

Application for Employment

Instructions:

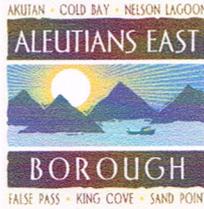
1. Complete the Employment Application.
2. A Cover Letter and Resume are required in addition to the completed application. A resume will not be accepted in lieu of an application.
3. Completed application packets should be submitted to:

Borough Administrator
Aleutians East Borough
3380 C Street, Suite 205
Anchorage, AK 99503

or

Fax: (907) 276-7569

4. Call (907) 274-7555 if you have any questions



Aleutians East Borough

Employment Application

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation or any other legally protected status.

Name & Address

Name (First, MI, Last)

Mailing Address

Telephone

Alternate Phone

Email

If under 18 years of age, can you provide required proof of your eligibility to work: Yes No

Job Type

I am seeking a: Full-Time Job Part-Time Job

Position applying for:

Date available to begin work:

If position requires it, are you available to travel? Yes No

Other Info

Have you ever been employed by this organization in the past? If so, when? Yes No

I certify that I am a U.S. citizen, permanent resident or a foreign national with authorization to work in the United States. Yes No

Have you ever been convicted of a felony? If yes, please explain and describe when it happened. A conviction will not automatically disqualify an applicant from employment. Yes No

Please provide your work experience during the past 10 years. List your most recent job first. If you need additional space, please continue on a separate sheet of paper.

Work Experience
Employer
Address
Job Title
Supervisor
Phone & email address
Dates Employed
Salary/Hourly rate
Work Performed
Reason for leaving
May we contact this employer: <input type="checkbox"/> Yes <input type="checkbox"/> No

Employer
Address
Job Title
Supervisor
Phone & email address
Dates Employed
Salary/Hourly rate
Work Performed
Reason for leaving
May we contact this employer: <input type="checkbox"/> Yes <input type="checkbox"/> No

Employer
Address
Job Title
Supervisor
Phone & email address
Dates Employed
Salary/Hourly rate
Work Performed
Reason for leaving
May we contact this employer: <input type="checkbox"/> Yes <input type="checkbox"/> No

Special Skills/Certifications:

Education

High School

School name:	
Address:	
Years Completed	Area of Study:
Degree:	Date:

College

School name:	
Address:	
Years Completed	Area of Study:
Degree:	Date:

College

School name:	
Address:	
Years Completed	Area of Study:
Degree:	Date:

Trade School

School name:	
Address:	
Years Completed	Area of Study:
Degree:	Date:

References

Please include name, phone number and relationships. Do not include relatives and former employers.

- 1)
- 2)
- 3)

I certify that all answers and statements on this application are true and complete to the best of my knowledge. I understand that, should this application contain any false or misleading information, my application may be rejected or my employment with this organization may be terminated.

Signature	Date
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