CALL
YEAS: Brenda, Carol, Warren, Chris, Paul. Advisory: Justine, Angela.
NAY: None
MOTION CARRIED

Resolution 19-07, authorizing the Mayor to negotiate and execute a contract agreement with Professional Growth Systems (PGS) for strategic planning services:

MOTION
CAROL moved to approve Resolution 19-07 and second by CHRIS.

DISCUSSION
Administrator said in 2017 PGS was hired to provide strategic planning for AEB. The planning session helped identify strategic planning. The AEB would like to continue through March 1, 2020. PGS will deliver a strategic plan, engage the community through selective representative, and provide work throughout the years. She added that the tools have been extremely useful and recommends approval.

Chris said Mayor Osterback got this rolling prior to becoming the mayor and agrees with Administrator, it has helped administration but also helped the Assembly to see what needs to be accomplished and supports continuing on with PGS.

Paul said PGS did an excellent job in getting us lined up. But uncomfortable making a long term commitment, but, regardless, he will support.

Mayor Osterback said people who visit the office can see where we are going by seeing the strategic planning boards at the office, and also keeps everyone on track. Feels it is a good system and recommends approving.

ROLL CALL
YEAS: Carol, Chris, Brenda, Paul, Warren. Advisory: Angela, Justine.
NAY: None
MOTION CARRIED

Resolution 19-08, disposal of surplus, obsolete or unneeded supplies:
CAROL moved to approve Resolution 19-08 and second by CHRIS.

The Administrator reviewed saying the one conex located in King Cove is not needed or used and a resolution is required to put out to bid for disposal.

DISCUSSION
Paul asked how it is towed. The Administrator said it is on a trailer.

ROLL CALL
YEAS: Warren, Paul, Chris, Carol, Brenda: Advisory: Justine, Angela.
NAY: None
MOTION CARRIED

OLD BUSINESS

NEW BUSINESS

Discussion: Natural Resource Dept. new employee position and budget revision:
The Administrator said memo in packet discusses new employee position and budget revisions. Two options in memo, contract consultant position or an Assistant Natural Resources position, and two draft budget revisions.

Mayor Osterback said after an Assembly discussion, whether to hire a contract person or a full time positon in the Resource Dept., the Assembly supports a full time position as in the past.

There is some interest in having a contract position, but overall support is to move forward with a full time position. In the packet, is a proposed job description and we will go forward with the normal hiring process.

Mayor Osterback said another issue discussed are budget changes on proposed new position, Board of Fisheries meetings and NPFMC. We will be looking at expending more funds and making changes to the budget, in preparation for the Board of Fisheries meeting in February. He feels we are on track and heading in a good direction.

Carol agrees that the new position should be full time. In the past, we've had two people and feels it is time to go back to that. The Resource Director has been overloaded for a while and supports another staff member in the Resource Dept.

Paul said there was a consensus for a full time position, except for him, however, he is flexible. One important issue is to have a contract set with a specific amount of years, so not permanent, in case of board changes with different ideas. If they are permanent, it is difficult to change things.

Chris supports a permanent position. The Board of Fisheries is really important as well as our ground fisheries. Another person is a plus for AEB.

Justine said Weiss can't cover everything and also serves on NPFMC Advisory Panel. She supports a full time position.

Warren said we need an expert in various issues. He supports a part-time position.

Brenda supports a full-time employee, but wants to make sure we get the right fit with the necessary areas of expertise.

Carol asked if we're going to hire more contract people based on their level of skill.

Mayor Osterback said he supports a full time position, but we also have a fisheries expert contracted to help at the Board of Fisheries meeting. When that job is done, that contract goes away. If oil & gas leases comes up, we would contract with an oil & gas expert. The biggest thing is protecting our fisheries, the Borough's source of income. As other things come up, we address at that time and can bring experts on as needed.

Assembly Seat G Appointment:
Administrator said July 12 the seat was declared vacant, and is required to be filled within 30 days. Appointment is until the October 2, 2018 Regular Election.

Letters of interest were received from the people below:

Justine Gundersen – Nelson Lagoon
Austin Roof – Sand Point
Stephen Kennedy – False Pass
Ingrid Cumberlidge – Sand Point

Assembly votes cast by text to Clerk:

Stephen Kennedy	3
Ingrid Cumberlidge	2

Stephen is appointed until the October 2, 2018 Regular Election.

REPORTS AND UPDATES

Administrator's Report in packet. Highlights below:

- School Assessments: Request For Proposal went out July 13 for electrical maintenance and control maintenance. Reviewed RFPs on July 24 and in process of requesting additional information from contractors.
- DOWL requested proposals for fire alarm work for Akutan School, and sealant and paint at Sand Point School. Contract is now not necessary for fire alarm work, since most of work has already been done.
- Cold Bay terminal: In process of getting FAA maintenance issues addressed for their leased space and working with consultant on terminal lease.
- Akutan harbor: Working on salinity data report for harbor mitigation measures.
- Employee handbook: Working on updating the handbook.
- Akun dock breakwater: Working with Lobbyist, Mark Hickey on breakwater assessment.
- Erosion project: Submitted an extension request for the erosion project.
- Akun/Akutan vessel: Feasibility study in the works.

Paul asked for update on Akutan road to the boat harbor. The Administrator said she met with Joe Bereskin. There is not enough funding to complete the $7M road and also working on land issues.

Paul also asked for update on the King Cove Road. The Administrator said there is no new information at this time. Working on completing the land exchange.

Chris asked about the Cold Bay terminal leasing and whether any new interest from airlines. The Administrator said she has been in contact with Pen Air and Grant Aviation and had an inquiry from Raven. Mayor Osterback added that the lease rate schedule is almost completed.

Assistant Administrator's Report in packet. Highlights below:

- Cold Bay clinic: Researching funding opportunities that we can potentially apply for. Federal grant opportunities, state funding, appropriations from local entities, seafood processors, and other stakeholders we can identify. Still need $2M for project.
- Office Technology and Connectivity: issued RFP for IT services last month and received two proposals. After reviewing, will have a contract with ICE Services in the next Assembly packet, effective October 1.
- Helicopter operations: Transported 141 passengers, 11,591 lbs. of mail and freight, two medivacs, and two charters.

Resource Director Report in packet. Highlights below:

- Board of Fisheries: Preparing for the February 21-27 meeting. Also preparing for the October 15-16 meeting for agenda changes. There is an AEB fisheries meeting October 10 to discuss efforts and strategy.
- NPFMC: Meeting in October with several agenda items of interest. Included is the preliminary specs for groundfish, observer annual deployment plan and electronic monitoring. NPFMC December meeting, issues of importance to local trawl fleet are WGOA pollock vessel limitations, and cod/ Pollock seasons/allocations.
- Kelp Mariculture Grant: Have utilized Charlotte's expertise for the kelp mariculture grant proposal.

- Fish tax: Graphs show Pollock revenue is one third of AEB raw fish revenue. Last year revenue was real good due to July/ August salmon season.
- Potential electronic monitoring grant: $750,000 grant proposal for administration of an electronic monitoring program.
- Bristol Bay Advisory Group: Recently appointed to the Advisory.
- NPFMC Electronic Monitoring Committee, August 23-24.
- NP Research Board Advisory Panel (board member) meets September 11-12.
- Aleutian Islands Water Safety Committee Member. Committee has not yet met.
- Anchorage ADF&G Advisory Committee Member to monitor how they vote on issues from our area.
- Fishery Disaster: Distributed a memo to better answer questions on how to apply.

Justine voiced her concerns about Bristol Bay efforts to close Area M salmon fishing. Weiss said every Board of Fisheries cycle, we are at jeopardy, especially on the south side. AEB not at fault for poor salmon escapement in Chignik and science can back that. There will be more discussion at the fishermen's meeting tomorrow.

Kelp Mariculture Update: Charlotte, said the NFWF Grant has been submitted and should know by November where we are with the grant. USDA also does kelp mariculture grants. This will be a long process since no mariculture in our region. We are on the right track and confident in our grant application.

Chris asked what communities for the proposed mariculture. Charlotte said the grant proposal includes False Pass, Akutan, and Sand Point. Need strong relationships with the processor in the communities so that is why those communities were chosen.

Communications Director Report in packet. Highlights below:

- Press release sent out to media July 16 regarding additional proposed restrictions that could have devastating effects on South Peninsula fishermen and families due to Chignik salmon escapement failure.
- Board of Fisheries emergency meeting: Board voted to adopt emergency regulations furthering restrictions in Dolgoi Area.
- King Cove Road Corridor: Survey work to mark road corridor boundaries was carried out by Dept. of Interior. Environmentalist spoke out against the action.
- Akun breakwater/dock white paper to include the history and funding, to be completed soon. As changes occur, will continue to add to it.
- Annual Report: Working on the Annual Report to be mailed out to AEB residents.
- Marine Expo, November 18-20: Slideshow being put together for show.

ASSEMBLY COMMENTS

Paul said in two weeks additional information should be available on the 2016 pink salmon disaster money. A meeting next week.

PUBLIC COMMENTS

City of King Cove Mayor, Henry Mack said he supports another full-time employee in the Natural Resource Dept. Feels fishermen appreciate investment in our fishery protections.

NEXT MEETING DATE
September 13, 2018.

ADJOURNMENT
Carol moved to adjourn. Hearing no more the meeting adjourned.

Time: 4:32 p.m

Mayor Alvin D. Osterback

Tina Anderson, Clerk

Date: 9/13/18